

VILLAGE OF LANCASTER, NY
TENTATIVE BUDGET
FOR FISCAL YEAR JUNE 1, 2024 TO MAY 31, 2025

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Clerk- Treasurers Office

VILLAGE OF LANCASTER, NY
 TENTATIVE BUDGET SUMMARY - ALL FUNDS
 FOR FISCAL YEAR JUNE 1, 2024 TO MAY 31, 2025

	APPROPRIATIONS	ESTIMATED REVENUES	APPROPRIATED FUND BALANCE	RPTL 520 EXEMPTION REMOVALS	AMT TO BE RAISED BY TAXATION
GENERAL FUND	7,425,460	2,307,329	0	11,773	5,106,358
SEWER FUND	1,287,647	1,287,647	0	0	0
DELINQUENT SEWER & PROPERTY MAINTENANCE					0
TOTAL	8,713,107	3,594,976	0	11,773	5,106,358

VILLAGE OF LANCASTER, NY
 GENERAL FUND - TENTATIVE BUDGET SUMMARY
 FOR FISCAL YEAR JUNE 1, 2024 TO MAY 31, 2025

Total Appropriations	7,425,460
LESS:	
Estimated Revenues Other Than Real Property Taxes	2,307,329
Appropriated Fund Balance	<u>0</u>
Total	2,307,329
Total Amount of General Fund Tax Levy	5,118,131
Prior Year Omitted Taxes - RPTL 520 Exemption Removals	<u>11,773</u>
Amount to be Raised by Real Property Taxes	<u>5,106,358</u>
Taxable Assessed Valuation	<u>652,092,923</u>
Tax Rate/\$1,000 of Taxable Assessed Valuation	7.830721

% Tax Rate Increase (Decrease)	2.41%
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2023-24 Tax Levy	4,969,430	(Includes Exemption Removals)
2024-25 Tax Levy	<u>5,118,131</u>	
	<u>148,701</u>	Increase / (Decrease)
	2.99 % Increase / (Decrease)	Tax Levy

Total Allowable Tax Levy Limit	5,170,146	4.04%
2024-25 Tax Levy	<u>5,118,131</u>	
Available Tax Levy Limit Balance	<u>52,015</u>	

VILLAGE OF LANCASTER, NY
 GENERAL FUND - ESTIMATED REVENUES
 2024-2025 TENTATIVE BUDGET

Account Code	Account	2023-2024 ADOPTED BUDGET	2024-2025 TENTATIVE BUDGET
	OTHER TAX ITEMS		
1.1081	Payments in Lieu of Taxes	121,975	116,600
1.1090.	Interest and Penalties on Real Property	<u>32,000</u>	<u>32,000</u>
	Total	<u>153,975</u>	<u>148,600</u>
	NON-PROPERTY TAX ITEMS		
1.1120.	Non-Property Tax Distribution by County	1,200,000	1,250,000
1.1130.	Utilities Gross Receipts Tax	80,000	85,000
1.1170.	Franchises	<u>150,000</u>	<u>150,000</u>
	Total	<u>1,430,000</u>	<u>1,485,000</u>
	DEPARTMENTAL INCOME		
1.1230.	Treasurer Fees	8,000	8,000
1.1603.	Registrar Fees	1,500	1,500
1.1710.	Public Work Service - Property Maintenance	500	500
1.2110.	Zoning Fees - Variance Applications	4,000	4,000
1.2115.	Planning Commission Fees - Site Plan Review	<u>1,500</u>	<u>1,500</u>
	Total	<u>15,500</u>	<u>15,500</u>
	CULTURE AND RECREATION		
1.2089.	Celebrations / Special Events - Town Funding Allocation	5,000	5,000
.002	Independence Days - 4th of July	20,000	20,000
.003	Garden Walk	0	0
.010	New Year's Eve Ball Drop	0	0
.013	Fall Fest	0	0
.014	Spring Fair	0	0
.017	175th Anniversary Celebration	15,000	5,000
.025	Christmasville / Tree Lighting	0	0
1.2089.099	HPC - Certificate of Appropriateness Fees	<u>400</u>	<u>400</u>
1.2089.	Total Culture and Recreation	<u>40,400</u>	<u>30,400</u>
	INTERGOVERNMENTAL INCOME		
1.2260.	Public Safety - Crossing Guard Shared Services	3,250	3,250
1.2302.	Snow Contract Proceeds	2,820	2,820
1.2389.	Community GHG Initiatives - Town Portion 50% (Year 1 of 2)	<u>12,500</u>	<u>12,500</u>
	Total	<u>18,570</u>	<u>18,570</u>
	USE OF MONEY AND PROPERTY		
1.2401.	Interest and Earnings	4,000	125,000
	LICENSES AND PERMITS		
1.2545.	Solicitors Permits	1,200	1,200
1.2590.	Snow Plow Permits	<u>600</u>	<u>600</u>
	Total	<u>1,800</u>	<u>1,800</u>
	FINES AND FORFEITURES		
1.2610.	Fines and forfeitures	<u>25,000</u>	<u>25,000</u>
	SALES OF PROPERTY AND COMPENSATION FOR LOSSES		
1.2650.	Sale of Scrap	1,250	1,250
1.2680.	Insurance Recoveries	<u>2,500</u>	<u>2,500</u>
	Total	<u>3,750</u>	<u>3,750</u>
	MISCELLANEOUS		
1.2750.	AIM - Related Payments (Reclassified to State Aid)	0	0
1.2770.	Other Unclassified Revenue	<u>1,500</u>	<u>1,500</u>
	Total	<u>1,500</u>	<u>1,500</u>
	STATE AID		
1.3001.	State Aid, Per Capita	152,209	152,209
1.3005.	State Aid, Mortgage Tax	115,000	100,000
1.3501.	State Aid, Consolidated Highway Aid (CHIPS)	250,000	150,000
1.3910.	State Aid, Conservation Programs - CSC Grant 50 %	<u>50,000</u>	<u>50,000</u>
	Total State Aid	<u>567,209</u>	<u>452,209</u>
1.5050.	INTERFUND TRANSFER FOR DEBT SERVICE	<u>0</u>	<u>0</u>
	TOTAL ESTIMATED REVENUES OTHER THAN REAL PROPERTY TAXES - GENERAL FUND	<u>2,261,704</u>	<u>2,307,329</u>

VILLAGE OF LANCASTER, NY
 GENERAL FUND - APPROPRIATIONS
 2024-2025 TENTATIVE BUDGET

Account Code	Department	2023-2024 ADOPTED BUDGET	2024-2025 TENTATIVE BUDGET
GENERAL GOVERNMENTAL SUPPORT			
1.1010.	BOARD OF TRUSTEES		
.1	Personal Services	40,400	40,400
.2	Equipment		
	Equipment	500	500
	Total Equipment	500	500
.4	Contractual Expenses		
.401	Office Supplies	200	200
.430	Printing and Advertising - Newsletters	3,500	4,000
.435	Contractual Services:		
.4351	Auditor	24,000	32,100
.4353	Labor Specialist	15,000	15,000
.4354	Grant Writer	15,600	15,600
.4355	Actuarial Services - GASB Reporting	7,000	7,500
.4356	Human Resources Consultant	32,400	32,400
.4358	Annual Training Services - Consultant	2,000	0
.4359	Engineering Services	15,000	50,000
.436	Asset Inventory Services	2,500	10,000
.470	Expense and Travel	2,000	2,000
.485	Cell Phone	1,600	1,600
	Total Contractual Expenses	120,800	170,400
	TOTAL BOARD OF TRUSTEES	161,700	211,300
1.1110.	VILLAGE JUSTICE		
.1	Personal Services	62,680	62,680
.2	Equipment		
	Miscellaneous Equipment	750	750
	Total Equipment	750	750
.4	Contractual Expenses		
.401	Office Supplies	1,000	1,000
.409	Law Books	1,000	1,000
.430	Printing and Advertising	600	600
.432	Dues and Subscriptions	450	450
.435	Contractual Services	4,000	4,000
.436	Postage, Freight, Express	1,200	1,200
.470	Expense and Travel	500	500
.471	Bailliff	2,500	2,500
.473	Copier Maintenance	1,800	1,800
	Total Contractual Expenses	13,050	13,050
	TOTAL VILLAGE JUSTICE	76,480	76,480
1.1210.	EXECUTIVE MAYOR		
.1	Personal Services	14,960	14,960
	Total Personal Services	14,960	14,960
.2	Equipment		
	Equipment	750	750
	Total Equipment	750	750
.4	Contractual Expenses		
.401	Office Supplies	500	500
.402	Plaques & Awards	500	500
.430	Printing and Advertising	350	350
.431	Telephone	0	0
.432	Dues and Subscriptions	100	100
.453	Repair to Equipment	100	100
.470	Expenses and Travel	1,000	1,000
.485	Cell Phone	750	750
	Total Contractual Expenses	3,300	3,300
	TOTAL EXECUTIVE	19,010	19,010

1.1325.	FINANCE		
	TREASURER		
.1	Personal Services	176,285	179,750
	Total Personal Services	176,285	179,750
.2	Equipment	2,500	2,500
	Total Equipment	2,500	2,500
.4	Contractual Expenses		
.401	Office Supplies	3,500	3,500
.402	Records Mgmt. (Supplies/Labor)	1,000	1,000
.430	Printing and Advertising	7,500	8,000
.432	Dues and Subscriptions	1,500	1,200
.434	Professional Services - Lease Payments (Copier / Postage Meter)	5,000	5,500
	Contractual Services:		
.4351	Printing of Tax Bills - Erie County	2,200	2,200
.4352	Service Maintenance Contracts	60,000	80,000
.4353	Payroll Service	12,100	12,500
.436	Postage	4,000	4,000
.470	Expense and Travel / Training	4,500	4,500
.474	Web Site & Internet Access & Software License	10,500	10,000
.485	Cell Phone	800	800
	Total Contractual Expenses	112,600	133,200
	TOTAL TREASURER	291,385	315,450
1.1420.	LAW		
.1	Personal Services	51,506	51,506
.4	Contractual Expenses		
.401	Office Supplies	0	0
.409	Law Books	1,500	1,900
.430	Printing/Advertising	0	0
.431	Telephone	0	0
.432	Dues and Subscriptions	50	50
.435	Contractual Services:		
	Dictation Machine Maintenance	240	350
.436	Postage	0	0
.470	Expense and Travel	1,500	1,500
.471	Miscellaneous Legal Fees	0	0
	Total Contractual Expense	3,290	3,800
	TOTAL LAW	54,796	55,306
1.1450.	ELECTIONS		
.4	Contractual Expenses		
.401	Office Supplies/Board of Elections Personnel	0	350
.430	Advertising	0	200
.435	Contractual Services - Election Inspectors	0	1,450
	Total Contractual Expenses	0	2,000
	TOTAL ELECTIONS	0	2,000
1.1620.	SHARED SERVICES		
	MUNICIPAL BUILDING		
.1	Personal Services	30,000	30,000
.2	Equipment	0	0
.4	Contractual Expenses		
.402	Janitorial Supplies	3,000	3,000
.430	Fire Alarm Inspection & Annual Monitoring	1,000	1,500
.431	Elevator Maintenance	5,500	6,000
.435	Contractual Services	3,500	3,500
.437	Fire Alarm - Duplicate To Be Removed	500	0
.438	Electric	14,000	14,000
.439	Telephone	3,000	5,000
.440	Gas	10,000	12,000
.441	Water	500	500
.450	Building and Grounds Maintenance	7,500	7,500
.453	Equipment Repair and Maintenance	5,000	5,000
	Total Contractual Expenses	53,500	58,000
	TOTAL MUNICIPAL BUILDING	83,500	88,000

1.1621.	NORTH END FIRE HALL		
.1	Personal Services	10,000	10,000
.2	Equipment	0	0
.4	Contractual Expenses		
.419	Janitorial Supplies	2,500	2,500
.435	Contractual Services	500	500
.437	Fire Alarm Annual Monitoring	300	300
.438	Electric	4,500	4,500
.439	Telephone	500	1,000
.440	Gas	3,500	6,000
.441	Water	750	750
.450	Repairs	1,500	1,500
.453	Building and Grounds Maintenance	2,500	2,500
	Total Contractual Expenses	16,550	19,550
	TOTAL NORTH END FIRE HALL	26,550	29,550
1.1640.	DEPARTMENT PUBLIC WORKS GARAGE		
.1	Personal Services	370,000	400,000
.2	Equipment		
	Mechanics	1,000	1,000
	Total Equipment	1,000	1,000
.4	Contractual Expenses		
.402	Janitorial Supplies	4,000	4,000
.403	Uniforms	8,500	1,000
.431	Telephone	2,200	4,500
.435	Contractual Services	7,500	7,500
.436	Environmental Disposal	1,500	1,500
.437	Fire Alarm Annual Monitoring	300	300
.439	Electric	13,200	13,200
.440	Gas	15,000	15,000
.441	Water	2,500	2,500
.450	Building and Grounds Maintenance	12,500	12,500
.453	Repairs	10,000	10,000
.455	Fleet Maintenance Software - Annual Fee	2,500	3,250
.475	Roof Maintenance	500	500
.485	Cell Phone	1,000	1,000
	Total Contractual Expenses	81,200	76,750
	TOTAL DEPARTMENT PUBLIC WORKS GARAGE	452,200	477,750
	SPECIAL ITEMS		
1.1380.4	Fiscal Agent / Bank Fees	1,200	1,200
1.1910.4	Unallocated Insurance	150,000	170,000
1.1920.4	Municipal Association Dues	6,500	6,500
1.1930.4	Judgments and Claims	1,000	1,000
1.1950.4	Taxes and Assessments on Municipal Property	1,000	1,100
1.1960.4	Property Tax Cancellation / Refund	5,000	2,500
1.1990.9	Contingent Account - Unclassified	100,000	200,000
	TOTAL SPECIAL ITEMS	264,700	382,300
	TOTAL GENERAL GOVERNMENTAL SUPPORT	1,430,321	1,657,146

PUBLIC SAFETY

1.3120.	POLICE		
.1	Personal Services - Crossing Guards	68,500	65,000
.4	Contractual Expenses		
.403	Uniforms / Safety Materials - Crossing Guards	1,000	1,000
.435	Contractual - Town Police Officer Services	3,500	3,500
.475	Town of Lancaster Police Fund - Sales Tax	1,200,000	1,250,000
		<hr/>	<hr/>
	Total Contractual Expenses	1,204,500	1,254,500
	TOTAL POLICE	<hr/> 1,273,000 <hr/>	<hr/> 1,319,500 <hr/>
1.3411.	FIRE DEPARTMENT		
.1	Personal Services		
	Personal Services - Fire Chief - PT	6,000	6,000
.2	Equipment	2,000	2,000
.2602	Turnout Gear	27,000	28,000
.2603	Fire Coats/Uniforms	450	1,000
.2604	Monitor II Pagers	6,500	6,500
.2607	Radio Equipment Maintenance	1,000	500
.26010	Copier	1,600	1,600
.26015	Hose Adaptors/Fittings	1,100	1,100
.26018	Absorbent Materials/Flares	250	250
.26019	First Aid	1,000	1,000
.26023	Fire Extinguishers	300	300
.26026	SCBA Bottles	5,000	7,000
.26034	Asst. Hand Tools	1,500	1,500
.26035	Batteries	900	900
.26038	Tarps	200	200
.26043	CO Detector Meters	1,000	1,000
		<hr/>	<hr/>
	Total Equipment	49,800	52,850
.4	Contractual Expenses		
.401	Office Supplies	1,400	1,400
.416	Gasoline and Oil	9,000	9,000
.432	Dues and Subscriptions	3,000	3,000
.435	Fire Education Program	1,500	1,500
.436	Postage	500	250
.439	Fire Police	1,200	1,200
.440	Recruitment and Retention Program	1,000	1,000
.455	Repairs and Maintenance - Public Safety Equipment	1,750	1,750
.456	Repairs and Maintenance - Vehicles / Apparatus	10,000	10,000
.470	Training	10,000	8,000
.471	Physicals	16,500	16,500
.472	Expense and Travel - Inspection	1,400	1,400
.477	Information Technology (IT)	15,000	25,000
.479	Yearly Service & Certification/Inspection	10,000	11,000
.481	Rescue Rope	200	200
.482	Hydrant Rental	76,400	76,400
.485	Cell Phones / Data Plans	4,000	4,000
		<hr/>	<hr/>
	Total Contractual Expenses	162,850	171,600
1.9560.9	Transfer to Equipment Reserve Fund - Chief Vehicles	27,500	27,500
		<hr/>	<hr/>
	TOTAL FIRE DEPARTMENT	<hr/> 246,150 <hr/>	<hr/> 257,950 <hr/>

1.3989.	BUILDING INSPECTION		
.1	Personal Services		
	Personal Services - Codes Enforcement Office	71,000	0
.4	Contractual Expenses		
.416	Materials - Codes Enforcement Officer	1,500	1,500
.417	Fuel & Maintenance - Codes Enforcement Officer	2,000	2,000
.432	Dues & Subscriptions - Codes Enforcement Officer	200	200
.435	Contractual Svcs. - Town of Lancaster	30,250	31,000
.436	Postage	300	300
.437	Contractual Svcs - Town IPS Software Annual Fee	800	800
.470	Education / Travel - Codes Enforcement Officer	500	500
.485	Cell Phone	850	850
	Total Contractual Expenses	<u>36,400</u>	<u>37,150</u>
	TOTAL BUILDING INSPECTION	<u>107,400</u>	<u>37,150</u>
1.3990.	DISASTER PREPAREDNESS		
.1	Personal Services - OEM Director	3,570	3,570
.2	Equipment	1,500	1,500
	Total Equipment	<u>1,500</u>	<u>1,500</u>
.4	Contractual Expenses		
.401	Office Supplies	500	500
.402	Misc. Supplies	1,500	1,000
.432	Dues & Subscriptions	0	500
.436	Training	1,000	1,000
.474	Website & Info Technology	2,000	2,000
.475	Expense and Travel (Mileage)	1,000	1,000
.476	Mobile Phone & Data Card	2,000	2,000
.477	Radio Batteries	100	100
.479	Pagers	500	500
.480	Jumpsuits	100	100
	Total Contractual Expenses	<u>8,700</u>	<u>8,700</u>
	TOTAL DISASTER PREPAREDNESS	<u>13,770</u>	<u>13,770</u>
	TOTAL PUBLIC SAFETY	<u>1,640,320</u>	<u>1,628,370</u>
	HEALTH		
1.4020.	REGISTRAR OF VITAL STATISTICS		
.1	Personal Services	4,200	4,200
.4	Contractual Expenses		
.401	Supplies & Materials	100	100
.435	Contractual Services	250	250
	TOTAL HEALTH	<u>4,550</u>	<u>4,550</u>

TRANSPORTATION

1.5010.	STREETS ADMINISTRATION		
.1	Personal Services	191,742	204,345
.2	Equipment		
	Engineer Equipment	500	500
.4	Contractual Expenses		
.402	Office Supplies	2,500	2,500
.403	Computer Software / Email / Microsoft Licenses	4,000	15,000
.405	Meal Allowance	250	0
.406	Professional Training	1,500	1,500
.430	Printing and Advertising	250	250
.435	Contractual - Medical and Optical	1,500	1,500
.436	Postage	100	100
.441	Computer / Copier Maintenance	0	3,500
.442	Safety Supplies	3,000	3,000
.471	Expense and Travel	1,500	1,500
.472	Alcohol & Drug Testing	1,000	1,500
.473	Annual Hosting Fee - GIS System	550	550
	Total Contractual Expenses	16,150	30,900
	TOTAL STREETS ADMINISTRATION	208,392	235,745
1.5110.	STREETS MAINTENANCE		
.1	Personal Services	313,499	315,890
.2	Equipment -	5,000	2,500
.4	Contractual Expenses		
.401	Highway Markings	5,000	3,000
.412	Signs	7,500	7,500
.413	Resurfacing Materials	2,500	3,000
.416	Gasoline and Oil	20,000	30,000
.417	Tires and Batteries	4,000	4,250
.419	Tools and Paint	8,000	8,000
.434	Paving and Reconstruction	50,000	50,000
.435	Service Maintenance Contract	1,500	1,600
.452	Repairs and Maintenance to Trucks and Related Equipment	25,000	25,000
.475	Unclassified - Pest Control	1,100	900
	Total Contractual Expenses	124,600	133,250
	TOTAL STREETS MAINTENANCE	443,099	451,640
1.5112.	CONSOLIDATED HIGHWAY IMPROVEMENT PROGRAM		
.1	Personal Services	0	0
.4	Contractual Expenses		
.434	Paving and Reconstruction	250,000	150,000
.453	O & M	0	0
	Total Contractual Expenses	250,000	150,000
	TOTAL CONSOLIDATED HIGHWAY IMPROVEMENT PROGRAM	250,000	150,000
1.5132.	SNOW REMOVAL		
.1	Personal Services	175,000	175,000
.2	Equipment / Plow	2,000	2,000
.4	Contractual Expenses		
.405	Meal Allowance	1,500	0
.414	Materials - Snow Plow Parts	3,500	3,500
.415	Chemicals - Road Salt Grit	105,000	105,000
.416	Gasoline and Oil	13,500	13,500
.417	Tires and Batteries	3,500	3,500
.430	Contractual Services	1,500	2,000
.452	Repairs and Maintenance to Trucks and Related Equipment	28,000	28,000
	Total Contractual Expenses	156,500	155,500
	TOTAL SNOW REMOVAL	333,500	332,500

1.5182.	STREET LIGHTING		
.2	Equipment	0	0
.4	Contractual Expenses		
.434	Contractual Services - Traffic Signal Electric & Maint	3,000	3,000
.435	Contractual - Street Light Maintenance & Repairs	6,000	20,000
.438	Street Lighting Energy Costs - N.Y.S.E.G.	60,000	62,500
.450	Repairs Street Light Bases / Poles	2,500	1,000
.451	Relamp Central Ave / Village-Owned Lights	1,000	0
	Total Contractual Expenses	72,500	86,500
	TOTAL STREET LIGHTING	72,500	86,500
1.5410.	SIDEWALKS		
.4	Contractual Expenses		
	Sidewalk Replacement Program	30,000	10,000
	TOTAL SIDEWALKS	30,000	10,000
	TOTAL TRANSPORTATION	1,337,491	1,266,385
	CULTURE AND RECREATION		
1.7110.	PARKS		
.1	Personal Services	40,000	40,000
.2	Equipment, Mowers & Mini Sweeper	3,000	3,000
.4	Contractual Expenses		
.414	Materials - Other	3,000	4,000
.415	Chemicals and Fertilizer	2,500	500
.416	Gas and Oil	2,500	1,500
.432	Fertilizer / Weed Control Program	5,000	500
.434	Trees	4,000	4,000
.435	Maintenance Landscaping Materials	5,000	5,000
.438	Electric	1,500	1,500
.441	Water	2,000	12,500
.453	Repairs to Equipment	7,000	5,000
	Total Contractual Expenses	32,500	34,500
	TOTAL PARKS	75,500	77,500
1.7510.	HISTORIAN		
.4	Contractual Expenses		
.401	Office Supplies	500	500
.432	Dues and Subscriptions	100	100
.470	Expense and Travel	0	0
	Total Historian	600	600
1.7520.	HISTORIC DISTRICT		
.401	Office Supplies	150	150
.432	Dues & Subscriptions	400	400
.434	Professional Services - Secretary	2,100	2,100
	- Historic Preservation Commission Members	10,000	10,000
.435	Contractual Services	300	300
.470	Expense and Travel	400	400
.471	Education and Training	500	500
	Total Historic District	13,850	13,850

1.7550.	CELEBRATIONS		
.1	Personal Services - Electrical Laborer	0	0
.102	DPW - overtime	30,000	30,000
.103	DPW - regular time	50,000	50,000
	Total Personal Services	80,000	80,000
.2	Equipment	500	500
.4	Contractual Expenses	0	0
.402	Independence Days - 4th of July	30,000	30,000
.403	Garden Walk	500	500
.410	New Year's Eve Ball Drop	10,500	10,500
.413	Fall Fest	3,500	7,500
.414	Spring Fair	0	0
.417	175th Anniversary Celebration	25,000	10,000
.425	Christmasville / Tree Lighting	2,500	2,500
.420	Misc Overhead - Electric, Cell Phone, & Supplies	4,000	4,000
.435	Contractual Expenses - Events Director Contract Fees	7,750	9,600
	Total Celebrations	164,250	155,100
	TOTAL CULTURE AND RECREATION	254,200	247,050
	HOME AND COMMUNITY SERVICES		
1.8010.	ZONING		
.4	Contractual Expenses		
.430	Printing and Advertising	2,500	2,500
.434	Professional Services - ZBA Members	4,000	4,000
.471	Education and Training	300	500
	Total Contractual Expenses	6,800	7,000
	TOTAL ZONING	6,800	7,000
1.8020.	PLANNING		
.1	Personal Services - Secretary	1,900	1,900
	Total Personal Services	1,900	1,900
.4	Contractual Expenses		
.401	Office Supplies	200	200
.432	Dues and Subscriptions	350	350
.434	Professional Services - Planning Commission Members	7,000	7,000
.435	Planning Consultant	1,000	0
.436	Postage	550	550
.470	Expense and Travel	175	175
.471	Education and Training	400	400
	Total Contractual Expenses	9,675	8,675
	TOTAL PLANNING	11,575	10,575
1.8090.	ENVIRONMENTAL / CLIMATE SMART		
.1	Personal Services - CCE Coordinator (CSC Grant)	65,000	65,000
	Personal Services - NYSERDA Clean Energy Intern	0	9,600
.4	Contractual Expenses		
.401	Office Supplies and Equipment	0	500
.402	Materials and Supplies - Outreach	0	1,500
.435	Contractual Svcs - Operations & Maintenance	20,000	15,000
.435	Climate Smart Initiatives / Projects - Composting, Etc.	0	10,000
	Total Contractual Expenses	20,000	27,000
	TOTAL ENVIRONMENTAL / CLIMATE SMART	85,000	101,600

1.8160.	REFUSE AND GARBAGE		
.1	Personal Services	170,000	170,000
.4	Contractual Expenses		
.416	Gasoline and Oil	6,000	7,500
.417	Tires and Batteries	1,000	1,200
.434	Contractual Services:		
	Dumpsters / Green Waste Disposal Charges	18,000	20,000
.453	Equipment Repair and Maintenance	3,000	3,500
	Total Contractual Expenses	28,000	32,200
	TOTAL REFUSE AND GARBAGE	198,000	202,200
1.8170.	STREET CLEANING		
.1	Personal Services	30,000	30,000
.4	Contractual Expenses		
.414	Materials - Other-Shovels, Steel Brooms	2,000	1,000
.416	Gasoline and Oil	8,500	10,000
.417	Tires and Batteries	1,200	1,200
.441	Water	500	0
.452	Repairs and Maintenance to Trucks and Related Equipment	10,000	10,000
	Total Contractual Expenses	22,200	22,200
	TOTAL STREET CLEANING	52,200	52,200
1.8510.	BEAUTIFICATION		
.1	Personal Services	20,000	20,000
.4	Contractual Services		
.401	Supplies and Materials	4,500	3,000
.402	Banners & Related Expenses (Veterans Recognition)	0	2,500
.431	Flowers & Hanging Baskets - Central Business District	2,500	4,000
.435	Contractual Services	500	0
.438	Electric - Central Business District Trees / Receptacles	2,500	3,000
	Total Contractual Expenses	10,000	12,500
	TOTAL BEAUTIFICATION	30,000	32,500
1.8540.	DRAINAGE		
.1	Personal Services	22,500	22,500
.4	Contractual Services		
.414	Materials and Pipe	10,000	11,500
.416	Gasoline and Oil	4,000	2,000
.435	Contractual Services		
	MS4 Compliance	5,000	3,000
.453	Equipment Repair	5,000	2,500
	Total Contractual Expenses	24,000	19,000
	TOTAL DRAINAGE	46,500	41,500
1.8560.	SHADE TREES		
.1	Personal Services	70,000	70,000
.250	Equipment		
	Saws and Other Equipment	2,500	2,500
.4	Contractual Expenses		
	Educational Materials & Supplies	1,000	1,000
.416	Gasoline and Oil	7,500	8,000
.434	Trees	15,000	15,000
.435	Contractual Services - Pruning	10,000	10,000
.436	Tree Database / Info Technology	3,500	3,500
.452	Truck Repair and Maintenance	8,000	8,000
.475	Misc - Topsoil & Materials for Maintenance	6,500	7,000
.476	Contractual Removal by Others	5,000	5,000
	Total Contractual Expenses	56,500	57,500
	TOTAL SHADE TREES	129,000	130,000

1.8989.	ECONOMIC DEVELOPMENT		
.1	Personal Services		
	Director of Economic Development	2,500	2,500
	Total Personal Services	2,500	2,500
.2	Equipment	0	0
	Total Equipment	0	0
.4	Contractual Expenses		
.401	Office Supplies	500	500
.430	Printing/Advertising	500	500
.432	Dues & Subscriptions	0	850
.435	Contractual Services	1,000	1,000
.436	Postage	200	200
.437	Consulting Fees	15,000	10,000
.471	Education & Training	0	0
	Total Contractual	17,200	13,050
	TOTAL ECONOMIC DEVELOPMENT	19,700	15,550
	TOTAL HOME AND COMMUNITY SERVICES	578,775	593,125
	EMPLOYEE BENEFITS		
1.9010.8	State Retirement - Employees	250,000	250,000
1.9030.8	Social Security	160,000	165,000
1.9040.8	Workmen's Compensation	160,000	160,000
1.9040.8	Workmen's Compensation - Fire District	106,000	106,000
1.9050.8	Unemployment Insurance	5,000	5,000
1.9055.8	Disability Insurance	1,500	1,500
1.9060.8	Hospital and Medical Insurance	650,000	650,000
1.9060.9	Service Awards Program	300,000	325,000
1.9089.9	Employee Benefits - Other (EAP)	0	3,500
	TOTAL EMPLOYEE BENEFITS	1,632,500	1,666,000
	INTERFUND TRANSFERS		
1.9901.2	Transfer to Capital Projects	50,000	150,000
1.9560.9	Transfer to Equipment Reserve Fund	60,000	0
	TOTAL INTERFUND TRANSFERS	110,000	150,000
	DEBT SERVICE		
1.9710.6	Serial Bond - Principal	205,000	180,000
.7	Serial Bond - Interest	37,977	32,834
1.9730.6	Bond Anticipation Notes - Principal	0	0
.7	Bond Anticipation Notes - Interest	0	0
	TOTAL DEBT SERVICE	242,977	212,834
	TOTAL GENERAL FUND APPROPRIATIONS	7,231,134	7,425,460

VILLAGE OF LANCASTER, NY
 SEWER FUND - TENTATIVE BUDGET SUMMARY
 FOR FISCAL YEAR JUNE 1, 2024 TO MAY 31, 2025

	2023-2024 <u>ADOPTED BUDGET</u>	2024-2025 <u>TENTATIVE BUDGET</u>
Appropriations	1,268,253	1,287,647
Less: Estimated Revenues	<u>1,268,253</u>	<u>1,287,647</u>
Fund Balance To Be Appropriated	<u>0</u>	<u>0</u>

VILLAGE OF LANCASTER, NY
 SEWER FUND - ESTIMATED REVENUES
 2024-2025 TENTATIVE BUDGET

Account Code	Account	2023-2024 ADOPTED BUDGET	2024-2025 TENTATIVE BUDGET
3.2122.	Service Charges - Sewer Rents	1,248,253	1,249,147
3.2128.	Interest and Penalties on Sewer Rents	20,000	20,000
3.2401	Interest and Earnings	0	18,500
3.5050.	Interfund Transfer for Debt Service	<u>0</u>	<u>0</u>
TOTAL ESTIMATED REVENUES - SEWER FUND		<u>1,268,253</u>	<u>1,287,647</u>

VILLAGE OF LANCASTER, NY
SEWER FUND - APPROPRIATIONS
2024-2025 TENTATIVE BUDGET

Account Code	Account	2023-2024 ADOPTED BUDGET	2024-2025 TENTATIVE BUDGET
SPECIAL ITEMS			
3.1910.4	Unallocated Insurance	7,500	10,000
3.1990.4	Contingent Account - Future Projects / Debt Service	<u>60,000</u>	<u>75,000</u>
	TOTAL SPECIAL ITEMS	<u>67,500</u>	<u>85,000</u>
3.8115. ADMINISTRATION			
.1	Personal Services		
.101	DPW	56,430	60,075
.102	Clerk- Treasurer Office	<u>13,015</u>	<u>13,250</u>
	Total Personal Services	<u>69,445</u>	<u>73,325</u>
.2	Equipment	0	0
.4	Contractual Expenses		
.401	Office Supplies	700	700
.405	Meal Allowance	500	0
.430.1	Printing - DPW	150	150
.430.2	Printing - Clerk/Treasurer	2,000	4,000
.436.1	Postage - DPW	100	100
.436.2	Postage - Clerk/Treasurer	6,000	7,500
.450	Office Supplies - Clerk/Treasurer	300	300
.451	Software Support & Maintenance - Clerk/Treasurer	4,000	4,500
.470	Expense and Travel	250	250
.471	Training	300	300
.472	Safety Training	1,000	1,000
.473	Safety Training, OSHA	1,500	1,500
.485	Cell Phone	<u>600</u>	<u>600</u>
	Total Contractual Expenses	<u>17,400</u>	<u>20,900</u>
	TOTAL ADMINISTRATION	<u>86,845</u>	<u>94,225</u>
3.8120. SANITARY SEWERS			
.1	Personal Services	200,000	200,000
.2	Equipment		
	Equipment	10,000	10,000
.4	Contractual Expenses		
.415	Chemicals	10,000	10,000
.416	Fuel and Lube Products	5,000	5,000
.433	Pollution Control	10,000	10,000
.434	Infrastructure / Sewer Lines - Repairs & Materials (DPW)	10,000	10,000
.435	Contractual Services - Engineer / Contractor	75,000	125,000
.453	Repairs and Maintenance to Equipment / Vehicles	12,500	12,500
.454	Flow Monitor Maintenance	10,000	10,000
.455	Video Inspection	10,000	10,000
.456	Reporting Analysis	<u>10,000</u>	<u>10,000</u>
	Total Contractual Expenses	<u>152,500</u>	<u>202,500</u>
	TOTAL SANITARY SEWER	<u>362,500</u>	<u>412,500</u>
3.8130. SEWAGE TREATMENT AND DISPOSAL			
.2	Equipment		
	Miscellaneous	1,000	1,000
.4	Contractual Expenses		
.461	Pump Maintenance	1,000	1,000
	TOTAL SEWAGE TREATMENT AND DISPOSAL	<u>2,000</u>	<u>2,000</u>

EMPLOYEE BENEFITS			
3.9010.8	State Retirement	30,000	40,000
3.9030.8	Social Security	25,000	25,000
3.9040.8	Workmen's Compensation	40,000	40,000
3.9060.8	Hospital and Medical Insurance	50,000	50,000
3.9065.8	Disability Insurance	300	300
	TOTAL EMPLOYEE BENEFITS	<u>145,300</u>	<u>155,300</u>
INTERFUND TRANSFERS			
3.9901.2	Transfer to Capital Projects	100,000	150,000
	TOTAL INTERFUND TRANSFERS	<u>100,000</u>	<u>150,000</u>
DEBT SERVICE			
3.9710.6	Serial Bonds - Principal	365,000	360,000
.7	Serial Bonds - Interest	31,704	28,622
3.9730.6	Bond Anticipation Notes - Principal	0	0
.7	Bond Anticipation Notes - Interest (Net of Premium)	38,500	0
3.9785.6	Installment Debt - Lease Payment - Principal	65,990	0
.7	Installment Debt - Lease Payment - Interest	2,914	0
	TOTAL DEBT SERVICE	<u>504,108</u>	<u>388,622</u>
	TOTAL SEWER FUND APPROPRIATIONS	<u>1,268,253</u>	<u>1,287,647</u>

VILLAGE OF LANCASTER, NY
GENERAL FUND
2024-25 Schedule of Salaries and Wages

Account Code	Department/Title	No. of Persons	Rate of Compensation	Total Appropriations	Department Total
1.1010.	BOARD OF TRUSTEES Trustees - Maciejewski, Malone Schaefer, Mikoley, and Santoro	4	10,100	40,400	40,400
1.1110.	VILLAGE JUSTICE Village Justice - Bumbalo Acting Village Justice - Rinow Court Clerk - Siuda Contractual Services - Jack Bronwich (\$16.00 / hour) - covered under expense line .471	1 1 1	19,380 5,900 \$20.40 / hour	19,380 5,900 37,400	62,680
1.1210.	MAYOR Mayor - Ruda Deputy Mayor - Maciejewski	1 1	13,160 1,800	13,160 1,800	14,960
1.1325.	TREASURER Clerk-Treasurer - Stegmeier (95%) Budget Director - Stegmeier Director of Funding Advancement - Ruda Deputy Clerk-Treasurer - Part Time- Rozler (90%) Account Clerk Typist - Full Time - Debbins (90%) Clerk - Part Time - Kisiel (90%) Provision for Seasonal Help	1 1 1 1 1 1 1	95,000 2,500 2,500 \$22.40 \$20.40 \$18.40 8,000	90,250 2,500 2,500 24,300 36,000 16,200 8,000	179,750
1.1420.	LAW Deputy Village Attorney / Prosecutor - Kulpit Village Attorney - Herdzik	1 1	16,000 35,506	16,000 35,506	51,506
1.1620.	BUILDING Department of Public Works			30,000	30,000
1.1621.	NORTH END FIRE HALL Department of Public Works			10,000	10,000
1.1640.	CENTRAL GARAGE Department of Public Works			400,000	400,000
1.3120.	POLICE Crossing Guards (PT) - 6 Locations	9	\$16.00	65,000	65,000
1.3411.	FIRE DEPARTMENT Fire Chief (PT) - Stencel	1	6,000	6,000	6,000
1.3989.	BUILDING INSPECTION Supervising Code Enforcement Officer FT -	1	0	0	0
1.3990.	EMERGENCY MANAGEMENT OEM Director - Kuhimey	1	3,570	3,570	3,570
1.4020.	REGISTRAR OF VITAL STATISTICS Registrar of Vital Statistics - Stegmeier Deputy Registrar - Rozler	1 1	3,500 700	3,500 700	4,200
1.5010.	STREET ADMINISTRATION Superintendent - Cisco (75.00%) Assistant Superintendent - (75.00%) Account Clerk-Typist (PT) - M. Rinow (75.00%) Clerk-Typist - Moore (75.00%) Provision for Department Overtime Acting General Crew Chief - (75%) Longevity	1 1 1 1 1 1 1	90,000 0 \$19.07 / hour \$24.00/hour 12,500 53,820 19,210	67,500 0 13,875 37,440 12,500 53,820 19,210	204,345
1.5110.	STREETS MAINTENANCE Department of Public Works			315,890	315,890

1.5112.	<u>CONSOLIDATED HIGHWAY</u> Improvement Program	0	0	0	0
1.5132.	<u>SNOW REMOVAL</u> Department of Public Works			175,000	175,000
1.7110.	<u>PARKS</u> Department of Public Works			40,000	40,000
1.7520.	<u>HISTORIC PRESERVATION COMMISSION</u> Professional Services - (covered under expense line .434) Secretary - Contractual Services - \$175 per month Board Chairperson (1) - Stipend \$115 per meeting Board Members (6 + Alternates) - Stipend \$90 per meeting				0
1.7550.	<u>CELEBRATIONS</u> Department of Public Works (regular time) Department of Public Works (overtime)			50,000 30,000	80,000
1.8010.	<u>ZONING</u> Professional Services - (covered under expense line .434) Board Members (5) - Stipend \$30 per hearing				0
1.8020.	<u>PLANNING</u> Secretary (Clerk-Typist)- Part-Time - Debbins	1	1,900	1,900	1,900
	Professional Services - (covered under expense line .434) Board Chairperson (1) - Stipend \$115 per meeting Board Members (6 + Alternates) - Stipend \$ 90 per meeting				
1.8090.	<u>ENVIRONMENTAL / CLIMATE SMART</u> CCE Coordinator - Stypa (CSC Grant) NYSERDA Clean Energy Intern	1 1	65,000 9,600	65,000 9,600	74,600
1.8160.	<u>REFUSE AND GARBAGE</u> Department of Public Works			170,000	170,000
1.8170.	<u>STREET CLEANING</u> Department of Public Works			30,000	30,000
1.8510.	<u>BEAUTIFICATION</u> Department of Public Works			20,000	20,000
1.8540.	<u>DRAINAGE</u> Department of Public Works			22,500	22,500
1.8560.	<u>SHADE TREES</u> Department of Public Works			70,000	70,000
1.8989.	<u>ECONOMIC DEVELOPMENT</u> Director of Economic Development - Ruda			2,500	2,500
TOTAL GENERAL FUND SALARIES AND WAGES					2,074,801

VILLAGE OF LANCASTER, NY
 SEWER FUND
 2024-25 Schedule of Salaries and Wages

Account Code	Department/Title	No. of Persons	Rate of Compensation	Total Appropriations	Department Total
3.8115.	SEWER ADMINISTRATION				73,325
	Department of Public Works				
	Superintendent - Cisco (25.00%)	1	90,000	22,500	
	Assistant Superintendent - (25.00%)	1	0	0	
	Account Clerk-Typist (PT) - M. Rinow (25.00%)	1	\$19.07 / hour	4,625	
	Clerk-Typist - Moore (25.00%)	1	\$24.00 / hour	12,480	
	Clerk-Treasurer - Stegmeier (5%)	1	95,000	4,750	
	Deputy Clerk-Treasurer - Part Time - Rozler (10%)	1	\$22.40 / hr	2,700	
	Full-Time Account Clerk Typist - Debbins (10%)	1	\$20.40 / hr	4,000	
	Clerk - Part Time - Kisiel (10%)	1	\$18.40 / hr	1,800	
	Acting General Crew Chief - (25%)	1	17,940	17,940	
	Longevity		2,530	2,530	
3.8120.	SANITARY SEWERS				200,000
	Department of Public Works			200,000	
TOTAL SEWER FUND SALARIES AND WAGES					273,325

Village of Lancaster, N.Y.
DEPARTMENT OF PUBLIC WORKS
SCHEDULE AND ALLOCATION OF SALARIES & WAGES
2024-25 TENTATIVE BUDGET

	Effective Hourly Rate	Budgeted Positions	2023-2024 AMENDED	2024-2025 TENTATIVE
DEPARTMENT OF PUBLIC WORKS:				
Superintendent - Cisco	\$43.27	1	90,622	90,000
Assistant Superintendent -	N/A	1	70,000	0
Account - Clerk Typist (PT hourly) - Rinow	\$19.07	1	18,500	18,500
MEO - Snyder, Marino, Durkin, Seelig Burke, Dickman, Rogala, Vacant	\$34.12	8	558,207	567,757
General Crew Chief -	N/A	0	0	0
Heavy Equipment Operator - Sewer - Rath	\$34.51	1	70,572	71,781
Auto Mechanic I - Dennis, Jr., Schurkus	\$35.14	2	143,702	146,182
Laborer- Stoldt, Guarino, Mancuso, Gee McCadden, Lubkowski, Arndt, Moore, Marschner	\$33.42	9	614,966	625,622
Laborer - Seasonal (6 maximum)	\$16.00	6	50,000	50,000
Clerk Typist - Moore	\$24.00	1	42,600	49,920
Acting General Crew Chief (Out of Title Difference)	\$34.50	N/A	8,500	8,500
TOTAL PUBLIC WORKS			1,667,669	1,628,262
VILLAGE HALL / CENTRAL GARAGE:				
Village Hall / Central Garage - Cleaner - Wetzler	\$15.00	1	17,850	17,850
TOTAL CENTRAL GARAGE SALARIES & WAGES	(\$15.50 effective 1/1/25)		17,850	17,850
OUT OF TITLE / OVERTIME / LONGEVITY:				
Out of Title (No Overtime)			45,000	45,000
Overtime			115,000	115,000
Longevity			5,450	21,740
TOTAL OUT OF TITLE / OVERTIME / LONGEVITY			165,450	181,740
TOTAL D.P.W. SALARIES AND WAGES			1,850,969	1,827,852

Village of Lancaster, N.Y.
DEPARTMENT OF PUBLIC WORKS
DISTRIBUTION OF SALARIES & WAGES
BY APPROPRIATION CODE
2024-25 TENTATIVE BUDGET

	2023-2024 ADOPTED	2024-2025 TENTATIVE
1.1620	30,000	30,000
1.1621	10,000	10,000
1.1640	370,000	400,000
1.5010	191,742	204,345
1.5110	313,499	315,932
1.5112	0	0
1.5132	175,000	175,000
1.7110	40,000	40,000
1.7550 - regular time	50,000	50,000
1.7550 - overtime	30,000	30,000
1.8160	170,000	170,000
1.8170	30,000	30,000
1.8510	20,000	20,000
1.8540	22,500	22,500
1.8560	70,000	70,000
3.8115	56,430	60,075
3.8120	200,000	200,000
	\$1,779,171	\$1,827,852

VILLAGE OF LANCASTER, NY
SCHEDULE OF INDEBTEDNESS
2024-2025 TENTATIVE BUDGET

Description	Period of Redemption	Interest Rate	Due Date	Balance at 6/1/2024	Principal	Balance at 5/31/2025	Interest
SERIAL BONDS							
GENERAL FUND:							
General Purposes	2010-2030	5.00%	2/1/2025	200,000	30,000	170,000	5,000
Fire Dept. - Custom Pumper	2010-2030	5.00%	8/1/2024				5,000
Public Improvement Serial Bonds - 2017	2017-2029	2.75%	3/1/2025	425,000	85,000	340,000	5,844
Fire Dept. - Ladder Truck	2017-2029	2.75%	9/1/2024				5,844
Public Improvement Serial Bonds - 2021	2021-2035	1.125%	8/15/2024	835,000	65,000	770,000	5,756
LED Streetlighting Conversion Project	2021-2035	1.125%	2/15/2025				5,390
Total General Fund				1,460,000	180,000	1,280,000	32,834
SEWER FUND:							
General Purposes - Refunding Bonds 2020	2020-2028	0.60%	12/15/2024	595,000	155,000	440,000	3,994
Repairs - Holland/ Old Lake/ Colonial	2020-2028	0.60%	6/15/2024				3,994
General Purposes - Refunding Bonds 2020	2020-2032	0.50%	7/15/2024	915,000	105,000	810,000	6,168
Repairs - Como/Christen, Newell, Sturm	2020-2032	0.50%	1/15/2025				5,696
Public Improvement Serial Bonds - 2022	2022-2032	0.50%	3/15/2025	550,000	100,000	450,000	4,385
Sanitary Sewer Repairs - MS 1, 4 & 7	2022-2032	0.50%	9/15/2024				4,385
Total Sewer Fund				2,060,000	360,000	1,700,000	28,622
TOTAL SERIAL BONDS				3,520,000	540,000	2,980,000	61,456

VILLAGE OF LANCASTER, NY
DELINQUENT SEWER AND PROPERTY MAINTENANCE
FOR JUNE 1, 2024 TO MAY 31, 2025 TAX LEVY

	2024-25 TAX LEVY
GENERAL FUND - PROPERTY MAINTENANCE	0
SEWER FUND- UNPAID SEWER W/PENALTY	TBD
TOTAL DELINQUENT SEWER AND PROPERTY MAINTENANCE	0