

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: September 9 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- 10. HEARINGS
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

MONDAY, OCTOBER 7, 2024

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, September 9, 2024, at 7:00 P.M.

Trustee Mikoley led the pledge to the flag.

MEETINGS TO DATE	13
NO. OF REGULARS	11
NO. OF SPECIALS	2

Attendance:		<u>Attended / Absent</u>
Lynne T. Ruda	Mayor	13 / 0
Cynthia A. Maciejewski	Trustee/ Deputy Mayor	12 / 1
Tammie E. Malone Schaefer	Trustee	13 / 0
John Mikoley	Trustee	13 / 0
William C. Schroeder	Trustee	11 / 0

Also Present:

Arthur A. Herdzyk	Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
Eric Feldmann	Fire Chief
Thomas Kukoleca	Fire Chief – Assistant 9-2
Gavin O’Brien (left at 7:14pm)	175th Anniversary Committee Chairperson
Matthew Fischione	Town of Lancaster Supervising Code Enforcement Officer
Captain Jeff Smith	Town of Lancaster Police Department

WORK SESSION @ 6:00 P.M.

Motion by **Trustee Maciejewski** and seconded by **Trustee Mikoley** to enter into executive session to discuss a personnel matter with DPW Superintendent Wayne Cisco at 6:20 p.m.

Adopted Resolution: **256** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Schroeder** to close the executive session and reconvene the work session at 6:27 p.m. There were no votes or action taken during the executive session that would require entry into the minutes.

Adopted Resolution: **257** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

REGULAR MEETING @ 7:00 P.M.

ACCEPTANCE OF MINUTES

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** to accept the minutes of the August 26, 2024, regular meeting.

Adopted Resolution: **258** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Schroeder** and seconded by **Trustee Maciejewski** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 8/27/2024 to 9/9/2024.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 65 claims were approved, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$	160,336.19
SEWER FUND -----in the amount of	\$	11,056.06
TRUST FUND -----in the amount of	\$	446.74
CAPITAL FUND -----in the amount of	\$	262,318.36
EQUIPMENT RESERVE -----in the amount of	\$	--
COMMUNITY DEVELOPMENT -----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND -----in the amount of	\$	--
For the period from 8/13/2024 To 8/26/2024		

Claims that were processed and paid are identified by the following check numbers:

- General Fund checks # 92013 through # 92069
- Sewer Fund checks # 12146 through # 12149
- Trust Fund check # 2585
- Capital Fund checks # 1953 through # 1954

Adopted Resolution: **259** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, inspections, and open complaints that were filed for properties within the Village of Lancaster from August 16, 2024 – August 30, 2024.

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to receive and file this correspondence.

Adopted Resolution: **260** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 2) Correspondence from Frances M. Stern, CLG Coordinator, NYS Office of Parks, Recreation and Historic Preservation, informing the Village of Lancaster that its application for the Historic Home Preservation Guide project was not approved for funding through the 2024 Certified Local Government (CLG) grant program.

Motion by **Trustee Mikoley** and seconded by **Trustee Maciejewski** to receive and file this correspondence.

Adopted Resolution: **261** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 3) Correspondence from The 716 Dance Lab providing a Special Events Application for its Lancaster Thrills event to be held on Saturday, October 5, 2024 from 5:00 p.m. – 8:30 p.m. on West Main Street and Central Avenue.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Mikoley** to approve this event application as presented.

Adopted Resolution: **262** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 4) Correspondence from Nolin Jackson providing a Special Events Application for the Village of Lancaster Fall Fest event to be held on Saturday, September 21, 2024 from 11:00 a.m. – 6:00 p.m. at various locations in the Village.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Schroeder** to approve this event application as presented.

Adopted Resolution: **263** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 5) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending the Village Board declare Lead Agency for a coordinated SEQR review related to a site plan for Performance Advantage Company for a project at 12, 14, & 16 West Main Street.

Motion by **Trustee Schroeder** and seconded by **Trustee Maciejewski** to declare Lead Agency for a coordinated SEQR review for this project per the recommendation of the Planning Commission.

Adopted Resolution: **264** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

RESOLUTIONS:

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to provide notice that the month of September has been designated by the Erie County Legislature as the annual 30-day period during which landowners may submit requests to include predominantly viable agricultural land into an existing certified agricultural district. Copies of the application form are available at the Department of Environment and Planning website.

Adopted Resolution: **265** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to approve Davey Resource Group as the selected consultant for the Village of Lancaster’s Tree Planting and Community Forest Management Plan Update project at a total proposed cost of \$46,754.00 with funds awarded through the USDA Inflation Reduction Act Urban & Community Forestry Initiative.

Adopted Resolution: **266** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

AUDIENCE PARTICIPATION:

-None-

COMMITTEE REPORTS & FOLLOW UPS:

➤ **FINANCE & CLAIMS – Trustee Schroeder**

The Fire Department LOSAP Committee would like to meet and discuss plan options with the Village Board. It was decided that Chief Feldmann would coordinate with the LOSAP Committee to submit a proposal to the Village Board for consideration and review prior to scheduling a meeting.

➤ **PUBLIC WORKS – Trustee Mikoley**

He indicated that a survey review has shown that there is a need to add handicapped spaces in municipal parking lots per code. The Village Code would need to be amended to add the required spaces. After discussion, it was decided to amend the Code to allow handicapped parking spaces to be designated by Village Board resolution to eliminate the need to adopt a local law each time there is a change to handicapped parking spaces in the future.

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** to schedule a public hearing in Council Chambers on Monday, October 7, 2024, at 7:15 p.m. to consider a local law to amend the Village Code to designate that handicapped parking spaces shall be assigned by Village Board resolution.

Adopted Resolution: **267** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

➤ **PUBLIC SAFETY – Trustee Maciejewski**

She noted that a sidewalk on the side of Town Hall on Clark Street needs to be repaired by the Town. The Village has a proposal from Wm Schutt & Associates for a crosswalk on Clark Street in the same general area. We are going to coordinate to determine if the crosswalk may be done at the same time as the sidewalk repairs.

The Village Board met to review the bid received from Sutphen for the replacement of Engine 2 for the Lancaster Fire Department. It was decided to move forward with this bid for the purchase of a new custom pumper from Sutphen Corporation.

Motion by **Mayor Ruda** and seconded by **Trustee Maciejewski** to approve moving forward with the purchase of a new custom pumper for the Lancaster Fire Department to replace Engine 2 and accept the bid received from Sutphen Corporation in the amount of \$1,099,992.00 for this purchase as the only responsible bidder.

Adopted Resolution: **268** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

A resident has requested a 4-way stop at the intersection of Richmond Avenue and Sixth Avenue. The Lancaster Police Department will monitor this area per their normal process and report back with a recommendation.

➤ **BUILDING, LIGHTS & CODES – Trustee Malone Schaefer**

No report.

➤ **HUMAN RESOURCES** – Trustee Maciejewski

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to appoint Roxanne Daigneault, 28 Woodlawn Avenue, to the full-time position of Account Clerk Typist for the Clerk-Treasurer's Office on a provisional basis at a rate of \$20.00 per hour.

Adopted Resolution: **269** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

She noted that a year ago it was identified that there was a need at DPW for some employees to obtain a Class A license to operate leafing equipment. We have had to borrow operators from the Village of Depew in the past to perform this work. We now have three (3) employees who have this licensing and are able to operate the leafing equipment which helps to streamline the workload.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

She reported that we are taking small steps forward with the AM&A's decorations. A representative from Bontrager auctions will be coming out tomorrow to catalog the items and take photos.

On September 12th, the next Speaker Series event will take place on West Main Street at the fire museum with a presentation by Fire Department representatives. The Fattey Beer football watch event is also taking place that evening, and West Main Street will be closing at 3:30 p.m. to set up for this event.

The Chamber of Commerce Annual Wine Walk and the Lancaster Fire Department Ceremonial Inspection are both being held on Saturday, September 14th.

The Village of Lancaster and Village of Depew are both having their Fall Fest events on September 21st. Erie County is holding its Fall Fest event on September 28th at Como Lake Park.

➤ **ECONOMIC DEVELOPMENT** – Mayor Ruda

Gavin O'Brien provided a report for the 175th Anniversary Committee – See "Department Head Reports".

There will be an Open House for the updates to the Comprehensive Plan on September 26, 2024 from 4:00 p.m. to 6:00 p.m. at the Lancaster Municipal Building. All are encouraged to come out and attend. This is the next phase of planning for the Village of Lancaster.

➤ **SEWER** – Trustee Mikoley

There was a meeting on August 29th to discuss sewer connections in the right-of-way with Village officials, code enforcement, and engineers. Matt Fischione will be providing information on the proper permitting process, and we will keep on top of this issue in the future.

➤ **GRANTS** – Mayor Ruda

USDA Forest Service Tree Planting (Federal) Grant

Davey Resource Group was approved as the consultant for this project earlier this evening.

Municipal Planning Grant – Comprehensive Plan Updates

An open house is scheduled for September 26th at the Lancaster Municipal Building.

NY Forward – LMB Pocket Park & Small Project Fund

We will be selecting a consultant for each project after the RFP deadline.

TAP – Central Ave Streetscape Broadway to Walden

Responses are due back on 10/3 and then we will begin the consultant selection process.

➤ **TECHNOLOGY & MARKETING** – Trustee Schroeder

No report.

➤ **CLIMATE SMART** – Mayor Ruda

The Forestry Advisory Board (FAB) met last Thursday and recommended Davey Resource Group as the consultant for the USDA grant. The FAB reviewed materials that will go out to the community when trees are being planted. We will also be collaborating with the Buffalo Green Fund which runs community planting events in the city.

The Climate Smart Communities (CSC) Task Force met on 9/5 and discussed the Clean Energy Communities (CEC) grants and the submittal of the \$50,000 grant for electric equipment for DPW and the Fire Department.

There will be a Sustainability Expo at Fall Fest on September 21st.

The CSC Task Force discussed the possibility of hosting an e-recycling event.

The next FAB and CSC Task Force meetings are scheduled for Thursday, December 5, 2024.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:

➤ **CLERK – TREASURER** – Michael E. Stegmeier

The independent auditors (Drescher & Malecki LLP) will be on site tomorrow to begin field work for the audit of the fiscal year ended May 31, 2024.

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

No report.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

During the work session prior to the regular meeting, he commented regarding his attendance at last week's Zoning Board of Appeals meeting. He attended to address questions that may have come up pertaining to specific projects. He noted the ability of Andrew Debbins as one of the ZBA members who is also an attorney, and recognized Andrew as an asset to the Zoning Board for his qualifications and ability to address issues and answer questions that come up during the meeting.

➤ **FIRE CHIEF** – Eric Feldmann

He thanked the Village Board for its approval to move forward with the Engine 2 replacement.

He reported 40 calls during the month of August and 302 calls for the year-to-date. This is already a higher volume than the average number of calls in most busy years.

Members have logged over 2,200 hours of training this year.

This past weekend, the department participated in the town wide junior training day event at the Town Line Fire Department.

This Saturday (9/14) is the annual ceremonial inspection event.

The Department is giving a presentation on 9/12 at the fire museum as part of the Speaker Series event.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeff Smith

No report.

➤ **175th ANNIVERSARY COMMITTEE** – Gavin O’Brien

The next Speaker Series event features the Lancaster Fire Department at the fire museum on West Main Street on Thursday, September 12th at 6:00 p.m. regarding the history of the Department.

On Sunday, September 15th, there is a Speaker Series presentation at the Senior Center on Oxford Avenue. Ryan Duffy from the Holland Land Company will be talking about its influence in our community and the general history of the area. The presentation starts at 2:00 p.m.

The committee is holding a pie baking contest as part of the Village’s Fall Fest event on 9/21. There will be a brief committee meeting next week on 9/17 at 7:00 p.m. to discuss coordination for the event.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

During the work session prior to the regular meeting, he discussed that his department is currently handling cyclical issues with the onset of the fall season. He is also addressing concerns that come into his office regarding specific businesses.

MISCELLANEOUS:

-None-

ADJOURNMENT:

Motion by **Mayor Ruda** and seconded by **Trustee Maciejewski** to adjourn the meeting at 7:19 p.m. in memory of the victims of the terrorist attacks on September 11, 2001.

Adopted Resolution: **270** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Respectfully submitted,

Michael E. Stegmeier
Clerk – Treasurer

ABSTRACT

September 23, 2024

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

September 10, 2024 to September 23, 2024

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$ 165,095.10
SEWER FUND -----in the amount of	\$ 14,101.96
TRUST FUND -----in the amount of	\$ 891.25
CAPITAL FUND -----in the amount of	\$
EQUIPMENT RESERVE -----in the amount of	\$
COMMUNITY DEVELOPMENT -----in the amount of	\$
SPECIAL REPAIR RESERVE FUND ---in the amount of	\$
TOTAL	180,088.31

For the period from August 27, 2024 to September 9, 2024

MAYOR’S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	57
General Fund Ck#.....	92070-92111
Sewer Fund Ck#.....	12150-12155
Trust Fund Ck#.....	2586
Capital Fund Ck#.....	
Community Development Fund Ck#	

Mayor Lynne T. Ruda

Abstract Summary of Funds

Board Meeting Date: #####

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Capital Fund (H)</u>	<u>Trust Fund (T)</u>
Vouchers Paid by Check 2024-2025 Budget	\$ 55,498.45	\$ 3,707.13		\$ 891.25
Payroll Voucher 8/30/2024	\$ 70,623.79	\$ 7,556.12		
FICA Voucher 8/30/24	\$ 5,449.67	\$ 578.04		
TASC	\$ 8,148.80			
PrePaid Vouchers	\$ 25,374.39	\$ 2,260.67		

TOTALS	\$ 165,095.10	\$ 14,101.96	\$ -	\$ 891.25
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TOTAL ALL FUNDS **\$ 180,088.31**

Ranges **Item Status** **Purchase Types** **Misc**

Range: First to Last
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 05/31/25

Open: N
Void: N
Paid: N
Held: N
Aprv: N
Rcvd: Y

Bid: Y
State: Y
Other: Y
Exempt: Y

P.O. Type: All
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
Prior Year Only: N
*** Means Prior Year Line:**
Vendors: All

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00338	09/06/24	4IMPR010				4IMPRINT, INC.							
1		PROMO OUTREACH MATERIALS		E	1,289.75	A-8090-402-000	E	ENVIRONMENTAL - MATERIALS OU	R	09/06/24	09/06/24		12895801
25-00339	09/05/24	ADOLF005				CARLADOLF							
1		ZBA - 4 LOCATIONS		E	120.00	A-8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	09/05/24	09/05/24		9/5/2024
25-00340	09/05/24	ALTEC005				ALTEC INDUSTRIES, INC							
1		REPAIR PARTS 4 CHIPPER		E	896.08	A-8560-452-000	E	SHADE TREES-TRUCK REPAIR & M,	R	09/05/24	09/05/24		12651699
25-00341	09/05/24	ASHLA005				ASHLAND PEST CONTROL INC							
1		BIRD CONTROL INSPECTION		E	91.00	A-5110-475-000	E	STREET MAINT-UNCLASSIFIED-PE	R	09/05/24	09/05/24		131164
25-00342	09/06/24	BEEGR005				BEE GROUP PUBLICATIONS INC							
1		PH X 2, RFPs		E	159.71	A-1325-430-000	E	FINANCE TREASURER - PRINTING	R	09/06/24	09/06/24		67366C99-0015
25-00343	09/03/24	CHIAR005				CHIARMONTE, JOEL							
1		STEINER DEV/MURZEWSKI - SERVED		E	120.00	A-1420-471-000	E	LAW - MISCELLANEOUS LEGAL FEE	R	09/03/24	09/03/24		100
25-00344	08/29/24	CRYST005				CRYSTAL ROCK LLC							
1		DPW & CTO WATER		E	50.97	A-1325-435-000	E	FINANCE TREASURER -	R	08/29/24	08/29/24		17800284
2		DPW & CTO WATER		E	202.35	A-1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R	08/29/24	08/29/24		17800284
													253.32
25-00345	08/29/24	CRYST005				CRYSTAL ROCK LLC							
1		LIBRARY ACCOUNT		E	12.00	A-1620-435-000	E	SHARED SERVICES - CONTRACTU	R	08/29/24	08/29/24		17792057

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/10/2024
08:43 AM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00346	09/06/24	CUMMI010				CUMMINS SALE AND SERVICE							
1		REPAIR PARTS LFD ENGINE 5	89.24	A-3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R			09/06/24	09/06/24		W2-33924
25-00347	09/05/24	ANDRE015				ANDREW DEBBINS							
1		ZBA 4 LOCATIONS	120.00	A-8020-434-000	E	PLANNING-PROF SERVICES PC ME	R			09/05/24	09/05/24		9/5/2024
25-00348	09/06/24	DELAG005				DELAGE LANDEN FINANCIAL SVC							
1		COURT,CLERK,CLIMATE SMART	96.85	A-1110-473-000	E	VILLAGE JUSTICE - COPIER MAINTI	R			09/06/24	09/06/24		82998227
2		COURT,CLERK,CLIMATE SMART	303.05	A-1325-434-000	E	INANCE TREASURER - PROFESSIO	R			09/06/24	09/06/24		82998227
3		COURT,CLERK,CLIMATE SMART	99.41	A-1325-434-000	E	INANCE TREASURER - PROFESSIO	R			09/06/24	09/06/24		82998227
			499.31										
25-00349	09/06/24	DELAG005				DELAGE LANDEN FINANCIAL SVC							
1		DPW COPIER LEASE PAYMENT	259.00	A-1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R			09/06/24	09/06/24		82998765
25-00350	08/29/24	DELFT005				DELFT PRINTING INC.							
1		EMPLOYEE WHITE/PINK TIMECARDS	414.46	A-5010-430-000	E	STREETS ADMIN-PRINTING & ADVE	R			08/29/24	08/29/24		24-40233
2		EMPLOYEE WHITE/PINK TIMECARDS	138.16	G-8115-430-010	E	PRINTING - DPW	R			08/29/24	08/29/24		24-40233
			552.62										
25-00351	08/27/24	EMIL1005				MARTHA A. EMILIANI							
1		COURT STENO SVCS	125.00	A-1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL	R			08/27/24	08/27/24		8/27/2024
25-00352	09/01/24	EMPIR005				EMPIRE EMERGENCY APPARATUS INC							
1		HOLMOTRO EXTRICATION TOOL TEST	618.00	A-3411-455-000	E	FIRE DEPT-REPAIR & MAINT/PUBLIC	R			09/01/24	09/01/24		11466
2		HOLMOTRO EXTRICATION TOOL TEST	1,490.00	A-3411-479-000	E	FIRE DEPT-YRLY SVC & CERTIF/INS	R			09/01/24	09/01/24		11466
			2,108.00										
25-00353	09/05/24	ERIEC045				ERIE COUNTY WATER AUTHORITY							
1		DPW ACCOUNTS	575.40	A-1640-441-000	E	DEPT PUBLIC WORKS GARAGE-WA	R			09/05/24	09/05/24		VARIOUS@
25-00354	09/05/24	ERIEC045				ERIE COUNTY WATER AUTHORITY							
1		RICHMOND AVE 5/4-8/2 2024	10,315.17	A-7110-441-000	E	PARKS-WATER	R			09/05/24	09/05/24		60649925-9

PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00365	09/05/24	NEWEN005			NEW ENTERPRISE STONE & LIME CO				Account Continued					
1	ASPHALT		149.88	A-5110-413-000	E				STREETS MAINT-RESURFACING M/	R	09/05/24	09/05/24		8408730
25-00366	08/29/24	NIAGA005			NIAGARA FRONTIER EQUIP SALES I									
1	GRASS CREW LANDSCAPE EQUIPMENT		25.14	A-7110-453-000	E				PARKS-REPAIRS TO EQUIPMENT	R	08/29/24	08/29/24		P83353
25-00367	09/05/24	NOCOE005			NOCO ENERGY CORP- FUELS									
1	UNLEADED FUEL FY 2024-2025		97.58	A-3411-416-000	E				FIRE DEPT-GASOLINE & OIL	R	09/05/24	09/05/24		SP12874486
2	UNLEADED FUEL FY 2024-2025		358.78	A-5110-416-000	E				STREETS MAINT-GASOLINE & OIL	R	09/05/24	09/05/24		SP12874486
3	UNLEADED FUEL FY 2024-2025		195.36	A-7110-416-000	E				PARKS-GAS & OIL	R	09/05/24	09/05/24		SP12874486
4	UNLEADED FUEL FY 2024-2025		207.86	A-8170-416-000	E				STREET CLEANING-GASOLINE & OI	R	09/05/24	09/05/24		SP12874486
5	UNLEADED FUEL FY 2024-2025		102.54	A-8560-416-000	E				SHADE TREES-GASOLINE & OIL	R	09/05/24	09/05/24		SP12874486
6	UNLEADED FUEL FY 2024-2025		51.15	G-8120-416-000	E				SANITARY SEWERS-FUEL & LUBE	R	09/05/24	09/05/24		SP12874486
			1,013.27											
25-00368	09/05/24	NOCOE005			NOCO ENERGY CORP- FUELS									
1	DIESEL FUEL FY 2024-2025		201.63	A-5110-416-000	E				STREETS MAINT-GASOLINE & OIL	R	09/05/24	09/05/24		SP12876457
2	DIESEL FUEL FY 2024-2025		106.23	A-7110-416-000	E				PARKS-GAS & OIL	R	09/05/24	09/05/24		SP12876457
3	DIESEL FUEL FY 2024-2025		198.26	A-8160-416-000	E				REFUSE & GARBAGE-GASOLINE &	R	09/05/24	09/05/24		SP12876457
4	DIESEL FUEL FY 2024-2025		110.23	A-8170-416-000	E				STREET CLEANING-GASOLINE & OI	R	09/05/24	09/05/24		SP12876457
5	DIESEL FUEL FY 2024-2025		99.87	A-8560-416-000	E				SHADE TREES-GASOLINE & OIL	R	09/05/24	09/05/24		SP12876457
6	DIESEL FUEL FY 2024-2025		87.33	G-8120-416-000	E				SANITARY SEWERS-FUEL & LUBE	R	09/05/24	09/05/24		SP12876457
			803.55											
25-00369	08/29/24	NOCOE005			NOCO ENERGY CORP- FUELS									
1	DIESEL FUEL FY 2024-2025		103.63	A-3411-416-000	E				FIRE DEPT-GASOLINE & OIL	R	08/29/24	08/29/24		SP12871493
2	DIESEL FUEL FY 2024-2025		439.58	A-5110-416-000	E				STREETS MAINT-GASOLINE & OIL	R	08/29/24	08/29/24		SP12871493
3	DIESEL FUEL FY 2024-2025		201.63	A-7110-416-000	E				PARKS-GAS & OIL	R	08/29/24	08/29/24		SP12871493
4	DIESEL FUEL FY 2024-2025		129.28	A-8170-416-000	E				STREET CLEANING-GASOLINE & OI	R	08/29/24	08/29/24		SP12871493
5	DIESEL FUEL FY 2024-2025		101.49	A-8560-416-000	E				SHADE TREES-GASOLINE & OIL	R	08/29/24	08/29/24		SP12871493
6	DIESEL FUEL FY 2024-2025		102.76	G-8120-416-000	E				SANITARY SEWERS-FUEL & LUBE	R	08/29/24	08/29/24		SP12871493
			1,078.37											
25-00370	09/06/24	N0000015			N Y S E G									
1	RICHMOND AVE		111.44	A-7110-438-000	E				PARKS-ELECTRIC	R	09/06/24	09/06/24		1004-9304-933

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/10/2024
08:43 AM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Revd Date	Chk/Void Date	Invoice
25-00371	08/29/24	N0000015						N Y S E G					
1	CENTRAL AVE 7/11-8/9 2024				14.53	A-5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	08/29/24	08/29/24		1001-1749-818
25-00372	09/06/24	STATE005						STATE COMPTROLLER-JUSTICE FUND					
1	FINES/FEES JUNE 2024				891.25	T-061-000	G	TRUST FUND, COURT & TRUST	R	09/06/24	09/06/24		JUNE 2024
25-00373	08/29/24	SCRAN005						SCRANTON'S THRUWAY BUILDERS SU					
1	QUIKRETE 4 RECEIVER CREW				321.30	A-8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	08/29/24	08/29/24		107382
25-00374	08/29/24	SCRAN005						SCRANTON'S THRUWAY BUILDERS SU					
1	QUIKRETE RECEIVER CREW				346.30	A-8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	08/29/24	08/29/24		124-107199
25-00375	09/06/24	TECHN015						TECHNET MSP LLC					
1	COMPUTER NETWORK MAIT ET AL				4,133.00	A-1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	09/06/24	09/06/24		1337
2	COMPUTER NETWORK MAIT ET AL				1,653.00	A-3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO	R	09/06/24	09/06/24		1337
					5,786.00								
25-00376	09/06/24	TOWN005						TOWN OF LANCASTER					
1	CODE ENFORCEMENT JULY/AUGUST24				5,084.00	A-3989-435-000	E	BLDG INSPECTION-TOWN CONTRA	R	09/06/24	09/06/24		CEMCA#3
25-00377	09/06/24	TOWN005						TOWN OF LANCASTER					
1	DENTAL&VISION 9-12 2024				6,259.28	A-9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	R	09/06/24	09/06/24		9/24-12/24
25-00378	08/29/24	UNITE005						UNITED RENTALS NORTH AMERICA I					
1	RESTROOM RICHMOND AVE POOL				375.00	A-7110-414-000	E	PARKS-MATERIALS-OTHER	R	08/29/24	08/29/24		234134736-004
25-00379	09/06/24	UNIVE010						UNIVERSITY EMERGENCY MEDICAL					
1	MEDICAL SVCS 8/14-8/15				2,000.00	A-3411-434-000	E	FIRE DEPT-EMERGENCY MEDICAL	R	09/06/24	09/06/24		202832
25-00380	09/06/24	VERIZ015						VERIZON					
1	DPW FLEET TRACKING AUGUST 24				147.75	A-5110-435-000	E	STREETS MAINT-SERVICES MAINT	R	09/06/24	09/06/24		380000061958
2	DPW FLEET TRACKING AUGUST 24				147.75	A-5132-430-000	E	SNOW REMOVAL-CONTRACTUAL S	R	09/06/24	09/06/24		380000061958
3	DPW FLEET TRACKING AUGUST 24				147.75	A-7110-414-000	E	PARKS-MATERIALS-OTHER	R	09/06/24	09/06/24		380000061958

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
25-00380	09/06/24	VERIZ015	VERIZON						Account Continued				
4		DPW FLEET TRACKING AUGUST 24			147.75	A-8560-476-000	E	SHADE TREES-CONTR REMOVAL B R			09/06/24	09/06/24	380000061958
5		DPW FLEET TRACKING AUGUST 24			147.75	G-8120-435-000	E	SANITARY SEWERS-CONTRACTUAL R			09/06/24	09/06/24	380000061958
					738.75								
25-00381	09/01/24	WEXBA005	WEX BANK (CITGO)										
1		FUEL RESCUE 7 AND CHIEF			724.90	A-3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R		09/01/24	09/01/24	99348809
25-00382	09/05/24	VOLPE005	JAMES F. VOLPE										
1		ZBA - 4 LOCATIONS			120.00	A-8020-434-000	E	PLANNING-PROF SERVICES PC ME R			09/05/24	09/05/24	915/2024
25-00383	09/01/24	WITME005	WITMER PUBLIC SAFETY GROUP										
1		REWARD PROGRAM PURCHASE KULME'			199.28	A-3411-440-000	E	FIRE DEPT-RECRUITMENT/RETENT R			09/01/24	09/01/24	INV523441
25-00384	09/05/24	WMCOR005	WM CORPORATE SERVICES INC										
1		8 YD DUMPSTER DPW LMB			598.53	A-8160-434-000	E	REFUSE & GARBAGE-CONTRACT S R			09/05/24	09/05/24	5004129-1342-7
25-00385	09/09/24	ADPIN005	ADP, INC.										
1		PAYROLL SVCS/ TIME & ATTEND.			901.40	A-1325-435-300	E	FINANCE TREASURER - PAYROLL S R			09/09/24	09/09/24	669865111
25-00386	09/09/24	CHART005	CHARTER COMMUNICATIONS										
1		PHONES DPW,LMB,NEFH			90.73	A-1640-431-000	E	DEPT PUBLIC WORKS - TELEPHONI R			09/09/24	09/09/24	063207401090124
2		PHONES DPW,LMB,NEFH			28.55	A-1621-439-000	E	NORTH END FIRE HALL - TELEPHOI R			09/09/24	09/09/24	063207401090124
3		PHONES DPW,LMB,NEFH			150.46	A-1620-439-000	E	SHARED SERVICES - TELEPHONE R			09/09/24	09/09/24	063207401090124
					269.74								

Total Purchase Orders: 49 Total P.O. Line Items: 77 Total List Amount: 60,096.83 Total Void Amount: 0.00

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-A	55,498.45	0.00	0.00	55,498.45
	5-G	3,577.15	0.00	129.98	3,707.13
	5-T	0.00	0.00	891.25	891.25
Total Of All Funds:		59,075.60	0.00	1,021.23	60,096.83

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	55,498.45	0.00	0.00	55,498.45
	G	3,577.15	0.00	129.98	3,707.13
	T	0.00	0.00	891.25	891.25
Total Of All Funds:		59,075.60	0.00	1,021.23	60,096.83

LANCASTER VILLAGE

Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	5-A	55,498.45	0.00	0.00	0.00	55,498.45
	5-G	3,577.15	0.00	0.00	0.00	3,577.15
	Total Of All Funds:	59,075.60	0.00	0.00	0.00	59,075.60

Batch Id: PAYROLL Batch Date: 08/30/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	2,461.97		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	683.69		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	6,120.59		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	2,015.38		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	990.80		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	75.00		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	12,038.39		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	140.77		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	134.80		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	6,870.04		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	18,774.30		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	352.38		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	6,035.60		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	2,346.68		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	3,480.04		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	4,285.96		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -200-000 CASH	84.02		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	613.71-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: G -200-000 CASH	3,119.49		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/30/2024 Cr: G -200-000 CASH	4,436.63		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/30/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/24/2024 Cr: A -200-000 CASH	2,562.50		41

WARNING: Control Acct would have a negative balance but error was overridden: A -8989-000-000. Balance would be: 2,717.82-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	70,623.79	0.00	0.00	0.00	0.00	0.00
	G	7,556.12	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		78,179.91	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	78,179.91
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

Batch Id: FICA Batch Date: 08/30/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 8/30/2024 Cr: A -200-000 CASH	5,449.67		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 8/30/2024 Cr: G -200-000 CASH	578.04		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,449.67	0.00	0.00	0.00	0.00	0.00
	G	578.04	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		6,027.71	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,027.71
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: TASC Batch Date: 09/03/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	HRA TRANSACTIONS AUGUST 2024	8,148.80		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	8,148.80	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		8,148.80	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	8,148.80
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

Ranges		Item Status	Purchase Types		Misc
PO #	PO Date	Vendor	Contract	PO Type	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/25					
P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All					
25-00334	08/29/24	JACKS005 JACKSON, NOLIN			
1	800.00	A-7550-435-000	E	CELEBRATIONS-EVENTS DIRECTOR	R
25-00335	08/29/24	CHART020 CHARTER COMMUNICATION			
1	539.92	A-1325-474-000	E	FINANCE TREASURER - WEB SITE	R
25-00336	08/29/24	ERIE045 ERIE COUNTY WATER AUTHORITY			
1	138.54	A-7110-441-000	E	PARKS-WATER	R
2	111.24	A-1620-441-000	E	SHARED SERVICES - WATER	R
3	69.48	A-1621-441-000	E	NORTH END FIRE HALL - WATER	R
	319.26				
25-00337	08/29/24	HIGHM005 HIGHMARK BCBSWNY			
1	23,715.21	A-9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R
2	2,260.67	G-9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & N	R
	25,975.88				

Total Purchase Orders: 4 Total P.O. Line Items: 7 Total List Amount: 27,635.06 Total Void Amount: 0.00

Totals by Year-Fund

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-A	25,374.39	0.00	0.00	25,374.39
	5-G	2,260.67	0.00	0.00	2,260.67
Total Of All Funds:		<u>27,635.06</u>	<u>0.00</u>	<u>0.00</u>	<u>27,635.06</u>

Totals by Fund

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	25,374.39	0.00	0.00	25,374.39
	G	2,260.67	0.00	0.00	2,260.67
Total Of All Funds:		<u>27,635.06</u>	<u>0.00</u>	<u>0.00</u>	<u>27,635.06</u>

LISTED CORRESPONDENCE

September 23, 2024

	1 st Motion	2 nd Motion	
1.	<u> </u> <i>ACTION -</i>	<u> </u> <i>Rec File Refer to:</i>	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, inspections, and open complaints that were filed for properties within the Village of Lancaster from August 30, 2024 – September 12, 2024.
2.	<u> </u> <i>ACTION -</i>	<u> </u> <i>Rec File Refer to:</i>	Correspondence from Max Mauro, St. Mary’s High School, providing a Special Events Application for the St. Mary’s Homecoming Bonfire event to be held on October 9, 2024, from 7:00 p.m. – 8:30 p.m. on the field at 142 Laverack Avenue.
3.	<u> </u> <i>ACTION -</i>	<u> </u> <i>Rec File Refer to:</i>	Correspondence from Lancaster Village Merchants Association / Fattey Beer providing a Special Events Application for Buffalo Football in the Village events to be held on Sunday, September 29, 2024 and Monday, October 14, 2024 on West Main Street.
4.	<u> </u> <i>ACTION -</i>	<u> </u> <i>Rec File Refer to:</i>	Correspondence from DPW Superintendent Wayne Cisco requesting authorization to allow Drew Chiarmonte to continue his employment at the Department of Public Works as a part-time employee for the remainder of the year.
5.	<u> </u> <i>ACTION -</i>	<u> </u> <i>Rec File Refer to:</i>	Correspondence from Lancaster Industrial Development Agency (LIDA) providing notice that an application has been received from Seibel Modern Mfg. & Welding Corp. to move its 38 Palmer Place and 609 Indian Church Road operations into a new facility on Cemetery Road; and further that LIDA will hold a public hearing on October 8, 2024, at 9:05 a.m. to consider this application for assistance. (Note – A copy of the full application is available at the Village Clerk’s office for review.)
6.	<u> </u> <i>ACTION -</i>	<u> </u> <i>Rec File Refer to:</i>	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for Jim Basil for property located at 51 Beach Avenue following review by the Commission at its September 19, 2024 meeting.
7.	<u> </u> <i>ACTION -</i>	<u> </u> <i>Rec File Refer to:</i>	
8.	<u> </u> <i>ACTION -</i>	<u> </u> <i>Rec File Refer to:</i>	

LISTED # 1
CORRESPONDENCE
MEETING DATE 9/23/2024

VILLAGE COVER SHEET

SEPTEMBER 16, 2024 BOARD MEETING

PERMITS ISSUED 12

VILLAGE PERMIT TOTAL

ERECT FENCE	4
INSTALL ROOF	3
ERECT SIGN	1
INSTALL GENERATOR	1
INSTALL RESIDENTIAL PLUMBING	1
ERECT RESIDENTIAL ADD/ALT	2
TOTAL PERMITS FOR THE VILLAGE	12

Tsar Properties	5592 Broadway	Res. Alt/Add
Sitzmans Appliance Center	11 Wilam Dr.	Generator
Cassillo Development LLC	32 Central Ave.	Sign
Franks Commercial & Home	3483 Walden Ave.	Res. Alt/Add
Buffalo's Best Roofing	111 Burwell Ave.	Roof
Stellar Roofing	180 Aurora St.	Roof
Stellar Roofing	250 Aurora St.	Roof
Lancaster Plumbing Inc.	167 Laverack Ave.	Res. Plumbing
46 Sawyer LLC	46 Sawyer Ave.	Fence
Steve Defreze	31 Colonial Ave.	Fence
Brooke Proper	278 Aurora St.	Fence
Altieri Seasonal Care	108 Elm Pl.	Fence

Inspections Report

Start Date: 08/30/2024 End Date: 09/12/2024

Inspectors: William T. Revelas, Bryan Pokorski, Rob Rendon, OLD Robert Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
94.00-3-15.22	515 Pavement Rd., Bldg 1, Ste 12 (Building 1, Ste 12-14)	Euro Charged NY 716-939-5718	09/04/2024	Special Use	Matt Fischione	Fail
115.01-2-2.2	1767 Como Park Blvd (BrightPath)	BrightPath 716-685-0729	09/06/2024	Business - 3 yr	Rob Rendon	Fail
104.82-4-9	5423 Broadway St	Red's Hot Dogs 7-169-985-5666	09/09/2024	Special Use	Matt Fischione	Pass
94.00-3-25.1	4274 Walden Ave	Caliber Bodyworks of NY 716-683-5740	09/09/2024	Special Use	Matt Fischione	In Progress
94.00-3-25.1	4274 Walden Ave	Walden Collision, LLC	09/09/2024	Special Use	Matt Fischione	In Progress
94.00-3-25.1	4274 Walden Ave	Walden Collision, LLC	09/11/2024	Business - 3 yr	Bryan Pokorski	Fail

Total Inspections: 6

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 09/03/24</i>						
2024-0620	12 E Payne St	115.08-1-19	Exterior Property Maint	Open	Joseph Peresan	
2024-0621	3515 Walden Ave	104.11-2-9	Interior Property Maint	Open	Robert Buza	
				Open Date: 09/03/24 Total #: 2		
<i>Open Date: 09/05/24</i>						
2024-0630	1900 Como Park Blvd	115.07-15-12	High Grass/Weeds	Open	Joseph Conrad	Anonymous Shrubs
				Open Date: 09/05/24 Total #: 1		
<i>Open Date: 09/06/24</i>						
2024-0632	19 E Drullard Ave	104.50-5-5	High Grass/Weeds	Open	Lucas James	
				Open Date: 09/06/24 Total #: 1		
<i>Open Date: 09/09/24</i>						
2024-0636	3715 Walden Ave	104.08-6-12	Exterior Property Maint	Open	Steiner Development, LLC	
2024-0638	5528 Broadway St	104.83-3-16.1	Misc	Open	People & Places Inc	
2024-0639	101 Kurtz Ave	115.07-5-11	High Grass/Weeds	Open	David Mc Coy	
2024-0640	231 Aurora St	115.11-1-16	Fire Call Out	Open	Zhen Zhong Lin	
2024-0641	186 Central Ave	104.15-8-12	Misc	Open	Mohammed Noor Elahi	
2024-0642	153 Central Ave	104.15-11-44	Misc	Open	David Blakeley	
				Open Date: 09/09/24 Total #: 6		
<i>Open Date: 10/22/01</i>						
2017-00719	12 Cayuga Ave	115.26-3-15	Work w/out Permit	Closed	Heinl Robert & W Mika	
				Open Date: 10/22/01 Total #: 1		
				Grand Total: 11		

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

LISTED # 2
 CORRESPONDENCE
 RECEIVING DATE 9/23/2024

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <i>St. Mary's Home Coming Bon Fire</i>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <i>Celebration</i>	
Event Date(s): <i>Oct. 9th 2024</i>	Event Time(s): <i>7 - 830 pm</i>
Applicant Name: <i>Max Mauro</i>	Event Location: <i>142 Laverack Ave (Field)</i>
Individual/Group/Corporation Name Holding Event: <i>Freshmen Class</i>	Village Property Affected (If Applicable)
Applicant Address, City, State, Zip: <i>142 Laverack Ave Lancaster NY 14086</i>	Support Services Requested of the Village (If Applicable) <i>Fire Department First Responders</i>
Applicant Email: <i>MMAURO@SMHLANCERS.ORG</i>	Applicant Phone <i>716.352.7372</i>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
<i>Max Mauro</i>	<i>MMAURO@SMHLANCERS.ORG 716.352.7372</i>	<i>10/9/24 7-830 pm</i>

Anticipated Peak Attendance Number: <i>200</i>	Anticipated Age Range of those in Attendance: <i>14-18</i>
Will Alcohol be consumed? Applicant must comply with Village Code Section 85-3 "Alcoholic Beverages" <i>NO</i>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <i>Yes</i>

RECEIVED

SEP 1 • 2024

Village of Lancaster
Clerk- Treasurers Office

Will Animals be part of the event? If so provide particulars.

NO

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastrvillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

NO

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

NO

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

142 Laverack Ave. Front of School Building

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

N/A

(c) Location of Trash Facilities:

(d) Location of Water Facilities:

(e) Location of Electrical Facilities:

(f) Location of Toilet Facilities including location of Porta-Toilets:

(g) Location of Entrances where public is to enter and exit site:

(h) Location of Vendor Facilities including booths and food service:

St. Mary's
High School
Field House,
Building and
outside

(If Applicable) Organization providing Security:

Student Senate Adult Moderators

(If Applicable) Number of Security Personnel:

12

Signature of Applicant:



Date:

Sept. 9th 2021

- Post review disposition: Village Board approved.
 Village Board not approved.
 Applicant advised of Village Board determination: _____, _____, 202_____.
 Village Board approved with attached statement of conditions imposed.



ST. MARY'S HIGH SCHOOL
LANCASTER • NEW YORK

2024 Saint Mary's High School Homecoming Bonfire Planning Sheet

Date of the event: Wednesday October 9th 2024

The school will supply:

- Wood Pallets
- Water for First Responders

****Fire Equipment needed at 6:15 PM to prepare pile and surrounding area**

Procedures

- The bonfire will be at least 100 feet from the structure
- The bonfire will not exceed 6 feet in height and 12 feet in diameter
- No accelerants will be used
- After ALL CLEAR is given, the LFD can begin to prep/light the fire (approx. 7:15 PM)
- The bonfire should be lit by 7:30 PM

Objectives

- To prevent the bonfire from spreading outside the paved track
- To ensure a fun and safe evening event

Requested Emergency Resources

- Lancaster Village Fire Department Contact: Shawn Marshall

Notes

- The bonfire event's estimated attendance is approximately 200
- The bonfire will be lit by 7:15 PM and extinguished at 8:15 - 8:30 PM

Contact: Max Mauro, Freshmen Class Moderator mmauro@smbhlancers.org 716-352-7372

Village of Lancaster, New York Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <p style="text-align: center; font-size: 1.2em;">BUFFALO FOOTBALL IN THE VILLAGE</p>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <p style="text-align: center;">WATCH PARTY / neighborhood get-together</p>	
Event Date(s): Sunday 9/29/24 and Monday 10/14/24	Event Time(s): 6 PM - 11:30 PM
Applicant Name: Greg Day	Event Location: W. Main St
Individual/Group/Corporation Name Holding Event: LANCASTER VILLAGE / FATTEY BEER MERCHANTS ASSOC.	Village Property Affected (If Applicable): Closure of W. Main St.
Applicant Address, City, State, Zip: 1 W. Main St Lancaster, NY 14086	Support Services Requested of the Village (If Applicable): - barricades for street closure
Applicant Email: greg@fatteybeer.com	Applicant Phone: 716 861 1775

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": Greg Day	Contact cell and email: 716-861-1775 greg@fatteybeer.com	Date & Time(s) On-Premise at Event: Sunday 9/29/24 and 6pm-11:30pm Monday 10/14/24
		RECEIVED
		AUG - 7 2024
		Village of Lancaster Clerk - Treasurers Office

Anticipated Peak Attendance Number: 500-700	Anticipated Age Range of those in Attendance: Young child through Adult
Will Alcohol be consumed? Yes, from brick & mortar establishments	Will there be Amplified Sound or Music? If so, provide particulars including hours: Yes, during the game 8:15 - 11:15 approx.

Will Animals be part of the event? If so provide particulars.

No.

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastrvillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

Yes, 2-3 trucks should be in attendance

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

No objections

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

—

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

—

(c) Location of Trash Facilities:

All along w. main in addition to village receptacles

(d) Location of Water Facilities:

N/A

(e) Location of Electrical Facilities:

N/A

(f) Location of Toilet Facilities including location of Porta-Toilets:

No Porta-Toilets, bathrooms will be in brick + mortar

(g) Location of Entrances where public is to enter and exit site:

sidewalks of each end of w. Main St.

(h) Location of Vendor Facilities including booths and food service:

Parked in parking spots along side w. Main St.

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Date:

Tuesday 9/17/2024

Post review disposition: [] Village Board approved.
[] Village Board not approved.
[] Applicant advised of Village Board determination: _____, _____, 202_____
[] Village Board approved with attached statement of conditions imposed.

Central Ave

FATHER BEER

GARDEN

GARDEN

Projector

W. Main

Track

Track

Track

Track

SEATING



Village of Lancaster

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillage.ny.gov

**Department of Public
Works**

Wayne Cisco
Superintendent of Public Works
E-Mail: wcisco@lancastervillage.org

Lancaster Municipal Building
Attn: Mayor Lynne Ruda
5423 Broadway
Lancaster, NY 14086

September 17, 2024

* change from seasonal
to part-time status
per attached hours *

RE: Drew Chiarmonite Part-Time Seasonal Request

Honorable Members of the Village Board,

Please accept this letter as a formal request for Drew Chiarmonite to continue to work as a seasonal employee. Due to his collegiate schedule, it would be beneficial to have the extra manpower while allowing him to work part-time for the remainder of the year, if allotted by civil service guidelines.

If you have any questions or concerns, please contact me.

Sincerely,

Wayne K. Cisco
Superintendent of Public Works
5200 Broadway
Lancaster, NY 14086
(716) 683-1028 x 302

Mike Stegmeier

From: Katelyn Moore
Sent: Wednesday, September 18, 2024 11:23 AM
To: Mike Stegmeier
Cc: Wayne Cisco
Subject: RE: Scanned from a Xerox Multifunction Printer

Mike -

Between 16 and 19 hours. I believe he is only available Tuesdays and Thursdays so if you need to put down 16 hours, that is fine.

Katelyn Moore
Clerk Typist
Village of Lancaster DPW
5200 Broadway
Lancaster, NY 14086
Ph: (716) 683-1028 ext. 300
Fax: (716) 683-1029

-----Original Message-----

From: Mike Stegmeier <mstegmeier@lancastervillageny.gov>
Sent: Wednesday, September 18, 2024 11:22 AM
To: Katelyn Moore <KMoore@lancastervillageny.gov>
Cc: Wayne Cisco <wcisco@lancastervillageny.gov>
Subject: RE: Scanned from a Xerox Multifunction Printer

How many hours are you looking to have Drew work each week?

-----Original Message-----

From: Katelyn Moore <KMoore@lancastervillageny.gov>
Sent: Wednesday, September 18, 2024 11:10 AM
To: Mike Stegmeier <mstegmeier@lancastervillageny.gov>
Cc: Wayne Cisco <wcisco@lancastervillageny.gov>
Subject: FW: Scanned from a Xerox Multifunction Printer

Mike -

Please add this as correspondence for the upcoming Village Board meeting.

Thanks,
Katelyn Moore
Clerk Typist
Village of Lancaster DPW
5200 Broadway
Lancaster, NY 14086
Ph: (716) 683-1028 ext. 300

TOWN OF LANCASTER
INDUSTRIAL DEVELOPMENT AGENCY
21 Central Avenue
Lancaster, NY 14086
(716) 684-3342

web: lancasternyida.com
e-mail: lida@lancasternyida.gov

September 17, 2024

Hon. Supervisor Gary A. Dickson
Town of West Seneca
1250 Union Road
West Seneca, New York 14224

Hon. Mayor Lynne T. Ruda
Village of Lancaster
5423 Broadway
Lancaster, New York 14086

Re: Seibel Modern Mfg. & Welding Corp

Dear Supervisor Dickson Mayor Ruda:

Pursuant to the guidelines of the Countywide IDA Policy, I am notifying you each as the respective chief elected officials of the Village of Lancaster and of Town of West Seneca that the Town of Lancaster Industrial Development Agency (LIDA) has received an application from Seibel Modern Mfg. & Welding Corp.

Seibel Modern Mfg. & Welding Corp. currently has locations at 38 Palmer Place in the Village of Lancaster and at 609 Indian Church Road in the Town of West Seneca. With the intention of expanding operations to remain competitive in their industry, Seibel Modern requires a larger facility at this time.

Seibel Modern Mfg. & Welding Corp is proposing to purchase vacant land on Cemetery Road in the Town of Lancaster where it will construct and equip a 72,000 square foot steel fabrication facility. Seibel Modern and will eventually move its Palmer Place and Indian Church Road operations into the new facility on Cemetery Road; and will sell both of its former facilities.

Seibel Modern Mfg. & Welding Corp was founded in 1980 and is a third generation family-owned steel fabrication business. Prior to deciding on the Cemetery Road location, Siebel Modern investigated properties at 1399 Bailey Avenue, Buffalo; 3099 Clinton Street

West Seneca, and 3418 Broadway, Cheektowaga; all of which were not economic feasible for Seibel Modern.

The Seibel Modern Mfg. & Welding Corp welcomes the opportunity to meet with you to discuss any concerns you may have about the project. The contact for the company is Todd Davis/CFO who may telephoned at 716-683-1536.

The LIDA will hold a public hearing at 21 Central Avenue, Lancaster New York at 9:05 A.M. on October 8, 2024 to consider the application for assistance to the LIDA. You are welcome to attend the public hearing or to submit comments to the LIDA before to the hearing.

I have included a copy of Seibel Modern Mfg. & Welding Corp application for your review.

Thank you for your consideration in this matter. Please telephone Paul Leone, CEO to the LIDA at (716) 683-1610 or myself if you have any questions.

Very truly yours,



KEVIN LEMASTER
CHAIRMEN

JLS/kl
Enclosure.

Cc: Todd Davis
Paul Leone

NOTICE OF PUBLIC HEARING
TOWN OF LANCASTER INDUSTRIAL DEVELOPMENT AGENCY

PLEASE TAKE NOTICE that the Town of Lancaster Industrial Development Agency will hold a public hearing on October 8, 2024, at 9:05 a.m. at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York, to consider the following proposed financial assistance requested of the Agency.

1. SEIBEL MODERN MFG. & WELDING CORP PROJECT - Request for Agency assistance for a project having a total anticipated cost of \$14,543,754.00 The Project is for the acquisition, construction and equipping of a 72,000 square foot manufacturing facility on vacant land at Cemetery Road in the Town of Lancaster and the Lancaster School District.

Financial Assistance to be provided includes a sales tax abatement of approximately \$196,563.00; a mortgage tax exemption of approximately \$54,000.00; and a ten year Payment in Lieu of Tax Agreement.

The Agency will present information relative to this Project and application at the hearing. Persons interested may attend and will be given an opportunity during the hearing to make statements. Written comments may also be submitted to the Agency at or before the hearing.

Additional information can be obtained from and written comments may be addressed to:

Paul Leone
Consultant to Town of Lancaster Industrial Development Agency
21 Central Avenue
Lancaster, New York 14086
(716) 683-1610



LISTED # 6
CORRESPONDENCE
MEETING DATE 9/23/2024

September 19, 2024

Lynne Ruda, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: 51 Beach
51 Beach Ave., Lancaster, NY 14086

Dear Mayor Ruda & Village Trustees:

At its meeting on September 19, 2024, the Planning Commission reviewed the request submitted by the petitioner, Jim Basil, and moved to recommend the approval of the Change in Use Application.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Jim Basil, Petitioner

RESOLUTIONS

September 23, 2024

	1 st Motion	2 nd Motion	
1.	_____	_____	Resolution to designate the official night of tricks and treats within the Village of Lancaster as Thursday, October 31, 2024, from 6:00 p.m. to 8:30 p.m.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
2.	_____	_____	Resolution to schedule a public hearing in Council Chambers for Monday, October 28, 2024, at 7:15 p.m. to consider possible projects for the 2024-2025 Community Development Block Grant application.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
3.	_____	_____	Resolution to terminate the employment of Nate Neubauer as a Substitute School Crossing Guard due to a schedule change with his full-time employer as provided in his resignation letter (via email) dated September 10, 2024.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
4.	_____	_____	Resolution to accept and approve the following membership changes for the Lancaster Fire Department as approved at the Department meeting on September 10, 2024: <ul style="list-style-type: none"> - Change in status from Active to Inactive Life membership for Joseph Ligammare, Rescue Hook & Ladder Company. - Resignation from Nathan Patrzyk, Rescue Hook & Ladder Company. - Resignation from Aiden Szulc, Junior Firefighters Program. - New membership application for David Haseltine, Junior Firefighters Program.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
5.	_____	_____	Resolution to declare the attached list of equipment provided by DPW as surplus equipment and authorize said equipment to be listed for sale with Auctions International.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
6.	_____	_____	Resolution authorizing Mayor Ruda to sign and execute a Purchase Agreement with Sutphen Corporation for the purchase of fire apparatus (custom pumper) in the amount of \$1,099,992.00 as provided in the bid proposal received on August 12, 2024.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
7.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	

TIMETABLE FOR CDBG APPLICATION
51st GRANT YEAR: APRIL 1, 2025 - MARCH 31, 2026

PSC APPROVED
6/27/2024

RESOLUTION # 2
MEETING DATE 9/23/2024

<u>DATE</u>	<u>ACTIVITY</u>
May 26, 2024	- PSC to discuss scoring criteria. Bylaws, timetable, criteria and scoring, and citizen participation process.
June 27, 2024	- <u>Consortium Annual Meeting</u> to review 2023 Annual Performance Rpt., schedule, appointments & officers. (Hamburg)
July 2024	- PSC 1st quarter <u>Community Projects progress report</u> mailed. Projects <u>not</u> underway may be suspended and funds granted to "READY" projects.
Sept. 17, 18, 19, 2024	- DEP holds <u>Citizen Forums</u> for County wide public participation (Village of Depew, City of Lackawanna, Village of North Collins)
September 26, 2024	- <u>CD Program Briefing</u> for municipalities, 2025 CDBG Project Application Packet distributed (mailed to municipalities which could not attend) (Hamburg)

* Sept. - Oct. 2024 - Communities hold annual CDBG Public Hearings – Please advise Monitor of date/time *

Public Hearing Requires 14-day notice in official paper. →

* { Communities prepare Project Description Forms with technical assistance from CD Monitors. Staff will do a courtesy review of any draft application(s) submitted in advance! }

November 4, 2024 - Deadline for submission of Project Description Forms to Erie County DEP

Nov 4 – Nov 8, 2024	- Project Description Forms reviewed by Planning staff for eligibility and scoring.
<u>November 12, 2024</u>	- <u>Final date for submitting additional project data to DEP (8 workday grace period ends)</u>
Week of November 18	- Tour of projects by staff and PSC Review Subcommittees. (PSC A, B & C)
Dec 5 & Dec 12, 2024	- PSC rates projects, reviews DEP proposed admin. and planning and program delivery costs. Final project ranking reviewed and approved for transmittal to full Consortium. (Orchard Park)
Week of Dec 16, 2024	- Communities notified of results of project competition and DEP prepares Action Plan/ Grant Application and tentative Budget. PSC reviews 3rd quarter progress.
Wk. of Dec 30, 2024	- Coordinating Committee review of 2025 Action Plan (1004 Rath Bldg.).
Wks. of Jan. 1 -5, 2025	- Public hearings on Grant Application and 2025 Action Plan (Lackawanna, Hamburg, TBD) Written Comments DEADLINE: 2/08/25.
February 14, 2025	- 2025 Action Plan/Grant Application submitted to HUD (1 st yr. of 5-Yr. Consolidated Plan).
April 1, 2025	- Start of 2025 Program Year - Project starts must await clearing Environmental Review by DEP and contract execution by HUD and County (during May 2025).
April-May, 2025	- DEP determines CD Program activities progress and expenditures, prepares draft 2024 Consolidated Annual Performance Report (CAPER).
Week of June 2, 2025	- DEP holds public hearing on draft 2024 Consolidated Annual Performance Report.
June 20, 2025	- File 2024 Consolidated Annual Performance Report (progress on all activities) with HUD. DEP determines need for Mid-Year Amendment: Suspend delayed projects; fund unprogramed projects.

SAMPLE
NOTICE OF PUBLIC HEARING

Notice to the Citizens of the
(City) (Town) (Village) of _____

A Public Hearing will be held on _____ (date) _____ at _____ (time) _____ in
_____ (location, room) _____ regarding the use of Federal Community
Development funds on the (City) (Town) (Village) of

The (City) (Town) (Village) of _____
is eligible for a Federal Community Development Grant under Title I of the Housing and
Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express
community development and housing needs and to discuss possible projects which
would benefit low- and moderate-income persons in the (City) (Town) (Village) of

Citizens are urged to attend this meeting to make known their views and/or written
proposals on the (City) (Town) (Village) of _____'s
selection of potential projects to be submitted for possible funding by the Federal
Community Development Grant Program.

The Hearing will also present a review of prior Community Development projects and
expenditures and a discussion of eligible activities. The meeting room is wheelchair
accessible. Those needing special arrangements should call the (City) (Town) (Village)
at _____ (phone #) _____ by (five (5) days before Public Hearing date) _____.

Mike Stegmeier

From: Nate Neubauer <nate.neubauer@live.com>
Sent: Tuesday, September 10, 2024 5:11 PM
To: Mike Stegmeier
Subject: Crossing guard sub position

Hi Mike,

I'm not sure if I was on your sub list for this school year, but if so, this email is to notify you from my end that due to a schedule change at my full time employer, I will no longer be able to be a sub and hereby resign my position effective immediately. Please let me know if you have any questions or need anything else from me.

Thanks!
Nate Neubauer

Sent from my Verizon, Samsung Galaxy smartphone
[Get Outlook for Android](#)

Lancaster Fire Department



P.O. Box 15
5423 Broadway
Lancaster, NY 14086

Office: 716.683.1901
Fax: 716.683.1903
Email: info@lancasterfd.org

Lancaster Fire Department Memorandum

DATE: September 18, 2024

TO: Mike Stegmeier – Village of Lancaster Clerk-Treasurer;
Village of Lancaster Public Safety Committee

FROM: Department Secretary Aaron Ruda

RE: Lancaster Fire Department Roster Changes for September 23, 2024 LVB Meeting

These roster changes were all approved at the September 10, 2024 Fire Department Meeting:

The individual below requested and was granted a change in his membership status from Active to Inactive Life.

Joseph Ligammare – Rescue Hook & Ladder Company

The individual below resigned from the rolls of the Lancaster Fire Department and his letter of resignation from the LFD was accepted.

Nathan Patrzyk – Rescue Hook & Ladder Company

The individual below resigned from the rolls of the Junior Firefighters Program and his letter of resignation was accepted.

Aiden Szulc

An application for membership to the Junior Firefighters Program from the individual below was accepted.

David Haseltine

Please contact me if you need any further information. Thank you for your time and attention to this matter.

Sincerely,

Aaron Ruda

Aaron Ruda
Lancaster Fire Department Secretary

Auctions International List 2024

1. 2009 Chevrolet Tahoe (former LFD 9-1)
2. 2009 Trailer (old receiver crew trailer)
3. 1995 Tarco Leaf Loader
4. Atlas-Copco gas powered jack hammer (not operational)
5. 2010 Johnston Street Sweeper
6. 2008 Kut Kwick Mower (former hill mower)
7. 1986 Bomag Roller
8. Fisher straight blade plow
9. Metal cutting band saw (not operational)
10. Homelite trash pump (LFD)
11. Makita trash pump (LFD)
12. Electric ventilation fan (LFD)
13. Honda gas powered ventilation fan (LFD)
14. Misc emergency lighting/sirens (LFD obsolete)
15. Old DPW shower from locker room
16. Misc wooden folding tables
17. Craftsman miter saw
18. Old DPW generator
19. Old North End firehall generator
20. Old Arc Welder
21. Misc truck seats
22. Misc sound equipment (speakers, amp, mixer, etc.)
23. Cement mixer
24. Old tree cages from Central Avenue CBD



RESOLUTION # 6
MEETING DATE 9/23/2024

PURCHASE AGREEMENT
FOR SUTPHEN FIRE APPARATUS

THIS AGREEMENT made and entered into this ____ day of _____, 2024 by and between THE SUTPHEN CORPORATION, an Ohio Corporation, of Dublin, Ohio, hereinafter called "SUTPHEN" and the _____ Village of Lancaster of Lancaster, NY, hereinafter called "PURCHASER", sets forth the terms whereby Purchaser agrees to purchase a fire apparatus from Sutphen pursuant to the terms contained herein.

1. **PURCHASE:** Purchaser hereby agrees to buy and Sutphen hereby agrees to sell and furnish to Purchaser the apparatus and equipment according to the Sutphen Proposal dated 8/12/24 and made a part hereof, and the Proposal Price Page with the Sutphen Terms and Conditions also made part of this Agreement as attached hereto ("Proposal").
2. **PURCHASE PRICE:** Purchaser agrees to pay for said apparatus and equipment the total Purchase Price of One Million Ninety Nine Thousand Nine Hundred Ninety Two & 0/100 (\$ 1,099,992.00).

Changes to National Fire Protection Association ("NFPA") 1900, Environmental Protection Agency ("EPA") or changes legislated by Federal, State or Local Governments that impact the cost to manufacture the truck may incur additional charges which shall be borne by the purchaser. Any such changes shall be documented on a change order provided in advance by Sutphen, reviewed and approved in advance by City, and executed by both Sutphen and City. Sutphen shall provide, upon written request, documentation of such changes and increases separate from the change order.

3. **PAYMENT:** Final payment shall be made at the time of final inspection at the factory as per Sutphen Proposal Terms and Conditions. Should payment be delayed, Sutphen reserves the right to charge interest at the rate of one and one-half percent (1.5%) per month, beginning on the day after payment is due.

4. **FINAL COMPLETION:** The apparatus and equipment being purchased hereunder shall be completed within approximately 28-32 months after the receipt and acceptance of this agreement at Sutphen's office as per Sutphen Proposal, provided that such delivery date shall be automatically extended for delays beyond Sutphen's control, including, without limitation, strikes, labor disputes, riots, civil unrest, pandemics, war or other military actions, sabotage, government regulations or controls, fire or other casualty, or inability to obtain materials or services. If such delay occurs, Sutphen shall give notice of delay to Purchaser. Purchaser shall not be entitled to any discount or reduction in price for such delay and Sutphen shall not be liable for any damages (compensatory, incidental, consequential or otherwise) related to such delay.

5. **MANUFACTURER'S CERTIFICATE OF ORIGIN:** Delivery, payment, and transfer of the Manufacturer's Certificate of Origin (MCO) shall take place at Sutphen during final inspection, and upon payment in full in accordance with the terms of this Agreement. Sutphen reserves the right to withhold delivery of the MCO until payment in full is received. If Purchaser requires any third-party equipment mounting, the apparatus shall be moved to the third-party facility by the dealer or Purchaser for such mounting. Such third-party work shall not delay or offset payment to Sutphen.

6. **SUTPHEN WARRANTIES:** Sutphen warrants to Purchaser that all goods and services furnished hereunder will conform in all respects to the terms of this order, including any applicable change orders, drawings, specifications, or standards incorporated herein, and/or shall be free of defects in materials, workmanship, and free from such defects in design. In addition, Sutphen warrants that the goods and services are suitable for and will perform in accordance with the purposes for which they were intended, for a period of one year from the Warranty Registration Date, unless an extended warranty is purchased.

7. **SHORTAGES AND OMISSIONS:** The apparatus shall be tested per NFPA #1900 at Sutphen's manufacturing facility. Purchaser agrees that the apparatus and equipment being purchased hereunder shall not be driven or used in any manner until it is paid for in full. In the event there are any shortages or omissions with the apparatus at time of completion, Purchaser may withhold a sum equivalent to the price of any such shortages as determined by Sutphen.

8. **DEFAULT:** In the case of any default in payment hereunder or in the payment on any notes, negotiable paper, obligations or other instruments issued by Purchaser, Sutphen may take full possession of the apparatus and equipment or of the piece or pieces upon which default has been made, and any payments that have been made theretofore shall be applied as rent in full for the use of the apparatus and equipment up to the date of taking possession by Sutphen.
9. **PURCHASER GUARANTEES:** With the signing of this agreement, Purchaser attests that it has the full power and legal authority to enter into this agreement and guarantees that funds for its purchase are available or in the process of collection.
10. **ACCEPTANCE:** This agreement shall not be binding until it is signed and approved by an officer of the Sutphen Corporation.
11. **TAXES, ETC.:** The purchase price provided for herein does not include any federal, state or local sales tax, duties, imposts, revenues, excise or other taxes which may hereafter be imposed by governmental authority or otherwise and which are made applicable to the apparatus or equipment covered by the agreement. In the event that any such taxes are subsequently imposed and become applicable, the purchase price herein shall be increased by the amount of such taxes and such sum shall be immediately paid by Purchaser to Sutphen. To the extent applicable, the prices and deliveries set forth herein are subject to the Defense Production Act.
12. **INSURANCE:** Sutphen shall provide insurance insuring the apparatus and equipment against loss by fire, theft, or collision and insuring against property damage and personal injury through the completion of the apparatus and transfer of the Manufacturer's Certificate of Origin.
13. **TERMINATION:** After the execution of this Agreement, Purchaser shall have no right to terminate the Agreement. Sutphen may, in its absolute and sole discretion, accept Purchaser's request to terminate the Agreement. In the event Sutphen accepts Purchaser's request to terminate the Agreement, Sutphen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied, at Sutphen's sole discretion:(a) 10% after order is accepted by Sutphen; (b) 30% of the Purchase Price after production has commenced. The cancellation fee may increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing.
14. **GENERAL:** This agreement and the Sutphen Proposal provided herein take precedence over all previous negotiations, oral or written, and no representations or warranties are applicable except as specifically contained in this agreement or in the Sutphen Proposal. No alteration, modification, amendment or change of this Agreement shall be binding unless executed in writing by the parties. No waiver of any of the provisions of this Agreement shall be deemed a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. If a Purchase Order is also issued, this Agreement and the Sutphen Proposal Terms and Conditions shall supersede the terms in the Purchase Order where terms may be inconsistent. This Agreement may be signed in counterparts by the parties, each

of which shall be deemed an original, but all of which together shall be deemed to be one and the same Agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each party hereto.

15. **GOVERNS:** This Agreement shall be governed and controlled as to interpretation, enforcement, validity, construction, effect and in all other respects by the laws, statutes and decisions of the State of New York. All of the terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by Sutphen, Purchaser, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed and attested by its duly authorized representatives, effective as of the date below when accepted at Sutphen Corporations offices.

**SALES REPRESENTATIVE OF
THE SUTPHEN CORPORATION**

By _____
Sales Representative

Accepted at offices of:
The Sutphen Corporation
6450 Eiterman Rd.
Dublin, Ohio 43016

By _____
Title _____
Date _____

PURCHASER

Village of Lancaster, NY

By _____

Title _____

Date _____

By _____

Title _____

Date _____



PROPOSAL

TO THE:
Village of Lancaster
Lancaster, NY

DATE: August 12th, 2024

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this Proposal:

One (1) Sutphen Heavy Duty Custom Pumper on Sutphen Monarch Chassis for the total sum of \$1,099,992.00*

*The above price is based on payment in full at the time of delivery. Prepayment discount options are available and documented on the following page of this proposal. Prepayments are due within 30 days of contract execution if it is decided to do so.

*A performance bond is included in the above bid price.

The apparatus and equipment being purchased hereunder shall be completed within approximately **28-32 Months** after the Sutphen's receipt and approval of Purchaser's acceptance of this Proposal.

This Proposal shall be valid for **60 days**. If a Purchase Agreement or Purchase Order is not received by that date, Sutphen reserves the right to extend, withdraw, or modify this Proposal, including pricing, delivery times, and prepayment discounts, as applicable.

Respectfully submitted,

Andy Herb

Andy Herb
Herb Fire
Authorized Representative for Sutphen Corporation
614-329-1610

 **Herb Fire**

TERMS & CONDITIONS

Changes to National Fire Protection Association ("NFPA") 1900, Environmental Protection Agency ("EPA") or changes legislated by Federal, State or Local Governments or changes in parts availability or vendor relationships that impact the cost to manufacture the truck may incur additional charges which shall be borne by the Purchaser. These may include but are not limited to changes that affect the major vendors of the fire apparatus industry such as pump manufacturers, seat manufacturers, electrical power supplies (generators) and powertrain (engine & transmission). Any such changes shall be documented on a change order executed by both Sutphen and Purchaser.

Sutphen shall provide written notice to the Purchaser as soon as it reasonably believes any cost increase provision may be invoked. Sutphen shall provide, upon written request, documentation of such changes and increases.

Sutphen will use its reasonable best efforts to deliver the apparatus within the timeframe quoted herein, provided that such delivery date shall be automatically extended for delays beyond Sutphen's control, including, without limitation, strikes, labor disputes, riots, civil unrest, pandemics, war or other military actions, sabotage, government regulations or controls, fire or other casualty, or inability to obtain materials or services. If such delay occurs, Sutphen shall give notice of delay to Purchaser. Purchaser shall not be entitled to any discount or reduction in price for such delay and Sutphen shall not be liable for any damages (compensatory, incidental, consequential or otherwise) related to such delay.

Final payment shall be made at the time of final inspection at the factory. Should payment be delayed, Sutphen reserves the right to charge interest at the rate of one and one-half percent (1.5%) per month, beginning on the day after payment is due.

Delivery, payment, and transfer of the Manufacturer's Certificate of Origin (MCO) shall take place at Sutphen during final inspection, and upon payment in full in accordance with these terms. Sutphen reserves the right to withhold delivery of the MCO until payment in full is received. If Purchaser requires any third-party equipment mounting, the apparatus shall be moved to the third-party facility by the dealer or Purchaser for such mounting. Such third-party work shall not delay or offset payment to Sutphen. The apparatus shall be tested per NFPA #1900 at Sutphen's manufacturing facility. Purchaser agrees that the apparatus and equipment being purchased hereunder shall not be driven or used in any manner until it is paid for in full. In the event there are any shortages or omissions with the apparatus at time of completion, Purchaser may withhold a sum equivalent to the price of any such shortages as determined by Sutphen.

In the case of any default in payment hereunder or in the payment on any notes, negotiable paper, obligations or other instruments issued by Purchaser, Sutphen may take full possession of the apparatus and equipment or of the piece or pieces upon which default has been made, and any payments that have been made theretofore shall be applied as rent in full for the use of the apparatus and equipment up to the date of taking possession by Sutphen.

Sutphen warrants to Purchaser that all goods and services furnished hereunder will conform in all respects to the terms of this order, including any applicable change orders, drawings, specifications, or standards incorporated herein, and/or defects in materials, workmanship, and free from such defects in design. In addition, Sutphen warrants that the goods and services are suitable for and will perform in accordance with the purposes for which they were intended, for a period of one year from the Warranty Registration Date, unless an extended warranty is purchased.

The purchase price provided for herein does not include any federal, state or local sales tax, duties, imposts, revenues, excise or other taxes which may hereafter be imposed by governmental authority or otherwise and which are made applicable to the apparatus or equipment covered by this Proposal. In the event that any such taxes are subsequently imposed and become applicable, the purchase price herein shall be increased by the amount of such taxes and such sum shall be immediately paid by Purchaser to Sutphen. To the extent applicable, the prices and deliveries set forth herein are subject to the Defense Production Act.

Sutphen shall provide insurance insuring the apparatus and equipment against loss by fire, theft, or collision and insuring against property damage and personal injury through the completion of the apparatus and transfer of the Manufacturer's Certificate of Origin.

After the execution of this Agreement, Purchaser shall have no right to terminate the Agreement. Sutphen may, in its absolute and sole discretion, accept Purchaser's request to terminate the Agreement. In the event Sutphen accepts Purchaser's request to terminate the Agreement, Sutphen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied, at Sutphen's sole discretion: (a) 10% after order is accepted by Sutphen; (b) 30% of the Purchase Price after production has commenced. The cancellation fee may increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing.

These Terms and Conditions ("T&C") contained in the Proposal provided herein take precedence over all previous negotiations, oral or written, and no representations or warranties are applicable except as specifically contained in these or in any subsequently signed agreement between the Parties. No waiver of any of the provisions of these T&C shall be deemed a waiver of any other provision, whether similar, nor shall any waiver constitute a continuing waiver. If a Purchase Order is issued, this Proposal, including the Terms and Conditions contained herein, shall supersede the terms in the Purchase Order where terms may be inconsistent.

This Proposal shall be governed and controlled as to interpretation, enforcement, validity, construction, effect and in all other respects by the laws, statutes, and decisions of the State of Ohio. Exclusive jurisdiction and venue for any litigation at all related to this in the Franklin County Court of Common Pleas, Columbus, Ohio, and the parties hereto consent and submit to the general jurisdiction of this court. All of these T&C shall be binding upon and inure to the benefit of and be enforceable by Sutphen, Purchaser, their successors and assigns.