

VILLAGE OF LANCASTER  
BOARD MEETING

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: September 23 (regular meeting)  
September 28 (special meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- X 10. HEARINGS 7:15 p.m. – Local Law – Handicapped Parking Spaces  
in Municipal Lots
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

MONDAY, OCTOBER 28, 2024  
(3 Weeks)

VILLAGE OF LANCASTER  
NOTICE OF PUBLIC HEARING  
TO BE HELD MONDAY, OCTOBER 7, 2024

PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, NY on Monday, October 7, 2024 at 7:15 PM to consider a local law amending Village Code Ch. 325, Vehicles and Traffic. The local law, if adopted, would repeal Village Code §325-75 "Schedule XXIII: Handicapped and Disabled Parking" and amend Village Code § 325-31 "Handicapped and disabled parking", to accommodate the designation of handicapped and disabled parking spaces by Village Board resolution.

The full text of the proposed local law may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk, Lancaster Municipal Building, 5423 Broadway, Lancaster, NY.

At said hearing, all persons so desiring shall have the opportunity to be heard.

Michael E. Stegmeier  
Village Clerk

Village of Lancaster Local Law \_\_\_\_\_ of the year 2024

A Local Law to revise Chapter 325 Vehicle and Traffic of the Village Code to accommodate the designation of handicapped and disabled parking spaces by resolution.

Whereas, the Village Board of the Village of Lancaster desires to enact legislation accommodating the designation of handicapped and disabled parking spaces by resolution,

Be it enacted by the Village Board of the Village of Lancaster, New York as follows:

1) Village Code § 325-31 “Handicapped and disabled parking”, shall be amended to read as follows:

The Board of Trustees of the Village of Lancaster may from time to time, by resolution, direct the Superintendent of the Village's Department of Public Works to designate by number and location certain public parking spaces in the Village of Lancaster for the exclusive use by and/or parking of vehicles bearing special registration plates for severely disabled persons and/or vehicles bearing handicapped parking permits. The Superintendent of Public Works of the Village of Lancaster shall by appropriate signage so designate the number of spaces at the locations set forth by the resolution of the Board of Trustees. All motor vehicles not bearing special registration plates for severely disabled persons and/or handicapped parking permits shall be prohibited at all times from parking in such designated spaces.

2) Village Code §325-75 “Schedule XXIII: Handicapped and Disabled Parking” shall be repealed, revoked, and removed.

3) This local law shall become effective the 20th day following its enactment.

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, September 23, 2024, at 7:00 P.M.

Mayor Ruda led the pledge to the flag.

<b>MEETINGS TO DATE</b>	<b>14</b>
<b>NO. OF REGULARS</b>	<b>12</b>
<b>NO. OF SPECIALS</b>	<b>2</b>

Attendance:		<u>Attended / Absent</u>
<b>Lynne T. Ruda</b>	<b>Mayor</b>	14 / 0
<b>Cynthia A. Maciejewski</b>	<b>Trustee/ Deputy Mayor</b>	13 / 1
<b>Tammie E. Malone Schaefer</b>	<b>Trustee</b>	14 / 0
<b>John Mikoley</b>	<b>Trustee</b>	14 / 0
<b>William C. Schroeder</b>	<b>Trustee</b>	12 / 0

Also Present:	
<b>Arthur A. Herdzyk</b>	<b>Village Attorney</b>
<b>Michael E. Stegmeier</b>	<b>Clerk-Treasurer</b>
<b>Wayne Cisco</b>	<b>Superintendent of Public Works</b>
<b>Eric Feldmann (left at 7:08 pm)</b>	<b>Fire Chief</b>
<b>Gavin O'Brien</b>	<b>175<sup>th</sup> Anniversary Committee Chairperson</b>
<b>Sherry Campbell</b>	<b>Historic Preservation Commission Member</b>
<b>Matthew Fischione</b>	<b>Town of Lancaster Supervising Code Enforcement Officer</b>
<b>Captain Jeff Smith</b>	<b>Town of Lancaster Police Department</b>

**WORK SESSION @ 6:00 P.M.**

A work session was held at 6:00 p.m. to review the agenda items for the regular meeting. No official action was taken during the work session that would require entry into the minutes.

**REGULAR MEETING @ 7:00 P.M.**

**ACCEPTANCE OF MINUTES**

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to accept the minutes of the September 9, 2024, regular meeting.

Adopted Resolution:      **271**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

**ABSTRACT OF AUDITED VOUCHERS**

Motion by **Trustee Schroeder** and seconded by **Trustee Malone Schaefer** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 9/10/2024 to 9/23/2024.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 57 claims were approved, and that all claims were paid against the:

<b>GENERAL FUND -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>165,095.10</b>
<b>SEWER FUND -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>14,101.96</b>
<b>TRUST FUND -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>891.25</b>
<b>CAPITAL FUND -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>--</b>
<b>EQUIPMENT RESERVE -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>--</b>
<b>COMMUNITY DEVELOPMENT -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>--</b>
<b>SPECIAL REPAIR RESERVE FUND ----</b>	<b>in the amount of</b>	<b>\$</b>	<b>--</b>
<b>For the period from</b>		<b>8/27/2024</b>	<b>To 9/9/2024</b>

Claims that were processed and paid are identified by the following check numbers:

- General Fund checks # 92070 through # 92111
- Sewer Fund checks # 12150 through # 12155
- Trust Fund check # 2586

Adopted Resolution: **272** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

**CORRESPONDENCE:**

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, inspections, and open complaints that were filed for properties within the Village of Lancaster from August 30, 2024 – September 12, 2024.

Motion by Trustee Mikoley and seconded by Trustee Malone Schaefer to receive and file this correspondence.

Adopted Resolution: **273** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 2) Correspondence from Max Mauro, St. Mary’s High School, providing a Special Events Application for the St. Mary’s Homecoming Bonfire event to be held on October 9, 2024, from 7:00 p.m. – 8:30 p.m. on the field at 142 Laverack Avenue.

Motion by Trustee Malone Schaefer and seconded by Trustee Maciejewski to approve this event application as presented.

Adopted Resolution: **274** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 3) Correspondence from Lancaster Village Merchants Association / Fattey Beer providing a Special Events Application for Buffalo Football in the Village events to be held on Sunday, September 29, 2024 and Monday, October 14, 2024 on West Main Street.

Motion by Trustee Malone Schaefer and seconded by Trustee Schroeder to approve this event application with the conditions that there will be a security presence from the Lancaster Police Department, portable toilets will be available for attendees, and there will be access to sidewalks and a clear path provided to allow for emergency response, if necessary.

Adopted Resolution: **275** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 4) Correspondence from DPW Superintendent Wayne Cisco requesting authorization to allow Drew Chiarmonte to continue his employment at the Department of Public Works as a part-time employee for the remainder of the year.

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to approve the change in employment status for Drew Chiarmonte from seasonal to part-time Laborer at the same rate of pay (\$16/hour) not to exceed 19.50 hours per week effective immediately.

Adopted Resolution: **276**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 5) Correspondence from Lancaster Industrial Development Agency (LIDA) providing notice that an application has been received from Seibel Modern Mfg. & Welding Corp. to move its 38 Palmer Place and 609 Indian Church Road operations into a new facility on Cemetery Road; and further that LIDA will hold a public hearing on October 8, 2024, at 9:05 a.m. to consider this application for assistance.

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** to receive and file this correspondence.

Adopted Resolution: **277**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 6) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for Jim Basil for property located at 51 Beach Avenue following review by the Commission at its September 19, 2024 meeting.

Motion by **Trustee Schroeder** and seconded by **Trustee Malone Schaefer** to approve the Change in Use application for Jim Basil for property located at 51 Beach Avenue per the recommendation of the Planning Commission.

Adopted Resolution: **278**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, and Schroeder

Abstained: Trustee Mikoley

**RESOLUTIONS:**

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to designate the official night of tricks and treats within the Village of Lancaster as Thursday, October 31, 2024, from 6:00 p.m. to 8:30 p.m.

Adopted Resolution: **279**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Maciejewski** to schedule a public hearing in Council Chambers for Monday, October 28, 2024, at 7:15 p.m. to consider possible projects for the 2024-2025 Community Development Block Grant application.

Adopted Resolution: **280**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Maciejewski** to terminate the employment of Nate Neubauer as a Substitute School Crossing Guard due to a schedule change with his full-time employer as provided in his resignation letter (via email) dated September 10, 2024.

Adopted Resolution:       **281**                   Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to accept and approve the following membership changes for the Lancaster Fire Department as approved at the Department meeting on September 10, 2024:

- Change in status from Active to Inactive Life membership for Joseph Ligammare, Rescue Hook & Ladder Company.
- Resignation from Nathan Patrzyk, Rescue Hook & Ladder Company.
- Resignation from Aiden Szulc, Junior Firefighters Program.
- New membership application for David Haseltine, Junior Firefighters Program.

Adopted Resolution:       **282**                   Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** to declare the list of equipment (attached to agenda) provided by DPW as surplus equipment and authorize said equipment to be listed for sale with Auctions International.

Adopted Resolution:       **283**                   Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to table the resolution authorizing Mayor Ruda to sign and execute a Purchase Agreement with Sutphen Corporation for the purchase of fire apparatus (custom pumper) in the amount of \$1,099,992.00 as provided in the bid proposal received on August 12, 2024, and further to refer this matter to Attorney Herdzik for review.

Adopted Resolution:       **284**                   Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Mikoley** to approve the 2024 Fall Planting list as proposed by DPW for the planting of 43 trees at various locations as presented at a total cost of \$5,715.00 with trees purchased from Schichtel's Nursery.

Adopted Resolution:       **285**                   Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Schroeder** to authorize Mayor Ruda to sign and execute a Beer Tent Agreement with the Lancaster Football Club for its event on September 28, 2024, with terms as presented contingent upon approval of insurance documentation by Attorney Herdzik.

Adopted Resolution:       **286**                   Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

**NOTE** – Audience Participation was moved to the end of the meeting and Department Head Reports was moved up prior to Committee Reports.

**DEPARTMENT HEAD REPORTS & FOLLOW UPS:**

➤ **CLERK – TREASURER** – Michael E. Stegmeier

He provided an update on staffing in his office.

Ashley Debbins has returned from maternity leave and her first day back was September 11<sup>th</sup>. She has taken over the role of Deputy Treasurer and is adjusting well.

Roxanne (Rory) Daigneault started in the provisional position of Account Clerk Typist on September 11<sup>th</sup> and last week was her first full week. She is becoming acclimated to the different responsibilities and functions of the office.

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

The department is increasing sewer inspections at the identified homes. He now expects all inspections to be completed around December 1<sup>st</sup> or soon thereafter.

He commented regarding an issue that was identified in Como Lake Park near the lighthouse. The crews found a manhole to an old storm sewer line in an area that was flooding, and it was determined there was a blockage that needed to be cleaned out. This was taken care of, and the flooding has resolved for now.

He questioned when the fire chief banners could be removed for the winter. It was decided to change them out at the same time as the veterans' banners which takes place after Veterans Day.

He questioned when the banners and buntings could be removed from the buildings. The 175<sup>th</sup> Anniversary Committee will leave this to the Village Board's discretion. Also, it was noted that flowers should be removed in coordination with the Beautification Committee's fall cleanup event which is anticipated to happen in early November.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

No report.

➤ **FIRE CHIEF** – Eric Feldmann

No report.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeff Smith

No report.

➤ **175<sup>th</sup> ANNIVERSARY COMMITTEE** – Gavin O'Brien

He reported on the pie baking contest at Fall Fest and noted it was a successful event. He is working with a group who may be interested in holding the event again next year. He thanked Tom Sweeney for his use of a tent and Sherry Campbell for staying to help with the event for the entire day.



The monthly committee meeting is scheduled for tomorrow at 7:00 p.m.

The next Speaker Series event will be held on October 5<sup>th</sup> at the Lancaster Senior Center. Mary Jo Monnin will be speaking about efforts to restore pioneer cemeteries in Lancaster.

➤ **HISTORIC PRESERVATION COMMISSION** – Sherry Campbell

No report.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He reported on a complaint regarding an unregistered vehicle at 151 Fourth Avenue. An inspection was done, and a re-inspection is scheduled. The complainant (Paulette Mayo) met him this past Friday morning with photos of the property. A notice of violation has been sent to the owner, and the process will follow the normal response and compliance deadlines. He noted that Mrs. Mayo called today and indicated that the vehicle was removed. He is hopeful that he will receive a response from the owner upon receipt of the notice of violation.

<b>COMMITTEE REPORTS &amp; FOLLOW UPS:</b>
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➤ **FINANCE & CLAIMS** – Trustee Schroeder

No report.

➤ **PUBLIC WORKS** – Trustee Mikoley

The purchase of a new bucket truck has been removed from the long-term equipment needs list due to recent repairs that were made and replaced with a new brush chipper that will need replacement soon.

The public hearing regarding handicapped parking spaces in municipal lots will be held at the next meeting on October 7<sup>th</sup>.

➤ **PUBLIC SAFETY** – Trustee Maciejewski

She reported on Fall Fest that took place this past weekend. It was a successful and safe event thanks to assistance from multiple departments and agencies.

The safety concerns regarding the terraced area at Cayuga Creek Park have been addressed with the installation of gates that will remain in place. This item may now be removed from committee.

She commented regarding progress on the Aurora Street project. The contractor has filled in the divots, seeded for grass, and added straw to the area. Once the grass is established, the project will be closed out and turned over to the Village.

➤ **BUILDING, LIGHTS & CODES** – Trustee Malone Schaefer

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Schroeder** to schedule a special meeting in Council Chambers on Saturday, September 28, 2024, at 8:30 a.m. to discuss renewal of the Agreement with the Town of Lancaster related to Town Building and Zoning Department services including code enforcement services.

Adopted Resolution:     **287**

Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

➤ **HUMAN RESOURCES** – Trustee Maciejewski

There was discussion regarding the SEQR process and the need for Planning Commission members and others to have training to better understand this process for projects that require SEQR review. Hodgson Russ has resources to provide this training. She will reach out to Hodgson Russ for information and a cost estimate for this training.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

She thanked all departments that assisted with Fall Fest for helping to make it a successful event.

➤ **ECONOMIC DEVELOPMENT** – Mayor Ruda

Gavin O'Brien provided a report for the 175<sup>th</sup> Anniversary Committee – See “Department Head Reports”.

➤ **SEWER** – Trustee Mikoley

The department is making progress on home inspections. The current process is going well.

Brad Sendlak from Watts Architects & Engineers attended the work session prior to the meeting and provided an update on their projects and assignments for the Village of Lancaster. Watts is providing oversight of the private side investigations, and the crews are completing 24 home inspections per week. They are about 20% through the list of 500+ homes, and he noted that many of the properties are being found as compliant.

Mr. Sendlak also reviewed other projects including the investigation of site-specific locations within Mini Systems 4 and 7. The investigations are complete, but they have found no obvious problems. A report of their findings will be prepared and provided to the Village Board.

➤ **GRANTS** – Mayor Ruda

CDBG – Aurora Street Pedestrian Improvements

The project is pending closeout after the grass is established and the project is turned over to the Village.

Municipal Planning Grant – Comprehensive Plan Updates

An open house is scheduled for September 26<sup>th</sup> at the Lancaster Municipal Building from 4:00 p.m. to 6:00 p.m.

The next Core Team meeting is scheduled for October 10<sup>th</sup>.

NY Forward – LMB Pocket Park & Small Project Fund

We are awaiting the RFP submissions that are due on October 1<sup>st</sup>.

Clerk-Treasurer Stegmeier attended a webinar regarding the Small Project Fund administration and timeline for the grant. A copy of the presentation was provided in the board member packets.

TAP – Central Ave Streetscape Broadway to Walden

We are awaiting responses from consultants that are due back on October 3<sup>rd</sup>.

Restore NY Grant Funding

We are looking into possible projects for this funding.

➤ **TECHNOLOGY & MARKETING** – Trustee Schroeder

No report.

➤ **CLIMATE SMART** – Mayor Ruda

The first Sustainability Expo was held in the Village at Fall Fest this past Saturday.

The NYSERDA \$50,000 Clean Energy Communities (CEC) grant application was submitted.

Over 905 pounds of food scraps have been collected to date through our composting program. A 2<sup>nd</sup> tote will be added next to the first one to keep up with the increase in usage.

**AUDIENCE PARTICIPATION:**

**Cameron Laderer – 48 Sixth Avenue:**

He requested an update regarding the acquisition of paper streets from Erie County.

The Village Board is waiting for final approval from Erie County to confirm that the properties (paper streets) are being turned over to the Village of Lancaster.

**Ronald Giza – 61 Lombardy Street:**

He commented that the Erie County Legislature may have already approved the transfer of paper streets to the Village of Lancaster earlier this month.

Mayor Ruda clarified that the Village is waiting for the written agreement / documentation from Erie County to proceed with the acquisition process. It will take some time for the transfer to be completed and the Village to officially take ownership. There will be a discussion scheduled with the affected residents after the acquisition of the paper streets is finalized.

**MISCELLANEOUS:**

-None-

**ADJOURNMENT:**

Motion by Trustee Mikoley and seconded by Trustee Schroeder to adjourn the meeting at 7:17 p.m.

Adopted Resolution: **288**

Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Respectfully submitted,

Michael E. Stegmeier  
Clerk – Treasurer

The special meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Saturday, September 28, 2024, at 8:30 a.m.

Trustee Mikoley led the pledge to the flag.

MEETINGS TO DATE 15
NO. OF REGULARS 12
NO. OF SPECIALS 3

Attendance: Lynne T. Ruda Mayor 15 / 0
Cynthia A. Maciejewski Trustee/ Deputy Mayor 14 / 1
Tammie E. Malone Schaefer Trustee 15 / 0
John Mikoley Trustee 15 / 0
William C. Schroeder Trustee 13 / 0

Also Present: Arthur A. Herdzik Village Attorney

This special meeting was held to discuss renewal of the Agreement with the Town of Lancaster related to Town Building and Zoning Department services including code enforcement services.

RESOLUTIONS:

Motion by Mayor Ruda and seconded by Trustee Mikoley to enter into a confidential session for advisement by legal counsel with Attorney Herdzik.

Adopted Resolution: 289 Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

NOTE - Trustee Maciejewski left the meeting during the confidential session.

Motion by Mayor Ruda and seconded by Trustee Mikoley to authorize Mayor Ruda to enter into negotiations with the Town of Lancaster to renew the Municipal Cooperative Agreement for Building and Zoning Department services including code enforcement services for a period to be determined during the negotiation process.

Adopted Resolution: 290 Ayes: Mayor Ruda, Trustees Mikoley and Schroeder
Noes: Trustee Malone Schaefer

ADJOURNMENT:

Motion by Trustee Schroeder and seconded by Trustee Mikoley to adjourn the meeting at 8:51 a.m.

Adopted Resolution: 291 Ayes: Mayor Ruda, Trustees Malone Schaefer, Mikoley, and Schroeder

Respectfully submitted,

Michael E. Stegmeier  
Clerk – Treasurer

DRAFT

**ABSTRACT**

**October 7, 2024**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

September 24, 2024 to October 7, 2024

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$ 155,054.55
SEWER FUND -----in the amount of	\$ 20,031.54
TRUST FUND -----in the amount of	\$ 1,345.99
CAPITAL FUND -----in the amount of	\$
EQUIPMENT RESERVE -----in the amount of	\$
COMMUNITY DEVELOPMENT -----in the amount of	\$
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$
<b>TOTAL</b>	<b>176,432.08</b>

For the period from September 10, 2024 to September 23, 2024

**MAYOR’S CERTIFICATION:**

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	94
General Fund Ck#.....	<u>92112-92189</u>
Sewer Fund Ck#.....	<u>12156-12161</u>
Trust Fund Ck#.....	<u>2587-2588</u>
Capital Fund Ck#.....	_____
Community Development Fund Ck#	_____

\_\_\_\_\_  
Mayor Lynne T. Ruda

# Abstract Summary of Funds

Board Meeting Date: 10/7/2024  
 #####

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Capital Fund (H)</u>	<u>Trust Fund (T)</u>
Vouchers Paid by Check				
2024-2025 Budget	\$ 74,720.26	\$ 13,894.55		\$ 1,345.99
Payroll Voucher 9/13/2024	\$ 70,541.82	\$ 5,700.88		
FICA Voucher 9/13/24	\$ 5,466.88	\$ 436.11		
M&T Credit Card July	\$ 2,275.59			
PrePaid Vouchers	\$ 2,050.00			
<hr/>				
<b>TOTALS</b>	<b>\$ 155,054.55</b>	<b>\$ 20,031.54</b>	<b>\$ -</b>	<b>\$ 1,345.99</b>

**TOTAL ALL FUNDS** \$ 176,432.08



LANCASTER VILLAGE  
Purchase Order Listing By P.O. Number

09/24/2024

12:06 PM

Ranges		Item Status	Purchase Types	Misc
<b>Open: N</b> <b>Void: N</b> <b>Held: N</b> <b>Aprv: N</b> <b>Rcvd: Y</b>				
<b>Range: First to Last</b> <b>Rcvd Batch Id Range: First to Last</b> <b>Encumbrance Date Range: First to 05/31/25</b>				
<b>Bid: Y</b> <b>State: Y</b> <b>Other: Y</b> <b>Exempt: Y</b>				
<b>P.O. Type: All</b> <b>Format: Detail without Line Item Notes</b> <b>Include Non-Budgeted: Y</b> <b>Prior Year Only: N</b> <b>* Means Prior Year Line:</b> <b>Vendors: All</b>				
PO #	PO Date	Vendor	Contract	PO Type
Item Description	Amount	Charge Account	Abct Type	Description
25-00392	09/20/24	ADAMC005	CORY ADAMCZAK	
1	PLANNING COMMISSION - MEMBER	90.00	A-8020-434-000	E PLANNING-PROF SERVICES PC ME R 09/20/24 09/20/24 9/19/2024
25-00393	09/20/24	ALLEI005	JAMES ALLEIN	
1	PLANNING COMMISSION - MEMBER	90.00	A-8020-434-000	E PLANNING-PROF SERVICES PC ME R 09/20/24 09/20/24 9/19/2024
25-00394	09/11/24	ALLEI005	JAMES ALLEIN	
1	HPC MEETING - PLANNING LIASON	50.00	A-7520-434-000	E HIST DIST-PROF SVC-HPC SECRET R 09/11/24 09/11/24 9/11/2024
25-00395	09/18/24	ALTEC005	ALTEC INDUSTRIES, INC	
1	REPAIRS TRUCK 7	21,956.44	A-8560-452-000	E SHADE TREES-TRUCK REPAIR & M, R 09/18/24 09/18/24 51498085
25-00396	09/19/24	ALTEC005	ALTEC INDUSTRIES, INC	
1	FILTERS FOR CHIPPER	641.01	A-8160-453-000	E REFUSE & GARBAGE-EQUIPMENT I R 09/19/24 09/19/24 12655752
25-00397	09/20/24	ASPOS005	ASPOSTO, CONNOR	
1	PLANNING COMMISSION - MEMBER	90.00	A-8020-434-000	E PLANNING-PROF SERVICES PC ME R 09/20/24 09/20/24 9/19/2024
25-00398	09/20/24	BEEGR005	BEE GROUP PUBLICATIONS INC	
1	ZBA NOTICES 10/3/2024 MTG	184.05	A-8010-430-000	E ZONING-PRINTING & ADVERTISING R 09/20/24 09/20/24 BES0FE57-0014
25-00399	09/20/24	BEEGR005	BEE GROUP PUBLICATIONS INC	
1	PH - HANDICAP PARKING	73.13	A-1325-430-000	E FINANCE TREASURER - PRINTING ; R 09/20/24 09/20/24 67366C99-0016
25-00400	09/20/24	BEEGR005	BEE GROUP PUBLICATIONS INC	

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25-00400	09/20/24	BEEGR005	BEE GROUP PUBLICATIONS INC					Account Continued					
1		PH-SYMPOSIUM-OUTDOOR PERMIT	70.39	A-1325-430-000	E	FINANCE TREASURER - PRINTING	R			09/20/24	09/20/24		BE50FE57-0012
25-00401	09/19/24	BEYON005	BEYOND PRINT SOLUTIONS, LLC										
1		ANDREESON BANNER	397.50	A-8510-402-000	E	BEAUTIFICATION - BANNERS & REL	R			09/19/24	09/19/24		INV-0025663
25-00402	09/20/24	BLYMI005	BLY, MICHAEL										
1		MUSICIAN FOR FALL FEST 2024	300.00	A-7550-413-000	E	CELEBRATIONS - FALL FEST	R			09/20/24	09/20/24		9/19/2024
25-00403	09/19/24	BXICO005	BXI CONSULTANTS, INC										
1		COLOR PRINT CHARGES	9.72	A-1640-435-000	E	DEPT PUBLIC WORKS-CONTRACT	R			09/19/24	09/19/24		241768
25-00404	09/11/24	CAMPB010	SHERRY CAMPBELL										
1		HPC MEETING - MEMBER	90.00	A-7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R			09/11/24	09/11/24		9/11/2024
25-00405	09/20/24	CARRI005	CARRICK, RYAN										
1		PLANNING COMMISSION - MEMBER	90.00	A-8020-434-000	E	PLANNING-PROF SERVICES PC ME	R			09/20/24	09/20/24		9/19/2024
25-00406	09/11/24	CHAVE005	CHAVES YATES, CAITLIN										
1		HPC MEETING - MEMBER	90.00	A-7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R			09/11/24	09/11/24		9/11/2024
25-00407	09/20/24	CPLAR010	CPL ARCHITECTURE ENGINEERING										
1		PROF SVCS PERIOD ENDING 8/23	225.00	A-1010-435-900	E	BOARD OF TRUSTEES - ENGINEER	R			09/20/24	09/20/24		9/13/2024
25-00408	09/19/24	CRYST005	CRYSTAL ROCK LLC										
1		LIBRARY WATER COOLER RENTAL	13.99	A-1620-435-000	E	SHARED SERVICES - CONTRACTU	R			09/19/24	09/19/24		17800284
2		LIBRARY WATER COOLER RENTAL	52.96	A-1325-435-000	E	FINANCE TREASURER -	R			09/19/24	09/19/24		17800284
3		LIBRARY WATER COOLER RENTAL	119.40	A-1640-435-000	E	DEPT PUBLIC WORKS-CONTRACT	R			09/19/24	09/19/24		17800284
			<b>186.35</b>										
25-00409	09/20/24	CURTI005	CURTIS, JULIE										
1		FALL DECOR, GALA PMT	879.10	A-8510-401-000	E	BEAUTIFICATION - SUPPLIES & MAT	R			09/20/24	09/20/24		9/16/2024
25-00410	09/20/24	DELAG005	DELAGE LANDEN FINANCIAL SVC										
1		FIRE DEPT COPIER/DOCUWEAR	106.78	A-3411-260-100	E	FIRE DEPT-COPIER	R			09/20/24	09/20/24		83062052

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25-00410		DELAGE LANDEN FINANCIAL SVC		Account Continued					
2	710.00	A-1325-435-200	E	FINANCE TREASURER - SVC MAINT R		09/20/24	09/20/24		83062052
	<b>816.78</b>								

25-00411		DIVAL005		DIVAL SAFETY EQUIP. INC.					
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1	421.05	A-5010-442-000	E	STREETS ADMINISTRATION-SAFET R		09/19/24	09/19/24		3557361
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25-00412		DIVAL005		DIVAL SAFETY EQUIP. INC.					
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1	35.89	A-3411-260-260	E	FIRE DEPT-SCBA BOTTLES R		09/15/24	09/15/24		3551111
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25-00413		EATON005		EATON OFFICE SUPPLY					
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1	19.58	A-7550-417-000	E	CELEBRATIONS - 175TH ANNIVERS. R		09/23/24	09/23/24		PINV1218355
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25-00414		EATON005		EATON OFFICE SUPPLY					
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1	126.53	A-1325-401-000	E	FINANCE TREASURER - OFFICE SU R		09/20/24	09/20/24		PINV1218023
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25-00415		ECKER005		EMMA ECKERT					
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1	265.00	A-7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET R		09/11/24	09/11/24		9/11/2024
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25-00416		EMIL005		MARTHA A. EMILIANI					
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1	125.00	A-1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL R		09/10/24	09/10/24		9/10/2024
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25-00417		ERIEC055		ERIE COUNTY COMM. OF FINANCE					
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1	280.00	A-1450-401-000	E	ELECTIONS - OFFICE SUPPLIES R		09/20/24	09/20/24		24-VILLAGE-01
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25-00418		ERIEC015		ERIE COUNTY COMPTROLLER					
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1	31.50	A-5110-412-000	E	STREETS MAINT-SIGNS R		09/18/24	09/18/24		1800076987
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25-00419		ERIEC015		ERIE COUNTY COMPTROLLER					
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1	69.30	A-5110-412-000	E	STREETS MAINT-SIGNS R		09/18/24	09/18/24		1800076883
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25-00420		ERIEC045		ERIE COUNTY WATER AUTHORITY					
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1	18.00	A-1640-439-000	E	DEPT PUBLIC WORKS - ELECTRIC R		09/18/24	09/18/24		60649378-8
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25-00421	09/19/24	FIRES005						FIRES SAFETY SYSTEMS					
1		CELL COMM. SEC. CAM. & SMOKE D		E	1,640.00	A-1620-435-000		SHARED SERVICES - CONTRACTU	R	09/19/24	09/19/24		65736
25-00422	09/19/24	FIRES005						FIRES SAFETY SYSTEMS					
1		CLEANED/CHANGED SMOKE DETECTOR		E	1,530.00	A-1620-435-000		SHARED SERVICES - CONTRACTU	R	09/19/24	09/19/24		65737
25-00423	09/19/24	FIRES005						FIRES SAFETY SYSTEMS					
1		2024 INSP./MAIT LMB		E	1,360.00	A-1620-437-000		SHARED SERVICES - FIRE ALARM	R	09/19/24	09/19/24		65690
25-00424	09/19/24	FIRES005						FIRES SAFETY SYSTEMS					
1		2024 INSP&MAIT DPW		E	400.00	A-1640-437-000		DEPT PUBLIC WORKS GRGE-FIRE	R	09/19/24	09/19/24		65694
25-00425	09/20/24	FIRES005						FIRES SAFETY SYSTEMS					
1		2024 FIRE ALARM INSP/TESTING		E	560.00	A-1620-430-000		SHARED SERVICES - FIRE ALARM	R	09/20/24	09/20/24		65692
25-00426	09/19/24	FIVES005						FIVE STAR EQUIPMENT, INC					
1		OIL & FILTERS TRUCK 56		E	188.89	A-5110-416-000		STREETS MAINT-GASOLINE & OIL	R	09/19/24	09/19/24		PO7677
25-00427	09/19/24	FLEET005						FLEET MAINTENANCE INC.					
1		FILTERS TRUCK 56		E	234.52	A-5110-452-000		STREETS MAINT-REPAIRS/MAINT:	R	09/19/24	09/19/24		671661
25-00428	09/19/24	FLEET010						FLEETPRIDE INC.					
1		REPAIR PARTS TRUCK 12		E	14.99	A-5132-452-000		SNOW REMOVAL-REPAIRS/MAINT:	R	09/19/24	09/19/24		119848766
25-00429	09/20/24	FRANK010						FRANKLIN BRONZE PLAQUES					
1		ERIC BECKMAN TREE PLAQUE		E	316.00	A-7550-417-000		CELEBRATIONS - 175TH ANNIVERS.	R	09/20/24	09/20/24		35607
25-00430	09/19/24	GAJEW010						GAJEWSKI, STEVEN					
1		PLANNING COMMISSION - MEMBER		E	90.00	A-8020-434-000		PLANNING-PROF SERVICES PC ME	R	09/19/24	09/19/24		9/19/2024
25-00431	09/19/24	GUTHR005						GUTHRIE HELI-ARC, INC.					
1		OIL, AIR AND FUEL FILTERS SWPR		E	1,389.62	A-8170-452-000		ST CLEANING-REPAIR/MAINT TRUC	R	09/19/24	09/19/24		21564

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25-00432	09/17/24	HOMET005			HOMETOWN FIREFIGHTER & EMS								
1		SVC AWARD PROGRAM ADMIN FEE		E	3,600.00	A-9060-900-000			EMPLOYEE BENEFITS-SERVICE AM		09/17/24	09/17/24	9/17/2024
25-00433	09/19/24	PETER005			HUNTER BUFFALO PETERBILT								
1		ENGINES RUBBER SILICON ELBOW		E	86.76	A-3411-456-000			FIRE DEPT-REPAIRS & MAINT BY DI		09/19/24	09/19/24	X207163593:01
25-00434	09/23/24	INDEP005			INDEPENDENT HEALTH								
1		OCTOBER 2024 HEALTH INSURANCE		E	2,172.65	A-9060-800-000			EMPLOYEE BENEFITS-HOSPITAL & R		09/23/24	09/23/24	3886157
2		OCTOBER 2024 HEALTH INSURANCE		E	173.69	G-9060-800-000			EMPLOYEE BENEFIT-HOSPITAL & V R		09/23/24	09/23/24	3886157
					<b>2,346.34</b>								
25-00435	09/20/24	JACKS005			JACKSON, NOLIN								
1		EVENT SVCS SEPTEMBER 2024		E	800.00	A-7550-435-000			CELEBRATIONS-EVENTS DIRECTOR		09/20/24	09/20/24	2408VOL
25-00436	09/11/24	KACAL005			KACALA, JEANINE								
1		HPC MEETING - MEMBER		E	90.00	A-7520-434-000			HIST DIST-PROF SVC-HPC SECRET R		09/11/24	09/11/24	9/11/2024
25-00437	09/11/24	JOSEP005			JOSEPH KEEFE, ESQ								
1		HPC MEETING - MEMBER		E	90.00	A-7520-434-000			HIST DIST-PROF SVC-HPC SECRET R		09/11/24	09/11/24	9/11/2024
25-00438	09/18/24	KSCON005			K & S CONTRACTORS SUPPLY INC.								
1		GRATE & FRAMES - RECEIVERS		E	800.00	A-8540-414-000			DRAINAGE-MATERIALS & PIPE R		09/18/24	09/18/24	24-8659
25-00439	09/19/24	KENWO005			KENWORTH NORTHEAST GROUP INC								
1		REPAIR PARTS TRUCK 12		E	503.12	A-5132-452-000			SNOW REMOVAL-REPAIRS/MAINT: T R		09/19/24	09/19/24	BI467580
25-00440	09/20/24	LAUFE005			LAUFER KEENAN PLLC								
1		TAX SEARCH REIMB - 27 RANDOLPH		R	50.00	A-1230-000-000			TREASURER FEES R		09/20/24	09/20/24	8/7/2024
25-00441	09/19/24	MANNY005			MANNY'S ACE HARDWARE								
1		PARTS&SUPPLIES AUGUST 2024		E	18.98	A-1621-453-000			NORTH END F.H.-BUILD & GROUND R		09/19/24	09/19/24	AUGUST2024
2		PARTS&SUPPLIES AUGUST 2024		E	35.14	A-1640-450-000			DEPT PUBLIC WORKS GRGE-BUILD R		09/19/24	09/19/24	AUGUST2024
3		PARTS&SUPPLIES AUGUST 2024		E	51.93	A-3411-456-000			FIRE DEPT-REPAIRS & MAINT BY DI R		09/19/24	09/19/24	AUGUST2024
4		PARTS&SUPPLIES AUGUST 2024		E	28.29	A-5110-419-000			STREET'S MAINT-TOOLS & PAINT R		09/19/24	09/19/24	AUGUST2024



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25-00447	09/19/24	NEWEN005	NEW ENTERPRISE STONE & LIME CO									
1	ASPHALT		547.04	A-5110-413-000	E	Account Continued		STREETS MAINT-RESURFACING M/	R	09/19/24	09/19/24	8416095
25-00448	09/19/24	NOCOE005	NOCO ENERGY CORP- FUELS									
1	DIESEL FUELS REQUIRED		109.80	A-3411-416-000	E			FIRE DEPT-GASOLINE & OIL	R	09/19/24	09/19/24	SLP12884010
2	DIESEL FUELS REQUIRED		368.09	A-5110-416-000	E			STREETS MAINT-GASOLINE & OIL	R	09/19/24	09/19/24	SLP12884010
3	DIESEL FUELS REQUIRED		229.84	A-7110-416-000	E			PARKS-GAS & OIL	R	09/19/24	09/19/24	SLP12884010
4	DIESEL FUELS REQUIRED		138.74	A-8170-416-000	E			STREET CLEANING-GASOLINE & OI	R	09/19/24	09/19/24	SLP12884010
5	DIESEL FUELS REQUIRED		200.20	A-8560-416-000	E			SHADE TREES-GASOLINE & OIL	R	09/19/24	09/19/24	SLP12884010
6	DIESEL FUELS REQUIRED		137.28	G-8120-416-000	E			SANITARY SEWERS-FUEL & LUBE	R	09/19/24	09/19/24	SLP12884010
			<b>1,183.95</b>									
25-00449	09/19/24	N0000015	NY SEG									
1	MONUMENT PARK LIGHTING		25.99	A-7110-438-000	E			PARKS-ELECTRIC	R	09/19/24	09/19/24	1003-8596-887
25-00450	09/18/24	N0000015	NY SEG									
1	LMB,NEFH,STLTG,16WMAIN,5386 BR		1,024.57	A-1620-438-000	E			SHARED SERVICES - ELECTRIC	R	09/18/24	09/18/24	VARIOUSSS
2	LMB,NEFH,STLTG,16WMAIN,5386 BR		383.92	A-1621-438-000	E			NORTH END FIRE HALL - ELECTRIC	R	09/18/24	09/18/24	VARIOUSSS
3	LMB,NEFH,STLTG,16WMAIN,5386 BR		3,124.99	A-5182-438-000	E			STREET LIGHTING-HWY LIGHTING-	R	09/18/24	09/18/24	VARIOUSSS
4	LMB,NEFH,STLTG,16WMAIN,5386 BR		82.79	A-8510-438-000	E			BEAUTIFICATION - CBD TREES / RE	R	09/18/24	09/18/24	VARIOUSSS
5	LMB,NEFH,STLTG,16WMAIN,5386 BR		248.79	A-7110-441-000	E			PARKS-WATER	R	09/18/24	09/18/24	VARIOUSSS
			<b>4,865.06</b>									
25-00451	09/19/24	N0000015	NY SEG									
1	34 CENTRAL/CENTRAL&WMAIN		67.08	A-7550-420-000	E			CELEBRATIONS-MISC OVERHEAD E	R	09/19/24	09/19/24	1001-7803-635
25-00452	09/19/24	N0000015	NY SEG									
1	DPW - 8/2/2024-9/4/2024		1,102.38	A-1640-440-000	E			DEPT PUBLIC WORKS GARAGE-GA	R	09/19/24	09/19/24	1001-0111-952
25-00453	09/19/24	N0000015	NY SEG									
1	CENTRAL&BRADY 8/10-9/11/2024		56.18	A-5182-438-000	E			STREET LIGHTING-HWY LIGHTING-	R	09/19/24	09/19/24	10011749848
25-00454	09/20/24	STATE005	STATE COMPTRROLLER-JUSTICE FUND									
1	STATE PORTION FNES/FEES JULY24		899.25	T-061-000	G			TRUST FUND, COURT & TRUST	R	09/20/24	09/20/24	1442600

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25-00455	09/18/24	OLDDO005			OLD DOMINION BRUSH			E						
1		TRUCK 56 NOZZLE & HOSES	1,764.54	A-8160-453-000			E	REFUSE & GARBAGE-EQUIPMENT I R			09/18/24	09/18/24		9168408
25-00456	09/20/24	PITNE020			PITNEY BOWES GLOBAL FINANCIAL			E						
1		POSTAGE METER LEASE PMT	423.93	A-1325-434-000			E	INANCE TREASURER - PROFESSIO R			09/20/24	09/20/24		3319655747
25-00457	09/20/24	REILL005			ELIZABETH REILLY-MEEGAN			E						
1		PLANNING COMMISSION - MEMBER	90.00	A-8020-434-000			E	PLANNING-PROF SERVICES PC ME R			09/20/24	09/20/24		9/19/2024
25-00458	09/20/24	REINH005			REINHOLD, MICHAEL			E						
1		PLANNING COMMISSION - CHAIR	115.00	A-8020-434-000			E	PLANNING-PROF SERVICES PC ME R			09/20/24	09/20/24		9/19/2024
25-00459	09/18/24	RUSTK005			RUSTKOTE TOTAL CARE LLC			E						
1		WINTER SEASON - UNDERCOATING	819.98	A-5132-452-000			E	SNOW REMOVAL-REPAIRS/MAINT. I R			09/18/24	09/18/24		8279
25-00460	09/19/24	RUSTK005			RUSTKOTE TOTAL CARE LLC			E						
1		UNDERCOATING-2DUMPS/2PICKUPS	820.00	A-5132-452-000			E	SNOW REMOVAL-REPAIRS/MAINT. I R			09/19/24	09/19/24		8319
25-00461	09/19/24	SEALM005			SEALWORKS, INC			E						
1		ASPHALT SEALER NEFH PARKINGLOT	1,089.87	A-1621-453-000			E	NORTH END F.H.-BUILD & GROUND R			09/19/24	09/19/24		0110292-IN
25-00462	09/23/24	SELEC005			SELECTIVE INSURANCE			E						
1		COMMERCIAL S PACKAGE LATEFEE2	40.00	A-1910-400-000			E	SPECIAL ITEMS-UNALLOCATED INS R			09/23/24	09/23/24		9/8 & 9/9 2024
25-00463	09/20/24	SHERI005			SHERIDAN HR LLC			E						
1		MONTHLY HR CONSULTING 9/2024	2,700.00	A-1010-435-600			E	BOARD OF TRUSTEES - H/R CONSL R			09/20/24	09/20/24		2142
25-00464	09/19/24	STEPH005			STEPHENSON EQUIPMENT, INC			E						
1		BLADE KITS FOR RC MOWER	519.11	A-7110-453-000			E	PARKS-REPAIRS TO EQUIPMENT R			09/19/24	09/19/24		50064666
25-00465	09/11/24	STONE010			STONEBRAKER, NANCY			E						
1		HPC MEETING - ALT MEMBER	90.00	A-7520-434-000			E	HIST DIST-PROF SVC-HPC SECRET R			09/11/24	09/11/24		9/11/2024





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25-00473	09/18/24	WOODC005 WOODCUTTERS HEADQUARTERS INC.						Account Continued				
1		BLADES FOR CHOP SAW - RECEIVER			182.50	A-8540-453-000	E	DRAINAGE-EQUIPMENT REPAIR	R	09/18/24	09/18/24	521386
25-00474	09/23/24	BEYON005 BEYOND PRINT SOLUTIONS, LLC										
1		FALL PIE CONTEST BANNER			54.00	A-7550-417-000	E	CELEBRATIONS - 175TH ANNIVERS. R	R	09/23/24	09/23/24	INV-0025959
25-00475	09/18/24	CHART005 CHARTER COMMUNICATIONS										
1		RECIEVERS/BASIC TV DPW			35.90	A-1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL R	R	09/18/24	09/18/24	141774001090724
25-00476	09/23/24	CSEAE005 C S E A EMPLOYEE BENEFIT FUND										
1		VISION&DENTAL OCTOBER 2024			4,538.08	A-9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	R	09/23/24	09/23/24	OCTOBER 2024
2		VISION&DENTAL OCTOBER 2024			417.12	G-9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M R	R	09/23/24	09/23/24	OCTOBER 2024
3		VISION&DENTAL OCTOBER 2024			446.74	T-020-000	G	MEDICAL INSURANCE	R	09/23/24	09/23/24	OCTOBER 2024
					<u>5,401.94</u>							
25-00477	09/19/24	NATIO015 NATIONAL FUEL										
1		DPW ACCOUNT 8/8-9/9 2024			53.21	A-1640-441-000	E	DEPT PUBLIC WORKS GARAGE-WA R	R	09/19/24	09/19/24	3277341 02

**Total Purchase Orders: 86 Total P.O. Line Items: 129 Total List Amount: 89,960.80 Total Void Amount: 0.00**

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-A	74,670.26	50.00	0.00	74,720.26 /
	5-G	13,894.55	0.00	0.00	13,894.55 /
	5-T	0.00	0.00	1,345.99	1,345.99 /
<b>Total Of All Funds:</b>		<u>88,564.81</u>	<u>50.00</u>	<u>1,345.99</u>	<u>89,960.80</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	74,670.26	50.00	0.00	74,720.26
	G	13,894.55	0.00	0.00	13,894.55
	T	0.00	0.00	1,345.99	1,345.99
<b>Total Of All Funds:</b>		<u>88,564.81</u>	<u>50.00</u>	<u>1,345.99</u>	<u>89,960.80</u>

**LANCASTER VILLAGE**  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	5-A	74,670.26	0.00	0.00	0.00	74,670.26
	5-G	13,894.55	0.00	0.00	0.00	13,894.55
	<b>Total Of All Funds:</b>	<b>88,564.81</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>88,564.81</b>

Batch Id: PAYROLL Batch Date: 09/13/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	2,451.52		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	683.69		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	4,343.03		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	2,015.38		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	422.10		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	82.50		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	13,969.59		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	140.77		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	180.95		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	6,973.37		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	13,817.21		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	281.12		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	1,144.84		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	486.07		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	8,537.42		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	1,725.50		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	1,774.84		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	6,059.66		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	84.02		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	920.60-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: G -200-000 CASH	2,472.09		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: G -200-000 CASH	3,228.79		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	1,559.25		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/13/2024 Cr: A -200-000 CASH	2,945.00		41

WARNING: This account would have a negative balance: A -7550-100-000. Balance would be: 33,505.32-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	70,541.82	0.00	0.00	0.00	0.00	0.00
	G	5,700.88	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		76,242.70	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	76,242.70
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.



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Batch Id: FICA    Batch Date: 09/13/24    Batch Type: Recurring

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Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 9/13/2024	5,466.88		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 9/13/2024	436.11		2
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,466.88	0.00	0.00	0.00	0.00	0.00
	G	436.11	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		5,902.99	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	5,902.99
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: CREDITCD Batch Date: 07/31/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	KULEY - BLUE DOCK MEDIA Cr: A -200-000 CASH	64.00		1
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	KUHLMEY - RAPID FAX Cr: A -200-000 CASH	11.99		2
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-APPLE-MUSIC FOR DOWNTOWN IPOD Cr: A -200-000 CASH	10.99		3
A -1325-474-000 FINANCE TREASURER - WEB SITE & INTERNET Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-ADOBE-CTO OFFICE - 2 ACCOUNTS Cr: A -200-000 CASH	47.98		4
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-ADOBE-1 ACCOUNT Cr: A -200-000 CASH	23.99		5
A -3411-470-000 FIRE DEPT-TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	FIRE-NYSAF-C-TRAINING SCHNITZER/BURKE Cr: A -200-000 CASH	206.00		6
A -7520-432-000 HISTORIC DISTRICT-DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	HPC-HPC SITE 8/11/24-8/11/26 Cr: A -200-000 CASH	365.40		7
A -8560-416-000 SHADE TREES-GASOLINE & OIL Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-SPEEDWAY-GAS FOR TREE CREW Cr: A -200-000 CASH	9.10		8
A -7110-435-000 PARKS-MAINTENANCE LANDSCAPING MATERIALS Db: A -200-000 CASH	Expenditure	DPW-AMAZON-REFUND OF WEED KILLER Cr: A -522-000 EXPENDITURE CONTROL	79.00-		9
A -5410-400-000 SIDEWALKS-CONTRACTUAL EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-84 LUMBER- PARK BLVD SIDEWALKS Cr: A -200-000 CASH	13.88		10
A -7110-416-000 PARKS-GAS & OIL Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-JOES QWIK- RC MOWER FUEL Cr: A -200-000 CASH	48.41		11
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	EVENTS-UNITED RENTALS-PORTAPOTTYS 4TH Cr: A -200-000 CASH	960.00		12
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	EVENTS-WEGMANS-FOOD FOR 4TH Cr: A -200-000 CASH	468.47		13

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	EVENTS-DOLLAR GENERAL-DRINKS FOR FIREMEN Cr: A -200-000 CASH	64.62		14
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	EVENTS-PICASSOS-FOOD FOR SECURITY Cr: A -200-000 CASH	59.76		15

WARNING: This account would have a negative balance: A -7110-416-000. Balance would be: 574.57-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	2,275.59	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		2,275.59	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	15	2,275.59
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	15	

There are warnings in this listing, but can proceed with update.

---

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	15	2,275.59			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
YTD 1099:	0	0.00			
Batch: CREDITCD	Updated Entries:	15	Updated Amount:	2,275.59	Ref Num: 813

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*M&T  
credit card  
July 24*

PO #	PO Date	Vendor	Contract	PO Type
25-00387	09/19/24	KORNT005 KORN, TIMOTHY		
1		BALLOONS - FALL FEST	E	09/19/24 09/19/24
25-00388	09/19/24	LALKA005 LALKA, DENNIS		
1		FALL FEST - GAME SHOWS	E	09/19/24 09/19/24
25-00389	09/19/24	RAINB005 RAINBOWS & WILDFLOWERS		
1		FACEPAINTER - FALL FEST	E	09/19/24 09/19/24
25-00390	09/19/24	SHOOK005 SHOOKTOWN ROUNDERS		
1		ROTARY PARK PERFORMANCE 9/21	E	09/19/24 09/19/24
25-00391	09/19/24	TROMB005 TROMBLE, JUSTIN		
1		DJ KIDS ZONE 3 PM FALL FEST	E	09/19/24 09/19/24

**Range:** First to Last  
**Rcvd Batch Id Range:** First to Last  
**Encumbrance Date Range:** First to 05/31/25  
**P.O. Type:** All  
**Format:** Detail without Line Item Notes  
**Include Non-Budgeted:** Y  
**Prior Year Only:** N  
**\* Means Prior Year Line:**  
**Vendors:** All

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
1	BALLOONS - FALL FEST	600.00	A-7550-413-000	E	CELEBRATIONS - FALL FEST	R	09/19/24	09/19/24		09212024
1	FALL FEST - GAME SHOWS	600.00	A-7550-413-000	E	CELEBRATIONS - FALL FEST	R	09/19/24	09/19/24		9/21/2024
1	FACEPAINTER - FALL FEST	250.00	A-7550-413-000	E	CELEBRATIONS - FALL FEST	R	09/19/24	09/19/24		9/21/2024
1	ROTARY PARK PERFORMANCE 9/21	300.00	A-7550-413-000	E	CELEBRATIONS - FALL FEST	R	09/19/24	09/19/24		103
1	DJ KIDS ZONE 3 PM FALL FEST	300.00	A-7550-413-000	E	CELEBRATIONS - FALL FEST	R	09/19/24	09/19/24		09212024

**Total Purchase Orders: 5 Total P.O. Line Items: 5 Total List Amount: 2,050.00 Total Void Amount: 0.00**

Totals by Year-Fund		Revenue Total		G/L Total		Total	
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total		
	5-A	2,050.00	0.00	0.00	2,050.00		
<b>Total Of All Funds:</b>		<u>2,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,050.00</u>		

Totals by Fund		Revenue Total		G/L Total		Total	
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total		
	A	2,050.00	0.00	0.00	2,050.00		
<b>Total Of All Funds:</b>		<u>2,050.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,050.00</u>		



**LISTED CORRESPONDENCE**

**October 7, 2024**

	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, inspections, and open complaints that were filed for properties within the Village of Lancaster from September 13, 2024 – October 4, 2024.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
2.	_____	_____	Correspondence from Lancaster Fire Department Ladies Auxiliary providing a Special Events Application for its Children’s Halloween Parade and Party to be held on Wednesday, October 30, 2024, from 6:30 p.m. to 9:00 p.m.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
3.	_____	_____	Correspondence from Lancaster Fire Department providing a Special Events Application for its Fill the Boot event to be held on Saturday, October 12, 2024, from 9:00 a.m. to 1:00 p.m. at various intersections in the Village of Lancaster.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
4.	_____	_____	Correspondence from Greater Lancaster Museum of Firefighting providing a Special Events Application for its 17 <sup>th</sup> Annual Christmasville Fire Truck Parade to be held on Saturday, November 30, 2024, starting at 6:00 p.m. along Central Avenue and West Main Street.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
5.	_____	_____	Correspondence from Ava Beckman and Bianca Kosmoski, Co-Chairs of the 43 <sup>rd</sup> Annual Lancaster High School Motorcade, requesting permission to travel through the Village of Lancaster as part of its route on Friday, October 25, 2024, starting at 5:00 p.m.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
6.	_____	_____	Correspondence from Wayne K. Cisco, Superintendent of Public Works, providing a Procurement Form with quotes for the purchase of attachments for the Sewer Vactor Truck and recommending approval of this purchase as beneficial for the Sewer Department.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
7.	_____	_____	Correspondence from Wayne K. Cisco, Superintendent of Public Works, providing a Procurement Form with quotes for the purchase of a replacement 12-foot Snow Pusher for the Loader and recommending approval of this purchase as necessary to handle day-to-day maintenance during snow events, and also recommending to designate the existing snow pusher as surplus for sale or disposal due to its current condition.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
8.	_____	_____	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	

INDEX # 1  
CORRESPONDENCE  
MEETING DATE 10/7/2024

## VILLAGE COVER SHEET

OCTOBER 7, 2024 BOARD MEETING

PERMITS ISSUED 12

## VILLAGE PERMIT TOTAL

ERECT FENCE	3
INSTALL ROOF	9
DUMPSTER	2
ERECT SIGN	1
INSTALL GENERATOR	1
INSTALL RESIDENTIAL PLUMBING	1
ERECT RESIDENTIAL ADD/ALT	3
<b>TOTAL PERMITS FOR THE VILLAGE</b>	<b>21</b>

Besroi Construction	65 Sturm St.	Roof
Morgan Homes of WNY	50 Court St.	Residential Add/Alt
City Fence	86 Parkview Ct.	Fence
Michael Salva	46 St. John St.	Dumpster
Buffalo's Best Roofing	74 Woodlawn Ace.	Roof
Manitoba Leasing Corp.	122 Central Ave.	Sign
Switala & Sons Const.	26 Stephens Ct.	Roof
Castle Home Improvements	77 Erie St.	Roof
Thrifty Roofs LLC	54 Burwell Ave.	Roof
Brandon Koblich	111 S. Irwinwood Rd.	Dumpster
Todd Dewald	33 Church St.	Deck
Michael Kasprzyk	63 W. Drullard Ave.	Roof
Schuster Construction	28 Brandel Ave.	Roof
Hurricane Home Solutions	2099 Como Park Blvd.	Generator
Michael Reinhold	85 Field Ave.	Residential Add/Alt
Kimil Construction Inc.	64 Second Ave.	Res. Plumbing
Pure Contracting and Remodel	27 Center Dr.	Roof
Marcia Sunday	7 Cambridge Ct.	Fence
Dylan Construction LLC	47 Lake Ave.	Roof
Jacob Everett	21 Quincy Ave.	Fence
Nichols Montaldi	35 Carter St.	Fence
Daniel Moreno	48 Fairfield Ave.	Residential Add/Alt

Town of Lancaster

# Inspections Report

Start Date: 09/13/2024 End Date: 10/04/2024

Inspectors: William T. Revelas, Bryan Pokorski, Rob Rendon, OLD Robert Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.11-6-1.1	3573 Walden Ave., Bldg. 3575 (Unit 2)	Southern Belle Diner 281-739-5426	09/17/2024	Business - 3 yr	Bryan Pokorski	Pass
115.01-2-2.2	1767 Como Park Blvd (BrightPath )	BrightPath 716-685-0729	09/17/2024	Business - 3 yr	Rob Rendon	Pass
116.02-2-2.1	5959 Broadway St (BrightPath)	BrightPath 716-277-7981	09/19/2024	Assembly- 1 yr	William T. Revelas	Pass
126.54-1-59	4725 Transit Rd. (Margarita's Mexican Restaurant)	Margarita's Mexican Restaurant 585-813-2147	09/19/2024	Assembly- 1 yr	William T. Revelas	In Progress
126.46-1-44.22	4757 Transit Rd (Denny's Restaurant)	Denny's Restaurant	09/21/2024	Assembly- 1 yr	William T. Revelas	In Progress
104.08-7-8.1	3805 Walden Ave	Nutrablend Properties, Inc.	09/23/2024	Business - 3 yr	Bryan Pokorski	Pass
117.00-1-4	6298 Broadway St (Holy Mother of the Rosary Cathedral )	Holy Mother Of The Rosary	09/25/2024	Assembly- 1 yr	William T. Revelas	Pass
82.03-1-54.4	6699 Transit Rd (Progressive Insurance)	Progressive Casualty Ins Co	09/27/2024	Special Use	Matt Fischione	Pass
116.00-1-7	5820 Broadway St (Frank's Grille)	Frank's Grille	09/28/2024	Assembly- 1 yr	William T. Revelas	Pass
115.08-1-9	155 Lake Ave (Papa's Pizza Oven)	Papa's Pizza Oven 716-534-9801	10/01/2024	Business - 3 yr	Rob Rendon	Fail
104.34-3-20.1	3580 Walden Ave. Unit 3578	Saleh's Smoke Shop 716-704-0742	10/02/2024	Business - 3 yr	Bryan Pokorski	Pass

**Total Inspections:** 11

## Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 09/19/24</i>						
2024-0654	151 4th Ave	115.11-11-29	Unregistered Vehicle	Closed	Elizabeth Penner	
2024-0656	41 Grant St	115.07-4-1	Misc	Closed	Cameron Olejniczak	Dale Horn
2024-0657	26 Lake Ave	104.83-5-2	Work w/out Permit	Open	Jean Haungs	
<b>Open Date: 09/19/24 Total #: 3</b>						
<i>Open Date: 09/20/24</i>						
2024-0658	85 Grant St	115.07-6-3	Exterior Property Maint	Open	Susan Hartwig	
<b>Open Date: 09/20/24 Total #: 1</b>						
<i>Open Date: 09/23/24</i>						
2024-0662	25 Kelly Ct	115.57-4-28	Misc	Open	Nancy Kelly	
<b>Open Date: 09/23/24 Total #: 1</b>						
<i>Open Date: 09/24/24</i>						
2024-0665	Jacob Rogers, 20 Norris Ave	104.80-1-5.1	Work w/out Permit	Open	Jacob Rogers	
<b>Open Date: 09/24/24 Total #: 1</b>						
<i>Open Date: 09/26/24</i>						
2024-0668	39 Palmer Pl	104.75-1-1	Exterior Property Maint	Open	Lancaster Associates	
2024-0669	5647 Broadway St	115.28-4-9	Exterior Property Maint	Open	Martin Whiteford	
<b>Open Date: 09/26/24 Total #: 2</b>						
<i>Open Date: 09/27/24</i>						
2024-0671	88 Grant St	115.25-3-2	Unregistered Vehicle	Open	Mark Phillips	
2024-0672	10 Brady Ave	104.15-10-24	Misc	Open	Joseph Lee	
<b>Open Date: 09/27/24 Total #: 2</b>						
<i>Open Date: 10/01/24</i>						
2024-0674	143 Sawyer Ave	104.11-10-18	Exterior Property Maint	Open	143 Sawyer LLC	
<b>Open Date: 10/01/24 Total #: 1</b>						
<i>Open Date: 10/02/24</i>						
2024-0675	11 Robert Dr	115.10-4-1	High Grass/Weeds	Open	11 Robert Drive LLC	
2024-0678	42 Newell Ave	104.15-9-14	High Grass/Weeds	Open	Melody Haaf	
2024-0679	146 S Irwinwood	115.11-24-21	Exterior Property Maint	Open	Kevin Krauss	
<b>Open Date: 10/02/24 Total #: 3</b>						
<i>Open Date: 10/04/24</i>						
2024-0683	50 Pearl St	104.11-9-31.12	Exterior Property Maint	Open	RMF Technologies Inc	Michael Hopkins
<b>Open Date: 10/04/24 Total #: 1</b>						
<i>Open Date: 10/22/01</i>						
2017-00719	12 Cayuga Ave	115.26-3-15	Work w/out Permit	Closed	Heinl Robert &	

## Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
					W Mika	
					Open Date: 10/22/01	Total #: 1
					Grand Total: 16	

LISTED # 2  
CORRESPONDENCE  
MEETING DATE 10/7/2024

## Village of Lancaster, New York

# Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <b>LFD Ladies Auxiliary Childrens Halloween Parade + Party</b>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <b>Parade + costume party</b>	
Event Date(s): <b>10-30-24</b>	Event Time(s): <b>6:30 PM - 9:00 PM</b>
Applicant Name: <b>Thomas Kukoleca</b>	Event Location: <b>Save-A-Lot parking lot Pleasant Aven / Central Ave / Municipal Bldg</b>
Individual/Group/Corporation Name Holding Event: <b>LFD Ladies Auxiliary</b>	Village Property Affected (If Applicable) <b>Assemble in Save-A-Lot parking lot</b> Parade Route: <b>Pleasant Ave W → Central Ave → Municipal Bldg</b>
Applicant Address, City, State, Zip: <b>5423 Broadway Lancaster, NY 14086</b>	Support Services Requested of the Village (If Applicable) <b>Requesting one LFD patrol car to help LFD with traffic at Central Ave / Broadway</b>
Applicant Email: <b>TKukoleca@lancasterfd.org</b>	Applicant Phone <b>716-997-5468</b>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
<b>Tom Kukoleca</b>	<b>716-997-5468</b>	<b>6:00 AM - 9:00 PM</b>

Anticipated Peak Attendance Number: <b>75</b>	Anticipated Age Range of those in Attendance: <b>1 - 80</b>
Will Alcohol be consumed? <b>No</b>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <b>LFD Cadence Corp will play during parade</b>

RECEIVED

SEP 23 2024

Village of Lancaster  
Clerk- Treasurers Office



Will Animals be part of the event? If so provide particulars.  
N/A

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillage.ny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.  
N/A

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.  
N/A

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:  
N/A

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:  
LFD will provide traffic control

(c) Location of Trash Facilities:

(d) Location of Water Facilities:

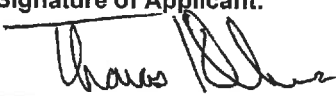
(e) Location of Electrical Facilities:

(f) Location of Toilet Facilities including location of Porta-Toilets:

(g) Location of Entrances where public is to enter and exit site:

(h) Location of Vendor Facilities including booths and food service:

(If Applicable) Organization providing Security:	(If Applicable) Number of Security Personnel:
--	---

Signature of Applicant: 	Date: 9-19-24
--	------------------

Post review disposition:  Village Board approved.  
 Village Board not approved.  
 Applicant advised of Village Board determination: \_\_\_\_\_, \_\_\_\_\_, 202\_\_\_\_\_.  
 Village Board approved with attached statement of conditions imposed.

LISTED # 3  
CORRESPONDENCE  
DATE 10/7/2024

**Village of Lancaster, New York**  
**Village Code Chapter 285 Special Events Application**

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <b>Lancaster Fire Dept All the Best</b>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <b>Fund Drive</b>	
Event Date(s): <b>10-12-24</b>	Event Time(s): <b>9:00AM - 1:00PM</b>
Applicant Name: <b>Thomas Kukoleca</b>	Event Location: <b>Various intersections in the Village</b>
Individual/Group/Corporation Name Holding Event: <b>Lancaster Fire Dept</b>	Village Property Affected (If Applicable) <b>Broadway / Central Como PK Blvd / Aurora</b>
Applicant Address, City, State, Zip: <b>5423 Broadway Lancaster, NY 14086</b>	Support Services Requested of the Village (If Applicable) <b>LFD will provide traffic control</b>
Applicant Email: <b>tkukoleca@lancasterfd.org</b>	Applicant Phone: <b>716-683-1901</b>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
<b>Thomas Kukoleca</b>	<b>716-997-5468 tkukoleca@lancasterfd.org</b>	<b>8:00AM - 2:00PM</b>

Anticipated Peak Attendance Number:	Anticipated Age Range of those in Attendance:
Will Alcohol be consumed?  <b>No</b>	Will there be Amplified Sound or Music? If so, provide particulars including hours:  <b>No</b>

**RECEIVED**  
**SEP 23 2024**  
Village of Lancaster  
Clerk- Treasurers Office

Will Animals be part of the event? If so provide particulars.

No

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

No

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

(c) Location of Trash Facilities:

(d) Location of Water Facilities:

(e) Location of Electrical Facilities:

(f) Location of Toilet Facilities including location of Porta-Toilets:

(g) Location of Entrances where public is to enter and exit site:

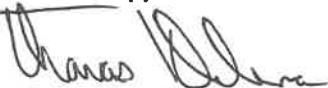
(h) Location of Vendor Facilities including booths and food service:

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Date:



9-23-24

- Post review disposition:  Village Board approved.  
 Village Board not approved.  
 Applicant advised of Village Board determination: \_\_\_\_\_, \_\_\_\_\_, 202\_\_\_\_\_.  
 Village Board approved with attached statement of conditions imposed.

LISTED # 4  
CORRESPONDENCE  
MEETING DATE 10/7/2024

## Village of Lancaster, New York

# Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

<b>Event Name:</b> 17 <sup>TH</sup> ANNUAL CHRISTMASVILLE FIRE TRUCK PARADE	
<b>Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.):</b> PARADE	
<b>Event Date(s):</b> SATURDAY, NOVEMBER 30, 2024	<b>Event Time(s):</b> STARTS 6 PM
<b>Applicant Name:</b> JERRY ENSER, TOM TRZEPACZ	<b>Event Location:</b> CENTRAL & WEST MAIN STREETS
<b>Individual/Group/Corporation Name Holding Event:</b> GREATER LANCASTER MUSEUM OF FIRE FIGHTING	<b>Village Property Affected (If Applicable)</b>
<b>Applicant Address, City, State, Zip:</b> 6 WEST MAIN STREET LANCASTER, N.Y 14086	<b>Support Services Requested of the Village (If Applicable)</b> INTERNET CONNECTION D.P.W - BARRICADES & HELP SOUND SYSTEM
<b>Applicant Email:</b> JERRY@PACTOOLMOUNTS.COM / TOM@PACTOOLMOUNTS.COM	<b>Applicant Phone</b> 716-566-0581, 716-864-8776

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
JERRY ENSER	716-566-0581	11/30/24 - 8AM - 9PM
TOM TRZEPACZ	716-864-8776	11/30/24 - 8AM - 9PM
		RECEIVED
		SEP 25 2024
		Village of Lancaster Clerk-Treasurer's Office
<b>Anticipated Peak Attendance Number:</b> 10,000 +	<b>Anticipated Age Range of those in Attendance:</b> 0 - 100	
<b>Will Alcohol be consumed?</b> NO	<b>Will there be Amplified Sound or Music? If so, provide particulars including hours:</b> 5 PM - 9 PM	

Will Animals be part of the event? If so provide particulars.

No

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

NOT BY US

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

VARIOUS PARKING LOTS AROUND THE VILLAGE

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

LANCASTER POLICE, FIRE POLICE FROM MANY FIRE DEPARTMENTS WILL BE ASSISTING WITH TRAFFIC & CROWD CONTROL

(c) Location of Trash Facilities:

(d) Location of Water Facilities:

(e) Location of Electrical Facilities:

(f) Location of Toilet Facilities including location of Porta-Toilets:

(2)-WEST MAIN ST (2) CENTRAL & BROADWAY PARKING LOT (2)-CENTRAL PARKING LOT NEAR MUSIC STORE  
(2)-CLARK ST. (2)-CENTRAL & BROOKFIELD

(g) Location of Entrances where public is to enter and exit site:

(h) Location of Vendor Facilities including booths and food service:

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Date:

9-25-24

- Post review disposition:  Village Board approved.  
 Village Board not approved.  
 Applicant advised of Village Board determination: \_\_\_\_\_, \_\_\_\_\_, 202\_\_\_\_\_.  
 Village Board approved with attached statement of conditions imposed.

**Mike Stegmeier**

---

**From:** Lynne T. Ruda  
**Sent:** Saturday, September 28, 2024 8:33 AM  
**To:** Mike Stegmeier; John Mikoley; Cyndi Maciejewski; Tammie Schaefer; William Schroeder  
**Subject:** Fw: Lancaster Motorcade

Mike -  
Would we be able to include this in our next board packet?

Thanks,

Lynne

Get Outlook for iOS

---

**From:** Ava Beckman <BeckmanAvaM@lancasterschools.org>  
**Sent:** Friday, September 27, 2024 9:33:32 AM  
**To:** Lynne T. Ruda <LRuda@lancastervillageny.gov>  
**Subject:** Lancaster Motorcade

Dear Mrs. Ruda and the Village Board,

My name is Ava Beckman, and Bianca Kosmoski and I are the Co-Chairs of the 43rd Annual Lancaster High School Motorcade this year. We would like to request to travel through the Village of Lancaster as part of our route.

The route we have planned begins at Lancaster High School in the South Lot. The Motorcade will exit out of Lancaster High School and make a left onto Forton Drive. We will then make a left onto Central Ave, then a right turn onto Broadway St., and a left onto Aurora ST. We then will turn right onto Como Park Blvd, and a right turn into Cayuga Heights to arrive at Depew High School.

The route of the Motorcade is attached below. If you have any questions or inquiries, please feel free to contact us. We thank you in advance and hope the event will continue to spark Lancaster's spirit.

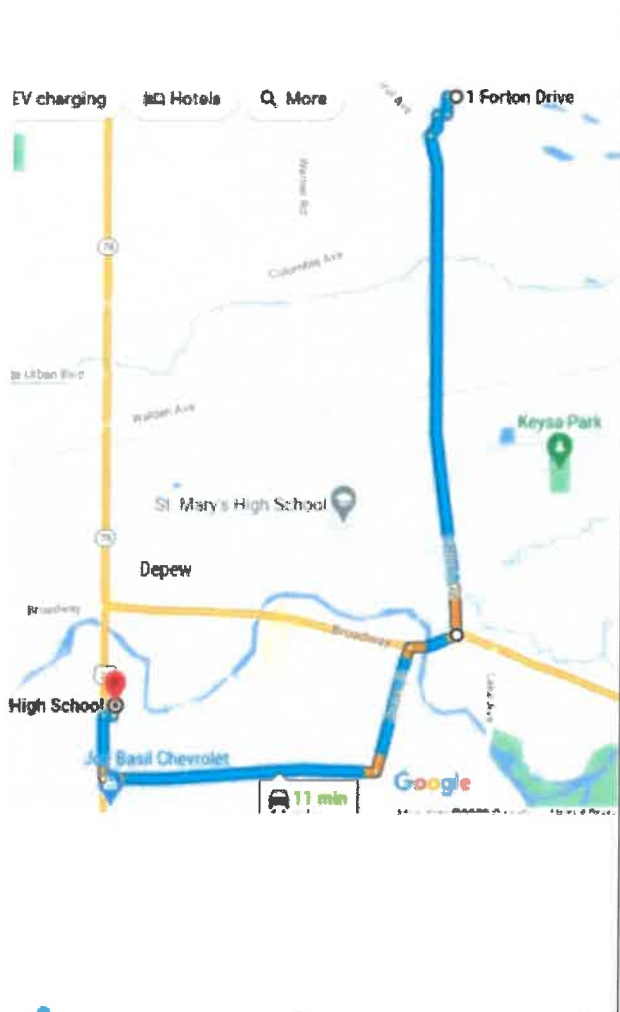
Best regards,

Ava Beckman and Bianca Kosmoski  
Motorcade Co-Chairs

\* Date of event

Friday, 10/25 @ 5:00 pm

Turn left onto Forton Drive from Lancaster High School |  
Turn left onto Central Ave.  
Turn right onto Broadway St.  
Turn left onto Aurora St.  
Turn right onto Como Park Blvd.  
Turn right into Cayuga Heights



**Ava Beckman**  
**Class of 2026**  
**Student Union Treasurer**

**Confidentiality Notice:** This electronic mail transmission is intended for the personal and confidential use of the designated recipient(s) named above. This message may contain confidential student or personnel data or an attorney-client communication and as such is privileged and confidential. If you are not the intended recipient, you are hereby notified that you have received this message and any attached documents in error, that any review, dissemination/disclosure, copying, distribution, or taking of any action in reliance on the contents of this information is strictly prohibited. If you have received this transmission in error, please notify the sender immediately by email and delete the original message and documents. Thank you for your cooperation.

LISTED # 6  
CORRESPONDENCE  
MEETING DATE 10/7/2024



## *Village of Lancaster*

Phone 716-683-1028  
Fax 716-683-1029

[www.lancastervillageny.gov](http://www.lancastervillageny.gov)

## *Department of Public Works*

*Wayne Cisco*  
*Superintendent of Public Works*  
E-Mail: [wcisco@lancastervillage.org](mailto:wcisco@lancastervillage.org)

Village of Lancaster Board of Trustees  
Attn: Michael Stegmeier  
5423 Broadway  
Lancaster, NY 14086

September 30, 2024

***RE: Sewer Vector Nozzle Attachments / Procurement***

Honorable Members of the Village Board,

This letter is to request the purchase of the following attachments for the Sewer Vector Truck:

- 1" Gator Nozzle***
- 1" Pipe Wolf Nozzle***
- 1" Radial Chisel Nozzle***
- 1" FS Nozzle***
- 1" 3D Large Cleaning Nozzle***

Attached to this letter is a Village procurement form for your review. For the past few months, we have been borrowing these attachments from the Village of Depew to limit the amount of work we would need to contract out. As the Superintendent of Public Works, I believe purchasing these attachments would be very beneficial for our Sewer Department..

If you have any questions or concerns, please contact me.

Sincerely,

Wayne K. Cisco  
Superintendent of Public Works  
5200 Broadway  
Lancaster, NY 14086  
(716) 683-1028 x 302



## Village of Lancaster Procurement Form

### Adequate Documentation

\*Documentation of procurement is required as follows:

- A. \$1,000 to \$1,499.99; two verbal quotes.
- B. \$1,500 to \$2,999.99; three verbal quotes.
- C. \$3,000 to \$4,999.99; three written quotes.
- D. \$5,000 to \$20,000.00; (35,000.00 for public work) Minimum two written quotes and Village Board approval by formal resolution.

\*Written quotes must be attached to this form.

\*This procurement form along with all appropriate documentation is to be included for payment of invoices.

\*Any purchase requiring a signed contract / agreement must be approved by the Village Board and signed by the mayor (or deputy mayor in the mayor's absence).

### Department & Employee Name Requesting

Department of Public Works      Michael Roth

### Item to be purchased with Description

1" Gator Nozzle, 1" Pipe Wolf Nozzle, 1" Radial Chisel Nozzle, 1" FS Nozzle & 1" 3D Lg. cleaning Nozzle for the Sewer Vactor Truck.
---

### Quotations

DATE	VERBAL/ WRITTEN	DOLLAR AMOUNT	VENDOR NAME	REP. NAME	PHONE NUMBER
9/26	written	\$ 7,278.00	USB-USA, LLC.	Dan Long	678-214-7965
9/27	written	\$18,562.00	Rodders and Jets Supply Co.	Mike Butner	336-681-3840
9/27	written	\$ 8,990.00	Grage, LLC.	Ryland	804-335-5956

# QUOTE



09/26/2024

Expiration Date: 10/26/2024

USB-USA  
7565 Owl Creek Dr  
Douglasville, GA. 30134  
678-214-7965  
Fax 678-649-1766

Bill To: Village of Lancaster  
John/Wayne

QTY	ITEM #	DESCRIPTION	NET TOTAL (EA.)
1	5030	Gator Nozzle 1"	\$ 2,805.00
1	1982	Pipe Wolf Nozzle 1"	\$ 1,546.00
1	1313	Radial Chisel Nozzle 1"	\$ 1,157.00
1	1172	FS Nozzle 1"	\$ 834.00
1	1052	Cleaning Nozzle Large 1" 3D	\$ 936.00
Total			\$ 7,278.00
Freight to be added			



**RODDERS AND JETS SUPPLY CO.**  
**PO BOX 2577**  
**SUMTER, SC 29151**  
**TOLL FREE: 1-800-293-2012**  
**FAX: 803-773-3666**  
**WEB: RODDERSANDJETS.COM**  
**EMAIL: roddersandjetsco@aol.com**

**QUOTATION# 092724F**

**SEPTEMBER 27, 2024**

**LANCASTER VILLAGE, NY**  
**JOHN BURKE**

**WE ARE PLEASED TO OFFER THE FOLLOWING FOR YOUR CONSIDERATION:**

<u>QTY</u>	<u>DESCRIPTION</u>	<u>PRICE</u>	<u>EXT PRICE</u>
1	1052 3D CLEANING NOZZLE, 1", LARGE	\$1,101.00	\$1,101.00
1	1172-80 FS NOZZLE, 3D, 1"	\$ 981.00	\$ 981.00
1	1313-80 RADIAL CHISEL NOZZLE XL, 1"	\$1,361.00	\$1,361.00
1	5030 GATOR NOZZLE, 1"	\$3,300.00	\$3,300.00
1	1982-80 PIPE WOLF NOZZLE, 1"	\$1,819.00	\$1,819.00
			<b>\$8,562.00</b>

GAGE, LLC.  
 GAGE,LLC  
 MECHANICSVILLE, VA 23111 US  
 804-335-5956  
 Ryland@gagellc.com  
 WWW.GAGELLC.COM

# Estimate

ADDRESS  
 JOHN WAYNE  
 VILLAGE OF LANCASTER

SHIP TO  
 JOHN WAYNE  
 VILLAGE OF LANCASTER

ESTIMATE #      DATE  
 3216              09/27/2024

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	<b>GATOR 1"</b> 5030 GATOR NOZZLE 1"	1	3,465.00	3,465.00
	<b>PIPE WOLF NOZZLE 3/4", 1"</b> 1982 PIPE WOLF NOZZLE 1",3/4" CONNECTION	1	1,910.00	1,910.00
	<b>RADIAL CHISEL 1" NOZZLE 80 GPM</b> 1313 RADIAL CHISEL NOZZLE 1" 80 GPM 2500 PSI	1	1,429.00	1,429.00
	<b>FS 3D NOZZLE</b> 1172 FS 3D NOZZLE 60 GPM 2000PSI	1	1,030.00	1,030.00
	<b>3D CLEANING NOZZLE 1" LARGE</b> 1052 3D CLEANING NOZZLE 1" LARGE	1	1,156.00	1,156.00
	<b>TOTAL</b>			<b>\$8,990.00</b>

Accepted By

Accepted Date



*Village of Lancaster*

Phone 716-683-1028  
Fax 716-683-1029

[www.lancastervillageny.gov](http://www.lancastervillageny.gov)

*Department of Public  
Works*

---

Wayne Cisco  
Superintendent of Public Works  
E-Mail: [wcisco@lancastervillage.org](mailto:wcisco@lancastervillage.org)

Village of Lancaster Board of Trustees  
Attn: Michael Stegmeier  
5423 Broadway  
Lancaster, NY 14086

October 1, 2024

***RE: Replacement Loader 12' Snow Pusher***

Honorable Members of the Village Board,

This letter is to request the purchase of a replacement 12-foot Snow Pusher for the Loader (#126). Attached to this letter is a Village procurement form for your review which includes 3 written quotes for this purchase. Our current snow pusher should be documented as surplus due to its current condition. With the upcoming snow season, it would be beneficial for our Department to have a snow pusher that can appropriately handle the day to day maintenance during snow events. Thank you for your consideration.

If you have any questions or concerns, please contact me.

Sincerely,

Wayne K. Cisco  
Superintendent of Public Works  
5200 Broadway  
Lancaster, NY 14086  
(716) 683-1028 x 302

## Village of Lancaster Procurement Form

Adequate Documentation

\*Documentation of procurement is required as follows:

- A. \$1,000 to \$1,499.99; two verbal quotes.
- B. \$1,500 to \$2,999.99; three verbal quotes.
- C. \$3,000 to \$4,999.99; three written quotes.
- D. \$5,000 to \$20,000.00; (35,000.00 for public work) Minimum two written quotes and Village Board approval by formal resolution.

\*Written quotes must be attached to this form.

\*This procurement form along with all appropriate documentation is to be included for payment of invoices.

\*Any purchase requiring a signed contract / agreement must be approved by the Village Board and signed by the mayor (or deputy mayor in the mayor's absence).

Department & Employee Name Requesting

Department of Public Works \_\_\_\_\_ Mechanics \_\_\_\_\_

Item to be purchased with Description

Replacement 12' Snow Pusher for the Loader (126)

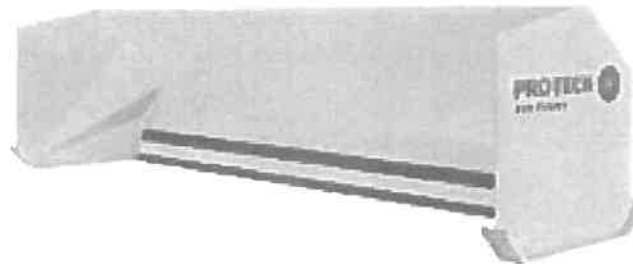
Quotations

DATE	VERBAL/ WRITTEN	DOLLAR AMOUNT	VENDOR NAME	REP. NAME	PHONE NUMBER
9/17	Written	\$7,714.11	Five Star Equipment	Jerry Rindell	716-662-2191
8/28	Written	\$7,620.76	Niagara Truck Equipment	Kevin Denn	716-625-9181
9/17	Written	\$10,281.61	Five Star Equipment	Jerry Rindell	716-662-2191

Quote Id: 31686966

---

Prepared For:  
**LANCASTER VILLAGE**



Prepared By: **JERRY RINDELL**

Five Star Equipment, Inc.  
284 Ellicott Road  
West Falls, NY 14170

Tel: 716-662-2191  
Mobile Phone: 716-334-4710  
Fax: 716-662-1038  
Email: [jrindell@fivestarequipment.com](mailto:jrindell@fivestarequipment.com)

Date: 17 September 2024

Offer Expires: 06 October 2024

---

*Confidential*



Quote Id: 31686966

---

17 September 2024

LANCASTER VILLAGE  
5200 BROADWAY ST  
LANCASTER, NY 14086

**Estimated delivery date:**

**FOB:**

**\*\*Quote is subject to machine availability and managers approval.**

JERRY RINDELL  
716-662-2191  
Five Star Equipment, Inc.





---

**Quote Summary**

**Prepared For:**  
LANCASTER VILLAGE  
5200 BROADWAY ST  
LANCASTER, NY 14086  
Business: 716-683-1028

**Prepared By:**  
JERRY RINDELL  
Five Star Equipment, Inc.  
284 Ellicott Road  
West Falls, NY 14170  
Phone: 716-662-2191  
Mobile: 716-334-4710  
jrindell@fivestarequipment.com

---

**Quote Id:** 31686966  
**Created On:** 17 September 2024  
**Last Modified On:** 18 September 2024  
**Expiration Date:** 06 October 2024

---

<b>Equipment Summary</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
PROTECH SP12L 12' Snow Pusher w/ CAT Fusion Coupler	\$ 7,714.11 X	1 =	\$ 7,714.11
<b>Equipment Total</b>			<b>\$ 7,714.11</b>

---

<b>Quote Summary</b>	
Equipment Total	\$ 7,714.11
Doc Fee CCE	\$ 0.00
Doc Fee CE	\$ 0.00
UCC Filing Fee	\$ 0.00
SubTotal	\$ 7,714.11
Total	\$ 7,714.11
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 7,714.11</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

# Selling Equipment

Quote Id: 31686966

Customer: LANCASTER VILLAGE

## PROTECH SP12L 12' Snow Pusher w/ CAT Fusion Coupler

Hours: 0

Stock Number:

Code	Description	Qty
SP12L-CtFu	12' Sno Pusher Rubber Edge Cat Fushion CPLR	1



6511 South Transit Rd Lockport NY 14094

**Niagara Truck Equipment**  
 Facility # 7093454  
 PO Box 69  
 East Amherst, NY 14051  
 (716) 625-9181  
 askforinfo.nte@gmail.com  
 www.niagaratruckequipment.com

# Estimate #19840

Created: 8/28/2024  
 Payment Term: On Receipt  
 Service Writer: Kevin Dehn

**Village of Lancaster**  
 Village of Lancaster  
 21 Central Ave  
 Lancaster, NY 14086  
 Mobile: (716) 683-1028  
 Mechanic@lancastervillage.org

## 12' Pusher for Loader

	Description	Price	QTY	Disc	Subtotal
1	Loader Snow Pusher - 12 Foot Part #: 2601112	\$10,161.02	1	25%	\$7,620.77
<b>Total:</b>					<b>\$7,620.76</b>

ALL ESTIMATES ARE GOOD FOR 30 DAYS FROM CREATED DATE ON THE ESTIMATE

Shop Location: 6511 South Transit Rd Lockport, NY 14094

Estimates provided are an approximation of timing and charges to you for the services requested. They are based on the anticipated work to be done. It is possible for unexpected complications to cause some deviation from the original quote. You hereby authorize the repair work described in this estimate to be done along with the procurement of the necessary material(s), including permission to operate the vehicle for on-road testing or inspection. If any additional repairs are required, we will prepare a revised work order providing the cost of additional parts and labor and total revised cost. All parts are new unless specified otherwise.

Deposits are non-refundable. No returns or refunds on special ordered items or electrical parts. There is NO warranty for used parts of customer supplied parts.

Parts .....	\$10,161.02
Labor .....	\$0.00
Subtotal .....	\$10,161.02
Discount .....	\$2,540.26
Tax .....	\$0.00
<b>Grand Total .....</b>	<b>\$7,620.76</b>
Paid To Date .....	(\$0.00)

**REMAINING BALANCE \$7,620.76**

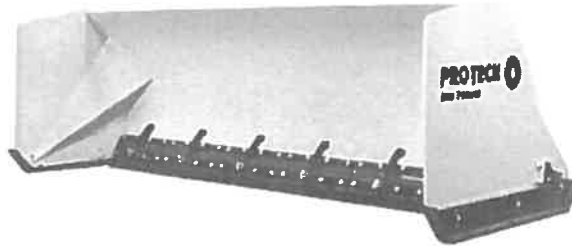
You agree that we are not responsible for loss or damage to your vehicle, including loss of articles left in the vehicle, including, without limitation, in case of fire, theft, or any other cause(s) beyond our control. We are not responsible for any delays caused by unavailability of parts or delays in delivery of parts by the supplier or transporter. You have the right to know before authorizing any additional repairs what those repairs will be and what they will cost. If required repairs exceed the authorized estimated amount, we must obtain your approval to perform the repairs. We will keep you informed and perform only repairs authorized by you.

Signature \_\_\_\_\_

Quote Id: 31687106

---

Prepared For:  
**LANCASTER VILLAGE**



Prepared By: **JERRY RINDELL**

Five Star Equipment, Inc.  
284 Ellicott Road  
West Falls, NY 14170

Tel: 716-662-2191  
Mobile Phone: 716-334-4710  
Fax: 716-662-1038  
Email: [jrindell@fivestarequipment.com](mailto:jrindell@fivestarequipment.com)

Date: 17 September 2024

Offer Expires: 30 September 2024

---

*Confidential*



Quote Id: 31687106

---

17 September 2024

LANCASTER VILLAGE  
5200 BROADWAY ST  
LANCASTER, NY 14086

**Estimated delivery date:**

**FOB:**

**\*\*Quote is subject to machine availability and managers approval.**

JERRY RINDELL  
716-662-2191  
Five Star Equipment, Inc.



---

**Quote Summary**

**Prepared For:**  
LANCASTER VILLAGE  
5200 BROADWAY ST  
LANCASTER, NY 14086  
Business: 716-683-1028

**Prepared By:**  
JERRY RINDELL  
Five Star Equipment, Inc.  
284 Ellicott Road  
West Falls, NY 14170  
Phone: 716-662-2191  
Mobile: 716-334-4710  
jrindell@fivestarequipment.com

---

**Quote Id:** 31687106  
**Created On:** 17 September 2024  
**Last Modified On:** 18 September 2024  
**Expiration Date:** 30 September 2024

---

<b>Equipment Summary</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
2024 PRO-TECH SG12L 12' FUSION PUSHER FOR 4WD LOADER - 62736	\$ 10,281.61 X	1 =	\$ 10,281.61
<b>Equipment Total</b>			<b>\$ 10,281.61</b>

---

<b>Quote Summary</b>	
Equipment Total	\$ 10,281.61
Doc Fee CCE	\$ 0.00
Doc Fee CE	\$ 0.00
UCC Filing Fee	\$ 0.00
SubTotal	\$ 10,281.61
Total	\$ 10,281.61
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 10,281.61</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



# Selling Equipment

Quote Id: 31687106

Customer: LANCASTER VILLAGE

## 2024 PRO-TECH SG12L 12' FUSION PUSHER FOR 4WD LOADER - 62736

Hours: 0

Stock Number: 00066304

Code	Description	Qty
PRO-TECH	2024PRO-TECH SG12L 12' FUSION PUSHER FOR 4WD LOADER	1
<b>Dealer Attachments</b>		
00040756	PROTECH CAT FUSION CPLR FOR LIVE EDGE PUSHER	1

# RESOLUTIONS

October 7, 2024

	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	
1.			Resolution to extend the 4-hour holiday pay benefit for part-time exempt employees to the titles of Deputy Clerk and Deputy Treasurer effective immediately retroactive to August 26, 2024, as the appointment date of the current employees in these positions.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
2.			Resolution authorizing Mayor Ruda to sign and execute a Purchase Agreement with Sutphen Corporation for the purchase of fire apparatus (custom pumper) in the amount of \$1,099,992.00 as provided in the bid proposal received on August 12, 2024.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
3.			Resolution authorizing Mayor Ruda to sign and submit the MS4 Interim Progress Report and Certification Form as prepared by William Schutt, Village Consultant Engineer.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
4.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
5.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
6.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
7.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
8.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
9.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
10.			
	<i>ACTION -</i>	<i>Approved Denied</i>	



**Mike Stegmeier**

---

**From:** Cyndi Maciejewski  
**Sent:** Tuesday, September 24, 2024 7:18 AM  
**To:** Mike Stegmeier  
**Cc:** Lynne T. Ruda  
**Subject:** Re: Holiday Pay

Good morning Mike,

I would like a resolution to extend the 4 hour holiday pay to the titles of Deputy Clerk and Deputy Treasurer. The resolution should be retroactive to the promotion date which was August 26th and that resolution was effective immediately.

Please let me know if you need any additional information .

Thank you,

Cyndi



RESOLUTION # 2  
MEETING DATE 10/7/2024

**PURCHASE AGREEMENT**

**FOR SUTPHEN FIRE APPARATUS**

THIS AGREEMENT made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2024 by and between THE SUTPHEN CORPORATION, an Ohio Corporation, of Dublin, Ohio, hereinafter called "SUTPHEN" and the \_\_\_\_\_ Village of Lancaster of Lancaster, NY, hereinafter called "PURCHASER", sets forth the terms whereby Purchaser agrees to purchase a fire apparatus from Sutphen pursuant to the terms contained herein.

1. **PURCHASE:** Purchaser hereby agrees to buy and Sutphen hereby agrees to sell and furnish to Purchaser the apparatus and equipment according to the Sutphen Proposal dated 8/12/24 and made a part hereof, and the Proposal Price Page made part of this Agreement as attached hereto ("Proposal").
2. **PURCHASE PRICE:** Purchaser agrees to pay for said apparatus and equipment the total Purchase Price of One Million Ninety Nine Thousand Nine Hundred Ninety Two & 0/100 (\$ 1,099,992.00).

Changes to National Fire Protection Association ("NFPA") 1900, Environmental Protection Agency ("EPA") or changes legislated by Federal, State or Local Governments that impact the cost to manufacture the truck may incur additional charges which shall be borne by the purchaser. Any such changes shall be documented on a change order provided in advance by Sutphen, reviewed and approved in advance by City, and executed by both Sutphen and City. Sutphen shall provide, upon written request, documentation of such changes and increases separate from the change order.

3. **PAYMENT:** Final payment shall be made at the time of final inspection at the factory as per Sutphen Proposal. Should payment be delayed, Sutphen reserves the right to charge interest at the rate of one and one-half percent (1.5%) per month, beginning on the day after payment is due.

4. **FINAL COMPLETION:** The apparatus and equipment being purchased hereunder shall be completed within approximately 28-32 months after the receipt and acceptance of this agreement at Sutphen's office as per Sutphen Proposal, provided that such delivery date shall be automatically extended for delays beyond Sutphen's control, including, without limitation, strikes, labor disputes, riots, civil unrest, pandemics, war or other military actions, sabotage, government regulations or controls, fire or other casualty, or inability to obtain materials or services. If such delay occurs, Sutphen shall give notice of delay to Purchaser. Purchaser shall not be entitled to any discount or reduction in price for such delay and Sutphen shall not be liable for any damages (compensatory, incidental, consequential or otherwise) related to such delay.
  
5. **MANUFACTURER'S CERTIFICATE OF ORIGIN:** Delivery, payment, and transfer of the Manufacturer's Certificate of Origin (MCO) shall take place at Sutphen during final inspection, and upon payment in full in accordance with the terms of this Agreement. Sutphen reserves the right to withhold delivery of the MCO until payment in full is received. If Purchaser requires any third-party equipment mounting, the apparatus shall be moved to the third-party facility by the dealer or Purchaser for such mounting. Such third-party work shall not delay or offset payment to Sutphen.
  
6. **SUTPHEN WARRANTIES:** Sutphen warrants to Purchaser that all goods and services furnished hereunder will conform in all respects to the terms of this order, including any applicable change orders, drawings, specifications, or standards incorporated herein, and/or shall be free of defects in materials, workmanship, and free from such defects in design. In addition, Sutphen warrants that the goods and services are suitable for and will perform in accordance with the purposes for which they were intended, for a period of one year from the Warranty Registration Date, unless an extended warranty is purchased.
  
7. **SHORTAGES AND OMISSIONS:** The apparatus shall be tested per NFPA #1900 at Sutphen's manufacturing facility. Purchaser agrees that the apparatus and equipment being purchased hereunder shall not be driven or used in any manner until it is paid for in full. In the event there are any shortages or omissions with the apparatus at time of completion, Purchaser may withhold a sum equivalent to the price of any such shortages as determined by Sutphen.

8. **DEFAULT:** In the case of any default in payment hereunder or in the payment on any notes, negotiable paper, obligations or other instruments issued by Purchaser, Sutphen may take full possession of the apparatus and equipment or of the piece or pieces upon which default has been made, and any payments that have been made theretofore shall be applied as rent in full for the use of the apparatus and equipment up to the date of taking possession by Sutphen.
9. **PURCHASER GUARANTEES:** With the signing of this agreement, Purchaser attests that it has the full power and legal authority to enter into this agreement and guarantees that funds for its purchase are available or in the process of collection.
10. **ACCEPTANCE:** This agreement shall not be binding until it is signed and approved by an officer of the Sutphen Corporation.
11. **TAXES, ETC.:** The purchase price provided for herein does not include any federal, state or local sales tax, duties, imposts, revenues, excise or other taxes which may hereafter be imposed by governmental authority or otherwise and which are made applicable to the apparatus or equipment covered by the agreement. In the event that any such taxes are subsequently imposed and become applicable, the purchase price herein shall be increased by the amount of such taxes and such sum shall be immediately paid by Purchaser to Sutphen. To the extent applicable, the prices and deliveries set forth herein are subject to the Defense Production Act.
12. **INSURANCE:** Sutphen shall provide insurance insuring the apparatus and equipment against loss by fire, theft, or collision and insuring against property damage and personal injury through the completion of the apparatus and transfer of the Manufacturer's Certificate of Origin.
13. **TERMINATION:** After the execution of this Agreement, Purchaser shall have no right to terminate the Agreement. Sutphen may, in its absolute and sole discretion, accept Purchaser's request to terminate the Agreement. In the event Sutphen accepts Purchaser's request to terminate the Agreement, Sutphen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied, at Sutphen's sole discretion:(a) 10% after order is accepted by Sutphen; (b) 30% of the Purchase Price after production has commenced. The cancellation fee may increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing.
14. **GENERAL:** This agreement and the Sutphen Proposal provided herein take precedence over all previous negotiations, oral or written, and no representations or warranties are applicable except as specifically contained in this agreement or in the Sutphen Proposal. No alteration, modification, amendment or change of this Agreement shall be binding unless executed in writing by the parties. No waiver of any of the provisions of this Agreement shall be deemed a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. If a Purchase Order is also issued, this Agreement and the Sutphen Proposal shall supersede the terms in the Purchase Order where terms may be inconsistent. This Agreement may be signed in counterparts by the parties, each

of which shall be deemed an original, but all of which together shall be deemed to be one and the same Agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each party hereto.

- 15. **GOVERNS:** This Agreement shall be governed and controlled as to interpretation, enforcement, validity, construction, effect and in all other respects by the laws, statutes and decisions of the State of New York. All of the terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by Sutphen, Purchaser, their successors and assigns.

**IN WITNESS WHEREOF**, the parties hereto have caused this agreement to be duly executed and attested by its duly authorized representatives, effective as of the date below when accepted at Sutphen Corporations offices.

**SALES REPRESENTATIVE OF  
THE SUTPHEN CORPORATION**

By \_\_\_\_\_  
Sales Representative

Accepted at offices of:  
The Sutphen Corporation  
6450 Eiterman Rd.  
Dublin, Ohio 43016

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**PURCHASER**

Village of Lancaster, NY

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



## PROPOSAL

**TO THE:**  
Village of Lancaster  
Lancaster, NY

**DATE:** August 12th, 2024

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this Proposal:

**One (1) Sutphen Heavy Duty Custom Pumper on Sutphen Monarch Chassis for the total sum of ..... \$1,099,992.00\***

\*The above price is based on payment in full at the time of delivery. Prepayment discount options are available and documented on the following page of this proposal. Prepayments are due within 30 days of contract execution if it is decided to do so.

\*A performance bond is included in the above bid price.

The apparatus and equipment being purchased hereunder shall be completed within approximately **28-32 Months** after the Sutphen's receipt and approval of Purchaser's acceptance of this Proposal.

This Proposal shall be valid for **60 days**. If a Purchase Agreement or Purchase Order is not received by that date, Sutphen reserves the right to extend, withdraw, or modify this Proposal, including pricing, delivery times, and prepayment discounts, as applicable.

Respectfully submitted,

*Andy Herb*

Andy Herb  
Herb Fire  
Authorized Representative for Sutphen Corporation  
614-329-1610



**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

Division of Water, Bureau of Water Permits  
625 Broadway, Albany, New York 12233-3505  
P: (518) 402-8111 | F: (518) 402-9029  
www.dec.ny.gov

**MS4 Operator Certification Form for eReports**  
**SPDES General Permit for**  
**Stormwater Discharges From**  
**Municipal Separate Storm Sewer Systems (GP-0-24-001)**

**Instructions**

As required by Part V.B.2. and Part V.B.3. of GP-0-24-001, the MS4 Operator must submit the Annual Report and the Interim Progress Certification, respectively. As stated in Part V.B.5. of GP-0-24-001, all reports must be signed in accordance with Part X.J. of GP-0-24-001.

MS4 Operator Name: Village of Lancaster

Permit ID: NYR20A 253

eReport Submission Number: HQ1-DFSB-8QBZ8

**MS4 Operator Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (please print or type)

Lynne Ruda

Signature

\_\_\_\_\_

Title

Village Mayor

Date

\_\_\_\_\_



# MS4 Interim Progress Certification—6 Month Requirements



Alternate Identifier NYR20A253 Submission HQ7-28Y4-QZ6J1 Revision 1 Form Version 1.0

---

## MS4 Operator Information

CLEAR SECTION

Municipality Name or Legal Entity Name

VILLAGE OF LANCASTER

Permit ID #:

NYR20A253

MS4 Operator Type

- Traditional land use control
- Traditional non-land use control
- Non-traditional

Traditional Land Use Control

- City
- Town
- Village



## Traditional Land Use Control

Traditional land use control MS4 Operator requirements are found in Part VI of the MS4 General Permit.

### Legal Municipal/Entity Mailing address

Address Line 1

5423 BROADWAY

Address Line 2

City

LANCASTER

State/Area

NY

Postal Code

14086

County

ERIE

### Ranking Official

OFFICIAL TITLE

FIRST AND LAST NAME

PHONE

EMAIL

Village  
Manager



LYNNE RUDA

716-683-2105

lruda@lancastervillage.

### Report Preparer

REPORT PREPARER TITLE

FIRST AND LAST  
NAME

PHONE

EMAIL

Contract  
Engineer



WILLIAM SCHUTT

716-683-5961

wschutt@wmschutt.c



ADD ROW

### Stormwater Program Coordinator

COORDINATOR TITLE

FIRST AND LAST  
NAME

PHONE

EMAIL

Stormwater Program  
Coordinator

WILLIAM SCHUTT

716-683-5961

wschutt@wmschutt.c



ADD ROW

# MS4 Interim Progress Certification—6 Month Requirements



**Alternate Identifier** NYR20A253   **Submission** HQ7-28Y4-QZ6J1   **Revision 1**   **Form Version 1.0**

---

## Part I-V


CLEAR SECTION

### MS4 General Permit Resources

---

Use the following webpages for more information on the permit and fact sheet:

MS4 Permit Webpage 

MS4 Toolbox 

---

## Part II

### Obtaining Permit Coverage

Has a complete Notice of Intent (NOI) been submitted? (Part II.A.)

Yes

No

---

## Part IV

## Administrative

---

Has a written staffing/organizational chart, which includes job titles and other entities as identified in Part IV.A.1, and the roles and responsibilities for each, corresponding to the required elements of the SWMP been developed? (Part IV.A.2.)

- Yes
- No

## SWMP Plan

---

Has the current SWMP Plan, and any documentation associated with the implementation of the SWMP Plan, been made available during normal business hours? (Part IV.B.2.a.)

- Yes
- No

Is a copy of the current SWMP Plan available for public inspection during normal business hours at a location that is accessible to the public, or on a public website? (Part IV.B.2.b.)

- Yes
- No

## Mapping

---

Are the required components included in the comprehensive system mapping? (Part IV.D.1.)

- Yes
- No

## Legal Authority

---

Has adequate legal authority been maintained? (Part IV.E.)

- Yes
- No

#### Enforcement Measures & Tracking

---

Has an enforcement response plan (ERP) which clearly describes the action(s) to be taken for violations that the MS4 Operator has enacted for illicit discharge been developed? (Part IV.F.1.)

- Yes
- No

Has an enforcement response plan (ERP) which clearly describes the action(s) to be taken for violations that the MS4 Operator has enacted for construction been developed? (Part IV.F.1.)

- Yes
- No
- N/A

Has an enforcement response plan (ERP) which clearly describes the action(s) to be taken for violations that the MS4 Operator has enacted for post-construction been developed? (Part IV.F.1.)

- Yes
- No
- N/A

Please enter any comments related to the questions in this section below:

# MS4 Interim Progress Certification—6 Month Requirements



Alternate Identifier NYR20A253 Submission HQ7-28Y4-QZ6J1 Revision 1 Form Version 1.0

---

## Part VI & VII

CLEAR SECTION

### Minimum Control Measure 1

---

Has information related to the prevention of illicit discharges been made available? (Part VI/VII.A.1.d.)

- Yes
- No
- N/A

### Minimum Control Measure 2

---

Has a local point of contact to receive and respond to public concerns regarding stormwater management and compliance with permit requirements been identified? (Part VI/VII.B.1.c.)

- Yes
- No
- N/A

### Minimum Control Measure 3

---

Has an email or phone number to allow the public to report illicit discharges been established? (Part VI/VII.C.1.a.i.)

- Yes
- No
- N/A

#### Minimum Control Measure 4

---

Has an email or phone number to allow the public to report complaints related to construction stormwater activity been established? (Part VI/VII.D.2.a.)

- Yes
- No
- N/A

Has a construction site inventory been developed? (Part VI/VII.D.4.a.)

- Yes
- No
- N/A

#### Minimum Control Measure 5

---

Has the inventory of post-construction stormwater management practices (SMPs) been maintained from previous iterations of this SPDES general permit? (Part VI/VII.E.2.a.i.)

- Yes
- No
- N/A

Has the inventory of post-construction stormwater management practices (SMPs) been developed as they are approved/discovered or after the owner/operator of the construction activity has filed the Notice of Termination? (Part VI/VII.E.2.a.ii.)

Yes

No

N/A

#### Minimum Control Measure 6

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Have procedures for sweeping and/or cleaning of municipal streets, bridges, parking lots, and right of ways been developed? (Part VI/VII.F.3.d.i.)

Yes

No

N/A

Please enter any comments related to the questions in this section below:



# MS4 Interim Progress Certification—6 Month Requirements



Alternate Identifier NYR20A253 Submission HQ7-28Y4-QZ6J1 Revision 1 Form Version 1.0

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## Part VIII

CLEAR SECTION

Does the MS4 Operator discharge to an impaired water listed in Appendix C of GP-0-24-001?

Yes

No

For which pollutant(s) is the waterbody impaired? Select the pollutants for all the impaired waters listed in Appendix C of GP-0-24-001 to which the MS4 Operator discharges.

Phosphorus

Silt/Sediment

Pathogens

Nitrogen

Floatables

Phosphorus

---

Has information on how phosphorus is being addressed by implementation of the MS4 Operator's local law or legal mechanism with content equivalent to the model local law been made available? (Part VIII.A.2.a.)

Yes

No

N/A

## Pathogens

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Has information on how pathogens are being addressed by implementation of the MS4 Operator's local law or legal mechanism with content equivalent to the model local law been made available? (Part VIII.C.2.a.)

- Yes
- No
- N/A

Have municipal facilities with nuisance bird populations that have the potential to contribute pathogens been identified? (Part VIII.C.7.b.i.)

- Yes
- No
- N/A

Has signage at municipal facilities with nuisance bird populations that have the potential to contribute pathogens, instructing the public not to feed wildlife, been made available? (Part VIII.C.7.b.ii.)

- Yes
- No
- N/A

Has trash and debris been removed from municipally owned facilities when necessary to eliminate potential food sources for wildlife? (Part VIII.C.7.b.iii.)

- Yes
- No
- N/A

Please enter any comments related to the questions in this section below:

## MS4 Interim Progress Certification—6 Month Requirements



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### Part IX

CLEAR SECTION

Does the MS4 Operator discharge to a TMDL listed in Table 3 of GP-0-24-001?

Yes

No

Please enter any comments related to the questions in this section below:

# MS4 Interim Progress Certification—6 Month Requirements



**Alternate Identifier** NYR20A253   **Submission** HQ7-28Y4-QZ6J1   **Revision 1**   **Form Version 1.0**

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## Compliance Schedule Review

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CLEAR SECTION

### Compliance Schedule Resources

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Use the following links for more information on the permit and compliance schedule:

MS4 Permit Webpage 

MS4 Toolbox 

What is the status for compliance items due within one year of effective date of coverage (EDC), January 2, 2025?

CITATION	COMPLIANCE ITEMS	COMPLIANCE PROGRESS
Part VI/VII.D.3.	Develop and implement a construction oversight program	In Progress X ▼
Part VI/VII.D.5.a.	Prioritize construction sites	In Progress X ▼
Part VI/VII.E.4.	Develop and implement a post-construction stormwater management practice inspection and maintenance program	In Progress X ▼
Part VIII.C.7.b.iv.	Evaluate the effectiveness of deterrents, population controls, and other measures that may reduce bird related pathogen contributions	In Progress X ▼
Part VIII.C.7.c.	Make dog waste receptacles available in areas where pets/domestic animals may frequent	In Progress X ▼
Part IX.A.6.f.i.a. and IX.B.6.f.i.a.	Submit to the Department a retrofit plan that identifies the required components	In Progress X ▼

Have you reviewed compliance items due within two years of EDC, January 2, 2026?

Yes

No

Have you reviewed compliance items due within three years of EDC, January 2, 2027?

Yes

No

Have you reviewed compliance items due within four years of EDC, January 2, 2028?

Yes

No

Have you reviewed compliance items due within five years of EDC, January 2, 2029?

Yes

No

Have you reviewed compliance items which need to be completed routinely (annually, every five (5) years, etc.)?

Yes

No

Please enter any comments related to the questions in this section.

## MS4 Interim Progress Certification—6 Month Requirements



**Alternate Identifier** NYR20A253   **Submission** HQ7-28Y4-QZ6J1   **Revision 1**   **Form Version 1.0**

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### Certification

CLEAR SECTION

I am the ranking elected official or Principal Executive Officer for the MS4 Operator and will be signing the form electronically.

Yes

No

As the Ranking Elected Official or Principal Executive Officer, please download the certification form using the link below. Complete and sign the certification. Then, upload the certification form to this Interim Progress Certification and/or Annual Report.


Certification Form 



Attach completed certification form.

*Please be aware that files exceeding 100 MB in size are not allowed*

Drop files here to upload



OR

CHOOSE FILE

*Comment*

# MS4 Interim Progress Certification—6 Month Requirements



**Alternate Identifier** NYR20A253   **Submission** HQ7-28Y4-QZ6J1   **Revision** 1   **Form Version** 1.0

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## Review

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This step allows you to review the form to confirm the form is populated completely and accurately, prior to certification and submission.

Please note: Any work you perform filling out a form will not be accessible by NYSDEC staff or the public until you actually submit the form in the 'Certify & Submit' step.

## MS4 OPERATOR INFORMATION

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### **Municipality Name or Legal Entity Name**

VILLAGE OF LANCASTER

### **Permit ID #:**

NYR20A253

### **MS4 Operator Type**

Traditional land use control

### **Traditional Land Use Control**

Village

### **Traditional Land Use Control**

Traditional land use control MS4 Operator requirements are found in Part VI of the MS4 General Permit.

### **Legal Municipal/Entity Mailing address**

5423 BROADWAY

LANCASTER NY 14086

ERIE

**Ranking Official**

Official Title	First and Last Name	Phone	Email
Village Manager	LYNNE RUDA	716-683-2105	lruda@lancastervillage.org

**Report Preparer**

Report Preparer Title	First and Last Name	Phone	Email
Contract Engineer	WILLIAM SCHUTT	716-683-5961	wschutt@wmschutt.com

**Stormwater Program Coordinator**

Coordinator Title	First and Last Name	Phone	Email
Stormwater Program Coordinator	WILLIAM SCHUTT	716-683-5961	wschutt@wmschutt.com

**PART I-V**

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**MS4 General Permit Resources**

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Use the following webpages for more information on the permit and fact sheet:

MS4 Permit Webpage 

MS4 Toolbox 

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**Part II****Obtaining Permit Coverage**

**Has a complete Notice of Intent (NOI) been submitted? (Part II.A.)**

Yes

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**Part IV****Administrative**

---

**Has a written staffing/organizational chart, which includes job titles and other entities as identified in Part IV.A.1, and the roles and responsibilities for each, corresponding to the required elements of the SWMP been developed? (Part IV.A.2.)**

Yes

### **SWMP Plan**

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**Has the current SWMP Plan, and any documentation associated with the implementation of the SWMP Plan, been made available during normal business hours? (Part IV.B.2.a.)**

Yes

**Is a copy of the current SWMP Plan available for public inspection during normal business hours at a location that is accessible to the public, or on a public website? (Part IV.B.2.b.)**

Yes

### **Mapping**

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**Are the required components included in the comprehensive system mapping? (Part IV.D.1.)**

Yes

### **Legal Authority**

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**Has adequate legal authority been maintained? (Part IV.E.)**

Yes

### **Enforcement Measures & Tracking**

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**Has an enforcement response plan (ERP) which clearly describes the action(s) to be taken for violations that the MS4 Operator has enacted for illicit discharge been developed? (Part IV.F.1.)**

Yes

**Has an enforcement response plan (ERP) which clearly describes the action(s) to be taken for violations that the MS4 Operator has enacted for construction been developed? (Part IV.F.1.)**

Yes

**Has an enforcement response plan (ERP) which clearly describes the action(s) to be taken for violations that the MS4 Operator has enacted for post-construction been developed? (Part IV.F.1.)**

Yes

**Please enter any comments related to the questions in this section below:**

*None Specified*

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## PART VI & VII

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### Minimum Control Measure 1

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**Has information related to the prevention of illicit discharges been made available? (Part VI/VII.A.1.d.)**

Yes

### Minimum Control Measure 2

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**Has a local point of contact to receive and respond to public concerns regarding stormwater management and compliance with permit requirements been identified? (Part VI/VII.B.1.c.)**

Yes

### Minimum Control Measure 3

---

**Has an email or phone number to allow the public to report illicit discharges been established? (Part VI/VII.C.1.a.i.)**

Yes

### Minimum Control Measure 4

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**Has an email or phone number to allow the public to report complaints related to construction stormwater activity been established? (Part VI/VII.D.2.a.)**

Yes

**Has a construction site inventory been developed? (Part VI/VII.D.4.a.)**

Yes

### Minimum Control Measure 5

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**Has the inventory of post-construction stormwater management practices (SMPs) been maintained from previous iterations of this SPDES general permit? (Part VI/VII.E.2.a.i.)**

Yes

**Has the inventory of post-construction stormwater management practices (SMPs) been developed as they are approved/discovered or after the owner/operator of the construction activity has filed the Notice of Termination? (Part VI/VII.E.2.a.ii.)**

Yes

---

**Minimum Control Measure 6**

**Have procedures for sweeping and/or cleaning of municipal streets, bridges, parking lots, and right of ways been developed? (Part VI/VII.F.3.d.i.)**

Yes

**Please enter any comments related to the questions in this section below:**

*None Specified*

---

**PART VIII**

**Does the MS4 Operator discharge to an impaired water listed in Appendix C of GP-0-24-001?**

Yes

**For which pollutant(s) is the waterbody impaired? Select the pollutants for all the impaired waters listed in Appendix C of GP-0-24-001 to which the MS4 Operator discharges.**

Phosphorus

Pathogens

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**Phosphorus**

**Has information on how phosphorus is being addressed by implementation of the MS4 Operator's local law or legal mechanism with content equivalent to the model local law been made available? (Part VIII.A.2.a.)**

Yes

---

**Pathogens**

**Has information on how pathogens are being addressed by implementation of the MS4 Operator's local law or legal mechanism with content equivalent to the model local law been made available? (Part VIII.C.2.a.)**

Yes

**Have municipal facilities with nuisance bird populations that have the potential to contribute pathogens been identified? (Part VIII.C.7.b.i.)**

Yes

**Has signage at municipal facilities with nuisance bird populations that have the potential to contribute pathogens, instructing the public not to feed wildlife, been made available? (Part VIII.C.7.b.ii.)**

Yes

**Has trash and debris been removed from municipally owned facilities when necessary to eliminate potential food sources for wildlife? (Part VIII.C.7.b.iii.)**

Yes

**Please enter any comments related to the questions in this section below:**

*None Specified*

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## PART IX

**Does the MS4 Operator discharge to a TMDL listed in Table 3 of GP-0-24-001?**

No

**Please enter any comments related to the questions in this section below:**

*None Specified*


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## COMPLIANCE SCHEDULE REVIEW

### Compliance Schedule Resources







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Use the following links for more information on the permit and compliance schedule:

MS4 Permit Webpage 

MS4 Toolbox 

**What is the status for compliance items due within one year of effective date of coverage (EDC), January 2, 2025?**

Citation	Compliance Items	Compliance Progress
Part VI/VII.D.3.	Develop and implement a construction oversight program	None Specified 
Part VI/VII.D.5.a.	Prioritize construction sites	None Specified 
Part VI/VII.E.4.	Develop and implement a post-construction stormwater management practice inspection and maintenance program	None Specified 
Part VIII.C.7.b.iv.	Evaluate the effectiveness of deterrents, population controls, and other measures that may reduce bird related pathogen contributions	None Specified 
Part VIII.C.7.c.	Make dog waste receptacles available in areas where pets/domestic animals may frequent	None Specified 
Part IX.A.6.f.i.a. and IX.B.6.f.i.a.	Submit to the Department a retrofit plan that identifies the required components	None Specified 

**Have you reviewed compliance items due within two years of EDC, January 2, 2026?**

Yes

**Have you reviewed compliance items due within three years of EDC, January 2, 2027?**

Yes

**Have you reviewed compliance items due within four years of EDC, January 2, 2028?**

Yes

**Have you reviewed compliance items due within five years of EDC, January 2, 2029?**

Yes

**Have you reviewed compliance items which need to be completed routinely (annually, every five (5) years, etc.)?**

Yes

**Please enter any comments related to the questions in this section.**

*None Specified*

**CERTIFICATION**

**I am the ranking elected official or Principal Executive Officer for the MS4 Operator and will be signing the form electronically.**

Yes



**As the Ranking Elected Official or Principal Executive Officer, please download the certification form using the link below. Complete and sign the certification. Then, upload the certification form to this Interim Progress Certification and/or Annual Report.**

Certification Form 

**Attach completed certification form.**

*No files uploaded*

**Comment**

*None Specified*

 **At least one file is required.**