

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: July 14 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- 10. HEARINGS
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

MONDAY, AUGUST 11, 2025

VILLAGE OF LANCASTER, NY

July 14, 2025

OFFICIAL MEETING MINUTES

Page 1 of 9

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, July 14, 2025, at 7:00 P.M.

Trustee Malone Schaefer led the pledge to the flag.

MEETINGS TO DATE 9
NO. OF REGULARS 6
NO. OF SPECIALS 3

Attendance:		<u>Attended / Absent</u>
William C. Schroeder	Mayor	9 / 0
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	8 / 1
John Mikoley	Trustee	8 / 1
Deirdre A. Miller	Trustee	9 / 0
Gavin J. O'Brien	Trustee	9 / 0

Also Present:

Mark S. Aquino	Deputy Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
Eric Feldmann	Fire Chief
Matthew Fischione	Town of Lancaster Supervising Code Enforcement Officer
Captain Angela Greco	Town of Lancaster Police Department

ACCEPTANCE OF MINUTES

Motion by Trustee Mikoley and seconded by Trustee O'Brien to accept the minutes of the June 23, 2025 regular meeting and the June 30, 2025 special meeting.

Adopted Resolution: **142** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ABSTRACT OF AUDITED VOUCHERS

Motion by Trustee Miller and seconded by Trustee O'Brien that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 6/24/2025 to 7/14/2025.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 62 claims were approved, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$	306,756.12
SEWER FUND -----in the amount of	\$	139,811.92
TRUST FUND -----in the amount of	\$	--
CAPITAL FUND -----in the amount of	\$	--
EQUIPMENT RESERVE -----in the amount of	\$	--
COMMUNITY DEVELOPMENT -----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$	--
For the period from 6/10/2025	To 6/23/2025	

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 93092 through # 93143
Sewer Fund checks # 12273 through # 12274

Adopted Resolution: **143** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from June 19, 2025 – July 2, 2025.

Motion by Trustee Mikoley and seconded by Trustee Miller to receive and file this correspondence.

Adopted Resolution: **144** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

- 2) Correspondence from Carol Ling, 37 Ivy Way, providing a Special Events Application for an Ivy Way Block Party to be held on Saturday, August 23, 2025, from 2:00pm – 11:00pm.

Motion by Trustee Malone Schaefer and seconded by Trustee Miller to approve this event application as presented.

Adopted Resolution: **145** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

- 3) Correspondence from John Chrzanowski providing his resignation from the position of School Crossing Guard due to health reasons.

Motion by Trustee O'Brien and seconded by Trustee Malone Schaefer to receive and file this correspondence.

Adopted Resolution: **146** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

- 4) Correspondence from James J. Rogala providing his notice of retirement from employment with the Village of Lancaster Department of Public Works effective with his last day of employment on Monday, June 30, 2025.

Motion by Trustee Malone Schaefer and seconded by Trustee Miller to receive and file this correspondence.

Adopted Resolution: **147** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

- 5) Correspondence from Matthew Marschner providing his resignation from the position of Laborer at the Village of Lancaster Department of Public Works to pursue a new career opportunity with his last day of work being on Friday, July 25, 2025.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **148** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 6) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the site plan for M&A Warehouse at 7 Embury Place following review by the Commission at its meeting on June 19, 2025.

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to approve the site plan for M&A Warehouse per the recommendation of the Planning Commission.

Adopted Resolution: **149** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 7) Correspondence from Mike Reinhold, Planning Commission Chairperson, providing notice that the Commission approved a Temporary Special Use Permit for Outdoor Dining for The Rooted Cup, 20 West Main Street, Suite 300, following review of the application at its meeting on June 19, 2025.

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to receive and file this correspondence.

Adopted Resolution: **150** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 8) Correspondence from Andrew M. Debbins on behalf of the Village of Lancaster Zoning Board of Appeals recommending a change to the Village Code concerning the 48-inch height limitation for fences in a side yard.

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to refer this matter to the Building, Lights & Codes Committee for review.

Adopted Resolution: **151** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

RESOLUTIONS:

Motion by **Trustee Miller** and seconded by **Trustee Malone Schaefer** authorizing Mayor Schroeder to sign and execute a renewal lease agreement with Pitney Bowes for a postage meter in the Clerk-Treasurer's Office at a monthly cost of \$161.66 for 60 months.

Adopted Resolution: **152** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** authorizing Mayor Schroeder to sign and execute a Quit Claim Deed and related filing documents including forms RP-5217 and TP-584 for the transfer of property at the corner of Gordon Avenue and Southwest Parkway to the Thomas J. Blajszczak Estate for an amount of \$250.00.

Adopted Resolution: **153** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by Trustee Miller and seconded by Trustee Malone Schaefer to accept and approve the following membership changes for the Lancaster Fire Department as approved at its Department meeting on July 8, 2025:

The following individuals were approved for membership:

- Mitchell Graham to the Rescue Hook & Ladder Company
- Avory Lewis to the Rescue Hook & Ladder Company
- Brandon Damato to the Eagle Hose Company

The resignation of the following individual was accepted:

- Brig Valac from the Protective Hose Company

Adopted Resolution: **154** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by Trustee O'Brien and seconded by Trustee Malone Schaefer to approve a Conditional Arcade License for the Lancaster Indoor Bounce House located at 11 West Main Street.

Adopted Resolution: **155** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by Trustee O'Brien and seconded by Trustee Miller to approve the following resolution for a WQIP grant application:

Be It Resolved, that the Board of Trustees of the Village of Lancaster hereby approves and endorses the application to the New York State Environmental Facilities Corporation for funding under the Water Quality Improvement Program (WQIP) and further to commit Village funds in the amount of 25% of the grant award as required by the RFP as the local share of this project. The Village of Lancaster also commits to funding the total cost (100%) of engineering design services and post-construction monitoring for this project.

Adopted Resolution: **156** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by Trustee O'Brien and seconded by Trustee Miller to approve the following resolution for a CSC grant application:

Whereas, the Village of Lancaster hereby requests financial assistance from the New York State Climate Smart Communities Grant Program pursuant to Environmental Conservation Law Article 54, Title 15.

Whereas, the Village of Lancaster certifies that it has identified up to **\$77,622.85 (20%)** of matching funds from unassigned fund balance in the General Fund pursuant to the requirements of Environmental Conservation Law Article 54 Title 15.

Therefore, be it resolved, that the Village of Lancaster hereby authorizes Willam Schroeder, Mayor, an official or employee, to act on its behalf in submittal of an application through the Consolidated Funding Application for **\$310,491.39 (80%)** to be used for the DPW Solar Panel Installation Project.

Adopted Resolution: **157** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** authorizing Mayor Schroeder to sign and submit a Third Party Custodian Agreement for collateralized municipal deposits with Flushing Bank and The Bank of New York Mellon along with required related documents to provide security of funds on deposit with the bank related to the Village of Lancaster Length of Service Awards Program benefits.

Adopted Resolution: **158**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Mayor Schroeder** and seconded by **Trustee Mikoley** to allow the installation of four (4) Flock cameras on West Main Street and Central Avenue and to supply electricity for each unit; and whereas the cameras / equipment will be owned, paid for, and administered by the Town of Lancaster Police Department.

Trustee O'Brien expressed concerns about access and confidentiality, and he promoted increased transparency regarding the process and use of the cameras by the Lancaster Police Department.

Adopted Resolution: **159**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

Noes: Trustee O'Brien

AUDIENCE PARTICIPATION:

-none-

COMMITTEE REPORTS & FOLLOW UPS:
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➤ **FINANCE & CLAIMS** – Trustees Miller & O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to place the matter of paper streets purchased from the County of Erie into the Finance & Claims Committee for further review.

Adopted Resolution: **160**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

➤ **PUBLIC WORKS** – Trustee Mikoley

He thanked DPW for a new message board that was installed near the roundabout at Pleasant Avenue and Aurora Street to promote upcoming events. He also thanked the crew for their efforts during the 4th of July celebration.

There will be two (2) vacancies in the department this month due to retirement and resignation. He recognized James Rogala for his 12+ years of service to the Village prior to retirement. He also noted that Matt Marschner has been hired by the Town of Lancaster Police Department and will be entering the Police Academy in the next few weeks.

➤ **PUBLIC SAFETY** – Mayor Schroeder

He is still working with Legislator Todaro on funding for a new crosswalk on Clark Street.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

The Village needs a code in place for battery energy storage systems. He will be working to get something adopted in the near future.

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

The Village has posted for two (2) DPW Laborer positions. The applications have been reviewed, and interviews are scheduled for this week on Tuesday and Thursday.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

She commented on the success of the 4th of July events and the efforts and coordination by various departments and agencies throughout the Independence Days event.

The Village Garden Walk event is taking place this coming weekend.

Mayor Schroeder has scheduled a meeting on Monday, July 21st at 6:00 p.m. at the Lancaster Municipal Building to review the 4th of July event with all involved departments, agencies, volunteers, merchants, and emergency services. The meeting will be held in the 2nd floor auditorium.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve the Special Events Application for the 4th Annual Renaissance Street Faire as presented.

Adopted Resolution: **161** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve the Special Events Application for Lancaster Village PorchFest as presented.

Adopted Resolution: **162** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

No report.

➤ **SEWER** – Trustee Mikoley

The quarterly Sewer Committee meeting is scheduled for this Thursday.

A mid-year report is due to the DEC by the end of this month. A draft of the report should be submitted for review and approval by the next meeting on July 28.

We will be having our annual meeting with the DEC in mid-August. The meeting date is to be determined.

➤ **GRANTS** – Trustee O'Brien

Plum Bottom Creek Culvert - PHASE 1 (BridgeNY Grant)

We are working with Deputy Village Attorney Mark Aquino and a local resident to provide easement information to NYSDOT.

USDA Forest Service Tree Planting (Federal) Grant

Amy Stypa (Sustainability Coordinator), Wayne Cisco (DPW Superintendent), and Brian Lubkowski (DPW Arborist) met with Lori Brockelbank from Davey Resource Group to discuss ongoing tree maintenance and fall plantings.

Erie Cnty Municipal Planning Grant – Comp Plan Updates

There will be a final meeting scheduled soon to review the draft plan updates per Kate from LaBella.

NY Forward – LMB Pocket Park

He has received clarification from NY State on the timing for the executed contract. It is expected within the next 3 months.

NY Forward – Small Project Fund

The selection committee has awarded four (4) projects:

- \$100,000 for the Mason's Lodge at 5497 Broadway
- \$55,675 for the property at 25 Central Avenue
- \$54,750 for the property at 5470 Broadway
- \$50,000 for Frosty's at 5500 Broadway

TAP – Central Ave Streetscape Broadway to Walden

We have a meeting with the consultant scheduled for July 28th to review the next steps for the project.

Consolidated Funding Application (CSC / WQIP)

Lori from ECIDA is putting the finishing touches on the grant applications for DPW solar panels and Pleasant Avenue sewer repairs.

Community Development Block Grants (CDBG)

We met with Paul D'Orlando from Erie County to discuss the CDBG application process. We should start thinking about CDBG eligible projects now to submit to Erie County this fall for grant funding.

➤ **TECHNOLOGY & MARKETING** – Trustee Miller

She noted that YouTube livestreaming should be available without the need for engaging the website vendor. We can put a link to the YouTube page on the website once it is ready to go.

Newsletter – She is going to create a template list of criteria for future newsletters to have a better format and understanding of articles to be included.

She discussed the website and the need for departments and others to identify updates that are needed and to provide this information to the Clerk's office to make the changes. Each department and committee should be responsible for monitoring its content and providing the necessary edits.

➤ **CLIMATE SMART** – Trustee O'Brien

Butterfly Garden Request – Due to its placement within the Lancaster Flood Control Project, the garden requires multiple permits (DEC and USACE) and would still be mowed twice a year. The Village or resident would not be allowed to install any kind of fence. Therefore, the garden will not move forward at this point.

The Lancaster Library is hosting a Climate Challenge Game on September 23rd at 6:00 p.m. The event is open to Town and Village residents.

The Sustainability Expo will take place on September 20th as part of the Village Fall Fest event.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:
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➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

Streets have been milled that are scheduled to be paved. Wheelchair ramps are being replaced at the intersections as required by the CHIPS program. Paving will take place next week.

Smoke testing of the sewers will begin in August.

They are heading into the end of the summer season next month and beginning to prepare for the fall season.

➤ **CLERK - TREASURER** – Michael E. Stegmeier

The tax bill due date was 7/1. Any unpaid tax bills are now due with a penalty.

Sewer bills are scheduled to be mailed out by the end of this week or early next week. Payment is due by August 11th.

He received a copy of the recorded deed back from the Erie County Clerk's office for three (3) paper streets that were purchased and transferred from the County.

➤ **FIRE CHIEF** – Eric Feldmann

The department responded to 45 calls during the month of June.

Members have participated in over 2,000 hours of training year-to-date.

Some new members were added as the department continues its recruitment efforts.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He will be working on Village business over the next few days to catch up on some pending items.

He is planning to participate and attend the 4th of July debrief meeting next Monday.

➤ **TOWN POLICE DEPARTMENT** – Captain Angela Greco

No report.

➤ **DEPUTY VILLAGE ATTORNEY** – Mark S. Aquino

He will follow up regarding interest from residents in the paper streets purchased from Erie County now that the Village has ownership. He will assist in the process as the matter is reviewed and decided as to how to move forward.

MISCELLANEOUS:

-none-

ADJOURNMENT:

Motion by **Mayor Schroeder** and seconded by **Trustee Malone Schaefer** to adjourn the meeting at 7:29 p.m. in memory of Remo Fischione and Kevin Carriero.

Adopted Resolution: **163**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk – Treasurer

ABSTRACT

July 28, 2025

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

July 15, 2025 to **July 28, 2025**

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of \$ **532227.09**

SEWER FUND -----in the amount of \$ **10790.95**

TRUST FUND -----in the amount of \$ **844.37**

CAPITAL FUND -----in the amount of \$

EQUIPMENT RESERVE -----in the amount of \$

COMMUNITY DEVELOPMENT -----in the amount of \$

SPECIAL REPAIR RESERVE FUND ----in the amount of \$

TOTAL 543,862.41

For the period from **June 24, 2025** to **July 14, 2025**

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	124
General Fund Ck#.....	93144-93244
Sewer Fund Ck#.....	12278-12287
Trust Fund Ck#.....	2611-2612
Capital Fund Ck#.....	
Community Development Fund Ck#	

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: July 28, 2025

	General Fund (A)	Sewer Fund (G)	Trust Fund (T)	Capital Fund (H)
Vouchers Paid by Check				
2025-2026 Budget	\$ 78,179.71	\$ 2,023.98	\$ 394.25	
A/P A Vouchers	\$ 330,554.20			
A/P B Vouchers	\$ 284.35			
Payroll Voucher 7/03/2025	\$ 78,431.48	\$ 5,607.79		
FICA Voucher 7/03/2025	\$ 6,090.87	\$ 428.99		
TASC - June	5731.05			
Pre-Paid A	\$ 5,279.96	\$ 460.20	\$ 450.12	
Pre-Paid B	\$ 24,225.47	\$ 2,269.99		
Pre-Paid C	\$ 3,450.00			
TOTALS	\$ 532,227.09	\$ 10,790.95	\$ 844.37	\$ -

TOTAL ALL FUNDS \$ 543,862.41

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

07/15/2025

12:45 PM

Ranges		Item Status		Purchase Types		Misc	
		Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/26		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y	
				P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All			
PO #	PO Date	Vendor	Contract	PO Type			
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Chk/Void Date Date Date Invoice
26-00073	07/10/25 ACEFL005 ACE FLAG CO.						
1	FLAG/POLE/BRACKET- VETS PARK	\$819.90	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	07/10/25 07/10/25 52625
26-00074	07/03/25 ADOLF005 CARLADOLF						
1	ZBA MEETING - JULY	\$40.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEN	R	07/03/25 07/03/25 7/3/2025
26-00075	07/14/25 ADPIN005 ADP, INC.						
1	PROF SVCS - CUSTOM REPORTS X 4	\$1,000.00	A -1325-435-300	E	FINANCE TREASURER - PAYROLL S R		07/14/25 07/14/25 694511746
26-00076	07/11/25 ADPIN005 ADP, INC.						
1	ADP PAYROLL SVCS TIME&ATTEND.	\$959.45	A -1325-435-300	E	FINANCE TREASURER - PAYROLL S R		07/11/25 07/11/25 694512526
26-00077	07/09/25 ALLEI005 JAMES ALLEIN						
1	HPC- PLANNING COMM. LIASON	\$50.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET. R		07/09/25 07/09/25 7/9/2025
26-00078	07/10/25 ALTEC005 ALTEC INDUSTRIES, INC						
1	REPAIR PART 4 CHIPPER	\$81.62	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI R		07/10/25 07/10/25 13065718
26-00079	07/10/25 ALTEC005 ALTEC INDUSTRIES, INC						
1	REPAIRS TO THE CHIPPER	\$368.35	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI R		07/10/25 07/10/25 13052066
26-00080	07/10/25 APPLI010 APPLIED INDUSTRIAL TECH						
1	SHOP RESTOCK	\$334.35	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI R		07/10/25 07/10/25 7032394817
2	SHOP RESTOCK	\$334.33	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI R		07/10/25 07/10/25 7032394817

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00080 07/10/25 APPLI010 APPLIED INDUSTRIAL TECH				Account Continued					
3 SHOP RESTOCK	\$334.33	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	07/10/25	07/10/25		7032394817
4 SHOP RESTOCK	\$334.33	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUC	R	07/10/25	07/10/25		7032394817
5 SHOP RESTOCK	\$334.33	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M.	R	07/10/25	07/10/25		7032394817
6 SHOP RESTOCK	\$334.33	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA	R	07/10/25	07/10/25		7032394817
	\$2,006.00								
26-00081 07/11/25 ASHLA005 ASHLAND PEST CONTROL INC									
1 PIGEON CONTROL ON CENTRAL AVE.	\$91.00	A -5110-475-000	E	STREETS MAINT-UNCLASSIFIED-PE	R	07/11/25	07/11/25		136018
26-00082 07/03/25 BLAKE005 DAVID BLAKELEY									
1 ZBA MEETING - JULY	\$40.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEA	R	07/03/25	07/03/25		7/3/2025
26-00083 07/09/25 BUDZI010 BUDZINSKI, JEFFREY									
1 HPC- VILLAGE HISTORIAN	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R	07/09/25	07/09/25		7/9/2025
26-00084 07/11/25 BXICO005 BXI CONSULTANTS, INC									
1 COLORED PRINT CHARGES DPW	\$24.14	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R	07/11/25	07/11/25		250035
26-00085 07/09/25 CAMPB010 SHERRY CAMPBELL									
1 HPC MEETING - MEMBER	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R	07/09/25	07/09/25		7/9/2025
26-00086 07/11/25 CHART005 CHARTER COMMUNICATIONS									
1 LMB/DPW/NEFH PHONES JULY 2025	\$162.38	A -1620-439-000	E	SHARED SERVICES - TELEPHONE	R	07/11/25	07/11/25		063270401070125
2 LMB/DPW/NEFH PHONES JULY 2025	\$30.74	A -1621-439-000	E	NORTH END FIRE HALL - TELEPHOI	R	07/11/25	07/11/25		063270401070125
3 LMB/DPW/NEFH PHONES JULY 2025	\$97.19	A -1640-431-000	E	DEPT PUBLIC WORKS - TELEPHONI	R	07/11/25	07/11/25		063270401070125
	\$290.31								
26-00087 07/09/25 CHAVE005 CHAVES YATES, CAITLIN									
1 HPC MEETING - MEMBER	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R	07/09/25	07/09/25		7/9/2025
26-00088 07/11/25 CJKRA005 C J KRANTZ TOPSOIL INC.									
1 MULCH AND TOPSOIL	\$1,764.00	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAPI	R	07/11/25	07/11/25		107375
2 MULCH AND TOPSOIL	\$312.00	A -8560-475-000	E	SHADE TREES-UNCLASSIFIED	R	07/11/25	07/11/25		107375

PO #	PO Date	Vendor	Contract	PO Type

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00088	07/11/25 CJKRA005 C J KRANTZ TOPSOIL INC.				Account Continued					
		\$2,076.00								
26-00089	06/24/25 COFFE005 COFFED, STEPHEN									
1	BALLIFF & COURT SVCS	\$625.00	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL R		06/24/25	06/24/25		6/24/2025
26-00090	07/11/25 COPIE005 COPIER FAX BUSINESS TECHNOLOGI									
1	CTO PRINTER SUPP/MAIT 7/1-9/30	\$66.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT R		07/11/25	07/11/25		856388
26-00091	07/10/25 CRYST005 CRYSTAL ROCK LLC									
1	WATER COOLER RENTAL- LIBRARY	\$13.99	A -1620-435-000	E	SHARED SERVICES - CONTRACTU/ R		07/10/25	07/10/25		17792057
26-00092	07/10/25 CRYST005 CRYSTAL ROCK LLC									
1	CTO/DPW	\$51.88	A -1325-401-000	E	FINANCE TREASURER - OFFICE SU R		07/10/25	07/10/25		026517800284
2	CTO/DPW	\$256.27	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL R		07/10/25	07/10/25		026517800284
		\$308.15								
26-00093	07/03/25 ANDRE015 ANDREW DEBBINS									
1	ZBA MEETING - JULY	\$40.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEN R		07/03/25	07/03/25		7/3/2025
26-00094	07/11/25 DELAG005 DELAGE LANDEN FINANCIAL SVC									
1	COURT/CLERK/CLIMATE SMT COPIER	\$303.05	A -1325-434-000	E	INANCE TREASURER - PROFESSIO R		07/11/25	07/11/25		590850014
2	COURT/CLERK/CLIMATE SMT COPIER	\$96.85	A -1110-473-000	E	VILLAGE JUSTICE - COPIER MAINT R		07/11/25	07/11/25		590850014
3	COURT/CLERK/CLIMATE SMT COPIER	\$99.41	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL R		07/11/25	07/11/25		590850014
		\$499.31								
26-00095	07/11/25 DELAG005 DELAGE LANDEN FINANCIAL SVC									
1	DPW COPIER 7/15-8/14	\$259.00	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL R		07/11/25	07/11/25		590856174
26-00096	07/09/25 DELFT005 DELFT PRINTING INC.									
1	LAWN SIGNS & STAKES -URBANFOR.	\$1,031.20	A -8560-420-000	E	SHADE TREES-USDA TREE EQUITY R		07/09/25	07/09/25		25-41238
26-00097	07/07/25 DELFT005 DELFT PRINTING INC.									
1	EDUCATIONAL LAWN SIGNS	\$177.24	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL R		07/07/25	07/07/25		25-41258

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26-00098		07/11/25		DELFT005		DELFT PRINTING INC.																			
1				TAX BILL MAILING/RECEIPT BOOKS		\$598.16		A -1325-435-200		E						FINANCE TREASURER - SVC MAINT	R			07/11/25		07/11/25		25-41219	
2				TAX BILL MAILING/RECEIPT BOOKS		\$497.68		A -1325-401-000		E						FINANCE TREASURER - OFFICE SU	R			07/11/25		07/11/25		25-41219	
						<u>\$1,095.84</u>																			
26-00099		07/01/25		DIVAL005		DIVAL SAFETY EQUIP. INC.																			
1				TRAFFICVESTS/FITTINGS/LABELS		\$352.30		A -3411-439-000		E						FIRE DEPT-FIRE POLICE	R			07/01/25		07/01/25		VARIOUS	
2				TRAFFICVESTS/FITTINGS/LABELS		\$1,116.63		A -3411-260-150		E						FIRE DEPT-HOSE ADAPTERS/FITTING	R			07/01/25		07/01/25		VARIOUS	
3				TRAFFICVESTS/FITTINGS/LABELS		\$468.76		A -3411-260-200		E						FIRE DEPT-HELMETS/SUPPLIES	R			07/01/25		07/01/25		VARIOUS	
						<u>\$1,937.69</u>																			
26-00100		07/11/25		DRAKE010		DRAKE, DALTON																			
1				CAR SHOW HELP		\$120.00		A -7550-401-000		E						CELEBRATIONS-CAR & CYCLE SHC	R			07/11/25		07/11/25		6/22/2025	
26-00101		07/01/25		EATON005		EATON OFFICE SUPPLY																			
1				NEW WIPE BOARD STATION 2		\$48.99		A -3411-401-000		E						FIRE DEPT-OFFICE SUPPLIES	R			07/01/25		07/01/25		PINV1278306	
26-00102		07/09/25		ECKER005		EMMA ECKERT																			
1				SECRETARY & MEMBER DUTIES		\$295.00		A -7520-434-000		E						HIST DIST-PROF SVC-HPC SECRET.	R			07/09/25		07/09/25		7/9/2025	
26-00103		07/10/25		ERIEC045		ERIE COUNTY WATER AUTHORITY																			
1				WATER - DPW 5/31-6/30 2025		\$34.20		A -1640-441-000		E						DEPT PUBLIC WORKS GARAGE-WA	R			07/10/25		07/10/25		60649378-8	
26-00104		07/11/25		EVOLU005		EVOLUTION APPAREL																			
1				SAFETY T SHIRT 2025-2026		\$766.20		A -1640-403-000		E						DEPT PUBLIC WORKS - UNIFORMS	R			07/11/25		07/11/25		1660	
26-00105		07/10/25		FERRY005		FERRY INC																			
1				BRUSHES TO WASH TRUCKS		\$74.96		A -5110-452-000		E						STREETS MAINT-REPAIRS/MAINT.TI	R			07/10/25		07/10/25		70227	
26-00106		07/10/25		FINGE005		FINGER LAKES / CASTLE																			
1				MECHANIC SUPPLIES		\$548.00		A -5110-452-000		E						STREETS MAINT-REPAIRS/MAINT.TI	R			07/10/25		07/10/25		926091	

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26-00107	07/14/25	FRANK010	FRANKLIN BRONZE PLAQUES										
1	TREE PLAQUE - D. YOUNG		\$342.10	A -7550-417-000	E	CELEBRATIONS - 175TH ANNIVERS.	R			07/14/25	07/14/25		36779
26-00108	07/10/25	HAMBU005	HAMBURG OVERHEAD DOOR, INC										
1	GARAGE DOOR REPAIR - DPW		\$411.00	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R			07/10/25	07/10/25		532923
26-00109	07/10/25	HEALT015	HEALTHWORKS - WNY LLP										
1	DRUG SCREEN		\$75.00	A -5010-472-000	E	STREETS ADMIN-ALCOHOL & DRUG	R			07/10/25	07/10/25		534733
26-00110	07/11/25	HOMED005	HOME DEPOT CREDIT SVCS										
1	PARTS & SUPPLIES JUNE 2025		\$96.48	A -1620-402-000	E	SHARED SERVICES - JANITORIAL S	R			07/11/25	07/11/25		JUNE2025
2	PARTS & SUPPLIES JUNE 2025		\$288.13	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R			07/11/25	07/11/25		JUNE2025
3	PARTS & SUPPLIES JUNE 2025		\$96.48	A -1621-419-000	E	NORTH END FIRE HALL - JANITORIA	R			07/11/25	07/11/25		JUNE2025
4	PARTS & SUPPLIES JUNE 2025		\$96.49	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R			07/11/25	07/11/25		JUNE2025
5	PARTS & SUPPLIES JUNE 2025		\$67.62	A -5110-200-000	E	STREETS MAINT-EQUIPMENT-MILT	R			07/11/25	07/11/25		JUNE2025
6	PARTS & SUPPLIES JUNE 2025		\$87.61	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R			07/11/25	07/11/25		JUNE2025
			<u>\$732.81</u>										
26-00111	07/10/25	HURTU005	HURTUBISE TIRE INC										
1	CHIPPER		\$289.54	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			07/10/25	07/10/25		5002132
26-00112	07/11/25	JARTR005	JAR TROPHIES & ENGRAVING										
1	4TH OF JULY MAYOR AWARDS		\$302.00	A -1210-402-000	E	EXECUTIVE MAYOR - PLAQUES & A	R			07/11/25	07/11/25		62725
26-00113	07/10/25	JOEBA005	JOE BASIL CHEVROLET INC.										
1	2010 CHEVY TAHOE - LFD		\$199.41	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R			07/10/25	07/10/25		664832X1
26-00114	07/11/25	JOHNS005	JOHNSTON, HOLLIE										
1	CAR SHOW HELP		\$120.00	A -7550-401-000	E	CELEBRATIONS-CAR & CYCLE SHC	R			07/11/25	07/11/25		6/22/2025
26-00115	07/09/25	KACAL005	KACALA, JEANINE										
1	HPC MEETING - MEMBER		\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC-SECRET.	R			07/09/25	07/09/25		7/9/2025

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26-00116	07/10/25	KAMIN005	KAMINSKI & SONS TRUCK EQUIP.										
1	BEACON FOR TRUCK 2		\$125.87	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			07/10/25	07/10/25		96904
26-00117	07/10/25	KAMIN005	KAMINSKI & SONS TRUCK EQUIP.										
1	2 BEACONS FOR DPW VEHICLES		\$251.74	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			07/10/25	07/10/25		96921
26-00118	07/09/25	JOSEP005	JOSEPH KEEFE, ESQ										
1	HPC MEETING - MEMBER		\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R			07/09/25	07/09/25		7/9/2025
26-00119	07/10/25	KSCON005	K & S CONTRACTORS SUPPLY INC.										
1	PLUG - 46 OXFORD		\$15.44	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R			07/10/25	07/10/25		25-60344
26-00120	07/11/25	LABEL005	LABELLA ASSOCIATES										
1	PRF SVCS 5/24-6/20 NYMS GRANT		\$2,145.93	A -8989-435-000	E	ECONOMIC DEV-CONTRACTUAL SE	R			07/11/25	07/11/25		269596
26-00121	07/10/25	LACAL005	LACAL EQUIPMENT, INC.										
1	STEEL FOR SWEEPER BROOMS		\$873.00	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUC	R			07/10/25	07/10/25		04325333-IN
26-00122	07/10/25	LAKES005	LAKESIDE CONCRETE SERVICES, IN										
1	4X8 SIGN POST INSTALL		\$488.75	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R			07/10/25	07/10/25		278388
26-00123	07/01/25	LANCA100	Lanc/Alden Fire Chief's Assoc										
1	DUES 4 TOWN CHIEF ASSOC/TRAIN.		\$2,200.00	A -3411-432-000	E	FIRE DEPT-DUES & SUBSCRIPTION	R			07/01/25	07/01/25		25-008
26-00124	07/01/25	LANCA050	LANCASTER FIRE DEPT.										
1	REIMBURSEMENT LFD POSTAGE CHGS		\$73.00	A -3411-436-000	E	FIRE DEPT-POSTAGE	R			07/01/25	07/01/25		6/24/2025
26-00125	07/14/25	LANCA085	Lancaster Ambulance Corps										
1	LVAC FIRST AID SVCS 4TH JULY		\$2,100.00	A -7550-402-000	E	CELEBRATIONS-INDEPENDENCE D	R			07/14/25	07/14/25		2025-0704-LVAC
26-00126	07/11/25	MANNY005	MANNY'S ACE HARDWARE										
1	PARTS & SUPPLIES JUNE 2025		\$57.58	A -1620-402-000	E	SHARED SERVICES - JANITORIAL S	R			07/11/25	07/11/25		JUNE2025
2	PARTS & SUPPLIES JUNE 2025		\$742.82	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R			07/11/25	07/11/25		JUNE2025

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26-00126	07/11/25	MANNY005	MANNY'S ACE HARDWARE						
3	PARTS & SUPPLIES JUNE 2025	\$57.58	A -1621-419-000	E	NORTH END FIRE HALL - JANITORI/	R	07/11/25	07/11/25	JUNE2025
4	PARTS & SUPPLIES JUNE 2025	\$57.59	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	07/11/25	07/11/25	JUNE2025
5	PARTS & SUPPLIES JUNE 2025	\$4.99	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	07/11/25	07/11/25	JUNE2025
6	PARTS & SUPPLIES JUNE 2025	\$240.64	A -7550-402-000	E	CELEBRATIONS-INDEPENDENCE D	R	07/11/25	07/11/25	JUNE2025
7	PARTS & SUPPLIES JUNE 2025	\$72.16	A -8510-402-000	E	BEAUTIFICATION - BANNERS & REL	R	07/11/25	07/11/25	JUNE2025
8	PARTS & SUPPLIES JUNE 2025	\$22.39	G -8120-434-000	E	SANITARY SEWERS-REPAIRS/MATE	R	07/11/25	07/11/25	JUNE2025
		<u>\$1,255.75</u>							
26-00127	07/01/25	MATTH005	MATTHEW BENDER & CO INC						
1	LAW BOOKS	\$60.06	A -1110-409-000	E	VILLAGE JUSTICE - LAW BOOKS	R	07/01/25	07/01/25	45816700
26-00128	07/09/25	MEYER005	MICHAEL MEYER						
1	HPC MEETING - CHAIRPERSON	\$125.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R	07/09/25	07/09/25	7/9/2025
26-00129	07/11/25	MGLPR005	MGL PRINTING SOLUTIONS						
1	PRINTING OF 2025-2026 SEWER	\$987.00	G -8115-430-020	E	PRINTING - CTO	R	07/11/25	07/11/25	216198
26-00130	07/10/25	NEWEN005	NEW ENTERPRISE STONE & LIME CO						
1	ASPHALT	\$1,501.84	A -5110-413-000	E	STREETS MAINT-RESURFACING M/	R	07/10/25	07/10/25	8593073
26-00131	07/10/25	NEWEN005	NEW ENTERPRISE STONE & LIME CO						
1	ASPHALT	\$385.42	A -5110-413-000	E	STREETS MAINT-RESURFACING M/	R	07/10/25	07/10/25	85896629
26-00132	07/10/25	NEWEN005	NEW ENTERPRISE STONE & LIME CO						
1	ASPHALT	\$827.94	A -5110-413-000	E	STREETS MAINT-RESURFACING M/	R	07/10/25	07/10/25	8588279
26-00133	07/10/25	NIAGA005	NIAGARA FRONTIER EQUIP SALES I						
1	SCAG MOWER PARTS	\$241.11	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	07/10/25	07/10/25	P92042
26-00134	07/10/25	NOCOE005	NOCO ENERGY CORP- FUELS						
1	UNLEADED FUEL	\$98.63	A -3989-417-000	E	BUILDING INSP-CODE OFCR FUEL	R	07/10/25	07/10/25	SP13073717
2	UNLEADED FUEL	\$102.67	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	07/10/25	07/10/25	SP13073717
3	UNLEADED FUEL	\$268.36	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	07/10/25	07/10/25	SP13073717

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26-00134	07/10/25 NOCOE005		NOCO ENERGY CORP- FUELS		Account Continued					
4	UNLEADED FUEL	\$110.32	A -8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	07/10/25	07/10/25		SP13073717
5	UNLEADED FUEL	\$108.59	A -7110-416-000	E	PARKS-GAS & OIL	R	07/10/25	07/10/25		SP13073717
		\$688.57								
26-00135	07/10/25 NOCOE005		NOCO ENERGY CORP- FUELS							
1	DIESEL FUEL	\$97.63	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	07/10/25	07/10/25		SP13079286
2	DIESEL FUEL	\$368.83	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	07/10/25	07/10/25		SP13079286
3	DIESEL FUEL	\$206.54	A -7110-416-000	E	PARKS-GAS & OIL	R	07/10/25	07/10/25		SP13079286
4	DIESEL FUEL	\$286.65	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	07/10/25	07/10/25		SP13079286
5	DIESEL FUEL	\$104.38	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	07/10/25	07/10/25		SP13079286
6	DIESEL FUEL	\$106.77	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	07/10/25	07/10/25		SP13079286
		\$1,170.80								
26-00136	07/10/25 NOCOE005		NOCO ENERGY CORP- FUELS							
1	UNLEADED	\$207.32	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	07/10/25	07/10/25		SP13082641
2	UNLEADED	\$123.21	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	07/10/25	07/10/25		SP13082641
3	UNLEADED	\$101.45	A -7110-416-000	E	PARKS-GAS & OIL	R	07/10/25	07/10/25		SP13082641
4	UNLEADED	\$138.13	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	07/10/25	07/10/25		SP13082641
		\$570.11								
26-00137	07/11/25 NYCOM005		NYCOM							
1	OBRIEN 2025 FALL TRAINING	\$765.00	A -1010-470-000	E	BOARD OF TRUSTEES - EXPENSE /	R	07/11/25	07/11/25		5445
26-00138	07/10/25 N0000015		NY SEG							
1	16 WEST MAIN ST 5/30-6/30	\$35.60	A -8510-438-000	E	BEAUTIFICATION - CBD TREES / RE	R	07/10/25	07/10/25		10048932537
26-00139	07/10/25 N0000015		NY SEG							
1	NEFH 6/3-7/1 2025	\$563.10	A -1621-438-000	E	NORTH END FIRE HALL - ELECTRIC	R	07/10/25	07/10/25		10010038361
26-00140	07/10/25 N0000015		NY SEG							
1	5421 BROADWAY	\$1,116.95	A -1620-438-000	E	SHARED SERVICES - ELECTRIC	R	07/10/25	07/10/25		10010038676
26-00141	07/10/25 N0000015		NY SEG							
1	ST LTG R3 6/1-6/30	\$3,631.10	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	07/10/25	07/10/25		10013827707

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26-00142	07/10/25 N0000015 NY SEG									
1	5386 BROADWAY 5/30-9/30	\$308.18	A-7110-441-000	E	PARKS-WATER	R	07/10/25	07/10/25		10062259743
26-00143	07/10/25 N0000015 NY SEG									
1	CENTRAL @ PLEASANT 6/4-7/2	\$210.60	A-5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	07/10/25	07/10/25		10033026648
26-00144	07/10/25 N0000015 NY SEG									
1	37 CENTRAL AVE 5/28-6/25	\$43.54	A-7550-400-000	E	CELEBRATIONS-CONTRACTUAL EX	R	07/10/25	07/10/25		1001-8339-308
26-00145	07/11/25 N0000015 NY SEG									
1	RICHMOND AVE 4/23-6/20	\$105.54	A-7110-438-000	E	PARKS-ELECTRIC	R	07/11/25	07/11/25		1004-9304-933
26-00146	07/11/25 OFFHA005 OFFHAUS, COLDEN									
1	CAR SHOW HELP	\$120.00	A-7550-401-000	E	CELEBRATIONS-CAR & CYCLE SHC	R	07/11/25	07/11/25		6/22/2025
26-00147	07/11/25 OFFHA010 OFFHAUS, KIM									
1	CAR SHOW HELP	\$120.00	A-7550-401-000	E	CELEBRATIONS-CAR & CYCLE SHC	R	07/11/25	07/11/25		6/22/2025
26-00148	07/11/25 OFFHA020 OFFHAUS, TIMOTHY									
1	CAR SHOW HELP	\$120.00	A-7550-401-000	E	CELEBRATIONS-CAR & CYCLE SHC	R	07/11/25	07/11/25		6/22/2025
26-00149	07/11/25 STATE005 STATE COMPTROLLER-JUSTICE FUND									
1	FINES/FEEES MAY 2025	\$394.25	T-061-000	G	TRUST FUND, COURT & TRUST	R	07/11/25	07/11/25		MAY 2025
26-00150	07/11/25 PITNE025 PITNEY BOWES RESERVE ACCOUNT									
1	POSTAGE FOR MACHINE	\$2,000.00	A-1325-436-000	E	FINANCE TREASURER - POSTAGE	R	07/11/25	07/11/25		7/8/2025
26-00151	07/11/25 QUINN010 QUINN, BRIANNA									
1	CAR SHOW HELP	\$120.00	A-7550-401-000	E	CELEBRATIONS-CAR & CYCLE SHC	R	07/11/25	07/11/25		6/22/2025
26-00152	07/10/25 SCRAN005 SCRANTON'S THRUWAY BUILDERS SU									
1	REPAIR PARTS - SKIDSTER	\$193.30	A-5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	07/10/25	07/10/25		125-104162

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

07/15/2025

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PO # PO Date Vendor

Contract PO Type

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00153	07/11/25 SHELTO05 SHELTERPOINT LIFE									
1	APRIL-JUNE 4/1-6/30 DBL/PFL	\$377.00	A -9055-800-000	E	EMPLOYEE BENEFITS-DISABILITY I	R	07/11/25	07/11/25		D150341
26-00154	07/11/25 SHERI005 SHERIDAN HR LLC									
1	MONTHLY RD CONSULTING JULY	\$2,700.00	A -1010-435-600	E	BOARD OF TRUSTEES - H/R CONSL	R	07/11/25	07/11/25		3120
26-00155	07/11/25 SKYLI005 SKYLIGHTERS OF WNY,INC.									
1	4TH OF JULY FIREWORKS	\$16,500.00	A -7550-402-000	E	CELEBRATIONS-INDEPENDENCE D	R	07/11/25	07/11/25		2204
26-00156	07/11/25 BEEGR005 SMG-BATAVIA, LLC									
1	ROOTED CUP PH OUTDOOR DINING	\$75.46	A -8020-401-000	E	PLANNING-OFFICE SUPPLIES	R	07/11/25	07/11/25		BE0FE57-0034
26-00157	07/11/25 BEEGR005 SMG-BATAVIA, LLC									
1	BARE ROOT TREES 128 QUANTITY	\$294.33	A -1325-430-000	E	FINANCE TREASURER - PRINTING I	R	07/11/25	07/11/25		67366C99-0029
26-00158	07/09/25 STONE010 STONEBRAKER, NANCY									
1	HPC MEETING - ALTERNATE	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	07/09/25	07/09/25		7/9/2025
26-00159	07/11/25 TECHN015 TECHNET MSP LLC									
1	AUGUST 2025	\$4,189.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	07/11/25	07/11/25		1773
2	AUGUST 2025	\$1,653.00	A -3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO	R	07/11/25	07/11/25		1773
		<u>\$5,842.00</u>								
26-00160	07/11/25 THOMS005 THOMSON REUTERS - WEST PAYMENT									
1	ONLINE SOFTWARE JUNE 2025	\$161.75	A -1420-409-000	E	LAW - LAW BOOKS	R	07/11/25	07/11/25		852162035
26-00161	07/10/25 TKELE005 TK Elevator Corp									
1	ELEVATOR MAINTENANCE LMB	\$1,547.58	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	07/10/25	07/10/25		300867366
26-00162	07/11/25 TOWN005 TOWN OF LANCASTER									
1	APRIL - JUNE 2025	\$822.88	A -3120-435-000	E	POLICE - CONTRACTUAL SERVICES	R	07/11/25	07/11/25		7/1/2025

PO #	PO Date	Vendor	Contract		PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
26-00170	07/11/25 WMSCH005 WM SCHUTT & ASSOCIATES, PC				Account Continued						
1	PROF SVCS RENDERED BY 6/28	\$4,115.25	A-1010-435-900	E	BOARD OF TRUSTEES - ENGINEER	R	07/11/25	07/11/25		34975	
26-00171	07/10/25 WOODC005 WOODCUTTERS HEADQUARTERS INC.										
1	TREE CREW SAW REPAIR	\$88.19	A-8560-250-000	E	SHADE TREES-OTHER EQUIPMENT-3	R	07/10/25	07/10/25		523041	
Total Purchase Orders: 99		Total P.O. Line Items: 148	Total List Amount: \$80,597.94		Total Void Amount: \$0.00						

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	6-A	\$78,179.71	\$0.00	\$0.00	\$78,179.71
	6-G	\$2,023.98	\$0.00	\$0.00	\$2,023.98
	6-T	\$0.00	\$0.00	\$394.25	\$394.25
Total Of All Funds:		\$80,203.69	\$0.00	\$394.25	\$80,597.94

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	\$78,179.71	\$0.00	\$0.00	\$78,179.71
	G	\$2,023.98	\$0.00	\$0.00	\$2,023.98
	T	\$0.00	\$0.00	\$394.25	\$394.25
Total Of All Funds:		\$80,203.69	\$0.00	\$394.25	\$80,597.94

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	6-A	\$78,179.71	\$0.00	\$0.00	\$0.00	\$78,179.71
	6-G	\$2,023.98	\$0.00	\$0.00	\$0.00	\$2,023.98
	Total Of All Funds:	\$80,203.69	\$0.00	\$0.00	\$0.00	\$80,203.69

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

07/14/2025

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Ranges		Item Status		Purchase Types		Misc	
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/26		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All	
PO #	PO Date	Vendor	Contract	PO Type			
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date Invoice
25-01606	05/31/25	ISLAN005	ISLAND TECH SERVICES, LLC.				
1	REPLACE INTAKE VALVE FOR LFDV	\$300.00	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	05/31/25 05/31/25 INV71304
25-01607	05/31/25	LABEL005	LABELLA ASSOCIATES				
1	PROF SVCS NYFORWARD GRANT	\$2,461.51	A -8989-435-000	E	ECONOMIC DEV-CONTRACTUAL SE	R	05/31/25 05/31/25 256231
25-01608	05/31/25	MOTOR005	MOTOROLA SOLUTIONS INC				
1	ENGRAVE/PROGRAM NEW PAGERS	\$1,000.00	A -3411-260-400	E	FIRE DEPT-MONITOR II PAGERS	R	05/31/25 05/31/25 8230523343
25-01609	05/31/25	NOCOE010	NOCO ENVIRONMENTAL				
1	USED OIL PICKUP	\$64.98	A -1640-436-000	E	DEPT PUBLIC WORKS-ENVIRONME	R	05/31/25 05/31/25 INV-003147
25-01610	05/31/25	N0000015	N Y S E G				
1	34 CENTRAL 5/3/25-6/2/25	\$57.01	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E	R	05/31/25 05/31/25 10017803635
25-01611	05/31/25	OCCUS005	OCCUSTAR INC				
1	PHYSICAL FOR NEW F.F. R. WHITE	\$106.00	A -3411-471-000	E	FIRE DEPT-PHYSICALS	R	05/31/25 05/31/25 14238
25-01612	05/31/25	POWER015	POWER & CONST GRP, INC				
1	VILLAGE ST LIGHT MAINT.	\$6,504.98	A -5182-434-000	E	STREET LGHT-CNTRCT SVC-TRAFF	R	05/31/25 05/31/25 LP13651/LP13784
25-01613	05/31/25	TOWN0005	TOWN OF LANCASTER				
1	2ND QTR 2025, POLICE MERGER	\$319,248.23	A -3120-475-000	E	POLICE-LANCASTER POLICE - SALI	R	05/31/25 05/31/25 2ND QTR 2025

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
25-01614								
1 STONE FOR VETS PARK	\$811.49	A-7110-414-000	E	PARKS-MATERIALS-OTHER	R	05/31/25	05/31/25	VIL2025-1

Total Purchase Orders: 9 Total P.O. Line Items: 9 Total List Amount: \$330,554.20 Total Void Amount: \$0.00

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
Total Of All Funds:	5-A	\$330,554.20	\$0.00	\$0.00
		\$330,554.20	\$0.00	\$0.00
				\$330,554.20
Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
Total Of All Funds:	A	\$330,554.20	\$0.00	\$0.00
		\$330,554.20	\$0.00	\$0.00
				\$330,554.20

LANCASTER VILLAGE

Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	5-A	\$330,554.20	\$0.00	\$0.00	\$0.00	\$330,554.20
Total Of All Funds:		\$330,554.20	\$0.00	\$0.00	\$0.00	\$330,554.20

Ranges

Range: First to Last
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 05/31/26

Item Status Purchase Types Misc

P.O. Type: All
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
Prior Year Only: N
* Means Prior Year Line:
Vendors: All

Open: N
Void: N
Paid: N
Held: N
Aprv: N
Rcvd: Y
Bid: Y
State: Y
Other: Y
Exempt: Y

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
25-01615 05/31/25 ALARM005 AMHERST ALARM									
1 REPAIR PARTS - DPW	\$193.50	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTU	R	05/31/25	05/31/25		6384908
25-01616 05/31/25 N0000015 NYSEG									
1 69 LAKE AVE. 5/3-6/3	\$27.78	A -7110-438-000	E	PARKS-ELECTRIC	R	05/31/25	05/31/25		10038596887
25-01617 05/31/25 N0000015 NYSEG									
1 CENTRAL/WMMAIN - 5/3-6/3	\$28.53	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E	R	05/31/25	05/31/25		10017804799
25-01618 05/31/25 N0000015 NYSEG									
1 5 AURORA ST 5/3-6/3	\$34.54	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	05/31/25	05/31/25		10017804781

Total Purchase Orders: 4 Total P.O. Line Items: 4 Total List Amount: \$284.35 Total Void Amount: \$0.00

LANCASTER VILLAGE
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	5-A	\$284.35	\$0.00	\$0.00	\$0.00	\$284.35
Total Of All Funds:		\$284.35	\$0.00	\$0.00	\$0.00	\$284.35

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: PAYROLL Batch Date: 07/03/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	2,840.57		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	5,628.50		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	2,065.77		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	1,223.77		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	257.75		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	19,965.08		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	144.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	184.60		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	7,008.07		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	13,494.63		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	3,137.16		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	4,214.50		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	5,543.73		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	990.64		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	274.00		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	5,518.27		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	96.13		27

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 3

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	1,187.73-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: G -200-000 CASH	3,036.65		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: G -200-000 CASH	2,571.14		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	1,955.25		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 7/3/2025 Cr: A -200-000 CASH	2,626.54		41

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	78,431.48	0.00	0.00	0.00	0.00	0.00
	G	5,607.79	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		84,039.27	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	84,039.27
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are NO errors in this listing.

Please note that batch lines with zero amounts will not be updated.

Batch Id: FICA		Batch Date: 07/03/25		Batch Type: Recurring	
Account No.	Type	Entry Description	Amount	Tracking Id	Seq
Account Description					
A -9030-800-000	Expenditure	Accrued FICA paydate 7/3/2025	6,090.87		1
EMPLOYEE BENEFITS-SOCIAL SECURITY					
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000	Expenditure	Accrued FICA paydate 7/3/2025	428.99		2
EMPLOYEE BENEFIT-SOCIAL SECURITY					
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	6,090.87	0.00	0.00	0.00	0.00	0.00
	G	428.99	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,519.86	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,519.86
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: CREDITCD Batch Date: 07/09/25 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	HRA TRANSACTIONS - JUNE 2025 Cr: A -200-000 CASH	5,731.05		1

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,731.05	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		5,731.05	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	5,731.05
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

Ranges		Item Status		Purchase Types		Misc
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/26		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y	Bld: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All		
PO #	PO Date	Vendor	Contract	PO Type		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk
26-00065	06/26/25 CHART020 CHARTER COMMUNICATION					
1	INTERNET & VOICE ALL LOCATIONS	\$545.00	A -1325-474-000	E	FINANCE TREASURER - WEB SITE : R	06/26/25 06/26/25 VARIOUS
26-00066	06/26/25 CSEAE005 C S E A EMPLOYEE BENEFIT FUND					
1	DENTAL & VISION JULY 2025	\$450.12	T -020-000	G	MEDICAL INSURANCE	06/26/25 06/26/25 JULY 2025
2	DENTAL & VISION JULY 2025	\$460.20	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M R	06/26/25 06/26/25 JULY 2025
3	DENTAL & VISION JULY 2025	\$4,734.96	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	06/26/25 06/26/25 JULY 2025
		\$5,645.28				
Total Purchase Orders:		2	Total P.O. Line Items:	4	Total List Amount: \$6,190.28	Total Void Amount: \$0.00

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	Total
6-A		\$5,279.96	\$0.00	\$5,279.96
6-G		\$460.20	\$0.00	\$460.20
6-T		\$0.00	\$0.00	\$450.12
Total Of All Funds:		\$5,740.16	\$0.00	\$6,190.28

Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	Total
A		\$5,279.96	\$0.00	\$5,279.96
G		\$460.20	\$0.00	\$460.20
T		\$0.00	\$0.00	\$450.12
Total Of All Funds:		\$5,740.16	\$0.00	\$6,190.28

Ranges		Item Status		Purchase Types		Misc
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/26		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		
				P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All		
PO #	PO Date	Vendor	Contract	PO Type		
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk
26-00067	06/26/25 HIGHM005 HIGHMARK BCBSWNY					
1	EMPLOYEE HEALTH INSURANCE JULY	\$24,225.47	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	06/26/25 06/26/25
2	EMPLOYEE HEALTH INSURANCE JULY	\$2,269.99	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & N R	06/26/25 06/26/25
		\$26,495.46				
Total Purchase Orders:		1	Total P.O. Line Items:	2	Total List Amount: \$26,495.46	Total Void Amount: \$0.00

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	6-A	\$24,225.47	\$0.00	\$0.00
	6-G	\$2,269.99	\$0.00	\$0.00
Total Of All Funds:		\$26,495.46	\$0.00	\$0.00
Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	A	\$24,225.47	\$0.00	\$0.00
	G	\$2,269.99	\$0.00	\$0.00
Total Of All Funds:		\$26,495.46	\$0.00	\$0.00

Ranges

Range: First to Last
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 05/31/26

Item Status Purchase Types Misc

P.O. Type: All
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
Prior Year Only: N
* Means Prior Year Line:
Vendors: All

PO # PO Date Vendor

Contract PO Type

Item Description Amount Charge Account Acct Type Description Stat/Chk First Enc Rcvd Chk/Void Invoice

26-00068	07/02/25	LANCA025	LANCASTER MIDDLE SCHOOL										
1	4TH OF JULY - PARADE PERFORM.		\$800.00	A -7550-402-000	E	CELEBRATIONS-INDEPENDENCE D R		07/02/25	07/02/25		4TH OF JULY		
26-00069	07/02/25	RENEG005	RENEGADE DRUM CORP										
1	RENEGADES BAND - 4TH OF JULY		\$800.00	A -7550-402-000	E	CELEBRATIONS-INDEPENDENCE D R		07/02/25	07/02/25		4TH OF JULY		
26-00070	07/02/25	BUCHW005	TERRANCE BUCHWALD										
1	PARADE EMCEE 4TH OF JULY		\$250.00	A -7550-402-000	E	CELEBRATIONS-INDEPENDENCE D R		07/02/25	07/02/25		4TH OF JULY		
26-00071	07/02/25	LANCA020	LANCASTER HIGH SCHOOL										
1	4TH OF JULY PARADE PERFORM.		\$800.00	A -7550-402-000	E	CELEBRATIONS-INDEPENDENCE D R		07/02/25	07/02/25		4TH OF JULY		
26-00072	07/02/25	BAND0005	LANCASTER TOWN BAND										
1	BAND FOR 4TH - STAGE PERFORM.		\$800.00	A -7550-402-000	E	CELEBRATIONS-INDEPENDENCE D R		07/02/25	07/02/25		4TH OF JULY		

Total Purchase Orders: 5 Total P.O. Line Items: 5 Total List Amount: \$3,450.00 Total Void Amount: \$0.00

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	6-A	\$3,450.00	\$0.00	\$0.00	\$0.00	\$3,450.00
Total Of All Funds:		\$3,450.00	\$0.00	\$0.00	\$0.00	\$3,450.00

LISTED CORRESPONDENCE

July 28, 2025

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from July 3, 2025 – July 17, 2025.
	ACTION -	Rec/File Refer to:	
2.	_____	_____	Correspondence from Captain Jeffrey D. Smith providing the results of a traffic survey on Clark Street which indicates that the speed of vehicles is being properly controlled by both the design of the road and the designated speed limit of 30 MPH.
	ACTION -	Rec/File Refer to:	
3.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for Gregory and Michael Heist (Board in Buffalo), for property located at 231 Aurora Street, with the condition that the parking lot is restriped to mark the parking spots and loading zone, following review by the Commission at its July 17, 2025 meeting.
	ACTION -	Rec/File Refer to:	
4.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for Thomas Gilmartin (Candlelight Glass Art), for property located at 19 Palmer Place, following review by the Commission at its July 17, 2025 meeting.
	ACTION -	Rec/File Refer to:	
5.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending a negative declaration for SEQR for the KCE NY 10, LLC project located at 188 & 192 Erie Street indicating that the proposed action will not result in any significant adverse environmental impacts.
	ACTION -	Rec/File Refer to:	
6.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Site Plan application submitter by petitioner Michael Carella on behalf of KCE NY 10, LLC, for property located at 188 & 192 Erie Street, following review by the Commission at its July 17, 2025 meeting.
	ACTION -	Rec/File Refer to:	
7.	_____	_____	
	ACTION -	Rec/File Refer to:	
8.	_____	_____	
	ACTION -	Rec/File Refer to:	

VILLAGE COVER SHEET

JULY 21, 2025 BOARD MEETING

PERMITS ISSUED **20**

VILLAGE PERMIT TOTAL

DUMPSTER	1
INSTALL FENCE	3
ERECT POOL	1
ERECT DECK	2
INSTALL ROOF	5
INSTALL RESIDENTIAL PLUMBING	4
ERECT RESIDENTIAL ADD/ALT	4
TOTAL PERMITS FOR THE VILLAGE	20

Connor Aposto	26 Cayuga Ave.	Residential Add/Alt
Besroi Construction	37 Milton Dr.	Roof
Michael Shaw	104 Irwinwood Rd.	Residential Alt/Add
Jeffrey Rogacki	175 Irwinwood Rd.	Residential Alt/Add
Superior Decks & Gazebos	105 Fourth Ave.	Deck
Heather Short English	209 Aurora St.	Deck
Franks Commercial Plumbing	32 Woodlawn Ave.	Residential Alt/Add
Brian Wild	33 Southwest Pkwy	Pool
Buffalo's Best Roofing	5653 Broadway St.	Roof
Phangum Lithiluxa	49 Lombardy St.	Fence
Oaks Roofing & Siding	3567 Walden Ave.	Roof
Kenneth Ostrowski	63 Caswell St.	Fence
Lancaster Plumbing Inc.	63 Lombardy St.	Residential Plumbing
Franks Commercial Plumbing	124 Pleasant Ave.	Residential Plumbing
222 Aurora Street Holds LLC	222 Aurora St.	Roof
Lancaster Plumbing Inc.	18 Park Blvd.	Residential Plumbing
Brian Depczynski	21 Fourth Ave.	Fence
AVA Roofing & Siding	51 Wayne St.	Roof
Franks Commercial Plumbing	38 School St.	Residential Plumbing
Michael Feness	75 Fairfield Ave.	Dumpster

Town of Lancaster
Expired Permits Report

07/03/2025 - 07/31/2025

Permit #	Location	Description of Work	Permit Date	Exp. Date
OP2025-00057	Saint Marys St	Operational Permit for Fourth of July Fireworks Display as shown on site plan and scope.	06/23/2025	07/23/2025
OP2025-00060	W Main St	Beer tent assembly as shown on plot plan and specifications for 4th of July, 7/3-7/5/2025.	07/03/2025	07/06/2025
OP2025-00061	00 Aurora St	4th of July Carnival 7/3-7/5/2025.	07/03/2025	07/06/2025
P-2022-35061	64 Pardee Ave	Level II Alteration of an existing 2 family building as shown on construction documents.	07/10/2024	07/10/2025
P-2024-37052	64 Pardee Ave	Sprinkler system as shown on survey, Sprinklers will not spray over sidewalk, No expansion tank	07/03/2024	07/03/2025
P-2024-37053	67 Vandenberg Av	Reroof of an existing storage garage/pump house.	07/05/2024	07/05/2025
P-2024-37059	44 Stephens Ct	20LF of 6' Fence as plotted on survey	07/08/2024	07/08/2025
P-2024-37063	15 Bowen Ave	Exterior drainage/ sump pump replacement as shown on contract and diagram	07/09/2024	07/09/2025
P-2024-37067	108 Hinchey Ave	jComplete tear off and install new shingles with 6' ice shield	07/10/2024	07/10/2025
P-2024-37069	38 Doris Ave	Fence- 79 LF of 4' chain link as plotted on survey and shown on contract	07/11/2024	07/11/2025
P-2024-37070	23 Sherborne Ave	Complete tear off and install new roofing	07/11/2024	07/11/2025
P-2024-37079	75 Holland Ave	Roof- Complete tear off and replacement as shown on contract	07/15/2024	07/15/2025
P-2024-37096	97 Livingston St	Interior drain tile as shown on scope of work and specification sheet	07/18/2024	07/18/2025
P-2024-37103	86 Caswell St	186 ft of 6ft high vinyl fence to be located down sides and across rear as per survey. Has variance from 12/23/23	07/19/2024	07/19/2025
P-2024-37107	281 Lake Ave	Total roof tear off.	07/22/2024	07/22/2025
P-2024-37118	57 Caswell St	Prescriptive Level 1 Alteration of an existing Single Family Residence as shown on structural drawings, work scope and Code Review in response to Notice of Violation. Manual J & S required for rough frame inspection.	07/23/2024	07/23/2025
P-2024-37137	76 Pleasant Ave	Complete tear off and replacement as shown on contract	07/26/2024	07/26/2025
P-2024-37141	20 Saint Joseph St	Remove and replace existing front porch deck as shown on construction drawings and plot plan.	07/26/2024	07/26/2025
P-2024-37149	44 Kelly Ct	36' of 6' high white vinyl replacement fence.	07/29/2024	07/29/2025

Total Expired Permits: 19

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 07/07/25						
2025-0539	8 Madison St	115.07-7-3	Misc	Open	Shirley Lopez	
				Open Date: 07/07/25 Total #: 1		
Open Date: 07/09/25						
2025-0540	31 Saint Joseph St	104.66-1-8	Work w/out Permit	Open	Brandon Schalck	
				Open Date: 07/09/25 Total #: 1		
Open Date: 07/10/25						
2025-0543	5291 Broadway St	104.81-2-4	Misc	Open	Michael Herron	
				Open Date: 07/10/25 Total #: 1		
Open Date: 07/11/25						
2025-0544	40 Erie St	104.15-11-22	Exterior Property Maint	Open	Sally Sikorski	
				Open Date: 07/11/25 Total #: 1		
Open Date: 07/14/25						
2025-0548	25 Irwinwood Rd	104.19-6-23	Work w/out Permit	Closed	Eric Dybalski	
				Open Date: 07/14/25 Total #: 1		
Open Date: 07/15/25						
2025-0553	85 Wilkshire Pl	115.07-14-23	High Grass/Weeds	Open	Daniel Roth	Virginia Beardsell
				Open Date: 07/15/25 Total #: 1		
Open Date: 07/16/25						
2025-0555	59 Caswell St	104.15-15-7	Misc	Open	Rachel Mays	
2025-0556	81 Wilkshire Pl	115.07-14-22	Exterior Property Maint	Open	Anthony Yavicoli	
				Open Date: 07/16/25 Total #: 2		
Open Date: 10/22/01						
2017-00719	12 Cayuga Ave	115.26-3-15	Work w/out Permit	Closed	Heinl Robert & W Mika	
				Open Date: 10/22/01 Total #: 1		
				Grand Total: 9		

Town of Lancaster

Inspections Report

Start Date: 07/03/2025 End Date: 07/17/2025

Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.74-4-1.11	00 Aurora St	Village of Lancaster	07/03/2025	Temporary OP	Matt Fischione	In Progress
104.74-4-14	W Main St	Village of Lancaster	07/03/2025	Temporary OP	Matt Fischione	In Progress
Total Inspections:					2	

Mike Stegmeier

LISTED # 2
CORRESPONDENCE
RECEIVING DATE 7/28/2025

From: Jeffrey Smith <JSmith@police.lancasterny.gov>
Sent: Wednesday, July 23, 2025 9:46 AM
To: William Schroeder; Tammie Schaefer; John Mikoley; Deirdre Miller; Gavin O'Brien
Cc: Mike Stegmeier
Subject: Clark Street Traffic Survey

Mayor Schroeder and Village Trustees,

In response to the complaint of speeding vehicles on Clark Street, the Lancaster Police Department stationed our speed trailer on Clark Street from 6/23/2025 through 7/6/2025 to conduct a traffic survey. The following are the results:

- A total of 7,646 vehicles were recorded traveling westbound on Clark Street during this time period. Of these vehicles, 99 (or 1.24%) were traveling faster than the posted speed limit of 30 MPH.
- Of the 99 vehicles traveling faster than the posted 30MPH, only 15 (or .19%) were traveling 36 MPH or faster.
- The average speed for vehicles traveling westbound on Clark Street during the stated time frame was 18.43 MPH.
- A total of 6,782 vehicles were recorded traveling eastbound on Clark Street during this time period. Of these vehicles, 56 (or .82%) were traveling faster than the posted speed limit of 30 MPH.
- Of the 56 vehicles traveling faster than the posted 30 MPH, only 10 (or .13%) were traveling 36 MPH or faster.
- The average speed for vehicles traveling eastbound on Clark Street during the stated time frame was 17.49 MPH.

Based on the traffic survey results, it is the opinion of the Lancaster Police Department that the speed at which vehicles travel on Clark Street is being properly controlled by both the design of the road and the designated speed limit of 30 MPH.

Feel free to contact me if you should have any questions or concerns regarding this information.

Captain Jeffrey D. Smith
Lancaster Police Department
525 Pavement Road
Lancaster, N.Y. 14086
(716) 683-3120



LISTED # 3
CORRESPONDENCE
MEETING DATE 7/28/2025

June 23, 2025

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Board in Buffalo
231 Aurora St., Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on July 17, 2025, the Planning Commission reviewed the request submitted by the petitioners, Gregory and Michael Heist, and moved to recommend the Village to approve the Change in Use Application with the condition the parking lot is restriped to mark the parking spots and loading zone.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Gregory and Michael Heist, Petitioners



Village of Lancaster

Planning Commission

Municipal Building

5423 Broadway

Lancaster, NY 14086

LISTED # 4
CORRESPONDENCE
MEETING DATE 7/28/2025

July 23, 2025

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Candlelight Glass Art
19 Palmer Ave., Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on July 17, 2025, the Planning Commission reviewed the request submitted by the petitioner, Thomas Gilmartin, and moved to recommend the Village to approve the Change in Use Application.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Thomas Gilmartin, Petitioner



July 23, 2025

LISTED # 5
CORRESPONDENCE
MEETING DATE 7/28/2025

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: KCE NY 10, LLC
188 & 192 Erie St., Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on July 17, 2025, the Planning Commission reviewed the request submitted by the petitioner, Michael Carella, and moved to recommend the Village provide a negative declaration for SEQR.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Michael Carella, Petitioner

Project: KCE NY10Date: 5/15/2025

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:

KCE NY10

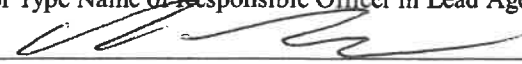
Date:

FINISHED 7/17/25

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Village of Lancaster	7/17/25
Name of Lead Agency	Date
Mike Reinhold	
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
	
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)



Village of Lancaster

Planning Commission

Municipal Building

5423 Broadway

Lancaster, NY 14086

LISTED # 6
CORRESPONDENCE
MEETING DATE 7/28/2025

July 23, 2025

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: KCE NY 10, LLC
188 & 192 Erie St., Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on July 17, 2025, the Planning Commission reviewed the request submitted by the petitioner, Michael Carella, and moved to recommend the Village to approve the Site Plan Application.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Michael Carella, Petitioner

	1 st Motion	2 nd Motion	
1.	_____	_____	<p>Motion to approve the following resolution:</p> <p>Whereas on July 22, 1974, at the time of the closeout of the Lancaster Urban Renewal Project, the Lancaster Village Board assigned Linus G Eck, then Village Clerk Treasurer of the Village of Lancaster, responsibility to supervise the disposal of the land titled to the Lancaster Urban Renewal Agency; and</p> <p>Whereas, to date, certain lands have apparently not yet been so disposed;</p> <p>It is hereby moved that this Village Board ratify and effectuate the July 22nd, 1974, resolution of the Village Board and authorize the current Village Clerk Treasurer Michael E. Stegmeier to transfer to the Village of Lancaster, by quit claim deed, any and all land which may still be titled to the Lancaster Urban Renewal Agency.</p>
	ACTION -	Approved Denied Refer to:	
2.	_____	_____	<p>Resolution to schedule a public hearing on Monday, August 11, 2025, at 7:15 p.m. to consider a local law to revise height limitations for fences in a side yard.</p>
	ACTION -	Approved Denied Refer to:	
3.	_____	_____	<p>Resolution authorizing Mayor Schroeder to sign and approve a Client Services Agreement with Arthur J. Gallagher Risk Management Services, LLC in the amount of \$8,250.00 for loss control consultation services with the Village of Lancaster Safety Committee for the period from 9/1/2025 to 8/31/2026.</p>
	ACTION -	Approved Denied Refer to:	
4.	_____	_____	<p>Resolution authorizing Mayor Schroeder to sign and approve a Service Agreement with BPAS Actuarial and Pension Services, LLC for the completion of a GASB 75 Alternative Measurement Valuation report for the fiscal year ended May 31, 2025 as required for the annual audit of the financial statements and NYS reporting.</p>
	ACTION -	Approved Denied Refer to:	
5.	_____	_____	<p>Resolution to accept and approve the Annual Report to the NYS Department of Environmental Conservation as prepared by Watts Architects & Engineers and required per the Order on Consent to be submitted on or before July 31st of each year.</p>
	ACTION -	Approved Denied Refer to:	
6.	_____	_____	<p>Resolution to appoint Stephen Gaglione to permanent status as Laborer for the Department of Public Works per the recommendation of Superintendent Cisco and following the successful completion of his six-month probationary period effective as of August 3, 2025.</p>
	ACTION -	Approved Denied	

RESOLUTIONS

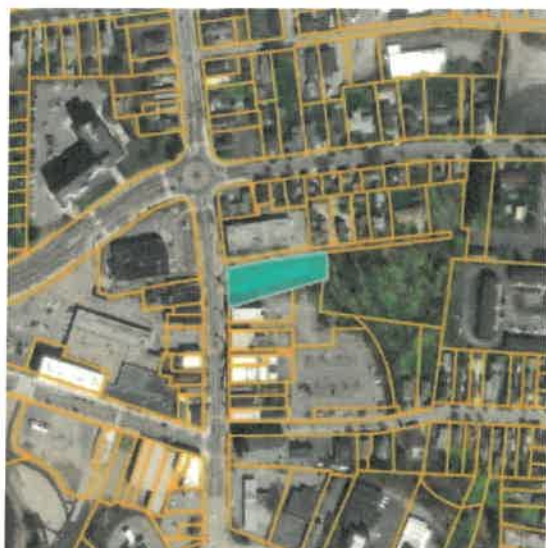
July 28, 2025

		<i>Refer to:</i>	
7.			Resolution to promote and appoint Anthony Guarino III to the position of Motor Equipment Operator for the Department of Public Works per the recommendation of Superintendent Cisco to fill a vacancy in this position due to a recent retirement.
	ACTION -	Approved Denied Refer to:	
8.			Resolution to appoint the following individuals as Laborers for the Department of Public Works on a probationary basis per the terms of the collective bargaining agreement: <ul style="list-style-type: none"> - Paul Rath 80 Kurtz Avenue Start Date _____ - Carson Burke 89 Laverack Avenue Start Date _____
	ACTION -	Approved Denied Refer to:	
9.			Resolution to award the contract for the purchase of 128 bare root trees for the Fall 2025 tree planting as funded through the USDA Tree Grant to the lowest bidder. (Bid opening on 7/28 at 11am – Results will be provided prior to meeting.)
	ACTION -	Approved Denied Refer to:	
10.			
	ACTION -	Approved Denied Refer to:	
11.			
	ACTION -	Approved Denied Refer to:	
12.			
	ACTION -	Approved Denied Refer to:	
13.			
	ACTION -	Approved Denied Refer to:	
14.			
	ACTION -	Approved Denied Refer to:	

Erie County On-Line Mapping System

Parcel Detail Report

Report generated on 7/22/2025 8:57:45 AM
RESOLUTION # 1
MEETING DATE 7/28/2025



Parcel Overview Map



Parcel Detail Map

PIN: 1452031047400003001000

SBL: 104.74-3-1

Address: 53 CENTRAL AVE

Owner 1: LANCASTER URBAN RENEWAL AGENCY

Owner 2:

Mailing Address: MUNICIPAL BLDG

City/Zip: LANCASTER NY 14086

Municipality: Village of Lancaster

Property Class: 330

Class Description: B - Vacant comm

Front: 95

Depth: 295

Deed Roll: 8

Deed Book: 07339

Deed Page: 00219

Deed Date:

Acreage: 0.48279699

Total Assessment: \$64,400

Land Assessment: \$64,400

County Taxes: \$0

Town Taxes: \$0

School Taxes: \$0

Village Taxes: \$0

School District: LANCASTER CENTRAL SCHOOL DISTRICT #1

Year Built: 0

Sqft Living Area: 0

Condition: 0

Heating: 0

Basement: 0

Fireplace: 0

Beds: 0

Baths: 0

July 22, 1974

OFFICIAL VILLAGE BOARD MINUTES

Regular meeting of the Board of Trustees of the Village of Lancaster held in the Council Chamber of the Municipal Building, Monday, July 22, 1974 at 8:00 P.M.

After the "Pledge of Allegiance to the Flag of the United States" led by Trustee Lyon, Mayor Rozler called the meeting to order, there being present Trustees Scheifla, Mikula, Lyon, Czaplak and Franger. Trustee Ciszewski absent.

Moved by Trustee Mikula, seconded by Trustee Lyon, that the minutes of the last regular meeting, 7/8/74, and the special meeting, 6/22/74, be adopted as presented to the Village of Lancaster Board of Trustees.

Carried

Moved by Trustee Franger, seconded by Trustee Scheifla, that the report of the Finance Committee be accepted, and the Village Clerk-Treasurer be authorized to pay, from the abstract of audited vouchers, all claims against the-

General Fund in the amount of	\$ 1,107,700.30
Water Fund in the amount of	45,108.51
Sewer Fund in the amount of	87,057.53
Federal Revenue Sharing Fund in the amount of	68,352.90
Capital Fund in the amount of	144,000.00
General Equipment Reserve Fund in the amount of	300,518.38
Water Equipment Reserve Fund in the amount of	5,000.00
Sewer Equipment Reserve Fund in the amount of	1,600.00
Trust Fund in the amount of	10,341.79

as listed on abstracts # 18 thru # 28 for the period from July 9, 1974 thru July 22, 1974.

Carried

Mayor Rozler directed filed the correspondence and copies of correspondence as follows:

1) N.Y. Dept. of Audit & Control	Accounting for comprehensive Employment & Training Act
2) Lancaster Sanitary Land Fill	Cost Increase
3) U.S. Senate, E.S. Muskie	Use of Revenue Sharing Funds
4) Richard B. Rapport	Parkview Court
5) Municipal Civil Service Comm.	Police recruiting
6) Notices submitted, L.G. Eck	Relative to weeds, junk cars
7) House of Representatives J. Kemp	Views of Federal Revenue Sharing
8) U.S. District Court	Lehigh Valley Railroad
9) N.Y.S. Electric & Gas Corp.	Changes in street lights
10) Notices of Public Hearings	Municipal parking lot 7-22-74
	State Comptroller Fiscal Affairs

- | | |
|---|--------------------------------------|
| 11) Copy of Municipal Law | 239M |
| 12) Robert P. Thill | Resolution Zoning penalties |
| 13) N.Y. Conference of Mayors
& Municipal Officers | Suggestions-proposed
legislation. |
| 14) Notice of Public Hearing | Zoning Board 7/30/74
John Orkisz |

Mayor Rozler directed filed the Correspondence from the State of New York Department of Audit and Control relative to Accounting for Comprehensive Employment and Training Act (CETA) Funds since it was agreed that the proposal was of to great a magnitude for the Village of Lancaster.

Mayor Rozler referred the notice of increased cost for the Lancaster Sanitary Land Fill to the next executive meeting.

Moved by Trustee Czapla, seconded by Trustee Lyon, that the Village of Lancaster Board of Trustees and the Police Chief be authorized to attend a meeting sponsored by the Municipal Civil Service Commission at the Buffalo City Hall on July 31, 74 and pertaining to police recruitment.

Carried

Mayor Rozler requested that any proposals for state legislation to be included in the 1975 legislative recommendations of the Conference of Mayors be referred to the Village Clerk-Treasurer for Submission.

Moved by Trustee Mikula, seconded by Trustee Scheifla, that the Supt. of Public Works be authorized to publish in the official publication, for three consecutive weeks, a notice limiting the pick up of refuse to the last week in August 1974 and the last week in September 1974.

Carried

Mayor Rozler requested the Board of Trustees to meet at 7:00P.M. on July 29, 1974 in the Council Chamber for a special board meeting and an executive session for the purpose of considering various current matters and for a review of the accomplishments of the Urban Renewal Agency and further directed the Village Clerk-Treasurer to submit notices for said meeting.

Moved by Trustee Lyon, seconded by Trustee Czapla, that the Mayor's Committee (the Citizens Advisory Committee) be authorized to have questionnaires distributed to the residents of the Village of Lancaster concerning the future use of the American Legion Building and the Open Space property acquired by the Village of Lancaster with the provision that the Board of Trustees approve the content of the questionnaires before distribution.

Carried

Moved by Trustee Mikula, seconded by Trustee Scheifla, that Mayor Rozler be authorized to submit a request to the Downtown Businessmen's Association for their support in the matter

of refurbishing those buildings in the Urban Renewal Core Area not yet updated to the standards as agreed upon in the original concept of the Urban Renewal project.

Carried

At 8:30 P.M. as advertised, Mayor Rozler conducted a "Public Hearing" for the purpose of considering the adoption of rules, regulations and/or ordinances to efficiently control and regulate the parking of motor vehicles in the municipal parking area at the north west corner of Broadway and Central Ave. in the Village of Lancaster.

Moved by Trustee Lyon, seconded by Trustee Czapla, that the Vehicle and Traffic Ordinances of the Village of Lancaster be amended by incorporating a new section 4C to said ordinance which will read as follows:

Section 4C. Parking (Village Owned Parking Lots)

1. "No Vehicle shall stand or be parked on a parking lot owned by the Village of Lancaster and located at the corner of Central Ave. and Broadway in said Village, for a period longer than two consecutive hours between the hours of 9:A.M. and 9:P.M. and, in addition thereto, no vehicle shall be parked in the above mentioned parking lot from 2:00 A.M. to 8:00 A.M."

Carried

Mayor Rozler, at the recommendation of the Village Attorney, directed that map of the area occupied and to be occupied by the Parkview Court Town Houses be referred to the Village of Lancaster Planning Commission for recommendation concerning the sale and assessment of said units to individual owners, and a report to the Board of Trustees as soon as convenient.

Moved by Trustee Scheifla, seconded by Trustee Czapla, that the following building, fence and demolition permit applications having been submitted and conforming with all Village of Lancaster Ordinances, be granted:

# 88	Harry Harris Jr.	142 Hinchey Ave.	fence
89	Robert Smith	102 Pleasant Ave.	Fence
90	Stephen Kotansky	18 Hinchey Ave.	demolition-garage
91	R.W. Adamczak	21 Doris Ave.	fence
92	Biaggio Pistrio	20 Cloverside Dr.	garage
93	Kathryn M. Keicher	28 Colonial Ave.	garage, breezeway & swimming pool

Carried

Moved by Trustee Franger, seconded by Trustee Lyon, that the Village Clerk-Treasurer be authorized to invest surplus funds of the Village of Lancaster during the fiscal year of 1974-1975.

Carried

Mayor Rozler referred the recommendation of Mr. Dennis Perry, Director of the Village of Lancaster Urban Renewal Agency, concerning Federal Funds for additional renewal within the Village of Lancaster to the next regular meeting for consideration.

Moved by Trustee Czaplá, seconded by Trustee Lyon, that Payne Block Company, 12 Wayne St., Depew, N.Y. be awarded a contract for the installation of sidewalks within the Village of Lancaster, in accordance with the schedule of notices prepared by the Sidewalk Committee, for the fiscal year between June 1, 1974 and May 31, 1975, since said company was considered the low bidder based upon the quantities of work as scheduled by said Sidewalk Committee, in accordance with the unit costs noted on the tabulation of bids make part of these minutes and further that the Mayor be authorized to execute a contract with the Wayne Block Company and the Village Clerk Treasurer be authorized to return the certified checks, submitted with the bid proposals, to the unsuccessful bidders.

Carried

Moved by Trustee Czaplá, seconded by Trustee Mikula, that the Supt. of Public Works be authorized to clean a drainage ditch at the south end of the south west corner of the annexed property in the vicinity of rear lot line along Milton Drive.

Carried

Moved by Trustee Czaplá, seconded by Trustee Lyon, that the Supt. of Public Works be directed to establish a grade profile at the back lot line of the property between South Irwinwood Road and Harvey Drive that will insure adequate storm water drainage.

Carried

Moved by Trustee Mikula, seconded by Trustee Scheifla, that a one year lease contract be awarded to Mr. Schaff, for the use of the Village owned property at Broadway and St. John St. for the parking of motor vehicles at the same monetary consideration of the previous year of \$ 100.00 per year.

Carried

Moved by Trustee Lyon, seconded by Trustee Scheifla, that the New York State Electric and Gas Corporation be authorized to install the following street lights in the Village of Lancaster:

Brookfield Place -	(1)25500 lumen H.P.S. on standard #1,
	line # 1717
Broadway Cut-Off -	(1)25500 lumen H.P.S. on standard #2
Parking lot -	(1)25500 lumen H.P.S. lamp on standard
(s/o W.Main St.)	#3-7, line 240.

Carried

Moved by Trustee Mikula, seconded by Trustee Lyon that the Village Attorney be authorized, after the Supt. of Public Works inspects and approves certain maps, to proceed with the correction of the drainage easement between the Lancaster Urban Renewal Agency to the Village of Lancaster.

Carried

Moved by Trustee Lyon, seconded by Trustee Mikula, that the resolution requested by the Village of Lancaster Urban Renewal Director, relative to a post closeout marketing program with respect to the Urban Renewal Project Reuse Parcels # 2-A and # 3-A be adopted as modified by the Attorney for the Village of Lancaster and further a copy of said resolution be made part of these minutes.

Carried

Moved by Trustee Scheifla, seconded by Trustee Czaplak, that the Village Clerk-Treasurer be authorized to purchase the office equipment from the Village of Lancaster Urban Renewal Agency for the amount of \$ 375.00 in accordance with the list of equipment made part of these minutes.

Carried

Moved by Trustee Lyon, seconded by Trustee Scheifla, that the Village Clerk-Treasurer be authorized to accept a check from the County of Erie for taxes on Upton Place property that does not include the late payment penalty.

Carried

Moved by Trustee Lyon, seconded by Trustee Mikula, that the Chemung Supply Co., P.O. Box 527, Elmira, New York 14902, the lower bidder, be awarded a contract to supply the Village of Lancaster with 72" X 44" corrugated pipe, in accordance with the specifications and quantities as prepared by the Department of Public Works for an amount not to exceed \$ 9,531.55 and further the Village Clerk-Treasurer be authorized to return the certified checks and/or bid bonds to the unsuccessful bidders.

Carried

Moved by Trustee Lyon, seconded by Trustee Czaplak, that the Supt. of Public Works be authorized to prepare specifications for short wave, two way mobile radios replacements for the Dept. of Public Works.

Carried

Moved by Trustee Scheifla, seconded by Trustee Lyon, that the Supt. of Public Works be authorized to prepare specifications for slurry seal applications for street resurfacing of the streets on the 1974-75 program as proposed by the Department of Public Works.

Carried

Moved by Trustee Franger, seconded by Trustee Scheifla, that we adjourn this meeting out of respect to the memory of Mr. Joseph Barnhardt, father of Mr. Raymond J. Barnhardt, Councilman of the Town of Lancaster, and be further resolved we adjourn out of respect to the memory of Mrs. Adam Berent, mother of Mrs. Walter M. Ciszewski, who is the wife of Second Ward Trustee Walter M. Ciszewski and also the mother of Town Councilman Edward Berent, and Be it further resolved that we adjourn out of respect to the late Ralph Barnes, Deputy County Executive of Erie County and Be it further resolved that copies of these resolutions be sent to the families of the deceased.

Carried

Mrs. Rosemary Babcock
Deputy Clerk-Treasurer

Moved by Lyon, seconded by Mikula, that the Lancaster Village Board hereby agrees to pursue a post closeout marketing program with respect to Urban Renewal Project Reuse Parcels #2-A & #3-A providing for:

1. Semiannual on-site review with HUD Area Office personnel of the remaining unsold land.
2. Submission of a semiannual report.
3. Actively promote the sale of the land by:
 - (a) Utilizing the services of a Commercial Real Estate Broker.
4. Maintenance of property in presentable condition to promote its sale. HUD concurrence in all interim uses of the property is required.
5. Disposal of all remaining land in accordance with outstanding HUD land marketing requirements in effect during the period in which any sales are made.
6. Appointment of Linus G. Eck Clerk-Treasurer for the Village of Lancaster who shall have the responsibility to:
 - (a) Supervise the disposal of the land.
 - (b) Maintain all records related thereto.
 - (c) Be familiar with the appropriate operating requirements of HUD as exist from time to time.

The above Resolution being put to a vote, there being 6 Ayes and 0 Nays, the Resolution was unanimously adopted.

RESOLUTION

The following Resolution was moved by Trustee Burt Lyon and Seconded by Trustee Edward Mikula:

WHEREAS, the Village of Lancaster is desirous of closing out the Urban Renewal Project presently in existence within the Village geographic limits, and

WHEREAS, the Village is desirous of adopting an early close-out procedure whereby a grant would be obtained to provide for the full value of any land title which is presently vested in the Lancaster Urban Renewal Agency, which said land is more particularly identified as Urban Renewal Project Re-use Parcels No. 2-A and 3-A, Now, Therefore, be it

RESOLVED that the Village of Lancaster agrees to pursue a post close-out marketing program with respect to said parcels which will provide for:

1. Semi-annual on site review with the Department of Housing and Urban Development area office personnel for the parcels referred to above.
2. Forwarding of a semi-annual report to the Department of Housing and Urban Development as to the status of said parcels until such a time as the parcels are conveyed by the Village of Lancaster to a third party.
3. That the Village of Lancaster shall actively promote the sale of the land in question in a manner which would comply with the Urban Renewal Plan for development of certain parcels by utilizing the services of a local real estate broker.
4. That the Village of Lancaster shall maintain the property in question in a presentable condition to facilitate its sale at some subsequent date.
5. That the Village of Lancaster shall obtain from the Department of Housing and Urban Development its concurrence, consent or permission for any or all interim uses of the property which the Village might wish to adopt, prior to the actual sale of the property in question to an interested third party.

6. That the Village of Lancaster, in disposing of the above-mentioned parcels, shall do so with land marketing requirements promulgated by the Department of Housing and Urban Development and in effect at the time that a sale to an interested third party is consummated.

7. That the Village Board of the Village of Lancaster nominates and appoints its Village Clerk/Treasurer to supervise the disposal of the parcels in question pursuant to the terms of this resolution and to prepare and maintain all necessary records relative to the maintenance and disposal of the parcels in question.

8. That the Village Board of the Village of Lancaster directs its Village Clerk/Treasurer to be familiar with the appropriate operating requirements of the United States Department of Housing and Urban Development as said requirements shall exist from time to time prior to consummating the sale of the parcels in question to an interested third party.

9. That the Village of Lancaster shall take title to the above-mentioned parcels from the Lancaster Urban Renewal Agency subsequent to the Lancaster Urban Renewal Agency submitting to the village, title insurance and/or an abstract of title along with a survey of the premises which, when examined, will indicate that the Lancaster Urban Renewal Agency has good and marketable title to the parcels in question.

The foregoing Resolution, having been submitted to the Village Board of the Village of Lancaster, was unanimously adopted by said Board at its regular board meeting on July 22, 1974.

DEPARTMENT

CI AANT'S LANCASTER URBAN RENEWAL AGENCY
LME MUNICIPAL BUILDING
ND LANCASTER, NEW YORK 14086
JESS

TERMS

Order No. _____

DO NOT WRITE IN THIS BOX

Date Voucher Received _____

FUND - APPROPRIATION

AMOUNT

**Vender's
Ref. No.**

Date	Quantity	Description of Materials or Services	Unit Price	Amount
7/3/74		PER VERBAL BID:		\$ 375.
	1	HERMES Ambassador Electric Typewriter		
	1	VICTOR Electric Adding Machine		
	1	HASKELL 5-Drawer Legal File		
	3	HASKELL 5-Drawer Files		
	1	LYON Flat Drawer File		
	1	Walnut Conference Desk		
	1	Executive Posture Chair		
	1	HASKELL Gray Desk		
	1	ROYAL Secretarial Chair		
	1	Walnut Credenza		
	1	Walnut Bookcase		
	1	Kleradesk (brown)		
	1	ARVIN Electric Heater		
		(See Instructions on Reverse Side)	TOTAL	\$375.00

CLAIMANT'S CERTIFICATION

I, Dennis J. Perry, certify that the above account to the amount of \$ 375.00 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that none, from which the municipality is exempt, are so indicated; and that the amount claimed is actually due.

13/74

DATE _____

SIGNATURE

Executive Director

TITLE

(Space Below Municipal Use)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

7/22/74
DATE

PAYE

AUTHORIZED OFFICIAL

Linus G. Eck, Village Clerk - Trees.

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE _____

AUDITING BOARD

Village of Lancaster

URBAN H. ROZLER

Mayor

Municipal Building
Lancaster, New York 14086

July 22, 1974

Concerning new planning in our Village - you recall in my opening address in April, 1973 to the Board and the people of our Community - I had asked not only for the moral support of the people, but also for their active and physical support - their involvement and interest in government.

Today, I ask that this Board support a request of the "Citizens Committee to Advise the Mayor" for permission to send out questionnaires to the Community regarding important decisions before this Board which affect everyone in the Community. I refer to the disposition of the American Legion Building and to the use of the newly acquired open space areas.

Concern in this same direction was voiced at the June 20, 1974 Planning Commission Session when the open space matter was discussed.

Cost of the "Questionnaire Project" would be approximately \$400.00 and your Mayor firmly believes the public should be made aware of the plans and have a voice in the final decision.

Village of Lancaster

URBAN H. ROZLER

Mayor

Municipal Building
Lancaster, New York 14036

July 22, 1974

Following our regular meeting tonight, the Mayor has called for an Executive Session to discuss policy in regard to salaried and appointed personnel in the Village government.

With due concern in regard to the 1974-75 budget, I request that we also discuss policy regarding various costs and charges for services rendered to residents and business. The new Federal Labor laws, which mandate higher cost, cause me to believe that we can no longer afford the luxury of some of these services. Increased cost at the Lancaster Sanitary Landfill, Inc. (effective 8/5/74) will also add about \$4,000. to our disposal cost.

Through the efforts of our Budget Director, Mr. Eck, and Department of Public Works clerk, Mr. Miller, I have acquired some research on the matter which will be presented to you gentlemen at this session.

In an effort to eventually stabilize the tax rate, we must diligently pursue better methods and economize in every department.

There is a need for renewed dedication to purpose and an attitude toward that "extra effort" of all Village employees in behalf of the citizens of our Community.

PROOF OF PUBLICATION

Bee Publications Inc.

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Amherst Bee ★ Clarence Bee ★ Lancaster Enterprise Journal
★ Depew Herald Journal and Cheektowaga News

5564 MAIN STREET,
WILLIAMSVILLE, N.Y. 14221
PHONE: 632-4700

STATE OF NEW YORK
COUNTY OF ERIE

LEGAL NOTICE
OF ADOPTION

PLEASE TAKE NOTICE that at a regular meeting of the Village Board of Trustees of the Village of Lancaster, New York, held on the 2nd day of July, 1974, in the Council Chambers of the Municipal Building, 3403 Broadway, Lancaster, New York, the Village Board of Trustees duly adopted rules and regulations governing parking in a municipal parking lot existing at the corner of Broadway and Central Avenue in the Village of Lancaster.

Said regulations are to be incorporated into the Ordinances of the Village of Lancaster by adding a new section to said ordinances which will read as follows:

SECTION 6c. Parking (Village-Owned Parking Lots)
1. No vehicle shall stand or be parked on a parking lot owned by the Village of Lancaster and located at the corner of Central Avenue and Broadway in said village, for a period longer than two consecutive hours between the hours of 8:00 A.M. and 5:00 P.M. and, in addition thereto, no vehicle shall be parked in the above-mentioned parking lot from 8:00 A.M. to 8:00 A.M.

LARRY G. ECK
Village Clerk Treasurer
Aug. 1

George J. Measer

being duly sworn, deposes and says that he is the

Publisher of the

Lancaster Enterprise

a public newspaper published at

Lancaster

, New York, that the

notice of which the annexed printed slip taken from said newspaper, is a copy, was inserted and published

therein once a week for 1 weeks, the first

insertion being on the 1 day of August,

1974, and the last insertion being on the

day of 25th, 1974.

Subscribed and sworn to before me this 1 day

of August, 1974

Notary Public in and for Erie County
Myrna Rosen

MYRNA ROSEN

Notary Public, State of New York

Qualified in Erie County

My Commission Expires March 30, 1976

Form No. 1

July 22, 1974

Executive Meeting # 8

Executive Meeting # 8 - Held in the Council Chamber of the Municipal Building on July 22, 1974 at 10:20 P.M.

Mayor Rozler called the meeting to order, there being present Trustees Scheiffls, Lyon, Czaplá, Mikula and Franger. Also present R.C. Bulman, Supt. of Public Works and the Village Attorney Fred A. Wolf.

The meeting was called to discuss the undercharge of various services performed by the Village employees not considered a public charge and various other policy matters.

Mayor Rozler opened the meeting by discussing the list of under charges prepared and submitted by the Clerk for the Department of Public Works and requested the Board of Trustees to make recommendations for remedying the amount of under charge for services that becomes a general charge to all taxpayers for items such as truck spotting, building permits, water meters, street permits and other miscellaneous services and materials.

Mayor Rozler requested that the benefits chart, prepared by the Village Clerk-Treasurer and his staff, for the purpose of establishing a policy for all Village Employees not covered by a labor contract be studied and a decision of policy be adopted at the next executive meeting.

Mayor Rozler requested an updating of the charge for a Zoning Board of Appeals since the \$50.00 current charge covers only the fee of \$10.00 each for the five members of said Board with the cost of publication, typing, printing, postage, etc. becoming a general charge to all taxpayers.

Mayor Rozler requested the Board to consider a charge for additional refuse pick-up service now given to business men.

Trustee Lyon questioned the voucher in the amount of \$48.00 for prescription sun glasses submitted by the police department.

Mayor Rozler complained about the fact that the Village is supplying safety glasses for the employees of the Dept. of Public Works that work on the limb chipper, but the employees refuse to wear said glasses.

The Board agreed that any sewer tap permits for building constructed in the town should be requested by the Town and not individual owners or builders.

Linus G. Eck
Linus G. Eck
Village Clerk-Treasurer

Village of Lancaster Local Law _____ of the year 2025

A Local Law to amend §148-4 of Chapter 148 "Fences" to revise height limitations for fences in a side yard.

Whereas upon the recommendation of the Village Zoning Board of Appeals, the Village Board of the Village of Lancaster has resolved that height limitations for fences in a side yard should be diminished;

Now;

Be it enacted by the Village Board of the Village of Lancaster, New York as follows:

1) §148-4 of Chapter 148 "Fences" shall be amended to read as follows:

No fence shall be more than six feet in height at the rear yard or side yard of homes or buildings situated in a residentially zoned district, which fence shall not extend forward of the front building line of any existing or proposed building. No other fence or portions of a fence shall be higher than 36 inches in any front yard or, if within six linear feet of an egress window from a sleeping room, 48 inches in any side yard.

2) This local law shall become effective the 20th day following its enactment.

Andrew M. Debbins
58 Park Blvd
Lancaster, New York 14086

July 14, 2025

Village Board of Trustees
5423 Broadway
Lancaster, New York 14086

Dear Mayor Schroeder and Village Board of Trustees,

I write on behalf of the Village of Lancaster Zoning Board of Appeals to recommend a change to the Village Code concerning the 48-inch height limitation for fences in a side yard.

The height limitations for fences in a side yard in Section 148-4 of the Code are by far the most frequent subject of zoning variance requests, and the Zoning Board of Appeals approves a very high percentage of these variances. Long-serving members of the Board of Appeals can attest to this, and a review of the past meeting minutes of the Board of Appeals confirms it.

Each petition for a variance is a net cost to the Village of Lancaster because the application fee does not cover the cost of publishing notice, holding a hearing, or employees' time. Petitioning for a variance is also an inconvenience for citizens, and many people confuse whether the Town of Lancaster or Village of Lancaster code should apply for their fence. Changing the Code concerning the side-yard height limitation for fences will avoid these costs without changing the character or quality of the Village of Lancaster because the vast majority of applications for a variance from this height limitation are being approved.

Therefore, we recommend the following change, shown in red-line, to Code Section 148-4 Height limitations:

§ 148-4 Height limitations.

No fence shall be more than six feet in height at the rear ~~yard~~ yard or side yard of homes or buildings situated in a residentially zoned district, which fence shall not extend forward of the ~~rear~~ front building line of any existing or

proposed building. No other fence or portions of a fence shall be higher than 36 inches in any front yard or, if within six linear feet of an egress window from a sleeping room, 48 inches in any side yard.

This proposed change makes the default six feet height limitation applicable in both rear yards and side yards and introduces a limiting clause that would make the 48-inch height requirement for side yards inapplicable in most cases.

The 2021 International Residential Code, R310.1(3), requires that sleeping rooms have an egress window opening to a path to a public way having a width of not less than 36 inches, and the proposed requirement of a 48 inch fence within six linear feet of an egress window lowers fences if built within twice that required space to facilitate emergency access by first responders. A review of the past meeting minutes of the Board of Appeals did not reveal any variance denied because it limited access by first responders, and we expect the limiting clause will not apply in most cases.

For all these reasons, we respectfully suggest that the Board of Trustees consider changing Section 148-4 Height limitations to read:

§ 148-4 Height limitations.

No fence shall be more than six feet in height at the rear yard or side yard of homes or buildings situated in a residentially zoned district, which fence shall not extend forward of the front building line of any existing or proposed building. No other fence or portions of a fence shall be higher than 36 inches in any front yard or, if within six linear feet of an egress window from a sleeping room, 48 inches in any side yard.

As always, thank you for your time and consideration. We will be happy to answer whatever questions the Village has.

Very truly yours,

Andrew M. Debbins

CLIENT SERVICES AGREEMENT

RESOLUTION # 3
MEETING DATE 7/28/2025

This Client Services Agreement (this "**Agreement**") is made and entered into as of the first day of September, 2025 (the "**Effective Date**") by and between Village of Lancaster, a New York municipality ("**Client**"), and Arthur J. Gallagher Risk Management Services, LLC, a Delaware limited liability company, and its licensed brokerage affiliates ("**Gallagher**"). Client and Gallagher shall each be referred to herein as a "**Party**" and collectively as the "**Parties**."

WHEREAS, Gallagher is a global insurance brokerage and risk management services firm, and Client desires to retain Gallagher to provide certain services, as further described on Exhibit A attached hereto (collectively, the "**Services**").

NOW, THEREFORE, in consideration of the mutual promises contained herein, Gallagher and Client hereby agree as follows:

I. TERM AND TERMINATION

This Agreement shall commence on the Effective Date and continue for a term of one (1) year (the "Initial Term"). This Agreement shall automatically renew on the first anniversary of the Effective Date and annually thereafter for consecutive additional periods of one (1) year each (each a "Renewal Term"). This Agreement may be terminated by either Party at any time upon thirty (30) days' prior written notice. In the event of any such termination, Gallagher will work with Client during such 30-day period to transition its account as directed.

II. SERVICES

Gallagher will provide the Services for Client as set forth on Exhibit A and incorporated herein, which Exhibit A may be amended from time to time as agreed upon in writing by the Parties. For Services that specifically include insurance placement by Gallagher as the broker, Client hereby authorizes Gallagher to represent and assist Client in all discussions and transactions with insurance companies relating to the lines of insurance set forth on Exhibit A when acting as Client's insurance broker, provided that Gallagher shall not place any insurance on behalf of Client unless so authorized by Client in writing. In addition, Services that include the placement of insurance coverage require the following:

A. Client shall provide Gallagher with all information and documentation that may be relevant to the applicable risks that Client would like to insure, as requested by Gallagher and/or underwriters from which Gallagher intends to secure quotes. This information shall include any facts material to a fair assessment of the risk by underwriters, including risk exposures and loss experience, and shall be updated as information changes or is discovered after inception of coverage. Client's failure to fully and completely disclose all such information could result in a carrier declining coverage for a specific loss or voiding Client's insurance coverage altogether.

B. Gallagher will consult with Client regarding the terms of the insurance quotes received, and Client shall have sole discretion in the selection of the ultimate insurance markets and policies chosen, as well as any other decisions involving Client's risk management, risk transfer and/or loss prevention needs. Gallagher will use reasonable efforts to secure insurance coverages on Client's behalf and as directed by Client. Client must read all coverage proposals and policies carefully, as actual coverage is determined by the applicable policy language. Gallagher will provide guidance to Client regarding Client's policy or coverage inquiries. In the event an insurer cancels or refuses to issue a particular policy, Gallagher will use reasonable efforts to obtain replacement coverage from another insurer.

C. Client is responsible for notifying applicable insurance companies directly in connection with any claims, demands, suits, notices of potential claims or any other matters in accordance with the terms and conditions of Client's policies. Upon request, Gallagher will assist Client in determining applicable claim reporting requirements.

D. Client has no obligation to purchase an insurance product through Gallagher.

III. COMPENSATION, TAXES AND FEES

A. Client shall pay Gallagher fees for the Services set forth on Exhibit A. Where permitted, the Services may include fees in lieu of or in addition to commission for placement of insurance. If Gallagher receives

fees for insurance placement, the policy(ies) will be listed in Exhibit A, along with the fee for that insurance placement. Fees for post insurance placement Services may also be included in Exhibit A.

B. Based on market increases including, but not limited to, inflation, labor, overhead, and other good faith increases in the cost to Gallagher to provide the Services, the fees for the Services shall be adjusted on the first day for each Renewal Term. For each Renewal Term, provided the Services remain substantially similar to those provided in this Initial Term, the fees for the Services shall be increased zero (0%) percent over the prior year.

C. Gallagher's fees under this Agreement shall be fully earned on the Effective Date (and any anniversary thereof). All amounts shall be due and payable to Gallagher in U.S. dollars, within thirty (30) days after Client's receipt of the applicable invoice. Any amounts not paid when due will accrue interest at the rate of one and one-half percent (1.5%) per month or the highest rate permitted by applicable law, whichever is less. Client shall inform Gallagher in the event that Client's business operations change substantially, including the applicable risks insured. Under such circumstances, Client and Gallagher will negotiate in good faith to adjust the amount of commission and/or fees to be paid to Gallagher hereunder.

D. Where applicable, insurance coverage placements and other Services provided by Gallagher may require the payment of federal excise taxes, surplus lines taxes, stamping or other fees to the Internal Revenue Service, various State(s) departments of revenue, state regulators, boards or associations. In such cases, Client is responsible for the payment of such taxes and/or fees, which Gallagher will separately identify on related invoices. Under no circumstances will these taxes or other related fees or charges be offset against fees or commissions due to Gallagher hereunder.

IV. ADDITIONAL COMPENSATION AND FEES

A. In addition to the fees and/or commissions set forth in Exhibit A or otherwise described herein, Gallagher may also receive interest or other investment income on funds temporarily held by it, such as premiums or return premiums. Other parties, such as excess and surplus lines brokers, wholesalers, reinsurance intermediaries, underwriting managers, captive managers and similar parties, some of which may be owned in whole or in part by Gallagher's corporate parent, may earn and retain usual and customary commissions and fees in the course of providing insurance products to clients.

B. Any compensation that Gallagher receives from insurance carriers may differ depending on the market and the insurance product placed on Client's behalf. Gallagher may receive additional compensation from insurance carriers in the form of contingent and supplemental commissions, bonus commissions, overrides or expense reimbursements. Any such fees or commission will not constitute compensation to Gallagher per Section III above.

C. Client is responsible for payment of premiums for all insurance placed by Gallagher on its behalf. If any amount is not paid in full when due, including premium payments to insurance companies or premium finance companies, such nonpayment will constitute a material breach of this Agreement that will allow Gallagher to immediately terminate this Agreement upon written notice to Client, at its sole option. Further, the applicable insurance carrier may terminate the associated coverage for nonpayment. In addition, and not in lieu of the right to terminate, Gallagher reserves the right to apply return premiums or any other payment received by Gallagher on Client's behalf to any amounts owed by Client to Gallagher unless, and solely to the extent that, such return premiums or other payments are disputed by Client.

V. CONFIDENTIALITY & DATA PRIVACY

A. As used in this Agreement, Confidential Information means any nonpublic, proprietary or personal data and information furnished by either Party or its agents or representatives to the other Party or its agents and representatives, whenever furnished and regardless of the manner or media in which such information is furnished, which the receiving Party knows or reasonably should know to be confidential. Each Party shall treat Confidential Information as confidential and only use it in the performance of its obligations under this Agreement.

B. The Parties acknowledge that Confidential Information includes personal data provided to Gallagher by Client for the benefit of Client and/or its employees to facilitate the placement of insurance and/or the Services set forth in Exhibit A. Both Parties also agree that the Confidential Information may include information that alone, or in combination with other information, uniquely identifies an individual. Client agrees

that Gallagher is permitted to disclose and transfer Client's Confidential Information to Gallagher's affiliates, agents or vendors that have a need to know the Confidential Information in connection with the Services provided under this Agreement (including insurance carriers, as necessary, for quoting and/or placing insurance coverages). In addition, Gallagher may also utilize anonymized/de-identified Client data in connection with data analytics, service enhancement initiatives and similar business purposes. Either Party may also disclose such information to the extent required to comply with applicable laws or regulations or the order of any court or tribunal. Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.aig.com/privacy-policy/>.

C. Both Gallagher and Client agree to comply with all state and federal laws, rules, and orders that relate to privacy and data protection which are, or which in the future may be, applicable to Confidential Information, the Services or the performance of obligations under this Agreement. Upon request, Gallagher will cooperate with Client pursuant to applicable law(s) to comply with requests from individuals regarding their personal information.

VI. DISPUTE RESOLUTION

A. In the event a dispute between the Parties arising out of or relating to this Agreement or the relationship created by this Agreement ("**Dispute**"), the Parties agree to resolve that Dispute by mediation. If mediation fails to resolve the Dispute, the Parties agree to binding arbitration. The Parties waive any and all rights they may have to commence litigation in court to resolve a Dispute, and specifically waive any and all rights to pursue relief by class action or mass action in court or through arbitration. For the avoidance of doubt, consistent with the provisions that follow, the Parties do not waive the ability to seek a court order of injunction in aid of the mediation and arbitration required by this Agreement.

B. A Party wishing to assert a Dispute shall do so by providing a written notice ("**Notice**") of the claim to the American Arbitration Association ("**AAA**") in accordance with its Commercial Arbitration Rules and Mediation Procedures, unless specifically excluded under Section VI.A of this Agreement. All Dispute resolutions shall take place in Chicago, IL, unless otherwise agreed by the Parties. The Parties will equally divide all costs of the mediation and arbitration proceedings and will each pay their own attorney fees. All matters will be before neutral, impartial and disinterested mediator or arbitrator(s) that have at least 20 years' experience in commercial and insurance coverage disputes, which may be based in legal practice, insurance company or insurance brokerage practice, or a combination thereof.

C. Mediation will occur within sixty (60) days of filing the Notice with the AAA. Mediation results will be reduced to a Memorandum of Understanding signed by both Parties and the mediator. A Dispute that is not resolved in mediation will commence to binding arbitration. For Disputes in excess of \$500,000, either Party may elect to have the Dispute heard by a panel of three (3) arbitrators. The award of the arbitrator(s) shall be accompanied by a reasoned opinion prepared and signed by the arbitrator(s). Except as may be required by law, neither a Party nor a mediator or arbitrator may disclose the existence, content or results of any Dispute or its dispute resolution proceeding without the prior written consent of both Parties.

VII. LIABILITY LIMITATIONS

Gallagher's liability to Client arising from any acts or omissions of Gallagher shall not exceed \$20 million in the aggregate. Without limiting the foregoing, each Party shall only be liable for actual damages incurred by the other Party, and shall not be liable for any indirect, special, exemplary, consequential, reliance, punitive damages or for any attorneys' fees other than as described in Section VIII.A below (whether incurred in a dispute or an action against the other, or as alleged damages that any Party incurred in any insurance coverage dispute, or otherwise). No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with this Agreement or any Services provided hereunder may be brought by either Party any later than two (2) years after the accrual of such claim or cause of action.

VIII. MISCELLANEOUS

A. Indemnification. Each Party agrees to defend, indemnify and hold the other Party and its affiliates and their respective directors, officers, employees and agents harmless from any and all losses, liabilities, exposures, damages and all related costs and expenses, including reasonable legal fees, to the extent arising from or relating to any third party claims, demands, suits, allegations, or causes or threats of action based on

the indemnifying Party's: (i) breach of any representation, warranty or covenant made by such Party hereunder, or (ii) grossly negligent acts or omissions or intentional misconduct; provided, however, that the indemnifying Party's indemnification obligations hereunder shall be reduced to the extent that such losses and damages arise from the acts or omissions of the other Party or its employees or agents.

B. Advisory Services. The Services provided by Gallagher, its employees and affiliated companies do not constitute legal or tax advice. Client must consult with its own legal and financial advisors to become fully apprised of any legal or financial implications to its business.

C. Assignment. This Agreement shall apply to and bind the successors and assigns of the Parties hereto, including, in the event of a Party's insolvency, debtors-in-possession and any appointed trustee or administrator. This Agreement shall be not be assignable by either Party, except with the prior written consent of the other Party; provided, however, that either Party may assign this Agreement to an affiliate or in the event of a merger or sale, provided the assignee is willing and able to assume such Party's obligations hereunder.

D. Independent Contractor. Gallagher is engaged to perform Services as an independent contractor of Client and not as an employee or agent of Client, and will not be operating in a fiduciary capacity.

E. Governing Law & Venue. This Agreement and any Dispute relating to or arising out of this Agreement shall be governed by the laws of the State of Illinois, without regard to its conflict of law rules. Any litigation under Section VI.A of this Agreement shall be brought in federal or state court in Cook County, Illinois.

F. Force Majeure. Neither Party shall be liable to the other for any delay or failure to perform any of its obligations under this Agreement (other than payment obligations) as a result of flood, earthquake, storm, other act of God, fire, derailment, accident, labor dispute, explosion, war, act of terrorism, sabotage, insurrection, riot, embargo, court injunction or order, act of government or governmental agency or other similar cause beyond its reasonable control.

G. Counterparts. This Agreement may be executed in multiple counterparts (including by scanned image or electronic signature), each of which shall be considered one and the same agreement, and shall become effective when signed by each of the Parties hereto and delivered to the other Party.

H. Warranties. Except as expressly set forth in this Agreement, Gallagher makes no other warranties of any kind with respect to the Services, including, without limitation, warranties that may be implied from a course of performance, dealing or trade usage.

I. Severability. If a court/arbitrator of competent jurisdiction determines that any provision of this Agreement is void or unenforceable, that provision will be severed from this Agreement, and the court/arbitrator will replace it with a valid and enforceable provision that most closely approximates the intent of the Parties, and the remainder of this Agreement will otherwise remain in full force and effect.

J. Entire Agreement. This Agreement and the exhibits attached hereto constitute the entire agreement between the Parties with respect to the subject matter hereof, and supersede all prior negotiations, agreements and understandings as to such matters.

K. Non-Waiver. The Parties agree that any delay or forbearance by either Party in exercising any right or remedy under this Agreement or otherwise afforded by applicable law shall not be a waiver of or preclude the exercise of any such right or remedy. No change, waiver or discharge hereof shall be valid unless in writing and executed by the Party against whom such change, waiver or discharge is sought to be enforced.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the Effective Date.

**ARTHUR J. GALLAGHER RISK
MANAGEMENT SERVICES, LLC**

VILLAGE OF LANCASTER

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

EXHIBIT A

The following outlines Services provided by Gallagher over the term of this Agreement:

- Use its best efforts to secure the following lines of insurance coverage on Client's behalf:
 - List of Insurance Placements & Fees:
 - Cyber N/A _____
 - D&O N/A _____
 - Property N/A _____
- Work with Client to prepare comprehensive underwriting data and criteria for insurance carrier negotiations.
- Formally present coverage submissions to agreed upon insurance carrier(s) and negotiate terms on behalf of Client.
- Summarize the results of executing the marketing strategy developed with Client and communicate program recommendations.
- Provide consultation to Client on exposures, existing coverage, and the desirability and/or feasibility of potential program changes, retention and data analysis as recommended by Gallagher.
- Request change endorsements, when requested by the Client or when otherwise necessary, ensuring accuracy and delivery in a timely manner.
- Administration of insurance program (only if applicable), including policy review and issuance, invoicing, coordination and/or issuance of required documentation, i.e., automobile identification cards, certificates of insurance, and other program administration, as required by the Client.
- Review accounting and billing data; audit information from insurance carriers to ensure accuracy.
- Other Services:
 - Risk Control Services Fee \$8250.00 9/1/2025-8/31/2024 ^{8/31/2025}
 - Loss control consultation with Village of Lancaster Safety Committee
 - Certificate Tracking Fee N/A _____



RESOLUTION # 4
MEETING DATE 7/28/2025

706 N. Clinton St. | Suite 200 | Syracuse, NY 13204

P 866.401.5272 W bpas.com

Private & Confidential

July 15, 2025

Mr. Michael E. Stegmeier
Clerk & Treasurer
Village of Lancaster
5423 Broadway
Lancaster, New York 14086

RE: Service Agreement for Village of Lancaster GASB 75

Dear Mike:

Enclosed you will find our service agreement for the GASB 75 Alternative Measurement Valuation. If you would like us to proceed with the engagement, please return one signed copy to us for our files and retain for your files.

The following is the contact information for your engagement team.

Name	Title	Telephone Number	Email Address
Nicholas R. Mark	Senior Consultant	(315) 703-8974	nmark@bpas.com
Nicole Valentine	Analyst	(315) 703-8964	nvalentine@bpas.com

Please review this service agreement carefully, and if you have any questions please do not hesitate to call me at (315) 703-8974.

Sincerely,

Nicholas R. Mark F.S.A., M.A.A.A.
Senior Consultant
BPAS Actuarial & Pension Services



Service Agreement

Agreement

This Service Agreement ("Agreement") is between Village of Lancaster (the "Sponsor") and BPAS Actuarial and Pension Services, LLC ("BPAS").

Purpose

The Sponsor maintains the following Plan for the benefit of its employees.

- ❖ Village of Lancaster Retiree Group Health Benefits Program

The Sponsor desires BPAS to provide actuarial and consulting services, in accordance with generally accepted actuarial principles and practices, with respect to the Plan for the Fiscal Year ending May 31, 2025 ("Fiscal Year").

- **The GASB 75 Valuation of Postretirement Healthcare Benefits will be calculated under the GASB 75 Alternative Measurement Method. As in accordance with the Alternative Measurement Method, the report will not be an actuarially signed report, rather, completed in accordance with actuarial practices outlined in the GASB 75 Standard. Services will include:**
 - Determination of Total OPEB Liability (TOL)
 - Determination of Actuarially Determined Contribution and OPEB Expense
 - 10 year projection of benefit payment cash-flow
- **Alternative contribution/benefit design scenarios can be reviewed (billed at separate hourly rates)**

Responsibilities of the Sponsor

The Sponsor will provide BPAS, as requested in a specified format and timely manner, information regarding the Plan(s) (i.e. plan provisions, plan participants, plan assets, benefit payments, etc.) in order to complete the services outlined herein. The Sponsor will take full responsibility for ensuring that the data provided is reasonable and appropriate. While BPAS will take all necessary steps in compliance with Actuarial Standards of Practice to ensure the reasonableness of the information provided, we will not perform an audit or independent verification of the information.

Assumptions

Economic and demographic assumptions and methods must be determined in order to complete the services outlined herein. The Sponsor will determine all assumptions and methods not prescribed by the GASB 75 Alternative Measurement Method, and assume all responsibility for ensuring those assumptions and methods are reasonable and appropriate. BPAS will provide the Sponsor with guidance and information necessary to assist in the determination of all assumptions and methods required. BPAS recommends Village of Lancaster's auditors be consulted regarding the GASB 75 measurement and assumptions.



Service Agreement

Report

The information contained in our report(s) will be prepared for the use of the Sponsor and its auditors in connection with our actuarial valuation(s). It is not intended, nor necessarily suitable, for other purposes. BPAS has no responsibility to update the report(s) for events and circumstances occurring after the date of the report(s).

Fees

The specific services and associated professional service fees for each of the benefit plans are outlined below. BPAS reserves the right to amend the fee schedule from time to time. The Sponsor will receive prior notification of such changes.

❖ Annual Alternative Measurement Method Fee for Fiscal Year 2025	\$7,000
❖ Interim Valuation Fee for Fiscal Year 2026	\$2,000*

**Interim valuation fee includes calculations to reflect updated actuarial assumptions as of the interim measurement date. Additional fees may apply if plan amendments or changes are made during the interim fiscal year.*

The associated fees above for the services outlined are based on the time required to perform the services. With regard to the expected time and our fee, we assume the following:

- Receipt of complete and accurate data in the format requested by the due date required, in order to staff the engagement appropriately and complete the work in the mutually agreed upon timeframe. Please refer to the cover page for details regarding your BPAS engagement team. If complete and accurate data is not received in the format requested or by the due date required to appropriately staff the engagement and complete the work in the mutually agreed upon timeframe, our fee will be adjusted to reflect the additional time spent and allocated resources.
- There will be no changes in any areas, including current law, regulations, accounting standards or plan provisions that would impact our deliverables. If however, there are changes that would impact the scope of our services, we will notify you and get approval for the revised fee before proceeding.
- Fees include telephone conference calls as needed with Village of Lancaster. Should Village of Lancaster require on-site meetings for other items including review of the final report, an additional fee of for \$2,000 per meeting applies.

In the event that the scope of the project changes, we will notify you promptly and obtain your concurrence regarding the revised scope and the payment of any additional monies/fees before proceeding. Our fee estimate does not encompass additional work that the Sponsor may ask us to complete.



Service Agreement

Terms of Engagement

Entire Agreement

These Terms of Engagement and the Service Agreement letter to which they are attached (collectively, the "Agreement") constitute the entire agreement between the client to whom such engagement letter is addressed and any other legal entities referred to therein ("Client" or "you") and BPAS Actuarial and Pension Services, LLC, a New York limited liability company ("BPAS Actuarial and Pension Services," "we" or "us"), regarding the services described in the engagement letter. No modification, variation, amendment or supplement to this Agreement shall be effective for any purpose whatsoever unless reduced to writing and signed by each party.

Responsibilities of the Client

In circumstances where the Client is a business entity, the Client agrees to identify those individuals authorized to request services from BPAS Actuarial and Pension Services under the terms of this Agreement. Individuals authorized to request services agree to identify the purpose of the services, and identify for whom the services are to be performed (e.g., the corporation, an employee, a director) at the time the services are requested.

A fundamental term of this Agreement is that the Client will provide us with all information relevant to the services to be performed and to provide us with any reasonable assistance as may be required to properly perform the engagement. The Client agrees to bring to our attention any matters that may reasonably be expected to require further consideration to determine the proper treatment of any relevant item. The Client also agrees to bring to our attention any changes in the information as originally presented as soon as such information becomes available. Client acknowledges that it retains all management responsibilities related to judgments and decisions regarding the Client's financial or business matters.

Unless otherwise indicated, any returns, reports, letters, written opinions, memoranda, etc. delivered to the Client as part of the services ("Deliverables") are solely for the Client and are not intended to nor may they be relied upon by any other party (each, a "Third Party").

Responsibilities of BPAS Actuarial and Pension Services

We will perform our services on the basis of the information you have provided and in consideration of the applicable federal, foreign, state or local tax laws, regulations and associated interpretations relative to the appropriate jurisdiction as of the date the services are provided. Laws and regulations are subject to change at any time, and such changes may be retroactive in effect and may be applicable to advice given or other services rendered before their effective dates. We do not assume responsibility for such changes occurring after the date we have completed our services. Client acknowledges that BPAS Actuarial and Pension Services does not practice law and our services do not constitute legal advice.

Some of the matters on which we may be asked to advise the Client may have implications to other persons or entities. However, we have no responsibility to these persons or entities unless we are specifically engaged to address these issues to such persons or entities, and we agree to do so in writing.

We will discuss with Client any issues of which we are aware that we believe may subject the Client to penalties and discuss with Client possible courses of action to avoid the imposition of any penalty. We are not responsible for any penalties imposed for positions that have been discussed with Client where we recommended a course of action to avoid penalties and the Client elected not to pursue such course.

BPAS Actuarial and Pension Services is not responsible for any penalties assessed against the Client as the result of the Client's failure to provide us with all the relevant information relative to the issue under consultation. Furthermore, the Client agrees



Service Agreement

to defend, indemnify and hold BPAS Actuarial and Pension Services harmless for any penalties imposed on BPAS Actuarial and Pension Services or its staff, as the result of the Client's failure to provide such information.

Electronic Communications

In performing services under this Agreement, BPAS Actuarial and Pension Services and/or Client may wish to communicate electronically either via facsimile, electronic mail or similar methods (collectively, "E-mail"). However, the electronic transmission of information cannot be guaranteed to be secure or error free and such information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete or otherwise be adversely affected or unsafe to use. Unless you notify us otherwise, your acceptance of this Agreement constitutes your consent to use E-mail. All risks related to your business and connected with your use of E-mail are borne by you and are not our responsibility.

Both parties will carry out procedures to protect the integrity of data. In particular, it is the recipient's responsibility to carry out a virus check on any attachments before launching or otherwise using any documents, whether received by E-mail or on disk or otherwise.

Engagement Limitations

Except as may be specified in this Agreement, we will not audit or otherwise verify the information supplied to us, from whatever source, in connection with this engagement.

As you are aware, tax returns and filings with taxing and regulatory authorities may be subject to audit. We will be available to assist the Client in the event of an audit of any issue for which we have provided services under this Agreement. However, unless otherwise indicated, our fees for these additional services are not included in our fee for the services covered by this Agreement.

We will not be prevented or restricted by anything in this Agreement from providing services for other clients.

We are not responsible for auditing or verifying the work performed by previous service providers and are in no way liable for errors or omissions caused by such service providers.

In the course of our engagement, certain communications between Client and BPAS Actuarial and Pension Services may be subject to a confidentiality privilege. Client recognizes that we may be required to disclose such communications to federal, state and international regulatory bodies; a court in criminal or other civil litigation; or to other Third Parties, including Client's independent auditors, as part of our professional responsibilities. In the event that we receive a request from a Third Party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify you to the extent we are allowed to disclose the request for information. We agree to cooperate with Client in any effort to assert any privilege with respect to such information, provided Client agrees to hold BPAS Actuarial and Pension Services harmless from and be responsible for any costs and expenses resulting from such assertion.

Disassociation or Termination of Engagement

Either party may terminate this Agreement upon written notice to the other party. In the event of termination, Client will be responsible for fees earned and expenses incurred through the date the termination notice is received.

Limitation of Liability

All services will be rendered by and under the supervision of qualified staff in accordance with the terms and conditions set forth in this Agreement. BPAS Actuarial and Pension Services makes no other representation or warranty regarding either the services to be provided or any Deliverables; in particular, and without limitation of the foregoing, any express or implied warranties of fitness for a particular purpose, merchantability, warranties arising by custom or usage in the profession, and warranties arising by operation of law are expressly disclaimed.



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Service Agreement

In no event, unless it has been finally determined by a court of competent jurisdiction that BPAS Actuarial and Pension Services was grossly negligent or acted fraudulently, shall BPAS Actuarial and Pension Services be liable to the Client or any of its officers, directors, employees or shareholders or to any other third party, whether such claim is based in tort, contract or other law for any amount in excess of the total professional fee paid by you to us under this Agreement for the particular service to which such claim relates.

IN NO EVENT SHALL BPAS ACTUARIAL AND PENSION SERVICES BE LIABLE TO YOU OR ANY THIRD PARTY UNDER OR IN CONNECTION WITH THIS AGREEMENT FOR ANY LOSS OF PROFIT, LOSS OF REVENUE, OR FOR ANY INCIDENTAL, CONSEQUENTIAL, SPECIAL, EXEMPLARY, PUNITIVE OR OTHER INDIRECT DAMAGES OF ANY NATURE, OR FOR ANY REASON, INCLUDING WITHOUT LIMITATION, THE BREACH OF THIS AGREEMENT OR ANY EXPIRATION OR TERMINATION OF THIS AGREEMENT, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY) OR OTHERWISE, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

Resolution of Differences

In the unlikely event that differences concerning this Agreement should arise that are not resolved by mutual agreement, to facilitate judicial resolution and save time and expense of both parties, BPAS Actuarial and Pension Services and the Client agree not to demand a trial by jury in any action, proceeding or counterclaim arising out of or relating to this Agreement.

Other Provisions

Neither party shall be liable to the other for any delay or failure to perform any of the services or obligations set forth in this Agreement due to causes beyond its reasonable control. All terms and conditions of this Agreement that are intended by their nature to survive termination of this Agreement shall survive termination and remain in full force, including but not limited to the terms and conditions concerning payments, warranties, limitations of liability, indemnities, and resolution of differences. If any provision of this Agreement, including the Limitation of Liability clause, is determined to be invalid under any applicable law, such provision will be applied to the maximum extent permitted by applicable law, and shall automatically be deemed amended in a manner consistent with its objectives to the extent necessary to conform to any limitations required under applicable law.

Collection of Fees

In the event that Client fails to remit to BPAS Actuarial and Pension Services the fees covered under this Agreement within 90 days of the invoice date for *any* covered recurring service described herein or, if earlier, within 60 days of the delivery of *all* covered annual recurring services described herein, the Client authorizes BPAS Actuarial and Pension Services to directly invoice the above referenced Plan's Trustee or Custodian for the payment of any outstanding amounts attributable to this Agreement to the extent such fees are eligible to be paid from Plan assets. Furthermore, the above authorization shall also immediately apply if Client is a party to any bankruptcy proceeding that limits its ability to pay BPAS Actuarial and Pension Services the agreed upon fees within the above time limits. Client acknowledges that this Agreement shall serve as its only necessary authorization to the Plan's Trustee or Custodian to pay such outstanding invoiced amounts from Plan assets in accordance with the above and agrees to indemnify and hold harmless the Plan's Trustee or Custodian for its compliance with this authorization when presented by BPAS Actuarial and Pension Services to the Plan's Trustee or Custodian with an outstanding invoice covered by the terms described herein. BPAS Actuarial and Pension Services shall be held harmless in the event it exercises these provisions of this Agreement.

This Agreement will be governed by the laws of the State of New York. The sole jurisdiction and venue for actions related to the subject matter hereof shall be the state and federal courts sitting in the State of New York.



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Service Agreement

Reference Authorization

By agreeing to the terms of this Agreement and signing below, you also authorize BPAS to use the Sponsor as a reference (*either written or verbal*) with respect to this Agreement, unless you specifically request otherwise.

Acceptance of Agreement

We agree with the terms set forth in this Agreement; including the use of the Sponsor as a reference for BPAS unless otherwise noted below:

BPAS Actuarial and Pension Services, LLC

A handwritten signature in dark ink, appearing to read "Amy E. Kemp".

Vice President

July 15, 2025

Signature

Title

Date

Village of Lancaster

Authorized Representative Signature

Title

Date

_____ Initial here if you do NOT want BPAS to use the Sponsor as a reference for this engagement.

7/23/2025

Ms. Molly Bebak
New York State Department of Environmental Conservation
Division of Water, Region 9
270 Michigan Avenue
Buffalo, NY 14203-2915

**Re: Order on Consent No. R9-20030410-19,
Village of Lancaster, Revised Schedule Annual Report and Meeting
Watts Project # 20240255**

Dear Ms. Bebak:

As per requirements of the Consent Order, an Annual Report is required to be submitted on or before July 31 of each year. The Village of Lancaster, Watts Architects and Engineers (Watts) and the New York State Department of Environmental Conservation (DEC) are required to meet and discuss progress on the Infiltration and Inflow Report (I/I Report), the Sewer System Evaluation Survey (SSES) and Corrective Action Plan (CAP) work within 30 days after July 31 of each year. This meeting is tentatively scheduled for **August 19, 2025**.

Summary of Activities Completed from August 2024 to July 2025:

SSES Activities completed for mini systems (1, 4, 5, 7, 8 & 9) included:

- a) Private Side Investigations and Testing; dye/smoke test homes that were flagged with downspouts/sump pumps underground to verify if they are connected to the sanitary sewer.
 - a. The Village, with the support of Watts, has completed inspections of 521 locations; 485 Homes passed, 36 failed (7%), and of the failures, 4 could not be accessed.

Maintenance Activities and Repairs Made to Collection System completed in 2024-2025:

- a) Effective January 2024, the DPW changed their protocol for opening CSO bypasses. Multiple complaints by residents are required before opening bypasses. This policy has reduced the number of times the overflows have been opened. The last reported overflow event took place on April 12, 2024.
- b) In total, the Village spent \$253,203 on storm and sanitary sewer related maintenance and equipment. No capital improvement projects were completed in 2024.
- c) The Village of Lancaster partakes in the Erie County Sewer District Lateral Replacement Program. In 2024, through this program, 34 laterals were replaced throughout the Village, helping to reduce private side I/I sources to the sanitary sewer system.

- d) Watts has been contracted to design a sanitary relief sewer on Pleasant Avenue to eliminate the discharge of sewage into the storm sewer.
 - a. This is to eliminate the issue in Mini-system 4 – Pleasant Avenue and Elm Place – conducted investigation and found that the bottom of the laterals that cross through the storm sewer have collapsed and are discharging into the storm. When the storm overflows, it is able to freely enter the sanitary system through these laterals and backup into homes. This is the case for approximately 7 homes on Pleasant Ave.
 - b. Documents are at 100% Pre-bid status and are awaiting a funding source. Project is nearly shovel ready.
- e) The village performed 133 point-of-sale inspections in 2024, to ensure the removal of foundation drainage and ensure that sump pumps are not connected to the sanitary sewer system. Watts has attended or assisted with 10 point-of-sale inspections to assist the Village in evaluating and improving the process.
- f) Watts' outside consultant (TEC Smith) has completed the post-construction flow monitoring for the entire Village. The information is being evaluated for the report due by September 1, 2025.

Summary of Activities to be completed from August 2025 to July 2026:

Several SSES Activities for remaining mini systems will be continued including:

- a) Village enforcement of house connection removal from point-of-sale inspections to continue with Watts oversight. Propose/implement changes/improvements to current inspection process.
 - a. 36 houses need enforcement and follow up inspections.
- b) Watts is under contract to perform additional in-depth investigation of storm sewer/potential cross connections throughout Mini-systems 4 and 7.
- c) SSES investigation activities in Mini-systems 2, 3, and 6 beginning in Spring 2026.
- d) Village is applying for WQIP funding for Pleasant Avenue relief sewer project.
- e) Applying for EFC Planning Grant money to complete the SSES and CAP Report for Mini-systems 2, 3, and 6
- f) Post Construction Engineering Report due by September 1, 2025.

SSO Event Yearly Data:

Date	Number of Events	Total Volume (Gal)	Discharge Location	Received By
August 2015 to July 2016	5	166,800	Holland Lane	Plum Bottom Creek
August 2016 to July 2017	12	5,945,769	Various	Plum Bottom Creek & Cayuga Creek
August 2017 to July 2018	9	2,715,347	Various	Plum Bottom Creek & Cayuga Creek
August 2018 to July 2019	10	1,205,100	Various	Plum Bottom Creek & Cayuga Creek
August 2019 to July 2020	8	1,782,990	Various	Plum Bottom Creek & Cayuga Creek
August 2020 to July 2021	16	4,247,407	Various	Plum Bottom Creek & Cayuga Creek
August 2021 to July 2022	5	1,884,343	Various	Plum Bottom Creek & Cayuga Creek
August 2022 to July 2023	17	15,874,396	Various	Plum Bottom Creek & Cayuga Creek
August 2023 to July 2024	25	6,913,297	Various	Plum Bottom Creek & Cayuga Creek
August 2024 to July 2025	0	0	N/A	N/A

Sincerely,

WATTS ARCHITECTS & ENGINEERS



Shawn Marshall
Civil Project Manager



Village of Lancaster

***Phone 716-683-1028
Fax 716-683-1029***

www.lancastervillageny.gov

***Department of Public
Works***

Village of Lancaster Board of Trustees
Attn: Michael Stegmeier
5423 Broadway
Lancaster, NY 14086

June 22, 2025

RE: Stephen Gaglione – End of Probation

Honorable Members of the Village Board,

Based on his hire date, Stephen Gaglione's six-month probationary period should end on August 3, 2025. Stephen has done a tremendous job during his time at the DPW. He has followed every task and assignment given, followed the residency requirements, and has obtained his CDL license. With all this being said, I would like to recommend that Steve comes off of probation effective on Sunday, August 3, 2025.

If you have any questions, please let me know.

Thank you,

Wayne K. Cisco
5200 Broadway
Lancaster, NY 14086
(716) 683-1028



Village of Lancaster

*Phone 716-683-1028
Fax 716-683-1029*

www.lancastervillageny.gov

Department of Public Works

Village of Lancaster Board of Trustees
Attn: Michael Stegmeier
5423 Broadway
Lancaster, NY 14086

June 22, 2025

RE: Promotional Vacancy for MEO

Honorable Members of the Village Board,

With the retirement of James Rogala, the Department of Public Works has a vacancy for an MEO position. Per the CSEA Union Contract, a sign-up sheet was posted for 15 days for those interested in being promoted. Based on seniority, I am recommending the promotion of Anthony Guarino III as the new Department of Public Works MEO.

If you have any questions, please let me know.

Thank you,

Wayne K. Cisco
5200 Broadway
Lancaster, NY 14086
(716) 683-1028

ATTENTION ALL DPW LABORERS!!

MEO OPENING

PLEASE SIGN BELOW IF YOU ARE
INTERESTED. THIS WILL BE POSTED FOR
THE FOLLOWING TIMEFRAME . . .

JULY 8TH-23RD

James Mancuso (1090)

[REDACTED]

McGadden

[REDACTED]

Labkowski

GUARINO

[REDACTED]

GEE