

**VILLAGE OF LANCASTER  
BOARD MEETING**

**A G E N D A**

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: December 9 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- 10. HEARINGS
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

**NEXT SCHEDULED REGULAR MEETING**

**MONDAY, JANUARY 13, 2025**

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, December 9, 2024, at 7:00 P.M.

Deputy Village Attorney Mark Aquino led the pledge to the flag.

MEETINGS TO DATE 20
NO. OF REGULARS 16
NO. OF SPECIALS 4

Attendance: Lynne T. Ruda Mayor 20 / 0
Cynthia A. Maciejewski Trustee/ Deputy Mayor 19 / 1
Tammie E. Malone Schaefer Trustee 20 / 0
John Mikoley Trustee 20 / 0
William C. Schroeder Trustee 16 / 2

Also Present: Mark S. Aquino Deputy Village Attorney
Michael E. Stegmeier Clerk-Treasurer
Wayne Cisco Superintendent of Public Works
Thomas Kukoleca Fire Chief - Assistant 9-2
Gavin O'Brien 175th Anniversary Committee Chairperson
Nolin Jackson Events Coordinator
Matthew Fischione Town of Lancaster Supervising Code Enforcement Officer
Captain Jeff Smith Town of Lancaster Police Department

ACCEPTANCE OF MINUTES

Motion by Trustee Mikoley and seconded by Trustee Schroeder to accept the minutes of the November 25, 2024, regular meeting.

Adopted Resolution: 356 Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

ABSTRACT OF AUDITED VOUCHERS

Motion by Trustee Schroeder and seconded by Trustee Mikoley that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 11/26/2024 to 12/9/2024.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 77 claims were approved, and that all claims were paid against the:

Table with 2 columns: Fund Name and Amount. Rows include GENERAL FUND (\$490,920.43), SEWER FUND (\$52,440.85), TRUST FUND (\$--), CAPITAL FUND (\$--), EQUIPMENT RESERVE (\$--), COMMUNITY DEVELOPMENT (\$--), and SPECIAL REPAIR RESERVE FUND (\$--). Period: 11/12/2024 To 11/25/2024

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 92322 through # 92383  
Sewer Fund checks # 12183 through # 12189

Adopted Resolution: **357**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

**CORRESPONDENCE:**

1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, inspections, and open complaints that were filed for properties within the Village of Lancaster from November 15, 2024 – November 26, 2024.

Motion by **Trustee Schroeder** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **358**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

2) Correspondence from Wayne K. Cisco, Superintendent of Public Works, recommending the promotional appointment of Jonathan Stoldt to the position of Motor Equipment Operator due to seniority and experience following a posting at the Department of Public Works for all interested employees.

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to approve the appointment of Jonathan Stoldt to the position of Motor Equipment Operator effective immediately per the recommendation of Superintendent Cisco.

Adopted Resolution: **359**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

3) Correspondence from Eric Feldmann, Fire Chief, requesting approval to purchase seven (7) sets of new Fire-Dex gear from Dival Safety, in the amount of \$23,627.94, under NYS HIRES Contract # PC69018 with funds available through budget line A.3411.2602.

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to approve this purchase as requested.

Adopted Resolution: **360**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

4) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending to provide a negative declaration for SEQR for the Heritage House project at 14 & 16 West Main Street following review by the Commission at its November 21, 2024 meeting.

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** to approve a negative declaration for SEQR for this project per the recommendation of the Planning Commission.

Note – Site plan review for this project is still in process.

Adopted Resolution: **361** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 5) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending to provide a negative declaration for SEQR for the Bowtie Park project at 3815 & 3825 Walden Avenue, and further to approve the site plan for this project, following review by the Commission at its November 21, 2024 meeting.

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to approve a negative declaration for SEQR for this project per the recommendation of the Planning Commission.

Note – It was determined that site plan review for this project is still in process and therefore no action was taken regarding the site plan at this time.

Adopted Resolution: **362** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, and Schroeder

Abstained: Trustee Mikoley

- 6) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending to approve the Change in Use for Vibe Yoga Lab, LLC, at 11 West Main Street, Suite 950, following review by the Commission at its November 21, 2024 meeting.

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to approve the Change in Use for Vibe Yoga Lab, LLC as requested per the recommendation of the Planning Commission.

Adopted Resolution: **363** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 7) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending to approve the Change in Use for Leroy Pizza, LLC (DBA Pizza 151), at 11 West Main Street, Suite 910, following review by the Commission at its November 21, 2024 meeting.

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to approve the Change in Use for Leroy Pizza, LLC (DBA Pizza 151) as requested per the recommendation of the Planning Commission.

Adopted Resolution: **364** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

**RESOLUTIONS:**

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to approve final budget amendments and budget transfers in the General Fund and Sewer Fund, as presented by the Clerk-Treasurer, for the fiscal year ended May 31, 2024.

Adopted Resolution: **365** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Mikoley** authorizing Mayor Ruda to sign and execute an Agreement with New York State Energy Research and Development Authority (NYSERDA) for a Clean Energy Communities 2 Star Designation Grant for electric landscaping equipment for the DPW and Fire Department and an energy study at the North End Fire Hall at 24 West Drullard Avenue.

Adopted Resolution: **366** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** to select LaBella Associates as the approved administrative consultant for the New York Forward Small Project Fund program, and further authorizing Mayor Ruda to sign and approve an Agreement with LaBella Associates for these services as outlined in their proposal dated October 1, 2024.

Adopted Resolution: **367** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Mayor Ruda** and seconded by **Trustee Schroeder** authorizing Mayor Ruda to sign and approve a Municipal Cooperative Agreement with the Town of Lancaster for Building and Zoning Department services, including code enforcement services for the Village of Lancaster, for the period from January 1, 2025 through December 31, 2027.

Adopted Resolution: **368** Ayes: Mayor Ruda, Trustees Malone Schaefer, Mikoley, and Schroeder

Abstained: Trustee Maciejewski

**AUDIENCE PARTICIPATION:**

**Mike Wehner – 35 Garfield Street:** He attended the meeting to follow up on questions presented at the public hearing on November 25, 2024, regarding the Restore NY application and a proposed project for 5497 Broadway. He has not been contacted regarding the questions or concerns that were brought up during the public hearing.

Mayor Ruda stated that she supports moving forward with the project for the Restore NY application. Concerns that were brought up including parking and elevator access will be addressed during the grant application process and site plan review process when the project is being developed. This review includes public hearings before the Planning Commission and Historic Preservation Commission.

Mr. Wehner expressed his concern that the property owner has not shown up to meetings including the public hearing to support the project and explain what he plans to do with the building. Mr. Wehner feels that the Village Board should be hesitant to move forward with this project for the grant application without more information being provided from the owner.

**COMMITTEE REPORTS & FOLLOW UPS:**

➤ **FINANCE & CLAIMS – Trustee Schroeder**

He will be meeting with Clerk-Treasurer Stegmeier in the next few weeks to work on a fund balance policy as recommended by the independent auditors.

➤ **PUBLIC WORKS – Trustee Mikoley**

No report.

➤ **PUBLIC SAFETY** – Trustee Maciejewski

She noted the during review of the Aurora Street project, CPL had advised that there could be drainage issues in some areas. She reported that there is now ponding of water at the end of driveways that will need to be reviewed and addressed. DPW will take photos to document the issues, and she will reach out to CPL to set up a meeting to discuss how to resolve the situation.

➤ **BUILDING, LIGHTS & CODES** – Trustee Malone Schaefer

No report.

➤ **HUMAN RESOURCES** – Trustee Maciejewski

With the promotional appointment of a Motor Equipment Operator earlier in the meeting, there is now an opening for a Laborer position at the Department of Public Works. She directed for this job opening to be posted for ten (10) days. A date was scheduled to hold interviews for this position on Monday, January 6, 2025, starting at 4:15 p.m.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

She thanked the Fire Department and DPW for their assistance with the fire truck parade, especially with the winter weather conditions which developed during the event.

She discussed the event application for the New Year's Eve celebration and plans to move the location of the event to Central Avenue from West Main Street. Central Avenue would be closed from Clark Street to the roundabout at Pleasant Avenue. Further details will be provided to the Fire Department for feedback and concerns before final approval is given, which will take place at the next meeting on 12/23.

She will be attending the Lancaster Industrial Development Agency (LIDA) meeting tomorrow for direction on the disposal of the former AM&A's decorations. There were four (4) interested parties who responded to the advertisement.

➤ **ECONOMIC DEVELOPMENT** – Mayor Ruda

Gavin O'Brien provided a report for the 175th Anniversary Committee → See Department Head Reports.

➤ **SEWER** – Trustee Mikoley

Shawn Marshall from Watts Architects & Engineers attended the work session to provide an update on sewer activities. DPW has completed the majority of targeted home inspections with about 60 homes left that will be scheduled depending upon the weather.

TECsmith has been scheduled to perform required flow monitoring in March – April 2025.

Work is beginning on the Annual Consent Order Report that is due in mid-January.

The Pleasant Avenue Sewer Repair project work is ongoing. Survey is complete and base mapping developed. Design is progressing and preliminary drawings should be ready in a few weeks.

Watts will be presenting a proposal for a potential expanded storm sewer investigation in Mini-system 4 and Mini System 7 for consideration at a future date.

➤ **GRANTS – Mayor Ruda**

There has been communication from CPL via email today regarding the status of projects that are pending closeout. We will be looking to schedule a meeting with CPL to discuss Cayuga Creek Park, Firefighter’s Park, and Aurora Street projects. Trustee Maciejewski will be included in this meeting.

USDA Forest Service Tree Planting Grant

The first round of plantings will need to be bid out next month. The bid packet should be ready for approval to authorize bidding at the next meeting.

NY Forward – LMB Pocket Park

We will need a kickoff meeting with the approved consultant (LaBella Associates), but we are still waiting for approval of the State contract before we are able to move forward.

NY Forward – Small Project Fund

LaBella Associates was approved as the consultant for the Small Project Fund earlier this meeting. We will schedule a kickoff meeting to discuss the timeline to move this project forward as quickly as possible.

TAP – Central Ave Streetscape Broadway to Walden

We will be looking to schedule our kickoff meeting with DiDonato Associates to discuss scope of services and development of an agreement for engineering & design for the project.

Restore NY Grant

Motion by **Mayor Ruda** and seconded by **Trustee Mikoley** to support and sponsor an application for Restore NY funding for the rehabilitation of the former Masonic Temple Building located at 5497 Broadway and will administer the grant in accordance with all applicable rules and regulations established by Empire State Development Corporation.

Adopted Resolution:     **369**                   Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

➤ **TECHNOLOGY & MARKETING – Trustee Schroeder**

No report.

➤ **CLIMATE SMART – Mayor Ruda**

The Forestry Advisory Board and Climate Smart Communities Task Force meetings were postponed due to weather and have been rescheduled for Thursday, December 12th at 6:00 p.m. and 6:30 p.m. respectively.

**DEPARTMENT HEAD REPORTS & FOLLOW UPS:**

➤ **CLERK – TREASURER – Michael E. Stegmeier**

The financial statements for the fiscal year ended May 31, 2024, will be issued this week by the auditors.

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

No report.

➤ **DEPUTY VILLAGE ATTORNEY** – Mark S. Aquino

He will be meeting with new Acting Judge Ryan Hadsall in the next few weeks to discuss housing violations that come before the court.

There was discussion regarding the status of County paper streets that are being transferred to the Village of Lancaster. Erie County has approved the transaction, but the Village is still waiting for documentation to complete the land transfers. Mr. Aquino will reach out to the County for a status update.

➤ **FIRE CHIEF** – Thomas Kukoleca (Assistant 9-2)

He reported 32 calls for the month of November and 409 calls for the year-to-date.

Members have logged over 2,800 hours of training this year.

Standby crews have been set up for the upcoming fireworks and New Year's Eve event.

The narrative for the Assistance to Firefighters Grant has been completed and submitted to the grant writer.

➤ **175<sup>th</sup> ANNIVERSARY COMMITTEE** – Gavin O'Brien

He reported that there are 18 homes that are participating in the holiday decorating contest throughout the Village of Lancaster. He will have a map posted on the website with the locations of the homes. The winners will be announced at the Lancaster Opera House on December 17<sup>th</sup> during the final Speaker Series event which will discuss historic homes in the Village.

These events will wrap up the 175<sup>th</sup> Anniversary Celebration for the Village of Lancaster. He expressed his appreciation for the efforts of everyone throughout the community and all organizations who participated in this celebration over the course of the past year.

➤ **EVENTS COORDINATOR** – Nolin Jackson

He noted that he is working through some logistics changes and last-minute updates for the fireworks and New Year's Eve event. He stated that St. Mary's Elementary has already provided their approval for use of the site for fireworks, and the DJ is all set for that evening. The first version of the event flyer was posted today on social media to promote the event.

Mayor Ruda requested Assistant Chief Kukoleca to review the changes to the event with Chief Feldmann and provide comments back from the Fire Department regarding emergency response and safety issues. The location of the event is being changed to Central Avenue from West Main Street and this includes the ball drop which takes place using the Fire Department's ladder truck. The ball drop is now proposed to occur in front of Rite Aid on Central Avenue. The street would be closed from Clark Street to the Pleasant Avenue roundabout.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeff Smith

No report.



➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He thanked everyone involved in the contract extension for Building and Zoning Department services.

He is working on a potential project that would involve input from multiple municipal agencies. There is a property in the Village of Depew that is pursuing an addition on an adjacent lot that would encroach upon the Village of Lancaster boundary. It is a life safety expansion project that is critical to the primary property. He expects that a potential annexation of the adjacent property from the Village of Lancaster to the Village of Depew might be the simplest solution which can be discussed at the appropriate time.

He will not be in attendance at the December 23, 2024 meeting due to a family commitment.

He commented on the issue of snow maintenance and noted that it is the job of all residents to keep their sidewalks and driveways clear and that snow storage must be kept within private property lines. Residents are responsible for exterior property maintenance which includes snow removal on sidewalks. Mail carriers, children, and other pedestrians are forced to walk in the street when sidewalks are not cleared which is a safety issue. His office has identified 21 properties to date that have not cleared snow from their sidewalks and notifications are being sent out this week to advise owners of their responsibility per the Code.

**MISCELLANEOUS:**

-None-

**ADJOURNMENT:**

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** to adjourn the meeting at 7:41 p.m.

Adopted Resolution:     **370**                   Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Respectfully submitted,

Michael E. Stegmeier  
Clerk – Treasurer

**ABSTRACT**

**December 23, 2024**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

December 10, 2024 to December 23, 2024

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$ 175,524.82
SEWER FUND -----in the amount of	\$ 25,397.48
TRUST FUND -----in the amount of	\$ 1,378.49
CAPITAL FUND -----in the amount of	\$ 34,412.77
EQUIPMENT RESERVE -----in the amount of	\$
COMMUNITY DEVELOPMENT -----in the amount of	\$
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$
TOTAL	236,713.56

For the period from November 26, 2024 to December 09, 2024

**MAYOR’S CERTIFICATION:**

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	<u>64</u>
General Fund Ck#.....	<u>92384-92438</u>
Sewer Fund Ck#.....	<u>12191-12198</u>
Trust Fund Ck#.....	<u>2591-2592</u>
Capital Fund Ck#.....	<u>1955</u>
Community Development Fund Ck#	_____

\_\_\_\_\_  
Mayor Lynne T. Ruda

# Abstract Summary of Funds

Board Meeting Date: December 9, 2024

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check 2024-2025 Budget	\$ 69,701.52 \$	12,495.48 \$	931.75 \$	34,412.77
Pre-paid vouchers	\$ 30,188.74 \$	2,944.48 \$	446.74	
Payroll Voucher 12/09/2024	\$ 70,194.61 \$	9,249.91		
FICA Voucher 12/09/2024	\$ 5,439.95 \$	707.61		
<b>TOTALS</b>	<b>\$ 175,524.82 \$</b>	<b>25,397.48 \$</b>	<b>1,378.49 \$</b>	<b>34,412.77</b>
			<b>TOTAL ALL FUNDS</b>	<b>\$ 236,713.56</b>

**Ranges**      **Item Status**      **Purchase Types**      **Misc**

**Open:** N      **Bid:** Y      **P.O. Type:** All  
**Void:** N      **State:** Y      **Format:** Detail without Line Item Notes  
**Paid:** N      **Other:** Y      **Include Non-Budgeted:** Y  
**Held:** N      **Exempt:** Y      **Prior Year Only:** N  
**Aprv:** N      **\* Means Prior Year Line:**  
**Rcvd:** Y      **Vendors:** All

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00740	11/21/24	ADAMC005	CORY ADAMCZAK										
1		PLANNING COMM - NOVEMBER		E	\$90.00	A -8020-434-000		PLANNING-PROF SERVICES PC ME R		11/21/24	11/21/24		NOVEMBER
25-00741	12/09/24	ADPIN005	ADP, INC.										
1		MAN. REPORTS/TIME & ATTENDANCE		E	\$1,193.40	A -1325-435-300		FINANCE TREASURER - PAYROLL S R		12/09/24	12/09/24		676783253
25-00742	11/21/24	ALLEI005	JAMES ALLEIN										
1		PLANNING COMM - NOVEMBER		E	\$90.00	A -8020-434-000		PLANNING-PROF SERVICES PC ME R		11/21/24	11/21/24		NOVEMBER
25-00743	12/06/24	AMAZO010	AMAZON CAPITAL SERVICES										
1		B-BALLNETS,RUSTPROOFING ET AL		E	\$34.20	A -5010-442-000		STREETS ADMINISTRATION-SAFET R		12/06/24	12/06/24		1MT77MLWDTF7
2		B-BALLNETS,RUSTPROOFING ET AL		E	\$209.08	A -5132-452-000		SNOW REMOVAL-REPAIRS/MAINT. R		12/06/24	12/06/24		1MT77MLWDTF7
3		B-BALLNETS,RUSTPROOFING ET AL		E	\$38.64	A -7110-414-000		PARKS-MATERIALS-OTHER R		12/06/24	12/06/24		1MT77MLWDTF7
					<b>\$281.92</b>								
25-00744	12/09/24	ASCSA005	ASCAP										
1		MUSIC LICENSING 1 YEAR		E	\$446.83	A -7550-420-000		CELEBRATIONS-MISC OVERHEAD E R		12/09/24	12/09/24		2025
25-00745	11/21/24	ASPOS005	ASPOSTO, CONNOR										
1		PLANNING COMM - NOVEMBER		E	\$90.00	A -8020-434-000		PLANNING-PROF SERVICES PC ME R		11/21/24	11/21/24		NOVEMBER
25-00746	11/26/24	BIELA005	PAULA BIELAT										
1		COURT STENO SERVICES		E	\$125.00	A -1110-435-000		VILLAGE JUSTICE - CONTRACTUAL R		11/26/24	11/26/24		11/26/2024



PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00756	12/05/24	DIVAL005			DIVAL SAFETY EQUIP. INC.									
1		RESTOCK DPW FIRST AID	\$213.70	A-5010-442-000	E				STREETS ADMINISTRATION-SAFET R	R	12/05/24	12/05/24		3609441
25-00757	12/05/24	DRESC005			DRESCHER & MALECKI, LLP									
1		SVCS IN RELATION TO AUDIT 2024	\$5,650.00	A-1010-435-100	E				BOARD OF TRUSTEES - AUDITOR R	R	12/05/24	12/05/24		2411024
25-00758	12/03/24	EATON005			EATON OFFICE SUPPLY									
1		OFFICE SUPPLIES	\$30.92	A-1110-401-000	E				VILLAGE JUSTICE - OFFICE SUPPLI R	R	12/03/24	12/03/24		VARIOUS
25-00759	12/05/24	EDMUN005			EDMUNDS GOVTECH									
1		2025 SOFTWARE MAINTENANCE	\$4,065.94	A-1325-435-200	E				FINANCE TREASURER - SVC MAINT R	R	12/05/24	12/05/24		25-IN1826
2		2025 SOFTWARE MAINTENANCE	\$4,328.25	G-8115-451-000	E				ADMINISTRATION - SOFTWARE MAI R	R	12/05/24	12/05/24		25-IN1826
			<b>\$8,394.19</b>											
25-00760	12/05/24	EMERG010			EMERGENCY POWER SYSTEMS, LLC.									
1		DPW/LMB GENERATORS PREV. MAIT.	\$745.00	A-1620-435-000	E				SHARED SERVICES - CONTRACTU/ R	R	12/05/24	12/05/24		SCI-0021766
2		DPW/LMB GENERATORS PREV. MAIT.	\$745.00	A-1640-435-000	E				DEPT PUBLIC WORKS-CONTRACTL R	R	12/05/24	12/05/24		SCI-0021766
			<b>\$1,490.00</b>											
25-00761	12/05/24	ERIEC045			ERIE COUNTY WATER AUTHORITY									
1		RICHMOND + 3 DPW ACCOUNTS	\$2,721.60	A-7110-441-000	E				PARKS-WATER R	R	12/05/24	12/05/24		606499259
2		RICHMOND + 3 DPW ACCOUNTS	\$575.40	A-1640-440-000	E				DEPT PUBLIC WORKS GARAGE-GA R	R	12/05/24	12/05/24		606499259
			<b>\$3,297.00</b>											
25-00762	12/05/24	ERIEC045			ERIE COUNTY WATER AUTHORITY									
1		LMB,6 STMARYS, NEFH	\$255.08	A-1620-441-000	E				SHARED SERVICES - WATER R	R	12/05/24	12/05/24		VARIOUS
2		LMB,6 STMARYS, NEFH	\$241.16	A-7110-441-000	E				PARKS-WATER R	R	12/05/24	12/05/24		VARIOUS
3		LMB,6 STMARYS, NEFH	\$69.48	A-1621-441-000	E				NORTH END FIRE HALL - WATER R	R	12/05/24	12/05/24		VARIOUS
			<b>\$565.72</b>											
25-00763	12/05/24	ERIEC015			ERIE COUNTY COMPTROLLER									
1		CENTRAL AVE ROUNDABOUT SIGNS	\$134.25	A-5110-412-000	E				STREETS MAINT-SIGNS R	R	12/05/24	12/05/24		1800077964

LANCASTER VILLAGE  
Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00764	12/06/24	ERIEC015						ERIE COUNTY COMPTROLLER					
1		RESTOCK MATERIALS SIGN SHOP	\$106.05	A-5110-412-000	E			STREETS MAINT-SIGNS	R	12/06/24	12/06/24		1800077217
25-00765	12/06/24	FERRY005						FERRY INC					
1		LFD LADDER 4 REPAIR PARTS	\$74.76	A-3411-456-000	E			FIRE DEPT-REPAIRS & MAINT BY DI	R	12/06/24	12/06/24		60789
25-00766	12/09/24	FIRE005						FIRE SAFETY SYSTEMS					
1		PANIC ALARM SYSTEM - DPW	\$1,850.00	A-1640-435-000	E			DEPT PUBLIC WORKS-CONTRACTL	R	12/09/24	12/09/24		65798
25-00767	11/21/24	GAJEW010						GAJEWSKI, STEVEN					
1		PLANNING COMM - NOVEMBER	\$90.00	A-8020-434-000	E			PLANNING-PROF SERVICES PC ME	R	11/21/24	11/21/24		11/21/2024
25-00768	12/05/24	GENER010						GENERAL CODE PUBLISHERS					
1		ECODE360 ANNUAL MAITENANCE	\$1,195.00	A-1325-435-200	E			FINANCE TREASURER - SVC MAINT	R	12/05/24	12/05/24		GC00128043
25-00769	12/09/24	GLASS010						GLASSCO MANAGEMENT LLC					
1		WEST MAIN ST SIDEWALK REIMB.	\$17,383.00	A-5410-499-000	E			SIDEWALKS - MISCELLANEOUS	R	12/09/24	12/09/24		12/9/2024
25-00770	12/06/24	GRAIN005						GRAINGER					
1		AIR CYLINDER/JANITOR SUPPLIES	\$400.81	A-1620-402-000	E			SHARED SERVICES - JANITORIAL	S R	12/06/24	12/06/24		931716030
2		AIR CYLINDER/JANITOR SUPPLIES	\$400.81	A-1621-419-000	E			NORTH END FIRE HALL - JANITORI	R	12/06/24	12/06/24		931716030
3		AIR CYLINDER/JANITOR SUPPLIES	\$400.82	A-1640-402-000	E			DEPT PUBLIC WORKS-JANITORIAL	R	12/06/24	12/06/24		931716030
4		AIR CYLINDER/JANITOR SUPPLIES	\$59.28	A-1640-453-000	E			DEPT PUBLIC WORKS - REPAIRS	R	12/06/24	12/06/24		931716030
<b>\$1,261.72</b>													
25-00771	12/06/24	HOMED005						HOME DEPOT CREDIT SVCS					
1		PARTS & SUPPLIES NOV 2024	\$36.09	A-1620-402-000	E			SHARED SERVICES - JANITORIAL	S R	12/06/24	12/06/24		NOV2024
2		PARTS & SUPPLIES NOV 2024	\$123.43	A-1620-453-000	E			SHARED SERVICES-EQUIPMENT RI	R	12/06/24	12/06/24		NOV2024
3		PARTS & SUPPLIES NOV 2024	\$36.08	A-1621-419-000	E			NORTH END FIRE HALL - JANITORI	R	12/06/24	12/06/24		NOV2024
4		PARTS & SUPPLIES NOV 2024	\$36.09	A-1640-402-000	E			DEPT PUBLIC WORKS-JANITORIAL	R	12/06/24	12/06/24		NOV2024
5		PARTS & SUPPLIES NOV 2024	\$223.34	A-5132-200-000	E			SNOW REMOVAL-PLOW	R	12/06/24	12/06/24		NOV2024
6		PARTS & SUPPLIES NOV 2024	\$103.16	A-7550-425-000	E			CELEBRATIONS-CHRISTMASVILLE	R	12/06/24	12/06/24		NOV2024
<b>\$558.19</b>													
25-00772	12/06/24	HURTU005						HURTUBISE TIRE INC					

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00772	12/06/24	HURTU005 HURTUBISE TIRE INC						Account Continued					
1		FLAT TIRE TK 50, TIRES LFD9			\$688.00	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	12/06/24	12/06/24		246009
2		FLAT TIRE TK 50, TIRES LFD9			\$409.50	A -5110-417-000	E	STREETS MAINT-TIRES & BATTERIE	R	12/06/24	12/06/24		246009
					<b>\$1,097.50</b>								
25-00773	12/05/24	IRRSU005 IRR SUPPLY CENTER INC.											
1		SINK REPAIRS LFD ADMIN AT LMB			\$89.15	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	12/05/24	12/05/24		5596051-00
25-00774	12/05/24	KENWO005 KENWORTH NORTHEAST GROUP INC											
1		REPAIR PARTS - TRUCK 21			\$337.71	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT:	R	12/05/24	12/05/24		BI74435
25-00775	12/05/24	MANNY005 MANNY'S ACE HARDWARE											
1		PARTS&SUPPLIES - NOVEMBER 24			\$216.24	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	12/05/24	12/05/24		NOV2024
2		PARTS&SUPPLIES - NOVEMBER 24			\$18.22	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	12/05/24	12/05/24		NOV2024
3		PARTS&SUPPLIES - NOVEMBER 24			\$18.61	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	12/05/24	12/05/24		NOV2024
4		PARTS&SUPPLIES - NOVEMBER 24			\$56.94	A -5010-402-000	E	STREETS ADMINISTRATION-OFFICE	R	12/05/24	12/05/24		NOV2024
5		PARTS&SUPPLIES - NOVEMBER 24			\$38.03	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT:	R	12/05/24	12/05/24		NOV2024
6		PARTS&SUPPLIES - NOVEMBER 24			\$20.88	A -5182-435-000	E	STREET LIGHTING-MAINTENANCE ;	R	12/05/24	12/05/24		NOV2024
7		PARTS&SUPPLIES - NOVEMBER 24			\$9.97	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	12/05/24	12/05/24		NOV2024
8		PARTS&SUPPLIES - NOVEMBER 24			\$133.60	A -7550-425-000	E	CELEBRATIONS-CHRISTMAS/VLLE/I	R	12/05/24	12/05/24		NOV2024
9		PARTS&SUPPLIES - NOVEMBER 24			\$71.31	A -8160-453-000	E	REFUSE & GARBAGE-EQUIPMENT I	R	12/05/24	12/05/24		NOV2024
10		PARTS&SUPPLIES - NOVEMBER 24			\$21.84	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	12/05/24	12/05/24		NOV2024
					<b>\$605.64</b>								
25-00776	11/21/24	MILLE025 MILLER, SAMUEL											
1		PLANNING COMM - NOVEMBER			\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	11/21/24	11/21/24		11/21/2024
25-00777	12/05/24	NEXTI005 NEXTIVA, INC											
1		AP CLOUD COMM DECEMBER 2024			\$280.00	A -1640-431-000	E	DEPT PUBLIC WORKS - TELEPHON	R	12/05/24	12/05/24		40003973768
2		AP CLOUD COMM DECEMBER 2024			\$50.00	A -1621-439-000	E	NORTH END FIRE HALL - TELEPHO	R	12/05/24	12/05/24		40003973768
3		AP CLOUD COMM DECEMBER 2024			\$374.74	A -1620-439-000	E	SHARED SERVICES - TELEPHONE	R	12/05/24	12/05/24		40003973768
					<b>\$704.74</b>								
25-00778	12/05/24	NOCOE005 NOCO ENERGY CORP- FUELS											
1		DIESEL FUEL AS REQ FY 24-25			\$170.26	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	12/05/24	12/05/24		3129



PO # PO Date Vendor Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
25-00778		12/05/24 NOCOE005	NOCO ENERGY CORP- FUELS	Account Continued						
2	\$579.68	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	12/05/24	12/05/24		3129	
3	\$168.50	A -5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	12/05/24	12/05/24		3129	
4	\$148.20	A -8540-416-000	E	DRAINAGE-GASOLINE & OIL	R	12/05/24	12/05/24		3129	
5	\$105.48	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	12/05/24	12/05/24		3129	
	<b>\$1,172.12</b>									
25-00779		12/05/24 NORTH020	NORTHERN SUPPLY INC							
1	\$1,000.00	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT.	R	12/05/24	12/05/24		130623	
25-00780		12/05/24 N0000015	N Y S E G							
1	\$89.41	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	12/05/24	12/05/24		37 CENTRAL	
25-00781		11/30/24 OCCUS005	OCCUSTAR INC							
1	\$104.00	A -3411-471-000	E	FIRE DEPT-PHYSICALS	R	11/30/24	11/30/24		12977	
25-00782		12/05/24 STATE005	STATE COMPTROLLER-JUSTICE FUND							
1	\$931.75	T -061-000	G	TRUST FUND, COURT & TRUST	R	12/05/24	12/05/24		11/20/2024	
25-00783		12/09/24 PINTO005	PINTO CONSTRUCTION SVCS, INC.							
1	\$34,412.77	H -0522-400-111	E	EXPENSES - LFD PARK & CASCADE	R	12/09/24	12/09/24		APP NO 11	
25-00784		11/21/24 REILL005	ELIZABETH REILLY-MEEGAN							
1	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	11/21/24	11/21/24		11/21/2024	
25-00785		11/21/24 REINH005	REINHOLD, MICHAEL							
1	\$115.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	11/21/24	11/21/24		11/21/2024	
25-00786		12/05/24 RUSTK005	RUSTKOTE TOTAL CARE LLC							
1	\$144.00	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT.	R	12/05/24	12/05/24		10410	
25-00787		12/05/24 SITEO005	SITE ONE LANDSCAPE SUPPLY, LLC							
1	\$139.04	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	12/05/24	12/05/24		148623551-001	
2	\$139.03	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND	R	12/05/24	12/05/24		148623551-001	



PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
25-00795	12/01/24	WEXBA010	WEX BANK					Account Continued				
1		FUEL FOR CHIEFS VEH & RES 7		E	\$412.70	A-3411-416-000		FIRE DEPT-GASOLINE & OIL	R	12/01/24	12/01/24	12/1/2024
25-00796	12/05/24	WMCOR005	WM CORPORATE SERVICES INC									
1		8 YD DUMPSTER SERVICE		E	\$598.53	A-8160-434-000		REFUSE & GARBAGE-CONTRACT S	R	12/05/24	12/05/24	
25-00797	12/05/24	WMSCH005	WM SCHUTT & ASSOCIATES, PC									
1		ENG. SVCS PER. ENDING 11/30/24		E	\$7,076.30	A-1010-435-900		BOARD OF TRUSTEES - ENGINEER	R	12/05/24	12/05/24	34554

**Total Purchase Orders: 58 Total P.O. Line Items: 101 Total List Amount: \$117,541.52 Total Void Amount: \$0.00**

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	Total
	5-A	\$69,701.52	\$0.00	\$69,701.52
	5-G	\$12,495.48	\$0.00	\$12,495.48
	5-H	\$34,412.77	\$0.00	\$34,412.77
	5-T	\$0.00	\$0.00	\$931.75
<b>Total Of All Funds:</b>		<b>\$116,609.77</b>	<b>\$0.00</b>	<b>\$117,541.52</b>

Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	Total
	A	\$69,701.52	\$0.00	\$69,701.52
	G	\$12,495.48	\$0.00	\$12,495.48
	H	\$34,412.77	\$0.00	\$34,412.77
	T	\$0.00	\$0.00	\$931.75
<b>Total Of All Funds:</b>		<b>\$116,609.77</b>	<b>\$0.00</b>	<b>\$117,541.52</b>

LANCASTER VILLAGE  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	5-A	\$69,701.52	\$0.00	\$0.00	\$0.00	\$69,701.52
	5-G	\$12,495.48	\$0.00	\$0.00	\$0.00	\$12,495.48
	5-H	\$34,412.77	\$0.00	\$0.00	\$0.00	\$34,412.77
	<b>Total Of All Funds:</b>	<b>\$116,609.77</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$116,609.77</b>

LANCASTER VILLAGE  
Purchase Order Listing By P.O. Number

11/26/2024

02:05 PM

**Ranges**

<b>Item Status</b>	<b>Purchase Types</b>	<b>Misc</b>
Open: N	Bid: Y	
Void: N	State: Y	
Paid: N	Other: Y	
Held: N	Exempt: Y	
Aprv: N		
Rcvd: Y		

**Range: First to Last**  
**Rcvd Batch Id Range: First to Last**  
**Encumbrance Date Range: First to 05/31/25**

**P.O. Type: All**  
**Format: Detail without Line Item Notes**  
**Include Non-Budgeted: Y**  
**Prior Year Only: N**  
**\* Means Prior Year Line:**  
**Vendors: All**

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-00736	11/26/24	CHART020	CHARTER COMMUNICATION		\$539.92	A -1325-474-000	E	FINANCE TREASURER - WEB SITE	R	11/26/24	11/26/24		VARIOUS
25-00737	11/26/24	CSEAE005	C S E A EMPLOYEE BENEFIT FUND		\$4,538.08	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	R	11/26/24	11/26/24		DECEMBER
2			VISION&DENTAL DECEMBER 2024		\$417.12	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M R	R	11/26/24	11/26/24		DECEMBER
3			VISION&DENTAL DECEMBER 2024		\$446.74	T -020-000	G	MEDICAL INSURANCE	R	11/26/24	11/26/24		DECEMBER
					<u>\$5,401.94</u>								
25-00738	11/26/24	HIGHM005	HIGHMARK BCBSWNY		\$23,715.21	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	R	11/26/24	11/26/24		DECEMBER 2024
1			EMPLOYEE HEALTH INS. DEC. 24		\$2,260.67	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M R	R	11/26/24	11/26/24		DECEMBER 2024
2			EMPLOYEE HEALTH INS. DEC. 24		<u>\$25,975.88</u>								
25-00739	11/26/24	NOCOE005	NOCO ENERGY CORP- FUELS		\$568.73	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	11/26/24	11/26/24		SP12922468
1			DIESEL AS REQ FY 24-25		\$268.90	A -8170-416-000	E	STREET CLEANING-GASOLINE & OI R	R	11/26/24	11/26/24		SP12922468
2			DIESEL AS REQ FY 24-25		\$267.90	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	11/26/24	11/26/24		SP12922468
3			DIESEL AS REQ FY 24-25		\$266.69	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	11/26/24	11/26/24		SP12922468
4			DIESEL AS REQ FY 24-25		\$290.00	A -8160-416-000	E	REFUSE & GARBAGE-GASOLINE & R	R	11/26/24	11/26/24		SP12922468
5			DIESEL AS REQ FY 24-25		<u>\$1,662.22</u>								

**Total Purchase Orders: 4 Total P.O. Line Items: 11 Total List Amount: \$33,579.96 Total Void Amount: \$0.00**

PO # PO Date Vendor Contract PO Type

Item Description Amount Charge Account Acct Type Description Stat/Chk First Enc Rcvd Chk/Void Date Date Invoice

**Totals by Year-Fund**

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-A	\$30,188.74	\$0.00	\$0.00	\$30,188.74
	5-G	\$2,944.48	\$0.00	\$0.00	\$2,944.48
	5-T	\$0.00	\$0.00	\$446.74	\$446.74
<b>Total Of All Funds:</b>		<b>\$33,133.22</b>	<b>\$0.00</b>	<b>\$446.74</b>	<b>\$33,579.96</b>

**Totals by Fund**

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	\$30,188.74	\$0.00	\$0.00	\$30,188.74
	G	\$2,944.48	\$0.00	\$0.00	\$2,944.48
	T	\$0.00	\$0.00	\$446.74	\$446.74
<b>Total Of All Funds:</b>		<b>\$33,133.22</b>	<b>\$0.00</b>	<b>\$446.74</b>	<b>\$33,579.96</b>

Batch Id: PAYROLL Batch Date: 12/06/24 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	2,451.52		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	683.69		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	4,946.15		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	2,015.38		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	911.16		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	45.00		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	17,475.82		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	140.77		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	180.95		14



Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	6,737.38		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	4,806.45		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	5,143.28		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	303.58		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	5,522.28		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	80.77		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	11,637.86		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	897.26		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	84.02		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	915.80-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: G -200-000 CASH	2,415.39		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: G -200-000 CASH	6,834.52		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	2,343.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 12/06/2024 Cr: A -200-000 CASH	2,919.50		41

WARNING: This account would have a negative balance: A -7550-100-000. Balance would be: 50,579.33-

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	70,194.61	0.00	0.00	0.00	0.00	0.00
	G	9,249.91	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		79,444.52	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	79,444.52
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

---

Batch Id: FICA    Batch Date: 12/06/24    Batch Type: Recurring

---

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 12/06/2024	5,439.95		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 12/06/2024	707.61		2
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,439.95	0.00	0.00	0.00	0.00	0.00
	G	707.61	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,147.56	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,147.56
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

**LISTED CORRESPONDENCE**

**December 23, 2024**

	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	
1.	<u>          </u>	<u>          </u>	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, inspections, and open complaints that were filed for properties within the Village of Lancaster from November 28, 2024 – December 12, 2024.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
2.	<u>          </u>	<u>          </u>	Correspondence from Amy Stypa on behalf of the Climate Smart Task Force providing a Special Events Application for a Dare to Repair Café community event to be held on Saturday, March 1, 2025, at the Lancaster Municipal Building.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
3.	<u>          </u>	<u>          </u>	Correspondence from Amy Stypa, Sustainability and Community Climate Energy Coordinator, providing feedback from the Climate Smart Task Force regarding information and a proposed resolution provided by Citizens Against Wind Turbines in Lake Erie (CAWTILE) in opposition of offshore wind facilities in Lake Erie, and recommending that no formal action or resolution is necessary at this time given the current lack of feasibility and the absence of any active projects related to offshore wind facilities in Lake Erie and further suggesting to continue monitoring developments in offshore wind technology and feasibility while focusing on more immediate sustainability initiatives in the Village of Lancaster.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
4.	<u>          </u>	<u>          </u>	Correspondence from Wayne K. Cisco, Superintendent of Public Works, requesting authorization to purchase a Vermeer Chipper in the amount of \$82,429.22 via Sourcewell Contract Number 031721-VRM as a best value contract for this equipment.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
5.	<u>          </u>	<u>          </u>	Correspondence from Wayne K. Cisco, Superintendent of Public Works, requesting authorization to purchase two (2) automotive scanners from Snap-On Industrial in the total amount of \$8,183.81 through Sourcewell Contract Number 121223-SNP as a best value contract for this equipment, and further noting that there will be additional fees of \$789.23 for each equipment software update, as needed.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
6.	<u>          </u>	<u>          </u>	Correspondence from Matt Fischione providing notice of unsafe, unsanitary, and unlivable conditions discovered at a building on the property located at 81 Fourth Avenue.
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
7.	<u>          </u>	<u>          </u>	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	
8.	<u>          </u>	<u>          </u>	
	<i>ACTION -</i>	<i>Rec File Refer to:</i>	

## VILLAGE COVER SHEET

DECEMBER 16, 2024 BOARD MEETING

PERMITS ISSUED 12

**VILLAGE PERMIT TOTAL**

INSTALL ROOF	4
GENERATOR	1
ERECT PORCH/PORCH COVER	1
INSTALL RESIDENTIAL PLUMBING	4
ERECT RESIDENTIAL ADD/ALT	1
ERECT COMMERCIAL ADD/ALT	1
<b>TOTAL PERMITS FOR THE VILLAGE</b>	<b>12</b>



Nail Studio Bid LLC	5207 Broadway	Commercial Add/Alt
ABC Hardware & Rental Inc.	35 Christen Ct.	Generator
Nearmeremodel, LLC	41 Veterans Dr.	Porch
Lucas James	19 E. Drullard Ave.	Roof
Franks Commercial & Home	56 Wilma Dr.	Residential Plumb.
Franks Commercial & Home	5482 Broadway	Residential Plumb.
Franks Commercial & Home	30 Woodlawn Ave.	Residential Plumb.
Stellar Roofing	13 Doris Ave.	Roof
Bruce David Pierce	27 Maple Ave.	Roof
All Pro Plumbing LLC	80 Kurtz Ave.	Residential Plumb.
RJM Contracting & Plumbing	15 Villa Pl.	Residential Plumb.

Town of Lancaster

# Inspections Report

Start Date: 11/28/2024 End Date: 12/13/2024

Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
115.03-1-34.121	4931 Transit Rd (Rachel's Mediterranean)	Rachel's Mediterranean Grill	11/29/2024	Assembly- 1 yr	William T. Revelas	In Progress
95.00-3-1.1	933 Ransom Rd (Advantage Trucks)	933 Ransom Road LLC	12/02/2024	Special Use	Matt Fischione	Pass
84.00-3-30	6140 Genesee St	MJJ Equipment LLC 716-651-4642	12/02/2024	Special Use	Matt Fischione	Pass
84.00-3-30	6140 Genesee St	MJJ Property Management,LLC. 716-651-4642	12/02/2024	Special Use	Matt Fischione	Pass
95.00-4-22	954 Ransom Rd	Lee Cadby	12/02/2024	Special Use	Matt Fischione	Pass
95.00-4-22	954 Ransom Rd	Northeast Diversification, Inc. 716-681-8879	12/02/2024	Special Use	Matt Fischione	Pass
106.00-2-40	911 Ransom Rd (Ed Henning, Inc)	Alfreda Haniszewski	12/02/2024	Special Use	Matt Fischione	Pass
106.00-2-40	911 Ransom Rd (Ed Henning, Inc)	Ed Henning Inc. 716-683-5174	12/02/2024	Special Use	Matt Fischione	Pass
106.00-2-40	911 Ransom Rd (Ed Henning, Inc)	Maryann Lewczyk 716-683-5174	12/02/2024	Special Use	Matt Fischione	Pass
94.00-3-34.1	10 Lancaster Pkwy	Keith A Wilkinson 716-868-0052	12/02/2024	Special Use	Matt Fischione	Pass
104.74-4-12.1	11 W Main St. Ste 600 (Suite 600)	Lancaster Village Flower Company 716-359-1554	12/03/2024	Business - 3 yr	Ronald Capozzi	Fail
93.05-1-1.111	6501 Transit Rd	Audi Buffalo	12/04/2024	Special Use	Matt Fischione	Pass
93.05-1-1.111	6501 Transit Rd	Towne AVW 716-683-3343	12/04/2024	Special Use	Matt Fischione	Pass
93.05-1-1.111	6501 Transit Rd	WHAG Properties IX LLC	12/04/2024	Special Use	Matt Fischione	Pass
93.06-3-38.11	5255 Genesee St (Towne AVW)	Tim Schmitt 716-481-7723	12/04/2024	Special Use	Matt Fischione	Pass

# Inspections Report

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
93.06-3-38.11	5255 Genesee St (Towne AVW )	Towne AVW 716-683-3343	12/04/2024	Special Use	Matt Fischione	Pass
93.06-3-38.11	5255 Genesee St (Towne AVW )	WHAG Properties VIII LLC	12/04/2024	Special Use	Matt Fischione	Pass
82.19-1-2	5342 Genesee St (Bowmansville United Methodist Church)	Church Bowmansville United Methodist	12/04/2024	Assembly- 1 yr	William T. Revelas	Pass
95.00-3-2.1	955 Ransom Rd (AJ's Auto Service)	AJ's Auto, LLC 716-681-5454	12/05/2024	Special Use	Matt Fischione	Pass
95.00-3-2.1	955 Ransom Rd (AJ's Auto Service)	Renkas J & Sons Inc 716-681-5454	12/05/2024	Special Use	Matt Fischione	Pass
95.00-3-2.1	955 Ransom Rd (AJ's Auto Service)	Tony Renkas 716-983-8817	12/05/2024	Special Use	Matt Fischione	Pass
104.74-4-7	34 Central Ave., Lower	Black Sheep & Company	12/06/2024	Business - 3 yr	Bryan Pokorski	Fail
115.03-1-16.1	5001 Transit Rd (Transit Commons Apartments )	Transit Commons Apts Inc	12/11/2024	Business - 3 yr	Rob Rendon	In Progress
126.01-1-4.21	4827 Transit Rd	WellNow Urgent Care 716-608-2236	12/12/2024	Business - 3 yr	Rob Rendon	Pass
93.13-3-17	14 Rehm Rd (Doodle Bugs )	Doodle Bugs Day Care	12/12/2024	Assembly- 1 yr	William T. Revelas	Pass

**Total Inspections:** 25

## Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 10/22/01</i>						
2017-00719	12 Cayuga Ave	115.26-3-15	Work w/out Permit	Closed	Heinl Robert & W Mika	
				<b>Open Date: 10/22/01 Total #: 1</b>		
<i>Open Date: 12/02/24</i>						
2024-0768	95 Richmond Ave	115.11-7-2	Exterior Property Maint	Closed	Chelsea Barbaro	
2024-0769	45 5th Ave	115.11-7-3	Exterior Property Maint	Closed	Mary Duman	
2024-0770	68 5th Ave	115.11-7-12	Exterior Property Maint	Open	Ralph Buczek	
2024-0771	00 Aurora St	115.57-2-95	Drainage	Open	Parkview Court Inc.	Mike B
2024-0772	71 5th Ave	115.11-7-10	Exterior Property Maint	Closed	Michael Madill	
				<b>Open Date: 12/02/24 Total #: 5</b>		
<i>Open Date: 12/03/24</i>						
2024-0776	1817 Como Park Blvd	115.10-5-1	Exterior Property Maint	Closed	W.K.J. Group, LLC	Michael Catalan
				<b>Open Date: 12/03/24 Total #: 1</b>		
<i>Open Date: 12/04/24</i>						
2024-0784	26 E Drullard Ave	104.50-4-21	Trash/Rubbish	Open	Jessica Tozzo-Olivieri	Donna Zirilli
				<b>Open Date: 12/04/24 Total #: 1</b>		
<i>Open Date: 12/06/24</i>						
2024-0792	73 Fairfield Ave	115.11-1-31	Misc	Open	Thomas Szymanski	Josephine Lapinski
2024-0794	10 Clark St	104.83-1-1	Misc	Open	Kevin Andrew Dudas	
				<b>Open Date: 12/06/24 Total #: 2</b>		
<i>Open Date: 12/09/24</i>						
2024-0797	131 Norris Ave	115.07-14-3	Exterior Property Maint	Open	Kristen Bauder	
2024-0799	11 Wilma Dr	115.07-14-10	Exterior Property Maint	Open	Diane Mineo	
2024-0800	43 Wilma Dr	115.07-12-27	Exterior Property Maint	Open	Sean McGuire	
2024-0801	53 Bowen Ave	115.25-1-16	Exterior Property Maint	Open	James Olesky	
2024-0802	56 Bowen Ave	104.80-3-6	Exterior Property Maint	Open	Ann Marie Appleby	
2024-0803	57 Bowen Ave	115.25-1-15	Exterior Property Maint	Open	Edward Schemm	
2024-0805	60 Bowen Ave	104.80-3-7	Exterior Property Maint	Open	Thomas Morse	
2024-0806	61 Bowen Ave	115.25-1-14	Exterior Property Maint	Open	Barbara Lis	
2024-0807	61 Bowen Ave	115.25-1-14	Misc	Open	Barbara Lis	

## Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
2024-0808	52 Grant St	115.25-1-10	Exterior Property Maint	Open	Kimberly Kozak	
2024-0809	157 Aurora St	115.07-12-1	Exterior Property Maint	Open	Clarence Fisher	
2024-0810	213 Aurora St	115.07-11-15	Exterior Property Maint	Open	Brian Behn	
2024-0811	12 Gordon Ave	115.11-18-15	Exterior Property Maint	Open	Sarah Barraclough	
2024-0812	48 Gordon Ave	115.11-18-6	Exterior Property Maint	Open	David Affronti	
2024-0813	58 Gordon Ave	115.11-18-4	Exterior Property Maint	Open	Anthony Nosek	
2024-0814	59 Gordon Ave	115.11-17-28	Exterior Property Maint	Open	Victoria Nardolillo	
2024-0815	64 Gordon Ave	115.11-18-3.1	Exterior Property Maint	Open	Jason Terio	
2024-0819	23 Oxford Ave	115.11-3-6	Exterior Property Maint	Open	Independent Housing Inc	
2024-0820	19 Oxford Ave	115.11-3-5	Exterior Property Maint	Open	Kathleen Kowal	
2024-0821	15 Oxford Ave	115.11-3-4	Exterior Property Maint	Open	Kenneth Obstarczyk	
2024-0822	11 Oxford Ave	115.11-3-3	Exterior Property Maint	Open	Dorothy F Mergi Revoble. Trst	
2024-0823	281 Aurora St	115.11-18-16	Exterior Property Maint	Open	Mark Barbalato	
				<b>Open Date: 12/09/24 Total #: 22</b>		
<i>Open Date: 12/11/24</i>						
2024-0824	266 Aurora St	115.11-16-1	Trash/Rubbish	Open	Bradley Shaver	
				<b>Open Date: 12/11/24 Total #: 1</b>		
				<b>Grand Total: 33</b>		

LISTED # 2  
CORRESPONDENCE  
MEETING DATE 12/23/2024

## Village of Lancaster, New York

# Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105


Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

**If additional space is required, please note in the appropriate box and attach extra sheet(s)**

<b>Event Name:</b> Dare to Repair Cafe	
<b>Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.):</b>  Community event where residents can bring items to be repaired	
<b>Event Date(s):</b> 3/1/2025	<b>Event Time(s):</b> 11am-2pm
<b>Applicant Name:</b>  Amy Stypa	<b>Event Location:</b>  Lancaster Municipal Building Assembly Hall
<b>Individual/Group/Corporation Name Holding Event:</b>  Climate Smart Task Force with support from the Tool Library	<b>Village Property Affected (If Applicable)</b>  Lancaster Municipal Building
<b>Applicant Address, City, State, Zip:</b>	<b>Support Services Requested of the Village (If Applicable)</b>
<b>Applicant Email:</b> sustainability@lancastervillageny.gov	<b>Applicant Phone</b> 716-683-2105 x208

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
Amy Stypa	sustainability@lancastervillageny.gov	3/1/2024 10am-3pm
<b>Anticipated Peak Attendance Number:</b>  50		<b>Anticipated Age Range of those in Attendance:</b>  0-100
<b>Will Alcohol be consumed?</b>  No		<b>Will there be Amplified Sound or Music? If so, provide particulars including hours:</b>  No

<b>Will Animals be part of the event? If so provide particulars.</b>	
No	
<b>Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <a href="https://lancastervillageny.gov">https://lancastervillageny.gov</a>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.</b>	
No	
<b>If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.</b>	
<b>If applicable respond to (a) through (h) below and attach a map or sketch depiction:</b>	
<b>(a) Location of Parking Facilities indicating number of parking spaces being provided for:</b>	
LMB Parking lot	
<b>(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:</b>	
Additional parking available at lot near Girl Scout Garden	
<b>(c) Location of Trash Facilities:</b>	
In building	
<b>(d) Location of Water Facilities:</b>	
N/A	
<b>(e) Location of Electrical Facilities:</b>	
N/A	
<b>(f) Location of Toilet Facilities including location of Porta-Toilets:</b>	
In building	
<b>(g) Location of Entrances where public is to enter and exit site:</b>	
Front and rear LMB entrances	
<b>(h) Location of Vendor Facilities including booths and food service:</b>	
N/A	
<b>(If Applicable) Organization providing Security:</b>	<b>(If Applicable) Number of Security Personnel:</b>
<b>Signature of Applicant:</b>	<b>Date:</b>
	12/9/2024

Post review disposition:  Village Board approved.  
 Village Board not approved.  
 Applicant advised of Village Board determination: \_\_\_\_\_, \_\_\_\_\_, 202\_\_\_\_\_.  
 Village Board approved with attached statement of conditions imposed.

LISTED # 3  
CORRESPONDENCE  
MEETING DATE 12/23/24



# Village of Lancaster

**Municipal Building**  
5423 Broadway  
Lancaster, NY 14086  
Telephone: (716) 683-2105  
Facsimile: (716) 684-4830  
[www.lancastervillage.org](http://www.lancastervillage.org)

**To:** Village Board of Trustees  
**From:** Climate Smart Task Force  
**Date:** 12/13/2024  
**Subject:** Concerns Regarding Proposed Resolution Opposing Offshore Wind Development

Dear Village Board Members,

The Climate Smart Task Force has reviewed the information and proposed resolution opposing offshore wind facilities in Lake Erie. While we understand the concerns raised by Citizens Against Wind Turbines and recognize the importance of protecting Lake Erie, we believe the Village should carefully consider the broader context and potential impacts of such a resolution.

**Key Concerns:**

1. **Premature Action:** The NYSERDA study (2022) concluded that offshore wind development in Lake Erie is not currently feasible. There are no active projects or proposals.
2. **Alignment with Sustainability Goals:** An outright resolution of opposition could conflict with our commitment to explore clean energy solutions and adapt to evolving technologies.
3. **Flexibility for the Future:** Technology and feasibility may improve over time.
4. **Potential for Misinterpretation:** A resolution against offshore wind may be perceived as opposition to renewable energy in general. This could undermine our efforts to promote sustainability and clean energy transitions within the community.

**Recommendation:**

Given the current lack of feasibility and the absence of any active projects, we do not feel that any formal action or resolution is necessary at this time. We suggest continuing to monitor developments in offshore wind technology and feasibility while focusing on more immediate sustainability initiatives within the Village of Lancaster.

We appreciate your consideration of these points and are available to discuss them further as needed.

Sincerely,

Amy Stypa  
Sustainability and Community Climate Energy Coordinator  
Climate Smart Task Force





*Village of Lancaster*

Phone 716-683-1028  
Fax 716-683-1029

[www.lancastervillageny.gov](http://www.lancastervillageny.gov)

*Department of Public  
Works*

Wayne Cisco  
Superintendent of Public Works  
E-Mail: [wcisco@lancastervillage.org](mailto:wcisco@lancastervillage.org)

Village of Lancaster Board of Trustees  
Attn: Michael Stegmeier  
5423 Broadway  
Lancaster, NY 14086

December 17, 2024

***RE: Vermeer Chipper Purchase via Sourcewell***

Honorable Members of the Village Board,

With the new Local Law No. 6 – 2024 in effect, please accept this letter as my formal request to purchase the Vermeer Chipper via Sourcewell Contract Number 031721-VRM for a total of \$82,429.22. There has been a significant increase in the amount of brush put out by Village residents. This new chipper would be highly beneficial in maintaining resident satisfaction all while increasing DPW productivity.

If you have any questions or concerns, please contact me.

Sincerely,

Wayne K. Cisco  
Superintendent of Public Works  
5200 Broadway  
Lancaster, NY 14086  
(716) 683-1028 x 302



EQUIPPED TO DO MORE

Quotation

Quote: Q-09444
Date: 10/28/2024
Expiration Date: 12/31/2024
Purchase Order:

Bill To: VILLAGE OF LANCASTER DPW
Joe Dennis
5200 BROADWAY
LANCASTER, NY 14086

Ship To: VILLAGE OF LANCASTER DPW
Joe Dennis
5200 BROADWAY
LANCASTER, NY 14086



Mobile: 716-983-9379

Email: mechanic@lancastervillage.org

Contract # 031721-VRM

Please review the below quote for your consideration.

Table with 4 columns: Qty, Product Name, Product Details, Net Total. Row 1: 1 VERMEER BC150049VP, BC1500 130HP CUMMINS DIESEL... \$79,858.22. Row 2: 1 Freight and Prep, Freight & Prep \$2,571.00

Summary table with 2 columns: Description, Amount. Machine \$79,858.22, Freight and Prep \$2,571.00, Subtotal \$82,429.22, Grand Total \$82,429.22, Total Due \$82,429.22

Sourcewell Contract # 031721-VRM

Sourcewell Member # 83928

Eric Holby

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_



**Village of Lancaster**

Phone 716-683-1028  
Fax 716-683-1029  
[www.lancastervillageny.gov](http://www.lancastervillageny.gov)  
**Department of Public Works**

Wayne Cisco  
Superintendent of Public Works  
E-Mail: [wcisco@lancastervillage.org](mailto:wcisco@lancastervillage.org)

Village of Lancaster Board of Trustees  
Attn: Michael Stegmeier  
5423 Broadway  
Lancaster, NY 14086

December 17, 2024

**RE: Snap On Automotive Scanners**

Honorable Members of the Village Board,

Over the last few years, our mechanics have been requesting the purchase of two automotive scanners. With the new Local Law in effect, we would like to purchase these two scanners for a total of ~~\$8,899.89~~ <sup>\$8,183.81</sup> through Sourcewell contracts. I have attached additional documentation for your review to show that this is the best value for these two scanners. There will be additional fees for updating the software (as needed) which will be \$789.23 for each update. I believe this will be beneficial equipment to have at the Department of Public Works, so we do not always have to waste time sending equipment to the dealer for scanning, ultimately saving money.

If you have any questions or concerns, please contact me.

Sincerely,

Wayne K. Cisco  
Superintendent of Public Works  
5200 Broadway  
Lancaster, NY 14086  
(716) 683-1028 x 302



# Quote

**Submit to** Snap-on Industrial  
 3011 IL RTE 176, Door 1  
 Crystal Lake, IL 60014  
 877-740-1900

**Quote Number** IMP-001369412  
**Quote Date** 12/9/2024  
**Quote Expiration Date** 2/7/2025  
**Customer Name** LANCASTER, VILLAGE OF  
**Customer BP** 201087608  
**Contact Information:**  
**Name** -  
**E-mail** -  
**Phone Number** -  
**Sales Rep** ALBINI, MICHAEL  
**Mobile #** 716-345-2863  
**E-mail Address** Michael.Albini@snapon.com

**Ship Via** 1 - UPS GROUND  
**Payment Terms** P02 - PRE-PAID  
**Ship to** 201087608  
 LANCASTER, VILLAGE OF  
 5200 BROADWAY  
 LANCASTER NY 14086  
**Bill to** 201087608  
 LANCASTER, VILLAGE OF ATT: ACCTS  
 PAYABLE  
 5200 BROADWAY  
 LANCASTER NY 14086

Line Number	Part Number	OEM SKU	Description	Quantity	List Price	Unit Net Price	Line Total
1	EESC337C14IN		SOLUS PLUS 24.4	1	\$3,599.00	\$2,848.97	\$2,848.97

Notes: Per Sourcwell Contract#121223-SNP

Snap on Industrial  
 with Sourcwell

<b>Total Weight</b>	7.00 lbs
<b>Sub Total</b>	\$2,848.97 *
<b>Shipping</b>	\$0.00
<b>Tax</b>	<del>\$249.28</del>

**Grand Total** ~~\$3,098.25~~

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customer's account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms, which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

\*Please provide vendor and pricing information to customer service on this part number.

Automotive Scanner



# Quote

**Submit to** Snap-on Industrial  
 3011 IL RTE 176, Door 1  
 Crystal Lake, IL 60014  
 877-740-1900

**Quote Number** IMP-001369386  
**Quote Date** 12/9/2024  
**Quote Expiration Date** 2/7/2025  
**Customer Name** LANCASTER, VILLAGE OF  
**Customer BP** 201087608  
**Contact Information:**  
**Name** -  
**E-mail** -  
**Phone Number** -  
**Sales Rep** ALBINI, MICHAEL  
**Mobile #** 716-345-2863  
**E-mail Address** Michael.Albini@snapon.com

**Ship Via** 1 - UPS GROUND  
**Payment Terms** P02 - PRE-PAID  
**Ship to** 201087608  
 LANCASTER, VILLAGE OF  
 5200 BROADWAY  
 LANCASTER NY 14086  
**Bill to** 201087606  
 LANCASTER, VILLAGE OF ATT: ACCTS  
 PAYABLE  
 5200 BROADWAY  
 LANCASTER NY 14086

Line Number	Part Number	OEM SKU	Description	Quantity	List Price	Unit Net Price	Line Total
1	EEHD189090		PRO-LINK EDGE STARTER KIT	1	\$4,905.00	\$3,623.81	\$3,623.81
2	EEHD843003		CUMMINS ENGINE V5	1	\$1,490.00	\$990.70	\$990.70
3	EEHD844034		PACCAR SWSUITE PROLINK EDGE V2	1	\$975.00	\$720.33	\$720.33

Notes: Per Sourcewell Contract#121223-SNP

**Total Weight** 13.13 lbs  
**Sub Total** \$5,334.84 \*  
**Shipping** \$0.00  
**Tax** ~~\$466.80~~

**Grand Total** ~~\$5,801.64~~

Snap On Industrial  
 With Sourcewell

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customer's account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms, which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

\*Please provide vendor and pricing information to customer service on this part number.

Large truck scanner



# Quote

Submit to **Snap-on Industrial**  
 3011 IL RTE 176, Door 1  
 Crystal Lake, IL 60014  
 877-740-1900

Quote Number IMP-001369412  
 Quote Date 12/9/2024  
 Quote Expiration Date 2/7/2025  
 Customer Name LANCASTER, VILLAGE OF  
 Customer BP 201087608  
 Contact Information:  
 Name -  
 E-mail -  
 Phone Number -  
 Sales Rep ALBINI, MICHAEL  
 Mobile # 716-345-2863  
 E-mail Address Michael.Albini@snapon.com

Ship Via 1 - UPS GROUND  
 Payment Terms P02 - PRE-PAID  
 Ship to 201087608  
 LANCASTER, VILLAGE OF  
 5200 BROADWAY  
 LANCASTER NY 14086  
 Bill to 201087608  
 LANCASTER, VILLAGE OF ATT: ACCTS  
 PAYABLE  
 5200 BROADWAY  
 LANCASTER NY 14086

Line Number	Part Number	OEM SKU	Description	Quantity	List Price	Unit Net Price	Line Total
1	EESC337C14IN		SOLUS PLUS 24.4	1	\$3,599.00	\$3,599.00	\$3,599.00

Total Weight 7.00 lbs  
 Sub Total **\$3,599.00**  
 Shipping \$0.00  
 Tax \$314.91

Snap On Industrial  
 With out Sourcwell

Grand Total \$3,913.91

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customer's account.

The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms, which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.

The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

\*Please provide vendor and pricing information to customer service on this part number.

Automotive Scanner



# Quote

Submit to **Snap-on Industrial**  
 3011 IL RTE 176, Door 1  
 Crystal Lake, IL 60014  
 877-740-1900

Quote Number IMP-001369386  
 Quote Date 12/9/2024  
 Quote Expiration Date 2/7/2025  
 Customer Name LANCASTER, VILLAGE OF  
 Customer BP 201087608  
 Contact Information:  
 Name -  
 E-mail -  
 Phone Number -  
 Sales Rep ALBINI, MICHAEL  
 Mobile # 716-345-2863  
 E-mail Address Michael.Albini@snapon.com

Ship Via 1 - UPS GROUND  
 Payment Terms P02 - PRE-PAID  
 Ship to 201087608  
 LANCASTER, VILLAGE OF  
 5200 BROADWAY  
 LANCASTER NY 14086  
 Bill to 201087606  
 LANCASTER, VILLAGE OF ATT: ACCTS  
 PAYABLE  
 5200 BROADWAY  
 LANCASTER NY 14086

Line Number	Part Number	OEM SKU	Description	Quantity	List Price	Unit Net Price	Line Total
1	EEHD189090		PRO-LINK EDGE STARTER KIT	1	\$4,905.00	\$4,905.00	\$4,905.00
2	EEHD843003		CUMMINS ENGINE V5	1	\$1,490.00	\$1,490.00	\$1,490.00
3	EEHD844034		PACCAR SWSUITE PROLINK EDGE V2	1	\$975.00	\$975.00	\$975.00
				<b>Total Weight</b>	13.13 lbs		
				<b>Sub Total</b>	\$7,370.00		
				<b>Shipping</b>	\$0.00		
				<b>Tax</b>	\$644.88		

Snap On Industrial  
 without Sourcewell

**Grand Total** \$8,014.88

Tax and freight shown are estimates.  
 Applicable tax and freight will be charged to the Customer's account.  
 The sale of product is subject to Snap-on Industrial's standard terms and conditions of sale. Placement of an order is Customer's assent to these terms and conditions and Snap-on hereby objects to any additional and/or different terms, which may be contained in any Customer forms or other documents. No such additional terms will be of any force or effect.  
 The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.  
 \*Please provide vendor and pricing information to customer service on this part number.

Large truck Scanner



Snap-on Tools Invoice

Invoice Date - 12/9/2024 10:18:09

Sold By: CRAIG BRAYMILLER

Sold To: VILLAGE OF LANCASTER  
DPW

Account Type: RA

Address: 4809 Renaissance Ln  
LOCKPORT, NY 14094-

Address: 5200 BROADWAY ST  
LANCASTER, NY 14086-

Invoice #: 12092416563

Phone: 716-602-1826

Phone: 716-683-1028

Tax Exempt #:

PO #:

Part #	Qty	Description	Line Type	Price	Discount	Total	Tax
EESC337	1	SOLUS PLUS	Sale	3,599.00	700.00	2,899.00	0.00
Notes: Part number is tax Exempt. <i>Automotive Scanner</i>							
EEHD703004	1	PRO-LINK EDGE MASTER KIT V2	Sale	15,825.00	2,375.00	13,450.00	0.00
Notes: Part number is tax Exempt. <i>Large truck Scanner</i>							

SubTotal	16,349.00
LANCASTER, NY 8.75 % Tax	0.00
Freight	0.00
<b>Grand Total</b>	<b>16,349.00</b>

Tools are rent to own until paid in full.  
Weekly payments are as agreed upon. Weekly payments are due each week unless otherwise discussed.

*Independent Snap On Dealer*





# Quote

**Submit to** Snap-on Industrial  
 3011 IL RTE 176, Door 1  
 Crystal Lake, IL 60014  
 877-740-1900

**Quote Number** IMP-001396940  
**Quote Date** 12/11/2024  
**Quote Expiration Date** 2/9/2025  
**Customer Name** LANCASTER, VILLAGE OF  
**Customer BP** 201087608  
**Contact Information:**  
**Name** -  
**E-mail** -  
**Phone Number** -  
**Sales Rep** ALBINI, MICHAEL  
**Mobile #** 716-345-2863  
**E-mail Address** Michael.Albini@snapon.com

**Ship Via** 1 - UPS GROUND  
**Payment Terms** P30 - NET 30 DAYS  
**Ship to** 201087608  
 LANCASTER, VILLAGE OF  
 5200 BROADWAY  
 LANCASTER NY 14086  
**Bill to** 201087606  
 LANCASTER, VILLAGE OF ATT: ACCTS  
 PAYABLE  
 5200 BROADWAY  
 LANCASTER NY 14086

Part Number	Description	Quantity	List Price	Unit Net Price	Line Total
EESP337SVP1	SOLUS PLUS SW VALUE PLAN	1	\$997.00	\$789.23	\$789.23

Notes: Per Sourcewell Contract#121223-SNP

**Total Weight** 1.00 lbs  
**Sub Total** \$789.23  
**Shipping** \$0.00  
**Tax** ~~\$69.06~~

**Grand Total** \$858.29

*Equipment  
 updates  
 (as needed)*

Tax and freight shown are estimates.

Applicable tax and freight will be charged to the Customer's account.

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The sale of product is subject to Customer meeting Snap-on Industrial's credit approvals. Financing through Snap-on Credit LLC is available on most purchases. Ask your Sales Rep for more information.

\*Please provide vendor and pricing information to customer service on this part number.



# Town of Lancaster

## BUILDING AND ZONING DEPARTMENT

21 Central Avenue  
Lancaster, New York 14086  
716-684-4171  
Fax 685-5317

12/18/2024

Lancaster Village Board of Trustees  
5425 Broadway St.  
Lancaster, NY 14086

**RE: 81 4<sup>th</sup> Ave. Unsafe Conditions**

Honorable Village Board Members,

On December 15, 2024, the Lancaster Police Department dispatched a Code Enforcement Officer to respond to the scene of a Hoarding Condition where the owner was found deceased on site.

Upon investigation and follow up discussion with the owner's acquaintance, it was discovered the condition of the building is unsanitary and unlivable. Per Complaint #2024-0829, the building has been placarded to not occupy at this time. Rodent infestation and Fire Hazard warrants filing for next of kin or mortgage lender, if applicable.

Should there be further information required to complete the prescribed policy in the Village Code, Chapter 115 Unsafe Buildings, please do not hesitate to contact our offices.

Sincerely,

A handwritten signature in blue ink that reads "Matt Fischione".

Matt Fischione, Code Enforcement Officer/ZEO/CFM/SMO  
Town of Lancaster Building and Zoning Department

MF  
enc

# Complaint Action Summary

Complaint Number: 2024-0829

**Complaint #:** 2024-0829

**Type:** Fire Call Out

**Status:** Open

**Location:** 81 4th Ave

**Identifier:** 115.11-8-25

**Open Date:** 12/15/24

**Owner:** Robert Nowak

**Complainant:**

**Nature Of Complaint:** Reporting conditions called out by Lancaster Police Department

Action Type	Action Date	Action Information	Inspector
Inspection	12/15/24	Type: Site Visit Result: In Progress Notes: Call was called in by Paul Rickard 716-336-6770	Rob Rendon
Violation	12/16/24	Code: [F] 702.1 General Status: Open   Comply By: 01/15/25	Rob Rendon
Violation	12/16/24	Code: 301.2 Responsibility Status: Open   Comply By: 01/15/25	Rob Rendon
Violation	12/16/24	Code: 308.1 Accumulation of Rubbish or Garbage Status: Open   Comply By: 01/15/25	Rob Rendon
Violation	12/16/24	Code: 308.2 Disposal of Rubbish Status: Open   Comply By: 01/15/25	Rob Rendon
Do Not Occupy Posted	12/16/24	Contact: Robert Nowak	Rob Rendon
Inspection	12/16/24	Type: Site Visit Result: Fail Notes: Donot occupy posted	Rob Rendon
Phone Call Received	12/17/24	Call Notes: Paul Rickard called. He is the best friend of Robert Nowark who passed. Mr. Nowack has no next of kin, cousins, parents, only his best friend Paul Rickard. He would like to get in the house to get phone contacts to call people, check for a will, insurance, make sure payments of any knid stop etc. BC	Rob Rendon
Meeting	12/18/24	Contact: <None> Meeting Notes: meeting friend at the house at 1030 am	Rob Rendon
Inspection	12/18/24	Type: Site Visit Result: In Progress Notes: meeting with friend of owner to gather contact info and discuss boarding up the house	Rob Rendon

Friend does not want to be in charge of the property nor does he want to be responsible for locking up doors he only wants to help close out account information for his friend. the door is not able to be locked without a key , therefore an enclosure company will need to be dispatched out.







### 5-Shelf Bookcase

- 5-Shelf Bookcase  
• Three adjustable shelves  
• Quick and easy assembly with patented slide-in shelving

CONTENTS: 1 UNIT

### Librería con 5 estantes

- Librería con 5 estantes  
• Tres estantes ajustables  
• Montaje rápido y fácil gracias a los estantes deslizantes

CONTENIDO: 1 PIEZA









# RESOLUTIONS

December 23, 2024

	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	
1.	_____	_____	Resolution authorizing Mayor Ruda (or Deputy Mayor in her absence) to sign and execute a Pyrotechnic Display and Services Agreement with Skylighters of New York, LLC, for a fireworks show on December 31, 2024, at a cost of \$6,100.00 for these services.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
2.	_____	_____	Resolution to authorize an advertisement for bids for the procurement of 121 bare root trees for a spring 2025 planting in connection with the USDA Forest Service Tree Planting Grant effective on January 2, 2025, with a bid receipt and bid opening date of Thursday, January 23, 2025, at 11:00 a.m.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
3.	_____	_____	Resolution to accept and approve the following membership changes for the Lancaster Fire Department as approved at the Department meeting on December 10, 2024: <ul style="list-style-type: none"> <li>- Approve new membership Keith Valazza to the Citizens Hose Company.</li> <li>- <u>Change Status from Active to Inactive Life for Mark Moore of Protective Hose Company.</u></li> </ul>
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
4.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
5.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
6.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
7.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
8.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
9.	_____	_____	
	<i>ACTION -</i>	<i>Approved</i>	



PYROTECHNIC DISPLAY AND SERVICES AGREEMENT

THIS PYROTECHNIC DISPLAY AND SERVICES AGREEMENT (hereinafter referred to as “agreement”), made and entered into this 25<sup>th</sup> day of November, 2024 by and between SKYLIGHTERS of New York LLC. (here in after referred to as “SELLER”) and Village of Lancaster (Herein after referred to as “BUYER”).

This is a one year agreement.

This is a three year agreement, starting on the below dates and time. Agreement binds BUYER to use SELLER as sole provider for pyrotechnic displays and services for three years, final compensation amount for years two and three of the agreement can be determined at original signing, or annually by January 31<sup>st</sup> of said year and will follow compensation specifications as outlined below. Three year agreement entitles BUYER to  more product added to the display each year. (All product is based on current cost of that year and annual compensation amount.)

Any agreement paid in full by May 1<sup>st</sup> of the agreement year will entitle BUYER to  % more Product added to that years display.

1. THE TIME AND PLACE: POSTPONEMENT/CANCELATION: SELLER agrees to design, produce and execute a fireworks show, otherwise known as a pyrotechnic display at approximately 12am on the day of December 31, 2024. BUYER is responsible for gaining access to the set-up location on the SELLER’S behalf. The display will be executed at the following:

Location & Address: St. Mary’s of Assumption, 1 St. Mary’s Hill, Lancaster, NY 14086

Weather permitting. An alternative inclement weather day is hereby designated to be N/A the same time and place set forth, herein above. It is agreed and understood by and between the parties hereto that SELLER shall have the sole, exclusive and final determination of the suitability of the weather conditions at the time of the display. In the event SELLER should determine that the weather conditions are such that an unsafe or hazardous condition may exist, SELLER shall have exclusive right to postpone the starting time of the display and/or delay the display in its entirety; until conditions have improved and are appropriate for the safety of all involved, or until inclement weather date as set forth herein above.

2. INSURANCE: SELLER agrees to provide a Certificate of Insurance showing SELLER, BUYER and , to be insured and covered for \$5,000,000 Each Accident. \$5,000,000 General Aggregate, \$5,000,000 products-comp/ops Agg. In the event greater liability insurance limits are required, the additional cost is to be paid by BUYER.
3. SECURITY/SAFETY: BUYER is responsible for procuring and managing the following:

SKYLIGHTERS OF NEW YORK, LLC  
MATT SHAW – OWNER / OPERATOR

P.O. BOX 1357  
ORCHARD PARK, NY 14127

<http://www.skylightersfireworks.com/>  
716-903-3291

- a. Adequate security personnel;
- b. Barricades, Ropes with flags, etc. to barricade all covered (dangerous) areas to spectators;
- c. Traffic patrolmen;
- d. As necessary:
  - i. security guards for crowd control and clean up personnel to remove litter left by spectators or any other persons other than SELLER;
  - ii. Trash receptacles as necessary for spectators;
  - iii. "No Parking" signs and directional signs;
  - iv. Sufficient space (as determined by shell size) for the proper and safe display of said pyrotechnic display. Such space to be clear and free of all persons except those employed by SELLER; and clear of any and all equipment, vehicles, structures, or items of any other kind not authorized or put in place by SELLER.

4. LICENSES OR PERMITS: SELLER shall be responsible to obtain, for SELLER's benefit, any state, city or any other licenses or permits required to execute the pyrotechnic display contemplated herein. SELLER shall provide BUYER with any necessary information, proof of insurance, or any other items required by the licensing authorities for issuance of such licenses or permits.

5. COMPENSATION: Compensation shall be made to the SELLER hereunder as follows: 50% due no later than 90 days from the display date with the balance due before the service has been provided.

The total amount of this contract is \$6,100.00

3% fee added to credit card payments.

(\*if three year contract, Year 1 \$\_\_\_\_\_, Year 2 \$\_\_\_\_\_, Year 3 \$\_\_\_\_\_). In the event of BUYER failure to pay all sums due within thirty days of display, SELLER shall be entitled to collect from BUYER its reasonable cost of collection, including interest and reasonable attorney's fees. If, for any reason other than as addressed herein above BUYER wishes to cancel this agreement, there will be a cancellation fee in the amount of fifty percent of the total contract price hereunder for the cancellation of a one year contract; and an additional fifteen percent fee of the total contract price for each year cancelled with a undetermined budget for the cancellation of a three year contract; to be paid to or retained by SELLER. Any applicable state or local taxes will be payable by the BUYER. Should the setup of the display require a multi-day setup it is up to the BUYER to provide security for the display site.

6. POINT OF CONTACT THE DAY OF EVENT

NAME & DIRECT PHONE NUMBER: \_\_\_\_\_

7. This agreement may be executed in counterpart, each of which shall be deemed an original, but all of which shall constitute one and the same agreement.

8. SUBJECT TO ATTACHED SCHEDULE A.

**This CONTRACT is binding only after it has been signed by all parties hereto and returned to the SELLER with the required deposit as forth herein above.**

BY:  \_\_\_\_\_

BY: \_\_\_\_\_

DATE: 11/25/2024 \_\_\_\_\_

DATE: \_\_\_\_\_

SELLER

BUYER

Schedule A

To the fullest extent permitted by law, Seller shall defend, indemnify and hold harmless the Village of Lancaster, St. Mary's of Assumption Church and their employees from and against all claims, damages, liabilities, losses and expenses, including but not limited to attorney's fees, arising out of or in any way connected with the performance or lack of performance of the agreement provided that and such claim, damage, liability, loss or expense is:

- 1) attributable to bodily injury, sickness, disease or death, or physical injury to tangible property and
- 2) is caused in whole or in part by any actual or alleged:
  - (a) act or omission of the Seller or anyone directly or indirectly retained or engaged by it or anyone for whose acts it may be liable; or
  - (b) a violation of any statutory duty, regulation, ordinance, rule or obligation by the Seller provided that the violation arises out of or is in any way connected with the Seller's performance or lack of performance of the agreement.

Seller shall purchase and maintain insurance providing Commercial General Liability (CGL) coverage with limits of insurance not less than \$5,000,000. The Village and St Mary's of the Assumption Church shall be included as an additional insured. Insurance for the Village of additional insured shall be as broad as the coverage provided for the named insured Seller. Cover for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self- insurance. A Certificate of Insurance shall be provided to the Village no later than December 27, 2024. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the Seller's commercial general liability policy.

By:  \_\_\_\_\_

Date: 11/25/24 \_\_\_\_\_

Seller

By: \_\_\_\_\_

Date: \_\_\_\_\_

Buyer



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Acrisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 216-658-7100	<b>FAX (A/C, No):</b> 216-658-7101
	<b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> Skylighters of New York LLC PO Box 1357 Orchard Park NY 14127	<b>INSURER(S) AFFORDING COVERAGE</b>	
	INSURER A : Everest National Insurance Company	NAIC # 10120
	INSURER B : AXIS Surplus Insurance Company	26620
	INSURER C :	
	INSURER D :	
	INSURER E :	

**COVERAGES** **CERTIFICATE NUMBER:** 211235989 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			GL BINDER	12/5/2024	12/5/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			Auto binder	12/5/2024	12/5/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			P-001-000056857-07	12/5/2024	12/5/2025	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
Display Date: December 31, 2024 - January 1, 2025  
Location: St Mary of the Assumption  
Additional Insured: Village of Lancaster, St Mary of the Assumption is name as additional insured on a primary and non-contributing basis, including a waiver of subrogation

<b>CERTIFICATE HOLDER</b>  Village of Lancaster 5423 Broadway Lancaster NY 14086	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b> 



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/2/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**


<b>PRODUCER</b> Acisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843		<b>CONTACT NAME:</b> PHONE (A/C No. Ext): 216-658-7100 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE <b>INSURER A:</b> Everest National Insurance Company <b>INSURER B:</b> AXIS Surplus Insurance Company <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>FAX (A/C No.):</b> 216-658-7101 <b>NAIC #</b> 10120 26620
<b>INSURED</b> Skylighters of New York LLC PO Box 1357 Orchard Park NY 14127		7847	

**COVERAGES** **CERTIFICATE NUMBER: 1890929413** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		GL BINDER	12/5/2024	12/5/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	\$ 1,000,000 \$ 500,000 \$ \$ 1,000,000 \$ 2,000,000 \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		Auto binder	12/5/2024	12/5/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	\$ 1,000,000 \$ \$ \$
B	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input checked="" type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$		P-001-000056857-07	12/5/2024	12/5/2025	EACH OCCURRENCE AGGREGATE	\$ 4,000,000 \$ 4,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	\$ \$ \$ \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.  
 Display Date: 12/31/24-1/1/25  
 Location: 1 St. Mary's Hill  
 Additional Insured: St. Mary's of the Assumption  
**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.**

<b>CERTIFICATE HOLDER</b>  St. Mary's of the Assumption 1 St. Mary's Hill Lancaster NY 14086	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

### **SCHEDULE**

**Name Of Additional Insured Person(s) Or Organization(s)**

ANY PERSON OR LEGAL ENTITY IN WHICH YOU HAVE A WRITTEN CONTRACT, AGREEMENT, OR PERMIT WHICH REQUIRES THAT YOU NAME THE CONTRACTING PARTY AS AN ADDITIONAL INSURED.

Village of Lancaster, St Mary of the Assumption is name as additional insured on a primary and non-contributing basis, including a waiver of subrogation

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
  - 1. In the performance of your ongoing operations; or
  - 2. In connection with your premises owned by or rented to you.
- B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.
- C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:
  - 1. The Limits of Insurance required by the written agreement between the parties; or
  - 2. The Limits of Insurance provided by this Coverage Part.
- D.** With respect to the insurance afforded to an additional insured, the following additional exclusion applies:
 

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

# **WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

This endorsement modifies insurance provided under the following:

- COMMERCIAL GENERAL LIABILITY COVERAGE PART
- ELECTRONIC DATA LIABILITY COVERAGE PART
- LIQUOR LIABILITY COVERAGE PART
- POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
- POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
- PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
- RAILROAD PROTECTIVE LIABILITY COVERAGE PART
- UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

### **SCHEDULE**

**Name Of Person(s) Or Organization(s):**

Village of Lancaster, St Mary of the Assumption is name as additional insured on a primary and non-contributing basis, including a waiver of subrogation

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – Conditions:

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**PRIMARY AND NONCONTRIBUTORY –  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

**Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

**ADVERTISEMENT FOR BIDS**

**VILLAGE OF LANCASTER  
5423 BROADWAY  
LANCASTER, NY 14086**

**PROCUREMENT OF ONE HUNDRED TWENTY-ONE (121) BARE ROOT TREES**

**GENERAL NOTICE**

Village of Lancaster (Buyer) is requesting Bids for the Procurement of one hundred twenty-one (121) bare root trees.

Sealed bids will be received at the Village of Lancaster Clerk/Treasurer's Office located in the Village Municipal Building at 5423 Broadway, Lancaster, NY 14086. Bids will be received until Thursday January 23, 2025, at 11:00 AM local time. At that time the Bids received will be publicly opened and read.

**THE PROJECT INCLUDES THE FOLLOWING:**

Procurement of one hundred twenty-one (121) bare root trees.

**OBTAINING THE BIDDING DOCUMENTS**

The **Issuing Office** for the Bidding Documents is:

Village of Lancaster  
Municipal Building  
5423 Broadway  
Lancaster, NY 14086  
Ph: (716) 683-2105 ext. 208  
Amy Stypa [sustainability@lancastervillage.ny.gov](mailto:sustainability@lancastervillage.ny.gov)

Bidders may obtain or examine the Procurement Bidding Documents at the Issuing Office, starting on

**January 2, 2025**, Monday through Friday between the hours of **8:30 AM to 4:30 PM**.

Printed or Electronic PDF copies of the Bidding Documents may be obtained at no expense from the Issuing Office. The bidder will need to provide the organization's name, address, phone number, and email address which Issuing Office record on the plan holders list.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Procurement Bidding Documents.

Firms qualified and certified as Minority Business Enterprises (MBE) or Women Business Enterprises (WBE) are strongly encouraged to submit bids.

**THIS ADVERTISEMENT IS ISSUED BY:**

Owner: Village of Lancaster  
By: Michael E. Stegmeier  
Title: Clerk & Treasurer  
Date: January 2, 2025

# Lancaster Fire Department



P.O. Box 15  
5423 Broadway  
Lancaster, NY 14086

Office: 716.683.1901  
Fax: 716.683.1903  
Email: [info@lancasterfd.org](mailto:info@lancasterfd.org)

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## Lancaster Fire Department Memorandum

**DATE:** December 18, 2024

**TO:** Mike Stegmeier – Village of Lancaster Clerk-Treasurer;  
Village of Lancaster Public Safety Committee

**FROM:** Department Secretary Aaron Ruda

**RE:** Lancaster Fire Department Roster Changes for December 23, 2024 LVB Meeting

The following application for membership was approved at the Fire Department Meeting on December 10, 2024.

### **Keith Valazza – Citizens Hose Company**

Also, the following member requested and was granted a change in his membership status from Active to Inactive Life at the Fire Department Meeting on December 10, 2024.

### **Mark Moore – Protective Hose Company**

The LFD wishes you and the members of the Village Board a wonderful Holiday Season and a very Happy and Healthy New Year! As always, please contact me if you need any further information. Thank you for your time and attention to this matter.

Sincerely,

*Aaron Ruda*

Aaron Ruda  
Lancaster Fire Department Secretary