

**VILLAGE OF LANCASTER  
BOARD MEETING**

**A G E N D A**

- X 1. PLEDGE TO THE FLAG**
- X 2. ROLL CALL**
- X 3. MINUTES OF MEETINGS DATED:** February 24 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS**
- X 5. LISTED CORRESPONDENCE**
- X 6. RESOLUTIONS**
- X 7. AUDIENCE PARTICIPATION**
- X 8. COMMITTEE REPORTS – FOLLOW UP**
- X 9. DEPARTMENT HEAD REPORTS**
- X 10. HEARINGS** 7:15 p.m. – Unsafe Conditions 81 4<sup>th</sup> Avenue
- X 11. MISCELLANEOUS**
- X 12. ADJOURNMENT**

**NEXT SCHEDULED REGULAR MEETING**

**MONDAY, MARCH 24, 2025**

## NOTICE OF HEARING

To Robert Nowak, or the estate thereof and any party with an ownership or financial interest in 81 4<sup>th</sup> Avenue, Lancaster, New York.

Be advised that as further particularized in a notice to remedy dated January 2, 2025 by the Village of Lancaster Code Enforcement Officer served upon Robert Nowak, or the estate thereof, a hearing pursuant to §115-7 of the Chapter 115 "Buildings, Unsafe" of the Lancaster Village Code will be conducted on March 10th, 2025 at 7:15 PM in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, NY.

The purpose of the hearing, to be conducted by the Lancaster Village Board, is to determine whether the premises at 81 4th Ave., Lancaster, NY is unsafe to the public as reported by the Village Code Enforcement Officer and, if so, whether the unsafe condition has been corrected as demanded in the Code Enforcement Officer's notice to remedy.

At said hearing Robert Nowak, or the estate thereof and any party with an ownership or financial interest in 81 4th Avenue, Lancaster, NY shall be afforded the opportunity to question witnesses, be represented by counsel, offer proof and arrange in advance a stenographic record of the hearing.

Upon a finding that the premises at 81 4th Ave., Lancaster NY is unsafe to the public and that there has not been compliance with the Code Enforcement Officer's notice to remedy, the Village of Lancaster Board of Trustees may direct that the property be razed, or otherwise remediated and made safe to the public with the resulting expense to the Village assessed as an added tax upon the subject premises.

Robert Nowak, or the estate thereof and any party with an ownership or financial interest in 81 4th Ave., Lancaster, NY may arrange to obtain a copy of the referenced notice to remedy by contacting the office of the Lancaster Village Clerk, Lancaster Municipal Building, 5423 Broadway, Lancaster, NY (Phone (716) 683-2105).

Michael E. Stegmeier  
Lancaster Village Clerk

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, February 24, 2025, at 7:00 P.M.

Karen Howard led the pledge to the flag.

**MEETINGS TO DATE**           **25**  
**NO. OF REGULARS**       **21**  
**NO. OF SPECIALS**       **4**

**Attendance:**

		<u>Attended / Absent</u>
<b>Lynne T. Ruda</b>	<b>Mayor</b>	24 / 1
<b>Cynthia A. Maciejewski</b>	<b>Trustee/ Deputy Mayor</b>	24 / 1
<b>Tammie E. Malone Schaefer</b>	<b>Trustee</b>	25 / 0
<b>John Mikoley</b>	<b>Trustee</b>	24 / 1
<b>William C. Schroeder</b>	<b>Trustee</b>	21 / 2

**Also Present:**

<b>Arthur A. Herdzik</b>	<b>Village Attorney</b>
<b>Michael E. Stegmeier</b>	<b>Clerk-Treasurer</b>
<b>Wayne Cisco</b>	<b>Superintendent of Public Works</b>
<b>Thomas Kukoleca</b>	<b>Fire Chief – Assistant 9-2</b>
<b>Matthew Fischione</b>	<b>Town of Lancaster Supervising Code Enforcement Officer</b>
<b>Captain Jeff Smith</b>	<b>Town of Lancaster Police Department</b>
<b>Karen Howard</b>	<b>Representative – Senator Patrick M. Gallivan's Office</b>

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**ACCEPTANCE OF MINUTES**

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Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** to accept the minutes of the February 10, 2025, regular meeting.

Adopted Resolution:       **433**           Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

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**ABSTRACT OF AUDITED VOUCHERS**

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Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 2/11/2025 to 2/24/2025.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 56 claims were approved, and that all claims were paid against the:

<b>GENERAL FUND -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>273,852.98</b>
<b>SEWER FUND -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>6,832.77</b>
<b>TRUST FUND -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>364.25</b>
<b>CAPITAL FUND -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>21,317.84</b>
<b>EQUIPMENT RESERVE -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>--</b>
<b>COMMUNITY DEVELOPMENT -----</b>	<b>in the amount of</b>	<b>\$</b>	<b>--</b>
<b>SPECIAL REPAIR RESERVE FUND ----</b>	<b>in the amount of</b>	<b>\$</b>	<b>--</b>
<b>For the period from       <u>1/28/2025</u>       To   <u>2/10/2025</u></b>			

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 92615 through # 92659  
Sewer Fund checks # 12224 through # 12226  
Trust Fund check # 2599  
Capital Fund check # 1958

Adopted Resolution:      **434**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,  
Mikoley, and Schroeder

**CORRESPONDENCE:**

- 1) Correspondence from William Skubis providing a Special Events Application for Skoob's Village Grille 4<sup>th</sup> Annual St. Patrick's Day Parade to be held on Saturday, March 15, 2025.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Schroeder** to approve this event application as presented.

Adopted Resolution:      **435**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,  
Mikoley, and Schroeder

- 2) Correspondence from American Forests providing notice that the Village of Lancaster is ordered to stop work and suspend all Project Activities related to the USDA-Forest Service federal grant program effective February 20, 2025, due to the recent federal spending pause.

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution:      **436**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,  
Mikoley, and Schroeder

- 3) Correspondence from Erie County Legislator Frank Todaro providing a sponsored resolution which passed the Erie County Legislature calling on the State to increase local aid for the Consolidated Local Street and Highways Improvements Program (CHIPS) as part of the State Budget.

Motion by **Trustee Schroeder** and seconded by **Trustee Maciejewski** to receive and file this correspondence.

Adopted Resolution:      **437**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,  
Mikoley, and Schroeder

- 4) Correspondence from NYS DEC Urban & Community Forestry Program indicating that the Village's 2024 Tree City USA application was approved and inviting Village officials to attend a Recognition Appreciation event in March.

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** to receive and file this correspondence and authorize Amy Stypa to attend this recognition event at her discretion.

Adopted Resolution:      **438**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,  
Mikoley, and Schroeder

- 5) Correspondence from Amy Stypa, Sustainability and Community Climate Energy Coordinator, providing an update on a recent meeting with NYSERDA for Clean Energy Siting related to battery storage systems.

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to receive and file this correspondence.

Adopted Resolution:      **439**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

- 6) Correspondence from William E. Schutt, PE, recommending that the Village Board proceed with approval of the site plan for Bowtie Park as previously presented to the Board following review by the Planning Commission at their November 21, 2024 meeting.

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to approve the site plan for Bowtie Park per the recommendations of the Planning Commission and William E. Schutt, PE as Village Engineer.

Adopted Resolution:      **440**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, and Schroeder

Abstained: Trustee Mikoley

- 7) Correspondence from Matt Fischione, Code Enforcement Officer, providing details regarding unsafe conditions discovered at 18 James Place following a medical emergency response at the property on February 9, 2025.

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to receive and file this correspondence.

Adopted Resolution:      **441**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

<b>RESOLUTIONS:</b>
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Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to accept and approve the following membership applications for the Lancaster Fire Department as approved at the Department meeting on February 11, 2025:

- Jordan Ferraro to the Rescue, Hook & Ladder Company (from Junior Firefighters Program)
- Christopher Monin to the Eagle Hose Company.

Adopted Resolution:      **442**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Malone Schaefer** to grant permission to Nathan Brady, US Department of Agriculture, to conduct an invasive species survey and plant traps for an invasive species pest, the European Cherry Fruit Fly (ECFF), on Village property with the same process as done in prior years.

Adopted Resolution:      **443**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to appoint Amy Stypa, Sustainability and Community Climate Energy Coordinator, as a panelist to participate in the UB Regional Institute event in May for a panel discussion with local Certified Climate Smart Communities.

Adopted Resolution:      **444**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** authorizing Mayor Ruda to sign and submit the Floodplain Development Permit for the Cayuga Creek Park Project as presented.

Adopted Resolution:      **445**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Maciejewski** authorizing Mayor Ruda to sign and approve a Managed Services Agreement with TechNet MSP for continuation of network management services.

Adopted Resolution:      **446**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Mikoley** and seconded by **Trustee Schroeder** authorizing Mayor Ruda to sign and execute an Agreement with S.E.G. Construction, Inc. for asbestos abatement services in the Fire Department Gear Rooms at a cost of \$8,800.00 as approved at the February 10, 2025 Village Board meeting.

Adopted Resolution:      **447**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** authorizing Mayor Ruda to sign and approve the proposal from AMD Environmental in the amount of \$3,670.00 for asbestos air monitoring services during the asbestos abatement work to be performed in the Fire Department Gear Rooms.

Adopted Resolution:      **448**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Schroeder** authorizing Mayor Ruda to sign and approve the Village of Lancaster Title VI Plan and attachments as required for recipients of federal funds from the NYS Department of Transportation and currently applicable to the Village of Lancaster Central Avenue Streetscape Improvements Project under the Transportation Alternatives Program (TAP).

Adopted Resolution:      **449**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

<b>AUDIENCE PARTICIPATION:</b>
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**Chris Reilley – Parkway Digital, 5429 Broadway:** He requested to have the Village install parking stoppers / bumpers along the side of his building in the Moose Hall parking lot. There is a walkway along the building where trucks are backing up to park into the walkway and sometimes even hit the building with their hitches. This creates a safety issue for pedestrians as well as protecting his building from damage. He contacted the NYS Department of Transportation (DOT) who owns the lot, and he was told that the Village of Lancaster has jurisdiction for maintaining the parking lot. He wants to prevent vehicles from backing too far past the sidewalk by installing the parking bumper.

There was discussion about whether the Village of Lancaster has jurisdiction for maintaining the parking lot as there is no written documentation to support this claim. Mr. Reilley has contact information for the person from DOT that he spoke with regarding the matter. He will forward this information to the Clerk-Treasurer's office so that DPW can follow up on the maintenance issue and confirm who has the legal right to make improvements in the parking lot.

**PUBLIC HEARING @ 7:15 PM****LOCAL LAW – NO PARKING - KELLY COURT**

Mayor Ruda opened the public hearing at 7:15 p.m. and read a summary of the notice that was published in the Lancaster Bee:

*PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, NY on Monday, February 24, 2025 at 7:15 PM to consider a local law amending Chapter 325 "Vehicles and Traffic" of the Village Code. The local law, if adopted, would prohibit parking along the southerly curb of Kelly Court for a distance of 200 feet easterly from Aurora Street.*

*The full text of the proposed local law may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk, Lancaster Municipal Building, 5423 Broadway, Lancaster, NY.*

*At said hearing, all persons so desiring shall have the opportunity to be heard.*

*Michael E. Stegmeier  
Village Clerk*

Audience Participation: -None-

Trustee Maciejewski reviewed a complaint that was generated by two (2) residents whereas vehicles were backing up on the street due to visibility issues from parked cars in the area. This amendment will improve safety at this intersection with better visibility for motorists.

Motion by **Trustee Maciejewski** and seconded by **Trustee Schroeder** to close the public hearing at 7:16 p.m.

Adopted Resolution: **450** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

Motion by **Trustee Maciejewski** and seconded by **Trustee Schroeder** to adopt the local law as presented.

Adopted Resolution: **451** Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer, Mikoley, and Schroeder

**COMMITTEE REPORTS & FOLLOW UPS:****➤ FINANCE & CLAIMS – Trustee Schroeder**

There is a meeting scheduled tomorrow at 6:00 p.m. with Hometown (LOSAP administrators) and Lancaster Fire Department representatives to discuss options for potential LOSAP program upgrades.

➤ **PUBLIC WORKS** – Trustee Mikoley

There was a concern from merchants at the last meeting regarding frozen ice in the business district. This situation was addressed by DPW last weekend.

He discussed snow and ice on sidewalks including areas that are a part of the Village sidewalk plow route. Being located on the sidewalk plow route does not absolve property owners from maintaining their own sidewalks. If the sidewalk plow does not come through, owners must still clear their sidewalks of ice and snow for the safety of pedestrians.

He addressed plow operators / contractors that clear driveways and leave snow build up along the sidewalks. Property owners are responsible for making sure that this does not happen, and that snow left by plow contractors is removed from the sidewalk area.

The asbestos abatement of the Fire Department gear room area was approved tonight. The work will begin soon, and the Fire Department will be notified in advance to remove the gear and make sure the area is ready.

➤ **PUBLIC SAFETY** – Trustee Maciejewski

The new hydrant markers will be about 95% installed this week. ECWA has been responsive and great to work with throughout this process.

LPD Captain Smith did get property owners for vehicles in the Clark Street parking lot to coordinate removal of snow from the parking lot. The cleanup was done by DPW, and the condition has been greatly improved.

➤ **BUILDING, LIGHTS & CODES** – Trustee Malone Schaefer

No report.

➤ **HUMAN RESOURCES** – Trustee Maciejewski

No report.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

There will be a 4th of July planning meeting tomorrow at 5:00 p.m. at the Lancaster Municipal Building with all interested parties including public safety agencies.

At the next board meeting, she will provide an updated list of events for 2025 after meeting with the merchants to discuss ideas.

➤ **ECONOMIC DEVELOPMENT** – Mayor Ruda

She stressed the importance of keeping on top of the updated Comprehensive Plan as a “to do” list for the Village of Lancaster in future years. The Village Board needs to continue looking for opportunities to carry out the initiatives highlighted in the Plan.

➤ **SEWER** – Trustee Mikoley

There is a meeting scheduled with Watts Engineering this week to discuss the Pleasant Avenue sewer repair project.

There was a meeting today with Watts Engineering regarding the EFC Planning Grant application. We will be submitting a project with work to be completed next spring.

➤ **GRANTS** – Mayor Ruda

USDA Forest Service Tree Planting (Federal) Grant

It was noted that there is currently a freeze on federal grant funds. We will be drafting a letter to our State representatives (Senate, Congress, etc.) to address the impact of this pause in funding on local municipalities and projects that were relying on this funding.

NY Forward – Small Project Fund

There is a tentative informational meeting scheduled for the end of March.

TAP – Central Ave Streetscape Broadway to Walden

There is a meeting with NYSDOT and DiDonato Associates this Wednesday to kick off the project.

CEC Grant – Electric Landscaping Equipment & Building Energy Upgrades (w/ Climate Smart)

Equipment is being purchased for DPW and the Fire Department and placed in service.

➤ **TECHNOLOGY & MARKETING** – Trustee Schroeder

No report.

➤ **CLIMATE SMART** – Mayor Ruda

There is a Dare to Repair workshop being held at the Lancaster Municipal Building this weekend.

<b>DEPARTMENT HEAD REPORTS &amp; FOLLOW UPS:</b>
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➤ **CLERK – TREASURER** – Michael E. Stegmeier

No report.

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

He provided an update on the road salt shortage. DPW received 80 additional tons of salt since the last meeting. Availability continues to be an issue.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

No report.

➤ **FIRE CHIEF** – Thomas Kukoleca (Assistant 9-2)

There have been 20 alarms in February with 7 EMS calls to date.

There will be a pre-construction meeting with Sutphen regarding Engine 2 next month.

He thanked DPW for their efforts with snow removal during this winter season.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeff Smith

No report.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

No report.

**MISCELLANEOUS:**

-None-

**ADJOURNMENT:**

Motion by **Trustee Schroeder** and seconded by **Trustee Mikoley** to adjourn the meeting at 7:22 p.m.

Adopted Resolution:      **452**                      Ayes: Mayor Ruda, Trustees Maciejewski, Malone Schaefer,  
Mikoley, and Schroeder

Respectfully submitted,

Michael E. Stegmeier  
Clerk – Treasurer

# **ABSTRACT**

**March 10, 2025**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

February 25, 2025 to March 10, 2025

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

**GENERAL FUND -----in the amount of \$ 196,739.58**

**SEWER FUND -----in the amount of \$ 10,665.22**

**TRUST FUND -----in the amount of \$ 419.39**

**CAPITAL FUND -----in the amount of \$**

**EQUIPMENT RESERVE -----in the amount of \$**

**COMMUNITY DEVELOPMENT -----in the amount of \$**

**SPECIAL REPAIR RESERVE FUND ----in the amount of \$**

**TOTAL 207,824.19**

**For the period from February 11, 2025 to February 24, 2025**

## **MAYOR'S CERTIFICATION:**

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	<u>63</u>
General Fund Ck#.....	<u>92661-92714</u>
Sewer Fund Ck#.....	<u>12227-12232</u>
Trust Fund Ck#.....	<u>2600</u>
Capital Fund Ck#.....	<u>                    </u>
Community Development Fund Ck#	<u>                    </u>

\_\_\_\_\_  
Mayor Lynne T. Ruda

## Abstract Summary of Funds

Board Meeting Date:

March 10, 2025

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check	\$ 116,183.49	\$ 3,512.83	\$ 419.39	
2024-2025 Budget				
Pre-paid vouchers				
Payroll Voucher 2/14/2025	\$ 74,765.80	\$ 6,644.11		
FICA Voucher 2/14/2025	\$ 5,790.29	\$ 508.28		
<b>TOTALS</b>	<b>\$ 196,739.58</b>	<b>\$ 10,665.22</b>	<b>\$ 419.39</b>	<b>\$ -</b>

<b>TOTAL ALL FUNDS</b>	<b>\$ 207,824.19</b>
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LANCASTER VILLAGE  
Purchase Order Listing By P.O. Number

02/25/2025

10:26 AM

Ranges		Item Status		Purchase Types		Misc	
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/25		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y		Bld: Y State: Y Other: Y Exempt: Y		P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All	
PO #	PO Date	Vendor	Contract	PO Type			
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date Rcvd Date Chk/Void Date Invoice
25-01078	02/21/25 1075E005	10-75	EMERGENCY LIGHTING LLC				
1	LT REPAIR ENGINE 2	\$352.61	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI R		02/21/25 02/21/25 13250-A
25-01079	02/20/25 ADAMC005	CORY ADAMCZAK					
1	PLANNING COMMISSION MEMBER	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME R		02/20/25 02/20/25 2/20/2025
25-01080	02/21/25 ADPIN005	ADP, INC.					
1	2024-Q4 Y/E TAX REPORTING W2S	\$437.85	A -1325-435-300	E	FINANCE TREASURER - PAYROLL S R		02/21/25 02/21/25 683662673
25-01081	02/20/25 ALLEI005	JAMES ALLEIN					
1	PLANNING COMMISSION MEMBER	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME R		02/20/25 02/20/25 2/20/2025
25-01082	02/14/25 AMERI010	AMERICAN ROCK SALT CO LLC					
1	BULK ICE CONTROL SALT	\$1,543.89	A -5132-415-000	E	SNOW REMOVAL-CHEMICALS-ROA R		02/14/25 02/14/25 0788816
25-01083	02/21/25 APPLI010	APPLIED INDUSTRIAL TECH					
1	ALUMINUM NUTS FOR SIGN SHOP	\$39.33	A -5110-412-000	E	STREETS MAINT-SIGNS R		02/21/25 02/21/25 7031521525
25-01084	02/20/25 APPLI010	APPLIED INDUSTRIAL TECH					
1	FLAT WASHERS FOR SIGN SHOP	\$64.38	A -5110-412-000	E	STREETS MAINT-SIGNS R		02/20/25 02/20/25 703148012
25-01085	02/14/25 APPLI010	APPLIED INDUSTRIAL TECH					
1	PERMA LOCKWASHERS & BOLTS	\$382.94	A -5110-412-000	E	STREETS MAINT-SIGNS R		02/14/25 02/14/25 703143295
2	PERMA LOCKWASHERS & BOLTS	\$62.74	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: T R		02/14/25 02/14/25 703143295

**LANCASTER VILLAGE**  
Purchase Order Listing By P.O. Number

02/25/2025

10:26 AM

**PO #**      **PO Date**      **Vendor**      **Contract**      **PO Type**

<i>Item Description</i>	<i>Amount</i>	<i>Charge Account</i>	<i>Acct Type</i>	<i>Description</i>	<i>Stat/Chk</i>	<i>First Enc Date</i>	<i>Rcvd Date</i>	<i>Chk/Void Date</i>	<i>Invoice</i>
25-01085		02/14/25 APPLI010	APPLIED INDUSTRIAL TECH						
	<u>\$445.68</u>								
25-01086		02/14/25 APPLI010	APPLIED INDUSTRIAL TECH						
1 SHOP RESTOCK	\$62.74	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: 1	R	02/14/25	02/14/25		7031442412
25-01087		02/20/25 ASPOS005	ASPOSTO, CONNOR						
1 PLANNING COMMISSION MEMBER	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	02/20/25	02/20/25		2/20/2025
25-01088		02/21/25 ERIEC035	ERIE COUNTY GOVERNMENTS						
1 REG MEETING - ART & BILL	\$65.00	A -1420-470-000	E	LAW - EXPENSE & TRAVEL	R	02/21/25	02/21/25		FEBRUARY 2025
2 REG MEETING - ART & BILL	\$65.00	A -1010-470-000	E	BOARD OF TRUSTEES - EXPENSE /	R	02/21/25	02/21/25		FEBRUARY 2025
	<u>\$130.00</u>								
25-01089		02/21/25 BEEGR005	BEE GROUP PUBLICATIONS INC						
1 ZBA NOTICES X 3	\$411.72	A -8010-430-000	E	ZONING-PRINTING & ADVERTISING	R	02/21/25	02/21/25		VARIOUS
25-01090		02/21/25 BEEGR005	BEE GROUP PUBLICATIONS INC						
1 UNSAFE CONDITIONS 81 4TH AVE	\$110.19	A -1325-430-000	E	FINANCE TREASURER - PRINTING /	R	02/21/25	02/21/25		67366C99-0025
25-01091		02/11/25 BIELA005	PAULA BIELAT						
1 COURT STENO SVCS	\$125.00	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL	R	02/11/25	02/11/25		2/11/2025
25-01092		02/20/25 BUSZC005	BUSZKA, ALEXANDER						
1 PLANNING COMMISSION MEMBER	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	02/20/25	02/20/25		2/20/2025
25-01093		02/12/25 CAMPB010	SHERRY CAMPBELL						
1 HPC - COMMISSION MEMBER	\$90.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	02/12/25	02/12/25		2/12/2025
25-01094		02/20/25 CARRI005	CARRICK, RYAN						
1 PLANNING COMMISSION MEMBER	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	02/20/25	02/20/25		2/20/2025
25-01095		02/20/25 CHART005	CHARTER COMMUNICATIONS						
1 RECEIVERS & BASIC TV	\$35.90	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R	02/20/25	02/20/25		141774001020725

**LANCASTER VILLAGE**  
Purchase Order Listing By P.O. Number

02/25/2025

10:26 AM

**PO #**      **PO Date**    **Vendor****Contract**    **PO Type**

<b>Item Description</b>	<b>Amount</b>	<b>Charge Account</b>	<b>Acct Type</b>	<b>Description</b>	<b>Stat/Chk</b>	<b>First Enc Rcvd Date</b>	<b>Chk/Void Date</b>	<b>Invoice</b>
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25-01096	02/12/25	CHAVE005	CHAVES YATES, CAITLIN					
1	HPC MEETING - MEMBER	\$90.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET. R	02/12/25	02/12/25	2/12/2025
25-01097	02/21/25	COUNT010	COUNTY LINE STONE CO INC					
1	COLD PATCH VILLAGE STREETS	\$386.33	A -5110-434-000	E	STREETS MAINT-PAVING & RECON: R	02/21/25	02/21/25	10977
25-01098	02/20/25	CHEMS010	CHEMSEARCHFE					
1	60 DAY WONDER RESTOCK	\$269.22	A -1620-402-000	E	SHARED SERVICES - JANITORIAL S R	02/20/25	02/20/25	9029341
2	60 DAY WONDER RESTOCK	\$269.21	A -1621-419-000	E	NORTH END FIRE HALL - JANITORIA/ R	02/20/25	02/20/25	9029341
3	60 DAY WONDER RESTOCK	\$269.22	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL R	02/20/25	02/20/25	9029341
		<u>\$807.65</u>						
25-01099	02/21/25	DELAG005	DELAGE LANDEN FINANCIAL SVC					
1	DOCUWEAR/SOFTWARE MARCH 2025	\$710.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT R	02/21/25	02/21/25	83547830
25-01100	02/14/25	DELFT005	DELFT PRINTING INC.					
1	FORESTRY PROJECT - PRINTS	\$1,025.75	A -8560-400-000	E	SHADE TREES-EDUCATIONAL MATR R	02/14/25	02/24/25	25-40765
25-01101	02/13/25	EATON005	EATON OFFICE SUPPLY					
1	VARIOUS OFFICE SUPPLIES	\$119.28	A -1110-401-000	E	VILLAGE JUSTICE - OFFICE SUPPLI R	02/13/25	02/13/25	PINV1249111
25-01102	02/12/25	ECKER005	EMMA ECKERT					
1	HPC - MEMBER + SECRETARY	\$265.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET. R	02/12/25	02/12/25	2/12/2025
25-01103	02/14/25	ERIEC045	ERIE COUNTY WATER AUTHORITY					
1	PRIVATE FIRE LINE	\$18.00	A -1640-440-000	E	DEPT PUBLIC WORKS GARAGE-GA R	02/14/25	02/14/25	12/31-1/31 2025
25-01104	02/21/25	FRANK010	FRANKLIN BRONZE PLAQUES					
1	STEVEN HAROLD KOHLHAGEN	\$342.10	A -7550-417-000	E	CELEBRATIONS - 175TH ANNIVERS. R	02/21/25	02/21/25	36099
25-01105	02/20/25	GAJEW010	GAJEWSKI, STEVEN					
1	PLANNING COMMISSION MEETING	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME R	02/20/25	02/20/25	2/20/2025

PO #	PO Date	Vendor	Contract	PO Type																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
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PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01115 02/14/25 NAPAA010 NAPAAUTO PARTS				Account Continued					
1 PARTS/SUPPLIES DEC/JANUARY	\$108.79	A -1640-453-000	E	DEPT PUBLIC WORKS - REPAIRS	R	02/14/25	02/14/25		DEC24/JAN25
2 PARTS/SUPPLIES DEC/JANUARY	\$610.68	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R	02/14/25	02/14/25		DEC24/JAN25
3 PARTS/SUPPLIES DEC/JANUARY	\$124.86	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	02/14/25	02/14/25		DEC24/JAN25
4 PARTS/SUPPLIES DEC/JANUARY	\$998.75	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: 1	R	02/14/25	02/14/25		DEC24/JAN25
5 PARTS/SUPPLIES DEC/JANUARY	\$351.26	A -8160-453-000	E	REFUSE & GARBAGE-EQUIPMENT I	R	02/14/25	02/14/25		DEC24/JAN25
6 PARTS/SUPPLIES DEC/JANUARY	\$115.68	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA	R	02/14/25	02/14/25		DEC24/JAN25
	<b>\$2,310.02</b>								
25-01116 02/20/25 NATIO015 NATIONAL FUEL									
1 DPW/NEFH 1/13/2025-2/11/2025	\$767.95	A -1621-440-000	E	NORTH END FIRE HALL - GAS	R	02/20/25	02/20/25		32773302
2 DPW/NEFH 1/13/2025-2/11/2025	\$4,093.59	A -1640-440-000	E	DEPT PUBLIC WORKS GARAGE-GA	R	02/20/25	02/20/25		32773302
	<b>\$4,861.54</b>								
25-01117 02/20/25 NOCOE005 NOCO ENERGY CORP- FUELS									
1 FUEL AS NEEDED FY 24-25	\$402.16	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	02/20/25	02/20/25		SP1299334
2 FUEL AS NEEDED FY 24-25	\$402.16	A -5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	02/20/25	02/20/25		SP1299334
3 FUEL AS NEEDED FY 24-25	\$402.15	A -7110-416-000	E	PARKS-GAS & OIL	R	02/20/25	02/20/25		SP1299334
4 FUEL AS NEEDED FY 24-25	\$402.15	A -8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	02/20/25	02/20/25		SP1299334
5 FUEL AS NEEDED FY 24-25	\$402.15	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	02/20/25	02/20/25		SP1299334
6 FUEL AS NEEDED FY 24-25	\$402.15	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	02/20/25	02/20/25		SP1299334
7 FUEL AS NEEDED FY 24-25	\$402.16	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	02/20/25	02/20/25		SP1299334
	<b>\$2,815.08</b>								
25-01118 02/14/25 NOCOE005 NOCO ENERGY CORP- FUELS									
1 DIESEL FUEL AS NEEDED FY24-25	\$343.31	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	02/14/25	02/14/25		SP12983406
2 DIESEL FUEL AS NEEDED FY24-25	\$343.31	A -5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	02/14/25	02/14/25		SP12983406
3 DIESEL FUEL AS NEEDED FY24-25	\$343.31	A -7110-416-000	E	PARKS-GAS & OIL	R	02/14/25	02/14/25		SP12983406
4 DIESEL FUEL AS NEEDED FY24-25	\$343.31	A -8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	02/14/25	02/14/25		SP12983406
5 DIESEL FUEL AS NEEDED FY24-25	\$343.31	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	02/14/25	02/14/25		SP12983406
6 DIESEL FUEL AS NEEDED FY24-25	\$343.31	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	02/14/25	02/14/25		SP12983406
7 DIESEL FUEL AS NEEDED FY24-25	\$343.30	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	02/14/25	02/14/25		SP12983406
	<b>\$2,403.16</b>								

25-01119 02/20/25 NO000015 NYSEG

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rev'd Date	Chk/Void Date	Invoice
25-01119 02/20/25 N0000015 NY SEG				Account Continued					
1 SAURORA ST / CENTRAL&BRADY	\$179.06	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	02/20/25	02/20/25		10017804781
25-01120 02/14/25 N0000015 NY SEG									
1 VARIOUS LOCATIONS IN VOL	\$843.02	A -1620-438-000	E	SHARED SERVICES - ELECTRIC	R	02/14/25	02/14/25		VARIOUS
2 VARIOUS LOCATIONS IN VOL	\$286.48	A -1621-438-000	E	NORTH END FIRE HALL - ELECTRIC	R	02/14/25	02/14/25		VARIOUS
3 VARIOUS LOCATIONS IN VOL	\$4,855.33	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	02/14/25	02/14/25		VARIOUS
4 VARIOUS LOCATIONS IN VOL	\$27.35	A -7110-438-000	E	PARKS-ELECTRIC	R	02/14/25	02/14/25		VARIOUS
5 VARIOUS LOCATIONS IN VOL	\$184.20	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E	R	02/14/25	02/14/25		VARIOUS
6 VARIOUS LOCATIONS IN VOL	\$45.99	A -8510-438-000	E	BEAUTIFICATION - CBD TREES / RE	R	02/14/25	02/14/25		VARIOUS
	<b>\$6,242.37</b>								
25-01121 02/14/25 POWER015 POWER & CONST GRP, INC									
1 VILLAGE STREET LIGHT MAINTEN.	\$1,754.37	A -5182-435-000	E	STREET LIGHTING-MAINTENANCE	R	02/14/25	02/14/25		LP13482
25-01122 02/20/25 REILL005 ELIZABETH REILLY-MEEGAN									
1 PLANNING COMMISSION MEMBER	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	02/20/25	02/20/25		2/20/2025
25-01123 02/20/25 REINH005 REINHOLD, MICHAEL									
1 PLANNING COMMISSION - CHAIR	\$115.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	02/20/25	02/20/25		2/20/2025
25-01124 02/21/25 SELECO005 SELECTIVE INSURANCE									
1 COMMERCIAL POLICIES	\$36,754.00	A -1910-400-000	E	SPECIAL ITEMS-UNALLOCATED INS	R	02/21/25	02/21/25		233-189-22
25-01125 02/21/25 SHERI005 SHERIDAN HR LLC									
1 HR MONTHLY CONSULTING - FEB 25	\$2,700.00	A -1010-435-600	E	BOARD OF TRUSTEES - H/R CONSL	R	02/21/25	02/21/25		2629
25-01126 02/20/25 SITEO005 SITE ONE LANDSCAPE SUPPLY, LLC									
1 OIL MIXTURE 4 SMALL ENGINES	\$114.72	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	02/20/25	02/20/25		149754993-001
25-01127 02/14/25 SITEO005 SITE ONE LANDSCAPE SUPPLY, LLC									
1 ICE MELT ALL BUILDINGS	\$112.84	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	02/14/25	02/14/25		149816120-001
2 ICE MELT ALL BUILDINGS	\$112.84	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND	R	02/14/25	02/14/25		149816120-001
3 ICE MELT ALL BUILDINGS	\$112.84	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R	02/14/25	02/14/25		149816120-001

PO # PO Date Vendor

Contract PO type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rd'd Date	Chk/Void Date	Invoice
25-01127 02/14/25 SITE0005 SITE ONE LANDSCAPE SUPPLY, LLC				Account Continued				
4 ICE MELT ALL BUILDINGS	\$112.85	A -5132-414-000	E	SNOW REMOVAL-MATERIALS-SNOW	R	02/14/25 02/14/25		149816120-001
	<u>\$451.37</u>							
25-01128 02/21/25 SKYL0005 SKYLIGHTERS OF WNY,INC.								
1 FIREWORKS DISPLAY NYE EVENT	\$6,100.00	A -7550-410-000	E	CELEBRATIONS-NEW YEAR'S EVE	R	02/21/25 02/21/25		2157
25-01129 02/12/25 STONE010 STONEBRAKER, NANCY								
1 HPC MEETING - ALTERNATE	\$90.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	02/12/25 02/12/25		2/12/2025
25-01130 02/14/25 SUBUR005 SUBURBAN LOCK & KEY, INC.								
1 NEFH BATTERY CORE CHG/REPLACE.	\$295.00	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND	R	02/14/25 02/14/25		167393
25-01131 02/21/25 TASC0005 TASC								
1 PER PARTICIPANT FEE 4/1-6/30	\$197.10	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	02/21/25 02/21/25		IN3376918
25-01132 02/13/25 THETO005 THE TOOL LIBRARY INC.								
1 DARE TO REPAIR CAFE	\$1,000.00	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	02/13/25 02/13/25		11072
25-01133 02/14/25 VALLE005 VALLEY FAB & EQUIPMENT								
1 TK 38 MINI BAR QUAD FLASHLIGHT	\$230.00	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT.	R	02/14/25 02/14/25		137789
25-01134 02/21/25 VERIZ010 VERIZON WIRELESS								
1 PHONES - FEBRUARY 2025	\$51.51	A -1010-485-000	E	BOARD OF TRUSTEES - CELL PHON	R	02/21/25 02/21/25		FEBRUARY 2025
2 PHONES - FEBRUARY 2025	\$31.25	A -1210-485-000	E	EXECUTIVE MAYOR - CELL PHONE	R	02/21/25 02/21/25		FEBRUARY 2025
3 PHONES - FEBRUARY 2025	\$31.25	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD	R	02/21/25 02/21/25		FEBRUARY 2025
4 PHONES - FEBRUARY 2025	\$31.25	A -1325-485-000	E	FINANCE TREASURER - CELL PHON	R	02/21/25 02/21/25		FEBRUARY 2025
5 PHONES - FEBRUARY 2025	\$31.25	A -1640-485-000	E	DEPT PUBLIC WORKS GARAGE-CE	R	02/21/25 02/21/25		FEBRUARY 2025
6 PHONES - FEBRUARY 2025	\$69.53	A -3990-476-000	E	DISASTER PREP-MOBILE PH & DAT	R	02/21/25 02/21/25		FEBRUARY 2025
7 PHONES - FEBRUARY 2025	\$37.99	A -3989-485-000	E	BUILDING INSPECTION-CELL PHON	R	02/21/25 02/21/25		FEBRUARY 2025
8 PHONES - FEBRUARY 2025	\$303.92	A -3411-485-000	E	FIRE DEPT - CELL PHONES / DATA	R	02/21/25 02/21/25		FEBRUARY 2025
9 PHONES - FEBRUARY 2025	\$75.98	A -8560-475-000	E	SHADE TREES-UNCLASSIFIED	R	02/21/25 02/21/25		FEBRUARY 2025
10 PHONES - FEBRUARY 2025	\$37.99	G -8115-485-000	E	ADMINISTRATION-CELL PHONE	R	02/21/25 02/21/25		FEBRUARY 2025
	<u>\$701.92</u>							
25-01135 02/21/25 WOODC005 WOODCUTTERS HEADQUARTERS INC.								

**LANCASTER VILLAGE**  
Purchase Order Listing By P.O. Number

02/25/2025

10:26 AM

**PO #**      **PO Date**      **Vendor****Contract**      **PO Type**

<b>Item Description</b>	<b>Amount</b>	<b>Charge Account</b>	<b>Acct Type</b>	<b>Description</b>	<b>Stat/Chk</b>	<b>First Enc Rcvd Date</b>	<b>Chk/Void Date</b>	<b>Invoice</b>
25-01135      02/21/25      WOODC005      WOODCUTTERS HEADQUARTERS INC.				Account Continued				
1      PARTS 4 WEEDWACKERS	\$79.92	A-7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	02/21/25	02/21/25	522227
25-01136      02/21/25      WMSCH005      WM SCHUTT & ASSOCIATES, PC								
1      PROF SVCS PERIOD ENDING 1/25	\$7,122.00	A-1010-435-900	E	BOARD OF TRUSTEES - ENGINEER	R	02/21/25	02/21/25	34686
25-01137      02/24/25      CSEAE005      C S E A EMPLOYEE BENEFIT FUND								
1      MARCH 2025 VISION/DENTAL	\$4,901.40	A-9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	02/24/25	02/24/25	MARCH 2025
2      MARCH 2025 VISION/DENTAL	\$473.19	G-9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M	R	02/24/25	02/25/25	MARCH 2025
3      MARCH 2025 VISION/DENTAL	\$419.39	T-020-000	G	MEDICAL INSURANCE	R	02/24/25	02/24/25	MARCH 2025
	<b>\$5,793.98</b>							
25-01138      02/24/25      HIGHM005      HIGHMARK BCBSWNY								
1      MARCH 2025 HEALTH INSURANCE	\$23,369.21	A-9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	02/24/25	02/24/25	MARCH 2025
2      MARCH 2025 HEALTH INSURANCE	\$1,966.82	G-9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M	R	02/24/25	02/24/25	MARCH 2025
	<b>\$25,336.03</b>							

**Total Purchase Orders: 61      Total P.O. Line Items: 105      Total List Amount: \$120,115.71      Total Void Amount: \$0.00**

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-A	\$116,183.49	\$0.00	\$0.00	\$116,183.49
	5-G	\$3,512.83	\$0.00	\$0.00	\$3,512.83
	5-T	\$0.00	\$0.00	\$419.39	\$419.39
Total Of All Funds:		\$119,696.32	\$0.00	\$419.39	\$120,115.71
Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	\$116,183.49	\$0.00	\$0.00	\$116,183.49
	G	\$3,512.83	\$0.00	\$0.00	\$3,512.83
	T	\$0.00	\$0.00	\$419.39	\$419.39
Total Of All Funds:		\$119,696.32	\$0.00	\$419.39	\$120,115.71

LANCASTER VILLAGE  
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Revd	Prior Open	Paid Prior	Fund Total
	5-A	\$116,183.49	\$0.00	\$0.00	\$0.00	\$116,183.49
	5-G	\$3,512.83	\$0.00	\$0.00	\$0.00	\$3,512.83
	Total Of All Funds:	\$119,696.32	\$0.00	\$0.00	\$0.00	\$119,696.32

Batch Id: PAYROLL Batch Date: 02/14/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	2,467.20		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	683.69		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	5,229.65		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	2,015.38		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	2,020.60		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	916.25		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	14,007.57		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	140.77		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	180.95		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	6,926.79		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	9,291.62		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	17,698.49		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	129.18		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	80.77		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	3,823.97		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	1,886.54		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	84.02		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	924.23-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: G -200-000 CASH	2,937.59		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: G -200-000 CASH	3,706.52		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -200-000 CASH	3,283.50		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/14/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/31/2025 Cr: A -200-000 CASH	3,038.50		41

WARNING: This account would have a negative balance: A -7550-100-000. Balance would be: 57,875.98-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	74,765.80	0.00	0.00	0.00	0.00	0.00
	G	6,644.11	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		81,409.91	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	81,409.91
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

February 25, 2025  
10:53 AM

LANCASTER VILLAGE  
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA      Batch Date: 02/14/25      Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 2/14/2025 Cr: A -200-000 CASH	5,790.29		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 2/14/2025 Cr: G -200-000 CASH	508.28		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,790.29	0.00	0.00	0.00	0.00	0.00
	G	508.28	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,298.57	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,298.57
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

# LISTED CORRESPONDENCE

March 10, 2025

	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, inspections, and open complaints that were filed for properties within the Village of Lancaster from February 14, 2025 – February 25, 2025.
	ACTION -	Rec/File Refer to:	
2.	_____	_____	Correspondence from Loyal Order of Moose, Inc. (Depew Lancaster Lodge #1605) providing notice of a class change application for its on-premises alcoholic beverage license with NYS Liquor Authority.
	ACTION -	Rec/File Refer to:	
3.	_____	_____	Correspondence from Erie County Department of Health requesting a support letter for converting its current operating authority (Certificate of Need) from a Municipal certificate to a permanent full operating certificate.
	ACTION -	Rec/File Refer to:	
4.	_____	_____	Correspondence from Paul T. Bumbalo, Esq., providing notice of his resignation from the position of Village Justice effective at the close of business on Thursday, April 3, 2025.
	ACTION -	Rec/File Refer to:	
5.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for Sorelle Salon, 19 West Main St., Suite 300, following review by the Commission at its February 20 <sup>th</sup> meeting.
	ACTION -	Rec/File Refer to:	
6.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for Papi Grande Mexican Restaurant and Cantina, 20 West Main St., Suite 100, following review by the Commission at its February 20 <sup>th</sup> meeting.
	ACTION -	Rec/File Refer to:	
7.	_____	_____	Correspondence from Roberts Media, LLC providing a Special Events Application for its “Christmas Spark” (A Christmas Film) event for the purpose of filming for a movie in the Village of Lancaster on Friday, April 4, 2025.
	ACTION -	Rec/File Refer to:	
8.	_____	_____	
	ACTION -	Rec/File Refer to:	
9.	_____	_____	
	ACTION -	Rec/File Refer to:	

## VILLAGE COVER SHEET

MARCH 3, 2025 BOARD MEETING

PERMITS ISSUED 4

## **VILLAGE PERMIT TOTAL**

INSTALL FENCE	1
INSTALL RESIDENTIAL PLUMBING	2
ERECT RESIDENTIAL ADD/ALT	1
<b>TOTAL PERMITS FOR THE VILLAGE</b>	<b>4</b>

Jab Contracting & Construction	3531 Walden Ave.	Residential Alt/Add
Franks Commercial & Home Plumbing	18 5 <sup>th</sup> Ave.	Residential Plumbing
Jessica Krug	98 Pleasant Ave.	Fence
Franks Commercial & Home Plumbing	109 Aurora St.	Residential Plumbing

## Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 02/14/25						
2025-0139	113 Robert Dr	115.10-4-23	Exterior Property Maint	Open	Jacek Sienkiel	
2025-0141	31 Robert Dr	115.10-4-3	Exterior Property Maint	Open	James Laible	
2025-0142	35 Robert Dr	115.10-4-4	Exterior Property Maint	Open	David Schaub	
2025-0143	60 Robert Dr	115.10-8-22	Exterior Property Maint	Open	Susan Bojar	Rick Gorzynski
2025-0144	68 Robert Dr	115.10-8-21	Exterior Property Maint	Open	Ryan Wertman	Rick Gorzynski
2025-0145	109 Robert Dr	115.10-4-22	Exterior Property Maint	Open	Kim Schoenthaler	
2025-0146	133 Robert Dr	115.10-4-27	Exterior Property Maint	Open	Jason Saia	
2025-0147	137 Robert Dr	115.10-4-28	Exterior Property Maint	Closed	Paul Leone	
2025-0148	68 Albert Dr	115.10-7-20	Exterior Property Maint	Open	Katherine Kuznik	
2025-0149	11 Robert Dr	115.10-4-1	Exterior Property Maint	Open	11 Robert Drive LLC	
				Open Date: 02/14/25	Total #: 10	
Open Date: 02/18/25						
2025-0173	65 Lake Ave	115.27-1-22.21	Exterior Property Maint	Open	65 Lake Avenue LLC	
2025-0184	67 Lake Ave	115.27-1-23.11	Exterior Property Maint	Open	65 Lake Avenue LLC	
				Open Date: 02/18/25	Total #: 2	
Open Date: 02/19/25						
2025-0174	5483 Broadway St	104.83-5-9	Exterior Property Maint	Closed	Wayne Marino	
2025-0175	5481 Broadway St	104.83-5-8	Exterior Property Maint	Closed	Paul Crapsi	
				Open Date: 02/19/25	Total #: 2	
Open Date: 02/21/25						
2025-0185	64 Pardee Ave	115.36-1-2	Exterior Property Maint	Open	Daniel Palumbo	
2025-0186	31 W Drullard Ave	104.50-1-10	Exterior Property Maint	Open	Melissa Severyn	
2025-0187	1817 Como Park Blvd	115.10-5-1	Exterior Property Maint	Closed	W.K.J. Group, LLC	
2025-0188	3531 Walden Ave	104.11-4-3	Exterior Property Maint	Closed	Emily Davis	
				Open Date: 02/21/25	Total #: 4	
Open Date: 02/25/25						
2025-0192	15 Hinchey Ave	104.11-6-11	Misc	Closed	Scott Bystrak	
				Open Date: 02/25/25	Total #: 1	
					Grand Total: 19	



OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

LISTED # 2  
 CORRESPONDENCE  
 DATE 3/5/2025  
 49

## Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 02/20/2025 1a. Delivered by: Certified Mail Return Receipt Requested

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

☐ New Application ☐ Removal ☒ Class Change

For premises in the City of New York:

☐ New Application ☐ New Application and Temporary Retail Permit ☐ Temporary Retail Permit ☐ Removal  
☐ Class Change ☐ Method of Operation ☐ Corporate Change ☐ Renewal ☐ Alteration

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date

For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

**Please include all documents as noted above. Failure to do so may result in disapproval of the application.**

**This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:**

3. Name of Municipality or Community Board: Lancaster NY Clerk's Office

### Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): 3003144, 6048446 Expiration Date (if applicable): 09/30/2025

5. Applicant or Licensee Name: Loyal Order of Moose, Inc.

6. Trade Name (if any): Depew Lancaster Lodge #1605

7. Street Address of Establishment: 5437 Broadway Street

8. City, Town or Village: Lancaster, NY Zip Code: 14086

9. Business Telephone Number of applicant/ Licensee: 716-683-3920

10. Business E-mail of Applicant/Licensee: Lodge1605@Mooseunits.org

11. Type(s) of alcohol sold or to be sold: ☐ Beer & cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service: ☒ Full Food menu; full kitchen run by a chef/cook ☒ Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: Bar/Tavern

☐ Seasonal Establishment ☐ Juke Box ☒ Disc Jockey ☒ Recorded Music ☒ Karaoke

14. Method of Operation: ☒ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): Various genres depending on the event.

☒ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment

☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify): \_\_\_\_\_

15. Licensed Outdoor Area: ☒ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure  
 (check all that apply) ☐ Sidewalk Cafe ☐ Other (specify): \_\_\_\_\_

RECEIVED  
 FEB 24 2025  
 Village of Lancaster  
 Clerk- Treasurers Office

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on:
17. List the room number(s) the establishment is located in within the building, if appropriate:
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:
- |                      |                      |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| Name                 | Serial Number        |
21. Does the applicant or licensee own the building in which the establishment is located? ☒ Yes (if YES, SKIP 23-26) ☐ No

#### Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name:
23. Building Owner's Street Address:
24. City, Town or Village:  State:  Zip Code:
25. Business Telephone Number of Building Owner:

#### Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name:
27. Representative/Attorney's Street Address:
28. City, Town or Village:  State:  Zip Code:
29. Business Telephone Number of Representative/Attorney:
30. Business E-mail Address of Representative/Attorney:

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name:  Title:

Principal Signature: \_\_\_\_\_





**Erie County  
Department of  
Health**



**Public Health**  
Prevent. Promote. Protect.

GALE R. BURSTEIN, MD, MPH, FAAP  
COMMISSIONER OF HEALTH

LISTED # 3  
CORRESPONDENCE  
MEETING DATE 3/10/2025

Village of Lancaster  
Attn: Mayor Lynne T. Ruda  
5423 Broadway Road  
Lancaster, NY 14086

February 28, 2025

RECEIVED

MAR 03 2025

Village of Lancaster  
Clerk- Treasurers Office

Dear Erie County Partners,

The Erie County Department of Health and its Division of Emergency Medical Services are asking for your support in converting our current operating authority (Certificate of Need) from a Municipal certificate to a permanent full operating certificate. Erie County Ambulance Service has been operating as an advanced life support transport service since September 2023, with an original certificate granting authority within Erie County. We initially designed our service to provide a safety net for areas with limited access to commercial and volunteer advanced life support emergency response services. Since its inception, the demand for Erie County EMS support has continued to increase.

To be approved, Erie County must demonstrate a public need for an additional EMS provider. The New York State Department of Health defines "public need" as:

***"The demonstrated absence, reduced availability or inadequate level of care in ambulance or emergency medical service available to a geographical area which is not readily correctable through the reallocation or improvement of existing resources."***

Erie County EMS is addressing "public need" as demonstrated by the increasing number of EMS response requests when other resources are unavailable. These requests often exceed the capabilities of local resources, further supporting the existence of a public need for increased EMS coverage in Erie County.

Erie County EMS, as a non-primary responder, responds when other resources are unavailable. Without Erie County EMS's safety net coverage, responses to these medical emergencies could be significantly delayed or non-existent.

In many instances, Erie County EMS has responded to calls during high call volume periods, providing additional resources to an already stressed system and decreasing demand placed on local providers. This respite helps reduce cumulative and critical incident stress on local providers, potentially leading to increased retention of EMS personnel in our area.

(cont.)

Furthermore, to address the identified EMS crisis at both the State and National levels, Erie County EMS has continuously added EMS instructor and provider courses. In January 2025, Erie County launched its own paramedic program that runs on a complementary schedule to the SUNY Erie Community College program in order to increase the number of ALS providers in Erie County.

In addition to defining public need, New York State requires letters of support from elected officials, public safety entities, and local healthcare institutions to support the need for additional EMS services. We respectfully request that you and your agency provide a letter of support regarding our transition from a municipal declaration of operation to a permanent operating certificate granted by the New York State Department of Health. Letters should reference an understanding of the “public definition of need,” be printed on your organization’s letterhead, and be signed by the Agency Chief or CEO. We have included a draft letter of support for your use or modification.

Letters are requested by **April 15, 2025**, to be included in our application to the Regional Emergency Services Council. Please mail your letter to my attention at:

**Erie County Department of Health-EMS**  
**Attn: Gregory Gill**  
**500 Commerce Drive, Ste 1**  
**Amherst NY 14228**  
**or email to [Gregory.Gill@erie.gov](mailto:Gregory.Gill@erie.gov)**

Please contact me at 716-253-4863 if you have any questions. Thank you for your continued support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Gregory Gill', with a stylized, cursive script.

Gregory Gill  
Deputy Commissioner of Health – EMS Division

*(Insert Agencies Letterhead Here)*

Erie County Department of Health-EMS  
500 Commerce Drive, Suite 1  
Amherst, NY 14228

*(Insert Date)*

Deputy Commissioner Gill,

Following receipt and careful consideration of your letter soliciting support for Erie County Division of Emergency Medical Services' Ambulance Service (ECEMS), and having examined the New York State Department of Health's definition of "Public Need," we wish to express our strong endorsement for their application. We acknowledge the significant improvements ECEMS has made in addressing the critical need for EMS coverage throughout Erie County, notably in providing additional resources to an already stressed system and decreasing demand placed on local providers.

We hereby offer our full support for their application to transition their temporary municipal certificate of need to a permanent status, thereby enabling them to continue fulfilling the identified public need. We recognize the invaluable contributions of our first responders and believe this service is crucial for the safety of both our community and those who serve it.

Sincerely,

*(Insert Name, title)*

**THE LAW OFFICES OF  
PAUL T. BUMBALO, ESQ  
ATTORNEY AND COUNSELOR AT LAW**

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**5775 Broadway, Lancaster, New York 14086  
Telephone: (716) 685-2640  
paul@bumbalolaw.net**

March 5, 2025

Hon Lynne T. Ruda  
Mayor of the Village of Lancaster  
5423 Broadway  
Lancaster, NY 14086

***RE: Village Justice***

Dear Mayor Ruda and Village Board;

It has been my pleasure serving as the Lancaster Village Justice for the past 25 years. However, I would like to inform you that I am planning on resigning/ retiring effective the close of business on April 3, 2025.

Yours Truly,

  
**PAUL T. BUMBALO, ESQ.**

PTB/ja



# *Village of Lancaster*

## *Planning Commission*

Municipal Building

5423 Broadway

Lancaster, NY 14086

LISTED # 5  
CORRESPONDENCE  
MEETING DATE 3/10/2025

March 6, 2025

Lynne Ruda, Mayor  
Village Board of Trustees  
Village of Lancaster  
5423 Broadway  
Lancaster, NY 14086

Re: Sorelle Salon  
19 West Main St. Suite 300, Lancaster, NY 14086

Dear Mayor Ruda & Village Trustees:

At its meeting on February 20, 2025, the Planning Commission reviewed the request submitted by the applicant, Brooke Scarcella, and moved to recommend the Village to approve the Change in Use Application.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

*Mike Reinhold /AMD*

Mike Reinhold  
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer  
Wayne Cisco, Dept. of Public Works  
Matt Fischione, Code Enforcement Officer  
Eric Feldman, Lancaster Village Fire Chief  
James Spano, Petitioner



# *Village of Lancaster*

## *Planning Commission*

Municipal Building

5423 Broadway

Lancaster, NY 14086

LISTED # 6  
CORRESPONDENCE  
MEETING DATE 3/10/2025

March 6, 2025

Lynne Ruda, Mayor  
Village Board of Trustees  
Village of Lancaster  
5423 Broadway  
Lancaster, NY 14086

Re: Papi Grande Mexican Restaurant and Cantina  
20 West Main St. Suite 100, Lancaster, NY 14086

Dear Mayor Ruda & Village Trustees:

At its meeting on February 20, 2025, the Planning Commission reviewed the request submitted by the petitioner, James Spano, and moved to recommend the Village to approve the Change in Use Application.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

*Mike Reinhold* /AMD

Mike Reinhold  
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer  
Wayne Cisco, Dept. of Public Works  
Matt Fischione, Code Enforcement Officer  
Eric Feldman, Lancaster Village Fire Chief  
James Spano, Petitioner

# Village of Lancaster, New York

## Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

<b>Event Name:</b> <div style="text-align: center; margin-top: 5px;">Christmas Spark (A Christmas Film)</div>	
<b>Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.):</b> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Filming for a Movie</span> <span>**Additional sheet attached</span> </div>	
<b>Event Date(s):</b> Friday, April 4th	<b>Event Time(s):</b> Exact time TBD but would be evening
<b>Applicant Name:</b> Roberts Media, LLC	<b>Event Location:</b> Exact Location TBD- would request an area in the block of Main St. or Central Ave.
<b>Individual/Group/Corporation Name Holding Event:</b> <div style="text-align: center; margin-top: 5px;">Roberts Media, LLC</div>	<b>Village Property Affected (If Applicable)</b>
<b>Applicant Address, City, State, Zip:</b> <div style="text-align: center; margin-top: 5px;">9654 Heather Road Beverly Hills, CA 90210</div>	<b>Support Services Requested of the Village (If Applicable)</b> <div style="text-align: center; margin-top: 5px;">TBD- we would request a meeting with the Village to determine. We expect very minimal support services.</div>
<b>Applicant Email:</b> melanie@honeyandpunch	<b>Applicant Phone</b> 716-536-9165

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

<b>"In charge person":</b> <div style="text-align: center; margin-top: 5px;">Melanie Morse</div>	<b>Contact cell and email:</b> 716-536-9165 melanie@honeyandpunch.com	<b>Date &amp; Time(s) On-Premise at Event:</b> Will be on premise at all times
<b>Anticipated Peak Attendance Number:</b> approx 30 crew, 2 cast		<b>Anticipated Age Range of those in Attendance:</b> All over 18- no children required for the two scenes
<b>Will Alcohol be consumed?</b> <div style="text-align: center; margin-top: 5px;">no</div>		<b>Will there be Amplified Sound or Music? If so, provide particulars including hours:</b> <div style="text-align: center; margin-top: 5px;">no</div>

**Will Animals be part of the event? If so provide particulars.**

no

**Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.**

no

**If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.**

n/a

**If applicable respond to (a) through (h) below and attach a map or sketch depiction:**

**(a) Location of Parking Facilities indicating number of parking spaces being provided for:**

**(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:**

We will have no need to close roads . There may be a need for very temporary ITC if at all.

**(c) Location of Trash Facilities:**

Our team will dispose of any trash on our own. We do not expect to accumulate a large amount of trash.

**(d) Location of Water Facilities:**

Our team will carry their own water for crew hydration.

**(e) Location of Electrical Facilities:**

We may have a portable generator that would be manned at all times.

**(f) Location of Toilet Facilities including location of Porta-Toilets:**

We would arrange a rental of a nearby facility. This is TBD but we will arrange a rental with a hall.

**(g) Location of Entrances where public is to enter and exit site:**

n/a

**(h) Location of Vendor Facilities including booths and food service:**

n/a

**(If Applicable) Organization providing Security:**

n/a

**(If Applicable) Number of Security Personnel:**

n/a

**Signature of Applicant:**

*Melanie A. Morse*

**Date:**

03/06/25

Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: \_\_\_\_\_, \_\_\_\_\_, 202\_\_\_\_.

☐ Village Board approved with attached statement of conditions imposed.

Dear Village of Lancaster Board,

I am writing to request permission to film three small scenes in the Village of Lancaster Main Street/Central Ave part of town. We showed the Director a few photos of the Village and she immediately loved it and asked we request to film a few scenes in your village.

I'd like to offer some background on the film. This is a very sweet family friendly Christmas movie starring Mario Lopez. This is a Tier 0 which is a low budget film.

The scenes we are requesting to film in the Village of Lancaster are:

- 1- A firetruck slowly rolls down the street. (zero stunts, very slow speed)
- 2- Our two lead cast members walk down the street, looking in shop windows and chatting.
- 3- A car is parked (in a street parking spot) and our hero gets into the car.

As this is quite a small production we do not need much time at all to complete filming. We expect this to take only part of one day. The scenes all take place at night so we would expect to do our prep during the day and then film once the sun sets.

The Director arrives in town the weekend of March 14th and with preliminary permission from the Board, we would like to bring her on a Director scout on March 17th (time TBD) so she can select the exact areas around Main Street/Central Ave that she'd like to film. At that point we would put forth our precise location request for your approval. We would be happy to have a representative from the Village join us on our Director scout if desired.

As it is a Christmas film, we would hope to decorate a small part of the town. Decorating requests will also be able to be specified after the Director scout on March 17th. There is a possibility of needing one prep day in the village for decorating. We would plan to coordinate directly

with any businesses we ask about decorating their windows unless the board prefers a different approach.

We also have a Tech scout date of March 20th. At this time all of our department heads will join us for a visit to the filming sites so they can make notes and be sure they have the necessary gear for the shoot.

We take care to ask permission every step of the way. Generally we are set up with a representative that will field our requests which will all come through me- Melanie Morse, Location Manager. We do not anticipate much, if at all, use of the village municipal services.

We do not anticipate any road closures but may need Intermittent Traffic Control for our Firetruck scene. The March 17th Director scout will also answer that question.

We can and will provide a Certificate of Insurance and we understand the significance of additional insured endorsements. We will work with our insurance company to provide what is required by the Village.

I do apologize for the short notice and the quick turn around. Looking forward to your thoughts. Thank you so much for your time!

Best wishes,

Melanie Morse

716-536-9165

[melanie@honeyandpunch.com](mailto:melanie@honeyandpunch.com)

	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	
1.	_____	_____	Resolution to schedule a special meeting on Wednesday, March 19, 2025, at _____ to canvass the election results from the general Village election on Tuesday, March 18, 2025.
	ACTION -	Approved Denied Refer to:	
2.	_____	_____	Resolution to schedule the annual organizational meeting for the 2025-2026 official year in Council Chambers on Monday, April 7, 2025, at _____ p.m.
	ACTION -	Approved Denied Refer to:	
3.	_____	_____	Resolution to schedule a public hearing in Council Chambers on Monday, April 14, 2025, at 7:15 p.m. to consider public comments and feedback regarding the proposed budget for the 2025 – 2026 fiscal year.  NOTE - The tentative budget will be filed in the Clerk-Treasurer's Office no later than March 20, 2025, and will be presented to the Village Board at the March 24th regular meeting.
	ACTION -	Approved Denied Refer to:	
4.	_____	_____	Resolution to approve a budget transfer for the Lancaster Fire Department in the amount of \$82.04 from budget line A3411.401 (Office Supplies) to A3411.432 (Dues & Subscriptions) to cover the cost of a purchase in accordance with the Village Procurement Policy.
	ACTION -	Approved Denied Refer to:	
5.	_____	_____	
	ACTION -	Approved Denied Refer to:	
6.	_____	_____	
	ACTION -	Approved Denied Refer to:	
7.	_____	_____	
	ACTION -	Approved Denied Refer to:	
8.	_____	_____	
	ACTION -	Approved Denied Refer to:	
9.	_____	_____	
	ACTION -	Approved Denied Refer to:	

# Lancaster Fire Department



P.O. Box 15  
5423 Broadway  
Lancaster, NY 14086

RESOLUTION # 4  
MEETING DATE 3/10/2025

Office: 716.683.1901  
Fax: 716.683.1903  
Email: [info@lancasterfd.org](mailto:info@lancasterfd.org)

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3/3/2025

Mayor Ruda and Honorable Village Board,

Please make the following budget line transfer to balance the Lancaster Fire Department budget lines.

Please transfer:

\$82.04 From budget line 1.3411.401 OFFICE SUPPLIES to budget line 1.3411.432 DUES AND SUBSCRIPTIONS.

The budget line that we are asking for a transfer from has sufficient funds to cover the other budget line shortage. This purchase was done using the Lancaster Village procurement policy.

Please let me know if more information is needed.

Respectfully,

Eric Feldmann

Lancaster Fire Department

Fire Chief