

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: May 28 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- X 10. HEARINGS 7:15 p.m. – Local Law – Restricted Parking on Private Property
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

MONDAY, JUNE 24, 2024

VILLAGE OF LANCASTER
NOTICE OF PUBLIC HEARING
TO BE HELD MONDAY, JUNE 10, 2024

PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Monday, June 10, 2024, at 7:15 PM to consider a local law amending Village Code Chapter 325, Vehicles and Traffic, to include provisions accommodating the police enforcement of parking as restricted by signage on privately owned premises.

The proposed local law would provide for the ticketing of vehicles parked in violation of specified signage upon privately owned premises and in certain instances authorize towing and the imposition of towing and storage rates as to offending vehicles.

Further, the proposed local law would exempt specified signage limiting parking upon privately owned premises from the requirement of a building permit, a certificate of appropriateness pursuant to Village Code Chapter 184, Historic Districts and Landmarks, and signage regulations included within Village Code Chapter 350, Zoning.

The full text of the proposed local law may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk, Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

At said hearing, all persons so desiring shall have the opportunity to be heard.

Michael E. Stegmeier
Village Clerk

Village of Lancaster Local Law _____ of the year 2024

A Local Law to accommodate enforcement of parking as restricted by signage on privately owned premises.

Whereas, for the benefit of merchants and others doing business within the Village of Lancaster, the Village Board of the Village of Lancaster desires to enact legislation accommodating the enforcement of parking as restricted by signage on privately owned premises;

Be it enacted by the Village Board of the Village of Lancaster, New York as follows:

1) Section 325-20.1 shall be added to Village Code Ch. 325, Vehicles and Traffic, which shall state as follows:

§325-20.1 Parking as restricted by signage on privately owned premises.

A. No person shall park, stand, or leave a motor vehicle upon any privately owned premises without the consent and permission of the owner or lessee of such premises.

B. When an owner of premises desires to limit parking to specified persons and/or under specified conditions, the owner of the premises may place signage informing the public as to the persons for whom and/or conditions under which parking is permitted. Such signage shall be at least three feet high by four feet wide. Language as hereafter set forth and as further required by section D shall be posted:

PARKING RESTRICTED (to be posted in at least 6 inch lettering)

EXCEPT FOR ONLY (list persons and/or conditions permitted, to be posted in at least 4 inch lettering)

ALL OTHERS KEEP OUT (to be posted in at least 6 inch lettering)

UNDER PENALTY OF LAW- LANCASTER VILLAGE CODE
§325-20.1 (to be posted in at least 2 inch lettering)

POLICE ENFORCEMENT (to be posted in at least 2 inch lettering)

C. When an owner of premises desires to prohibit completely parking thereon, the owner of the premises may place signage so informing the public. Such signage shall be least two feet high by three feet wide. Language as hereafter set forth and as further required by section D shall be posted:

NO PARKING (to be posted in at least 4 inch lettering)

UNDER PENALTY OF LAW- LANCASTER VILLAGE CODE
§ 325-20.1 (to be posted in at least 4 inch lettering)

POLICE ENFORCEMENT (to be posted in at least 4 inch lettering)

D. The signage set forth at sections B and C shall be conspicuous, clearly discernable, securely fastened, and well maintained. All wording shall be in capital letters with red lettering upon a white background.

E. If the provisions of section D can be and are satisfied with a single sign, not larger than three feet high by four feet wide, no building permit pursuant to Chapter 104, Building Construction, or certificate of appropriateness pursuant to Chapter 184, Historic Districts and Landmarks, shall be required. Further, in such an instance signage regulations included within Chapter 350, Zoning, shall not apply.

F. Persons violating the conditions set forth on signage compliant with sections B or C and D shall be deemed to be using said premises unlawfully without the consent of the owner or lessee.

G. The words "POLICE ENFORCEMENT" and " UNDER PENALTY OF LAW" on such signage shall be construed as authorization given by the owner or lessee of such premises to the Town of Lancaster Police and the Village of Lancaster Code Enforcement Officer to enter upon the premises to enforce the provisions of this section.

H. This section may be enforced by the Town of Lancaster Police and the Village of Lancaster Code Enforcement Officer pursuant to §325-48.C. of Article VIII and the provisions of Article X of the Lancaster Village Code. Further, where the presence of one or more unauthorized vehicles upon a premises signed pursuant to sections B or C and D precludes parking by an authorized vehicle, the Town of Lancaster Police may arrange to have each such unauthorized vehicle removed by an authorized towing contractor as designated by the Town of Lancaster Chief of Police. The owner or person in charge of a removed unauthorized vehicle may redeem the same upon payment to the authorized towing contractor of those towing and storage rates authorized by the Town of Lancaster Chief of Police.

I. Proof of ownership of a vehicle shall be presumptive evidence in the enforcement of this section that the owner parked or caused his or her vehicle to be parked on such premises.

J. Upon the demand of the Town of Lancaster Police or the Village of Lancaster Code Enforcement Officer, any owner or lessee requesting enforcement of this section shall furnish a signed, written statement that a specified vehicle was unlawfully parked, or left upon his or her premises at a specified time without consent of the owner or lessee. Further, such owner or lessee shall be available to testify to such facts in court. Failure of an owner or lessee to comply with these provisions shall be sufficient cause for the Chief of Police or Village of Lancaster Code Enforcement Officer to direct cessation of the enforcement of this section as to the subject premises and all other premises of such owner or lessee.

K. This section shall not be read to affect the application or enforcement of any other state or local law regulating the standing or parking of a vehicle.

2) This local law shall become effective the 20th day following its enactment.

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Tuesday, May 28, 2024, at 7:00 P.M.

Ashley Debbins led the pledge to the flag.

MEETINGS TO DATE 6
NO. OF REGULARS 4
NO. OF SPECIALS 2

Attendance: Lynne T. Ruda Mayor 6 / 0
Cynthia A. Maciejewski Trustee/ Deputy Mayor 5 / 1
Tammie E. Malone Schaefer Trustee 6 / 0
John Mikoley Trustee 6 / 0
William C. Schroeder Trustee 4 / 0

Also Present: Arthur A. Herdzik Village Attorney
Ashley Debbins Account Clerk-Typist
Wayne Cisco Superintendent of Public Works
Eric Feldmann Fire Chief
Nolin Jackson Events Coordinator
Gavin O'Brien 175th Anniversary Committee Chairperson
Matthew Fischione Town of Lancaster Supervising Code Enforcement Officer
Captain Jonathan Ziders Town of Lancaster Police Department

ACCEPTANCE OF MINUTES

Motion by Trustee Mikoley and seconded by Trustee Maciejewski to accept the minutes of the May 13, 2024, regular meeting.

Adopted Resolution: 116 Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

ABSTRACT OF AUDITED VOUCHERS

Motion by Trustee Schroeder and seconded by Trustee Malone Schaefer that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 5/14/2024 to 5/28/2024.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 97 claims were approved, and that all claims were paid against the:

Table with 2 columns: Fund Name and Amount. Rows include GENERAL FUND (\$456,908.50), SEWER FUND (\$13,955.17), TRUST FUND (\$1,378.75), CAPITAL FUND (\$40,538.02), EQUIPMENT RESERVE (\$--), COMMUNITY DEVELOPMENT (\$--), SPECIAL REPAIR RESERVE FUND (\$--). Period: 4/23/2024 To 5/13/2024

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 91625 through # 91687
Sewer Fund checks # 12097 through # 12099
Trust Fund check # 2578
Capital Fund check # 1943

Adopted Resolution: **117** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,
Mikoley, and Schroeder

CORRESPONDENCE:

1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, inspections, and open complaints that were filed for properties within the Village of Lancaster from May 2, 2024 – May 17, 2024.

Motion by Trustee Mikoley and seconded by Trustee Malone Schaefer to receive and file this correspondence.

Adopted Resolution: **118** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,
Mikoley, and Schroeder

2) Correspondence from Gavin O'Brien, 175th Anniversary Committee, providing a Special Events Application for a Kids Night in the Park event to be held on Monday, July 1, 2024, from 6:00 p.m. to 11:00 p.m. at Cayuga Creek Park.

Motion by Trustee Malone Schaefer and seconded by Trustee Maciejewski to approve this event application as presented.

Adopted Resolution: **119** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,
Mikoley, and Schroeder

3) Correspondence from Kara Stock, Library Director, providing the 2023 Annual Report for the Lancaster Public Library and inviting Village officials to attend upcoming summer events at the library.

Motion by Trustee Malone Schaefer and seconded by Trustee Schroeder to receive and file this correspondence.

Adopted Resolution: **120** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,
Mikoley, and Schroeder

4) Correspondence from Niagara Frontier Transportation Authority Director of Aviation providing notice that the second and final phase of the full reconstruction of the main runway at the Buffalo Niagara International Airport will take place this summer and there will be another temporary shift in air traffic patterns that may affect residents.

Motion by Trustee Schroeder and seconded by Trustee Mikoley to receive and file this correspondence.

Adopted Resolution: **121** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,
Mikoley, and Schroeder

- 5) Correspondence from Katelyn Moore, DPW Clerk Typist, requesting to carry over one (1) week (40 hours) of vacation time into the 2024-2025 fiscal year and to sell back one (1) week (40 hours) of vacation time due to the unexpected medical leave of another office employee at the Department of Public Works during the past year.

Motion by **Trustee Maciejewski** and seconded by **Trustee Schroeder** to approve this request from Katelyn Moore as presented.

Adopted Resolution: **122** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 6) Correspondence from DPW Superintendent Wayne Cisco requesting to carry over five (5) days (40 hours) of vacation time into the 2024-2025 fiscal year.

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to approve this request from Superintendent Wayne Cisco as presented.

Adopted Resolution: **123** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 7) Correspondence from Jessica A. Kulpit providing her resignation from the position of Village Prosecutor / Deputy Village Attorney for personal and professional reasons effective immediately upon the appointment of a replacement individual to this position.

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to receive and file this correspondence.

Adopted Resolution: **124** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 8) Correspondence from Daniel Rinow providing his resignation from the position of Acting Village Justice for personal reasons effective 30 days from his letter dated May 23, 2024.

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **125** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 9) Correspondence from Thomas J. Trzepacz, Performance Advantage Company, inviting Village officials to the 2nd Annual New York State Home Day to celebrate local fire services on Wednesday, May 29, 2024, from 10:00 a.m. to 12 noon at AMDOR’s facility in Lancaster.

Motion by **Trustee Schroeder** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **126** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

RESOLUTIONS:

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** authorizing Mayor Ruda to sign and submit a Certified Local Government (CLG) grant application to the NYS Office of Parks, Recreation, and Historic Preservation for the development and creation of a Guide to Historic Property Preservation;

and further to certify that the Village of Lancaster will commit funds to provide a 40% match towards the cost of the project as required under the terms of the grant agreement not to exceed \$10,000.00 total matching funds.

Adopted Resolution: **127** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Malone Schaefer** to accept and approve the following membership changes for the Lancaster Fire Department as accepted at the Department meeting on May 14, 2024:

- Resignation of Pedro Macias from the Protective Hose Company.
- Change from Active to Inactive Life Status for Anthony Fiorilli of the Rescue, Hook & Ladder Company.

Adopted Resolution: **128** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Maciejewski** to approve the following budget transfer for the Lancaster Fire Department towards the purchase of helmets for junior firefighters from Dival Safety:

- \$315.24 from A-3411-26034 (Assorted Hand Tools) to A-3411-2602 (Helmets & Supplies).

Adopted Resolution: **129** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to approve the rate structure for the use of Electric Vehicle (EV) Charging Stations in the Village of Lancaster as follows:

- Energy Delivered Price - \$0.20 per kWh
- Idle Parking Time Price - \$5.00 per hour parked after charging completed
- Grace Period After Charging - 45 Minutes

Adopted Resolution: **130** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Schroeder** authorizing Mayor Ruda to sign and execute the Renewal Agreement with CSEA Employee Benefit Fund related to dental and vision benefits for Village of Lancaster employees through May 31, 2026.

Adopted Resolution: **131** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Schroeder** authorizing Mayor Ruda to sign and execute a Pyrotechnic Display and Services Agreement with Skylighters of New York, LLC for a fireworks show on July 4, 2024 in the amount of \$15,000.00 as part of the Independence Days celebration.

Adopted Resolution: **132** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Mikoley** to approve the Sales Order and Agreement from ADP, Inc. for Workforce Now Time & Attendance services in the annual amount of \$1,486.80 to install a new biometric clock at the Department of Public Works to re-implement automatic time punches as part of the standard payroll process.

Adopted Resolution: **133** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to approve the purchase of a 2024 R-52 remote-control (RC) mower from Stephenson Equipment, Inc., in the amount of \$61,000.00, as a sole source provider for RC mowers in New York State as affirmed by Superintendent Cisco, with funds allocated from assigned fund balance in the General Fund.

Adopted Resolution: **134** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Mikoley** and seconded by **Trustee Maciejewski** to approve and adopt the Village of Lancaster Climate Resilience Plan as presented and dated May 2024.

Adopted Resolution: **135** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to approve the quotes for renewal of insurance coverage with Selective Insurance for Public Officials coverage at an annual premium cost of \$14,299.00 and for property, auto, general liability and other coverage at an annual premium cost of \$133,446.27.

Adopted Resolution: **136** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

AUDIENCE PARTICIPATION:

None.

COMMITTEE REPORTS & FOLLOW UPS:

➤ **FINANCE & CLAIMS** – Trustee Schroeder

No report.

➤ **PUBLIC WORKS** – Trustee Mikoley

The DPW has some new equipment arriving that will be placed in service. The remote-controlled lawn mower was approved tonight for mowing the hills of Central Avenue. The new street sweeper will be delivered tomorrow. The roller was delivered, but we are waiting for it to be insured before we start using it. A new generator was installed a few weeks ago as well. We have been trying to keep up to date with the equipment and budgeting for these items in advance. Looking at the equipment that will be needed in the future, the Village Board should start looking at the purchase of a new bucket truck. There is a two-year backup on delivery, and it would be better overall to lock in the price now than in 2 years.

➤ **PUBLIC SAFETY** – Trustee Maciejewski

No report.

➤ **BUILDING, LIGHTS & CODES** – Trustee Malone Schaefer

No report.

➤ **HUMAN RESOURCES** – Trustee Maciejewski

Due to the resignation of Acting Judge Daniel Rinow, we will be posting the position of Acting Village Justice for a 10-day period before we conduct interviews.

Motion by **Trustee Maciejewski** and seconded by **Trustee Mikoley** to hire Mark S. Aquino as Deputy Village Attorney / Village Prosecutor, which is a part-time position, with a salary of \$16,000 per year for the remainder of the official year with a term expiring on April 7, 2025.

Adopted Resolution: **137** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to re-appoint Joseph Keefe as a member of the Historic Preservation Commission for a full 4-year term.

Adopted Resolution: **138** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

She thanked the local VFW for the Memorial Day Ceremony this past Monday. The weather didn't cooperate with the parade, but it was a beautiful service and a great remembrance.

We are going to be working with Auctions International to categorize and list the AM&A's Christmas decorations in order to sell them.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Maciejewski** to approve the Special Events Application for the 7th Annual Woof-N-Treat event as presented.

Adopted Resolution: **139** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Trustee Mikoley met with the Fire Department and Lancaster Police Department this morning to discuss the proposed Porch Fest event. After reviewing the details of the event, both departments are on board that there are appropriate safety measures, and they have no issue with the event taking place as planned.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Schroeder** to approve the Special Events Application for the Lancaster Village Porch Fest event as presented.

Adopted Resolution: **140** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, and Schroeder

Abstained: Trustee Mikoley

➤ **ECONOMIC DEVELOPMENT** – Mayor Ruda

The Fire Department had a banner dedication to recognize past chiefs as part of its 150th Anniversary. It was an amazing ceremony, and it was great to see and hear the stories from all of the past fire chiefs. The banners going down West Main Street look very nice. She thanked the Department of Public Works, Trustee Maciejewski, and Gavin O'Brien for coordinating the banner program.

NY Forward projects were announced for the \$4.5 million grant funding. New York State sent out a press release. It was an extensive selection process, and we are now waiting for the next steps.

➤ **SEWER** – Trustee Mikoley

The Department of Public Works has identified 560 properties that need dye tests conducted on their property to ensure that stormwater is not crossing into the sewer system. The County sends out four (4) postcards before they start adding a \$100 fine per month onto the taxes. The County recommended that same process for the Village, however, we do not have control to add fines to our taxes.

Attorney Herdzik stated that instead of adding a fine to the taxes, the homeowner could just be cited for violating the Village Code. This is already in the Code and there are penalties listed for violating the regulations that are already in place.

It was noted that the Village will want to be as accommodating as possible and want the least confrontation for employees when going through this process.

Captain Ziders suggested using a letter that will be opened as opposed to a postcard that someone might discard without reading.

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to draft and send a letter informing citizens that Department of Public Works employees may be coming onto their property to check gutters and conduct a dye test.

Adopted Resolution: **141**

Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

➤ **GRANTS** – Mayor Ruda

NY Forward Grant

The projects were announced during a press release. We will be posting this on social media.

Plum Bottom Creek Culvert – PHASE 1 (BridgeNY)

This grant is under review at the State level. The DEC is taking time to review permit applications as part of the process.

Firefighters Park Renovation

Construction is on schedule and will be finished soon. We will need to schedule a ribbon cutting with Assemblymember Monica Wallace and the Fire Department. The 4th of July is a busy time for the Fire Department, so we will look into scheduling the ribbon cutting before the project is completely closed out.

➤ **TECHNOLOGY & MARKETING** – Trustee Schroeder

He will look into getting a computer drop for the streaming equipment, so court employees do not need to unplug the internet cord each session and between board meetings.

➤ **CLIMATE SMART** – Mayor Ruda

Amy Stypa has been working hard on grants and coordinating with the Department of Public Works.

It was noted that 15 residents purchased compost bins through the County program.

The Level 2 EV charging station is now working at Cayuga Creek Park, and we will look into setting up a ribbon cutting for that.

The Clean Energy Communities (CEC) clean energy study was completed at the Department of Public Works property, and they are already working on switching over to LED lights.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

He has been working on creating Special Use Permit application forms for general use other than Outdoor Dining. Once approved, it will be distributed to the appropriate departments. The same process will be used as is followed for Outdoor Dining Special Use Permits. The proposed forms were reviewed by the Building Department and the Village Board, and there were no concerns regarding the format or content.

Motion by **Mayor Ruda** and seconded by **Trustee Mikoley** to approve the Temporary and Permanent Special Use Permit Application forms as presented and to be distributed immediately for use.

Adopted Resolution: **142** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

➤ **FIRE CHIEF** – Eric Feldmann

He will have specifications for a new fire truck and alarm systems by the next meeting.

The new chief trucks are expected to be ready by early next week at the latest.

The Department has received multiple calls related to the Pleasant Avenue median due to mulch starting on fire from cigarette butts. The Lancaster Towers has previously requested the Village of Lancaster to buy receptacles for disposal of the cigarette butts for their building tenants to address this problem. There was discussion of potentially watering the area more often, but those plants don't require a lot of water.

He noted that a lot of the firefighters are attending training sessions this evening.

➤ **SPECIAL EVENTS** – Nolin Jackson

He is coordinating with Gavin O'Brien for the 4th of July celebration events. The setup will be similar to last year's event.

He reviewed activities scheduled for the 4th of July celebration:

July 3 – Crafts at the Lancaster Library, WNY Bikes Community Ride, Beer Tent, Carnival Games, and the Carnival Kids Steel Orchestra and Nerds Gone Wild.

July 4 – Flag raising, Bob Giza 5K and 10K race, the Parade at noon where Katie Day will be the guest judge again this year, food trucks, live music from More Heat and West of the Mark, and fireworks.

July 5 – Live music from Terry Buchwald.

The events committee will have a few more follow-up meetings to discuss activities prior to the events.

➤ **175th ANNIVERSARY COMMITTEE** – Gavin O’Brien

The following report was provided during the work session prior to the meeting:

The Lancaster Car Show will be held on June 22nd. Some merchants are asking for this event to be held on Central Avenue.

The past few events have been great. The Buffalo Preservation Walking Tour was an intimate affair which made for good conversations. Kara Stock’s presentation at the Lancaster Library as part of the Speaker Series was informative and interesting.

He commented on the fire chief ceremony and encourages everyone to go visit West Main Street to see the banners that are hanging up.

On June 23rd at 2:00 p.m. at the Senior Center, we will have Erie County Historian Doug Kohler come out for our next Speaker Series event to discuss the history of headstones throughout the local area.

The summer events are as follows:

- Lancaster Car Show- June 22, 2024
- Old Home Week- July 1-5, 2024
- Lancaster Garden Walk- July 19-21, 2024
- Renaissance Festival- August 3, 2024
- Explore Buffalo Walking Tour- August 10, 2024
- Lancaster Village Porch Fest- August 17, 2024

➤ **TOWN POLICE DEPARTMENT** – Captain Jeff Smith

No report.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

There are 44 open complaints regarding the exterior condition of properties. Most are regarding lawns not being mowed. He has been actively addressing issues, and he noted that it’s really up to the neighbors to call about situations that are happening behind houses that are not visible from the street.

Mayor Ruda commented on how proactive Matt has been with code enforcement in the Village.

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

He thanked the Board for approving the equipment that has been recently purchased for the department.

The mitigation of the bird situation at DPW is underway. The wildlife contractor has started catching the birds and removing them from the property.

Three (3) seasonal employees have started work in the department for the summer.

➤ **CLERK – TREASURER** – Michael E. Stegmeier (Absent)

No report.

MISCELLANEOUS:

Mayor Ruda thanked the VFW and the Lancaster Fire Department for the Memorial Day Ceremony.

Trustee Schroeder spoke on the unveiling of fire chief banners and how honored he felt during the ceremony. He didn't expect it but appreciates the recognition for his time as fire chief.

Trustee Mikoley has advertised for Porch Fest on August 17th from 12:00 p.m. - 5:00 p.m. Bands who would like to participate or residents who would like to offer their porches for bands are encouraged to apply at www.lancasterporchfest.com.

ADJOURNMENT:

Motion by **Trustee Schroeder** and seconded by **Trustee Maciejewski** to adjourn the meeting at 7:34 p.m.

Adopted Resolution: **143** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Respectfully submitted,

Michael E. Stegmeier
Clerk – Treasurer

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

May 29, 2024 to June 10, 2024

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$ 158,984.01
SEWER FUND -----in the amount of	\$ 12,877.66
TRUST FUND -----in the amount of	\$ 858.40
CAPITAL FUND -----in the amount of	\$
EQUIPMENT RESERVE -----in the amount of	\$
COMMUNITY DEVELOPMENT -----in the amount of	\$
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$

TOTAL 172,720.07

For the period from May 14, 2024 to May 28, 2024

MAYOR’S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	63
General Fund Ck#.....	91688-91732
Sewer Fund Ck#.....	12104-12110
Trust Fund Ck#.....	2579-2580
Capital Fund Ck#.....	1943
Community Development Fund Ck#	

Mayor Lynne T. Ruda

Abstract Summary of Funds

Board Meeting Date: June 10, 2024

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check (2023-24 Budget)	\$ 77,418.80	\$ 5,903.81	\$ 858.40	
FICA Voucher 4/26/24	\$ 5,528.79	\$ 469.99		
Payroll Voucher 4/26/24	\$ 71,239.88	\$ 6,139.68		
Credit Card - April	\$ 4,796.54	\$ 364.18		
	\$ -			
	\$ -			
	\$ -			
	\$ -			
TOTALS	\$ 158,984.01	\$ 12,877.66	\$ 858.40	\$ -

TOTAL ALL FUNDS \$ 172,720.07

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Open: N Paid: N Void: N
 Rcvd: Y Held: N Aprv: N
 First Enc Date Range: First to 05/31/24
 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y
 Prior Year Only: N * Means Prior Year Line

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-01564	05/23/24	ACEFL005	ACE FLAG CO.											
		1 NYLON FLAGS - CENTRAL/W.MAIN		960.00	A -1620-453-000	E	SHARED SERVICES-EQUIPMENT REPAIR & MAINT R			R	05/23/24	05/23/24		505637
24-01565	05/20/24	ACEFL005	ACE FLAG CO.											
		1 FLAGS 4 CENTRAL/W MAIN		386.93	A -5110-475-000	E	STREETS MAINT-UNCLASSIFIED-PEST CONTROL R			R	05/20/24	05/20/24		50548
		2 FLAGS 4 CENTRAL/W MAIN		386.92	A -7110-414-000	E	PARKS-MATERIALS-OTHER R			R	05/20/24	05/20/24		50548
				773.85										
24-01566	05/24/24	BEEGR005	BEE GROUP PUBLICATIONS INC											
		1 ZBA PUBLICATION NOTICES		619.96	A -8010-430-000	E	ZONING-PRINTING & ADVERTISING R			R	05/24/24	05/24/24		VARIOUS
24-01567	05/24/24	BEYON005	BEYOND PRINT SOLUTIONS, LLC											
		1 PATCHES FOR BANNER-GARDEN WALK		75.00	A -7550-403-000	E	CELEBRATIONS-GARDEN WALK R			R	05/24/24	05/24/24		INV-0023256
24-01568	05/20/24	BRENN005	BRENNTAG LUBRICANTS, LLC											
		1 OIL FOR ALL TRUCKS		55.14	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TRUCKS/EQUIP R			R	05/20/24	05/20/24		516130/518682
		2 OIL FOR ALL TRUCKS		55.14	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: TRUCKS/EQUIP R			R	05/20/24	05/20/24		516130/518682
		3 OIL FOR ALL TRUCKS		55.14	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT R			R	05/20/24	05/20/24		516130/518682
		4 OIL FOR ALL TRUCKS		55.13	A -8160-453-000	E	REFUSE & GARBAGE-EQUIPMENT REPAIR/MAINT R			R	05/20/24	05/20/24		516130/518682
		5 OIL FOR ALL TRUCKS		55.13	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUCKS/EQUIP R			R	05/20/24	05/20/24		516130/518682
		6 OIL FOR ALL TRUCKS		55.13	A -8540-453-000	E	DRAINAGE-EQUIPMENT REPAIR R			R	05/20/24	05/20/24		516130/518682
		7 OIL FOR ALL TRUCKS		55.13	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & MAINTENANCE R			R	05/20/24	05/20/24		516130/518682
		8 OIL FOR ALL TRUCKS		55.13	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MAINT TO EQUIP R			R	05/20/24	05/20/24		516130/518682
				441.07										
24-01569	05/24/24	CJKRA005	C J KRANTZ TOPSOIL INC.											
		1 TOPSOIL/MULCH FOR GARDENS		312.00	A -5110-475-000	E	STREETS MAINT-UNCLASSIFIED-PEST CONTROL R			R	05/24/24	05/24/24		12-1394
		2 TOPSOIL/MULCH FOR GARDENS		828.00	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAPING MATERIALS R			R	05/24/24	05/24/24		12-1394
				1,140.00										
24-01570	05/24/24	COPTIE005	COPIER FAX BUSINESS TECHNOLOGI											
		1 COPIER OVERAGES VARIOUS LOC.		25.41	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL SVCS R			R	05/24/24	05/24/24		821518/821479
		2 COPIER OVERAGES VARIOUS LOC.		11.50	A -1110-473-000	E	VILLAGE JUSTICE - COPIER MAINTENANCE R			R	05/24/24	05/24/24		821518/821479

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void Date	Invoice
24-01570	05/24/24	COPIER FAX BUSINESS TECHNOLOGI	Continued										
		3 COPIER OVERAGES VARIOUS LOC.		24.00	A -1325-434-000			E INANCE TREASURER - PROFESSIONAL SERVICES	R	05/24/24	05/24/24		821518/821479
				60.91									
24-01571	05/24/24	CSEAE005 C S E A	EMPLOYEE BENEFIT FUND										
		1 EMP VISION/DENTAL JUNE 2024		4,499.84	A -9060-800-000			E EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	R	05/24/24	05/24/24		JUNE 2024
		2 EMP VISION/DENTAL JUNE 2024		413.61	G -9060-800-000			E EMPLOYEE BENEFIT-HOSPITAL & MEDICAL INS	R	05/24/24	05/24/24		JUNE 2024
		3 EMP VISION/DENTAL JUNE 2024		443.40	T -020-000			G MEDICAL INSURANCE	R	05/24/24	05/24/24		JUNE 2024
				5,356.85									
24-01572	05/24/24	CURTI005 CURTIS, JULIE											
		1 TOOLSHED&FUNDRAISER ITEMS		53.00	A -8510-401-000			E BEAUTIFICATION - SUPPLIES & MATERIALS	R	05/24/24	05/24/24		
24-01573	05/14/24	DELEL005 DEBORAH DELELYS											
		1 COURT STENO SVCS		125.00	A -1110-435-000			E VLLAGE JUSTICE - CONTRACTUAL SERVICES	R	05/14/24	05/14/24		5/14/2024
24-01574	05/22/24	DIVAL005 DIVAL SAFETY EQUIP. INC.											
		1 3 HELMETS/2 SCBA CYLINDERS		861.54	A -3411-260-200			E FIRE DEPT-HELMETS/SUPPLIES	R	05/22/24	05/22/24		3486172
		2 3 HELMETS/2 SCBA CYLINDERS		3,050.00	A -3411-260-260			E FIRE DEPT-SCBA BOTTLES	R	05/22/24	05/22/24		3486172
				3,911.54									
24-01575	05/25/24	ERIEC015 ERIE COUNTY COMPTROLLER											
		1 REPLACEMENT SIGN FOR CENTRAL		76.02	A -5110-412-000			E STREETS MAINT-SIGNS	R	05/25/24	05/25/24		1800075334
24-01576	05/23/24	ERIEC015 ERIE COUNTY COMPTROLLER											
		1 REPLACEMENT SIGNS FOR ROUND.		200.89	A -5110-412-000			E STREETS MAINT-SIGNS	R	05/23/24	05/23/24		1800075726
24-01577	05/24/24	ERIEC045 ERIE COUNTY WATER AUTHORITY											
		1 DPW & RICHMOND AVE ACCTS		629.99	A -1640-441-000			E DEPT PUBLIC WORKS GARAGE-WATER	R	05/24/24	05/24/24		606149925-9
		2 DPW & RICHMOND AVE ACCTS		477.85	A -7110-441-000			E PARKS-WATER	R	05/24/24	05/24/24		606149925-9
				1,107.84									
24-01578	05/24/24	ERIEC045 ERIE COUNTY WATER AUTHORITY											
		1 LMB ACCOUNT 2/3-5/4		88.04	A -1620-441-000			E SHARED SERVICES - WATER	R	05/24/24	05/24/24		27903640-4
24-01579	05/20/24	EXTRE005 EXTREME FIRE APPARATUS INC											
		1 LED LIGHTS ENGINE 5		2,967.34	A -3411-456-000			E FIRE DEPT-REPAIRS & MAINT BY DPW	R	05/20/24	05/20/24		2024-03

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Stat/Chk	First Rcvd Enc Date	Chk/Void Date	Invoice
24-01580	05/22/24	FASTS005	FAST SIGNS	250.00	A -3411-435-000		E FIRE DEPT-FIRE EDUCATION PROGRAM	R	05/22/24	05/22/24	199-19746
			1 LOGO DECALS USED 4 FIRE PREV.								
24-01581	05/23/24	GRAND005	GRAND JUDE INC	95.00	G -8120-435-000		E SANITARY SEWERS-CONTRACTUAL SERVICES	R	05/23/24	05/23/24	60990
			1 SPRAY POOL BACKFLOW PREVENTION								
24-01582	05/23/24	GUTHR005	GUTHRIE HELI-ARC, INC.	3,369.90	G -8120-453-000		E SANITARY SEWERS-REPAIRS & MAINT TO EQUIP	R	05/23/24	05/23/24	21278
			1 TRUCK 5 + SEWER CAM. REPAIRS								
24-01583	05/24/24	HIGHM010	HIGHMARK BCBS OF WNY	415.00	T -020-000		G MEDICAL INSURANCE	R	05/24/24	05/24/24	JUNE
			1 JUNE 2024 RETIREE HEALTH INS.								
24-01584	05/24/24	INDEP005	INDEPENDENT HEALTH	1,945.45	A -9060-800-000		E EMPLOYEE BENEFITS-HOSPITAL & MEDICAL	INS R	05/24/24	05/24/24	JUNE 2024
			1 EMP HEALTH INS JUNE 2024								
			2 EMP HEALTH INS JUNE 2024	155.53	G -9060-800-000		E EMPLOYEE BENEFIT-HOSPITAL & MEDICAL	INS R	05/24/24	05/24/24	JUNE 2024
				2,100.98							
24-01585	05/24/24	IRRSU005	IRR SUPPLY CENTER INC.	43.55	A -1640-450-000		E DEPT PUBLIC WORKS GRGE-BUILD/GRDS MAINT	R	05/24/24	05/24/24	5586426-00
			1 INSULATION WOMENS BATHROOM								
24-01586	05/24/24	JACKS005	JACKSON, NOLIN	800.00	A -7550-435-000		E CELEBRATIONS-EVENTS DIRECTOR CONTRACTUAL	R	05/24/24	05/24/24	2404
			1 EVENT SVCS MAY 2024								
24-01587	05/24/24	KSCON005	K & S CONTRACTORS SUPPLY INC.	800.00	A -8540-414-000		E DRAINAGE-MATERIALS & PIPE	R	05/24/24	05/24/24	24-5135
			1 RECEIVER MATERIALS								
24-01588	05/23/24	LANCE005	LANCE GLASS CO INC	450.00	A -1620-450-000		E SHARED SERVICES - BUILDING & GRDS MAINT	R	05/23/24	05/23/24	18763
			1 LMB REPAIRS TO FRONT DOOR								
24-01589	05/23/24	MANNY005	MANNY'S ACE HARDWARE	7.19	A -1640-402-000		E DEPT PUBLIC WORKS-JANITORIAL SUPPLIES	R	05/23/24	05/23/24	APRIL 2024
			1 PARTS & SUPPLIES APRIL 2024								
			2 PARTS & SUPPLIES APRIL 2024	268.34	A -1640-450-000		E DEPT PUBLIC WORKS GRGE-BUILD/GRDS MAINT	R	05/23/24	05/23/24	APRIL 2024
			3 PARTS & SUPPLIES APRIL 2024	268.33	A -1640-453-000		E DEPT PUBLIC WORKS - REPAIRS	R	05/23/24	05/23/24	APRIL 2024
			4 PARTS & SUPPLIES APRIL 2024	26.08	A -5110-412-000		E STREETS MAINT-SIGNS	R	05/23/24	05/23/24	APRIL 2024
			5 PARTS & SUPPLIES APRIL 2024	49.59	A -5110-419-000		E STREETS MAINT-TOOLS & PAINT	R	05/23/24	05/23/24	APRIL 2024
			6 PARTS & SUPPLIES APRIL 2024	35.08	A -7110-475-000		E PARKS -NORTH END PLAYGROUND	R	05/23/24	05/23/24	APRIL 2024
			7 PARTS & SUPPLIES APRIL 2024	18.45	A -8160-453-000		E REFUSE & GARBAGE-EQUIPMENT REPAIR/MAINT	R	05/23/24	05/23/24	APRIL 2024
			8 PARTS & SUPPLIES APRIL 2024	84.26	A -8510-438-000		E BEAUTIFICATION - CBD TREES / RECEPTACLES	R	05/23/24	05/23/24	APRIL 2024

PO #	PO Date	Vendor	Contract PO Type	Acct Type Description	Amount	Charge Account	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-01589	05/23/24	MANNY005 MANNY'S ACE HARDWARE		Continued							
		9 PARTS & SUPPLIES APRIL 2024			36.85	A -8540-414-000	R	05/23/24	05/23/24		APRIL 2024
					794.17						
24-01590	05/24/24	MITCH005 MITCHELL GREENHOUSE									
		1 VILLAGE FUNDS/BEAUTIFICATION			5,312.40	A -8510-431-000	R	05/24/24	05/24/24		467561/467564
24-01591	05/20/24	MITCH005 MITCHELL GREENHOUSE									
		1 POTTING SOIL FOR PLANTERS			202.50	A -8510-401-000	R	05/20/24	05/20/24		467576
24-01592	05/23/24	MITCH005 MITCHELL GREENHOUSE									
		1 POTTING SOIL VILLAGE PLANTERS			472.50	A -8510-401-000	R	05/23/24	05/23/24		467367
24-01593	05/24/24	NAPA010 NAPA AUTO PARTS									
		1 PARTS/SUPP FEB/MARCH/APRIL '24			10.00	A -1640-453-000	R	05/24/24	05/24/24		FEB/MARCH/APRIL
		2 PARTS/SUPP FEB/MARCH/APRIL '24			1,259.46	A -3411-456-000	R	05/24/24	05/24/24		FEB/MARCH/APRIL
		3 PARTS/SUPP FEB/MARCH/APRIL '24			649.60	A -5110-417-000	R	05/24/24	05/24/24		FEB/MARCH/APRIL
		4 PARTS/SUPP FEB/MARCH/APRIL '24			2.58	A -5110-419-000	R	05/24/24	05/24/24		FEB/MARCH/APRIL
		5 PARTS/SUPP FEB/MARCH/APRIL '24			1,194.98	A -5110-452-000	R	05/24/24	05/24/24		FEB/MARCH/APRIL
		6 PARTS/SUPP FEB/MARCH/APRIL '24			28.98	A -5132-452-000	R	05/24/24	05/24/24		FEB/MARCH/APRIL
		7 PARTS/SUPP FEB/MARCH/APRIL '24			677.67	A -7110-453-000	R	05/24/24	05/24/24		FEB/MARCH/APRIL
		8 PARTS/SUPP FEB/MARCH/APRIL '24			180.19	A -8160-453-000	R	05/24/24	05/24/24		FEB/MARCH/APRIL
		9 PARTS/SUPP FEB/MARCH/APRIL '24			263.89	A -8560-452-000	R	05/24/24	05/24/24		FEB/MARCH/APRIL
					4,267.35						
24-01594	05/20/24	NATIO015 NATIONAL FUEL									
		1 DPW ACCOUNT			1,112.03	A -1640-440-000	R	05/20/24	05/20/24		3277341 02
24-01595	05/23/24	NEWEN005 NEW ENTERPRISE STONE & LIME CO									
		1 ASPHALT			433.33	A -5110-413-000	R	05/23/24	05/23/24		8332065/8323023
24-01596	05/23/24	NEWEN005 NEW ENTERPRISE STONE & LIME CO									
		1 ASPHALT			297.59	A -5110-413-000	R	05/23/24	05/23/24		8316899
24-01597	05/20/24	NEWEN005 NEW ENTERPRISE STONE & LIME CO									
		1 ASPHALT			516.56	A -5110-413-000	R	05/20/24	05/20/24		8315951/8314708
24-01598	05/24/24	NIAGA005 NIAGARA FRONTIER EQUIP SALES I									
		1 SCAG MOWER REPAIR PARTS			495.68	A -5110-452-000	R	05/24/24	05/24/24		P79406

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice
24-01599	05/24/24	NOCO05	NOCO ENERGY CORP- FUELS										
			1 GAS & DIESEL FY 23-24	597.14	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	05/24/24	05/24/24	05/24/24		141
			2 GAS & DIESEL FY 23-24	3,615.20	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	05/24/24	05/24/24	05/24/24		141
			3 GAS & DIESEL FY 23-24	1,011.23	A -8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	05/24/24	05/24/24	05/24/24		141
			4 GAS & DIESEL FY 23-24	979.63	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	05/24/24	05/24/24	05/24/24		141
			5 GAS & DIESEL FY 23-24	91.21	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	05/24/24	05/24/24	05/24/24		141
			6 GAS & DIESEL FY 23-24	3,165.40	A -5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	05/24/24	05/24/24	05/24/24		141
				9,459.81									
24-01600	05/23/24	N0000015	N Y S E G										
			1 CENTRAL & BRADY	64.18	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING- NYSEG	R	05/23/24	05/23/24	05/23/24		1001-1749-818
24-01601	05/20/24	N0000015	N Y S E G										
			1 CENTRAL AVE & WEST MAIN DPW	13.29	A -7550-400-000	E	CELEBRATIONS-CONTRACTUAL EXPENSES	R	05/20/24	05/20/24	05/20/24		1001-7804-799
			2 CENTRAL AVE & WEST MAIN DPW	950.59	A -1640-439-000	E	DEPT PUBLIC WORKS - ELECTRIC	R	05/20/24	05/20/24	05/20/24		1001-7804-799
				963.88									
24-01602	05/23/24	RAIN010	RAIN DECK LLC										
			1 VANDALISM- SPRAY POOL	706.75	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	05/23/24	05/23/24	05/23/24		29963
24-01603	05/23/24	REGI005	REGIONAL INTERNATIONAL CORP										
			1 REPAIRS TO TRUCK 7	413.42	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & MAINTENANCE	R	05/23/24	05/23/24	05/23/24		033287457P
24-01604	05/24/24	REIX010	REIXINGER, PEG										
			1 BEAUTIFICATION FUNDS-REIMBUR.	41.25	A -8510-401-000	E	BEAUTIFICATION - SUPPLIES & MATERIALS	R	05/24/24	05/24/24	05/24/24		3/1/2024
24-01605	05/22/24	SATAC005	SATA COMMUNICATIONS INC										
			1 BATTERY BANK FOR NEFH	707.40	A -3411-260-400	E	FIRE DEPT-MONITOR II PAGERS	R	05/22/24	05/22/24	05/22/24		909034826-1
24-01606	05/23/24	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU										
			1 MASONMIX - RECEIVERS	57.00	A -8170-414-000	E	ST CLEAN-MATERIALS-OTHER-SHOVELS/BROOMS	R	05/23/24	05/23/24	05/23/24		124-102651
24-01607	05/24/24	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU										
			1 MATERIALS 4 RECEIVERS	846.35	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	05/24/24	05/24/24	05/24/24		5/3/2024
24-01608	05/24/24	SELEC005	SELECTIVE INSURANCE										
			1 COMMERCIAL POLICY S	136.00	A -1910-400-000	E	SPECIAL ITEMS-UNALLOCATED INSURANCE	R	05/24/24	05/24/24	05/24/24		292-238-680

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
24-01619	05/20/24	WOODCUTTERS HEADQUARTERS INC.									
		1 LEAF BLOWERS & REPAIR PARTS	895.95	A -7110-200-000		E PARKS-EQUIPMENT-MOWERS/MINI SWEEPER	R	05/20/24	05/20/24	4/5/3325	
		2 LEAF BLOWERS & REPAIR PARTS	28.99	A -3411-456-000		E FIRE DEPT-REPAIRS & MAINT BY DPW	R	05/20/24	05/20/24	4/5/3325	
			924.94								
24-01620	05/28/24	CHART020 CHARTER COMMUNICATION									
		1 NEFH, LMB, DPW	548.87	A -1325-474-000		E FINANCE TREASURER - WEB SITE & INTERNET	R	05/28/24	05/28/24	81400051724	
24-01621	05/28/24	EMILIO05 MARTHA A. EMILJANI									
		1 COURT STENO SVCS	125.00	A -1110-435-000		E VILLAGE JUSTICE - CONTRACTUAL SERVICES	R	05/28/24	05/28/24	5/28/2024	
24-01622	05/28/24	ERIEC045 ERIE COUNTY WATER AUTHORITY									
		1 24 WEST DRULLARD AVE.	69.48	A -3990-474-000		E DISASTER PREP- WEBSITE & INFO TECHNOLOGY	R	05/28/24	05/28/24	28063600-5	
24-01623	05/28/24	HIGHM005 HIGHMARK BCBSWNY									
		1 HEALTH INSURANCE JUNE 2024	21,075.53	A -9060-800-000		E EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	R	05/28/24	05/28/24	JUNE 2024	
		2 HEALTH INSURANCE JUNE 2024	1,723.43	G -9060-800-000		E EMPLOYEE BENEFIT-HOSPITAL & MEDICAL INS	R	05/28/24	05/28/24	JUNE 2024	
			22,798.96								

Total Purchase Orders:	60	Total P.O. Line Items:	107	Total List Amount:	84,181.01	Total Void Amount:	0.00
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Totals by Year-Fund						
Fund	Expend Total	Revenue Total	G/L Total	Total		
Fund Description						
4-A	77,418.80	0.00	0.00	77,418.80		
4-G	5,903.81	0.00	0.00	5,903.81		
4-T	0.00	0.00	858.40	858.40		
Total of All Funds:	<u>83,322.61</u>	<u>0.00</u>	<u>858.40</u>	<u>84,181.01</u>		

Batch Id: FICA Batch Date: 05/24/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 5/24/2024	5,528.79		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 5/24/2024	469.99		2
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

WARNING: This account would have a negative balance: A -9030-800-000. Balance would be: 6,461.37-.

WARNING: Control Acct would have a negative balance but error was overridden: A -9030-800-000. Balance would be: 6,461.37-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,528.79	0.00	0.00	0.00	0.00	0.00
	G	469.99	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		5,998.78	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	5,998.78
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are warnings in this listing, but can proceed with update.

Batch Id: PAYROLL Batch Date: 05/24/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	1,541.98		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	2,413.28		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	678.47		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	5,888.85		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	1,965.88		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	557.28		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	144.18		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	7,291.57		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	229.01		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	136.26		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	168.20		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	7,058.46		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	19,413.53		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	137.12		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	4,815.12		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	1,338.24		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	72.52		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	6,674.61		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	2,003.37		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	3,313.18		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	602.29		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	83.38		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	779.44-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: G -200-000 CASH	2,301.95		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: G -200-000 CASH	3,837.73		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	2,990.72		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	20.90		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	2,480.92		41

WARNING: This account would have a negative balance: A -1210-100-000. Balance would be: 2,648.64-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	71,239.88	0.00	0.00	0.00	0.00	0.00
	G	6,139.68	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		77,379.56	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	77,379.56
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

Batch Id: NICOLEK Batch Date: 04/30/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	scott kulmey blue dock media Cr: A -200-000 CASH	64.00		1
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	scott kulmey rapid fax Cr: A -200-000 CASH	11.99		2
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	dpw-apple-music for downtown ipod Cr: A -200-000 CASH	10.99		3
A -1325-474-000 FINANCE TREASURER - WEB SITE & INTERNET Db: A -522-000 EXPENDITURE CONTROL	Expenditure	dpw-adobe-cto-2 accounts Cr: A -200-000 CASH	47.98		4
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	dpw-adobe-1 account Cr: A -200-000 CASH	23.99		5
A -8020-436-000 PLANNING-POSTAGE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	planning - debbins- postage mailing Cr: A -200-000 CASH	72.00		6
A -3411-470-000 FIRE DEPT-TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	lfd-reinhold-nys assoc fire chief train. Cr: A -200-000 CASH	422.30		7
A -7520-432-000 HISTORIC DISTRICT-DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	hpc-napc membership Cr: A -200-000 CASH	100.00		8
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	dpw-fleetio- less 9.99 credit Cr: A -200-000 CASH	3,686.01		9
A -1640-450-000 DEPT PUBLIC WORKS GRGE-BUILD/GRDS MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	dpw-amazon privacy sign for bathroom Cr: A -200-000 CASH	14.98		10
A -5010-406-000 STREETS ADMINISTRATION-PROF TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	dpw-amazon-vinegar natural weed killer Cr: A -200-000 CASH	85.99		11
A -5010-406-000 STREETS ADMINISTRATION-PROF TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	dpw-paypal-nys forestry council Cr: A -200-000 CASH	120.00		12
A -1640-450-000 DEPT PUBLIC WORKS GRGE-BUILD/GRDS MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	-dpw-amazon-generator Cr: A -200-000 CASH	20.98		13

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1640-450-000 DEPT PUBLIC WORKS GRGE-BUILD/GRDS MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	-dpw-amazon-generator Cr: A -200-000 CASH	20.28		14
A -8540-414-000 DRAINAGE-MATERIALS & PIPE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	-dpw-84 lumber di's & curbs Cr: A -200-000 CASH	95.05		15

WARNING: This account would have a negative balance: A -1640-450-000. Balance would be: 7,508.33-.

WARNING: This account would have a negative balance: A -5010-403-000. Balance would be: 11,761.90-.

WARNING: This account would have a negative balance: A -5010-406-000. Balance would be: 9,827.24-.

WARNING: This account would have a negative balance: A -8540-414-000. Balance would be: 3,805.73-.

WARNING: Control Acct would have a negative balance but error was overridden: A -1640-000-000. Balance would be: 104,661.79-.

WARNING: Control Acct would have a negative balance but error was overridden: A -3411-000-000. Balance would be: 272,207.63-.

WARNING: Control Acct would have a negative balance but error was overridden: A -5010-000-000. Balance would be: 133,492.88-.

WARNING: Control Acct would have a negative balance but error was overridden: A -8540-000-000. Balance would be: 18,625.41-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	4,796.54	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		4,796.54	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	15	4,796.54
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	15	

There are warnings in this listing, but can proceed with update.

Batch Id: NICOLEK		Batch Type: Standard							
Account No.	Account Description	Type	Debit	Credit	Description	Date	Journal Num	Tracking Id	Seq
A -200-000	CASH	General Ledger		364.18	DPW- Cellino plumbing	04/30/24			1
A -394-000	DUE FROM SEWER FUND	General Ledger	364.18		DPW- Cellino plumbing	04/30/24			2
G -634-000	DUE TO GENERAL FUND	General Ledger		364.18	DPW- Cellino plumbing	04/30/24			3
G -8120-435-000	SANITARY SEWERS-CONTRACTUAL SERVICES	Expenditure							
G/L: G -522-000	EXPENDITURE CONTROL		364.18		DPW- Cellino plumbing	04/30/24			4

Entries: 4 Debits: 728.36 Credits: 728.36

There are NO errors in this listing.

LISTED CORRESPONDENCE

June 10, 2024

	1 st Motion	2 nd Motion	
1.			Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, inspections, and open complaints that were filed for properties within the Village of Lancaster from May 17, 2024 – May 31, 2024.
	ACTION -	Rec File Refer to:	
2.			Correspondence from Jeff Kupka, Depew-Lancaster Boys & Girls Club, providing a Special Events Application for the 46 th Annual Bob Giza Memorial 10K Race to be held on Tuesday, July 4, 2024, starting at 8:00 a.m.
	ACTION -	Rec File Refer to:	
3.			Correspondence from Depew-Lancaster Boys & Girls Club providing a Special Events Application for a Beer Tent with Bands event to be held from July 3, 2024 - July 5, 2024, during the Lancaster Village 4th of July celebration.
	ACTION -	Rec File Refer to:	
4.			Correspondence from Carol Ling, 37 Ivy Way, providing a Special Events Application for an Ivy Way Block Party to be held on Saturday, August 10, 2024, from 2:00 pm – 11:00 pm.
	ACTION -	Rec File Refer to:	
5.			Correspondence from Theodore Myers, P.E., NYS Department of Environmental Conservation, inviting Village officials including DPW Superintendent Wayne Cisco and Emergency Management Director Scott Kuhlmeier to participate in the joint inspection of the Cayuga Creek Flood Protection Project on Thursday, June 13, 2024 at 9:00 a.m.
	ACTION -	Rec File Refer to:	
6.			Correspondence from DPW Superintendent Wayne Cisco recommending to appoint Matthew Marschner as a permanent Laborer for the Department of Public Works following the successful completion of his probationary period effective on June 12, 2024.
	ACTION -	Rec File Refer to:	
7.			
	ACTION -	Rec File Refer to:	
8.			
	ACTION -	Rec File Refer to:	
9.			
	ACTION -	Rec File Refer to:	
10.			
	ACTION -	Rec File Refer to:	

LISTED # 1
CORRESPONDENCE
MEETING DATE 6/10/2024

VILLAGE COVER SHEET

JUNE 10, 2024 BOARD MEETING

PERMITS ISSUED 8

VILLAGE PERMIT TOTAL

ERECT FENCE	4
INSTALL ROOF	2
INSTALL SIGN	1
DUMPSTER	1
TOTAL PERMITS FOR THE VILLAGE	8

Steven Michael Bach	354 Aurora St.	Dumpster
Jacob Leblanc	103 S Irwinwood	Fence
Edward Schemm	57 Bowen Rd.	Fence
Nicolette Tse	74 Benson Dr.	Fence
Donna Powell	300 Aurora St.	Fence
Stellar Roofing	63 Carter St.	Roof
11 Roberts Drive LLC	11 Roberts Dr.	Roof
FASTSIGNS	44 Central Ave	Sign

Inspections Report

Start Date: 05/17/2024 End Date: 05/31/2024

Inspectors: William T. Revelas, Bryan Pokorski, Craig Blanchard, OLD Robert Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.08-6-12	3715 Walden Ave	Jacc's Family Automotive 716-517-7131	05/22/2024	Business - 3 yr	Matt Fischione	Pass

Total Inspections: 1

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 05/20/24</i>						
2024-0323	80 W Drullard Ave	104.11-9-1.1	Fire Call Out	Open	80 West Drullard Avenue LLC	
2024-0324	25 Saint Marys St	104.19-1-5	Trash/Rubbish	Closed	Kathleen Sardina	
2024-0325	5615 Broadway St	115.28-4-3	Exterior Property Maint	Open	Amigone Ventures Lp	
2024-0326	14 Wilkshire Pl	115.07-11-12	Misc	Open	Joseph Adamec	Heather Short
2024-0329	St. Mary's School, 2 Saint Marys Hill	104.19-1-9	Fire Call Out	Open		
Open Date: 05/20/24 Total #: 5						
<i>Open Date: 05/21/24</i>						
2024-0330	101 Kurtz Ave	115.07-5-11	Vacant/Abandoned Property	Open	David Mc Coy	
2024-0331	23 Park Blvd	104.82-4-19	Exterior Property Maint	Open	John Killian	
2024-0334	5263 Broadway St	104.81-1-1	Exterior Property Maint	Open	Hien Nguyen	
2024-0335	36 School St	104.75-6-12	Exterior Property Maint	Open	R2M2, LLC	
2024-0336	1 W Pleasant Ave	104.74-1-17	Fire Call Out	Open	SRK Caravel Arms Associates L	
2024-0339	14 Vandenberg Av	104.16-7-10	Fire Call Out	Open	Kelly Wetzler	
Open Date: 05/21/24 Total #: 6						
<i>Open Date: 05/22/24</i>						
2024-0342	86 6th Ave	115.12-7-39	Drainage	Open	James LoTempio	Jerald Lewandowski
Open Date: 05/22/24 Total #: 1						
<i>Open Date: 05/23/24</i>						
2024-0343	34-36 Broezel Ave	104.08-5-20	High Grass/Weeds	Open	Dennis DuBois	Karen McCormick
2024-0344	17 Harold Pl	104.49-1-5	High Grass/Weeds	Open	Buffalo Holdings, LLC	Karen Nuwer
2024-0345	26 Harold Pl	104.49-2-12	High Grass/Weeds	Closed	Daniel Cook	
2024-0346	2016 Como Park Blvd	115.07-9-20	High Grass/Weeds	Open	Michael McDonald	
2024-0347	2013 Como Park Blvd	115.11-4-7	High Grass/Weeds	Open	James Donacic	
Open Date: 05/23/24 Total #: 5						
<i>Open Date: 05/24/24</i>						
2024-0348	5497 Broadway St	104.83-5-13	Exterior Property Maint	Open	5497 Temple Lancaster LLC	
Open Date: 05/24/24 Total #: 1						
<i>Open Date: 05/28/24</i>						
2024-0350	Suite 100, 80 W Drullard Ave	104.11-9-1.1	Misc	Open		
2024-0351	W Drullard Ave	104.49-4-4	Exterior Property Maint	Open	Evelyn Peters	

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
2024-0352	W Drullard Ave	104.49-4-4	Exterior Property Maint	Open	Evelyn Peters	
2024-0353	60 Church St	115.27-4-36	Exterior Property Maint	Open	Philip Lynch	
2024-0354	21 School St	104.83-2-20	Exterior Property Maint	Open	Sara Kazmierczak	
2024-0355	5 Division St	104.15-11-25	Exterior Property Maint	Open	John Szalasny	
2024-0356	5503 Broadway St	104.83-5-14	Interior Property Maint	Open	Faith United Methodist	
				Open Date: 05/28/24 Total #: 7		
<i>Open Date: 05/29/24</i>						
2024-0359	3515 Walden Ave	104.11-2-9	Interior Property Maint	Open	Robert Buza	Erie County Health Department
				Open Date: 05/29/24 Total #: 1		
<i>Open Date: 05/30/24</i>						
2024-0363	25 Cotton St	104.15-4-8	Exterior Property Maint	Open	Mohammad Yousuf	
2024-0367	9 Franklin St	115.27-3-1	Exterior Property Maint	Open	Equity Trust Co Custodian	
2024-0370	5247 Broadway St	104.80-2-1	Misc	Open	Stanzko Automotive Inc	Joe Wocjik
				Open Date: 05/30/24 Total #: 3		
				Grand Total: 29		

Village of Lancaster, New York Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Depew-Lancaster Boys & Girls Club Bob Giza 10K Race	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): 10K & 5K Relay Race	
Event Date(s): 7-4-24	Event Time(s): 7am - 10am
Applicant Name: Jeff Kupka	Event Location: Starts & finishes on Central & Clark
Individual/Group/Corporation Name Holding Event: Depew-Lancaster Boys & Girls Club	Village Property Affected (If Applicable): Central Avenue
Applicant Address, City, State, Zip: 60 Preston St. Depew, NY 14043	Support Services Requested of the Village (If Applicable): Traffic Barriers at Pleasant & Central AND ALSO at Central & Broadway
Applicant Email: jeffkupka@aol.com	Applicant Phone 716-480-2766

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
Jeff Kupka	716-480-2766 jeffkupka@aol.com	July 4th 5:30am - 12pm
Dave Hoch	716-697-8397 dhoch1115@aol.com	July 4th 5:30am - 12pm

Anticipated Peak Attendance Number: 800	Anticipated Age Range of those in Attendance: 11-90
Will Alcohol be consumed? NO	Will there be Amplified Sound or Music? If so, provide particulars including hours: NO

<p>Will Animals be part of the event? If so provide particulars.</p> <p style="text-align: center; font-size: 1.2em;">No</p>	
<p>Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: https://lancastervillage.ny.gov) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.</p> <p style="text-align: center; font-size: 1.2em;">No</p>	
<p>If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.</p> <p style="text-align: center; font-size: 1.2em;">No</p>	
<p>If applicable respond to (a) through (h) below and attach a map or sketch depiction:</p>	
<p>(a) Location of Parking Facilities indicating number of parking spaces being provided for:</p>	
<p>(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:</p>	
<p>(c) Location of Trash Facilities:</p> <p style="text-align: center; font-size: 1.1em;">ON site - we will clean up trash left behind by our event</p>	
<p>(d) Location of Water Facilities:</p> <p style="text-align: center; font-size: 1.1em;">Various spots throughout to 10K course</p>	
<p>(e) Location of Electrical Facilities:</p>	
<p>(f) Location of Toilet Facilities including location of Porta-Toilets:</p> <p style="font-size: 1.1em;">LANCASTER Boys & Girls club PARKING lot. 5440 BRADWAY LANCASTER, NY 14086</p>	
<p>(g) Location of Entrances where public is to enter and exit site:</p> <p style="font-size: 1.1em;">LANCASTER Boys & girls club driveway</p>	
<p>(h) Location of Vendor Facilities including booths and food service:</p>	
<p>(If Applicable) Organization providing Security:</p>	<p>(If Applicable) Number of Security Personnel:</p>
<p>Signature of Applicant:</p> <p style="font-size: 1.5em; text-align: center;"><i>[Handwritten Signature]</i></p>	<p>Date:</p> <p style="font-size: 1.2em; text-align: center;">5/14/24</p>

Post review disposition: Village Board approved.
 Village Board not approved.
 Applicant advised of Village Board determination: _____, _____, 202_____.
 Village Board approved with attached statement of conditions imposed.

Russell J. Salvatore



**BOYS & GIRLS CLUB
of DEPEW-LANCASTER**

5/14/24

Village of Lancaster
Municipal Building
5423 Broadway
Lancaster, NY 14086

Dear Village Board Members,

The Depew-Lancaster Boys & Girls Club will be looking to hold their 46th annual Bob Giza Memorial 10K Race on Tuesday, July 4, 2024, starting at 8:00am.

We would like your permission to hold this event in the Village of Lancaster.

The race will follow the same route as previous years. (See Attached map). It will last about an hour and a half.

The Depew-Lancaster Boys & Girls Club maintains a million-dollar insurance coverage policy for the event.

If you have any questions, feel free to contact me at 716-683-6755 ext. 108.

Also, as an FYI, I will be retiring from the Boys & Girls Club after 48 ½ years here. My last day will be July 5, 2024. I would like to thank the current Mayor and Board Members, and all the past members that I have dealt with, for all their help during my tenure. Your support of the Club has been unwavering, and it is appreciated very much. Jeff Kupka will be taking over for me when I am gone. He will run this event this year with my guidance to ensure a smooth transition moving forward. He will be the new Boys & Girls Club contact and will be reaching out for future events.

Thank You,

Dave Hoch

Depew-Lancaster Boys & Girls Club, Inc.

Administrative Office

David A. Hoch, *Executive Director*
Jeff Kupka, *Director of Operations*
60 Preston Street
Depew, New York 14043
(716) 683-6755 Phone
(716) 683-9816 Fax

George R. Crego Unit

Jeff Kupka, *Club Director*
David Lewandowski, *Program Director*
Jeffrey Lorka, *Program Director*
60 Preston Street
Depew, New York 14043
(716) 683-5266 Phone

Earle M. Scott Unit

Jeremy Konst, *Club Director*
Lisa Konst, *Individual Service Director*
5440 Broadway
Lancaster, New York 14086
(716) 683-1485 Phone

Aaron M. Keneflick Unit

Samantha Garson, *Club Director*
275 Alexander Ave
Cheektowaga, New York 14211
(716) 931-5822 Phone

Officers

David Lyman
President

Adam Stotz
1st Vice-President

Kevin Corcoran
Treasurer

Board of Directors

Michael J. Brown
Jack Carlson
Phyllis Dickinson
Larry Evola
Brian Gould
Cal Harte
Mike Heer
Donald Hibbs
Lisa Jerebko
Beth Kaiser
Tim Kelly
David Konst
Edward Myszka
Chris Schunk
Joann Thaessler
Susan Thaessler
Cory Zale



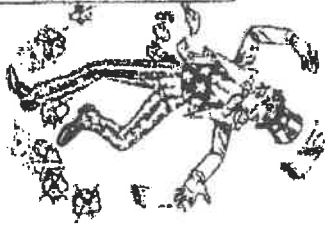
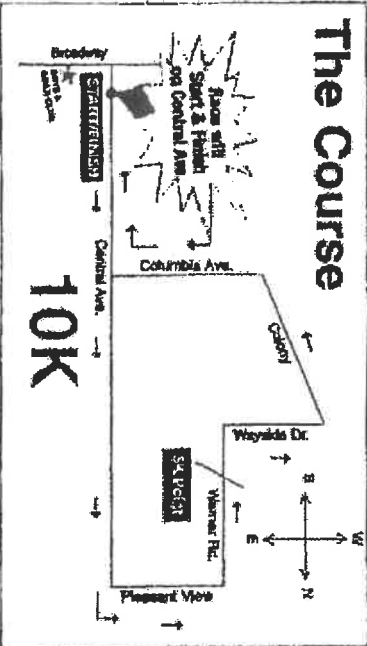
A United Way Agency

Visit us at depewlancasterbgc.org
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The Course



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 Richard J. Sheppard, MD, Attorney
 Larchmont, NY • 684-8121

Transit
 MURRAY ROOFING
 716-896-6555

THEATER CONNECTION
 GERAID J. GILL, JR.
 Attorney and Counselor at Law

Allen
 Home Care Services

Mr. Di Paolo's
 AUTO PARTS

Frankie's
 SMILE

Catalyst
 ACTIVE TOUR LIFE

Country Garden INN

Rossini's
 PIZZA

Village of Lancaster, New York Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105


Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <i>Lancaster Village 4th of July Celebration</i>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <i>Beer tent with Bands</i>	
Event Date(s): <i>July 3rd - 4th - 5th</i>	Event Time(s): <i>July 3rd 4-11 July 4th 2-11 July 5th 4-11</i>
Applicant Name: <i>Depew-Lancaster Boys & Girl Club</i>	Event Location: <i>SAYL - A-lot PARKING lot</i>
Individual/Group/Corporation Name Holding Event: <i>Depew-Lancaster Boys & Girls Club</i>	Village Property Affected (If Applicable): <i>West MAIN ST.</i>
Applicant Address, City, State, Zip: <i>60 Preston St. Depew, NY 14043</i>	Support Services Requested of the Village (If Applicable): <i>Cleanup & Set up</i>
Applicant Email: <i>jeffkupta@aol.com</i>	Applicant Phone: <i>716-480-2766</i>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
<i>Jeff Kupta</i>	<i>716-480-2766</i>	<i>ALL times we are open</i>
<i>Dave Hoch</i>	<i>716-697-8397</i>	<i>ALL times we are open</i>
Anticipated Peak Attendance Number: <i>2000</i>		Anticipated Age Range of those in Attendance: <i>21 AND OVER</i>
Will Alcohol be consumed? <i>yes</i>		Will there be Amplified Sound or Music? If so, provide particulars including hours: <i>yes 6-11 each Night</i>

<p>Will Animals be part of the event? If so provide particulars.</p> <p style="text-align: center;">NO</p>	
<p>Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: https://lancastervillageny.gov) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.</p> <p style="text-align: center;">Village of Lancaster will decide on these.</p>	
<p>If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.</p> <p style="text-align: center;">NO</p>	
<p>If applicable respond to (a) through (h) below and attach a map or sketch depiction:</p>	
<p>(a) Location of Parking Facilities indicating number of parking spaces being provided for:</p>	
<p>(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:</p>	
<p>(c) Location of Trash Facilities:</p> <p style="text-align: center;">ON site</p>	
<p>(d) Location of Water Facilities:</p> <p style="text-align: center;">ON site</p>	
<p>(e) Location of Electrical Facilities:</p> <p style="text-align: center;">Village Box on West main</p>	
<p>(f) Location of Toilet Facilities including location of Porta-Toilets:</p> <p style="text-align: center;">Inside of beer tent 25 total</p>	
<p>(g) Location of Entrances where public is to enter and exit site:</p> <p style="text-align: center;">East side of SAUC-A-lot</p>	
<p>(h) Location of Vendor Facilities including booths and food service:</p> <p style="text-align: center;">BAR set up on West Side of lot</p>	
<p>(If Applicable) Organization providing Security:</p> <p style="text-align: center;">Excelsior</p>	<p>(If Applicable) Number of Security Personnel:</p> <p style="text-align: center;">4-6</p>
<p>Signature of Applicant:</p> <p style="text-align: center;"></p>	<p>Date:</p> <p style="text-align: center;">5/14/24</p>

Post review disposition: Village Board approved.
 Village Board not approved.
 Applicant advised of Village Board determination: _____, _____, 202_____.
 Village Board approved with attached statement of conditions imposed.

LISTED # 4
CORRESPONDENCE
MEETING DATE 6/10/2024

Village of Lancaster, New York Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; font-family: cursive;">Ivy Way Block Party</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 1.2em; font-family: cursive;">Block Party</div>	
Event Date(s): <div style="font-size: 1.2em; font-family: cursive;">8/10/2024</div>	Event Time(s): <div style="font-size: 1.2em; font-family: cursive;">2pm - 11pm</div>
Applicant Name: <div style="font-size: 1.2em; font-family: cursive;">Carol Ling</div>	Event Location: <div style="font-size: 1.2em; font-family: cursive;">37 Ivy way</div>
Individual/Group/Corporation Name Holding Event: <div style="font-size: 1.2em; font-family: cursive;">Carol Ling</div>	Village Property Affected (If Applicable) <div style="font-size: 1.2em; font-family: cursive;">Ivy way</div>
Applicant Address, City, State, Zip: <div style="font-size: 1.2em; font-family: cursive;">37 Ivy way Lancaster, NY 14086</div>	Support Services Requested of the Village (If Applicable) <div style="font-size: 1.2em; font-family: cursive;">Block Road</div>
Applicant Email: <div style="font-size: 1.2em; font-family: cursive;">cczosek@gmail.com</div>	Applicant Phone <div style="font-size: 1.2em; font-family: cursive;">716-472-0273</div>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
<div style="font-size: 1.2em; font-family: cursive;">Carol Ling</div>	<div style="font-size: 1.2em; font-family: cursive;">716-470-0273 cczosek@gmail.com</div>	<div style="font-size: 1.2em; font-family: cursive;">All day - Residence</div>

Anticipated Peak Attendance Number: <div style="font-size: 1.2em; font-family: cursive;">25</div>	Anticipated Age Range of those in Attendance: <div style="font-size: 1.2em; font-family: cursive;">40's</div>
Will Alcohol be consumed? <div style="font-size: 1.2em; font-family: cursive;">yes</div>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.2em; font-family: cursive;">7pm - 9pm</div>

Will Animals be part of the event? If so provide particulars.

N/A

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

N/A

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

1. see attached
2. No block neighbors have expressed opposition

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

neighbors will be parked at their respected homes

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

N/A

(c) Location of Trash Facilities:

37 Ivy way

(d) Location of Water Facilities:

37 Ivy way

(e) Location of Electrical Facilities:

37 Ivy way

(f) Location of Toilet Facilities including location of Porta-Toilets:

37 Ivy way

(g) Location of Entrances where public is to enter and exit site:

37 Ivy way

(h) Location of Vendor Facilities including booths and food service:

N/A

(If Applicable) Organization providing Security:

N/A

(If Applicable) Number of Security Personnel:

N/A

Signature of Applicant:

Carl Dig

Date:

6/3/2024

- Post review disposition: Village Board approved.
 Village Board not approved.
 Applicant advised of Village Board determination: _____, _____, 202_____.
 Village Board approved with attached statement of conditions imposed.

Bistoff, Lynn	15 Ivy Way
Pilote, Samantha	21 Ivy Way
Sczepanski , Mark and Kathleen	22 Ivy Way
Skolikas, Catherine	27 Ivy Way
Kramer, Brian	28 Ivy Way
Douglass , Ronald	33 Ivy Way
Ziegler , Guy	34 Ivy Way
Wozniak, Michael & Rachel	40 Ivy Way
Roll, Patrick	43 Ivy Way
Kittrick, Sean & Kristine	45 Ivy Way
Prince, Tyson & Amanda	46 Ivy Way
Klink, Christopher & Mary	47 Ivy Way
Cwiklinski, Cory & Mary	56 Ivy Way
Couts, Justin & Karissa	48 Ivy Way



Live traffic

Fast

Slow

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Region 9
700 Delaware Avenue, Buffalo, NY 14209
P: (716) 851-7070 | F: (716) 851-7009
www.dec.ny.gov

June 4, 2024

Honorable Lynne Ruda, Mayor
Village of Lancaster
Village Hall
5423 Broadway
Lancaster, New York 14086

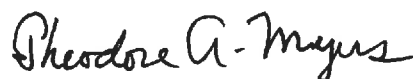
Dear Mayor Ruda:

You are cordially invited to participate in the joint inspection of the Cayuga Creek (Lancaster/Depew) Flood Protection Project with representatives of the U.S. Army Corps of Engineers and this Department. The inspection is scheduled for Thursday, June 13, 2024 at 9:00 a.m. beginning at flood control Pump House No. 1 behind the Village of Lancaster Department of Public Works yard.

It would be greatly appreciated if Wayne Cisco, Superintendent of Public Works, and Scott Kuhlmeier, Director of Emergency Management, or their representatives, could attend the inspection. If anyone else on the Village Board or Village staff would like to attend, please feel free to invite them. The inspection will require most of the day to complete. Appropriate clothing and footwear should be worn.

Please contact me to confirm your attendance. If you have any questions regarding this matter, please do not hesitate to contact me by e-mail at Theodore.Myers@dec.ny.gov or by telephone at (716) 851-7088.

Sincerely,



Theodore Myers, P.E.
Regional Flood Control Engineer

cc: Damianos Skaros, P.E., Regional Water Engineer, NYSDEC Region 9
Kerrie Swartz, Professional Engineer 1, NYSDEC Region 9
Mark Crowley, COS4, Operations, NYSDEC Little Valley
Mark Grizer, Jr., COS3, Operations, NYSDEC Region 9
Robert Kosinski, COS 2, NYSDEC Reinstein Woods Maintenance Center
Karis Manning, P.E., Chief NYSDEC Western Flood Hub Avon
Arvind Goswami, P.E., Chief Flood Control Projects Section, NYSDEC Albany
Caleb Prenoveau, E.I.T., Engineer Trainee, NYSDEC Albany
Wayne Cisco, Superintendent of Public Works, Village of Lancaster
Scott Kuhlmeier, Director of Emergency Management, Village of Lancaster
Matthew Fischione, Code Enforcement Officer, Village of Lancaster
Daniel Bennett, P.E., USACE-Buffalo
James Rogers, USACE-Buffalo



LISTED# 6
CORRESPONDENCE
MEETING DATE 6/10/2024



Village of Lancaster

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillage.org

Department of Public Works

5200 Broadway

Lancaster, New York 14086-2097

Wayne Cisco
Superintendent of Public Works
E-Mail: wisco@lancastervillage.org

June 5, 2024

Village of Lancaster
Attn: Michael Stegmeier
5423 Broadway
Lancaster, NY 14086

RE: Matthew Marschner – End of Probation

Honorable Members of the Village Board,

This letter is to recommend that Matthew Marschner gets approved to end his probationary status effective on June 12, 2024. Matthew has shown vast improvement over the last six months while he has cross-trained in different departments. He has also completed his residency requirements and obtained his CDL licensing. The guys and I have been very pleased with his work ethic, positive attitude, and his ability to adapt to the fast-paced environment. All in all, we would be very pleased to have Matthew Marschner come off probation.

If you have any questions or concerns, please contact me directly.

Wayne Cisco
Village of Lancaster
Superintendent of Public Works
5200 Broadway, Lancaster, NY 14086
(716) 683-1028 x 302

RESOLUTIONS

June 10, 2024

	1 st Motion	2 nd Motion	
1.			Resolution authorizing Mayor Ruda to sign and approve a Beer Tent Agreement with the Depew Lancaster Boys & Girls Club for the operation of a beer tent during the Independence Days Celebration on July 3, July 4, and July 5, 2024, with terms as presented.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
2.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
3.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
4.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
5.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
6.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
7.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
8.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
9.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
10.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
11.			



Village of Lancaster Beer Tent Agreement

An agreement between the Village of Lancaster, New York and

Depew Lancaster Boys & Girls club

hereinafter referred to as "Organization" regarding the sale of beer, other liquid refreshments and related items within a designated outdoor beer consumption area commonly and hereinafter referred to as "the beer tent", on the following dates and during the following hours of the following public event:

EVENT Independence Day Celebration

DATE 7/3/24 HOURS 4-11

DATE 7/4/24 HOURS 2-11

DATE 7/5/24 HOURS 4-11

- 1) It is hereby agreed between the Village of Lancaster and the Organization that the Village of Lancaster shall provide the Organization the opportunity to sell beer, other liquid refreshments and related items during the dates and hours of the event referenced above upon a site provided by the Village.
- 2) The Village of Lancaster will provide the beer tent including installation, electric power, toilet facilities and security. The cost of the beer tent including installation, toilet facilities and security will be deducted from gross proceeds to determine net proceeds as the term net proceeds is used in paragraph 8.
- 3) The Organization will provide musical entertainment and necessary sound equipment during the above dates and times the cost of which will be deducted from gross proceeds to determine net proceeds as the term net proceeds is used in paragraph 8.
- 4) The Organization will secure and provide the beer, other refreshments and all other items to be sold. As to all items to be tendered for sale the Organization will, prior to the first date listed above, provide the Village a written list of items which will be tendered for sale and the prices thereof. No other product shall thereafter be sold on the premises without the prior written permission of an authorized representative of the Village.
- 5) Prior to the first date listed above the Organization will secure a liquor license.

6) The items which will be tendered for sale and the prices thereof must be approved by the Village in writing prior to the first date listed above.

7) All beer and other alcoholic beverages must be consumed in the beer tent.

8) Subject to the following paragraphs the Organization shall receive from the Village, an amount representing 65% of net proceeds of sales. *

9) During the dates and hours particularized above the Organization shall provide at least 15 adult workers. All Organization workers shall be deemed volunteers for whose service there shall be no deduction from gross proceeds to determine net proceeds as the term net proceeds is used in paragraph 8. If at any time during the hours listed above less than 15 adult workers are present, the amount of the net proceeds from the sale of beer and other liquid refreshments to which the Organization is entitled for that entire day shall be reduced by 1/15th for each person less than 15 adult workers: for example if at any time during the hours listed above only 14 adult workers are present the amount of the net proceeds from the sale of beer and other liquid refreshments to which the Organization is entitled for that entire day shall be 14/15ths of 65% of net proceeds from the sale of beer and other liquid refreshments on said day.

10) Under no circumstances shall any product be distributed, sold or given for less than the price approved by the Village.

11) Empties shall be the property and responsibility of the Organization. Deposit amounts paid by the Organization upon the purchase of beverages or received by the Organization upon the return of empties shall not be included in the calculation of expenses or the amount of gross receipts for purposes of calculating paragraph 8 net proceeds of sales. Any discrepancy between the deposit amounts paid by the Organization and the deposit amounts received by the Organization upon the return of empties shall be borne exclusively by the Organization.

12) Each day, at the end of operation of the beer tent for the day, a representative of the Village shall be provided the opportunity to examine, record and confirm all cash receipts and records relating to gross receipts, the number of units of each item sold, costs as to each item sold and other costs if any. The Organization shall be responsible, regardless of the presence or absence of its culpability, for the safekeeping of cash proceeds. The Village shall be informed, in advance, of the means of safekeeping intended by the Organization.

13) Receptacles for tips shall be clearly designated as such and tip money shall at all times be segregated from sales receipts. Tip proceeds shall remain the property of the Organization.

14) The Village shall within 5 days of the last date listed above submit to the Organization an accounting providing expenses incurred by the Village to be deducted from gross proceeds for purposes of determining net proceeds as the term net proceeds is used in paragraph 8.

15) The Organization shall within 5 days of the last date listed above submit to the Village an accounting providing expenses incurred by the Organization to be deducted from gross proceeds for purposes of determining net proceeds as the term net proceeds is used in paragraph 8.

16) The Organization shall within 10 days of the last date listed above submit to the Village an accounting providing the number of units of each item sold, costs as to each item sold, other costs if any, gross receipts, a calculation as to the Organization's share of the net receipts, and any other information which may be requested by the Village prior to the submission of the accounting.

17) The Organization shall have thirty days (30) days from the last date of operation of the beer tent to tender to the Village the net receipts less the Organization's share of the net receipts.

18) For all times during the operation of the beer tent the Organization shall designate a person who shall be deemed in charge and who shall be present at a designated time. Not later than 4 hours before each of the designated times, the Organization shall, in writing, advise the Village of each such person by designated time(s), name, address and cell phone number.

19) Clean up shall be the responsibility of the Village of Lancaster Department of Public Works.

20) To the fullest extent permitted by law, the Organization shall defend, indemnify and hold harmless the Village of Lancaster and its officers and employees from and against all claims, damages, liabilities, losses and expenses, including but not limited to attorneys' fees, arising out of or in any way connected with the performance or lack of performance of this agreement provided that any such claim, damage, liability, loss or expense is

1) attributable to bodily injury, sickness, disease or death, or physical injury to tangible property and

2) is caused in whole or in part by any actual or alleged:

a) act or omission of the Organization or anyone directly or indirectly retained or engaged by it or anyone for whose acts it may be liable; or

b) a violation of any statutory duty, regulation, ordinance, rule or obligation by the Organization provided that the violation arises out of or is in any way connected with the Organization's performance or lack of performance of the agreement.

21) The Organization shall purchase and maintain at its own expense, the cost of which is not to be deducted from gross proceeds to determine net proceeds as the term net

proceeds is used in paragraph 8, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured Organization. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than (1) week before the first date listed above. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the Organization's commercial general liability policy.

22) The Village or any police of other emergency service may close or cancel the beer tent at any time without recourse to the Organization.

23) The Organization agrees that if the provisions of this agreement are violated by the Organization its entitlement to the proceeds shall be forfeited.

X _____

Lynne T. Ruda.

Mayor Village of Lancaster

Date: _____

X  _____

Print Name: Jeff Kupka

Authorized agent of Organization

Date: 6/3/24