

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: May 12 (regular meeting)
May 27 (special meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS (x2)
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- 10. HEARINGS
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

MONDAY, JUNE 23, 2025

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, May 12, 2025, at 7:00 P.M.

Trustee O'Brien led the pledge to the flag.

MEETINGS TO DATE **4**
NO. OF REGULARS **3**
NO. OF SPECIALS **1**

Attendance:		<u>Attended / Absent</u>
William C. Schroeder	Mayor	4 / 0
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	4 / 0
John Mikoley	Trustee	4 / 0
Deirdre A. Miller	Trustee	4 / 0
Gavin J. O'Brien	Trustee	4 / 0

Also Present:

Arthur A. Herdzik	Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
Thomas Kukoleca	Fire Chief – Assistant 9-2
Sherry Campbell	Historic Preservation Commission Member
Matthew Fischione	Town of Lancaster Supervising Code Enforcement Officer
Captain Jeff Smith	Town of Lancaster Police Department

WORK SESSION @ 6:00 P.M.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to enter into a confidential session for advisement by legal counsel with Attorney Herdzik and Clerk-Treasurer Stegmeier at 6:00 p.m.

Adopted Resolution: **82** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to close the confidential session and reconvene the work session at 6:33 p.m. There were no votes or action taken during the confidential session that would require entry into the minutes.

Adopted Resolution: **83** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ACCEPTANCE OF MINUTES

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to accept the minutes of the April 28, 2025 regular meeting.

Adopted Resolution: **84** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 4/29/2025 to 5/12/2025.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 69 claims were approved, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$	151,969.42
SEWER FUND -----in the amount of	\$	13,794.51
TRUST FUND -----in the amount of	\$	177.50
CAPITAL FUND -----in the amount of	\$	--
EQUIPMENT RESERVE -----in the amount of	\$	--
COMMUNITY DEVELOPMENT -----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND -----in the amount of	\$	--
For the period from <u>4/15/2025</u> To <u>4/28/2025</u>		

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 92890 through # 92941
 Sewer Fund checks # 12253 through # 12258
 Trust Fund check # 2605

Adopted Resolution: **85** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, expired permits, and open complaints that were filed for properties within the Village of Lancaster from April 17, 2025 – May 1, 2025.

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **86** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 2) Correspondence from Joseph Brunet, Lancaster VFW, inviting Village officials to participate in the Memorial Day Services and Parade on Monday, May 26, 2025, starting at 9:00 a.m. at Veterans Park on Lake Avenue.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **87** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 3) Correspondence from St. Mary's High School providing a Special Events Application for its Graduation Celebration on May 22, 2025, requesting use of the Village's tall top tables.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve this event application as presented.

Adopted Resolution: **88** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 4) Correspondence from Lancaster Fire Department providing a Special Events Application for its Ceremonial Inspection on May 31, 2025, starting at 9:00 a.m. at Firefighters Park.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this event application as presented.

Adopted Resolution: **89** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 5) Correspondence from Judge Hadsall and Judge Bumbalo advising that the records and docket for the Lancaster Village Court for Fiscal Year 2024-2025 will be made available for examination as part of the Village's annual audit.

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to receive and file this correspondence.

Adopted Resolution: **90** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 6) Correspondence from NYS Homes and Community Renewal stating that the Village of Lancaster has been certified as a Pro-Housing Community which provides eligibility to apply for various discretionary funding programs which requires this certification.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **91** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 7) Correspondence from DPW Superintendent Wayne K. Cisco requesting the Village Board to buy back one week (40 hours) of his unused vacation time for fiscal year 2024-2025.

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to approve this request as presented.

Adopted Resolution: **92** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

RESOLUTIONS:

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to approve the following resolution:

Be it resolved by the Village Board of the Village of Lancaster;
That whereas the Village of Lancaster wishes to install bumpers along the edge of that portion of a parking lot adjacent to and to the east of 5427-5429 Broadway, the Village Board of the Village of

Lancaster hereby acknowledges for and on behalf of the Village of Lancaster the assumption of the bumpers' ownership and maintenance.

It was noted that the first step in the process is to file an application with NYS Department of Transportation to approve this project.

Adopted Resolution: **93** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** authorizing DPW to install new sidewalks on the east side of Lake Avenue, at the west side of Veterans Park, including new ADA ramps on both north and south ends, with work to be done by DPW staff and the cost of supplies estimated at \$7,500.00.

Adopted Resolution: **94** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** authorizing Mayor Schroeder to sign, approve, and submit a New York State Grant Contract #C1003029 with the NYS Department of State along with other required documents for a New Pocket Park at the Municipal Building with funding in the amount of \$206,000 awarded through the NY Forward Program.

Adopted Resolution: **95** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** authorizing Mayor Schroeder to sign and approve a Professional Services Agreement with LaBella Associates, D.P.C. for services related to the NY Forward Initiative Project for a New Pocket Park at the Municipal Building at a total cost not to exceed \$32,500.

Adopted Resolution: **96** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to cancel the May 26, 2025, work session and regular meeting due to the Memorial Day holiday.

Adopted Resolution: **97** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

AUDIENCE PARTICIPATION:

Paulette Mayo – 147 4th Avenue:

She commented on a sump pump issue at 143 4th Ave. She stated that the pump is leaking water onto her property which is going into her basement. She is requesting assistance to resolve the matter. Code enforcement has advised the neighbors to extend their pipe out to the front of the house.

Matt Fischione noted that his office received this referral at the beginning of March. The owners acknowledged that the discharge system had failed. He will conduct a new on-site inspection tomorrow to verify the conditions, and he will follow up with the owners.

Alexa Kasprzak – 20 Clark Street:

She commented regarding speed limits in the village and recommended changing Clark Street back to a one-way street. She cited issues with traffic during events as well as visibility problems when turning onto Central Avenue. She feels a reduction to 25 MPH would have a positive impact for safety reasons.

Mayor Schroeder referred this issue to the Public Safety Committee for further review.

COMMITTEE REPORTS & FOLLOW UPS:**➤ FINANCE & CLAIMS – Trustees Miller & O'Brien**

They are going to meet next Tuesday with Clerk-Treasurer Stegmeier to review committee items.

➤ PUBLIC WORKS – Trustee Mikoley

He discussed the sidewalks that were approved for Veterans Park. The installation will be scheduled to avoid conflict with the Memorial Day ceremony later this month.

➤ PUBLIC SAFETY – Mayor Schroeder

He contacted Legislator Frank Todaro regarding an ADA crosswalk at the Clark Street parking lot. Legislator Todaro may be able to provide funding for this project.

➤ BUILDING, LIGHTS & CODES – Trustee Mikoley

He is going to meet with Shawn Marshall (Watts Engineers), Matt Fischione, and William Schutt this week to discuss questions regarding the permitting process.

He asked about programming the TV monitors in the hallways at the Municipal Building. This will be looked into with our IT company for the best solution to streamline the process to make it easier to use.

➤ HUMAN RESOURCES – Trustee Malone Schaefer

No report.

➤ COMMUNITY EVENTS – Trustee Malone Schaefer

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve the Special Events Application for the Lancaster Live Concert Series as submitted.

Adopted Resolution: **98** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

The Beautification Committee's Spring Planting & Cleanup event takes place this weekend.

The Memorial Day ceremony and parade will be held on Monday, May 26th starting at 9:00 a.m. at Veterans Park on Lake Avenue. This annual event is organized by the local VFW Post.

The Village Car Show will be held on June 22nd with musical entertainment. The Special Events Application is forthcoming for review and approval.

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

No report.

➤ **SEWER** – Trustee Mikoley

No report.

➤ **GRANTS** – Trustee O'Brien

Cayuga Creek Park

The damage done to the boardwalk/stage along the creek has been repaired by the contractor.

He is working with Attorney Herdzik and Clerk-Treasurer Stegmeier towards closing out the contract with 4th Generation Construction.

Plum Bottom Creek Culvert - PHASE 1 (BridgeNY Grant)

He met with Wayne and the project engineer (C&S) to discuss staging and access from the Clark Street parking lot.

USDA Forest Service Tree Planting (Federal) Grant

121 trees have been planted out of the 800 trees goal.

Erie Cnty Municipal Planning Grant - Comp Plan Updates

The Steering Committee will meet on Tuesday this week.

NY Forward – LMB Pocket Park

The resolutions have been approved for the State contract and consultant engineering agreement.

NY Forward – Small Project Fund

We are targeting the last week in May for the Selection Committee meeting.

➤ **TECHNOLOGY & MARKETING** – Trustee Miller

No report.

➤ **CLIMATE SMART** – Trustee O'Brien

He noted that residents can check the Village website and social media to find and register for upcoming free hazardous waste disposal opportunities.

He thanked Elliot Lear for his service to our community as the NYSERDA Clean Energy Intern. His last day of work is Wednesday, May 14th.

The One Region Forward Local Climate Action Forum is on May 21st and Sustainability Coordinator, Amy Stypa, will be attending and participating in a panel discussion about Climate Smart.

The next Climate Smart Task Force and Forestry Advisory Board quarterly meetings are scheduled for Thursday, June 6th.

He discussed having a work session for a Community Solar vendor – PowerMarket. This will be set up for the next regular meeting date on Monday, June 9th at 6:00 p.m.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:
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➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

He has received six (6) seasonal help applications for consideration. He has already re-hired one (1) seasonal Laborer who has worked at DPW in the past due to an immediate need.

The veterans' banners have been installed.

The department will take care of Firefighter's Park in preparation for the Lancaster Fire Department's Ceremonial Inspection at the end of the month.

➤ **CLERK – TREASURER** – Michael E. Stegmeier

His office is working on year-end processes and preparing for the upcoming tax collection which begins on June 1st.

➤ **FIRE CHIEF** – Thomas Kukoleca (Assistant 9-2)

He reported 92 alarms for year-to-date through April.

Members have taken more than 1500 training hours for year-to-date.

The department will be participating in the Memorial Day Parade on 5/26 and the annual ceremonial inspection on 5/31.

He noted that it is mulch fire season, and they are promoting efforts to prevent these fires.

He mentioned there is an issue with the sink and bathroom at Station 1. DPW has been advised.

Meetings continue with Sutphen Corporation to work on the configuration of the new engine. A change order has been recommended for approval to address safety and functionality.

Motion by **Mayor Schroeder** and seconded by **Trustee O'Brien** to approve a Change Order for Sutphen Corporation dated 4/11/2025 in the amount of \$3,317.57 for the new fire engine.

Adopted Resolution: **99**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He commented on Spring season conditions. There will be a focus on abandoned / vacant properties with overgrown lawns. He is also addressing nuisance issues including overgrown bushes affecting visibility along streets and roadways.

He is available to Village officials to discuss issues at any time as needed.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeff Smith

No report.

➤ **HISTORIC PRESERVATION COMMISSION** – Sherry Campbell

No report.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

No report.

MISCELLANEOUS:

-none-

ADJOURNMENT:

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to adjourn the meeting at 7:25 p.m.

Adopted Resolution: **100** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk – Treasurer

The special meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Tuesday, May 27, 2025, at 6:00 P.M.

Trustee Mikoley led the pledge to the flag.

MEETINGS TO DATE **5**
NO. OF REGULARS **3**
NO. OF SPECIALS **2**

Attendance:		<u>Attended / Absent</u>
William C. Schroeder	Mayor	5 / 0
Tammie E. Malone Schaefer (Absent)	Trustee/ Deputy Mayor	4 / 1
John Mikoley	Trustee	5 / 0
Deirdre A. Miller	Trustee	5 / 0
Gavin J. O'Brien	Trustee	5 / 0

Also Present:

Arthur A. Herdzyk	Village Attorney
Wayne Cisco	Superintendent of Public Works
Thomas Kukoleca	Fire Chief – Assistant 9-2

CORRESPONDENCE:

- 1) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for The Rooted Cup, 20 West Main St., Suite 300, following review by the Commission at its May 15th meeting.

Motion by **Mayor Schroeder** and seconded by **Trustee Mikoley** to approve the Change in Use application for The Rooted Cup per the recommendation of the Planning Commission.

Adopted Resolution: **101** Ayes: Mayor Schroeder, Trustees Mikoley, Miller, and O'Brien

ADJOURNMENT:

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to adjourn the meeting at 6:05 p.m.

Adopted Resolution: **102** Ayes: Mayor Schroeder, Trustees Mikoley, Miller, and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk – Treasurer

ABSTRACT

June 09, 2025

1

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

May 13, 2025 to June 09, 2025

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of \$ 151,969.42

SEWER FUND -----in the amount of \$ 13,794.51

TRUST FUND -----in the amount of \$ 177.50

CAPITAL FUND -----in the amount of \$

EQUIPMENT RESERVE -----in the amount of \$

COMMUNITY DEVELOPMENT -----in the amount of \$

SPECIAL REPAIR RESERVE FUND ----in the amount of \$

TOTAL 165,941.43

For the period from April 29, 2025 to May 12, 2025

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	52
General Fund Ck#.....	92942-92979
Sewer Fund Ck#.....	12259-12265
Trust Fund Ck#.....	2606-2608
Capital Fund Ck#.....	
Community Development Fund Ck#	

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: June 9, 2025

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check	\$ 56,011.77	\$ 1,754.30	\$ 3,446.74	
2024-2025 Budget				
TASC - April	\$ 4,239.49			
Pre-Paid	\$ 50.00			
Payroll Voucher 5/09/2025	\$ 71,129.28	\$ 7,405.22		
FICA Voucher 5/09/2025	\$ 5,512.09	\$ 566.50		

TOTALS	\$ 136,942.63	\$ 9,726.02	\$ 3,446.74	\$ -
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TOTAL ALL FUNDS	\$ 150,115.39
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LANCASTER VILLAGE

Purchase Order Listing By P.O. Number

05/12/2025

01:10 PM

Ranges

Range: First to Last
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 05/31/25

Item Status Purchase Types Misc

Open: N Bid: Y P.O. Type: All
Void: N State: Y Format: Detail without Line Item Notes
Paid: N Other: Y Include Non-Budgeted: Y
Held: N Exempt: Y Prior Year Only: N
Aprv: N * Means Prior Year Line:
Rcvd: Y Vendors: All

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01432 05/09/25 ADPIN005 ADP, INC.									
1 ADP TIME AND ATTENDANCE	\$1,058.95	A -1325-435-300	E	FINANCE TREASURER - PAYROLL	S R	05/09/25	05/09/25		689369499
25-01433 05/08/25 ACEFL005 ACE FLAG CO.									
1 CENTRAL/W MAIN FLAGPOLE	\$270.00	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	05/08/25	05/08/25		52359
25-01434 05/08/25 ALPSE005 ALPS ELEVATOR INSPECTION SERVI									
1 ANNUAL ELEVATOR INSPECTION	\$132.00	A -1620-431-000	E	SHARED SERVICES - ELEVATOR M/	R	05/08/25	05/08/25		54987
25-01435 05/06/25 AMAZO010 AMAZON CAPITAL SERVICES									
1 TARPS/BATTERIES/BOOKS FF1CLASS	\$57.28	A -3411-439-000	E	FIRE DEPT-FIRE POLICE	R	05/06/25	05/06/25		VARIOUS
2 TARPS/BATTERIES/BOOKS FF1CLASS	\$150.25	A -3411-260-380	E	FIRE DEPT-TARPS	R	05/06/25	05/06/25		VARIOUS
3 TARPS/BATTERIES/BOOKS FF1CLASS	\$222.12	A -3411-470-000	E	FIRE DEPT-TRAINING	R	05/06/25	05/06/25		VARIOUS
	\$429.65								
25-01436 05/08/25 AMAZO010 AMAZON CAPITAL SERVICES									
1 VINEGAR/TANKMARKERS/NAPKINS	\$678.15	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	05/08/25	05/08/25		MISC AMAZON
2 VINEGAR/TANKMARKERS/NAPKINS	\$77.98	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAP	R	05/08/25	05/08/25		MISC AMAZON
3 VINEGAR/TANKMARKERS/NAPKINS	\$100.72	A -8510-401-000	E	BEAUTIFICATION - SUPPLIES & MA	R	05/08/25	05/08/25		MISC AMAZON
4 VINEGAR/TANKMARKERS/NAPKINS	\$18.38	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	05/08/25	05/08/25		MISC AMAZON
	\$875.23								
25-01437 05/08/25 APPLI010 APPLIED INDUSTRIAL TECH									
1 SHOP RESTOCK- ALL VEHICLES	\$330.99	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	05/08/25	05/08/25		7030733862
2 SHOP RESTOCK- ALL VEHICLES	\$430.99	A -8160-453-000	E	REFUSE & GARBAGE-EQUIPMENT I	R	05/08/25	05/08/25		7030733862

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

05/12/2025

01:10 PM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01437	05/08/25	APPLI010	APPLIED INDUSTRIAL TECH										
3		SHOP RESTOCK-ALL VEHICLES		E	\$430.99	A -8170-452-000		ST CLEANING-REPAIR/MAINT TRUC	R	05/08/25	05/08/25		7030733862
4		SHOP RESTOCK-ALL VEHICLES		E	\$430.99	A -8540-453-000		DRAINAGE-EQUIPMENT REPAIR	R	05/08/25	05/08/25		7030733862
5		SHOP RESTOCK-ALL VEHICLES		E	\$430.98	A -8560-452-000		SHADE TREES-TRUCK REPAIR & M.	R	05/08/25	05/08/25		7030733862
6		SHOP RESTOCK-ALL VEHICLES		E	\$430.98	G -8120-453-000		SANITARY SEWERS-REPAIRS & MA	R	05/08/25	05/08/25		7030733862
					\$2,485.92								
25-01438	05/09/25	APPLI010	APPLIED INDUSTRIAL TECH										
1		RESTOCK ALL VEHICLES		E	\$29.46	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	05/09/25	05/09/25		7032022173
2		RESTOCK ALL VEHICLES		E	\$29.46	A -8170-452-000		ST CLEANING-REPAIR/MAINT TRUC	R	05/09/25	05/09/25		7032022173
3		RESTOCK ALL VEHICLES		E	\$29.46	A -8560-452-000		SHADE TREES-TRUCK REPAIR & M.	R	05/09/25	05/09/25		7032022173
4		RESTOCK ALL VEHICLES		E	\$29.46	G -8120-453-000		SANITARY SEWERS-REPAIRS & MA	R	05/09/25	05/09/25		7032022173
					\$117.84								
25-01439	05/08/25	ASHLA005	ASHLAND PEST CONTROL INC										
1		PIGEON CONTROL ON CENTRAL AVE		E	\$91.00	A -5110-475-000		STREETS MAINT-UNCLASSIFIED-PE	R	05/08/25	05/08/25		135160
25-01440	05/05/25	BROMW005	JACK J BROMWICH										
1		BALIFF&COURT 10/22-3/4 2025		E	\$569.90	A -1110-471-000		VILLAGE JUSTICE - BALLIFF	R	05/05/25	05/05/25		5/5/2025
25-01441	05/08/25	CJKRA005	C J KRANTZ TOPSOIL INC.										
1		SPRING PLANTS & MULCH		E	\$1,104.00	A -7110-435-000		PARKS-MAINTENANCE LANDSCAPI	R	05/08/25	05/08/25		26791
2		SPRING PLANTS & MULCH		E	\$864.00	A -8560-475-000		SHADE TREES-UNCLASSIFIED	R	05/08/25	05/08/25		26791
					\$1,968.00								
25-01442	05/08/25	CRYST005	CRYSTAL ROCK LLC										
1		WATER COOLER - LIBRARY		E	\$13.99	A -1620-435-000		SHARED SERVICES - CONTRACTU	R	05/08/25	05/08/25		17792057
25-01443	05/08/25	CRYST005	CRYSTAL ROCK LLC										
1		DPW & CTO		E	\$129.40	A -1640-435-000		DEPT PUBLIC WORKS-CONTRACTL	R	05/08/25	05/08/25		17800265
2		DPW & CTO		E	\$40.47	A -1325-401-000		FINANCE TREASURER - OFFICE SU	R	05/08/25	05/08/25		17800265
					\$169.87								
25-01444	05/09/25	CSEAE005	C S E A EMPLOYEE BENEFIT FUND										
1		MAY VISION & DENTAL		E	\$4,694.90	A -9060-800-000		EMPLOYEE BENEFITS-HOSPITAL &	R	05/09/25	05/09/25		MAY 2025

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

05/12/2025

01:10 PM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01444	05/09/25	CSEAE005	C S E A	EMPLOYEE BENEFIT FUND				Account Continued					
2		MAY VISION & DENTAL			\$456.32	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & N	R	05/09/25	05/09/25		MAY 2025
3		MAY VISION & DENTAL			\$446.74	T -020-000	G	MEDICAL INSURANCE	R	05/09/25	05/09/25		MAY 2025
					\$5,597.96								
25-01445	05/09/25	DELAG005	DELAG	LANDEN FINANCIAL SVC									
1		COURT/CLERK/CLIMATE/DPW COPIER			\$303.05	A -1325-434-000	E	INANCE TREASURER - PROFESSIO	R	05/09/25	05/09/25		590093564
2		COURT/CLERK/CLIMATE/DPW COPIER			\$96.85	A -1110-473-000	E	VILLAGE JUSTICE - COPIER MAINT	R	05/09/25	05/09/25		590093564
3		COURT/CLERK/CLIMATE/DPW COPIER			\$99.41	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	05/09/25	05/09/25		590093564
4		COURT/CLERK/CLIMATE/DPW COPIER			\$259.00	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R	05/09/25	05/09/25		590093564
					\$758.31								
25-01446	05/09/25	DELAG005	DELAG	LANDEN FINANCIAL SVC									
1		COURT/CLERK/CLIMATE/DPW COPIER			\$303.05	A -1325-434-000	E	INANCE TREASURER - PROFESSIO	R	05/09/25	05/09/25		589481413
2		COURT/CLERK/CLIMATE/DPW COPIER			\$96.85	A -1110-473-000	E	VILLAGE JUSTICE - COPIER MAINT	R	05/09/25	05/09/25		589516691
3		COURT/CLERK/CLIMATE/DPW COPIER			\$99.41	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	05/09/25	05/09/25		589516691
4		COURT/CLERK/CLIMATE/DPW COPIER			\$259.00	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R	05/09/25	05/09/25		589516691
					\$758.31								
25-01447	05/08/25	DOBME005	DOBMEIER	JANITOR SUPPLY INC									
1		RESTOCK JANITORIAL SUPPLIES			\$382.40	A -1620-402-000	E	SHARED SERVICES - JANITORIAL S	R	05/08/25	05/08/25		IN017292
2		RESTOCK JANITORIAL SUPPLIES			\$382.40	A -1621-419-000	E	NORTH END FIRE HALL - JANITORIA	R	05/08/25	05/08/25		IN017292
3		RESTOCK JANITORIAL SUPPLIES			\$382.40	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	05/08/25	05/08/25		IN017292
					\$1,147.20								
25-01448	05/06/25	EATON005	EATON	OFFICE SUPPLY									
1		COPY PAPER & WATER 4 TRUCKS			\$284.69	A -3411-260-190	E	FIRE DEPT-FIRST AID	R	05/06/25	05/06/25		PINV1265104
25-01449	05/09/25	ECIDA005	ECIDA										
1		GRANT WRITING ASSISTANCE			\$1,822.50	A -1010-435-400	E	BOARD OF TRUSTEES - GRANT WR	R	05/09/25	05/09/25		1253
25-01450	05/08/25	FERRY005	FERRY	INC									
1		HOSE ASSEMBLYS X 2			\$260.04	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT.	R	05/08/25	05/08/25		66775
2		HOSE ASSEMBLYS X 2			\$194.12	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA	R	05/08/25	05/08/25		66775
					\$454.16								

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01451	05/08/25	FINGE005				FINGER LAKES / CASTLE							
1		WINDOW CLEANER/ GLOVES - DPW		E	\$42.00	A -1640-402-000		DEPT PUBLIC WORKS-JANITORIAL	R	05/08/25	05/08/25		922481
2		WINDOW CLEANER/ GLOVES - DPW		E	\$140.00	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	05/08/25	05/08/25		922481
					\$182.00								
25-01452	05/08/25	FLEET010				FLEETPRIDE INC.							
1		REPAIR PARTS TRUCK 39		E	\$88.28	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	05/08/25	05/08/25		125316203
25-01453	05/09/25	GENER010				GENERAL CODE PUBLISHERS							
1		SUPPLEMENT # 37 QTY 16		E	\$964.00	A -1325-430-000		FINANCE TREASURER - PRINTING	R	05/09/25	05/09/25		PG000041190
25-01454	05/08/25	GMESC005				GMES COLCHESTER							
1		LFD ENGINE 2 REPAIRS OUTLET RE		E	\$104.91	A -3411-456-000		FIRE DEPT-REPAIRS & MAINT BY DJ	R	05/08/25	05/08/25		S5291046.001
2		LFD ENGINE 2 REPAIRS OUTLET RE		E	\$358.20	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	05/08/25	05/08/25		S5291046.001
3		LFD ENGINE 2 REPAIRS OUTLET RE		E	\$358.20	A -5182-450-000		STREET LIGHTING-REPAIR STREET	R	05/08/25	05/08/25		S5291046.001
					\$821.31								
25-01455	05/09/25	KALCZ005				KALCZYNSKI, JAMES							
1		SEWER WAIVER REF. 144 4TH AVE		G	\$1,500.00	T -030-000		GUARANTY & BID DEPOSITS	R	05/09/25	05/09/25		144 4TH AVE
25-01456	05/06/25	LANCA050				LANCASTER FIRE DEPT.							
1		FF1 BOOTCAMP - FEE FOR 4 PEOP		E	\$240.00	A -3411-470-000		FIRE DEPT-TRAINING	R	05/06/25	05/06/25		5/2/2025
25-01457	05/09/25	LINGE005				LINGENFELTER, TODD							
1		SEWER WAIVER REFUND 60 5TH AVE		G	\$1,500.00	T -030-000		GUARANTY & BID DEPOSITS	R	05/09/25	05/09/25		60 5TH AVE
25-01458	05/08/25	MOTOR005				MOTOROLA SOLUTIONS INC							
1		10 NEW PAGERS FOR LFD		E	\$3,588.00	A -3411-260-400		FIRE DEPT-MONITOR II PAGERS	R	05/08/25	05/08/25		8282128117
25-01459	05/08/25	NEWEN005				NEW ENTERPRISE STONE & LIME CO							
1		ASPHALT		E	\$266.14	A -5110-413-000		STREETS MAINT-RESURFACING M/	R	05/08/25	05/08/25		8550557
25-01460	05/08/25	NEWEN005				NEW ENTERPRISE STONE & LIME CO							

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01467	05/09/25	SHERIDAN HR LLC						Account Continued					
1	HR CONSULTING - MAY 2025				\$2,700.00	A -1010-435-600	E	BOARD OF TRUSTEES - H/R CONSL	R	05/09/25	05/09/25		2908
25-01468	05/06/25	SOUTH010											
1	ANNUAL DUES				\$15.00	A -3411-432-000	E	FIRE DEPT-DUES & SUBSCRIPTION	R	05/06/25	05/06/25		E64 2025
25-01469	05/09/25	TECHNET MSP LLC											
1	JUNE 2025 COMP NETWORK MAIT.				\$4,228.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	05/09/25	05/09/25		1680
2	JUNE 2025 COMP NETWORK MAIT.				\$1,653.00	A -3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO	R	05/09/25	05/09/25		1680
					\$5,881.00								
25-01470	05/09/25	THOMS005											
1	APRIL 2025 ONLINE SOFTWARE				\$161.75	A -1420-409-000	E	LAW - LAW BOOKS	R	05/09/25	05/09/25		851866455
25-01471	05/08/25	VERIZ015											
1	DPW FLEETIO APRIL 2025				\$147.75	A -5110-435-000	E	STREET'S MAINT-SERVICES MAINT	R	05/08/25	05/08/25		368000070102
2	DPW FLEETIO APRIL 2025				\$147.75	A -5132-430-000	E	SNOW REMOVAL-CONTRACTUAL S	R	05/08/25	05/08/25		368000070102
3	DPW FLEETIO APRIL 2025				\$147.75	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	05/08/25	05/08/25		368000070102
4	DPW FLEETIO APRIL 2025				\$147.75	A -8560-476-000	E	SHADE TREES-CONTR REMOVAL B	R	05/08/25	05/08/25		368000070102
5	DPW FLEETIO APRIL 2025				\$147.75	G -8120-435-000	E	SANITARY SEWERS-CONTRACTUAL	R	05/08/25	05/08/25		368000070102
					\$738.75								
25-01472	05/09/25	VERIZ010											
1	PHONES MAY 2025				\$148.12	A -1010-485-000	E	BOARD OF TRUSTEES - CELL PHON	R	05/09/25	05/09/25		6112355769
2	PHONES MAY 2025				\$31.25	A -1210-485-000	E	EXECUTIVE MAYOR - CELL PHONE	R	05/09/25	05/09/25		6112355769
3	PHONES MAY 2025				\$31.25	A -1325-485-000	E	FINANCE TREASURER - CELL PHON	R	05/09/25	05/09/25		6112355769
4	PHONES MAY 2025				\$31.25	A -1640-485-000	E	DEPT PUBLIC WORKS GARAGE-CE	R	05/09/25	05/09/25		6112355769
5	PHONES MAY 2025				\$69.24	A -3990-476-000	E	DISASTER PREP-MOBILE PH & DAT	R	05/09/25	05/09/25		6112355769
6	PHONES MAY 2025				\$37.99	A -3989-485-000	E	BUILDING INSPECTION-CELL PHON	R	05/09/25	05/09/25		6112355769
7	PHONES MAY 2025				\$303.92	A -3411-485-000	E	FIRE DEPT - CELL PHONES / DATA	R	05/09/25	05/09/25		6112355769
8	PHONES MAY 2025				\$37.99	G -8115-485-000	E	ADMINISTRATION-CELL PHONE	R	05/09/25	05/09/25		6112355769
9	PHONES MAY 2025				\$75.98	A -8560-475-000	E	SHADE TREES-UNCLASSIFIED	R	05/09/25	05/09/25		6112355769
					\$766.99								
25-01473	05/09/25	VILLA010											
								VILLAGE OFFICIALS ASSOCIATION					

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

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PO #		PO Date		Vendor		Contract		PO Type											
Item Description		Amount		Charge Account		Acct Type		Description		Stat/Chk		First Enc Date		Rcvd Date		Chk/Void Date		Invoice	
25-01473		05/09/25		VILLA010		VILLAGE OFFICIALS ASSOCIATION		Account Continued											
1 SCHROEDER - GENERAL MTG MAY		\$35.00		A -1210-470-000		E		EXECUTIVE MAYOR - EXPENSES & R		R		05/09/25		05/09/25				MAY 2025	
25-01474		05/09/25		WMSCH005		WM SCHUTT & ASSOCIATES, PC													
1 PROF SVCS RENDERED THRU 4/26		\$7,995.25		A -1010-435-900		E		BOARD OF TRUSTEES - ENGINEER R		R		05/09/25		05/09/25				34848	
25-01475		05/06/25		WEXBA010		WEX BANK													
1 FUEL CHIEF VEHICLES/RESCUE 7		\$424.94		A -3411-416-000		E		FIRE DEPT-GASOLINE & OIL		R		05/06/25		05/06/25				104520744	
25-01476		05/08/25		WITME005		WITMER PUBLIC SAFETY GROUP													
1 REWARD PROGRAM PURCHASES		\$367.16		A -3411-440-000		E		FIRE DEPT-RECRUITMENT/RETENT R		R		05/08/25		05/08/25				VARIOUS	
25-01477		05/06/25		WITME005		WITMER PUBLIC SAFETY GROUP													
1 GLOVES & REWARD PROGRAM PURCH.		\$338.00		A -3411-260-340		E		FIRE DEPARTMENT - ASSORTED H/ R		R		05/06/25		05/06/25				VARIOUS	
2 GLOVES & REWARD PROGRAM PURCH.		\$1,074.02		A -3411-440-000		E		FIRE DEPT-RECRUITMENT/RETENT R		R		05/06/25		05/06/25				VARIOUS	
		\$1,412.02																	
25-01478		05/06/25		WITME005		WITMER PUBLIC SAFETY GROUP													
1 REWARD PROGRAM PURCHASES		\$1,160.03		A -3411-440-000		E		FIRE DEPT-RECRUITMENT/RETENT R		R		05/06/25		05/06/25				VARIOUS	
25-01479		05/08/25		WMCOR005		WM CORPORATE SERVICES INC													
1 8 YD DUMPSTER SVC DPW/LMB		\$1,251.10		A -8160-434-000		E		REFUSE & GARBAGE-CONTRACT S R		R		05/08/25		05/08/25				5124519-1342-4	
25-01480		05/12/25		CHART005		CHARTER COMMUNICATIONS													
1 LMB/DPW/NEFH PHONES MAY 2025		\$161.64		A -1620-439-000		E		SHARED SERVICES - TELEPHONE R		R		05/12/25		05/12/25				063270401050125	
2 LMB/DPW/NEFH PHONES MAY 2025		\$30.74		A -1621-439-000		E		NORTH END FIRE HALL - TELEPHOI R		R		05/12/25		05/12/25				063270401050125	
3 LMB/DPW/NEFH PHONES MAY 2025		\$96.84		A -1640-431-000		E		DEPT PUBLIC WORKS - TELEPHONI R		R		05/12/25		05/12/25				063270401050125	
		\$289.22																	
25-01481		05/12/25		FRANK010		FRANKLIN BRONZE PLAQUES													
1 TREE DEDICATION - HAMERNIK		\$342.10		A -7550-417-000		E		CELEBRATIONS - 175TH ANNIVERS. R		R		05/12/25		05/12/25				36413	
Total Purchase Orders:		50		Total P.O. Line Items:		105		Total List Amount:		\$61,212.81		Total Void Amount:		\$0.00					

PO #	PO Date	Vendor	Contract		PO Type					
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice

Totals by Year-Fund	Fund	Expend Total	Revenue Total	G/L Total	Total
Fund Description					
	5-A	\$56,011.77	\$0.00	\$0.00	\$56,011.77
	5-G	\$1,754.30	\$0.00	\$0.00	\$1,754.30
	5-T	\$0.00	\$0.00	\$3,446.74	\$3,446.74
Total Of All Funds:		\$57,766.07	\$0.00	\$3,446.74	\$61,212.81

Totals by Fund	Fund	Expend Total	Revenue Total	G/L Total	Total
Fund Description					
	A	\$56,011.77	\$0.00	\$0.00	\$56,011.77
	G	\$1,754.30	\$0.00	\$0.00	\$1,754.30
	T	\$0.00	\$0.00	\$3,446.74	\$3,446.74
Total Of All Funds:		\$57,766.07	\$0.00	\$3,446.74	\$61,212.81

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: TASC Batch Date: 05/06/25 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
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A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	HRA TRANSACTIONS - APRIL 2025	4,239.49		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

WARNING: This account would have a negative balance: A -9060-800-000. Balance would be: 60,482.19-.

WARNING: Control Acct would have a negative balance but error was overridden: A -9060-800-000. Balance would be: 60,482.19-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	4,239.49	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		4,239.49	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	4,239.49
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are warnings in this listing, but can proceed with update.

Ranges		Item Status		Purchase Types		Misc	
Range: First to Last		Open: N		Bid: Y		P.O. Type: All	
Rcvd Batch Id Range: First to Last		Void: N		State: Y		Format: Detail without Line Item Notes	
Encumbrance Date Range: First to 05/31/25		Paid: N		Other: Y		Include Non-Budgeted: Y	
		Held: N		Exempt: Y		Prior Year Only: N	
		Aprv: N				* Means Prior Year Line:	
		Rcvd: Y				Vendors: All	
PO #	PO Date	Vendor	Contract	PO Type			
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date Chk/Void Invoice
25-01431	05/02/25	TOWN0005	TOWN OF LANCASTER				
1	ST.MARYS REIMBURSE FIRE INSP.	\$50.00	G -690-000	G OVERPAYMENTS	R	05/02/25	05/02/25 4/30/2025
Total Purchase Orders:		1	Total P.O. Line Items:		1	Total List Amount: \$50.00 Total Void Amount: \$0.00	

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-G	\$0.00	\$0.00	\$50.00	\$50.00
Total Of All Funds:		\$0.00	\$0.00	\$50.00	\$50.00
Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	G	\$0.00	\$0.00	\$50.00	\$50.00
Total Of All Funds:		\$0.00	\$0.00	\$50.00	\$50.00

Batch Id: PAYROLL Batch Date: 05/09/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	2,441.07		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	5,590.57		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	2,015.38		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	358.92		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	124.00		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	8,416.36		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	140.77		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	181.50		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	7,185.59		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	19,534.23		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	6,491.16		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	2,636.96		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	80.77		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	3,044.63		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	1,311.38		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	3,979.82		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	96.13		27

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 3

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	924.23-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: G -200-000 CASH	3,063.44		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: G -200-000 CASH	4,341.78		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	3,093.75		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/09/2025 Cr: A -200-000 CASH	2,970.50		41

WARNING: This account would have a negative balance: A -1210-100-000. Balance would be: 1,605.91-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	71,129.28	0.00	0.00	0.00	0.00	0.00
	G	7,405.22	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		78,534.50	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	78,534.50
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA Batch Date: 05/09/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 5/09/2025 Cr: A -200-000 CASH	5,512.09		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 5/09/2025 Cr: G -200-000 CASH	566.50		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,512.09	0.00	0.00	0.00	0.00	0.00
	G	566.50	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		6,078.59	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,078.59
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

ABSTRACT

June 09, 2025

2

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

May 29, 2025 to June 09, 2025

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$ 135,188.21
SEWER FUND -----in the amount of	\$ 11,044.80
TRUST FUND -----in the amount of	\$
CAPITAL FUND -----in the amount of	\$
EQUIPMENT RESERVE -----in the amount of	\$
COMMUNITY DEVELOPMENT -----in the amount of	\$
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$

TOTAL 146,233.01

For the period from May 13, 2025 to May 28, 2025

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	68
General Fund Ck#.....	92980-92032
Sewer Fund Ck#.....	12266-12269
Trust Fund Ck#.....	
Capital Fund Ck#.....	
Community Development Fund Ck#	

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: June 9, 2025

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check	\$ 51,937.29	\$ 4,702.20		
2024-2025 Budget				
Payroll Voucher 5/23/2025	\$ 77,215.81	\$ 5,891.87		
FICA Voucher 5/23/2025	\$ 6,035.11	\$ 450.73		

TOTALS	\$ 135,188.21	\$ 11,044.80	\$ -	\$ -
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TOTAL ALL FUNDS	\$ 146,233.01
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LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

05/27/2025

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Ranges		Item Status		Purchase Types		Misc	
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/25		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All	
PO #	PO Date	Vendor	Contract	PO Type			
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Chk/Void Date Date Invoice
25-01482	05/15/25 ADAMC005 CORY ADAMCZAK						
1	PLANNING COMMISSION MEETING	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	05/15/25 05/15/25 5/15/2025
25-01483	05/22/25 AEROC005 AERO COLLISION & FABRICATION						
1	REPAIR PARTS LFD ENGINE 2	\$175.00	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY Df	R	05/22/25 05/22/25 3423
25-01484	05/14/25 ALLEI005 JAMES ALLEIN						
1	HPC MEETING - PLANNING LIASON	\$50.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	05/14/25 05/14/25 5/14/2025
25-01485	05/15/25 ALLEI005 JAMES ALLEIN						
1	PLANNING COMMISSION MEETING	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	05/15/25 05/15/25 5/15/2025
25-01486	05/15/25 ASPOS005 ASPOSTO, CONNOR						
1	PLANNING COMMISSION MEETING	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	05/15/25 05/15/25 5/15/2025
25-01487	05/17/25 AMAZO010 AMAZON CAPITAL SERVICES						
1	NEW FIRE POLICE FLAGS	\$57.99	A -3411-439-000	E	FIRE DEPT-FIRE POLICE	R	05/17/25 05/17/25 1V33-K3XN-C3TD
25-01488	05/13/25 BIELA005 PAULA BIELAT						
1	COURT STENO SVCS 5/13/2025	\$125.00	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL	R	05/13/25 05/13/25 5/13/2025
25-01489	05/14/25 BUDZI010 BUDZINSKI, JEFFREY						
1	HPC MEETING - HISTORIAN	\$90.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	05/14/25 05/14/25 5/14/2025

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

05/27/2025
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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01490	05/15/25	BUSZC005 BUSZKA, ALEXANDER											
1		PLANNING COMMISSION MEETING		E	\$90.00	A -8020-434-000		PLANNING-PROF SERVICES PC ME	R	05/15/25	05/15/25		5/15/2025
25-01491	05/14/25	CAMPB010 SHERRY CAMPBELL											
1		HPC MEETING 5/14/2025		E	\$90.00	A -7520-434-000		HIST DIST-PROF SVC-HPC SECRET	R	05/14/25	05/14/25		5/14/2025
25-01492	05/15/25	CARRI005 CARRICK, RYAN											
1		PLANNING COMMISSION MEETING		E	\$90.00	A -8020-434-000		PLANNING-PROF SERVICES PC ME	R	05/15/25	05/15/25		5/15/2025
25-01493	05/14/25	CHAVE005 CHAVES YATES, CAITLIN											
1		HPC MEETING - 5/14/2025		E	\$90.00	A -7520-434-000		HIST DIST-PROF SVC-HPC SECRET	R	05/14/25	05/14/25		5/14/2025
25-01494	05/22/25	CJKRA005 C J KRANTZ TOPSOIL INC.											
1		4 CU YD TOPSOIL- SNOW DAMAGE		E	\$156.00	A -5132-414-000		SNOW REMOVAL-MATERIALS-SNOW	R	05/22/25	05/22/25		25200
25-01495	05/23/25	CURTI005 CURTIS, JULIE											
1		VOLUNTEER MEAL & HARDWARE		E	\$44.19	A -8510-401-000		BEAUTIFICATION - SUPPLIES & MAINT	R	05/23/25	05/23/25		5/13 & 4/25
25-01496	05/23/25	DELFT005 DELFT PRINTING INC.											
1		MILLER,OBRIEN,SCHRODER,STEGMEI		E	\$70.00	A -1325-430-000		FINANCE TREASURER - PRINTING	R	05/23/25	05/23/25		25-41111
2		MILLER,OBRIEN,SCHRODER,STEGMEI		E	\$140.00	A -1010-430-000		BOARD OF TRUSTEES - PRINTING	R	05/23/25	05/23/25		25-41111
3		MILLER,OBRIEN,SCHRODER,STEGMEI		E	\$70.00	A -1210-430-000		EXECUTIVE MAYOR - PRINTING & A	R	05/23/25	05/23/25		25-41111
					\$280.00								
25-01497	05/22/25	DONSW005 DON'S WELDING SERVICE INC.											
1		REPAIR PARTS TKS 50 & 57		E	\$60.00	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT	R	05/22/25	05/22/25		605411
25-01498	05/23/25	EATON005 EATON OFFICE SUPPLY											
1		COPY PAPER & TISSUES		E	\$104.97	A -1325-401-000		FINANCE TREASURER - OFFICE SUP	R	05/23/25	05/23/25		PINV1270203
25-01499	05/14/25	ECKER005 EMMA ECKERT											
1		SECRETARY & MEMBER DUTIES		E	\$265.00	A -7520-434-000		HIST DIST-PROF SVC-HPC SECRET	R	05/14/25	05/14/25		5/14/2025

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01500	05/23/25	ERIEC045	ERIE COUNTY WATER AUTHORITY										
1	LMB WATER & 6 SAINT MARYS ST.		\$118.33	A -1620-441-000	E	SHARED SERVICES - WATER	R			05/23/25	05/23/25	VARIOUS	
2	LMB WATER & 6 SAINT MARYS ST.		\$77.13	A -7110-441-000	E	PARKS-WATER	R			05/23/25	05/23/25	VARIOUS	
			<u>\$195.46</u>										
25-01501	05/22/25	FLEET010	FLEETPRIDE INC.										
1	REPAIR PARTS TRUCK 44		\$53.99	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			05/22/25	05/22/25	125672521	
25-01502	05/22/25	FLEET010	FLEETPRIDE INC.										
1	TRUCK 38 REPAIRS		\$303.98	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			05/22/25	05/22/25	125586735	
25-01503	05/22/25	FLEET010	FLEETPRIDE INC.										
1	REPAIR PARTS TRUCK 39		\$1,391.46	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			05/22/25	05/22/25	125384843	
25-01504	05/22/25	GUTHR005	GUTHRIE HELI-ARC, INC.										
1	REPAIR PARTS - STREET SWEEPER		\$580.00	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			05/22/25	05/22/25	22278	
25-01505	05/22/25	GRAIN005	GRAINGER										
1	RESTOCK SUPPLIES - MECHANICS		\$89.89	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			05/22/25	05/22/25	9461755564	
25-01506	05/22/25	HEALT015	HEALTHWORKS - WNY LLP										
1	DOT DRUG & ALCOHOL TESTING		\$117.00	A -5010-435-000	E	STREETS ADMIN-CONTRACTUAL-M	R			05/22/25	05/22/25	533242	
25-01507	05/23/25	INDEP005	INDEPENDENT HEALTH										
1	JUNE 2025 EMPLOYEE HEALTH INS.		\$2,172.65	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R			05/23/25	05/23/25	JUNE 2025	
2	JUNE 2025 EMPLOYEE HEALTH INS.		\$173.69	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & N	R			05/23/25	05/23/25	JUNE 2025	
			<u>\$2,346.34</u>										
25-01508	05/22/25	JOEBA005	JOE BASIL CHEVROLET INC.										
1	REPAIR PARTS - TK 21 & 17		\$1,008.94	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			05/22/25	05/22/25	664630	
25-01509	05/14/25	KACAL005	KACALA, JEANINE										
1	HPC MEETING		\$90.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R			05/14/25	05/14/25	5/14/2025	

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

05/27/2025

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PO #		PO Date		Vendor		Contract		PO Type					
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice			
25-01510	05/14/25 JOSEP005 JOSEPH KEEFE, ESQ												
1	HPC MEETING - 5/14/2025	\$90.00	A-7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	05/14/25	05/14/25	5/14/2025				
25-01511	05/22/25 KSCON005 K & S CONTRACTORS SUPPLY INC.												
1	PATCH - CENTRAL AVE.	\$918.00	A-5110-413-000	E	STREETS MAINT-RESURFACING M/	R	05/22/25	05/22/25	25-5288				
25-01512	05/23/25 LABEL005 LABELLA ASSOCIATES												
1	NYMS GRANT ADMIN PROF SVCS	\$1,365.91	A-8989-435-000	E	ECONOMIC DEV-CONTRACTUAL SE	R	05/23/25	05/23/25	263820				
25-01513	05/22/25 MANNY005 MANNY'S ACE HARDWARE												
1	PARTS & SUPPLIES - APRIL 2025	\$216.49	A-1620-450-000	E	SHARED SERVICES - BUILDING & G	R	05/22/25	05/22/25	APRIL 2025				
2	PARTS & SUPPLIES - APRIL 2025	\$70.28	A-1640-200-000	E	DEPT PUBLIC WORKS-EQUIPMENT	R	05/22/25	05/22/25	APRIL 2025				
3	PARTS & SUPPLIES - APRIL 2025	\$49.31	A-1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	05/22/25	05/22/25	APRIL 2025				
4	PARTS & SUPPLIES - APRIL 2025	\$19.65	A-3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	05/22/25	05/22/25	APRIL 2025				
5	PARTS & SUPPLIES - APRIL 2025	\$53.16	A-5110-412-000	E	STREETS MAINT-SIGNS	R	05/22/25	05/22/25	APRIL 2025				
6	PARTS & SUPPLIES - APRIL 2025	\$81.19	A-5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R	05/22/25	05/22/25	APRIL 2025				
7	PARTS & SUPPLIES - APRIL 2025	\$47.49	A-7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E	R	05/22/25	05/22/25	APRIL 2025				
8	PARTS & SUPPLIES - APRIL 2025	\$212.40	A-8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	05/22/25	05/22/25	APRIL 2025				
9	PARTS & SUPPLIES - APRIL 2025	\$93.07	A-8560-200-000	E	SHADE TREES-EQUIPMENT	R	05/22/25	05/22/25	APRIL 2025				
		\$843.04											
25-01514	05/14/25 MEYER005 MICHAEL MEYER												
1	HPC MEETING - CHAIRPERSON	\$115.00	A-7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	05/14/25	05/14/25	5/14/2025				
25-01515	05/15/25 MILLE025 MILLER, SAMUEL												
1	PLANNING COMMISSION MEETING	\$90.00	A-8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	05/15/25	05/15/25	5/15/2025				
25-01516	05/22/25 MITCH005 MITCHELL GREENHOUSE												
1	POTTING SOIL - VILLAGE PLANTER	\$189.00	A-7110-435-000	E	PARKS-MAINTENANCE LANDSCAPI	R	05/22/25	05/22/25	468546				
25-01517	05/22/25 MITCH005 MITCHELL GREENHOUSE												
1	ASSORTED FLOWERS GARDENS/PLANTF	\$1,312.30	A-8510-431-000	E	BEAUTIFICATION - CBD FLOWERS	R	05/22/25	05/22/25	468515				

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

05/27/2025

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01518	05/22/25	NAPAA010	NAPA AUTO PARTS										
1		PARTS&SUPPLIES - APRIL 2025		E	\$385.53	A -3411-456-000		FIRE DEPT-REPAIRS & MAINT BY DI	R	05/22/25	05/22/25		APRIL2025
2		PARTS&SUPPLIES - APRIL 2025		E	\$1,265.43	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	05/22/25	05/22/25		APRIL2025
3		PARTS&SUPPLIES - APRIL 2025		E	\$203.37	A -5132-452-000		SNOW REMOVAL-REPAIRS/MAINT:TI	R	05/22/25	05/22/25		APRIL2025
4		PARTS&SUPPLIES - APRIL 2025		E	\$28.40	A -7110-453-000		PARKS-REPAIRS TO EQUIPMENT	R	05/22/25	05/22/25		APRIL2025
5		PARTS&SUPPLIES - APRIL 2025		E	\$64.07	A -8560-452-000		SHADE TREES-TRUCK REPAIR & M, R		05/22/25	05/22/25		APRIL2025
					\$1,946.80								
25-01519	05/22/25	NATIO015	NATIONAL FUEL										
1		ACCT # 3277341 02		E	\$1,248.48	A -1640-440-000		DEPT PUBLIC WORKS GARAGE-GA	R	05/22/25	05/22/25		4/8-5/9 2025
25-01520	05/22/25	NATIO015	NATIONAL FUEL										
1		LMB & NEFH		E	\$930.68	A -1620-440-000		SHARED SERVICES - GAS	R	05/22/25	05/22/25		4/14-5/15 2025
2		LMB & NEFH		E	\$159.15	A -1621-440-000		NORTH END FIRE HALL - GAS	R	05/22/25	05/22/25		4/14-5/15 2025
					\$1,089.83								
25-01521	05/22/25	NEWEN005	NEW ENTERPRISE STONE & LIME CO										
1		ASPHALT		E	\$1,413.43	A -5110-413-000		STREETS MAINT-RESURFACING M/	R	05/22/25	05/22/25		8553786/8565701
25-01522	05/22/25	NEWEN005	NEW ENTERPRISE STONE & LIME CO										
1		ASPHALT		E	\$1,120.49	A -5110-413-000		STREETS MAINT-RESURFACING M/	R	05/22/25	05/22/25		85618143/856825
25-01523	05/23/25	NIAGA005	NIAGARA FRONTIER EQUIP SALES I										
1		REPAIR PART - SKAG MOWER		E	\$163.85	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	05/23/25	05/23/25		P89754
25-01524	05/22/25	N0000015	NY SEG										
1		34CENTRAL,5AURORA,MON LTG		E	\$77.15	A -7550-420-000		CELEBRATIONS-MISC OVERHEAD E	R	05/22/25	05/22/25		VARIOUS
2		34CENTRAL,5AURORA,MON LTG		E	\$203.81	A -5182-438-000		STREET LIGHTING-HWY LIGHTING-	R	05/22/25	05/22/25		VARIOUS
3		34CENTRAL,5AURORA,MON LTG		E	\$26.41	A -7110-438-000		PARKS-ELECTRIC	R	05/22/25	05/22/25		VARIOUS
					\$307.37								
25-01525	05/22/25	N0000015	NY SEG										
1		CENTRAL&BRADY, CENTRAL&WMAIN		E	\$83.26	A -5182-438-000		STREET LIGHTING-HWY LIGHTING-	R	05/22/25	05/22/25		VARIOUS

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

05/27/2025

01:52 PM

PO #	PO Date	Vendor	Contract	PO Type					
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01525	05/22/25	N0000015	N Y S E G						
2	CENTRAL&BRADY, CENTRAL&WMAIN	\$33.35	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E	R	05/22/25	05/22/25	VARIOUS
		<u>\$116.61</u>							
25-01526	05/22/25	N0000015	N Y S E G						
1	NEFH, LMB, CENTRAL/PLEASANT	\$703.19	A -1620-438-000	E	SHARED SERVICES - ELECTRIC	R	05/22/25	05/22/25	VARIOUS
2	NEFH, LMB, CENTRAL/PLEASANT	\$308.78	A -1621-438-000	E	NORTH END FIRE HALL - ELECTRIC	R	05/22/25	05/22/25	VARIOUS
3	NEFH, LMB, CENTRAL/PLEASANT	\$295.99	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	05/22/25	05/22/25	VARIOUS
		<u>\$1,307.96</u>							
25-01527	05/22/25	NOCOE005	NOCO ENERGY CORP- FUELS						
1	DIESEL FUEL AS REQ FY 24-25	\$195.57	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	05/22/25	05/22/25	SP13053461
2	DIESEL FUEL AS REQ FY 24-25	\$195.56	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	05/22/25	05/22/25	SP13053461
3	DIESEL FUEL AS REQ FY 24-25	\$195.56	A -8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	05/22/25	05/22/25	SP13053461
4	DIESEL FUEL AS REQ FY 24-25	\$195.56	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	05/22/25	05/22/25	SP13053461
5	DIESEL FUEL AS REQ FY 24-25	\$195.56	A -7110-416-000	E	PARKS-GAS & OIL	R	05/22/25	05/22/25	SP13053461
6	DIESEL FUEL AS REQ FY 24-25	\$195.56	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	05/22/25	05/22/25	SP13053461
		<u>\$1,173.37</u>							
25-01528	05/22/25	NOCOE005	NOCO ENERGY CORP- FUELS						
1	DIESEL FUEL AS REQUIRED	\$79.59	A -3989-417-000	E	BUILDING INSP-CODE OFCR FUEL & OIL	R	05/22/25	05/22/25	SP13058497
2	DIESEL FUEL AS REQUIRED	\$467.93	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	05/22/25	05/22/25	SP13058497
3	DIESEL FUEL AS REQUIRED	\$266.98	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	05/22/25	05/22/25	SP13058497
4	DIESEL FUEL AS REQUIRED	\$296.13	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	05/22/25	05/22/25	SP13058497
		<u>\$1,110.63</u>							
25-01529	05/22/25	REGIO010	REGIONAL INTERNATIONAL OF WNY						
1	REPAIR PARTS TRUCK 7	\$420.26	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M, R		05/22/25	05/22/25	033311313
25-01530	05/22/25	REGIO010	REGIONAL INTERNATIONAL OF WNY						
1	REPAIR PARTS TRUCK 7	\$57.09	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M, R		05/22/25	05/22/25	033311645P
25-01531	05/22/25	REGIO010	REGIONAL INTERNATIONAL OF WNY						
1	REPAIR PARTS TRUCK 7	\$101.08	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M, R		05/22/25	05/22/25	033311311P

PO #		PO Date	Vendor	Contract	PO Type				
Item		Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date Invoice
25-01532	1	05/15/25 REILL005 ELIZABETH REILLY-MEEGAN	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	05/15/25 05/15/25	5/15/2025
25-01533	1	05/15/25 REINH005 REINHOLD, MICHAEL	\$115.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	05/15/25 05/15/25	5/15/2025
25-01534	1	05/22/25 SCRAN005 SCRANTON'S THRUWAY BUILDERS SU	\$484.50	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	05/22/25 05/22/25	125-101809
25-01535	1	05/23/25 SELEC005 SELECTIVE INSURANCE	\$448.00	A -1910-400-000	E	SPECIAL ITEMS-UNALLOCATED INS	R	05/23/25 05/23/25	736-428-654
25-01536	1	05/14/25 STONE010 STONEBRAKER, NANCY	\$90.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	05/14/25 05/14/25	5/14/2025
25-01537	1	05/23/25 BEEGR005 SMG-BATAVIA, LLC	\$265.81	A -8010-430-000	E	ZONING-PRINTING & ADVERTISING	R	05/23/25 05/23/25	VARIOUS
25-01538	1	05/22/25 SITEO005 SITE ONE LANDSCAPE SUPPLY, LLC	\$107.00	A -5132-414-000	E	SNOW REMOVAL-MATERIALS-SNO	R	05/22/25 05/22/25	153332742-001
25-01539	1	05/23/25 STYPA005 STYPA, AMY	\$78.26	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	05/23/25 05/23/25	MARCH-MAY
25-01540	1	05/23/25 TAYLO005 TAYLOR RENTAL CENTER,INC.	\$73.81	A -5132-414-000	E	SNOW REMOVAL-MATERIALS-SNO	R	05/23/25 05/23/25	1-548978
25-01541	1	05/22/25 TKELE005 TK Elevator Corp	\$1,547.58	A -1620-431-000	E	SHARED SERVICES - ELEVATOR M/	R	05/22/25 05/22/25	3008416913
25-01542	1	05/23/25 WATTS005 WATTS ARCHITECTURE & ENGINEERS	\$2,070.00	G -8120-435-000	E	SANITARY SEWERS-CONTRACTUAL	R	05/23/25 05/23/25	44672

PO #	PO Date	Vendor	Contract		PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
25-01543	05/17/25 WITME005 WITMER PUBLIC SAFETY GROUP										
1	REWARD PROGRAM PURCHASE - HUFF	\$180.66	A -3411-440-000	E	FIRE DEPT-RECRUITMENT/RETENT	R	05/17/25	05/17/25		INV682086	
25-01544	05/15/25 GAJEW010 GAJEWSKI, STEVEN										
1	PLANNING COMMISSION MEETING	\$90.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	05/15/25	05/15/25		5/15/2025	
25-01545	05/27/25 HIGHM005 HIGHMARK BCBSWNY										
1	JUNE HEALTH INSURANCE	\$23,369.21	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	05/27/25	05/27/25		JUNE 2025	
2	JUNE HEALTH INSURANCE	\$1,966.82	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M	R	05/27/25	05/27/25		JUNE 2025	
		<u>\$25,336.03</u>									
25-01546	05/27/25 ERIEC045 ERIE COUNTY WATER AUTHORITY										
1	6 SAINT MARYS & NEFH	\$325.00	A -7110-441-000	E	PARKS-WATER	R	05/27/25	05/27/25		28063600-5	
2	6 SAINT MARYS & NEFH	\$77.13	A -1621-441-000	E	NORTH END FIRE HALL - WATER	R	05/27/25	05/27/25		28063600-5	
		<u>\$402.13</u>									
25-01547	05/27/25 CHART020 CHARTER COMMUNICATION										
1	INTERNET & VOICE DPW/LMB/NEFH	\$545.00	A -1325-474-000	E	FINANCE TREASURER - WEB SITE	R	05/27/25	05/27/25		VARIOUS	
Total Purchase Orders: 66		Total P.O. Line Items: 98	Total List Amount: \$56,639.49		Total Void Amount: \$0.00						

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	5-A	\$51,937.29	\$0.00	\$0.00	\$51,937.29
	5-G	\$4,702.20	\$0.00	\$0.00	\$4,702.20
Total Of All Funds:		\$56,639.49	\$0.00	\$0.00	\$56,639.49
Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	\$51,937.29	\$0.00	\$0.00	\$51,937.29
	G	\$4,702.20	\$0.00	\$0.00	\$4,702.20
Total Of All Funds:		\$56,639.49	\$0.00	\$0.00	\$56,639.49

LANCASTER VILLAGE
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	5-A	\$51,937.29	\$0.00	\$0.00	\$0.00	\$51,937.29
	5-G	\$4,702.20	\$0.00	\$0.00	\$0.00	\$4,702.20
	Total Of All Funds:	\$56,639.49	\$0.00	\$0.00	\$0.00	\$56,639.49

Batch Id: PAYROLL Batch Date: 05/23/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	2,488.10		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	5,383.51		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	2,015.38		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	1,008.54		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	283.13		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	9,282.50		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	140.77		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	181.50		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	8,910.00		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	18,615.04		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	6,593.11		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	2,316.65		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	80.77		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	4,432.69		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	1,656.48		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	2,011.74		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	3,487.32		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	924.23-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: G -200-000 CASH	2,981.88		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: G -200-000 CASH	2,909.99		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	3,696.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	62.16		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/23/2025 Cr: A -200-000 CASH	3,038.50		41

WARNING: This account would have a negative balance: A -1210-100-000. Balance would be: 2,181.34-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	77,215.81	0.00	0.00	0.00	0.00	0.00
	G	5,891.87	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		83,107.68	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	83,107.68
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

May 28, 2025
09:47 AM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA Batch Date: 05/23/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 5/23/2025 Cr: A -200-000 CASH	6,035.11		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 5/23/2025 Cr: G -200-000 CASH	450.73		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	6,035.11	0.00	0.00	0.00	0.00	0.00
	G	450.73	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,485.84	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,485.84
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

LISTED CORRESPONDENCE

June 9, 2025

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from May 1, 2025 – May 28, 2025.
	ACTION -	Rec/File Refer to:	
2.	_____	_____	Correspondence from Katelyn Moore, DPW Clerk Typist, requesting the Village to buy back 40 hours of unused vacation time from the fiscal year 2024-2025.
	ACTION -	Rec/File Refer to:	
3.	_____	_____	Correspondence from Matt Fischione, Town of Lancaster Code Enforcement Officer, providing a final report regarding a sump pump discharge matter at 143 4 th Avenue and stating that the matter is closed and that the complainant should be notified that any further issues should be pursued as a civil matter.
	ACTION -	Rec/File Refer to:	
4.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for Heritage Cabinetry, 5476 Broadway Street, Unit 5478, following review by the Commission at its May 15, 2025 meeting.
	ACTION -	Rec/File Refer to:	
5.	_____	_____	Correspondence from Trustee Malone Schaefer providing a Special Events Application for the Lancaster Legendary Rides Car Show event to be held on Sunday, June 22, 2025, from 10:00 a.m. to 2:00 p.m. on Central Avenue, W. Main Street, and the Clark Street parking lot.
	ACTION -	Rec/File Refer to:	
6.	_____	_____	Correspondence from Trustee Malone Schaefer providing a Special Events Application for the 47 th Annual Depew-Lancaster Boys & Girls Club Bob Giza 10K Race to be held on Friday, July 4, 2025, starting on Central Avenue at 8:00 a.m.
	ACTION -	Rec/File Refer to:	
7.	_____	_____	Correspondence from Trustee Malone Schaefer providing a Special Events Application for the Depew-Lancaster Boys & Girls Club Beer Tent & Music Entertainment to be held during Lancaster Independence Days on July 3 - 5, 2025.
	ACTION -	Rec/File Refer to:	
8.	_____	_____	Correspondence from Trustee Malone Schaefer providing a Special Events Application for the following Lancaster Independence Days events to be held on July 3 and/or July 4, 2025:
			<ul style="list-style-type: none"> - Carnival - Parade - Flag Raising - Fireworks
	ACTION -	Rec/File Refer to:	

LISTED CORRESPONDENCE

June 9, 2025

9.			Correspondence from John Mikoley / Lancaster Village Merchants Association (LVMA) providing a Special Events Application for Lancaster Village PorchFest to be held on Saturday, August 16, 2025, from 12:00 p.m. – 5:00 p.m. at various locations throughout the Village of Lancaster.
	ACTION -	Rec/File Refer to:	
10.			Correspondence from Mary Jo Monnin providing a Special Events Application for a Volunteer Recognition Day event to be held on Sunday, September 21, 2025, on West Main Street from 12:00 p.m. to 4:00 p.m.
	ACTION -	Rec/File Refer to:	
11.			Correspondence from Mike Gozdalski, 49 Camner Avenue, providing a Special Events Application for a Graduation Party on Saturday, June 21, 2025, requesting barricades to close the street from 7:00 a.m. to 11:00 p.m.
	ACTION -	Rec/File Refer to:	
12.			Correspondence from Joanna Palma / Lancaster Village Merchants Association (LVMA) providing a Special Events Application for the 4 th Annual Lancaster Renaissance Street Faire to be held on Saturday, August 2, 2025, from 12:00 p.m. to 6:00 p.m.
	ACTION -	Rec/File Refer to:	
13.			Correspondence from Town of Lancaster Dog Control providing a Special Events Application for a “Bark Crawl” tented vendor event to be held on Saturday, August 23, 2025, from 10:00 a.m. to 2:00 p.m. along Central Avenue.
	ACTION -	Rec/File Refer to:	
14.			Correspondence from DPW Superintendent Wayne K. Cisco requesting to hire six (6) seasonal (summer) employees for the Department of Public Works and to appoint the following four (4) individuals as seasonal Laborers with effective start dates to be determined unless otherwise noted: <ul style="list-style-type: none"> - Peyton Shafer, 55 Trentwood Trail N - Jayden Schaefer - Matthew Mazur, 11 Mary Rachel Place - Zachary Coxford, 18 Michael Anthony Lane (start date effective 5/5/2025)
	ACTION -	Rec/File Refer to:	
15.			Correspondence from Carmen Ciccarelli, Town of Lancaster Parks, Recreation & Forestry, requesting the use of the Ronald Hadsall Park splash pad and shelter area on Richmond Avenue for its summer playground program from Monday, June 30, 2025 through Friday, August 22, 2025 between the hours of 9:00 a.m. to 3:00 p.m. daily.
	ACTION -	Rec/File Refer to:	

VILLAGE COVER SHEET

MAY 19, 2025 BOARD MEETING

PERMITS ISSUED **31**

VILLAGE PERMIT TOTAL

INSTALL FENCE	5
INSTALL ROOF	7
ERECT DECK	2
ERECT SHED	3
DUMPSTER	1
ERECT GARAGE	1
ERECT PORCH/PORCH COVER	3
DEMO INGROUND POOL	1
INSTALL RESIDENTIAL PLUMBING	4
ERECT RESIDENTIAL ADD/ALT	2
INSTALL SOLAR PANELS	2
TOTAL PERMITS FOR THE VILLAGE	31

Solar Liberty Energy Systems	32 Liberty Ave.	Solar Panels
Barbara Ippolito	45 Parkview Ct.	Fence
Lenette Braddock	46 Parkview Ct.	Fence
Anna Krempholtz	18 Church St.	Porch/Porch Cover
Solar Liberty Energy	85 Grant St.	Solar Panels
Brandi Bentley	198 Central Ave.	Porch/Porch Cover
Joanne Simme Good	2159 Como Park Blvd.	Garage
Argauer Excavating LLC	33 Stephens Ct.	Demo Inground pool
Paul Newman	34 Pleasant Ave.	Deck
Lawrence Zak	28 Burwell Ave.	Shed
Decks Etc. & Perfect Fence Inc.	128 Court St.	Deck
Franks Commercial & Home	92 Lake Ave.	Residential Plumbing
Albert Franjoine	20 Thornapple Ln	Roof
Sathya Sivakumar	65 Harvey Dr.	Fence
Neth & Sons Inc.	11 Main St.	Roof
Joseph Macaluso	16 Ashley Dr.	Residential Alt/Add
Bacon Home Remodeling LLC	58 Lombardy St.	Porch/Porch Cover
Lancaster Plumbing Inc.	80 Banner Ave.	Residential Plumbing
James Brydalski	119 Hinchey Ave.	Fence
Riverside Door & Window Inc.	77 Sixth Ave.	Roof
Bath Planet	23 Pearl St.	Residential Alt/Add
Cellino Plumbing Inc.	5429 Broadway	Residential Plumbing
Empire Transport & Vinyl LLC	40 Ashley Dr.	Shed
Steven Maltby	89 Christen Ct.	Shed
Horizon Masonry Restoration Inc.	19 Benson Dr.	Roof
House Crafters	15 Franklin St.	Roof
Thrifty Roofs LLC	79 Court St.	Roof
Buffalo's Best Roofing	53 School St.	Roof
Reimer Heating Cooling & Plumbing	35 Cowing St.	Residential Plumbing

City Fence

Marian Adolf

51 Woodlawn Ave.

21 Sixth Ave.

Fence

Dumpster

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 05/05/25						
2025-0342	3461 Walden Ave	104.11-1-6.1	Exterior Property Maint	Open	Carl Mrozek	
				Open Date: 05/05/25 Total #: 1		
Open Date: 05/06/25						
2025-0345	3459 Walden Ave	104.11-1-5	Exterior Property Maint	Open	Patsy Stepien	
2025-0346	30 Newell Ave	104.15-9-18	Vacant/Abandoned Property	Open	Arlene Stroka	Dennis Kuenzi
2025-0348	160 Hinchey Ave	104.11-11-2	Exterior Property Maint	Closed	David Marx	
2025-0349	10 Briarwood Dr	115.11-20-16	Exterior Property Maint	Open	Kimberley Hannah	
2025-0350	258 Aurora St	115.11-3-9	Exterior Property Maint	Open	Dennis Fiorella	
				Open Date: 05/06/25 Total #: 5		
Open Date: 05/07/25						
2025-0352	26 Kelly Ct	115.57-4-3	High Grass/Weeds	Closed	Janet Traise	Karen Zielen
2025-0354	60 Wilkshire Pl	115.07-15-10	Misc	Open	Robert Terray	Jennifer O'Connor
2025-0355	23 Pearl St	104.15-9-7	Work w/out Permit	Open	Diane Mager	
				Open Date: 05/07/25 Total #: 3		
Open Date: 05/09/25						
2025-0360	5472 Broadway St	104.83-1-12	Misc	Open	5472 Broadway, LLC	
				Open Date: 05/09/25 Total #: 1		
Open Date: 05/12/25						
2025-0365	101 Pleasant Ave	104.75-3-1	Misc	Open	Stephen MacDonald	
2025-0366	231 Aurora St	115.11-1-16	Work w/out Permit	Open	Zhen Zhong Lin	
				Open Date: 05/12/25 Total #: 2		
Open Date: 05/13/25						
2025-0369	58 Court St	104.83-4-8	Work w/out Permit	Open	Kimberlee Cambio	
2025-0370	21 6th Ave	115.11-6-7	Misc	Closed	Marian Adolf	
				Open Date: 05/13/25 Total #: 2		
Open Date: 05/14/25						
2025-0371	139 Lake Ave	115.08-1-6	Misc	Open	Meghan Gallivan	
2025-0372	83 Banner Ave	104.16-1-17	Exterior Property Maint	Open	Cassidy Dwan	
2025-0374	8 Oakwood Ave	115.26-1-13	Trash/Rubbish	Open	Patrick Gallagher	
2025-0375	18 E Drullard Ave	104.50-4-24	Exterior Property Maint	Open	JUPA Development, LLC	
2025-0376	131 Hinchey Ave	104.11-1-13	High Grass/Weeds	Open	James Myers	
				Open Date: 05/14/25 Total #: 5		

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 05/15/25</i>						
2025-0379	85 Hinchey Ave	104.11-4-18	High Grass/Weeds	Open	Robert Buza	
2025-0380	93 Hinchey Ave	104.11-2-10	High Grass/Weeds	Open	Robert Buza	
				Open Date: 05/15/25 Total #: 2		
				Grand Total: 21		

Inspections Report

Start Date: 05/01/2025 End Date: 05/15/2025
Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.74-4-13	19 W Main St (Suite 300)	Sorelle Salon	05/02/2025	Business - 3 yr	Ronald Capozzi	Pass
104.11-10-1.11	79 Sheldon Ave	WNY Bus Co.	05/06/2025	Business - 3 yr	Ronald Capozzi	Fail
104.74-4-12.21	20 W Main St (Ste 100)	Papi Grande's	05/09/2025	Temporary OP	Matt Fischione	Pass
104.11-6-6.1	3615 Walden Ave. Ste 100 (Suite 100)	Subway Restaurant 716-901-7813	05/14/2025	Business - 3 yr	Ronald Capozzi	Fail
Total Inspections:					4	

Town of Lancaster

Expired Permits Report

05/01/2025 - 05/16/2025

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2021-32925	249 Lake Ave	50 linear ft of 6 ft high chain link fence. All work to comply with executive order 202.6	05/06/2024	05/06/2025
P-2024-36779	225 Erie St	22"x60" sign panel addition as shown on sketches and work scope,	05/01/2024	05/01/2025
P-2024-36784	45 Kurtz Ave	Complete tear off and replacement as shown on contract	05/02/2024	05/02/2025
P-2024-36805	22 Saint John St	Complete tear off and install new shingles with 6' ice shield on rear hipped roof and two driveway side flat roofs.	05/06/2024	05/06/2025
P-2024-36814	209 Aurora St	Prescriptive Level 1 Alteration of an existing bathroom as shown on sketch and work scope.	05/07/2024	05/07/2025
P-2024-36830	72 Wayne St	86' of 6' high vinyl fence located along north side of PL in rear yard.	05/09/2024	05/09/2025
P-2024-36835	155 Lake Ave	Prescriptive replacement of window to an means of egress as shown on sketch.	05/10/2024	05/10/2025
P-2024-36842	60 Lake Ave	Roof- repair of roof as shown on contract	05/13/2024	05/13/2025
P-2024-36843	98 S Irwinwood	Kitchen and bathroom level 2 renovation as per drawings submitted and scope of work, all items removed to be replaced per Appendix J of 2020 RCNYS.	05/13/2024	05/13/2025

Total Expired Permits: 9

VILLAGE COVER SHEET

JUNE 2, 2025 BOARD MEETING

PERMITS ISSUED **11**

VILLAGE PERMIT TOTAL

INSTALL FENCE	3
ERECT DECK	2
ERECT SHED	1
INSTALL GENERATOR	1
INSTALL RESIDTIAL PLUMBING	1
ERECT RESIDENTIAL ADD/ALT	2
INSTALL SOLAR PANELS	1
TOTAL PERMITS FOR THE VILLAGE	11

Solar Liberty Energy	85 Grant St.	Solar Panels
David Wazny	142 Brunswick Rd.	Residential Add/Alt
Dennis Piskadlo	21 Aurora St.	Deck
Kimberlee Cambio	58 Court St.	Deck/Gazabo
Commercial Power Systems	31 Lancaster Ave.	Generator
Christopher Barrecca	10 Brandel Ave.	Shed
JML Technology Holdings LLC	111 Aurora St.	Residential Add/Alt
Lancaster Plumbing Inc.	156 Central Ave.	Residential Plumbing
Ronald Rozler	27 Sherborne Ave.	Fence
Superior Fence & Rails	12 Lombardy St.	Fence
Lisa Diberllo Wolski	63 Roosevelt Ave.	Fence

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 05/15/25						
2025-0379	85 Hinchey Ave	104.11-4-18	High Grass/Weeds	Closed	Robert Buza	
2025-0380	93 Hinchey Ave	104.11-2-10	High Grass/Weeds	Closed	Robert Buza	
				Open Date: 05/15/25 Total #: 2		
Open Date: 05/19/25						
2025-0389	73 Fairfield Ave	115.11-1-31	Exterior Property Maint	Closed	Thomas Szymanski	
				Open Date: 05/19/25 Total #: 1		
Open Date: 05/20/25						
2025-0392	34 Brandel Ave	104.16-8-6	High Grass/Weeds	Open	David Wright	
2025-0393	20 W Main St	104.74-4-12.21	Work w/out Permit	Open	Lancaster Village Center LLC	
				Open Date: 05/20/25 Total #: 2		
Open Date: 05/21/25						
2025-0395	20 W Main St	104.74-4-12.21	Misc	Open	Lancaster Village Center LLC	
				Open Date: 05/21/25 Total #: 1		
Open Date: 05/22/25						
2025-0402	147 Lake Ave	115.08-1-7	Exterior Property Maint	Open	Daniel Sommer	
				Open Date: 05/22/25 Total #: 1		
Open Date: 05/27/25						
2025-0405	64 Gordon Ave	115.11-18-3.1	High Grass/Weeds	Open	Jason Terio	
2025-0408	3579 Walden Ave	104.11-6-3	Unregistered Vehicle	Open	Martin Whiteford	
				Open Date: 05/27/25 Total #: 2		
Open Date: 05/28/25						
2025-0412	60 Central Ave	104.74-4-2.11	Exterior Property Maint	Open	2468 Group Inc	
2025-0415	55 1st Ave	115.11-15-7	Exterior Property Maint	Open	Dennis Wright	
2025-0416	191 Lake Ave	115.12-1-21.1	Misc	Open	Joan Murphy	
				Open Date: 05/28/25 Total #: 3		
Open Date: 10/22/01						
2017-00719	12 Cayuga Ave	115.26-3-15	Work w/out Permit	Closed	Heinl Robert & W Mika	
				Open Date: 10/22/01 Total #: 1		
					Grand Total: 13	

Inspections Report

Start Date: 05/15/2025 End Date: 05/28/2025

Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.83-1-12	5472 Broadway St	The Goat Nutrition 716-598-4148	05/28/2025	Business - 3 yr	Ronald Capozzi	In Progress
Total Inspections:						1

Town of Lancaster

Expired Permits Report

05/15/2025 - 05/28/2025

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2022-34205	6 Elm Pl	Demolish an existing 19 x 21 garage and retaining walls. Construct a 19 x 24 Garage w/ basement, 19 x 24 covered porch, 7 x 9 covered upper landing w/ stairs to rear yard as shown on construction drawings.	05/28/2024	05/28/2025
P-2024-36871	57 Bowen Ave	122ft of 4ft high chain link fence to be located down the sides and across the rear. As per survey.	05/21/2024	05/21/2025
P-2024-36893	44 Central Ave	Replace existing signage on 3 walls as proposed on work scope.	05/28/2024	05/28/2025

Total Expired Permits: 3



Village of Lancaster

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillage.org

Department of Public Works

5200 Broadway

Lancaster, New York 14086-2097

Katelyn Moore
Clerk Typist
E-Mail: kmoore@lancastervillageny.gov

Village of Lancaster Board of Trustees
Attn: Tammie Malone Schaefer
5423 Broadway
Lancaster, NY 14086

RE: Unused Vacation Time Buy Back

May 2, 2025

Honorable Members of the Village Board,

I am requesting to buy back my unused vacation time from the current fiscal year. By May 31, 2025, I will have one week (40 hours) of vacation time left in my time off bank. I appreciate your time and consideration.

If you have any questions or concerns, please contact me.

Thank you,

Katelyn Moore
Clerk Typist
5200 Broadway
Lancaster, NY 14086
(716) 683-1028 x 300



Town of Lancaster

BUILDING AND ZONING DEPARTMENT

21 Central Avenue

Lancaster, New York 14086

716-684-4171

Fax 685-5317

LISTED # 3
CORRESPONDENCE
DATE 6/9/2025

5/20/2025

Lancaster Village Board of Trustees
5423 Broadway St.
Lancaster, NY 14086

RE: 143 4th Ave. Sump Pump Discharge Final Report

Honorable Board of Trustees,

A Complaint #2023-1088 was filed on December 11, 2023, for the discharge of a sump pump flooding a neighboring yard. The enclosed complaint summary lays out the history of the contact between multiple Officials and the property owner.

The matter was resolved but reopened on May 12 at a Village Board of Trustee Meeting, cited by the original complainant related to ongoing damage to a neighboring parcel. The additionally enclosed photograph was taken on May 13, 2025, at approximately 11 am and indicates the drainage system is intact and operational.

The Lancaster Building and Zoning Department has closed the 2023 complaint. The Village Board of Trustees is advised to formally notify the complainant that the matter is closed, and any further allegations between the property owners shall be made through legal counsel as a civil matter.

Respectfully submitted,

Matt Fischione, Code Enforcement Officer/ZEO/CFM/SMO
Town of Lancaster Building and Zoning Department

MF

enc

Complaint Action Summary

Complaint Number: 2023-1088

Complaint #: 2023-1088**Type:** Drainage**Status:** Closed**Location:** 143 4th Ave**Identifier:** 115.11-11-27**Open Date:** 12/11/23**Owner:** Charles Hassler**Complainant:****Nature Of Complaint:** Complaint regarding the discharge of sump pump.

Action Type	Action Date	Action Information	Inspector
Inspection	12/11/23	Type: Site Visit Result: In Progress	Shawn Marshall
Inspection Note	12/18/23	Inspection Notes: Original notice was sent to 141 4th Ave,	Elizabeth Bull
Inspection	03/01/24	Type: Site Visit Result: In Progress Notes: Sump pump discharge remains unrepaired and notice the front step at the porch is non-compliant and a safety hazard.	Matt Fischione
Meeting	03/08/24	Contact: <None> Meeting Notes: Recieved an inquiry about status of complaint.	Matt Fischione
Violation Notice	03/15/24	Notes: Sent Via USPS	Matt Fischione
Phone Call Received	03/19/24	Call Notes: Stated pipe section will be repaired.	Matt Fischione
Inspection	04/23/24	Type: Site Visit Result: In Progress Notes: Spoke to Tim on site who claims they are having the system repaired, I let him know we need a time line and that the current temporary system is causing his home issues and needs to have it looked at, and redone to be an approved system as to not cause water to recirculate on his property. Does not appear to be causing an issue on neighbors property. RR	Rob Rendon
Phone Call Received	04/23/24	Call Notes: Spoke to the owner about the repair.	Matt Fischione
Meeting	06/05/24	Contact: <None> Meeting Notes: Nieghbor complained about repairs not underway.	Matt Fischione
Inspection	07/01/24	Type: Re-Inspection Result: Pass	Matt Fischione
Email Communication	03/08/25	Note 1: Recieved an inquiry about a sump pump discharge.	Matt Fischione
Phone Call Made	03/10/25	Call Notes: Spoke to Diane. The private drainage system did fail about 2 weeks ago. The discharge is directed to the front yard and in now way puts water into any adjoining parcels. Repair is in order, but at a more reasonable season.	Matt Fischione
Inspection	05/13/25	Type: Site Visit Result: Pass Notes: Please take a photograph to document discharge from sump pump.	Ronald Capozzi

Complaint Action Summary

Discharge connected to gutter system.

Old pipes are still laying in grass but disconnected





LISTED # 4
CORRESPONDENCE
MEETING DATE 6/9/2025

May 26, 2025

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Heritage Cabinetry
5476 Broadway St. Unit 5478, Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on May 15, 2025, the Planning Commission reviewed the request submitted by the petitioner, Scott Passariella, and moved to recommend the Village to approve the Change in Use Application.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Scott Passariella, Petitioner

LISTED # 5
CORRESPONDENCE
MEETING DATE 6/9/2025

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; margin-top: 10px;">Lancaster Legendary Rides</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 1.2em; margin-top: 10px;">Car Show</div>	
Event Date(s): June 22 2025	Event Time(s): 10A - 2P
Applicant Name: Tammie Malone Schaefer	Event Location: Central/W Main/Clark St parking lot
Individual/Group/Corporation Name Holding Event: Village of Lancaster	Village Property Affected (If Applicable) ↓
Applicant Address, City, State, Zip: Tammie Malone Schaefer 5423 Broadway Lancaster NY 14086	Support Services Requested of the Village (If Applicable) road closure garbage electrical/music pub tables
Applicant Email: tnt05@roadrunner.com	Applicant Phone: 716-440-4512

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": Tammie Malone Schaefer	Contact cell and email: tnt05@roadrunner.com 716-440-4512	Date & Time(s) On-Premise at Event: all
Anticipated Peak Attendance Number: 1000+		Anticipated Age Range of those in Attendance: 0-100+
Will Alcohol be consumed? no		Will there be Amplified Sound or Music? If so, provide particulars including hours:

Will Animals be part of the event? If so provide particulars.

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillage.ny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

no permit fee

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

Municipal/Street parking

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

various street closures for pedestrian safety

(c) Location of Trash Facilities:

various

(d) Location of Water Facilities:

(e) Location of Electrical Facilities:

tree bases/Central, W Main

(f) Location of Toilet Facilities including location of Porta-Toilets:

clark St parking lot/central Ave

(g) Location of Entrances where public is to enter and exit site:

clark St

(h) Location of Vendor Facilities including booths and food service:

parking lot/street

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

T Malone Schaefer

Date:

4/28/25

Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, _____, 202____.

☐ Village Board approved with attached statement of conditions imposed.

LISTED # 6
CORRESPONDENCE
MEETING DATE 6/9/2025

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <u>47th Annual Dewey-Lancaster Boys & Girls Club Bob Griza 10K Race</u>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <u>10K Foot Race</u>	
Event Date(s): <u>July 4th 2025</u>	Event Time(s): <u>8AM start</u>
Applicant Name: <u>Tammie Malone Schaefer</u>	Event Location: <u>Central Ave start</u>
Individual/Group/Corporation Name Holding Event: <u>Boys & Girls Club</u> <u>5440 Broadway</u> <u>lanc ny 14086</u>	Village Property Affected (If Applicable) <u>various streets</u> <u>v/t lancaster</u>
Applicant Address, City, State, Zip: <u>5440 Broadway</u> <u>lanc ny 14086</u>	Support Services Requested of the Village (If Applicable) <u>fire police } traffic control</u> <u>police</u>
Applicant Email: <u>tn05@roadrunner.com</u>	Applicant Phone <u>716-440-4512</u>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": <u>Jeff Kupka</u>	Contact cell and email: <u>716-480-2766</u>	Date & Time(s) On-Premise at Event: <u>all</u>

Anticipated Peak Attendance Number: <u>500+</u>	Anticipated Age Range of those in Attendance: <u>0-100+</u>
Will Alcohol be consumed? <u>no</u>	Will there be Amplified Sound or Music? If so, provide particulars including hours:

Will Animals be part of the event? If so provide particulars.

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillage.ny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

Municipal/Street parking

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

various street closures for pedestrian safety

(c) Location of Trash Facilities:

various

(d) Location of Water Facilities:

(e) Location of Electrical Facilities:

(f) Location of Toilet Facilities including location of Porta-Toilets:

various 5440 Broadway

(g) Location of Entrances where public is to enter and exit site:

central/bway central/clark st

(h) Location of Vendor Facilities including booths and food service:

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Tammi Malone Schaefer

Date:

4/28/25

Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, _____, 202____.

☐ Village Board approved with attached statement of conditions imposed.

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
 Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Lane Ind Days	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Beer Tent & Music Entertainment	
Event Date(s): July 3, 4 & 5 2025	Event Time(s): 2p-11p
Applicant Name: Tammie Malone Schaffer	Event Location: park area s/e corner W Main / Aurora
Individual/Group/Corporation Name Holding Event: Boys & Girls Club	Village Property Affected (If Applicable) DPW EMS
Applicant Address, City, State, Zip: 5440 Broadway Lancaster ny 14086	Support Services Requested of the Village (If Applicable) DPW EMS
Applicant Email: tnt05@roadrunner.com	Applicant Phone 716-440-4512

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": Jeff Kupka	Contact cell and email: 716-480-2766	Date & Time(s) On-Premise at Event: all
Anticipated Peak Attendance Number: 4000+	Anticipated Age Range of those in Attendance: 21-100+	
Will Alcohol be consumed? yes	Will there be Amplified Sound or Music? If so, provide particulars including hours: 7/3-More Heat Nerds gone wild 74-11 7/4-West of the Mark 7-10 7/5-Jerry Buchwald 7-11	

Will Animals be part of the event? If so provide particulars.

no

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

no permit fee

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

municipal & street parking

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

(c) Location of Trash Facilities:

various

(d) Location of Water Facilities:

various

(e) Location of Electrical Facilities:

various

(f) Location of Toilet Facilities including location of Porta-Toilets:

various

(g) Location of Entrances where public is to enter and exit site:

w/main / n aurora

(h) Location of Vendor Facilities including booths and food service:

w main / n aurora

(If Applicable) Organization providing Security:

Excelsior Management

(If Applicable) Number of Security Personnel:

per atten.

Signature of Applicant:

Tammie Malone Schaefer

Date:

5/22/25

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____.
☐ Village Board approved with attached statement of conditions imposed.

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

LISTED # 8
CORRESPONDENCE
MEETING DATE 6/9/2025

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; font-family: cursive;">Lanc Ind Days</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 1.2em; font-family: cursive;">Carnival</div>	
Event Date(s): <div style="font-size: 1.2em; font-family: cursive;">July 3 & 4th 2025</div>	Event Time(s): <div style="font-size: 1.2em; font-family: cursive;">2p-11p</div>
Applicant Name: <div style="font-size: 1.2em; font-family: cursive;">Tammie Malone Schaefer</div>	Event Location: <div style="font-size: 1.2em; font-family: cursive;">Save a lot parking lot</div>
Individual/Group/Corporation Name Holding Event: <div style="font-size: 1.2em; font-family: cursive;">Village of Lancaster</div>	Village Property Affected (If Applicable) <div style="font-size: 1.2em; font-family: cursive;">_____</div>
Applicant Address, City, State, Zip: <div style="font-size: 1.2em; font-family: cursive;">5423 Broadway Lancaster NY 14086</div>	Support Services Requested of the Village (If Applicable) <div style="font-size: 1.2em; font-family: cursive;">DPW</div>
Applicant Email: <div style="font-size: 1.2em; font-family: cursive;">tntos@roadrunner.com</div>	Applicant Phone <div style="font-size: 1.2em; font-family: cursive;">716-440-4512</div>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": <div style="font-size: 1.2em; font-family: cursive;">Tammie Malone Schaefer</div>	Contact cell and email: <div style="font-size: 1.2em; font-family: cursive;">716-440-4512</div>	Date & Time(s) On-Premise at Event: <div style="font-size: 1.2em; font-family: cursive;">all</div>
Anticipated Peak Attendance Number: <div style="font-size: 1.2em; font-family: cursive;">4000 +</div>		Anticipated Age Range of those in Attendance: <div style="font-size: 1.2em; font-family: cursive;">0-100+</div>
Will Alcohol be consumed? <div style="font-size: 1.2em; font-family: cursive;">no</div>		Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.2em; font-family: cursive;">rides DJ</div>

Will Animals be part of the event? If so provide particulars.

no

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

no permit fees

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

municipal & street parking

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

(c) Location of Trash Facilities:

various

(d) Location of Water Facilities:

various

(e) Location of Electrical Facilities:

various

(f) Location of Toilet Facilities including location of Porta-Toilets:

various

(g) Location of Entrances where public is to enter and exit site:

w/main/n aurora

(h) Location of Vendor Facilities including booths and food service:

w/main / n aurora

(If Applicable) Organization providing Security:

Excelsior Management

(If Applicable) Number of Security Personnel:

per atten.

Signature of Applicant:

Tammie Malone Schaefer

Date:

5/22/25

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____.
☐ Village Board approved with attached statement of conditions imposed.

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; margin-top: 10px;">Lanc Ind Days</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 1.2em; margin-top: 10px;">flag raising</div>	
Event Date(s): <div style="font-size: 1.2em; margin-top: 10px;">July 4 2025</div>	Event Time(s): <div style="font-size: 1.2em; margin-top: 10px;">0730</div>
Applicant Name: <div style="font-size: 1.2em; margin-top: 10px;">Tammie Malone Schaefer</div>	Event Location: <div style="font-size: 1.2em; margin-top: 10px;">firefighters park</div>
Individual/Group/Corporation Name Holding Event: <div style="font-size: 1.2em; margin-top: 10px;">village of Lancaster</div>	Village Property Affected (If Applicable) <div style="font-size: 1.2em; margin-top: 10px;">fire fighters park</div>
Applicant Address, City, State, Zip: <div style="font-size: 1.2em; margin-top: 10px;">5423 Broadway Lancaster ny 14086</div>	Support Services Requested of the Village (If Applicable) <div style="font-size: 1.2em; margin-top: 10px;">DPW</div>
Applicant Email: <div style="font-size: 1.2em; margin-top: 10px;">tnt05@roadrunner.com</div>	Applicant Phone <div style="font-size: 1.2em; margin-top: 10px;">716-440-4512</div>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": <div style="font-size: 1.2em; margin-top: 10px;">Tammie Malone Schaefer</div>	Contact cell and email: <div style="font-size: 1.2em; margin-top: 10px;">716-440-4512 tnt05@roadrunner.com</div>	Date & Time(s) On-Premise at Event: <div style="font-size: 1.2em; margin-top: 10px;">all</div>

Anticipated Peak Attendance Number: <div style="font-size: 1.2em; margin-top: 10px;">100</div>	Anticipated Age Range of those in Attendance: <div style="font-size: 1.2em; margin-top: 10px;">0-100+</div>
Will Alcohol be consumed? <div style="font-size: 1.2em; margin-top: 10px;">no</div>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.2em; margin-top: 10px;">no</div>

Will Animals be part of the event? If so provide particulars.

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

municipal parking

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

(c) Location of Trash Facilities:

VARIOUS

(d) Location of Water Facilities:

VARIOUS

(e) Location of Electrical Facilities:

VARIOUS

(f) Location of Toilet Facilities including location of Porta-Toilets:

VARIOUS

(g) Location of Entrances where public is to enter and exit site:

w main/n aurora

(h) Location of Vendor Facilities including booths and food service:

w main/n aurora

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Tammie Malone Schaefer

Date:

5/22/25

Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, _____, 202____.

☐ Village Board approved with attached statement of conditions imposed.

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; margin-top: 10px;">Lancaster Ind. Days</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 1.2em; margin-top: 10px;">parade</div>	
Event Date(s): <div style="font-size: 1.2em; margin-top: 10px;">July 4 2025</div>	Event Time(s): <div style="font-size: 1.2em; margin-top: 10px;">12pm</div>
Applicant Name: <div style="font-size: 1.2em; margin-top: 10px;">Tammie Malone Schaefer</div>	Event Location: <div style="font-size: 1.2em; margin-top: 10px;">Erie/Walter Winter Court, Pleasant, Cent.</div>
Individual/Group/Corporation Name Holding Event: <div style="font-size: 1.2em; margin-top: 10px;">Village of Lancaster</div>	Village Property Affected (If Applicable) <div style="font-size: 1.2em; margin-top: 10px;">Streets/sidewalk</div>
Applicant Address, City, State, Zip: <div style="font-size: 1.2em; margin-top: 10px;">5423 Broadway Lancaster NY 14086</div>	Support Services Requested of the Village (If Applicable) <div style="font-size: 1.2em; margin-top: 10px;">fire police fire police EMS DPW</div>
Applicant Email: <div style="font-size: 1.2em; margin-top: 10px;">tnt05@roadrunner.com</div>	Applicant Phone: <div style="font-size: 1.2em; margin-top: 10px;">716-440-4512</div>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": <div style="font-size: 1.2em; margin-top: 10px;">Tammie Malone-Schaefer</div>	Contact cell and email: <div style="font-size: 1.2em; margin-top: 10px;">716-440-4512 tnt05@roadrunner.com</div>	Date & Time(s) On-Premise at Event: <div style="font-size: 1.2em; margin-top: 10px;">all</div>

Anticipated Peak Attendance Number: <div style="font-size: 1.2em; margin-top: 10px;">4000+</div>	Anticipated Age Range of those in Attendance: <div style="font-size: 1.2em; margin-top: 10px;">0-100+</div>
Will Alcohol be consumed? <div style="font-size: 1.2em; margin-top: 10px;">no</div>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.2em; margin-top: 10px;">marching bands floats w/music</div>

Will Animals be part of the event? If so provide particulars.

unk at this time

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillage.nv.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

municipal lot & street parking

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

(c) Location of Trash Facilities:

various

(d) Location of Water Facilities:

various

(e) Location of Electrical Facilities:

various

(f) Location of Toilet Facilities including location of Porta-Toilets:

various

(g) Location of Entrances where public is to enter and exit site:

various w/main to aurora, various

(h) Location of Vendor Facilities including booths and food service:

w/main to aurora

various

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Date:

Tammi Malone Schaffer

5/22/25

Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, _____, 202____.

☐ Village Board approved with attached statement of conditions imposed.

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; margin-top: 10px;">Lanc Ind Days</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 1.2em; margin-top: 10px;">fireworks</div>	
Event Date(s): <div style="font-size: 1.2em; margin-top: 10px;">July 4 2025</div>	Event Time(s): <div style="font-size: 1.2em; margin-top: 10px;">10 pm</div>
Applicant Name: <div style="font-size: 1.2em; margin-top: 10px;">Tammie Malone Schaefer</div>	Event Location: <div style="font-size: 1.2em; margin-top: 10px;">St Mary's Cemetery</div>
Individual/Group/Corporation Name Holding Event: <div style="font-size: 1.2em; margin-top: 10px;">Village of Lancaster</div>	Village Property Affected (If Applicable) <div style="font-size: 1.2em; margin-top: 10px;">_____</div>
Applicant Address, City, State, Zip: <div style="font-size: 1.2em; margin-top: 10px;">5423 Broadway Lancaster ny 14086</div>	Support Services Requested of the Village (If Applicable) <div style="font-size: 1.2em; margin-top: 10px;">fire police EMS DPW fire police</div>
Applicant Email: <div style="font-size: 1.2em; margin-top: 10px;">tnt05@roadrunner.com</div>	Applicant Phone <div style="font-size: 1.2em; margin-top: 10px;">716-440-4512</div>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": <div style="font-size: 1.2em; margin-top: 10px;">Tammie Malone Schaefer</div>	Contact cell and email: <div style="font-size: 1.2em; margin-top: 10px;">716-440-4512</div>	Date & Time(s) On-Premise at Event: <div style="font-size: 1.2em; margin-top: 10px;">all</div>

Anticipated Peak Attendance Number: <div style="font-size: 1.2em; margin-top: 10px;">4000 +</div>	Anticipated Age Range of those in Attendance: <div style="font-size: 1.2em; margin-top: 10px;">0-100 +</div>
Will Alcohol be consumed? <div style="font-size: 1.2em; margin-top: 10px;">no</div>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.2em; margin-top: 10px;">no</div>

Will Animals be part of the event? If so provide particulars.

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillage.ny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

municipal lots & street parking

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

(c) Location of Trash Facilities:

various

(d) Location of Water Facilities:

various

(e) Location of Electrical Facilities:

various

(f) Location of Toilet Facilities including location of Porta-Toilets:

various

(g) Location of Entrances where public is to enter and exit site:

various

(h) Location of Vendor Facilities including booths and food service:

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Tammie Malone Schaefer

Date:

5/22/25

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____.
☐ Village Board approved with attached statement of conditions imposed.

LISTED # **9**
CORRESPONDENCE
MEETING DATE **6/9/2025**

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Lancaster Village PorchFest	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Community musical event in which residents will offer up their porches (or front yard, or garages) as "stages" for musicians to perform.	
Event Date(s): 8/16/25	Event Time(s): Noon – 5 PM
Applicant Name: John Mikoley	Event Location: Various locations the Village of Lancaster. Registration ends 7/11..
Individual/Group/Corporation Name Holding Event: John Mikoley/LVMA	Village Property Affected (If Applicable): Request permission to place porta-potties in parking lots (Clark Street and/or Broadway/Central.)
Applicant Address, City, State, Zip: John Mikoley 49 Park Boulevard, Lancaster NY 14086	Support Services Requested of the Village (If Applicable): 10-12 small trash cans, placed at various sites. I will empty them by the following morning
Applicant Email: jmikoley@gmail.com	Applicant Phone 716-983-1233

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": John Mikoley	Contact cell and email: 716-983-1233	Date & Time(s) On-Premise at Event: Entire time
Justin Delbello	716-374-0129	Entire time
Anticipated Peak Attendance Number: 500		Anticipated Age Range of those in Attendance: 0-100
Will Alcohol be consumed? Applicant must comply with Village Code Section 85-3 "Alcoholic Beverages" Likely, yes. But alcohol will not be officially served as part of the event.		Will there be Amplified Sound or Music? If so, provide particulars including hours: Yes. Between Noon and 5 PM.

Will Animals be part of the event? If so provide particulars.

No

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

No plan for food trucks

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

N/A

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:
Street parking. Last year we also had offers to use parking lots from several churches and Boys & Girls Club. I will request that again this year.

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above: **N/A**

(c) Location of Trash Facilities: **To be determined, based on locations of registrants.**

(d) Location of Water Facilities: **N/A**

(e) Location of Electrical Facilities: **Porches.**

(f) Location of Toilet Facilities including location of Porta-Toilets: **We anticipate renting up to 4 porta-toilets. Locations will be scattered, and based on locations of registered porches.**

(g) Location of Entrances where public is to enter and exit site: **N/A**

(h) Location of Vendor Facilities including booths and food service: **Probably no vendors**

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Date: 5/21/2025



Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, _____, 202____.

☐ Village Board approved with attached statement of conditions imposed.

LISTED # 10
CORRESPONDENCE
6/9/2025

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; font-family: cursive;">VOLUNTEER RECOGNITION DAY</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 0.9em; font-family: cursive;">A FIRST-TIME EVENT PUTTING PEOPLE WHO WISH TO VOLUNTEER IN DIRECT CONTACT WITH LANCASTER'S NON-PROFIT AND VOLUNTEER GROUPS.</div>	
Event Date(s): <div style="font-size: 1.1em; font-family: cursive;">SEPT. 21, 2025</div>	Event Time(s): <div style="font-size: 1.1em; font-family: cursive;">12-4 P.M.</div>
Applicant Name: <div style="font-size: 1.1em; font-family: cursive;">MARY JO MONNIN</div>	Event Location: <div style="font-size: 1.1em; font-family: cursive;">W. MAIN ST.</div>
Individual/Group/Corporation Name Holding Event: <div style="font-size: 1.1em; font-family: cursive;">DICK YOUNG HERITAGE HOUSE (SOLC3)</div>	Village Property Affected (If Applicable)
Applicant Address, City, State, Zip: <div style="font-size: 1.1em; font-family: cursive;">69 WILLIAMSBURG LANE LANCASTER, N.Y 14086</div>	Support Services Requested of the Village (If Applicable) <div style="font-size: 1.1em; font-family: cursive;">ASKING TO CLOSE W. MAIN ST. AND RESTRICT PARKING FROM 11 A.M. TO 5 P.M.</div>
Applicant Email: <div style="font-size: 1.1em; font-family: cursive;">MOMONNIN79@hotmail.com</div>	Applicant Phone: <div style="font-size: 1.1em; font-family: cursive;">716-685-6995</div>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": <div style="font-size: 1.1em; font-family: cursive;">MARY JO MONNIN</div>	Contact cell and email: <div style="font-size: 1.1em; font-family: cursive;">716-685-6995 MOMONNIN79@hotmail.com</div>	Date & Time(s) On-Premise at Event: <div style="font-size: 1.1em; font-family: cursive;">11 AM. TO 5 P.M.</div>
<div style="font-size: 1.1em; font-family: cursive;">JIM EVERETT</div>	<div style="font-size: 1.1em; font-family: cursive;">716-864-3961 JIM@PACTOOLMOUNTS.COM</div>	<div style="font-size: 1.1em; font-family: cursive;">11 A.M. TO 5 P.M.</div>
<div style="font-size: 1.1em; font-family: cursive;">KRIS YOUNG</div>	<div style="font-size: 1.1em; font-family: cursive;">716-908-3199 KRIS@PACTOOLMOUNTS.COM</div>	<div style="font-size: 1.1em; font-family: cursive;">11 A.M. TO 5 P.M.</div>
<div style="font-size: 1.1em; font-family: cursive;">JOHN CHMARNEY</div>	<div style="font-size: 1.1em; font-family: cursive;">716-688-8675 CHMARNEYJ@gmail.com</div>	<div style="font-size: 1.1em; font-family: cursive;">11 A.M. TO 5 P.M.</div>
Anticipated Peak Attendance Number: <div style="font-size: 1.1em; font-family: cursive;">NO WAY OF KNOWING</div>		Anticipated Age Range of those in Attendance: <div style="font-size: 1.1em; font-family: cursive;">ALL AGES</div>
Will Alcohol be consumed? Applicant must comply with Village Code Section 85-3 "Alcoholic Beverages" <div style="font-size: 1.5em; font-family: cursive; text-align: center;">NO</div>		Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.1em; font-family: cursive; text-align: center;">NOTHING ORGANIZED</div>

Will Animals be part of the event? If so provide particulars.

NO

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastrvillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

WE'RE GOING TO ASK THE BOY SCOUTS TO GRILL HOTDOGS

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

NOT A BLOCK PARTY. WALKABLE EVENT. NON-PROFITS AND VOLUNTEER GROUPS WILL BE SET UP IN TENTS UP AND DOWN THE STREET.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

(c) Location of Trash Facilities:

(d) Location of Water Facilities:

(e) Location of Electrical Facilities:

(f) Location of Toilet Facilities including location of Porta-Toilets:

(g) Location of Entrances where public is to enter and exit site:

(h) Location of Vendor Facilities including booths and food service:

(If Applicable) Organization providing Security:

NONE

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Mary J. Morin

Date:

May 28, 2025

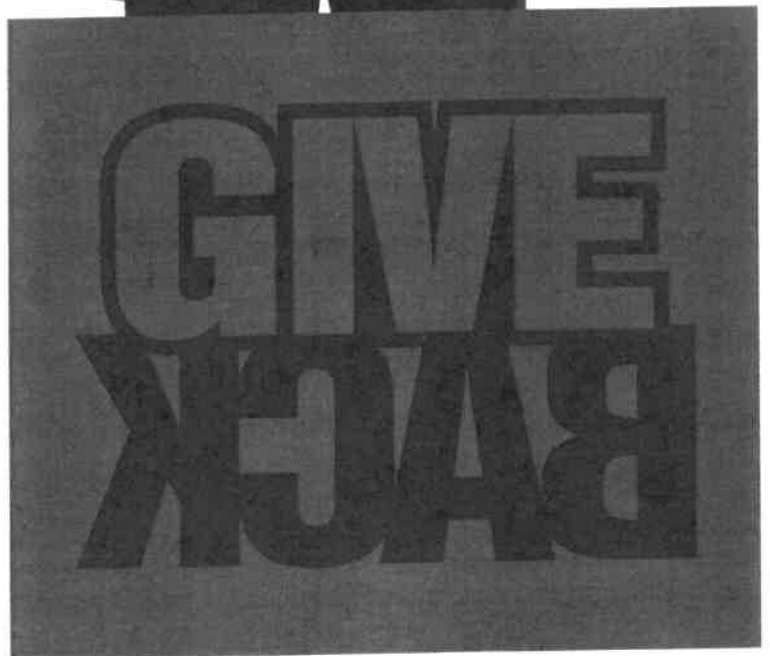
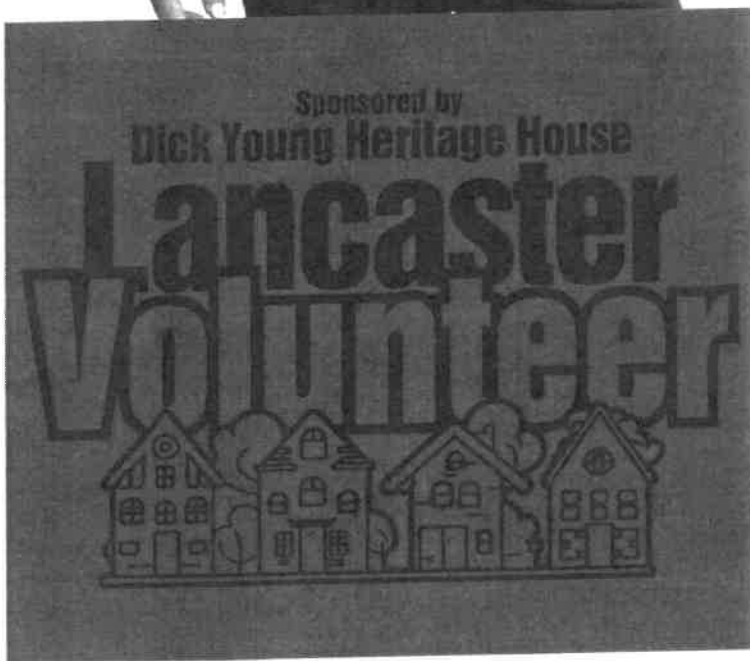
Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, _____, 202____.

☐ Village Board approved with attached statement of conditions imposed.

THE FIRST 500 VOLUNTEERS WHO ATTEND
GET A FREE "LANCASTER VOLUNTEER" T-SHIRT.



LISTED # 11
CORRESPONDENCE
MEETING DATE 6/9/2025

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; margin-top: 10px;">GRADUATION PARTY</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 1.2em; margin-top: 10px;">GMD PARTY</div>	
Event Date(s): 6/21/25	Event Time(s): 7:00AM - 11:00PM
Applicant Name: MIKE GOZDALSKE	Event Location: CAMNER AVE
Individual/Group/Corporation Name Holding Event: MIKE GOZDALSKE	Village Property Affected (If Applicable) STREET
Applicant Address, City, State, Zip: 49 CAMNER AVE LANCASTER NY	Support Services Requested of the Village (If Applicable) VILLAGE BANNIQUETS
Applicant Email: MRPLOW@VERIZON.NET	Applicant Phone: 716-432-2457

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
MIKE GOZDALSKE	716-432-2457	6/21/25 7:00AM - 11:00PM

Anticipated Peak Attendance Number: <div style="font-size: 1.2em; margin-top: 10px;">50</div>	Anticipated Age Range of those in Attendance: <div style="font-size: 1.2em; margin-top: 10px;">18 - 25</div>
Will Alcohol be consumed? Applicant must comply with Village Code Section 85-3 "Alcoholic Beverages" <div style="font-size: 1.2em; margin-top: 10px;">NO</div>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.2em; margin-top: 10px;">NO</div>

Will Animals be part of the event? If so provide particulars.

NO

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

NO

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

43 CANNON - JESSE HERNANDEZ - HAVE NO OBJECTIONS

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

N/A

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

N/A

(c) Location of Trash Facilities:

49 CANNON AVE

(d) Location of Water Facilities:

49 CANNON AVE

(e) Location of Electrical Facilities:

49 CANNON AVE

(f) Location of Toilet Facilities including location of Porta-Toilets:

49 CANNON AVE

(g) Location of Entrances where public is to enter and exit site:

CANNON AVE

(h) Location of Vendor Facilities including booths and food service:

N/A

(If Applicable) Organization providing Security:

N/A

(If Applicable) Number of Security Personnel:

N/A

Signature of Applicant:



Date:

5/28/25

Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, _____, 202____.

☐ Village Board approved with attached statement of conditions imposed.

5/28/2025

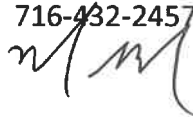
From: Mike Gozdalski
49 Camner Ave.
Lancaster NY 14086

To; Village of Lancaster Board

Subject: Graduation Party:

I would like request permission to close a part of Camner Ave for a party on June 21,2025. The road is accessible from Aurora Street and Southwest Parkway. I would only like to block off the section in front of my residence and a portion of the neighbors between 43 and 53 Camner Ave. I have already spoke to the neighbors who have no issue with it. Please let me know if there is anything else I need to do or if you have any concerns.

Thank You
Mike Gozdalski
716-432-2457

A handwritten signature in black ink, appearing to be 'Mike Gozdalski', written over the printed name and phone number.

LISTED # 12
CORRESPONDENCE
DATE 6/9/2025

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; font-family: cursive;">4th Annual Lancaster Renaissance Street Faire</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 1.2em; font-family: cursive;">Festival</div>	
Event Date(s): <div style="font-size: 1.2em; font-family: cursive;">Sat Aug 2, 2025</div>	Event Time(s): <div style="font-size: 1.2em; font-family: cursive;">12p - 6p</div>
Applicant Name: <div style="font-size: 1.2em; font-family: cursive;">Gianna Palma</div>	Event Location: <div style="font-size: 1.2em; font-family: cursive;">Village of Lancaster (W Main + Central)</div>
Individual/Group/Corporation Name Holding Event: <div style="font-size: 1.2em; font-family: cursive;">LVMA</div>	Village Property Affected (If Applicable) <div style="font-size: 1.2em; font-family: cursive;">W Main St. Central Ave. Town Village Parking Lot, Calverton Park</div>
Applicant Address, City, State, Zip: <div style="font-size: 1.2em; font-family: cursive;">11 W Main St. 80000 Lancaster, NY 14086</div>	Support Services Requested of the Village (If Applicable) <div style="font-size: 1.2em; font-family: cursive;">DPW for garbage, barriers, pop tables Police - Security Presence LVAC - Medical Emergency Support</div>
Applicant Email: <div style="font-size: 1.2em; font-family: cursive;">inquiries@lanaster.villageflw.com</div>	Applicant Phone <div style="font-size: 1.2em; font-family: cursive;">(716) 359-1554</div>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
<div style="font-size: 1.2em; font-family: cursive;">Gianna Palma</div>	<div style="font-size: 1.2em; font-family: cursive;">(716) 359-1554 inquiries@lanaster.villageflw.com</div>	<div style="font-size: 1.2em; font-family: cursive;">all day</div>

Anticipated Peak Attendance Number: <div style="font-size: 1.2em; font-family: cursive;">4000</div>	Anticipated Age Range of those in Attendance: <div style="font-size: 1.2em; font-family: cursive;">all ages</div>
Will Alcohol be consumed? Applicant must comply with Village Code Section 85-3 "Alcoholic Beverages" <div style="font-size: 1.2em; font-family: cursive;">yes, provided by the village alcohol merchant</div>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.2em; font-family: cursive;">yes on the stage - corner of W Main / Aurora</div>

Will Animals be part of the event? If so provide particulars.

X

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillage.ny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

yes all will be asked to complete permit with a VOL

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

X

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

public parking throughout village.

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

see request for street closure

(c) Location of Trash Facilities:

throughout the CBD, please.

(d) Location of Water Facilities:

N/A

(e) Location of Electrical Facilities:

along parking spaces on central + W Main

(f) Location of Toilet Facilities including location of Porta-Toilets:

provided by United Rental

(g) Location of Entrances where public is to enter and exit site:

none to be designated

(h) Location of Vendor Facilities including booths and food service:

along parking spaces on W Main + Central

(If Applicable) Organization providing Security:

LPD

(If Applicable) Number of Security Personnel:

Signature of Applicant:

JM Palma

Date:

6/3/25

Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, 202____.

☐ Village Board approved with attached statement of conditions imposed.

LISTED # 13
CORRESPONDENCE
MEETING DATE 6/9/2025

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Town of Lancaster Dog Control – BARK CRAWL	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Tented Vendor Event	
Event Date(s): Saturday, August 23, 2025	Event Time(s): 10am - 2pm
Applicant Name: Jessica Pyc/Dawn Schroeder	Event Location: Central Avenue
Individual/Group/Corporation Name Holding Event: Town of Lancaster Dog Control	Village Property Affected (If Applicable) Central Avenue (Sidewalks ONLY) between Rotary Park & Town Hall + Parking Lot @ Central/Broadway
Applicant Address, City, State, Zip: 21 Central Avenue Lancaster, NY 14086	Support Services Requested of the Village (If Applicable) Closure/Use of Parking Lot @ Central/ Broadway + Use of VOL Wooden Benches
Applicant Email: dogcontrol@lancasterny.gov dschroeder@lancasterny.gov	Applicant Phone (716) 517-1088 (716) 912-4844

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
Mike Greco	(716) 523-6580 mgreco@police.lancasterny.gov	Saturday, August 23rd 9am-3pm
Jessica Pyc	(716) 517-1088 jpyc@lancasterny.gov	Saturday, August 23rd 9am-3pm
Dawn Schroeder	(716) 912-4844 dschroeder@lancasterny.gov	Saturday, August 23rd 9am-3pm

Anticipated Peak Attendance Number: 500	Anticipated Age Range of those in Attendance: 2 - 80
Will Alcohol be consumed? No	Will there be Amplified Sound or Music? If so, provide particulars including hours: Presentations made at tent in Central/Broadway Parking Lot with microphoned speakers

Will Animals be part of the event? If so provide particulars.

Yes. Licensed, leashed dogs welcomed. Also, demonstrations may include licensed, leashed dogs.

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

No. Will work with, and direct to, downtown merchants for both in-store product offerings and restaurants for food/drink offerings.

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

N/A

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

Map attached shows location of tents on sidewalks (inclusive of 3ft passable space for handicapped).
Parking available in Clark Street Parking Lot and on Central Avenue, W. Main St., etc.

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

There will be 2 officers on foot during event to assist.

(c) Location of Trash Facilities:

No food/drink served outside restaurants – No additional trash receptacles needed.

(d) Location of Water Facilities:

N/A

(e) Location of Electrical Facilities:

N/A

(f) Location of Toilet Facilities including location of Porta-Toilets:

N/A

(g) Location of Entrances where public is to enter and exit site:

No formal entrance/exit needed.

(h) Location of Vendor Facilities including booths and food service:

See map attached.

(If Applicable) Organization providing Security:
Town of Lancaster Dog Control & Police Dept.

(If Applicable) Number of Security Personnel:

Signature of Applicant:



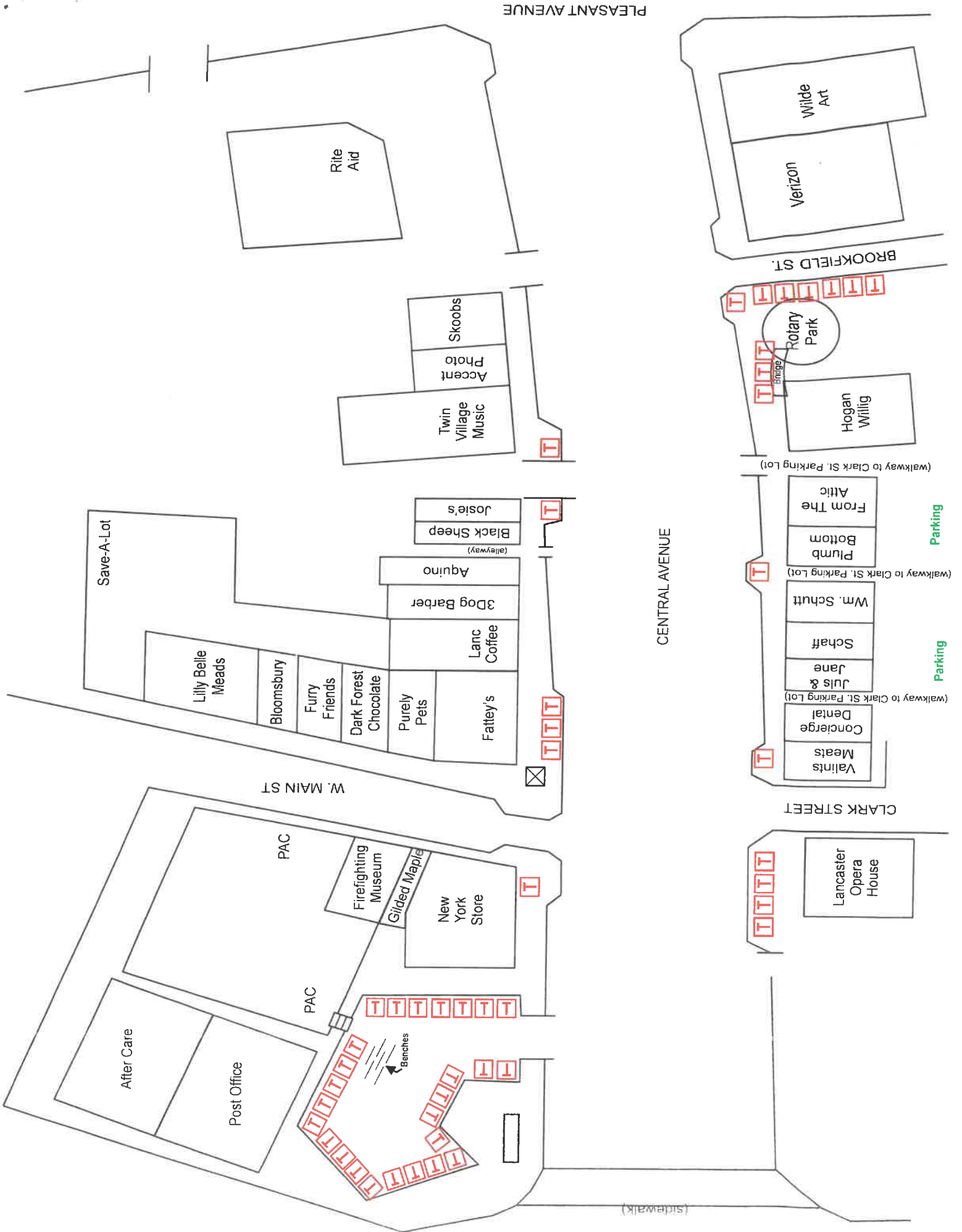
Date:

06/02/2025

Post review disposition | Village Board approved
| Village Board not approved.
| Applicant advised of Village Board determination

BROADWAY

(sidewalk)



PLEASANT AVENUE



Village of Lancaster

Department of Public Works

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillageny.gov

Village of Lancaster Board of Trustees
Attn: Michael Stegmeier
5423 Broadway
Lancaster, NY 14086

June 5, 2025

RE: Requested Hiring of Seasonal Employees for Summer 2025

Honorable Members of the Village Board,

I am writing this letter to formally request the hire of 6 seasonal workers for this season. I have a listing of workers from last year who have expressed interest in returning for the Summer and some new employees as well.

If you have any questions or concerns, please let me know.

Sincerely,

Wayne K. Cisco
5200 Broadway
Lancaster, NY 14086
(716) 683-1028

LISTED # 14
CORRESPONDENCE
MEETING DATE 6/9/2025

List of Seasonal Employees for 2025 Summer Season

FY 2025 – 2026

1. **Peyton Shafer**
 - a. 55 Trentwood Rail N, Lancaster, NY 14086
 - b. Has not worked as Seasonal Employee for the Village
2. **Jayden Schaefer**
 - a. Current address unknown
 - b. Has worked as Seasonal Employee prior to FY 25-26
3. **Matthew Mazur**
 - a. 11 Mary Rachel Pl, Lancaster, NY 14086
 - b. Has worked as Seasonal Employee prior to FY 25-26
4. **Zachary Coxford**
 - a. 18 Michael Anthony Lane, Depew, NY 14043
 - b. Has worked as Seasonal Employee prior to FY 25-26
 - c. Retroactive start date: 05/05/2025
5. Vacant – TBD at a later date
6. Vacant – TBD at a later date

Individuals to consider for vacant slots:

-Gary Chaples, Jr. (Waiting on Application)

-Drew Chiarmonte (If still interested – Would be returning)

-Carter Tadusz (If still interested – Application is from 2024)

**** Applications that have been received will be sent to Michael Stegmeier on 6/6/2025 ****

SUPERVISOR

Robert Leary

COUNCIL MEMBERS

Mark Burkard
Adam Dickman
Dawn Schroeder
Melissa Studley



Park Crew Chief

Bruce Stutz

525 Pavement Road
Lancaster, NY 14086
716-684-3320 phone
716-685-3497 fax

June 5, 2025

LISTED # 15
CORRESPONDENCE
MEETING DATE 6/9/2025

Mayor William Schroeder
And Honorable Village Board
5423 Broadway
Lancaster, NY 14086

Dear Mayor Schroeder and Honorable Village Board:

The Town of Lancaster Parks, Recreation and Forestry Department is requesting the use of the Ronald Hadsell Park splash pad and shelter area on Richmond Avenue for its summer playground program for the summer of 2025. The dates of operation would be Monday, June 30, 2025, through Friday, August 22, 2025. The hours would be 9:00 a.m. to 3:00 p.m. daily. The Town of Lancaster will provide insurance documentation for conducting our summer playground program at this site.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Carmen Ciccarelli
Town of Lancaster
Maintenance Crew Chief

CC:jw

RESOLUTIONS

June 9, 2025

	1 st Motion	2 nd Motion	
1.	_____	_____	Resolution to retroactively approve and ratify a Retainer Agreement with Jessica A. Kulpit, Esq. dated May 13, 2025, for services related to handling the appeal in the matter of “People of the State of New York v. Kevin Krauss” assigned to Erie County Court.
	ACTION -	Approved Denied Refer to:	
2.	_____	_____	Resolution to grant an easement with respect to property located at 100 Sawyer Ave; It is hereby moved that with respect to property commonly referred to as 100 Sawyer Ave., owned by Nancy R. Jones, the Mayor be authorized to execute the attached easement over a segment of the Sheldon Ave. right of way as detailed by the attached survey to be filed with the easement.
	ACTION -	Approved Denied Refer to:	
3.	_____	_____	Resolution to approve the renewal of insurance coverage with Selective Insurance for Public Officials coverage at an annual premium cost of \$15,209.00, for crime coverage at an annual premium cost of \$448.00, and for property, auto, general liability and other coverage at an annual premium cost of \$140,475.78.
	ACTION -	Approved Denied Refer to:	
4.	_____	_____	
	ACTION -	Approved Denied Refer to:	
5.	_____	_____	
	ACTION -	Approved Denied Refer to:	
6.	_____	_____	
	ACTION -	Approved Denied Refer to:	
7.	_____	_____	
	ACTION -	Approved Denied Refer to:	
8.	_____	_____	
	ACTION -	Approved Denied Refer to:	
9.	_____	_____	
	ACTION -	Approved	



Law Offices of
Jessica A. Kulpit

RESOLUTION # 7
MEETING DATE 6/9/2025

Law Offices of Jessica A. Kulpit
The Cornell Mansion
484 Delaware Ave
Buffalo, NY 14202
Phone 716-254-0172 | Fax 716-883-2163
www.KulpitLaw.com

May 13, 2025

Honorable Village Board
c/o Village Attorney, Arthur Herdzik, Esq.
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

RETAINER AGREEMENT

This Retainer Agreement addresses handling the appeal in the matter captioned "People of the State of New York v. Kevin Krauss:" Index No. 70001/2025 assigned to Erie County Court, the Honorable Susan Eagan, 25 Delaware Avenue, Buffalo NY 14202.

It is my understanding you would like to retain the services of Jessica A. Kulpit, Esq. In order to do so it is necessary to memorialize our understanding concerning the scope and cost of these legal services. The purpose of this letter is to set forth the terms of our retainer agreement. If you have any questions about the contents of this letter, please ask me before signing it.

Scope of Legal Services

As discussed, if you engage my firm as trial counsel, the scope of this retainer agreement covers the review of the lower court file, filing the responding brief to the County Court, oral argument before Erie County Court, as well as all necessary communications and correspondence with all parties in this matter.

Client Communication

The Village has the right of absolute confidentiality. Presently, I will respond and report updates to Village Attorney, Arthur Herdzik, Esq.

As a matter of policy, this confidentiality extends to our staff and anyone working at our office. Similarly, we require you to refrain from talking or otherwise



Law Offices of

Jessica A. Kulpit

communicating about the substance of your case with any third party. If you do, this may inhibit our ability to keep your matter confidential.

We will keep you regularly informed of the status of this pending matter. Copies of significant correspondence and documents may be mailed to you from time to time. If you do not wish to receive mail at the address we have on file for you, it is your responsibility to notify us and to inform us immediately of any change in your address or other contact information. If we are unable to effectively communicate with you, we reserve the right to withdraw from the representation. If you need to reach us, please leave a message disclosing the nature and urgency of the call. As trial lawyers, we are in court for at least part of every business day. You can appreciate that if we are in court with you we will not be taking calls on other cases. We do our best to return calls as soon as possible but we are not always able to call back the same day we receive your message. Please be patient. However, if the reason for your call is urgent or if you are calling because you have a court date or other deadline, please make sure to communicate that information. ***Please be advised that text messaging is not a primary means of communication and leaving a voicemail is the only way to ensure a timely response.***

Compensation for Services

The Firm will require payment in the following structure: an hourly rate of \$225/hr for work performed.

Expenses such as overnight mailings, computer research, large volume/bulk document preparation, binding pleadings, filing fees and other related expenses will be billed to you separately and constitute an obligation separate and apart from payment of our legal fees.

The firm accepts cash, personal checks, certified checks and money orders. Credit card payments can be made through Paypal. Please contact the undersigned for an invoice if you wish to pay through Paypal. Checks should be made payable to Jessica A. Kulpit.

Experts and Third Party Vendors

Every case is different and not all of them require that we retain experts. However, if during the course of representing you we deem it is necessary to hire the services or expert(s) or third-party vendor(s), this is a separate and distinct obligation you agree to pay for and which is not included as part of our legal fee. Some examples would



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include; an accountant, professional printer for appellate briefs, private investigator, forensic computer analyst, psychologist or psychiatrist, drug/alcohol evaluator, another lawyer with experience in a particular subject or area, crime scene investigator, actuarial, professional to give an estimate on value or damages, etc. We agree that we will not hire a third-party professional without discussing our recommendation with you and getting your consent. Depending on the payment requirements of such expert, as well as consideration of confidentiality, we will give you instructions at the time of hiring what financial arrangements need to be made with the expert; such as whether he/she is to be paid directly by you or whether the expert will expect payment from you indirectly through our firm.

Arbitration of Disputes

Although this letter sounds very formal, the Joint Rules of the New York Supreme Court Appellate Division require such a letter. In the event a dispute arises among us relating to my fees, you may have the right to arbitration of such dispute.

Binding Agreement

This letter represents our entire retainer agreement. By signing below, you acknowledge this letter has been carefully reviewed and its contents understood, and you agree to be bound by all of its terms and conditions. No change or waiver of any of the provisions of this retainer agreement shall be binding on either party unless the change is in writing and signed by both you and on behalf of our firm. I am enclosing an executed copy of this retainer agreement. If the foregoing accurately reflects our understanding as to the terms and conditions of this engagement, please confirm by signing and returning a copy of this retainer agreement to me along with your payment. The firm cannot commence work upon this engagement until it has received a copy of this retainer agreement countersigned by you.

I am truly confident the firm can represent your interest and professionally. However, should you wish to terminate our services at any time, you shall be free to do so by written notice. If the firm determines it cannot adequately represent your interest, or professional or ethical requirements demand the firm terminates its representation, or if fees are not paid, the firm will be entitled to terminate its services by written notice to you.



Law Offices of
Jessica A. Kulpit

If you have any questions about any of the foregoing, I invite you to discuss them with us. Thank you for entrusting this matter to our law office we truly look forward to working with you.

Very truly yours,

/s/ Jessica A. Kulpit

JESSICA A. KULPIT, ESQ.

Accepted, Understood, and Agreed:

By:

William C. Schroeder, Mayor

Village of Lancaster

Dated:

5/13/2025

THIS INDENTURE, made the ____ day of June, 2025 between

Village of Lancaster New York with its principal office located at 5423 Broadway Street,
Lancaster, New York 14086

Party of the First Part,

and

Nancy R. Jones residing at and the owner of 100 Sawyer Avenue, Lancaster, New York 14086 as
more particularly described in **Schedule A** attached hereto and made a part hereof ("Property")

Party of the Second Part,

WITNESSETH that the Party of the first part, in consideration of ONE DOLLAR and
No More (\$1.00 and no more) lawful money of the United States, and other good and valuable
consideration, paid by the Party of the second part, does hereby grant and release unto the Party of
the second part, Grantee's heirs and assigns forever,

An Easement is hereby granted over the public right of way commonly known as **Sheldon
Avenue**, located in the Village of Lancaster, Town of Lancaster, County of Erie, and State of New
York, due to existing encroachments ("Encroachments"), including a portion of the residential
structures situated on the Property, concrete pads, and concrete steps, and covered concrete porch
and blacktop drive which extend onto Sheldon Avenue.

These Encroachments are more fully depicted on the survey prepared by **Paul P. Pagano**,
dated **November 20, 2018**, identified as **Sheet No. B-2108, Job No. 18341** ("Survey") a copy
of which is attached hereto and made a part hereof as **Schedule B**.

This easement shall be strictly limited to that portion of Sheldon Avenue necessary to permit
continued access to the right of way and use of the Property and Encroachments as shown on the
"Survey" by the current and all future owners of the premises known as **100 Sawyer Avenue,
Lancaster, New York 14086 and 105 Sheldon Avenue, Lancaster, New York, 14086**. Except
as otherwise stated herein, the benefits and obligations of the covenants of this
agreement shall extend to and bind all of the parties, their successors and/or assigns and
shall run with the land.

TOGETHER with the appurtenances and all the estate and rights of the Party of the first
part in and to said premises,

TO HAVE AND TO HOLD the premises herein granted unto the Party of the second part,
Grantees heirs and assigns forever.

IN WITNESS WHEREOF, the Party of the first part has hereunto set Grantor's hand and
seal the day and year first above written.

Village of Lancaster

BY: _____

Print Name _____

Print Title: _____

Nancy R. Jones

STATE OF NEW YORK)
) SS
COUNTY OF ERIE)

On this ____ day of June, 2025 , before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) SS
COUNTY OF ERIE)

On this ____ day of June, 2025 , before me, the undersigned, a Notary Public in and for said State, personally appeared Nancy R. Jones, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

This Indenture,

Made the 15th day of ~~August~~ May, Nineteen Hundred and Eighty-Six

Between GRACE JONES, individually and surviving spouse of
LUCIUS W. JONES, currently residing at
105 Sheldon Avenue, Lancaster, New York 14043 Grantor(s), and

LUCIUS JONES, currently residing at 100 Sawyer
Avenue, Depew, New York 14043 Grantee(s).

Witnesseth, that the said Grantor(s), in consideration of One and More Dollars (\$1.00 and more lawful money of the United States, paid by the Grantee(s), does hereby grant and release unto the Grantee(s), his heirs, distributees and assigns forever,

All that Tract or Parcel of Land, situate in the Village of Lancaster, County of Erie and State of New York, being part of Lots 2, 4, 6 and 8, Section 10, Township 11, Range 6 of the Holland Land Company's Survey and on a map of said lots filed in the Erie County Clerk's Office under Cover No. 490 are known and distinguished as subdivision lots numbers 26 and 27 in Block 8 on the west side of Sheldon Avenue.

Also, ALL THAT TRACT OR PARCEL OF LAND, situate in the Village of Lancaster, ^{County of Lancaster} County of Erie and State of New York, being part of Lot No. 6, Section 10, Township 11, Range 6 of the Holland Land Company's Survey, and according to map filed in Erie County Clerk's Office under Cover No. 490 is known and distinguished as subdivision lot number one (1) in Block 8, bounded and described as follows:

BEGINNING at the intersection of the southerly line of Sawyer Avenue with the westerly line of Sheldon Avenue; thence westerly along the said southerly line of Sawyer Avenue thirty-five (35) feet; thence at right angles southerly one hundred twenty-five (125) feet; thence easterly and parallel with Sawyer Avenue thirty-five (35) feet more or less to the westerly line of Sheldon Avenue; thence along said westerly line of Sheldon Avenue to the place of beginning.

The Grantor herein expressly reserves to ~~himself~~ ^{herself} the exclusive life use of the bedroom now occupied by ~~him~~ ^{her} at the above premises, commonly known as 105 Sheldon Avenue, Lancaster, New York, and the life use of the kitchen and bathroom; with remainder to the grantees herein.

RECEIVED
\$ EXEMPT
REAL ESTATE
MAY 07 1986
TRANSFER TAX
2058 ERIE
COUNTY 141

TOGETHER with the appurtenances and all the estate and rights of the Grantor(s) in and to the said premises.

TO HAVE AND TO HOLD, the above granted premises unto the said Grantee(s).

AND the said Grantor(s) do covenants with said Grantee(s) as follows:

FIRST.—That the Grantee(s) shall quietly enjoy the said premises.

SECOND.—That the Grantor(s) will forever WARRANT the title to said premises.

THIRD.—Subject to the trust fund provisions of section thirteen of the lien law.

IN WITNESS WHEREOF, The said Grantor(s) has hereunto set her hand and seal the day and year first above written.

IN PRESENCE OF

GRACE JONES

STATE OF NEW YORK) ss. On this 1st day of April 1986
COUNTY OF ERIE) Nineteen Hundred and Eighty-Six

before me, the subscriber(s), personally appeared

GRACE JONES
to me personally known and known to me to be the same person described in and who executed the within instrument,
and she acknowledged to me that she executed the same.

CAROL M. SMITH
Notary Public, State of New York
Qualified in Erie County
My Commission Expires March 30, 1987

Carol M. Smith
Notary Public

STATE OF NEW YORK) ss. On this day of
COUNTY OF) Nineteen Hundred and

before me, the subscriber(s), personally appeared

to me personally known and known to me to be the same person described in and who executed the within instrument,
and he acknowledged to me that he executed the same.

1986 MAY -7 PM 12:03

ERIE COUNTY
CLERK'S OFFICE

GRACE JONES, individually and as
surviving spouse of LUCIUS W.
JONES, deceased, residing at
105 Sheldon Avenue
Lancaster, New York 14043

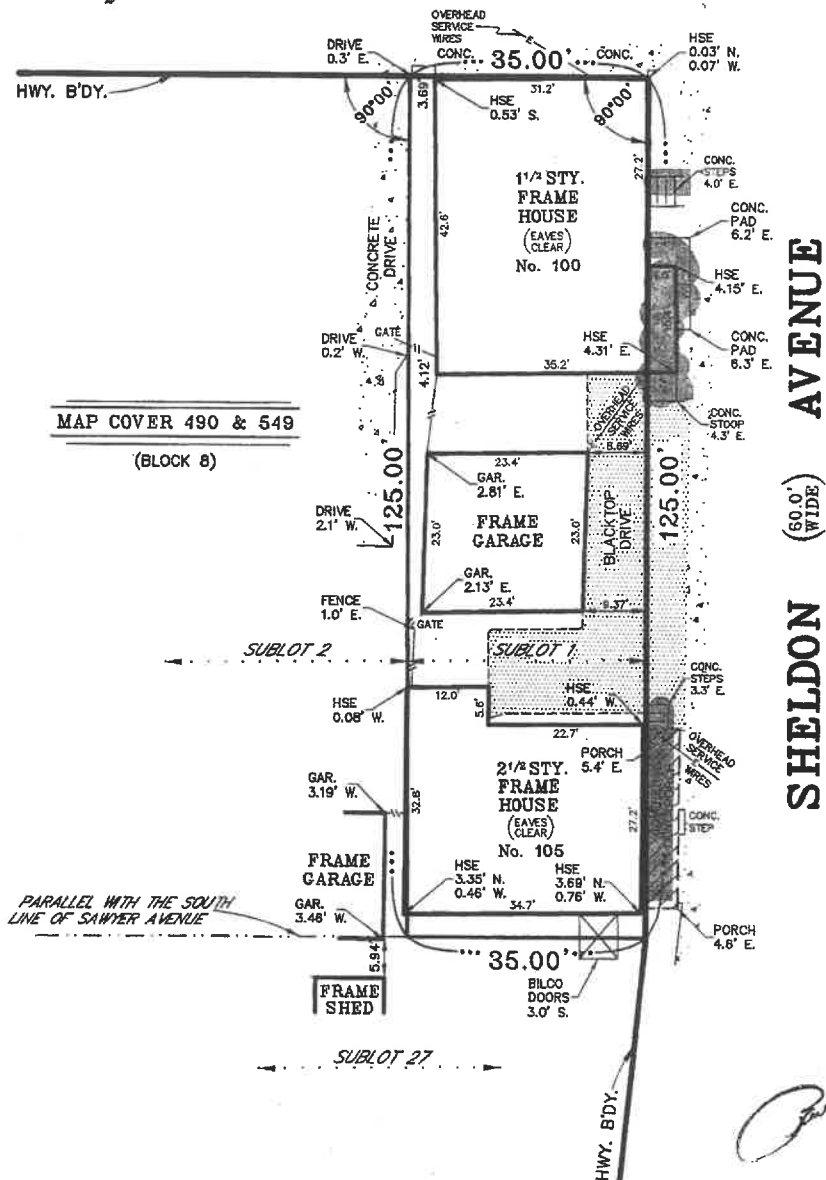
LUCIUS JONES
100 Sawyer Avenue
Depew, New York 14043

DATED April 1st, 1986

STATE OF NEW YORK
ERIE COUNTY CLERK'S OFFICE
Recorded in Lib. 9567, pgs. 67.
of ...
certified by ...
A.D. 1986, at 12:03, A.M.
and sealed.
Clerk

LIBER 9567 PAGE 62

THIS SURVEY WAS PREPARED WITHOUT THE
BENEFIT OF AN ABSTRACT OF TITLE AND IS
SUBJECT TO ANY STATE OF FACT THAT MAY
BE REVEALED BY AN EXAMINATION OF SUCH.



– UPDATE / REVISION –

PAUL G. PAGANO, PLS

PHONE & FAX
(716) 537-2170

SHEET : B - 2108

Mike Stegmeier

From: Ashton Moore
Sent: Friday, May 30, 2025 1:57 PM
To: Mike Stegmeier
Cc: Arthur Herdzik
Subject: resident looking to purchase 100 Sawyer but has concerns

Good afternoon,

A potential resident, Gary Taylor, is looking to purchase 100 Sawyer Ave. He stated that 100 Sawyer and 105 Sheldon are technically 2 different properties but are listed under 1 parcel. His attorney also told him that the survey they received regarding the property shows the blackout going through part of the porch for 100 Sawyer Ave. His concern is that in the future if he was to sell the property the new owners would not be able to get a loan from a bank as they wouldn't be able to get title insurance due to a portion of the porch is owned by the village. His attorney would like to speak with ours about the property and what can be done.

Gary Taylor (person looking to purchase 100 Sawyer Ave) - (716) 544- 5353

Atty: Randy Gugino - (716) 636-7600 email : Rgugino@tiveronlaw.com

Thank you for your time and have a wonderful day!

Ashton Moore

Village Of Lancaster Clerk
5423 Broadway
Lancaster, NY 14086
716-683-2105 ext 200

RESOLUTION # 3
MEETING DATE 6/9/2025



Proposal of Insurance

Village of Lancaster

5423 Broadway St
Lancaster, NY 14086-2148

Presentation Date: June 01, 2025

Arthur J. Gallagher Risk Management Services, LLC
A.J.G. License Nos: IL 100292093 / CA 0D69293



Gallagher

Insurance | Risk Management | Consulting

Village of Lancaster

Proposal Summary

We appreciate the opportunity to quote your business insurance. We have been able to achieve renewal goals by negotiating your renewal with the incumbent carrier. This proposal is a summary of policy terms and conditions.

This proposal provides coverage highlights along with the attached carrier quotations for the following coverages:

- Package
 - Property
 - Inland Marine
 - Flood and Earthquake
 - Crime
 - General Liability
 - Pesticide Herbicide
 - Volunteer Emergency Services / Admin
 - Automobile
 - Umbrella
- Crime
- Public Officials

We are not aware of any changes in your exposures to loss, nor are we aware of any changes in your business operations that would necessitate additional coverage options. Please notify us immediately if you are planning any new business operations.

The values and schedules are per the expiring policy or the information you have previously provided. It is your responsibility to notify us of all necessary changes to your schedules

Information contained in this proposal is intended to provide a brief overview of coverages. It should be used for reference purposes only. It is not intended to provide a full list of policy exclusions, limitations, and conditions. The provided quotes should be reviewed for further details. Coverage afforded to you is subject to all terms, conditions, and exclusions of the bound and issued policies.

To Bind Coverage:

Please refer to the attachment document titled, "***Client Authorization to Bind Coverage***":

- Note any changes you desire to be made
- Place a check mark next to the coverage(s) you wish to accept
- Date and Sign
- Return prior to the effective date of coverage

Thank you for allowing Gallagher to service your insurance needs. We appreciate your business and look forward to working with you in the coming year. Please contact me if you have any questions.

Sincerely,

Nicole States

Nicole States
Client Service Manager

Enclosure

Village of Lancaster



Your Gallagher Team

Your Gallagher team is a true partner. We have the expertise to understand your business and we're here to service and stay alongside you, every step of the way.

<i>Service Team</i>	<i>Role</i>	<i>Email</i>	<i>Phone</i>
Christine Wiktor, CIC CRM Area Vice President	Producer	christine_wiktor@ajg.com	(716) 651 4203 (p)
Nicole States Client Service Manager	Client Service Manager	nicole_states@ajg.com	(716) 651 4753 (p)
Vanessa Luby Client Service Manager Associate	Client Service Associate	vanessa_luby@ajg.com	(716) 651 4238 (p)
Jeremy Franklin Claims Advocate	Claims Advocate (P&C)	jeremy_franklin@ajg.com	(716) 651 4223 (p)
Thomas Marino, CSP Risk Manager Consultant – Safety	Loss Control Representative	thomas_marino@ajg.com	(716) 651 4876 (p)

Village of Lancaster

Premium Summary

The estimated program cost for the options are outlined in the following table:

Line of Coverage		Expiring	Renewal Option
		Selective Insurance Company of South Carolina	Selective Insurance Company of South Carolina
Package	Premium	\$132,889.27	\$140,072.00
	Estimated Cost*	\$132,889.27	\$140,475.78
		Selective Insurance Company of America	Selective Insurance Company of America
Crime	Premium	\$448.00	\$448.00
	Estimated Cost*	\$448.00	\$448.00
		Selective Insurance Company of New York	Selective Insurance Company of New York
Public Officials	Premium	\$14,299.00	\$15,209.00
	Estimated Cost*	\$14,299.00	\$15,209.00
Total Cost		\$147,636.27	\$156,132.78

*Estimated Cost includes all taxes, fees, surcharges and TRIA premium (if applicable)

Premiums are due and payable as billed and may be financed, subject to acceptance by an approved finance company. Following acceptance, completion (and signature) of a premium finance agreement with the specified down payment is required. Note: Unless prohibited by law, Gallagher may earn compensation for this optional value-added service.

Gallagher is responsible for the placement of the following lines of coverage: Package (Automobile, Crime, Equipment Floater - Inland Marine, Property, Excess Liability, General Liability), Cyber Liability, Directors & Officers, Employment Practices Liability, New York State Disability Benefits, Crime, Public Officials, Package (Property, Inland Marine, Flood and Earthquake, Crime, General Liability, Pesticide Herbicide, Volunteer Emergency Services / Admin, Automobile, Umbrella)

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.

Named Insured

Named Insured	Package	Crime	Public Officials
Village of Lancaster	X	X	X

Note: Any entity not named in this proposal may not be an insured entity. This may include affiliates, subsidiaries, LLCs, partnerships, and joint ventures.

Market Review

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

Line Of Coverage	Insurance Company ** (AM Best Rate/Financial Strength)	Market Response *	Admitted ***
Package	Selective Insurance Company of South Carolina (A+ XV)	Recommended Quote	Admitted
Crime	Selective Insurance Company of America (A+ XV)	Recommended Quote	Admitted
Public Officials	Selective Insurance Company of New York (A+ XV)	Recommended Quote	Admitted

*If shown as an indication, the actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

**Gallagher companies use AM Best rated insurers and the rating listed above was verified on the date the proposal document was created.

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A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. Best's Credit Ratings™ are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings™ and Guide to Best's Credit Ratings, visit the AM Best website at <http://www.ambest.com/ratings>.

***If coverage placed with a non-admitted carrier, it is doing business in the state as a surplus lines or non-admitted carrier, and is neither subject to the same regulations as an admitted carrier nor do they participate in any state insurance guarantee fund.

Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

Village of Lancaster

Coverage Highlights

Package – Renewal

Recommended Quote	
06/01/2025 - 06/01/2026	
Policy Term	
Carrier Information	Selective Insurance Company of South Carolina
Payment Plan	Quarterly
Payment Method	Direct Bill
Package – Property	
Premium & Exposures	
Property Premium	\$16,839.00
Terrorism – TRIA (Included)	\$3,481.00
NY Fire Tax	\$73.78
Estimated Cost	\$16,912.78
Exposure / Total Insurable Value as of 6.1.2025	See below
Auditable / Frequency	NA
Valuation	Replacement Cost
Coinsurance (Agreed Amount)	Agreed Value
Core Property Coverage	
Blanket Group I - BLDG BPP 100% of Total Value	\$16,813,389
Building	\$5,220,803 -5423 Broadway St. (Office) \$1,342,684 -24 Drullard- (Firehouse) \$260,575 – 24 Drullard (Storage) \$2,685,366 – 6 Saint Mary's St. (Water Tower) \$60,421- 6 Saint Mary's St. (Picnic Shelter) \$53,708- 6 Saint Mary's St. (Monument) \$3,543,898- 5200 Broadway St. (Office) \$1,342,684- 5200 Broadway St. Bldg.2 (Garage) \$135,413- 5200 Broadway St. - Bldg.3 (Garage) \$537,072 - 5200 Broadway St. - Bldg.4 (Storage) \$13,428 - 5200 Broadway St. - Bldg.5 (Fuel Tanks) \$537,072 - 5200 Broadway St. - Bldg.6 (Salt Barn) \$14,769 - 5200 Broadway St. - Bldg.7 (Fuel Tanks) \$81,446 - 5200 Broadway St. - Bldg.7 (Pole Barn/Salt) \$53,708- Lake Avenue (Monument)
Business Personal Property	\$548,506- 5423 Broadway St. (Office) \$46,472- 24 Drullard- (Firehouse) \$197,504- 5200 Broadway St. (Office) \$3,579- 5200 Broadway St. - Bldg.4 (Storage) \$134,281- 5200 Broadway St. - Bldg.6 (Salt Barn)
Business Income Actual Loss Sustained - Business Income including Rental Value	24 Month Option -Each location
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Property Deductibles	
Deductible:	\$10,000
Business Income Actual Loss Sustained - Business Income including Rental Value - waiting period	24 hours -Each location
Package - Inland Marine	
Premium Summary	

Village of Lancaster

Inland Marine Premium	\$18,686.00
Terrorism – TRIA (Included)	Shown Above in Property
Estimated Cost	\$18,686.00
Exposure / Total Insurable Value as of 6.1.2025	See Below
Auditable / Frequency	NA
Valuation	Refer to Inland Marine Schedule
Core Inland Marine Coverages	
Contractors Equipment	
• Scheduled	\$3,951,221
• Lease/Rent/Unsched	\$100,000
Per Item	\$100,000
Miscellaneous Property	
• NOC Unscheduled - Formula	\$300,000
One Item Limit	\$25,000
VESP Portable Equipment	
• Unscheduled - Formula	\$300,000
• Scheduled - Formula	\$519,400
• NY Scheduled - Formula	\$140,384
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Inland Marine Deductible	
Contractors Equip	
• Scheduled	\$500
Miscellaneous Property	
• NOC Unscheduled – Formula	\$500
VESP Portable Equipment	
• Unscheduled - Formula	\$100
• Scheduled - Formula	\$100
• NY Scheduled - Formula	\$500



Village of Lancaster

Package – Flood and Earthquake	
Premium Summary	
Flood and Earthquake Premium	\$2,186.00
Terrorism – TRIA (Included)	Shown Above in Property
Estimated Cost	\$2,186.00
Auditable /Frequency	NA
Minimum Type	Minimum Premium
Minimum Amount	\$2,186.00
Valuation	Replacement Cost
Core Flood and Earthquake Coverages	
Policy Layer	Primary
Earthquake Coverage (applies to all "covered locations" for any one policy period)	
• Occurrence Limit	\$1,000,000
• Catastrophe Limit	\$5,000,000
Flood Coverage (applies to all "covered locations" for any one policy period)	
• Occurrence Limit	\$1,000,000
• Catastrophe Limit	\$5,000,000
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Flood and Earthquake Deductible	
EQ Deductible	\$25,000
Flood Deductible	\$25,000



Village of Lancaster

Package - Crime	
Premium Summary	
Crime Premium	\$233.00
Terrorism – TRIA (Included)	Shown Above in Property
Estimated Cost	\$233.00
Auditable /Frequency	NA
Core Crime Coverages	
Form Type	Occurrence
Inside The Premises - Theft of Money and Securities	\$40,000- 5423 Broadway St. \$25,000 – All other Locations
Inside The Premises - Robbery or Safe Burglary of Other Property	\$25,000 – All Locations
Outside The Premises	\$40,000 - 5423 Broadway St. \$25,000 – All other Locations
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Crime Deductible	
Inside The Premises - Theft of Money and Securities	\$500- Each Location
Inside The Premises - Robbery Or Safe Burglary of Other Property	\$500- Each Location
Outside The Premises	\$500- Each Location

Village of Lancaster

Package - General Liability			
Premium Summary			
General Liability Premium		\$36,462.00	
Terrorism - TRIA		Shown Above in Property	
Estimated Cost		\$36,462.00	
Exposure		Refer to below exposure	
Auditable / Frequency		NA	
Exposure			
Class Code	Description	Rate (\$)	Exposure
	Employee Benefits Program		1 -49
43424	Exhibitions Outside No Stadiums Loc.#/Bldg.# 6/1	\$23.171 - Premises Operation	1
44102	Governmental POP 10,001 25,000 Loc.#/Bldg.# 6/1	\$15.186 - Premises Operation	1,000,864
48039	Sewers Loc.#/Bldg.# 6/1	\$266.882 - Premises Operation	55
48727	Streets, Roads, Highways Or Bridges Loc.#/Bldg.# 6/1	\$114.848 - Premises Operation	42
49452	Vacant Land Not For Profit Only Loc.#/Bldg.# 6/1	\$2.994 - Premises Operation	1
99943	Water Companies Loc.#/Bldg.# 6/1	\$65.171 - Premises Operation, Products/Completed Operations: Included	Premises Operation: If Any, Products/Completed Operations: If Any
Core General Liability Coverages			
General Aggregate		\$3,000,000	
Products/Completed Ops		\$3,000,000	
Each Occurrence		\$1,000,000	
Personal & Advertising Injury		\$1,000,000	
Fire Damage		\$1,000,000	
Medical Expense		\$5,000	
Form Type		Occurrence	
Core Employee Benefits Liability Coverages			
Employee Benefits Program		Included	
Form Type		Occurrence	
Endorsements including but not limited to:			
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.			
Exclusions including but not limited to:			
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.			
General Liability Deductibles / Retention			
Employee Benefits Liability Deductibles / Retention			

Village of Lancaster

Package – Pesticide Herbicide	
Premium Summary	
Pesticide Herbicide	\$567.00
Terrorism – TRIA (Included)	Shown above in Property
Total Pesticide Herbicide Premium	\$567.00
Exposure	20
Core Pesticide Herbicide Coverages	
Each Occurrence/Aggregate	\$1,000,000/\$1,000,000
Form Type	Occurrence
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Pesticide Herbicide Deductible	
Deductible	\$1,000

Package – Volunteer Emergency Services / Admin	
Premium Summary	
Volunteer Emergency Services / Admin	\$343.00
Terrorism – TRIA (Included)	Shown above in Property
Total Volunteer Emergency Services / Admin Premium	\$343.00
Exposure	Number of Members - 35
Core Volunteer Emergency Services / Admin Coverages	
Aggregate Limit/Per Claim	\$1,000,000/\$1,000,000
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Volunteer Emergency Services / Admin Deductible / Retention	

Village of Lancaster

Package – Automobile Liability	
Premium Summary	
Automobile Premium	\$39,006.00
Terrorism – TRIA (Included)	\$0.00
NY Motor Vehicle Law Enforcement Fee - PPT Vehicles	\$10.00
NY Motor Vehicle Law Enforcement Fee - All Other Vehicles	\$320.00
Estimated Cost	\$39,336.00
Exposure	Refer to Vehicle Schedule
Auditable / Frequency	NA
Valuation	If physical damage is listed.
Core Automobile Liability Coverage	
Liability Limit Type CSL – Liability (Symbol 1)	\$1,000,000
Non-Owned Employee	Included
Excess Hired	Included
UM/UIM (BI/CSL) (Symbol 2)	\$1,000,000
No-Fault PIP (Symbol 5)	Review Pip Form
Addl. No-Fault/PIP (Symbol 5)	\$150,000
Medical Payments (Symbol 2)	\$10,000
Physical Damage	
• Comprehensive-AP	Included
• Collision (Symbol 7, 8)	Included
Hired Physical Damage	
• Comprehensive	Full
• Collision	\$100
Rental Reimbursement For Volunteer Workers' And Employees' Personally Owned Vehicles	\$30 Per Day up to a maximum of \$900
Towing And Labor Coverage - covers all reasonable towing and labor costs. Maximum limit of \$2,500 if tow exceeds 200 miles	Included
Hired Auto Physical Damage Coverage - coverage equal to broadest coverage available to any covered auto on DEC, with certain conditions; will use OEM parts under certain conditions; highest deductible applies; no deductible for fire or lightning losses	Lesser of \$250,000 or ACV or cost to repair
Hired Auto Loss of Use Coverage	\$50 Per Day up to a maximum of \$1,500
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Automobile Deductible	
Physical Damage	
• Comprehensive-AP	\$250/\$500/\$50
• Collision	\$500/\$50
Other Significant Terms and Conditions / Restrictions	
Non-Owned Employee Count - 93	
Excess Hired – If Any	
Binding Requirements	
Subject to:	
Optional Supplemental Spousal Liability Coverage Offer	

Village of Lancaster

Package – Umbrella	
Premium Summary	
Umbrella Premium	\$25,750.00
Terrorism –TRIA (Included)	Shown above in Property
Estimated Cost	\$25,750.00
Auditable / Frequency	NA
Core Umbrella Coverages	
Policy Layer	Lead
Excess Limit	\$5,000,000
Aggregate Limit	\$5,000,000
Form Type	Occurrence
Underlying Coverages	
General Liability	Carrier: Selective Insurance Company of South Carolina
• General Aggregate	\$3,000,000
• Prod Comp Aggregate	\$3,000,000
• Pers/Adv Aggregate	\$1,000,000
• Each Occurrence	\$1,000,000
• Occurrence	
Auto Liability	Carrier: Selective Insurance Company of South Carolina
• CSL	\$1,000,000
Vesp DO/Admin EO	Carrier: Selective Insurance Company of South Carolina
• General Aggregate	\$1,000,000
• Per Claim Aggregate	\$1,000,000
• Occurrence / Claims Made Form	
Employee Benefits	Carrier: Selective Insurance Company of South Carolina
• General Aggregate	\$3,000,000
• Per Claim Aggregate	\$1,000,000
• Occurrence / Claims Made Form	
Public Official	Carrier: Selective Insurance Company of New York
• General Aggregate	\$1,000,000
• Per Claim Aggregate	\$1,000,000
• Claims Made Form	
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Umbrella Retention	
Self Insured Retention	\$10,000
Other Significant Terms and Conditions / Restrictions	
Total 1st 1 MM \$13,280.00	
1 MMX/S 1MM \$6,640.00	
1 MM X/S 2MM \$3,320.00	
1 MM X/S 3MM \$1,660.00	
1 MM X/S 4MM \$850.00	

Village of Lancaster

Crime

Recommended Quote	
06/01/2025 - 06/01/2026	
Policy Term	
Carrier Information	Selective Insurance Company of America
Payment Plan	Number of Remaining Installments - 1
Payment Method	Direct Bill
Premium & Exposures	
Crime Premium	\$448.00
Terrorism – TRIA (Included)	\$0.00
Estimated Cost	\$448.00
Core Crime Coverages	
Form Type	Loss Sustained Form
Employee Theft - Employee	\$100,000 Per Employee
Forgery Or Alteration	\$100,000
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Crime Deductible	
Employee Theft - Employee	\$1,000
Forgery Or Alteration	\$1,000
Binding Requirements	
Subject to signed TRIA form.	

Village of Lancaster

Public Officials

Recommended Quote	
06/01/2025 – 06/01/2026	
Policy Term	
Carrier Information	Selective Insurance Company of New York
Payment Plan	Quarterly
Payment Method	Direct Bill
Premium & Exposures	
Public Officials	\$15,209.00
Terrorism – TRIA (Included)	\$0.00
Total Public Officials Premium	\$15,209.00
Exposure	Population - 10,027 Number of Employees - 39
Auditable / Frequency	NA
Core Public Officials Coverages	
Policy Layer	Primary
Per Claim/Aggregate	\$1,000,000/\$1,000,000
EP Non Monetary Defense	\$100,000
Public Officials Non Monetary Defense	\$10,000/\$50,000
Limited Civil Legal Expense	\$50,000/\$300,000
Loss of Wages	\$10,000/\$75,000
Form Type	Claims Made
Definition of a Claim	
Refer to policy form	
Incident and Claim Reporting Provisions	
Refer to policy form	
Claims Made Disclaimer	Should you elect to change carriers (if a new retroactive date is provided) or non-renew this policy, a supplemental extended reporting endorsement may be available subject to policy terms and conditions. You must request the extended reporting period in writing to the carrier within 60 days of the expiration date. The cost of this extended reporting period is a % of the annual premium and is fully earned. The extended reporting period extends only to those claims made during the extended reporting period for wrongful acts that occurred prior to the expiration date and would have been covered by the policy. Claims must be reported to the carrier within 30 days of the end of the policy period. The extended reporting period does not increase the limits of liability and is subject to all policy terms, conditions and exclusions
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Public Officials Deductible	
Deductible	\$5,000

Village of Lancaster

Claims Reporting By Policy

Immediately report all claims. Each insurer requires notice of certain types of claims depending on the potential exposure or particular injury types. It is important to thoroughly review your policy to ensure you are reporting particular incidents and claims, based upon the insurer's policy requirements.

If you are using a third party administrator ("TPA"), your TPA may or may not report claims to an insurer on your behalf. Although we will assist you where requested, it is important that you understand whether your TPA will be completing this notification.

Reporting Direct to Carrier [Only When Applicable]

Coverage(s): Package	Immediately report claims directly to:
Insurer: Selective Insurance Company of South Carolina	Insurer/TPA Name: Selective Insurance Company of South Carolina Phone: 866-455-9969 Email: csvcenter@selective.com Web: https://m2.customer1.selective.com/SelectiveWeb/#_fr_mRACUStep1
Policy Term: 06/01/2025 - 06/01/2026	

Coverage(s): Crime	Immediately report claims directly to:
Insurer: Selective Insurance Company of America	Insurer/TPA Name: Selective Insurance Company of America Phone: 866-455-9969 Email: csvcenter@selective.com Web: https://m2.customer1.selective.com/SelectiveWeb/#_fr_mRACUStep1
Policy Term: 06/01/2025 - 06/01/2026	

Coverage(s): Public Officials	Immediately report claims directly to:
Insurer: Selective Insurance Company of New York	Insurer/TPA Name: Selective Insurance Company of New York Phone: 866-455-9969 Email: csvcenter@selective.com Web: https://m2.customer1.selective.com/SelectiveWeb/#_fr_mRACUStep1
Policy Term: 06/01/2025 - 06/01/2026	

Reporting to Gallagher or Assistance in Reporting

Coverage(s): Package, Crime, Public Officials	Immediately report claims directly to:
Gallagher Claim Center	Phone: 855-497-0578 Fax: 225-663-3224 Email: ggb.nrcclaimscenter@aig.com
Policy Term: 06/01/2025 - 06/01/2026	

Proposal Disclosures

The following disclosures are hereby made a part of this proposal. Please review these disclosures prior to signing the Client Authorization to Bind or e-mail confirmation.

Proposal Disclaimer

IMPORTANT: The proposal and/or any executive summaries outline certain terms and conditions of the insurance proposed by the insurers, based on the information provided by your company. The insurance policies themselves must be read to fully understand the terms, coverages, Exclusions including but not limited to: limitations and/or conditions of the actual policy contract of insurance. Policy forms will be made available upon request. We make no warranties with respect to policy limits or coverage considerations of the carrier.

Compensation Disclosure

1. Gallagher Companies are primarily compensated from the usual and customary commissions, fees or, where permitted, a combination of both, for brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively "insurance coverages") handled for a client's account, which may vary based on market conditions and the insurance product placed for the client.

2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies that provide for additional compensation if certain underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the insurance company, not on an individual policy basis. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. If you do not wish to have your commercial insurance placement included in consideration for additional compensation, contact your producer or service team for an Opt-out form.

3. Gallagher Companies may receive investment income on fiduciary funds temporarily held by them, or from obtaining or generating premium finance quotes, unless prohibited by law.

4. Gallagher Companies may also access or have an ownership interest in other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace some of which may earn and retain customary brokerage commission and fees for their work.

If you have specific questions about any compensation received by Gallagher and its affiliates in relation to your insurance placements, please contact your Gallagher representative for more details.

TRIA/TRIPRA Disclaimer

If this proposal contains options to purchase TRIA/TRIPRA coverage, the proposed TRIA/TRIPRA program may not cover all terrorism losses. While the amendments to TRIA eliminated the distinction between foreign and domestic acts of terrorism, a number of lines of coverage excluded under the amendments passed in 2005 remain excluded including commercial automobile, burglary and theft insurance; surety insurance, farm owners multiple perils and professional liability (although directors and officers liability is specifically included). If such excluded coverages are required, we recommend that you consider purchasing a separate terrorism policy. Please note that a separate terrorism policy for these excluded coverages may be necessary to satisfy loan covenants or other contractual obligations. TRIPRA includes a \$100 billion cap on insurers' aggregate liability.

TRIPRA is set to expire on December 31, 2027. There is no certainty of extension, thus the coverage provided by your insurers may or may not extend beyond December 31, 2027. In the event you have loan covenants or other contractual obligations requiring that TRIA/TRIPRA be maintained throughout the duration of your policy period, we recommend that a separate "Stand Alone" terrorism policy be purchased to satisfy those obligations.

Property Estimator Disclaimer

These property values were obtained using a desktop Property Estimator software operated by non-appraisal professionals. These property values represent general estimates which are not to be considered a certified appraisal. These property values include generalities and assumptions that may produce inaccurate values for specific structures.



Village of Lancaster

Terms and Conditions

It is important that we clearly outline the nature of our mutual relationship. The following terms and conditions (these "Terms") govern your relationship with Gallagher unless you have separately entered into a written services agreement with Gallagher relative to the policies and services outlined in this Proposal, in which case that services agreement will govern and control with respect to any conflicts with these Terms. These Terms will become effective upon your execution of the Client Authorization to Bind Coverage (the "**CAB**") included in this Proposal and shall survive for the duration of your relationship with Gallagher relative to the policies placed pursuant to the CAB or otherwise at your request.

Services

Gallagher will represent and assist you in all discussions and transactions with insurance companies relating to the lines of insurance coverage set forth in the CAB and any other lines of insurance coverage with which you request Gallagher's assistance. Gallagher will consult with you regarding any matters involving these or other coverages for which you have engaged Gallagher. You have the sole discretion for approving any insurance policies placed, as well as all other material decisions involving your risk management, risk transfer and/or loss prevention needs.

Although you are responsible for notifying applicable insurance companies directly in connection with any claims, demands, suits, notices of potential claims or any other matters as required by the terms and conditions of your policies, Gallagher will assist you in determining applicable claim reporting requirements.

Treatment of Information

Gallagher understands the need to protect the confidentiality and security of your confidential and sensitive information and strives to comply with applicable data privacy and security laws. Your confidential and sensitive information will be protected by Gallagher and only used to perform services for you; provided that Gallagher may disclose and transfer your information to our affiliates, agents or vendors that have a need to know such information in connection with the provision of such services (including insurance markets, as necessary, for marketing, quoting, placing and/or servicing insurance coverages). We may also disclose such information as required by applicable data protection laws or the order of any court or tribunal, subject to our providing you with prior notice as permitted by law.

We will (i) implement appropriate administrative, physical and technical safeguards to protect personal information; (ii) timely report security incidents involving personal information to affected parties and/or regulatory bodies; (iii) create and maintain required policies and procedures; and (iv) comply with data subjects' rights, as applicable. To the extent applicable under associated data protection laws, you are a "business" or "controller" and Gallagher is a "service provider" or "data processor." You will ensure that any information provided to Gallagher has been provided with any required notices and that you have obtained all required consents, if any and where required, or are otherwise authorized to transfer all information to Gallagher and enable Gallagher to process the information for the purposes described in this Proposal and as set forth in Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>. Gallagher may update its Privacy Policy from time to time and any updates will be posted to such site.

Dispute Resolution

Gallagher does not expect that it will ever have a formal dispute with any of its clients. However, in the event that one should arise, we should each strive to achieve a fair, expedient and efficient resolution and we'd like to clearly outline the resolution process.

- A. If the parties have a dispute regarding Gallagher's services or the relationship governed by this Proposal ("**Dispute**"), each party agrees to resolve that Dispute by mediation. If mediation fails to resolve the Dispute, you and Gallagher agree to binding arbitration. Each party waives all rights to commence litigation in court to resolve a Dispute, and specifically waives all rights to pursue relief by class action or mass action in court or through arbitration. However, the parties do not waive the ability to seek a court order of injunction in aid of the mediation and arbitration required by these Terms.
- B. The party asserting a Dispute must provide a written notice ("**Notice**") of the claim to the other party and to the American Arbitration Association ("**AAA**") in accordance with its Commercial Arbitration Rules and Mediation Procedures. All Dispute resolutions will take place in Chicago, IL, unless you and Gallagher agree to another location. The parties will equally divide all costs of the mediation and arbitration proceedings and will each pay their own attorneys' fees. All matters will be before a neutral, impartial and disinterested mediator or arbitrator(s) that have at least 20 years' experience in commercial and insurance coverage disputes.

Village of Lancaster

- C. Mediation will occur within sixty (60) days of filing the Notice with the AAA. Mediation results will be reduced to a memorandum of understanding signed by you, Gallagher and the mediator. A Dispute that is not resolved in mediation will commence to binding arbitration. For Disputes in excess of \$500,000, either party may elect to have the Dispute heard by a panel of three (3) arbitrators. The award of the arbitrator(s) must be accompanied by a reasoned opinion prepared and signed by the arbitrator(s). Except as may be required by law, neither you, Gallagher, nor a mediator or arbitrator may disclose the existence, content or results of any Dispute or its dispute resolution proceeding without the prior written consent of both you and Gallagher.

Electronic Delivery

In lieu of receiving documents in paper format, you agree, to the fullest extent permitted by law, to accept electronic delivery of any documents that Gallagher may be required to deliver to you (including, but not limited to, insurance policies and endorsements, account statements and all other agreements, forms and communications) in connection with services provided by Gallagher. Electronic delivery of a document to you may be made via electronic mail or by other electronic means, including posting documents to a secure website.

Miscellaneous Terms

Gallagher is engaged to perform services as an independent contractor and not as your employee or agent, and Gallagher will not be operating in a fiduciary capacity.

Where applicable, insurance coverage placements and other services may require the payment of federal excise taxes, surplus lines taxes, stamping or other fees to the Internal Revenue Service, various State(s) departments of revenue, state regulators, boards or associations. In such cases, you will be responsible for the payment of the taxes and/or fees, which Gallagher will separately identify on related invoices.

The Proposal and these Terms are governed by the laws of the State of Illinois, without regard to its conflict of law rules.

If an arbitrator/court of competent jurisdiction determines that any provision of these Terms is void or unenforceable, that provision will be severed, and the arbitrator/court will replace it with a valid and enforceable provision that most closely approximates the original intent, and the remainder of these Terms will remain in effect.

Except to the extent in conflict with a services agreement that you may enter into with Gallagher, these Terms and the remainder of the Proposal constitute the entire agreement between you and Gallagher with respect to the subject matter of the Proposal, and supersede all prior negotiations, agreements and understandings as to such matters.



Village of Lancaster

Compensation Disclosure Schedule

Client Name: Village of Lancaster

Coverage(s)	Carrier Name(s)	Wholesaler, MGA, Or Intermediary Name ¹	Est. Annual Premium ²	Gallagher U.S. Owned Wholesaler, MGA, Or Intermediary % And/or Fee
Package				
• Property			\$16,839.00	
• Inland Marine			\$18,686.00	
• Flood and Earthquake			\$2,186.00	
• Crime			\$233.00	
• General Liability			\$36,462.00	
• Pesticide Herbicide			\$567.00	
• Volunteer			\$343.00	
• Emergency Services / Admin			\$39,006.00	
• Automobile			\$25,750.00	
• Umbrella				
	Selective Insurance Company of South Carolina	N/A		N/A
Crime	Selective Insurance Company of America	N/A	\$448.00	N/A
Public Officials	Selective Insurance Company of New York	N/A	\$15,209.00	N/A



Village of Lancaster

¹ We were able to obtain more advantageous terms and conditions for you through an intermediary/ wholesaler.

² If the premium is shown as an indication: The premium indicated is an estimate provided by the market. The actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

* A verbal quotation was received from this carrier. We are awaiting a quotation in writing.

Note: When placing business with insurance companies, Gallagher Companies receive commission based on negotiated contractual terms with those carriers. The commission rate is a percentage of the premium excluding taxes and fees. Major lines of coverage, and their typical range of commissions are listed below. If you wish to receive more details on actual compensation paid to Gallagher Companies, please contact your Gallagher representative.

▪ Accident & Health: 15-25%	▪ Casualty: 14-15%	▪ Package / Business Owners Package: 15-16.8%
▪ Aviation: 14-15%	▪ Commercial Auto: 12.5-15%	▪ Professional Liability: 12-16.5%
▪ All other Commercial: 10-20%	▪ Inland Marine: 20-22.5%	▪ Property: 15-22%
▪ Bonds/Surety: 30-35%	▪ Ocean Marine: 15-17.5%	▪ Workers' Compensation: 8-11%
▪ Builders Risk: 15-18%		

Compensation to Gallagher may also be disclosed in a Client Services Agreement or Consulting Services Agreement.



Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated 06/01/2025, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	Coverage/Carrier
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Package Selective Insurance Company of South Carolina
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	TRIA - Package
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Crime Selective Insurance Company of America
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	TRIA - Crime
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Public Officials Selective Insurance Company of New York
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	TRIA - Public Officials

*For this coverage, TRIA cannot be rejected

The above coverage(s) does not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those listed in the Additional Recommended Coverages, please list below:

Other Services to Consider

☐ Yes ☐ No - CORE360™ STEP

☐ Yes ☐ No – eRiskHub

Coverage Amendments and Notes:

Exposures and Values

You confirm the payroll, values, schedules, and any other information pertaining to your operations, and submitted to the underwriters, were compiled from information provided by you. If no updates were provided to Gallagher, the values, exposures and operations used were based on the expiring policies. You acknowledge it is your responsibility to notify Gallagher of any material change in your operations or exposures.

Additional Terms and Disclosures

Gallagher is not an expert in all aspects of your business. Gallagher's Proposals for insurance are based upon the information concerning your business that was provided to Gallagher by you. Gallagher expects the information you provide is true, correct and complete in all material respects. Gallagher assumes no responsibility to independently investigate the risks that may be facing your business, but rather have relied upon the information you provide to Gallagher in making our insurance Proposals.

Village of Lancaster

Gallagher's liability to you arising from any of Gallagher's acts or omissions will not exceed \$20 million in the aggregate. The parties each will only be liable for actual damages incurred by the other party, and will not be liable for any indirect, special, exemplary, consequential, reliance or punitive damages. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with the Proposal, any of Gallagher's services or your relationship with Gallagher may be brought by either party any later than two (2) years after the accrual of the claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>.

You have read, understand and agree that the information contained in the Proposal and all documents attached to and incorporated into the Proposal, is correct and has been disclosed to you prior to authorizing Gallagher to bind coverage and/or provide services to you. By signing below, or authorizing Gallagher to bind your insurance coverage through email when allowed, you acknowledge you have reviewed and agree with terms, conditions and disclosures contained in the Proposal.

By:

Print Name (Specify Title)

Company

Signature

Date:

