

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: July 8 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- 10. HEARINGS
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

**MONDAY, AUGUST 12, 2024
(3 Weeks)**

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, July 8, 2024, at 7:00 P.M.

Gavin O'Brien led the pledge to the flag.

MEETINGS TO DATE **9**
NO. OF REGULARS **7**
NO. OF SPECIALS **2**

Attendance:		<u>Attended / Absent</u>
Lynne T. Ruda	Mayor	9 / 0
Cynthia A. Maciejewski	Trustee/ Deputy Mayor	8 / 1
Tammie E. Malone Schaefer	Trustee	9 / 0
John Mikoley	Trustee	9 / 0
William C. Schroeder	Trustee	7 / 0

Also Present:	
Arthur A. Herdzyk	Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
Eric Feldmann	Fire Chief
Gavin O'Brien	175th Anniversary Committee Chairperson
Matthew Fischione	Town of Lancaster Supervising Code Enforcement Officer
Captain Jonathan Ziders	Town of Lancaster Police Department

ACCEPTANCE OF MINUTES

Motion by **Trustee Mikoley** and seconded by **Trustee Maciejewski** to accept the minutes of the June 24, 2024, regular meeting.

Adopted Resolution: **181** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 6/25/2024 to 7/8/2024.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 66 claims were approved, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$ 649,265.25
SEWER FUND -----in the amount of	\$ 6,950.73
TRUST FUND -----in the amount of	\$ --
CAPITAL FUND -----in the amount of	\$ 8,800.00
EQUIPMENT RESERVE -----in the amount of	\$ --
COMMUNITY DEVELOPMENT -----in the amount of	\$ --
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$ --
For the period from <u>6/11/2024</u> To <u>6/24/2024</u>	

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 91782 through # 91828
Sewer Fund checks # 12117 through # 12118
Capital Fund check # 1944

Adopted Resolution: **182** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

CORRESPONDENCE:

1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications and open complaints that were filed for properties within the Village of Lancaster from June 17, 2024 – June 30, 2024.

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to receive and file this correspondence.

Adopted Resolution: **183** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

2) Correspondence from Mike Reinhold, Planning Commission Chairperson, providing notice that a Temporary Special Use Permit for outdoor service of food and drink for Symposium Wine Bar, 19 West Main Street, Suite 400, was approved by the Commission following a public hearing at its June 20, 2024 meeting.

Motion by **Trustee Mikoley** and seconded by **Trustee Maciejewski** to receive and file this correspondence.

Adopted Resolution: **184** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

3) Correspondence from NYS Department of Transportation providing notice that the Village of Lancaster's application for the Safe Routes for All – Central Avenue Improvements Project has been awarded funding in the amount of \$3,392,800 under the Transportation Alternatives Program (TAP).

Motion by **Mayor Ruda** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **185** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

RESOLUTIONS:

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** authorizing Mayor Ruda and DPW Superintendent Cisco to sign and approve the Memorandum of Understanding for the "Lancaster Village Beautification Vision" with the Lancaster Village Merchant Association and the Beautification Committee.

Adopted Resolution: **186** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Maciejewski** to open an account with Flushing Bank for the deposit of funds for the Length of Service Awards Program (LOSAP) that will be administered by Hometown Firefighters & EMS Services, and further to authorize Mayor Ruda and Clerk-Treasurer Stegmeier as the authorized signers for this bank account.

Adopted Resolution: **187** Ayes: Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Abstained: Mayor Ruda

Motion by **Trustee Schroeder** and seconded by **Trustee Malone Schaefer** authorizing Mayor Ruda to sign and approve an Engagement Letter with Drescher & Malecki LLP to provide services for the audit of the financial statements for the fiscal year ended May 31, 2024, including the compilation and filing of the Annual Financial Report to the New York State Comptroller as required on an annual basis.

Adopted Resolution: **188** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Mikoley** and seconded by **Trustee Maciejewski** authorizing Mayor Ruda to sign and execute a Subaward Grant Agreement with American Forests for the Inflation Reduction Act Urban & Community Forestry Initiative to implement the Village of Lancaster Tree Equity and Education Initiative project with the Scope of Work as outlined in Exhibit 1 and grant funding in the amount of \$255,584 with a project budget as provided in Exhibit 2 along with all other terms as presented in the Agreement.

Adopted Resolution: **189** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

AUDIENCE PARTICIPATION:

-None-

PUBLIC HEARING @ 7:15 PM (#1) SPECIAL USE PERMIT – SKOOB’S VILLAGE GRILLE

Mayor Ruda opened the 1st public hearing at 7:15 p.m. and read the following notice that was published in the Lancaster Bee:

PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct two (2) public hearings in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, NY on Monday, July 8, 2024, beginning at 7:15 P.M.

The first public hearing beginning at 7:15 P.M. is to consider the application of Skoob’s Village Grille, 50 Central Avenue, for a permanent special use permit to conduct outdoor service of food and drink pursuant to Lancaster Village Code §§350-95 and 350-64.

At said hearing, all persons so desiring shall have the opportunity to be heard.

*Michael E. Stegmeier
Village Clerk*

Audience Participation: -None-

Mayor Ruda commented that the outdoor patio at Skoob’s has been a great addition to the Village providing an outdoor dining space for residents.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Maciejewski** to close the public hearing at 7:16 p.m.

Adopted Resolution: **190** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Mayor Ruda** and seconded by **Trustee Mikoley** to approve the permanent special use permit for Skoob’s Village Grille.

Adopted Resolution: **191** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

PUBLIC HEARING @ 7:15 PM (#2) PROPOSED LOCAL LAW – AVOIDABLE ALARMS

Mayor Ruda opened the 2nd public hearing at 7:16 p.m. and read the following notice that was published in the Lancaster Bee:

PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct two (2) public hearings in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, NY on Monday, July 8, 2024, beginning at 7:15 P.M.

The second public hearing will immediately follow the first and is to consider a local law which would add Article II “Avoidable Alarms” to Chapter 156, “FIRE PREVENTION” of the Village Code. If adopted, the local law would impose upon the owner of a structure or building within the Village monetary sanctions for multiple activations of an alarm system within a 12-month period through mechanical failure or other listed causes resulting in an unnecessary emergency response by the Village of Lancaster Fire Department.

The full text of the Lancaster Village Code and the proposed local law may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or at the office of the Village Clerk during regular office hours at the Lancaster Municipal Building, 5423 Broadway, Lancaster, NY.

At said hearing, all persons so desiring shall have the opportunity to be heard.

*Michael E. Stegmeier
Village Clerk*

Audience Participation: -None-

Chief Feldmann explained that this is a law that is in place in other communities that has not been adopted yet in the Village of Lancaster.

Captain Ziders commented on an existing policy for avoidable alarms in the Town of Lancaster.

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to close the public hearing at 7:17 p.m.

Adopted Resolution: **192** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Malone Schaefer** to adopt the local law as presented.

Adopted Resolution: **193** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

COMMITTEE REPORTS & FOLLOW UPS:

➤ **FINANCE & CLAIMS** – Trustee Schroeder

The RFP for engineering services will be forwarded to the Village Board for review and consideration before the next meeting.

We are continuing to work on the LOSAP transition over to Hometown.

➤ **PUBLIC WORKS** – Trustee Mikoley

He reported on a necessary repair expense for the bucket truck in the amount of \$19,173.86. This is a professional service and emergency repair for safety purposes in compliance with the procurement policy. We will be pursuing a bid process for a new bucket truck later this year which has a long lead time of over a year for delivery.

➤ **PUBLIC SAFETY** – Trustee Maciejewski

The next Safety Committee meeting will be held on July 17th with Todd Higley from Wright Risk Management discussing injury prevention and Amy Stypa reviewing topics from a recent Re-Leaf training session.

She will follow up with Catco regarding outstanding concerns with the Aurora Street project.

A street lighting issue on Court Street has been brought to her attention, and she will work with DPW to address this concern.

Motion by **Trustee Maciejewski** and seconded by **Trustee Schroeder** to advertise for bids for the replacement of Engine 2 with specifications prepared by the Lancaster Fire Department with the bid period to be effective from July 12, 2024 to August 12, 2024 with the bid opening at 11:00 a.m. on August 12, 2024.

Adopted Resolution: **194** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

➤ **BUILDING, LIGHTS & CODES** – Trustee Malone Schaefer

No report.

➤ **HUMAN RESOURCES** – Trustee Maciejewski

There has been a change in the lead representative for Sheridan HR as we have been notified that MaryKaren McCoy has moved on to other opportunities. Colleen Paluh will be taking over the account, and she has already been working with the Village of Lancaster for most of the past year and is very familiar with our needs.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

The 4th of July celebration is wrapped up and she reported that it went well without any major incidents.

She will be meeting with merchants in the near future to discuss events for next year.

The annual Garden Walk is taking place from July 19 to July 21.

The Beautification Committee is holding a fundraiser in August.

➤ **ECONOMIC DEVELOPMENT** – Mayor Ruda

Gavin O'Brien provided a report for the 175th Anniversary Committee – See "Department Head Reports".

➤ **SEWER** – Trustee Mikoley

The letter to residents was mailed out last week to provide information on upcoming inspections by the sewer department. Postcards to the list of properties identified for these inspections are expected to be sent out next week. A targeted mailing to smaller groups will then go out afterwards to address these properties in batches.

Watts Engineering is working with DPW on point-of-sale inspections to develop procedures to assist employees with this process to ensure compliance with code regulations.

➤ **GRANTS** – Mayor Ruda

Plum Bottom Creek Culvert – PHASE 1

We met with C&S Engineers last week at the site to look over the plan for staging. We are still waiting for approval from NYSDEC before we can move forward with bidding out the project.

Firefighter's Park Renovation

The ribbon cutting is scheduled for this Saturday, July 13 at 9:00 a.m.

There is a request for a punch list from the Lancaster Fire Department to review with CPL. We are waiting to schedule a meeting with Fire Department representatives.

USDA Forest Service Tree Planting (Federal) Grant

We are moving forward with this grant. A huge thank you to Amy Stypa for her endless work to edit our scope of work to ensure that we still qualify for this grant based on the updated guidelines.

Municipal Planning Grant – Comprehensive Plan Updates

The survey is live. We are working on getting survey results over the next month.

We had our first meeting with the Steering Committee at the end of June to review the grant timeline.

The next core team meeting will take place later this week.

NY Forward – LMB Pocket Park

The plan is to move forward to create the RFP for engineering services for this project. She will reach out to the Department of State for a template that can be used for the RFP.

Consolidated Funding Application

There is a potential grant as part of CFA that may be applied for snowplow blades related to salt reduction on streets and stormwater management. She needs to follow up with the grant writer (Lori) for a response related to the timeline and whether it's feasible to consider this application.

➤ **TECHNOLOGY & MARKETING** – Trustee Schroeder

No report.

➤ **CLIMATE SMART** – Mayor Ruda

We have received notice that we have enough clean energy action items to apply for the \$50,000 grant through NYSEDA as part of the Clean Energy Communities (CEC) program and we will be moving forward with this application. We are looking at the potential of applying for battery operated equipment for the Lancaster Fire Department as part of this grant.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:

➤ **CLERK – TREASURER** – Michael E. Stegmeier

The main tax collection period has ended. Taxes were due without penalty by July 1st. Payments are now being accepted with applicable late penalties.

Sewer bills are being calculated for the new fiscal year this week. Bills are expected to be mailed out along with newsletters at the end of next week.

Mary Rozler's last day in the office is next Friday, July 19th.

He is still looking for a full-time employee for his office. He did not find a suitable applicant to meet the requirements of the Account Clerk Typist position. He will now be canvassing for a Clerk Typist position which has less restrictive qualifications and may provide more qualified candidates.

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

He will look into the issue with street lighting on Court Street.

The bucket truck is being repaired and should be back in service soon.

He noted that there are holes on both sides of Aurora Street that need to be addressed by Catco who is responsible for that project.

He received a request for sidewalk information throughout the Village and indicated that the type of data requested is not available on the GIS system.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

He discussed a proposed local law regarding signage to restrict the usage of parking lots on private property. Feedback was received from the Historic Preservation Commission (HPC) and some revisions were made. There was additional feedback from HPC, and it was indicated that the proposal would be discussed at their July 10th meeting. He advised that the Village Board may schedule a public hearing at this time to consider the revised local law or wait until after the HPC meeting to see if there are further comments.

Mayor Ruda commented that the Board should get written approval from HPC regarding the language of the proposed local law before taking any action and scheduling a public hearing.

➤ **FIRE CHIEF** – Eric Feldmann

He reported that there were 33 calls in the month of June and 216 calls for the year to date.

Department members have participated in over 1,800 hours of training for the year to date.

He discussed his appreciation for recent efforts of the department and Village officials including the 4th of July parade, Firefighter’s Park, and the Engine 2 replacement process.

➤ **TOWN POLICE DEPARTMENT** – Captain Jonathan Ziders

He commented regarding the coordination between agencies with large events that take place in the Village, and he recognized the efforts of volunteers assisting with these events to help make them successful.

➤ **175th ANNIVERSARY COMMITTEE** – Gavin O’Brien

He commented that Old Home Week was a success as a community-wide event which reached far more than just the Village.

The next Speaker Series event will take place on July 17th at the Lancaster Library to discuss the history of the library. This will be a repeat event due to a significant number of requests from people who missed it the first time.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

No report.

MISCELLANEOUS:

-None-

ADJOURNMENT:

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to adjourn the meeting at 7:31 p.m.

Adopted Resolution: **195** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Respectfully submitted,

Michael E. Stegmeier
Clerk – Treasurer

ABSTRACT

July 8, 2024

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

July 9, 2024 to July 22, 2024

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$ 441,568.47
SEWER FUND -----in the amount of	\$ 11,553.14
TRUST FUND -----in the amount of	\$ 446.74
CAPITAL FUND -----in the amount of	\$ 76,148.63
EQUIPMENT RESERVE -----in the amount of	\$
COMMUNITY DEVELOPMENT -----in the amount of	\$
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$
TOTAL	529,716.98

For the period from June 25, 2024 **to** July 8, 2024

MAYOR’S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	76
General Fund Ck#.....	91829-91889
Sewer Fund Ck#.....	12119-121125
Trust Fund Ck#.....	1945
Capital Fund Ck#.....	2581
Community Development Fund Ck#	

Mayor Lynne T. Ruda

Abstract Summary of Funds

Board Meeting Date: July 22, 2024

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check (2023-24 Budget)	\$ 285,646.93			\$ 76,148.63
2024-2025 Budget	\$ 26,474.30	\$ 688.89		
FICA Voucher 7/5/2024	\$ 5,703.84	\$ 582.29		
Payroll Voucher 7/5/24	\$ 73,639.40	\$ 7,611.64		
Pre-Paid batch 1				
CSEA	\$ 4,538.08	\$ 417.12	\$ 446.74	
Independent Health	\$ 2,172.65	\$ 173.69		
GSB	\$ 3,580.85			
Charter Communications	\$ 539.92			
Pre-Paid batch 2	\$ -			
Carnival Kids	\$ 600.00			
Cheslak, Joe	\$ 300.00			
DeJesus, Brian	\$ 300.00			
DeJesus, Eric	\$ 300.00			
Ebert, Sean	\$ 300.00			
Highmark BCBSWNY	\$ 23,896.37	\$ 2,079.51		
LHS Marching band	\$ 600.00			
LMS Marching band	\$ 600.00			
Lancaster Town Band	\$ 600.00			
Lilly Belle	\$ 500.00			
McKenna, Brian	\$ 300.00			
Misiejuk, Frank	\$ 300.00			
Renegade Drum Corp	\$ 600.00			
May Credit Card	\$ 4,924.37	\$ 64.78		
TASC June	\$ 5,086.98			
TOTALS	\$ 441,503.69	\$ 11,617.92	\$ 446.74	\$ 76,148.63

TOTAL ALL FUNDS \$ 529,716.98

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes First Enc Date Range: First to 05/31/25
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last Prior Year Only: N * Means Prior Year Line Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	PO Type	Contract	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description						Description			Enc Date	Date	
24-01685	05/31/24	NATIO015 NATIONAL FUEL									
1	LMB ACCOUNT 5/14-6/13 2024		1,115.08	A -1620-440-000	E	SHARED SERVICES - GAS		R	05/31/24	05/31/24	3090866 03
24-01686	05/31/24	NATIO055 NATIONAL WATERMAIN CLEANING CO									
1	PROFESSIONAL SVCS 11/21/2023		76,148.63	H -0522-400-109	E	EXPENSES - DEC CONSENT ORDER 2021-2022		R	05/31/24	05/31/24	APP. NO. 10
24-01687	05/31/24	NOCOE005 NOCO ENERGY CORP- FUELS									
1	GAS REQUIRED BY FY		673.69	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL		R	05/31/24	05/31/24	SP1283976
2	GAS REQUIRED BY FY		183.21	A -7110-416-000	E	PARKS-GAS & OIL		R	05/31/24	05/31/24	SP1283976
3	GAS REQUIRED BY FY		125.36	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL		R	05/31/24	05/31/24	SP1283976
4	GAS REQUIRED BY FY		110.63	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL		R	05/31/24	05/31/24	SP1283976
5	GAS REQUIRED BY FY		125.09	A -8540-416-000	E	DRAINAGE-GASOLINE & OIL		R	05/31/24	05/31/24	SP1283976
6	GAS REQUIRED BY FY		108.67	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL		R	05/31/24	05/31/24	SP1283976
			<u>1,326.65</u>								
24-01688	05/31/24	TOLLS005 TOLLS BY MAIL									
1	5/4-5/29 LFD 9		15.54	A -5010-471-000	E	STREETS ADMINISTRATION-EXPENSE & TRAVEL		R	05/31/24	05/31/24	18121405868
24-01689	05/31/24	TOLLS005 TOLLS BY MAIL									
1	TOLLS-TREE TRAINING PROGRAM		19.72	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL		R	05/31/24	05/31/24	18125078687
24-01690	05/31/24	TOWN005 TOWN OF LANCASTER									
1	2ND QTR SALES TAX DISTR.		283,169.94	A -3120-475-000	E	POLICE-LANCASTER POLICE - SALES TAX		R	05/31/24	05/31/24	2ND QTR 2024

Total Purchase Orders: 6 Total P.O. Line Items: 11 Total List Amount: 361,795.56 Total Void Amount: 0.00

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Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	4-A	285,646.93	0.00	0.00	285,646.93
	4-H	76,148.63	0.00	0.00	76,148.63
Total of All Funds:		<u>361,795.56</u>	<u>0.00</u>	<u>0.00</u>	<u>361,795.56</u>

P.O. Type: A|I
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 First Enc Date Range: First to 05/31/25
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: Y Held: N Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y
 * Means Prior Year Line

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Description	Contract PO Type	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00075	07/08/24	ADPIN005 ADP, INC.	1 TIME&ATTEN/MANAGEMENT REPORTS	1,115.35	A -1325-435-300	R	E FINANCE TREASURER - PAYROLL SERVICE		R	07/08/24	07/08/24		665084057
25-00076	06/20/24	ADAMC005 CORY ADAMCZAK	1 PLANNING COMMISSION MEETING	90.00	A -8020-434-000	R	E PLANNING-PROF SERVICES PC MEMBERS		R	06/20/24	06/20/24		6/20/2024
25-00077	06/20/24	ALLEI005 JAMES ALLEIN	1 PLANNING COMMISSION MEETING	90.00	A -8020-434-000	R	E PLANNING-PROF SERVICES PC MEMBERS		R	06/20/24	06/20/24		6/20/2024
25-00078	07/03/24	ALTEC005 ALTEC INDUSTRIES, INC	1 ANNUAL INSPECTION BUCKET TK 7	782.08	A -8560-452-000	R	E SHADE TREES-TRUCK REPAIR & MAINTENANCE		R	07/03/24	07/03/24		51449398
25-00079	07/03/24	ALARM005 AMHERST ALARM	1 SVC CALL REPAIR INTERCOM DPW	459.25	A -1640-435-000	R	E DEPT PUBLIC WORKS-CONTRACTUAL SERVICES		R	07/03/24	07/03/24		4940499
25-00080	07/05/24	ASHLA005 ASHLAND PEST CONTROL INC	1 BIRD CONTROL INSPECTION	91.00	A -5110-475-000	R	E STREETS MAINT-UNCLASSIFIED-PEST CONTROL		R	07/05/24	07/05/24		130069
25-00081	07/05/24	BEEGR005 BEE GROUP PUBLICATIONS INC	1 PH RE-SKO0BS& AVOIDABLE ALARMS	88.44	A -1325-430-000	R	E FINANCE TREASURER - PRINTING & ADVERTISE		R	07/05/24	07/05/24		67366C99-0011
25-00082	07/05/24	BEYON005 BEYOND PRINT SOLUTIONS, LLC	1 4TH OF JULY PARADE BANNER	84.00	A -7550-417-000	R	E CELEBRATIONS - 175TH ANNIVERSARY		R	07/05/24	07/05/24		INV-0024281
25-00083	06/20/24	CARRI005 CARRICK, RYAN	1 PLANNING COMMISSION MEETING	90.00	A -8020-434-000	R	E PLANNING-PROF SERVICES PC MEMBERS		R	06/20/24	06/20/24		6/20/2024
25-00084	07/05/24	CHART005 CHARTER COMMUNICATIONS	1 RECEIVERS&BASIC TV DPW	35.90	A -1640-435-000	R	E DEPT PUBLIC WORKS-CONTRACTUAL SERVICES		R	07/05/24	07/05/24		141774001060724
25-00085	07/05/24	CLEVE005 CLEVERMETHOD, INC	1 UPDATES TO SITE PER REQ STYPA	145.00	A -1325-474-000	R	E FINANCE TREASURER - WEB SITE & INTERNET		R	07/05/24	07/05/24		12710

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PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
25-00086	07/01/24	CRYST005 CRYSTAL ROCK LLC									
		1 WATER COOLER RENTAL + WATER	12.00	A -1620-435-000	E SHARED SERVICES - CONTRACTUAL SERVICES	R			07/01/24 07/01/24		17800284
		2 WATER COOLER RENTAL + WATER	152.39	A -1640-435-000	E DEPT PUBLIC WORKS-CONTRACTUAL SERVICES	R			07/01/24 07/01/24		17800284
		3 WATER COOLER RENTAL + WATER	12.00	A -1325-435-000	E FINANCE TREASURER -	R			07/01/24 07/01/24		17800284
			176.39								
25-00087	07/02/24	DELAG005 DELAGE LANDEN FINANCIAL SVC									
		1 DPW COPIER LEASE PMT 7/15-8/14	259.00	A -1640-435-000	E DEPT PUBLIC WORKS-CONTRACTUAL SERVICES	R			07/02/24 07/02/24		82801095
25-00088	07/05/24	DELAG005 DELAGE LANDEN FINANCIAL SVC									
		1 COURT/CLERK/CLIMATE COPIERS	96.85	A -1110-473-000	E VILLAGE JUSTICE - COPIER MAINTENANCE	R			07/05/24 07/05/24		82800829
		2 COURT/CLERK/CLIMATE COPIERS	303.05	A -1325-434-000	E INANCE TREASURER - PROFESSIONAL SERVICES	R			07/05/24 07/05/24		82800829
		3 COURT/CLERK/CLIMATE COPIERS	99.41	A -8090-435-000	E ENVIRONMENTAL - CONTRACTUAL SVCS	R			07/05/24 07/05/24		82800829
			499.31								
25-00089	06/25/24	DELFT005 DELFT PRINTING INC.									
		1 PRINTED COURT FORMS/FOLDERS	188.45	A -1110-430-000	E VILLAGE JUSTICE - PRINTING & ADVERTISING	R			06/25/24 06/25/24		24-40001
25-00090	07/05/24	DIVAL005 DIVAL SAFETY EQUIP. INC.									
		1 AED PADS,PPE,FIRST AID	458.53	A -5010-442-000	E STREETS ADMINISTRATION-SAFETY & TRAINING	R			07/05/24 07/05/24		3513189
25-00091	06/30/24	DIVAL005 DIVAL SAFETY EQUIP. INC.									
		1 FIRE LINE/CALIBRATION CO METER	150.95	A -3411-260-430	E FIRE DEPT-CO DETECTOR METERS	R			06/30/24 06/30/24		3508196
		2 FIRE LINE/CALIBRATION CO METER	167.40	A -3411-439-000	E FIRE DEPT-FIRE POLICE	R			06/30/24 06/30/24		3507246
			318.35								
25-00092	07/03/24	DOBME005 DOBMEIER JANITOR SUPPLY INC									
		1 JANITORIAL/EVENT SUPPLIES	224.95	A -1620-402-000	E SHARED SERVICES - JANITORIAL SUPPLIES	R			07/03/24 07/03/24		902124
		2 JANITORIAL/EVENT SUPPLIES	224.95	A -1621-419-000	E NORTH END FIRE HALL - JANITORIAL SUPPLY	R			07/03/24 07/03/24		902124
		3 JANITORIAL/EVENT SUPPLIES	224.95	A -1640-402-000	E DEPT PUBLIC WORKS-JANITORIAL SUPPLIES	R			07/03/24 07/03/24		902124
		4 JANITORIAL/EVENT SUPPLIES	224.95	A -7550-420-000	E CELEBRATIONS-MISC OVERHEAD EXPENSES	R			07/03/24 07/03/24		902124
			899.80								
25-00093	06/25/24	EMILI005 MARTHA A. EMILIANI									
		1 COURT STENO SVCS 6/25/2024	125.00	A -1110-435-000	E VILLAGE JUSTICE - CONTRACTUAL SERVICES	R			06/25/24 06/25/24		6/25/2024
25-00094	07/05/24	ERTEC045 ERIE COUNTY WATER AUTHORITY									
		1 DPW- 5/31/2024-6/30/2024	36.00	A -1640-441-000	E DEPT PUBLIC WORKS GARAGE-WATER	R			07/05/24 07/05/24		60649378-8

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00095 07/05/24 GRAIN005 GRAINGER												
1		PARTS&SUPPLIES	JUNE 2024	120.18	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT: TRUCKS/EQUIP	R	07/05/24	07/05/24		9167823427
2		PARTS&SUPPLIES	JUNE 2024	120.18	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: TRUCKS/EQUIP	R	07/05/24	07/05/24		9167823427
3		PARTS&SUPPLIES	JUNE 2024	120.17	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	07/05/24	07/05/24		9167823427
4		PARTS&SUPPLIES	JUNE 2024	120.17	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUCKS/EQUIP	R	07/05/24	07/05/24		9167823427
5		PARTS&SUPPLIES	JUNE 2024	120.17	A -8540-453-000	E	DRAINAGE-EQUIPMENT REPAIR	R	07/05/24	07/05/24		9167823427
6		PARTS&SUPPLIES	JUNE 2024	120.17	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & MAINTENANCE	R	07/05/24	07/05/24		9167823427
7		PARTS&SUPPLIES	JUNE 2024	120.18	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MAINT TO EQUIP	R	07/05/24	07/05/24		9167823427
				841.22								
25-00096 07/05/24 HECTO005 HECTOR'S HARDWARE												
1		PARTS&SUPPLIES	JUNE 2024	27.73	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	07/05/24	07/05/24		84041
2		PARTS&SUPPLIES	JUNE 2024	11.80	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	07/05/24	07/05/24		84041
				39.53								
25-00097 07/05/24 HOMED005 HOME DEPOT CREDIT SVCS												
1		PARTS& SUPPLIES	JUNE 2024	139.92	A -7550-417-000	E	CELEBRATIONS - 175TH ANNIVERSARY	R	07/05/24	07/05/24		JUNE 2024
2		PARTS& SUPPLIES	JUNE 2024	28.42	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAPING MATERIALS	R	07/05/24	07/05/24		JUNE 2024
3		PARTS& SUPPLIES	JUNE 2024	166.64	A -7550-417-000	E	CELEBRATIONS - 175TH ANNIVERSARY	R	07/05/24	07/05/24		JUNE 2024
4		PARTS& SUPPLIES	JUNE 2024	110.50	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD EXPENSES	R	07/05/24	07/05/24		JUNE 2024
				445.48								
25-00098 07/05/24 MANNY005 MANNY'S ACE HARDWARE												
1		PARTS&SUPPLIES	JUNE 2024	53.97	A -1620-450-000	E	SHARED SERVICES - BUILDING & GRDS MAINT	R	07/05/24	07/05/24		JUNE 2024
2		PARTS&SUPPLIES	JUNE 2024	136.87	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL SUPPLIES	R	07/05/24	07/05/24		JUNE 2024
3		PARTS&SUPPLIES	JUNE 2024	8.16	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD/GRDS MAINT	R	07/05/24	07/05/24		JUNE 2024
4		PARTS&SUPPLIES	JUNE 2024	108.24	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DPW	R	07/05/24	07/05/24		JUNE 2024
5		PARTS&SUPPLIES	JUNE 2024	242.81	A -5010-402-000	E	STREETS ADMINISTRATION-OFFICE SUPPLIES	R	07/05/24	07/05/24		JUNE 2024
6		PARTS&SUPPLIES	JUNE 2024	53.16	A -5110-412-000	E	STREETS MAINT-SIGNS	R	07/05/24	07/05/24		JUNE 2024
7		PARTS&SUPPLIES	JUNE 2024	99.31	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R	07/05/24	07/05/24		JUNE 2024
8		PARTS&SUPPLIES	JUNE 2024	21.25	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	07/05/24	07/05/24		JUNE 2024
9		PARTS&SUPPLIES	JUNE 2024	347.90	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAPING MATERIALS	R	07/05/24	07/05/24		JUNE 2024
10		PARTS&SUPPLIES	JUNE 2024	192.46	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	07/05/24	07/05/24		JUNE 2024
11		PARTS&SUPPLIES	JUNE 2024	70.24	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD EXPENSES	R	07/05/24	07/05/24		JUNE 2024
12		PARTS&SUPPLIES	JUNE 2024	26.76	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	07/05/24	07/05/24		JUNE 2024
				1,361.13								
25-00099 07/01/24 MATTH005 MATTHEW BENDER & CO INC												
1		LAW BOOKS		51.48	A -1110-409-000	E	VILLAGE JUSTICE - LAW BOOKS	R	07/01/24	07/01/24		41569415

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
25-00100	06/20/24	MILLE025 MILLER, SAMUEL	1 PLANNING COMMISSION MEETING	90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC MEMBERS	R	06/20/24 06/20/24		6/20/2024
25-00101	07/05/24	N0000015 N Y S E G	1 RICHMOND AVE 4/23-6/20 2024	108.99	A -7110-438-000	E	PARKS-ELECTRIC	R	07/05/24 07/05/24		1004-9304-933
25-00102	07/05/24	NEXTI005 NEXTIVA, INC	1 AP&NEXATIVA CLOUD COMM JULY 24	280.00	A -1640-431-000	E	DEPT PUBLIC WORKS - TELEPHONE	R	07/05/24 07/05/24		7/1/2024
			2 AP&NEXATIVA CLOUD COMM JULY 24	50.00	A -1621-439-000	E	NORTH END FIRE HALL - TELEPHONE	R	07/05/24 07/05/24		7/1/2024
			3 AP&NEXATIVA CLOUD COMM JULY 24	373.74	A -1620-439-000	E	SHARED SERVICES - TELEPHONE	R	07/05/24 07/05/24		7/1/2024
				703.74							
25-00103	07/03/24	NEWEN005 NEW ENTERPRISE STONE & LIME CO	1 ASPHALT	301.27	A -5110-413-000	E	STREETS MAINT-RESURFACING MATERIALS	R	07/03/24 07/03/24		835087
25-00104	07/01/24	NEWEN005 NEW ENTERPRISE STONE & LIME CO	1 ASPHALT	294.62	A -5110-413-000	E	STREETS MAINT-RESURFACING MATERIALS	R	07/01/24 07/01/24		8352008
25-00105	07/01/24	NEWEN005 NEW ENTERPRISE STONE & LIME CO	1 ASPHALT	292.40	A -5110-413-000	E	STREETS MAINT-RESURFACING MATERIALS	R	07/01/24 07/01/24		8348231
25-00106	07/01/24	NOCOE005 NOCO ENERGY CORP- FUELS	1 DIESEL FUEL	279.76	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	07/01/24 07/01/24		SP12839932
			2 DIESEL FUEL	197.60	A -8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	07/01/24 07/01/24		SP12839932
			3 DIESEL FUEL	163.24	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	07/01/24 07/01/24		SP12839932
			4 DIESEL FUEL	188.63	A -7110-416-000	E	PARKS-GAS & OIL	R	07/01/24 07/01/24		SP12839932
			5 DIESEL FUEL	201.20	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	07/01/24 07/01/24		SP12839932
			6 DIESEL FUEL	127.93	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	07/01/24 07/01/24		SP12839932
				1,158.36							
25-00107	07/05/24	NOCOE005 NOCO ENERGY CORP- FUELS	1 GAS & DIESEL AS REQ FY 23-24	683.21	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	07/05/24 07/05/24		SP12846471
			2 GAS & DIESEL AS REQ FY 23-24	246.72	A -7110-416-000	E	PARKS-GAS & OIL	R	07/05/24 07/05/24		SP12846471
			3 GAS & DIESEL AS REQ FY 23-24	104.68	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	07/05/24 07/05/24		SP12846471
			4 GAS & DIESEL AS REQ FY 23-24	379.29	A -8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	07/05/24 07/05/24		SP12846471
			5 GAS & DIESEL AS REQ FY 23-24	479.28	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	07/05/24 07/05/24		SP12846471
			6 GAS & DIESEL AS REQ FY 23-24	222.85	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	07/05/24 07/05/24		SP12846471

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd Enc Date	Date	Chk/Void Date	Invoice
25-00107	07/05/24	NOCOE005 NOCO ENERGY CORP- FUELS	7 GAS & DIESEL AS REQ FY 23-24	221.03	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	07/05/24	07/05/24		SP12846471
				2,337.06								
25-00108	06/20/24	REILLO05 ELIZABETH REILLY-MEEGAN	1 PLANNING COMMISSION MEETING	115.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC MEMBERS	R	06/20/24	06/20/24		6/20/2024
25-00109	07/05/24	MARYR005 MARY ROZLER	1 WADA LUNCH/MILEAGE REIMBURSE.	31.88	A -1325-470-000	E	FINANCE TREASURER -EXP & TRAVEL/TRAINING	R	07/05/24	07/05/24		6/12/2024
25-00110	07/08/24	SHELTO05 SHELTERPOINT LIFE	1 QRTLY DBL APRIL-JUNE 2024	374.40	A -9055-800-000	E	EMPLOYEE BENEFITS-DISABILITY INSURANCE	R	07/08/24	07/08/24		APRIL-JUNE 2024
25-00111	07/01/24	SCRAN005 SCRANTON'S THRUWAY BUILDERS SU	1 MATERIALS FOR RECEIVER CREW	393.80	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	07/01/24	07/01/24		124-105490
25-00112	07/01/24	SCRAN005 SCRANTON'S THRUWAY BUILDERS SU	1 MATERIALS FOR RECEIVER CREW	403.40	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	07/01/24	07/01/24		124-104605
25-00113	07/05/24	TECHN015 TECHNET MSP LLC	1 COMP NETWORK MAIT ET AL	4,075.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT CONTRACTS	R	07/05/24	07/05/24		1265
			2 COMP NETWORK MAIT ET AL	1,653.00	A -3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO & TECH	R	07/05/24	07/05/24		1265
				5,728.00								
25-00114	07/08/24	THOMS005 THOMSON REUTERS - WEST PAYMENT	1 ONLINE SOFTWARE/SUBSC. JUNE 24	144.42	A -1420-409-000	E	LAW - LAW BOOKS	R	07/08/24	07/08/24		JUNE 2024
25-00115	07/05/24	TONYM005 TONY MARTIN AWARDS INC.	1 3 PLAQUES AND ENGRAVING	181.00	A -1210-402-000	E	EXECUTIVE MAYOR - PLAQUES & AWARDS	R	07/05/24	07/05/24		89322
25-00116	07/05/24	TOWN005 TOWN OF LANCASTER	1 VB MEETINGS 2ND QTR REIMBURSE.	958.65	A -3120-435-000	E	POLICE - CONTRACTUAL SERVICES	R	07/05/24	07/05/24		7/1/2024
25-00117	07/05/24	TOWN005 TOWN OF LANCASTER	1 CODE ENFORCEMENT REIM. JUNE 24	2,542.00	A -3989-435-000	E	BLDG INSPECTION-TOWN CONTRACTUAL SVCS	R	07/05/24	07/05/24		CEWCA2
25-00118	07/05/24	UDIGN005 UDIG-NY	1 LATE+RESP APRIL/MAY/JUNE	44.00	G -8120-435-000	E	SANITARY SEWERS-CONTRACTUAL SERVICES	R	07/05/24	07/05/24		24060976

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00118	07/05/24	UDIGN005	UDIG-NY	28.00	G -8120-435-000			E SANITARY SEWERS-CONTRACTUAL SERVICES	R	07/05/24	07/05/24		24060976
			2 LATE+RESP APRIL/MAY/JUNE	72.00									
25-00119	07/03/24	VERIZ015	VERIZON										
			1 FLEET TRACKING JUNE 2024	147.75	A -5110-435-000			E STREETS MAINT-SERVICES MAINT CONTRACT	R	07/03/24	07/03/24		384000061058
			2 FLEET TRACKING JUNE 2024	147.75	A -5132-430-000			E SNOW REMOVAL-CONTRACTUAL SERVICES	R	07/03/24	07/03/24		384000061058
			3 FLEET TRACKING JUNE 2024	147.75	A -7110-414-000			E PARKS-MATERIALS-OTHER	R	07/03/24	07/03/24		384000061058
			4 FLEET TRACKING JUNE 2024	147.75	A -8560-476-000			E SHADE TREES-CONTR REMOVAL BY OTHERS	R	07/03/24	07/03/24		384000061058
			5 FLEET TRACKING JUNE 2024	147.75	G -8120-435-000			E SANITARY SEWERS-CONTRACTUAL SERVICES	R	07/03/24	07/03/24		384000061058
				738.75									
25-00120	06/30/24	WEXBA010	WEX BANK										
			1 FUEL FOR RESCUE 7 & CHIEFS JUNE	524.31	A -3411-416-000			E FIRE DEPT-GASOLINE & OIL	R	06/30/24	06/30/24		98053108
25-00121	07/05/24	WMCOR005	WM CORPORATE SERVICES INC										
			1 DUMPSTER SVCS DPW/LMB	598.53	A -8160-434-000			E REFUSE & GARBAGE-CONTRACT SVCS-DISPOSAL	R	07/05/24	07/05/24		4965247-1342-7
25-00122	07/05/24	WOODC005	WOODCUTTERS HEADQUARTERS INC.										
			1 TREE CREW SUPPLIES-EQUIPMENT	299.92	A -8560-200-000			E SHADE TREES-EQUIPMENT	R	07/05/24	07/05/24		520884
Total Purchase Orders: 48				Total P.O. Line Items:	96	Total List Amount:	27,163.19	Total Void Amount:	0.00				

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-A	26,474.30	0.00	0.00	26,474.30
	5-G	688.89	0.00	0.00	688.89
Total of All Funds:		<u>27,163.19</u>	<u>0.00</u>	<u>0.00</u>	<u>27,163.19</u>

Totals by Fund	Fund	Expend Total	Revenue Total	G/L Total	Total
Fund Description					
	A	26,474.30	0.00	0.00	26,474.30
	G	688.89	0.00	0.00	688.89
Total of All Funds:		<u>27,163.19</u>	<u>0.00</u>	<u>0.00</u>	<u>27,163.19</u>

Batch Id: FICA Batch Date: 07/05/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 7/5/2024	5,703.84		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 7/5/2024	582.29		2
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,703.84	0.00	0.00	0.00	0.00	0.00
	G	582.29	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,286.13	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,286.13
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: PAYROLL Batch Date: 07/05/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	2,213.61		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	683.69		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	5,903.12		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	2,015.38		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	275.76		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	90.50		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	14,281.87		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	140.77		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	169.49		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	6,873.59		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	13,769.38		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	281.12		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	200.00		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	4,694.54		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	8,876.85		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	2,312.17		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	1,792.33		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	4,178.72		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	84.02		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	920.60-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: G -200-000 CASH	2,403.31		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: G -200-000 CASH	5,208.33		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -200-000 CASH	1,376.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/5/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	2,562.50		41

WARNING: This account would have a negative balance: A -7550-100-000. Balance would be: 8,140.83-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	73,639.40	0.00	0.00	0.00	0.00	0.00
	G	7,611.64	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		81,251.04	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	81,251.04
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 First Enc Date Range: First to Last
 Include Non-Budgeted: Y
 Open: N Paid: N Void: N
 Rcvd: Y Held: N Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y
 Prior Year Only: N * Means Prior Year Line

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00058	06/27/24	CSEAE005	C S E A EMPLOYEE BENEFIT FUND										
			1 JULY VISION & DENTAL	4,538.08	A -9060-800-000	E				06/27/24	06/27/24		JULY 2024
			2 JULY VISION & DENTAL	417.12	G -9060-800-000	E				06/27/24	06/27/24		JULY 2024
			3 JULY VISION & DENTAL	446.74	T -020-000	G				06/27/24	06/27/24		JULY 2024
				5,401.94									
25-00059	06/27/24	INDEP005	INDEPENDENT HEALTH										
			1 JULY HEALTH INSURANCE	2,172.65	A -9060-800-000	E				06/27/24	06/27/24		JULY 2024
			2 JULY HEALTH INSURANCE	173.69	G -9060-800-000	E				06/27/24	06/27/24		JULY 2024
				2,346.34									
25-00060	06/27/24	GLATF005	GLATFELTER SPECIALTY BENEFITS										
			1 BASIC LIFE PREMIUM/ACTIVITY PR	3,580.85	A -9060-800-000	E				06/27/24	06/27/24		407642129
25-00061	06/27/24	CHART020	CHARTER COMMUNICATION										
			1 PHONES-DPW-LMB-NEFH	539.92	A -1325-474-000	E				06/27/24	06/27/24		VARIOUS

Total Purchase Orders: 4 Total P.O. Line Items: 7 Total List Amount: 11,869.05 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-A	10,831.50	0.00	0.00	10,831.50
	5-G	590.81	0.00	0.00	590.81
	5-T	0.00	0.00	446.74	446.74
Total of All Funds:		<u>11,422.31</u>	<u>0.00</u>	<u>446.74</u>	<u>11,869.05</u>

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract	PO Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00062	07/02/24	ORCHE005	CARNIVAL KIDS STEEL ORCHESTRA	600.00	A -7550-402-000	E			E CELEBRATIONS-INDEPENDENCE DAYS	R	07/02/24	07/02/24		2024
	1	7/3	performance 4-6PM											
25-00063	07/02/24	CHESL010	Cheslak, Joseph	300.00	A -7550-417-000	E			E CELEBRATIONS - 175TH ANNIVERSARY	R	07/02/24	07/02/24		2024
	1	Fred Town	Stompers Performance											
25-00064	07/02/24	DEJES005	DEJESUS, BRIAN	300.00	A -7550-417-000	E			E CELEBRATIONS - 175TH ANNIVERSARY	R	07/02/24	07/02/24		2024
	1	FRED TOWN	STOMPERS PERFORMANCE											
25-00065	07/02/24	DEJES010	DEJESUS, ERIC	300.00	A -7550-417-000	E			E CELEBRATIONS - 175TH ANNIVERSARY	R	07/02/24	07/02/24		2024
	1	FRED TOWN	STOMPERS PERFORMANCE											
25-00066	07/02/24	EBERT010	EBERT, SEAN	300.00	A -7550-417-000	E			E CELEBRATIONS - 175TH ANNIVERSARY	R	07/02/24	07/02/24		2024
	1	FRED TOWN	STOMPERS PERFORMANCE											
25-00067	07/02/24	HIGHM005	HIGHMARK BCBSWNY	23,896.37	A -9060-800-000	E			E EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	R	07/02/24	07/02/24		JULY
	1	EMPLOYEE HEALTH	INS JULY 2024	2,079.51	G -9060-800-000	E			E EMPLOYEE BENEFIT-HOSPITAL & MEDICAL INS	R	07/02/24	07/02/24		JULY
	2	EMPLOYEE HEALTH	INS JULY 2024	25,975.88										
25-00068	07/02/24	LANCA020	LANCASTER HIGH SCHOOL	600.00	A -7550-402-000	E			E CELEBRATIONS-INDEPENDENCE DAYS	R	07/02/24	07/02/24		2024
	1	4TH OF JULY	PARADE PERFORMANCE											
25-00069	07/02/24	LANCA025	LANCASTER MIDDLE SCHOOL	600.00	A -7550-402-000	E			E CELEBRATIONS-INDEPENDENCE DAYS	R	07/02/24	07/02/24		2024
	1	2024	PARADE PERFORMANCE											
25-00070	07/02/24	BAND005	LANCASTER TOWN BAND	600.00	A -7550-402-000	E			E CELEBRATIONS-INDEPENDENCE DAYS	R	07/02/24	07/02/24		2024
	1	BAND SHELL	PERF. 7/4/2024											
25-00071	07/02/24	LILLY005	LILLY BELLE MEADS	500.00	A -7550-417-000	E			E CELEBRATIONS - 175TH ANNIVERSARY	R	07/02/24	07/02/24		173
	1	KARAOKE SVCS	7/1/2024											

P.O. Type: All
 Range: First to Last
 Format: Detail without Line Item Notes
 Vendors: All
 Rcvd Batch Id Range: First to Last
 Open: N Paid: N Void: N
 Rcvd: Y Held: N Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y
 * Means Prior Year Line

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00072	07/02/24	MCKEN005 MCKENNA, BRIAN	1 FRED TOWN STOMPERS PERFORMANCE	300.00	A -7550-417-000		E CELEBRATIONS - 175TH ANNIVERSARY		R	07/02/24	07/02/24	07/02/24	2024
25-00073	07/02/24	MISIE005 MISIEJUK, FRANK	1 FRED TOWN STOMPERS PERFORMANCE	300.00	A -7550-417-000		E CELEBRATIONS - 175TH ANNIVERSARY		R	07/02/24	07/02/24	07/02/24	2024
25-00074	07/02/24	RENEG005 RENEGADE DRUM CORP	1 JULY 4TH STREET PERFORMANCE	600.00	A -7550-402-000		E CELEBRATIONS-INDEPENDENCE DAYS		R	07/02/24	07/02/24	07/02/24	2024
Total Purchase Orders:				13	Total P.O. Line Items:	14	Total List Amount:	31,275.88	Total Void Amount:	0.00			

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-A	29,196.37	0.00	0.00	29,196.37
	5-G	2,079.51	0.00	0.00	2,079.51
Total of All Funds:		<u>31,275.88</u>	<u>0.00</u>	<u>0.00</u>	<u>31,275.88</u>

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	29,196.37	0.00	0.00	29,196.37
	G	2,079.51	0.00	0.00	2,079.51
Total of All Funds:		<u>31,275.88</u>	<u>0.00</u>	<u>0.00</u>	<u>31,275.88</u>

Batch Id: CREDITCD Batch Date: 05/31/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Kulmey-Blue Dock Media Cr: A -200-000 CASH	64.00		1
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Kulmey-Rapid Fax Cr: A -200-000 CASH	11.99		2
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Apple.com-music for ipod Cr: A -200-000 CASH	10.99		3
A -1325-474-000 FINANCE TREASURER - WEB SITE & INTERNET Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-adobe-CTO office 2 accounts Cr: A -200-000 CASH	47.98		4
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-adobe- DPW office 1 accounts Cr: A -200-000 CASH	23.99		5
A -1325-432-000 FINANCE TREASURER - DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	CTO-Canva-yearly subscription Cr: A -200-000 CASH	119.99		6
A -3411-470-000 FIRE DEPT-TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	FIRE-Firefighter 1 Bootcamp Cr: A -200-000 CASH	40.00		7
A -3411-470-000 FIRE DEPT-TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	FIRE-NYSAFIC Training - FF Ullman Cr: A -200-000 CASH	149.35		8
A -3990-436-000 DISASTER PREPAREDNESS-TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	OEM-Tempest Weather System Cr: A -200-000 CASH	468.90		9
A -3990-480-000 DISASTER PREPAREDNESS-JUMPSUITS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	OEM-Galls-uniform/work pants Cr: A -200-000 CASH	172.00		10
A -1420-401-000 LAW - OFFICE SUPPLIES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Attorney-DELL Laptop Cr: A -200-000 CASH	1,163.62		11
A -7110-416-000 PARKS-GAS & OIL Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Joes Qwik - gas for hill mower Cr: A -200-000 CASH	100.61		12
A -3411-456-000 FIRE DEPT-REPAIRS & MAINT BY DPW Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Amazon-LFD garage door opener Cr: A -200-000 CASH	47.98		13

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5132-452-000 SNOW REMOVAL-REPAIRS/MAINT: TRUCKS/EQUIP Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Harbor Freight-6 inch rubber casters Cr: A -200-000 CASH	199.93		14
A -5110-452-000 STREETS MAINT-REPAIRS/MAINT: TRUCKS/EQUIP Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Harbor Freight-6 inch rubber casters Cr: A -200-000 CASH	199.93		15
A -5132-452-000 SNOW REMOVAL-REPAIRS/MAINT: TRUCKS/EQUIP Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Harbor Freight 200 lb tube mt Cr: A -200-000 CASH	119.97		16
A -5110-452-000 STREETS MAINT-REPAIRS/MAINT: TRUCKS/EQUIP Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Harbor Freight 200 lb tube mt Cr: A -200-000 CASH	119.97		17
A -8560-452-000 SHADE TREES-TRUCK REPAIR & MAINTENANCE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Amazon-tree crew supplies Cr: A -200-000 CASH	365.69		18
A -8510-431-000 BEAUTIFICATION - CBD FLOWERS & GARDENS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Earth Planter-parts 4 pots Cr: A -200-000 CASH	39.99		19
A -8560-452-000 SHADE TREES-TRUCK REPAIR & MAINTENANCE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Amazon-Chainsaw scabbard Cr: A -200-000 CASH	189.99		20
A -3411-456-000 FIRE DEPT-REPAIRS & MAINT BY DPW Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Cummins-screw 12 pt cap Cr: A -200-000 CASH	33.78		21
A -5110-452-000 STREETS MAINT-REPAIRS/MAINT: TRUCKS/EQUIP Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Tractor Supply garden supplies Cr: A -200-000 CASH	59.99		22
A -7110-435-000 PARKS-MAINTENANCE LANDSCAPING MATERIALS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Tractor Supply garden supplies Cr: A -200-000 CASH	279.96		23
A -7550-417-000 CELEBRATIONS - 175TH ANNIVERSARY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-HobbyLobby-175th Ann bunting supp. Cr: A -200-000 CASH	49.88		24
A -7110-435-000 PARKS-MAINTENANCE LANDSCAPING MATERIALS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-Amazon-Concentrated vinegar Cr: A -200-000 CASH	157.40		25
A -1640-450-000 DEPT PUBLIC WORKS GRGE-BUILD/GRDS MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-SP-Colored poxies Cr: A -200-000 CASH	343.24		26

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1640-453-000 DEPT PUBLIC WORKS - REPAIRS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-SP-Colored poxies Cr: A -200-000 CASH	343.25		27

WARNING: The Batch Date is NOT within the Current Year Range.

WARNING: This account would have a negative balance: A -1420-401-000. Balance would be: 1,163.62-.

WARNING: This account would have a negative balance: A -1640-450-000. Balance would be: 8,760.19-.

WARNING: This account would have a negative balance: A -1640-453-000. Balance would be: 1,158.97-.

WARNING: This account would have a negative balance: A -3411-456-000. Balance would be: 7,921.98-.

WARNING: This account would have a negative balance: A -3990-480-000. Balance would be: 72.00-.

WARNING: This account would have a negative balance: A -5010-403-000. Balance would be: 11,785.89-.

WARNING: This account would have a negative balance: A -5110-452-000. Balance would be: 22,432.27-.

WARNING: This account would have a negative balance: A -5132-452-000. Balance would be: 41,999.65-.

WARNING: This account would have a negative balance: A -8510-431-000. Balance would be: 3,382.39-.

WARNING: This account would have a negative balance: A -8560-452-000. Balance would be: 1,024.31-.

WARNING: Control Acct would have a negative balance but error was overridden: A -1420-000-000. Balance would be: 967.58-.

WARNING: Control Acct would have a negative balance but error was overridden: A -1640-000-000. Balance would be: 107,548.52-.

WARNING: Control Acct would have a negative balance but error was overridden: A -3411-000-000. Balance would be: 309,796.47-.

WARNING: Control Acct would have a negative balance but error was overridden: A -5010-000-000. Balance would be: 134,182.81-.

WARNING: Control Acct would have a negative balance but error was overridden: A -5110-000-000. Balance would be: 258,844.29-.

WARNING: Control Acct would have a negative balance but error was overridden: A -5132-000-000. Balance would be: 50,755.15-.

WARNING: Control Acct would have a negative balance but error was overridden: A -7110-000-000. Balance would be: 76,197.48-.

WARNING: Control Acct would have a negative balance but error was overridden: A -8560-000-000. Balance would be: 10,203.05-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	4,924.37	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		4,924.37	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	27	4,924.37
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	27	

There are warnings in this listing, but can proceed with update.

Batch Id: CREDITCD		Batch Type: Standard							
Account No.	Account Description	Type	Debit	Credit	Description	Date	Journal Num	Tracking Id	Seq
A -200-000	CASH	General Ledger		40.89	DPW-Amazon-Chainsaw Scabbard	05/31/24			1
A -394-000	DUE FROM SEWER FUND	General Ledger	40.89		DPW-Amazon-Chainsaw Scabbard	05/31/24			2
G -634-000	DUE TO GENERAL FUND	General Ledger		40.89	DPW-Amazon-Chainsaw Scabbard	05/31/24			3
G -8115-401-000	ADMINISTRATION-OFFICE SUPPLIES G/L: G -522-000 EXPENDITURE CONTROL	Expenditure	40.89		DPW-Amazon-Chainsaw Scabbard	05/31/24			4
A -200-000	CASH	General Ledger		23.89	DPW-Amazon-rechargeable batteries	05/31/24			5
A -394-000	DUE FROM SEWER FUND	General Ledger	23.89		DPW-Amazon-rechargeable batteries	05/31/24			6
G -634-000	DUE TO GENERAL FUND	General Ledger		23.89	DPW-Amazon-rechargeable batteries	05/31/24			7
G -8115-401-000	ADMINISTRATION-OFFICE SUPPLIES G/L: G -522-000 EXPENDITURE CONTROL	Expenditure	23.89		DPW-Amazon-rechargeable batteries	05/31/24			8

Entries: 8 Debits: 129.56 Credits: 129.56

There are NO errors in this listing.

July 15, 2024
03:26 PM

LANCASTER VILLAGE
G/L Batch Update/Posting Report

Page No: 1

Batch: CREDITCD	Valid Entries:	8	Valid Debits:	129.56	Valid Credits:	129.56	Ref Num:	2850
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Batch Id: TASC Batch Date: 07/05/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	June HRA Transactions	5,086.98		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,086.98	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		5,086.98	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	5,086.98
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

LISTED CORRESPONDENCE

July 22, 2024

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications and open complaints that were filed for properties within the Village of Lancaster from June 30, 2024 – July 14, 2024.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
2.	_____	_____	Correspondence from Lancaster Depew Elma Chamber of Commerce providing a Special Events Application for its 10 th Annual Village Wine Walk to be held on Saturday, September 14, 2024, in the Village Central Business District.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
3.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending that the Village Board declare Lead Agency to initiate the SEQR review process for the Bow Tie Park project that was submitted for site plan review at the April Planning Commission meeting with the coordinated review to involve the Town of Lancaster, NYSDEC, NYSDOT, ECDEP, and ECWA.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	<u>Note – Approve & refer to Wm Schutt to assist with the coordinated review process.</u>
4.	_____	_____	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
5.	_____	_____	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
6.	_____	_____	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
7.	_____	_____	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
8.	_____	_____	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
9.	_____	_____	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
10.	_____	_____	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	

LISTED # 1
CORRESPONDENCE
MEETING DATE 7/22/2024

VILLAGE COVER SHEET

JULY 15, 2024 BOARD MEETING

PERMITS ISSUED 11

VILLAGE PERMIT TOTAL

ERECT FENCE	1
INSTALL ROOF	3
ERECT SIGN	1
ERECT SHED	1
DUMPSTER	1
INSTALL GENERATOR	1
INSTALL INGROUND SPINKLER	1
INSTALL RESIDENTIAL PLUMBING	1
ERECT COMMERCIAL ADD/ALT	1
TOTAL PERMITS FOR THE VILLAGE	11

Funk Home Remodeling Inc.	1600 Commerce Pkwy	Comm. Add/Alt
Patricia Easterling	70 Garfield St.	Roof
Sitzmans Appliance Center	263 lake Ave	Generator
Thrifty Roofs LLC	62 Burwell	Roof
Town of Lancaster	67 Vandenberg Ave.	Roof
Maryann Nuwer	70 St. Marys St.	Dumpster
Papa's Pizza Oven	155 Lake Ave.	Sign
Michael Setlock	20 Sherborne Ave.	Shed
Aqua Systems of WNY	64 Pardee Ave.	Ingrnd Sprinkler
Duane Smith	44 Stephens Ct.	Fence
Franks Commercial & Home	15 Bowen Ave.	Res. Plumbing

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 06/30/24</i>						
2024-0488	99 Erie St	104.16-6-18	Fire Call Out	Open	99 Erie LLC	
Open Date: 06/30/24 Total #: 1						
<i>Open Date: 07/01/24</i>						
2024-0489	22 Roosevelt Ave	115.11-21-8.1	Work w/out Permit	Open	Christopher Rusinski	
Open Date: 07/01/24 Total #: 1						
<i>Open Date: 07/03/24</i>						
2024-0492	45 Erie St	104.16-6-4.1	Exterior Property Maint	Open	Pamela Tamol	Bob Kowalewski
Open Date: 07/03/24 Total #: 1						
<i>Open Date: 07/08/24</i>						
2024-0496	51 Beach Ave	104.11-8-3.4	Work w/out Permit	Open	Air System Products LLC	
2024-0497	17 Harold Pl	104.49-1-5	Work w/out Permit	Open	Korterbox, LLC	
Open Date: 07/08/24 Total #: 2						
<i>Open Date: 07/09/24</i>						
2024-0499	3515 Walden Ave	104.11-2-9	Exterior Property Maint	Open	Robert Buza	Diana Gajek
2024-0500	68 Pleasant Ave	104.75-1-17	Misc	Open	Kenneth Kornacki	
Open Date: 07/09/24 Total #: 2						
Grand Total: 7						

Town of Lancaster

Inspections Report

Start Date: 06/28/2024 End Date: 07/15/2024

Inspectors: William T. Revelas, Bryan Pokorski, OLD Robert Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
116.00-2-20	6090 Broadway St (Tree of Life Assembly of God)	Tree of Life Assembly of God	06/29/2024	Assembly- 1 yr	William T. Revelas	Pass
104.82-5-15	5383 Broadway St	Next Empire Motors 716-288-7434	07/01/2024	Business - 3 yr	Matt Fischione	Pass
116.14-1-17	5300 William St	Joanne M Jezewicz Rocco 716-684-9162	07/02/2024	Special Use	Matt Fischione	Pass
115.15-4-4	4982 William St	Joyce Myszka 716-949-5826	07/08/2024	Special Use	Matt Fischione	Pass
104.15-2-8	129 Laverack Ave (School)	Our Lady of Pompeii RC School 716-683-6574	07/10/2024	Assembly- 1 yr	Bryan Pokorski	Pass
104.15-2-9.1	157 Laverack Ave	Our Lady of Pompeii RC Church 716-683-6574	07/10/2024	Assembly- 1 yr	Bryan Pokorski	Fail
104.15-2-8	129 Laverack Ave (Parish Center)	Our Lady of Pompeii RC School 716-683-6574	07/10/2024	Assembly- 1 yr	Bryan Pokorski	Fail

Total Inspections: 7

LISTED # 2
 CORRESPONDENCE
 MEETING DATE 7/22/2024

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
 Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.


If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: LDEC 10th Annual Village Wine Walk	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Wine Walk	
Event Date(s): September 14, 2024	Event Time(s): 3pm to 9pm
Applicant Name: Tommy Sweeney Bailey Gavenda	Event Location: Village Central Business District
Individual/Group/Corporation Name Holding Event: Lancaster Depew Elma Chamber of Commerce	Village Property Affected (If Applicable) Requesting closure of West Main from Central to small roundabout. Plan to place stage at end of West Main near small roundabout.
Applicant Address, City, State, Zip: 11 W. Main Street, Suite 100, Lancaster, NY	Support Services Requested of the Village (If Applicable) Requesting use of , 10 pub tables, garbage cans
Applicant Email: info@wnychamber.com	Applicant Phone 716-534-5160

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": Tommy Sweeney	Contact cell and email: 716-534-5160 ashwoodllc@gmail.com	Date & Time(s) On-Premise at Event: All from 12pm-10pm
Bailey Gavenda	585-409-6593 Info@wnychamber.com	All from 12pm-10pm

Anticipated Peak Attendance Number: 1000 People	Anticipated Age Range of those in Attendance: 21-80
Will Alcohol be consumed? Applicant must comply with Village Code Section 85-3 "Alcoholic Beverages" Yes	Will there be Amplified Sound or Music? If so, provide particulars including hours: Gimme Buffet Band from 6pm-9pm Possible additional small performances

<p>Will Animals be part of the event? If so provide particulars. No</p>	
<p>Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: https://lancastervillage.ny.gov) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested. Yes, 2-3 providers expected</p>	
<p>If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party. No</p>	
<p>If applicable respond to (a) through (h) below and attach a map or sketch depiction:</p>	
<p>(a) Location of Parking Facilities indicating number of parking spaces being provided for:</p> <p>See attached proposed trail map for event planning</p>	
<p>(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:</p> <p>None, limited by attendance</p>	
<p>(c) Location of Trash Facilities:</p> <p>Trash within each business hosting</p>	
<p>(d) Location of Water Facilities:</p> <p>Each participating merchant will host water</p>	
<p>(e) Location of Electrical Facilities:</p> <p>N/A</p>	
<p>(f) Location of Toilet Facilities including location of Porta-Toilets:</p> <p>11 and 19 West Main will host bathrooms as well as porta-toilets (4) positioned on map</p>	
<p>(g) Location of Entrances where public is to enter and exit site:</p> <p>Entrance and registration hosted at 12 West Main Street</p>	
<p>(h) Location of Vendor Facilities including booths and food service:</p> <p>Food providers would host curb side on West Main Street (closure)</p>	
<p>(If Applicable) Organization providing Security:</p> <p>N/A</p>	<p>(If Applicable) Number of Security Personnel:</p> <p>N/A</p>
<p>Signature of Applicant:</p> 	<p>Date:</p> <p>7/11/24</p>

Post review disposition: Village Board approved.
 Village Board not approved.
 Applicant advised of Village Board determination: _____, _____, 202_____.
 Village Board approved with attached statement of conditions imposed.

10th Annual WINE WALK

Hosted by the Lancaster Depew Elma Chamber of Commerce

- 1 West Main Jewelers
19 W. Main St
- 2 Emily's Closet
19 W. Main St
- 3 Symposium Wine Bar
19 W. Main St
- 4 The Bathe Store
19 W. Main St
- 5 Gabrielle's Bakery
19 W. Main St
- 6 716 Athletics
19 W. Main St
- 7 Precious Cargo Plant Shop
11 W. Main St
- 8 Lilly Belle Meads
11 W. Main St
- 9 Bloomsbury Lane Toy Shoppe
11 W. Main St
- 10 Grapevine D'Vine
W. Main St
- 11 Dark Forest Chocolate
- 12 Fattley Beer
1 W. Main St

Please start at the highlighted location and collect stamps at each stop!

- 13 Josie's On Central
36 Central Ave
- 14 Skoob's Village Grille
50 Central Ave
- 15 Robert E. Schaff Ltd.
33 Central Ave
- 16 Ju's and Jane
31 Central Ave
- 17 The New York Store
16 Central Ave
- 18 Gilded Maple
4 W. Main St
- 19 Nickle City Brewz
W. Main St
- 20 Memories on the Move Mobile Bar
W. Main St
- 21 The Black Sheep Co.
42 Aurora St
- 22 Aftercare Nursing
5400 Broadway



- Registration
- Hydration Station
- Breezy Bowls
- Big Papas Creamery
- Gimme Buffet (Stage 7pm-9pm)

Thank You to
Our Sponsors!

The Lancaster Depew Elma Chamber of Commerce

TOPS
Friendly Markets

Win a Prize Just for Registering!
Winners will be announced at 8:30pm on the stage



Village of Lancaster

Planning Commission

Municipal Building

5423 Broadway

Lancaster, NY 14086

FILED# 3
CORRESPONDENCE
MEETING DATE 7/24/2024

July 16, 2024

Lynne Ruda, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Bow Tie Park
3825 Walden Ave, Lancaster, NY 14086

Dear Mayor Ruda & Village Trustees:

Due to an oversight at the April Planning meeting SEQR was not initiated for this location, even though it was our intent to do so. The Planning Commission is recommending that the Village Board pass a resolution to declare lead agency and start the SEQR process as of the July 22nd meeting. This coordinated review should involve the Town of Lancaster, NYSDEC, NYSDOT, ECDEP, and ECWA.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to contact me.

Respectfully submitted,

M. Reinhold/NAK

Mike Reinhold
Chairman, Planning Commission

MR/NAK

cc: Michael Stegmeier, Village Clerk & Treasurer
Matt Fischione, Code Enforcement Officer
William Schutt, Village Engineer
Kristopher Winkler, Applicant

	1 st Motion	2 nd Motion	
1.			Resolution to accept the following resignation from the rolls of the Lancaster Fire Department as accepted at the Department meeting on July 9, 2024: - Michael Korzelius from the Protective Hose Company.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
2.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
3.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
4.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
5.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
6.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
7.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
8.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
9.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
10.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	

RESOLUTION # 1
MEETING DATE 7/22/2024

Lancaster Fire Department



P.O. Box 15
5423 Broadway
Lancaster, NY 14086

Office: 716.683.1901
Fax: 716.683.1903
Email: info@lancasterfd.org

Lancaster Fire Department Memorandum

DATE: July 15, 2024

TO: Mike Stegmeier – Village of Lancaster Clerk-Treasurer;
Village of Lancaster Public Safety Committee

FROM: Department Secretary Aaron Ruda

RE: Lancaster Fire Department Roster Changes for July 22, 2024 LVB Meeting

The member listed below resigned from the rolls of the Lancaster Fire Department and his letter of resignation was accepted at the Fire Department Meeting on July 9, 2024.

Michael Korzelius – Protective Hose Company

Please contact me if you need any further information. Thank you for your time and attention to this matter.

Sincerely,

Aaron Ruda

Aaron Ruda
Lancaster Fire Department Secretary

COMMITTEE FOLLOW UP

July 22, 2024

Date Sent to Cmte

FINANCE & CLAIMS

Chair – Schroeder

- Unassigned Fund Balance Policy
- VFIS – LOSAP Administration & Benefit Options
- RFP – Engineering Consultant Services

11/13/2023
04/25/2022
06/24/2024

PUBLIC WORKS

Chair – Mikoley

- Fire Alarm Wire Removal from Street Poles

03/25/2024

PUBLIC SAFETY

Chair - Maciejewski

- Clark Street Parking Lot - ADA Crosswalk
- Safety Concerns - Seating Area Cayuga Crk Park Terrace
- Erie Street – Previous Crosswalk Location (near Avox)
- Engine 2 Replacement – Bids Due 8/12

03/25/2024
10/10/2023
03/11/2024
07/08/2024

BLDG LIGHTS & CODES

Chair – Malone Schaefer

- Municipal Building Report from CPL (west wall)
- Municipal Building Interior Upgrades
- Chapter 301 Subdivision – Possible Revisions
- Need for New Generator – NEFH
- Airbnbs – Need for Regulations
- Noise Concerns – 24 Central Avenue (Fathey Beer Co.)
- Building Alarm Systems
- LMB Flooring – Asbestos Report
- Parking on Private Lots – Proposed Local Law

03/14/2022
02/13/2023
10/23/2023
01/08/2024
01/08/2024
02/26/2024
04/08/2024
04/22/2024
05/13/2024

HUMAN RESOURCES

Chair – Maciejewski

-

COMMUNITY EVENTS

Chair – Malone Schaefer

- Sound System for West Main Street
- Former AM&A's Decorations – Inventory & Relocation
- Renaissance Street Faire – Revised Event Application

07/26/2021
02/13/2023
06/24/2024

ECONOMIC DVLPMNT

Chair - Ruda

- 175th Anniversary Planning Committee
- Benches & Relocation - NFTA Bus Stops

07/25/2022
03/25/2024

SEWER

Chair – Mikoley

- Delzer – 46 Oxford – Multiple Concerns & Complaints
- CBD Flooding & Manhole Not Accessible Covered by Mini-Roundabout West Main Project
- Sewer Camera Maintenance Issues
- NYSDEC Annual Reporting Requirements
- Private Side Investigations – Targeted Properties

08/14/2023
04/10/2023
04/24/2023
08/14/2023
06/10/2024

GRANTS

Chair – Ruda

OPEN PROJECTS - AWARDED

- Cayuga Creek Park
- Plum Bottom Creek Culvert - PHASE 1 (BridgeNY Grant)
- WQIP 2021 Awarded – Sewer Mini-Systems 8 & 9
- Firefighters Park Renovation
- CSC – GHG Reduction Initiatives (Joint Project w/ Town)
- ZEV Grant – EV Charging Station

06/28/2021
12/27/2021
12/27/2021
01/24/2022
08/08/2022
08/08/2022

- CDBG – Aurora Street Pedestrian Improvements 09/26/2022
- USDA Forest Service Tree Planting (Federal) Grant 04/24/2023
- Erie Cnty Muncipal Planning Grant - Comp Plan Updates 01/08/2024
- NYSERDA CFI Grant - Central Ave Parking Lot EV Station 01/22/2024
- NYSDEC– UCF Program Tree Planting Grant Application 05/13/2024
- NY Forward – LMB Pocket Park 05/28/2024
- TAP – Central Ave Streetscape Broadway to Walden 06/24/2024

SUBMITTED APPLICATIONS

- Plum Botton Creek Culvert - PHASE 2 (BridgeNY) 07/24/2023
- DHSES Infrastructure/ Equipment Grant – Plymovents 04/22/2024
- Certified Local Government (CLG) Grant – Historic Property Preservation Guide 05/28/2024

PENDING APPLICATIONS

- ErieNet Open Access Broadband Grant Opportunity 01/22/2024
- NYS Cybersecurity Grant – Intent Form Submitted 03/25/2024
- Watts Proposal #24-272 SSES Investigation and CAP Report MS 2, 3, & 6 – EFC Planning Grant 05/13/2024

TECH & MARKETING*Chair – Schroeder*

- GIS Plan for Village Data 04/08/2024

CLIMATE SMART*Chair - Ruda*

- CSC Certification – Planning a Path to Silver 09/26/2022

OTHER PENDING ISSUES

Mike Stegmeier

From: Arthur Herdzik
Sent: Thursday, July 18, 2024 7:14 AM
To: Mike Stegmeier
Cc: Nicole Kisiel; Ashley Debbins
Subject: Fw: A proposed local law relating to the enforcement of signage restricting parking of private lots.
Attachments: 2024 June 25 enforcement of private parking signage.pdf

Mike;

I suggest you arrange to include this email stream and the attached in the packet for Monday's VB meeting.

Thanks Art

From: Arthur Herdzik <AHerdzik@lancastervillageny.gov>
Sent: Wednesday, July 17, 2024 3:34 PM
To: Emma Eckert <EEckert@lancastervillage.org>; Michael Meyer <MMeyer@lancastervillage.org>; William Gummo <WGummo@police.lancasterny.gov>; Matthew Fischione <MFischione@lancasterny.gov>; Nancy Stonebraker <NStonebraker@lancastervillageny.gov>; AIA Michael Meyer <mmeyer@flynnbattaglia.com>; Caitlin Chaves Yates <CChavesYates@lancastervillage.org>; James Allein <JAllein@lancastervillageny.gov>; Jeanine Kacala <JKacala@lancastervillage.org>; Jeffrey Budzinski <JBudzinski@lancastervillage.org>; Joseph Keefe <JKeefe@lancastervillage.org>; Sherry Campbell <SCampbell@lancastervillageny.gov>
Cc: Cyndi Maciejewski <CMaciejewski@lancastervillageny.gov>; John Mikoley <JMikoley@lancastervillageny.gov>; Lynne T. Ruda <LRuda@lancastervillageny.gov>; Mike Stegmeier <mstegmeier@lancastervillageny.gov>; Tammie Schaefer <TSchaefer@lancastervillage.org>; William Schroeder <wschroeder@lancastervillageny.gov>
Subject: Re: A proposed local law relating to the enforcement of signage restricting parking of private lots.

Emma;

Thank you for your below e-mail. By this e-mail I would like to respond to your points in the order in which you present them.

You suggest that at section B of the proposed local law the sentence read: "Such shall not be larger than two feet high than by three feet wide". The difficulty with what you suggest is that there would be no stated limit as to how small a sign could be. There is no assurance that in all locations signage so unfettered in size would be readily discernible to passing motorists. Would we leave it to the Village CEO, the police and/or the court to decide on a case by case basis how small a sign can be and still be enforceable?

My impression is that the Village Board is very interested in accommodating businesses in the Village. The local law as presently drafted leaves it to business

owners to decide in the first instance how large the signage should be and how many signs should be on the premises in order to clearly advise unwelcome motorists that their parking is not permitted. If a business owner decides that signage larger than two feet high by three feet wide or that more than a single sign is necessary in order to clearly notify drivers of restricted parking, then pursuant to section E of the proposed local law, the business owner would likely need to get a building permit and perhaps a certificate of appropriateness. In fact, the language of section E incentivizes business owner to minimize the size of and number of the signs they post. For this reason my recommendation to the Village Board would be that the language to which you refer in section B not be revised as you suggest.

Your suggestion that “certificate of appropriateness” be capitalized has merit. “Certificate of Appropriateness” is a term of art established at Chapter 184 of the Village Code. I concur with the revision you suggest.

For reasons much akin to what I stated above, I feel that the use of a template is counterproductive, unnecessary and needlessly costly. Such a template would imply that there are restrictions as to the size of the signage and the size of lettering upon the signage. Again the imposition of size restrictions on both signs and lettering would be unduly restrictive on a business owner’s discretion. Again, any signage more than two feet high by three feet wide would require a building permit and, if within the Historic Preservation District, require a Certificate of Appropriateness. In such an instance the Historic Preservation Commission could intercede to preserve historic aesthetics. Furthermore incorporating, printing, and distributing images such as a template within the Code is costly and for this reason alone should, if possible, be eschewed.

Be sure to advise if this leaves you with any unresolved questions or concerns.

Yours;

Art

From: Emma Eckert <EEckert@lancastervillage.org>

Sent: Wednesday, July 17, 2024 11:11 AM

To: Arthur Herdzyk <AHerdzyk@lancastervillageny.gov>; Michael Meyer <MMeyer@lancastervillage.org>; William Gummo <WGummo@police.lancasterny.gov>; Matthew Fischione <MFischione@lancasterny.gov>; Nancy Stonebraker <NStonebraker@lancastervillageny.gov>; AIA Michael Meyer <mmeyer@flynnbattaglia.com>; Caitlin Chaves Yates <CChavesYates@lancastervillage.org>; James Allein <JAllein@lancastervillageny.gov>; Jeanine Kacala <JKacala@lancastervillage.org>; Jeffrey Budzinski <JBudzinski@lancastervillage.org>; Joseph Keefe <JKeefe@lancastervillage.org>; Sherry Campbell <SCampbell@lancastervillageny.gov>

Cc: Cyndi Maciejewski <CMaciejewski@lancastervillageny.gov>; John Mikoley <JMikoley@lancastervillageny.gov>; Lynne T. Ruda <LRuda@lancastervillageny.gov>; Mike Stegmeier <mstegmeier@lancastervillageny.gov>; Tammie Schaefer <TSchaefer@lancastervillage.org>; William Schroeder <wschroeder@lancastervillageny.gov>

Subject: Re: A proposed local law relating to the enforcement of signage restricting parking of private lots.

Art-

The HPC had a good discussion last week about the proposed Parking Sign law. Just a few notes,

In Section B, the sentence that reads "Such signage shall be at least two feet high by three wide" - should probably have matching language to Section E. We suggest this sentence read, "Such signage shall be *not larger than* two feet high by three *feet* wide." for consistency.

In Section E1 & E2, it uses the language "Certificate of Appropriateness" - we think that should be capitalized.

Matt Fischione stated that the ECodes can include files with images. We also suggest the Template Images attached be incorporated into the code for clarification for the public if possible.

Mike Meyer is working on a letter to the Village Board to this effect. I plan on being in attendance at the Board Meeting on Monday if there are any other questions.

Emma Eckert
Secretary & Commission Member
Village of Lancaster Historic Preservation Commission
www.villageoflancasterhpc.com

VILLAGE OF LANCASTER
TEMPLATE FOR NO PARKING SIGN PER VILLAGE CODE §325-20.1, SECTION B



- NOTES
- TYPEFACE SHOULD BE HIGHWAY GOTHIC
 - BACKGROUND SHOULD BE BROWN WITH WHITE LETTERING

VILLAGE OF LANCASTER
TEMPLATE FOR NO PARKING SIGN PER VILLAGE CODE §325-20.1, SECTION C



2-1/2" TEXT

1" TEXT

- NOTES
- TYPEFACE SHOULD BE HIGHWAY GOTHIC
 - BACKGROUND SHOULD BE BROWN WITH WHITE LETTERING

Village of Lancaster Local Law _____ of the year 2024

A Local Law to accommodate enforcement of parking as restricted by signage on privately owned premises.

Whereas, for the benefit of merchants and others doing business within the Village of Lancaster, the Village Board of the Village of Lancaster desires to enact legislation accommodating the enforcement of parking as restricted by signage on privately owned premises;

Be it enacted by the Village Board of the Village of Lancaster, New York as follows:

1) Section 325-20.1 shall be added to Village Code Ch. 325, Vehicles and Traffic, which shall state as follows:

§325-20.1 Parking as restricted by signage on privately owned premises.

A. No person shall park, stand, or leave a motor vehicle upon any privately owned premises without the consent and permission of the owner or lessee of such premises.

B. When an owner of premises desires to limit parking to specified persons and/or under specified conditions, the owner of the premises may place signage informing the public as to the persons for whom and/or conditions under which parking is permitted. Such signage shall be at least two feet high by three wide. Language as hereafter set forth and as further required by section D shall be posted:

PARKING RESTRICTED (to be posted in at least 2.5 inch lettering)

EXCEPT FOR ONLY (list persons and/or conditions permitted, to be posted in at least 1.5 inch lettering)

ALL OTHERS KEEP OUT (to be posted in at least 1.5 inch lettering)

UNDER PENALTY OF LAW- LANCASTER VILLAGE CODE §325-20.1 (to be posted in at least 1 inch lettering)

POLICE ENFORCED (to be posted in at least 1 inch lettering)

C. When an owner of premises desires to prohibit completely parking thereon, the owner of the premises may place signage so informing the public. Such signage shall be at least 18 inches high by two feet wide. Language as hereafter set forth and as further required by section D shall be posted:

NO PARKING (to be posted in at least 2.5 inch lettering)

**UNDER PENALTY OF LAW- LANCASTER VILLAGE CODE
§ 325-20.1 (to be posted in at least 1 inch lettering)**

POLICE ENFORCED (to be posted in at least 1 inch lettering)

D. The signage set forth at sections B and C shall be conspicuous, clearly discernable, securely fastened, and well maintained. All wording shall be in capital letters. Typeface shall be in Highway Gothic with white lettering upon a brown background.

E. (1) Subject to subparagraph 2, if the provisions of either section B or C and section D can be and are satisfied with a single sign, not larger than two feet high by three feet wide, no building permit pursuant to Chapter 104, Building Construction, or certificate of appropriateness pursuant to Chapter 184, Historic Districts and Landmarks, shall be required. Further, in such an instance signage regulations included within Chapter 350, Zoning, shall not apply.

(2) A certificate of appropriateness pursuant to Chapter 184, Historic Districts and Landmarks, shall be required of any sign to be mounted upon a building within the Village of Lancaster Historic District.

F. Persons violating the conditions set forth on signage compliant with either section B or C and section D shall be deemed to be using said premises unlawfully without the consent of the owner or lessee.

G. The words "POLICE ENFORCEMENT" and " UNDER PENALTY OF LAW" on such signage shall be construed as authorization given by the owner or lessee of such premises to the Town of Lancaster Police and the Village of Lancaster Code Enforcement Officer to enter upon the premises to enforce the provisions of this section.

H. This section may be enforced by the Town of Lancaster Police and the Village of Lancaster Code Enforcement Officer pursuant to §325-48.C. of Article VIII and the provisions of Article X of the Lancaster Village Code. Further, where the presence of one or more unauthorized vehicles upon a premises signed pursuant to either section B or C and section D precludes parking by an authorized vehicle, the Town of Lancaster Police may arrange to have each such unauthorized vehicle removed by an authorized towing contractor as designated by the Town of Lancaster Chief of Police. The owner or person in charge of a removed unauthorized vehicle may redeem the same upon payment to the authorized towing contractor of those towing and storage rates authorized by the Town of Lancaster Chief of Police.

I. Proof of ownership of a vehicle shall be presumptive evidence in the enforcement of this section that the owner parked or caused his or her vehicle to be parked on such premises.

J. Upon the demand of the Town of Lancaster Police or the Village of Lancaster Code Enforcement Officer, any owner or lessee requesting enforcement of this section shall furnish a signed, written statement that a specified vehicle was unlawfully parked, or left upon his or her premises at a specified time without consent of the owner or lessee. Further, such owner or lessee shall be available to testify to such facts in court. Failure of an owner or lessee to comply with these provisions shall be sufficient cause for the Chief of Police or Village of Lancaster Code Enforcement Officer to direct cessation of the enforcement of this section as to the subject premises and all other premises of such owner or lessee.

K. This section shall not be read to affect the application or enforcement of any other state or local law regulating the standing or parking of a vehicle.

2) This local law shall become effective the 20th day following its enactment.

Sustainability and Community Climate Energy Coordinator Updates for Board Meeting

7/22/2024

Clean Energy Communities

The Village of Lancaster recently completed enough high-impact actions to qualify for a \$50,000 Grant under NYSERDA's Clean Energy Communities program.

Attached: Award Notification

Forestry Advisory Board

An extraordinary meeting of the Forestry Advisory Board to organize and plan the next steps for USDA and DEC Urban Forestry Grants is scheduled for Thursday, July 25th at 3:00pm.

Urban Forestry: Growing the Canopy Seminar

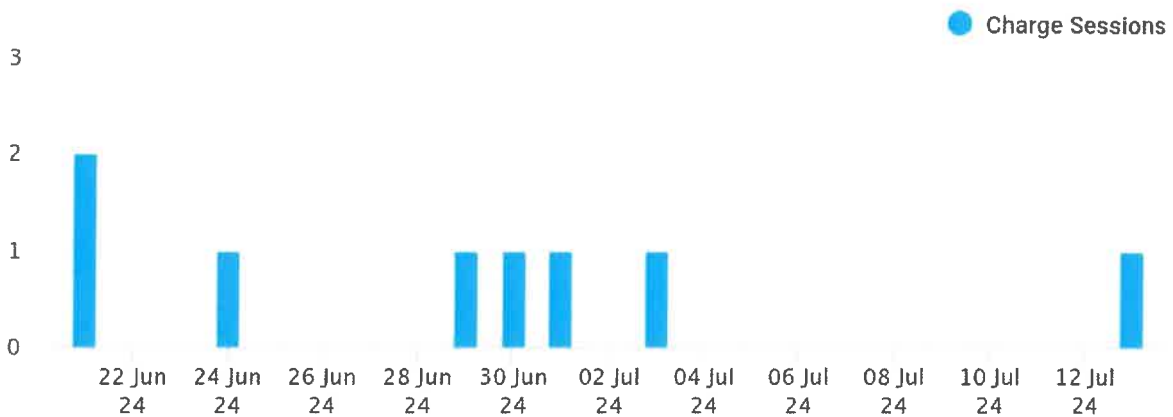
Attached: Meeting Agenda

Green Vendor Fair at Fall Fest

Planning a Green Vendor Fair as part of Fall Fest in Fall 2024 to foster community engagement and participation in environmental initiatives. Goal to invite local organizations to participate. Pending confirmation of date of event to confirm final details.

Utilization of EV Charger in Past 30 Days

Note: Y-axis label is Hours



Village of Lancaster

erda.sm.clean.energy.communities <cec@nyserda.ny.gov>

Wed 2024-07-03 1:43 PM

To:Sustainability <sustainability@lancastervillageny.gov>;jasonkul@buffalo.edu <jasonkul@buffalo.edu>

Cc:erda.sm.clean.energy.communities <cec@nyserda.ny.gov>

Congratulations! According to our records, your municipality recently completed enough high-impact actions to qualify for a **\$50,000 Grant** under NYSERDA's Clean Energy Communities program.

You have three months from the date of this email (**DUE DATE: October 3, 2024**) to go online and apply for your grant. Please note that under the recently revised Clean Energy Communities Program solicitation, NYSERDA is no longer providing grant extensions. For more information, please review the program Guidance Document.

NYSERDA will not be issuing a press release regarding your grant. If you would like to issue a release, please send us a version to review and we will work with our communications department to provide you a quote. Please leave ample time for review prior to planned distribution.

If you have any questions regarding your grant, please do not hesitate to contact your local Clean Energy Communities Coordinator (copied) who is working on NYSERDA's behalf to help you navigate the program:

Clean Energy Communities Coordinators are trained to help you develop the best possible grant application. They provide guidance and can help facilitate brainstorming, project selection, and application development. Coordinators are available to assist communities, but they do not make program decisions or participate in evaluating grant applications. Responsibility for the content of the grant application, the decision to submit, and the project outcome rests with the community, not the Coordinator. Please read the Clean Energy Communities Guidance Document prior to completing your application.

Thank you for your interest in NYSERDA's Clean Energy Communities Program.

Again, congratulations!

Clean Energy Communities Team

NYSERDA

17 Columbia Circle | Albany, NY 12203-6399

nyserda.ny.gov

follow : friend : connect with NYSERDA



URBAN FORESTRY GROWING THE CANOPY

A discussion with Erie County Urban Forestry leaders

JULY 16, 2024 | 9:00 AM - 11:30 AM | 907 MICHIGAN AVENUE, BUFFALO NY 14203

PROGRAM DESCRIPTION

Join us as we explore ways to engage the community and collaborate toward a robust and resilient urban tree canopy

MEETING FACILITATION

Anthony Armstrong, Make Communities

LOCATION

Roswell Park's Community Outreach and Engagement Center

SPONSORS

English Gardener • Erie County Department of Environment & Planning

SUPPORTERS

Buffalo Green Fund • BRRAlliance, Inc. • Buffalo State Friends of MGH Arboretum • Clementine Gold Group • Davey Resource Group • ECOS Cooperative Inc. • Elbers Landscape Service • Erie County Cornell Cooperative Extension • Lifesource Systems, Inc. • Molly Vendura Landscape Architect, PLLC • Nancy Smith LLC • Niagara River Greenway • Open Buffalo • Re-Tree WNY • Schictels Nursery, Inc. • Town of Tonawanda Highway Dept. • University at Buffalo Center for Urban Studies • Village of Lancaster • White Oak Nursery • Wild Ones WNY

AGENDA

Support for this project is provided by the U.S. Forest Service.
This institution is an equal opportunity provider.

9:00	Welcome	Joseph Han & Nancy Smith
9:10	Explore our 'why' Create an art installation with Buffalo Center for Arts & Technology	Kevin Kline, Kendrick Warrick & Nancy Smith
9:20	Inspiration from National Urban Forestry Leaders	Andrew Schictel; Casey Tree (D.C.) & Matt Spitsen Alliance for Community Trees, National Arbor Day Foundation
9:50	Lightening Round of Introductions	Anthony Armstrong
10:00	Break Out 1: Building Urban Forestry Momentum in the Region	Anthony Armstrong
10:28	Break	Anthony Armstrong
10:38	Break Out 2: Challenges to Successful Urban Forestry in the Region	Anthony Armstrong
10:58	Break Out 3: Opportunities	Anthony Armstrong
11:20	Pop-Up: Action Steps	Anthony Armstrong
11:25	Closing	Joseph Han

Civil Engineering
Municipal Engineering
Land Surveying



Project Management
Construction Support Services
SWPPP Services

VILLAGE ENGINEER PROGRESS REPORT FOR SERVICES RENDERED July 3, 2024 to July 16, 2024

Services rendered this period included:

A. Village Board

Reviewed Board packets, prepared progress reports.

B. Planning Commission

Discussed Bow Tie Park 3825 Walden Avenue SEQR process with Planning Commission Chairman Reinhold and CEO Fischione. Discovered that SEQR was only discussed during April 18 Planning Commission meeting with no action being taken. Assisted with preparation of memo to Village Board requesting that Village Board initiate SEQR Process July 22 by declaring Lead Agency and beginning coordinated review. Completed review of submitted updated plans and report for Bow Tie Park 3825 Walden Avenue and submitted to petitioner's engineer. Also advised petitioner's engineer about status of SEQR and recommended they proceed to submit site plans to NYSDOT, ECDEP, and ECWA for approval.

C. Building Department

D. Department of Public Works

E. Forestry Advisory Board

F. Climate Smart Communities (CSC) Task Force

G. Stormwater Management Officer

Working with the WNY Stormwater Coalition on the new SPDES General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s) Permit No. GP-0-24-001 and particularly the Stormwater Management Program (SWMP) Plan which is scheduled to be made available during normal business hours to the MS4 Operator's management and staff responsible for implementation as well as the NYDEC and the general public. Draft SWMP was issued 7/8 for review and comment. Only comments received to date are from Shawn Marshall.

H. Floodplain Administrator

Continued ...

Floodplain Development Permit for proposed fence within floodplain of Plum Bottom Creek issued to Owner of 25 Washington. After work is completed, an inspection will be performed and Compliance Certificate issued.

I. I/I Correction Project & DEC Consent Order

J. ECSD No. 4 Board of Managers

K. Level 2 and Level 3 DCFC Charging Stations

We have delineated a scope of work and will prepare separate proposal to develop respective bid and contract documents for Level 3 DCFC Charger.

L. Replacement of flooring throughout Municipal Building

Met with AMD Environmental Consultants, Inc. on July 10 to discuss list of 5 priority segments and to request their fee proposal to design/administer asbestos abatement. AMD's proposal is expected to be received on 7/19.

M. Phase 1 Plum Bottom Creek Culvert Rehabilitation Project

N. NYSDOT TAP Grant Application – Central Avenue Streetscape Project.

O. Sewer Committee

Respectfully submitted,

William Schutt

William E. Schutt, P.E.
Village Engineer

Western New York Stormwater Coalition

A partnership to protect water quality

A number of communities, government agencies and consultants in Western New York have joined together to develop a stormwater management program to protect our waterways and enhance our quality of life. The goal of the Coalition is to utilize regional collaboration to identify existing resources and develop programs to reduce the negative impacts of stormwater pollution.

The Coalition meets regularly to work collectively on developing and implementing a stormwater management program that complies with New York State's Phase II Stormwater regulations.



WNY Stormwater Coalition

- | | |
|-------------------------|------------------------------------|
| Erie County | Niagara County |
| Alden (V) | Cambria (T) |
| Alden (T) | Lewiston (V) |
| Amherst (T) | Lewiston (T) |
| Angola (V) | Lockport (T) |
| Aurora (T) | Niagara Falls Water Board |
| Blasdel (V) | North Tonawanda (C) |
| Boston (T) | Pendleton (T) |
| Buffalo Sewer Authority | Porter (T) |
| Cheektowaga (T) | Wheatfield (T) |
| Clarence (T) | Youngstown (V) |
| Depew (V) | |
| East Aurora (V) | Agencies and Consultants |
| Eden (T) | Erie County DEP/DPW/DISM |
| Elma (T) | Niagara County DPW |
| Evans (T) | SUNY at Buffalo |
| Grand Island (T) | Erie & Niagara County Soil & Water |
| Hamburg (V) | Conservation Districts |
| Hamburg (T) | Clark Patterson Lee |
| Kenmore (V) | GHD Engineering |
| Lackawanna (C) | JM Davidson Engineering |
| Lancaster (V) | Nussbaumer & Clarke, Inc. |
| Lancaster (T) | Watts Engineering |
| Orchard Park (V) | Wendel |
| Orchard Park (T) | Wm. Schutt & Associates |
| Sloan (V) | |
| Tonawanda (C) | C: City V: Village T: Town |
| Tonawanda (T) | |
| West Seneca (T) | |

For information on your local stormwater program,
contact: **William Schutt 716-683-5961**



WNY Stormwater Coalition

Illicit Discharge Detection & Elimination: A Citizen's Guide to Identifying & Preventing Stormwater Pollution



Village of Lancaster

INDEXED: 7/22/2024
CORRESPONDENCE

Stormwater & Illicit Discharge

Stormwater runoff is water from rain or melting snow that does not soak into the ground. It flows from rooftops, over paved areas, bare soil, and sloped lawns. Municipal storm sewer systems—storm drain inlets, pipes and ditches - collect stormwater runoff and convey it directly to local bodies of water.

Ideally, the stormwater runoff is contaminant free. In reality, it picks up pollutants such as soil, animal waste, salt, pesticides, fertilizers, oil and grease, and debris and transports them to waterways where they are discharged with no treatment. This is stormwater pollution.

During rainfall, storm drains convey water from impermeable surfaces such as city streets through a series of ditches and pipes to a natural outlet, such as a stream or river. The stormwater systems in place do not have the capability to clean or filter contaminants.

The “Illicit Discharge”

An illicit discharge is any discharge to a municipal storm sewer system that is not composed entirely of stormwater. Pollutants end up in storm sewer systems in a number of ways, many of which are easily



preventable. In some instances, companies and individuals have waste pipes tapped into stormwater pipes. In other cases, individuals use the storm drain inlets to dispose of various types of waste. Disposal of anything other than stormwater in storm sewers is illegal.

It is important to remember that municipal storm sewer systems are not set up to treat or process anything and exist solely to transport rain water to surrounding rivers, streams, and other bodies of water.

Examples of Illicit Discharges

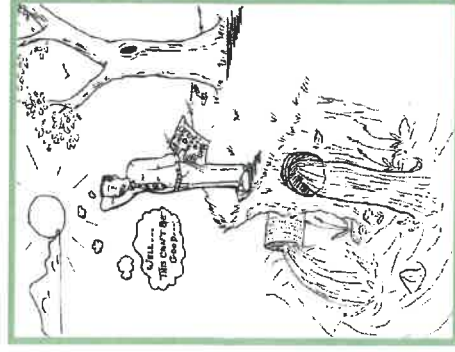
- Sewage
- Laundry Wastewater
- Improper Waste Oil Disposal
- Improper Disposal of Household / Commercial / Industrial Hazardous Waste
- Seepage from Septic Tanks
- Auto Leaks: Oil, Gas, Antifreeze, Brake Fluid, ATF
- Spills from Roadway Accidents

Signs of Illicit Discharge

The point in a storm sewer system where flow is discharged into a body of water is a storm sewer **outfall**. It may be a pipe or ditch. If the outfall is flowing when there has been no recent rainfall, this may indicate an illicit discharge. Visible sewage waste, foul odor, suds or other evidence of contamination, are indicators that an illicit discharge is contaminating the storm sewer system.

To Report an Illicit Discharge, Contact:

Katelyn Moore 716-683-1028



Things You Can Do to Protect Water Quality

- Never dump anything down storm drains
- Use fertilizers sparingly: sweep up any excess from driveways, sidewalks and roads
- Avoid pesticides; learn about Integrated Pest Management (IPM)
- Pick up after your pet
- Direct downspouts onto grassy areas away from paved surfaces
- Check vehicles for leaks
- Wash vehicles on grass instead of on the driveway, or take your car to the car wash
- Never drain pool water directly into a body of water. Always test the pool water first to ensure that pH levels are normal (6.5- 7.8) and chlorine levels are not detectable

Remember to keep an eye out for inappropriate amounts of discharge from stormwater pipes, especially during dry weather. This could be a sign that there is a problem, and should be reported to your local municipality.



Biweekly Memorandum

To: LYNNE T. RUDA
MAYOR - VILLAGE OF LANCASTER
5423 BROADWAY
LANCASTER, NY 14086

From: Shawn Marshall

Date: July 19, 2024

Subject: **Bi-Weekly Status update for the following items:**
ANNUAL CONSENT REPORTING (20240255)
VOL PRIVATE SIDE OVERSIGHT (20240307)
VOL POINT OF SALE INSPECTION ASSISTANCE (20240308)
2025 POST-CONSTRUCTION ENG. REPORT (20240309)
VOL MS4 COORDINATION (20240310)
VOL STORM INVESTIGATION (20240314)

The following is a summary of work that has been completed under the projects listed above in the last 2 weeks, with a look ahead to what is to be completed in the next 2 weeks.

Items Requested from the Village

- Village comments on the Consent Report to be submitted to NYSDEC
- Parkview Court - H2H Testing Reports

Items Received from the Village

- List of Homes to be removed from the Home investigation on Southwest Parkway.

Tasks Completed in the Last 2 Weeks

ANNUAL CONSENT REPORTING (20240255)

- DRAFT - Annual Consent Order Report has been compiled and has been sent to Village Board for review.
 - Expecting to send to NYS DEC on 7/23.
- Order on Consent Report review meeting with NYSDEC is scheduled at **1:30 pm on August 14, 2024** at the Lancaster Municipal Building.

VOL PRIVATE SIDE OVERSIGHT (20240307)

- Finalized postcards to Village residents informing them of testing and sent to Village for printing/ mailing.
- Removed homes on Southwest Parkway from list for testing due to information provided by Sup. Cisco.

VOL POINT OF SALE INSPECTION ASSISTANCE (20240308)

- Shadowed point of sale inspections as of 7/18/24:
 - No inspections this period.
- Will be implementing a step-by-step procedure to be implemented.

Bi-weekly Update Memo – July 19, 2024
Village of Lancaster Term
Watts Project Number 20240312

- 3rd party Certificate of Compliance form, ready for use.

2025 POST-CONSTRUCTION ENG. REPORT (20240309) - **No Activity – work to begin Spring 2025.**

VOL MS4 COORDINATION (20240310) -

- Email regarding a development project on Walden Avenue.

VOL STORM INVESTIGATION (20240314)

No Activity – No camera truck available

- Discussed with Sup. Cisco if we should continue with using Depew's camera truck or go to an outside contractor. Ie: National Watermain, Kandey, or Pipe Eye.

Tasks to be Completed in the Near Future

- Continue to oversee and assist with new Point of Sale Procedure implementation.
- Court Street Stormwater investigation.
- Mail out postcards and start private side testing at homes identified on list.
- Complete paperwork to get TECsmith scheduled for 2025 flow monitoring.
- Assist Village as needed for CFA Grant application.
- Continue to check weekly for EFC planning grant.