

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: September 22 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- X 10. HEARINGS
7:15 p.m. – CDBG Application – Potential Project(s)
7:20 p.m. – Local Law for Battery Energy Storage Systems
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

MONDAY, OCTOBER 27, 2025

**VILLAGE OF LANCASTER
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that the Board of Trustees passed a resolution at their September 8, 2025 Village Board meeting to conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Tuesday, October 14, 2025, at 7:15 p.m. regarding the use of Federal Community Development Funds in the Village of Lancaster.

The Village of Lancaster is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of this hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Village of Lancaster.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Village of Lancaster's selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Village Clerk's office at 716-683-2105 by Wednesday, October 8th.

Michael E. Stegmeier
Village Clerk

**SUGGESTED RESOLUTION
AUTHORIZING RESOLUTION**

At a meeting of the _____
(Name of Municipality)

Board/Council held on _____, the Board/Council
(Date)

authorized _____, _____
(Name) (Title)

to sign, submit and execute a contract with Erie County Community Development Block Grant (ECCDBG) program for the following project(s) upon approval of ECCDBG:

1. _____
2. _____
3. _____

Town/City/ Village/ Clerk

Notary

Please attach a copy of Public Hearing Notice

VILLAGE OF LANCASTER
NOTICE OF PUBLIC HEARING
TO BE HELD TUESDAY, OCTOBER 14, 2025

PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Tuesday, October 14, 2025 at 7:20 PM to consider a local law which if adopted would add Chapter 95 “Battery Energy Storage Systems” to the Code of the Village of Lancaster and would revise §350-55 of Chapter 350 “Zoning” to accommodate the added Chapter 95.

The “Battery Energy Storage System” Chapter 95 would be adopted:

- To provide a regulatory scheme for the designation of properties suitable for the location, construction and operation of battery energy storage systems;
- To ensure compatible land uses in the vicinity of the areas affected by battery energy storage systems;
- To mitigate the impacts of battery energy storage systems on environmental resources such as agricultural lands, forests, wildlife and other protected resources; and
- To create synergy between battery energy storage system development and other stated goals of the Village of Lancaster pursuant to its Comprehensive Plan.

The full text of the proposed local law may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk, Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

At said hearing, all persons so desiring shall have the opportunity to be heard.

Michael E. Stegmeier
Village Clerk

Village of Lancaster Local Law _____ of the year 2025

A Local Law to add Chapter 95 Battery Energy Storage Systems to the Village of Lancaster Village Code

Whereas the Village Board of the Village of Lancaster has resolved that the addition of defined and specified regulations to responsibly accommodate battery energy storage systems in the Village is prudent and necessary;

Now;

Be it enacted by the Village Board of the Village of Lancaster, New York as follows:

1) The Village Code shall be amended to add Chapter 95 Battery Energy Storage Systems which shall read as follows:

Chapter 95

Battery Energy Storage Systems

§95-1. Authority

This Battery Energy Storage System Chapter is adopted pursuant to Article IX of the New York State Constitution, §2(c)(6) and (10), New York Statute of Local Governments, §10 (1) and (7); §§7-700 through 7-704 of the Village Law and §10 of the Municipal Home Rule Law of the State of New York, which authorize the Village of Lancaster to adopt zoning provisions that advance and protect the health, safety and welfare of the community.

§95-2. Statement of Purpose

This Battery Energy Storage System Chapter is adopted to advance and protect the public health, safety, welfare, and quality of life of the Village of Lancaster by creating regulations for the installation and use of battery energy storage systems, with the following objectives:

A. To provide a regulatory scheme for the designation of properties suitable for the location, construction and operation of battery energy storage systems;

- B. To ensure compatible land uses in the vicinity of the areas affected by battery energy storage systems;
- C. To mitigate the impacts of battery energy storage systems on environmental resources such as important agricultural lands, forests, wildlife and other protected resources; and
- D. To create synergy between battery energy storage system development and other stated goals of the community pursuant to its Comprehensive Plan.

§95-3. Definitions

As used in this Chapter, the following terms shall have the meanings indicated:

ANSI: American National Standards Institute

BATTERY(IES): A single cell or a group of cells connected together electrically in series, in parallel, or a combination of both, which can charge, discharge, and store energy electrochemically. For the purposes of this law, batteries utilized in consumer products are excluded from these requirements.

BATTERY ENERGY STORAGE MANAGEMENT SYSTEM: An electronic system that protects energy storage systems from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in a safe condition if potentially hazardous temperatures or other conditions are detected.

BATTERY ENERGY STORAGE SYSTEM: One or more devices, assembled together, capable of storing energy in order to supply electrical energy at a future time, not to include a stand-alone 12-volt car battery or an electric motor vehicle. A battery energy storage system is classified as a Tier 1 or Tier 2 Battery Energy Storage System as follows:

- A. Tier 1 Battery Energy Storage Systems have an aggregate energy capacity less than or equal to 600kWh and, if in a room or enclosed area, consist of only a single energy storage system technology.

B. Tier 2 Battery Energy Storage Systems have an aggregate energy capacity greater than 600kWh or are comprised of more than one storage battery technology in a room or enclosed area.

CELL: The basic electrochemical unit, characterized by an anode and a cathode, used to receive, store, and deliver electrical energy.

COMMISSIONING: A systematic process that provides documented confirmation that a battery energy storage system functions according to the intended design criteria and complies with applicable code requirements.

DEDICATED-USE BUILDING: A building that is built for the primary intention of housing battery energy storage system equipment, is classified as Group F-1 occupancy as defined in the International Building Code, and complies with the following:

- 1) The building's only use is battery energy storage, energy generation, and other electrical grid-related operations.
- 2) No other occupancy types are permitted in the building.
- 3) Occupants in the rooms and areas containing battery energy storage systems are limited to personnel that operate, maintain, service, test, and repair the battery energy storage system and other energy systems.
- 4) Administrative and support personnel are permitted in areas within the buildings that do not contain battery energy storage system, provided the following:
 - a. The areas do not occupy more than 10 percent of the building area of the story in which they are located.
 - b. A means of egress is provided from the administrative and support use areas to the public way that does not require occupants to traverse through areas containing battery energy storage systems or other energy system equipment.

ENERGY CODE: The New York State Energy Conservation Construction Code adopted pursuant to Article 11 of the Energy Law, as currently in effect and as hereafter amended from time to time.

FIRE CODE: The fire code section of the New York State Uniform Fire Prevention and Building Code adopted pursuant to Article 18 of the Executive Law, as currently in effect and as hereafter amended from time to time.

NATIONALLY RECOGNIZED TESTING LABORATORY (NRTL): A U.S. Department of Labor designation recognizing a private sector organization to perform certification for certain products to ensure that they meet the requirements of both the construction and general industry OSHA electrical standards.

NEC: National Electric Code.

NFPA: National Fire Protection Association.

NON-DEDICATED-USE BUILDING: All buildings that contain a battery energy storage system and do not comply with the dedicated-use building requirements.

NON-PARTICIPATING PROPERTY: Any property that is not a participating property.

NON-PARTICIPATING RESIDENCE: Any residence located on non-participating property.

OCCUPIED COMMUNITY BUILDING: Any building in Occupancy Group A, B, E, I, R, as defined in the International Building Code, including but not limited to schools, colleges, daycare facilities, hospitals, correctional facilities, public libraries, theaters, stadiums, apartments, hotels, and houses of worship.

PARTICIPATING PROPERTY: A battery energy storage system host property or any real property that is the subject of an agreement that provides for the payment of monetary compensation to the landowner from the battery energy storage system owner (or affiliate) regardless of whether any part of a battery energy storage system is constructed on the property.

UNIFORM CODE: the New York State Uniform Fire Prevention and Building Code adopted pursuant to Article 18 of the Executive Law, as currently in effect and as hereafter amended from time to time.

§95-4. Applicability

A. The requirements of this Chapter shall apply to all battery energy storage systems permitted, installed, or modified in the Village of Lancaster after the effective date of this Chapter, excluding general maintenance and repair.

B. Battery energy storage systems constructed or installed prior to the effective date of this Chapter shall not be required to meet the requirements of this Local Law.

C. Modifications to, retrofits or replacements of an existing battery energy storage system that increase the total battery energy storage system designed discharge duration or power rating shall be subject to this Chapter.

§95-5. General Requirements

A. A building permit and an electrical permit shall be required for installation of all battery energy storage systems.

B. Issuance of permits and approvals shall include review pursuant to the State Environmental Quality Review Act [ECL Article 8 and its implementing regulations at 6 NYCRR Part 617 ("SEQRA")].

C. All battery energy storage systems, all Dedicated Use Buildings, and all other buildings or structures that (1) contain or are otherwise associated with a battery energy storage system and (2) subject to the Uniform Code and/or the Energy Code shall be designed, erected, and installed in accordance with all applicable provisions of the Uniform Code, all applicable provisions of the Energy Code, and all applicable provisions of the codes, regulations, and industry standards as referenced in the Uniform Code, the Energy Code, and the Village of Lancaster Code.

§95-6. Permitting Requirements for Tier 1 Battery Energy Storage Systems

Applications for a Tier 1 Battery Energy Storage Systems permit shall be reviewed by the Village Code Enforcement Officer. Tier 1 Battery Energy Storage Systems shall be permitted in all zoning districts, subject to the

Uniform Code and the issuance of a Battery Energy Storage System Permit. Except if required by application of §95-5.B., applications for Tier 1 Battery Energy Storage Systems shall be exempt from site plan review. If the Village Code Enforcement Officer ultimately denies the application, the applicant may, within 30 days of the denial, appeal to the Village Board by filing a written notice of appeal with the Village Clerk.

§95-7. Permitting Requirements for Tier 2 Battery Energy Storage Systems

Tier 2 Battery Energy Storage Systems are permitted in the M-1 and M-1P zoning districts through the issuance of a special use permit pursuant to Village Code §350-64, and shall be subject to the Uniform Code and the site plan application requirements set forth at Village Code §350-56 and in this section.

A. A special use permit application for the installation of Tier 2 Battery Energy Storage System shall be:

(1) Reviewed by the Village Code Enforcement Officer for completeness who will report to the Authorized Board as defined at §350-64.A of the Village Code. An application shall be complete when it addresses compliance with all applicable provisions of the Uniform Code, all applicable provisions of the Energy Code, matters relating to the proposed battery energy storage system and all matters listed at §95-7. B. through G.

Applicants shall be advised within [10] business days of the completeness of their application or any deficiencies that must be addressed prior to substantive review.

(2) Referred to the County Planning Department pursuant to General Municipal Law § 239-m if required.

B. Utility Lines and Electrical Circuitry. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles, with new easements and right-of-way.

C. Signage.

(1) The signage shall be in compliance with ANSI Z535 and shall include the type of technology associated with the battery energy storage systems, any special hazards associated, the type of suppression system installed in the area of battery energy storage systems, and 24-hour emergency contact information, including reach-back phone number.

(2) As required by the NEC, disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.

D. Lighting. Lighting of the battery energy storage systems shall be limited to that minimally required for safety and operational purposes and shall be reasonably shielded and downcast from abutting properties.

E. Vegetation and tree-cutting. Areas within [10] feet on each side of Tier 2 Battery Energy Storage Systems shall be cleared of combustible vegetation and other combustible growth. Single specimens of trees, shrubbery, or cultivated ground cover such as green grass, ivy, succulents, or similar plants used as ground covers shall be permitted to be exempt provided that they do not form a means of readily transmitting fire. Removal of trees should be minimized to the extent possible.

F. Noise. The 1-hour average noise generated from the battery energy storage systems, components, and associated ancillary equipment shall not exceed a noise level of 60 dBA as measured at the outside wall of any non-participating residence or occupied community building. Applicants may submit equipment and component manufacturers noise ratings to demonstrate compliance. The applicant may be required to provide Operating Sound Pressure Level measurements from a reasonable number of sampled locations at the perimeter of the battery energy storage system to demonstrate compliance with this standard.

G. Decommissioning.

(1) Decommissioning Plan. The applicant shall submit a decommissioning plan, developed in accordance with the Uniform Code, to be implemented upon abandonment and/or in conjunction with removal from the facility. The decommissioning plan shall include:

(a) A narrative description of the activities to be accomplished, including who will perform that activity and at what point in time, for complete physical removal of all battery energy storage system components, structures, equipment, security barriers, and transmission lines from the site;

(b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;

(c) The anticipated life of the battery energy storage system;

(d) The estimated decommissioning costs and how said estimate was determined;

(e) The method of ensuring that funds will be available for decommissioning and restoration;

(f) The method by which the decommissioning cost will be kept current;

(g) The manner in which the site will be restored, including a description of how any changes to the surrounding areas and other systems adjacent to the battery energy storage system, such as, but not limited to, structural elements, building penetrations, means of egress, and required fire detection suppression systems, will be protected during decommissioning and confirmed as being acceptable after the system is removed; and

(h) A listing of any contingencies for removing an intact operational energy storage system from service, and for removing an energy storage system from service that has been damaged by a fire or other event.

2) Decommissioning Fund. The owner and/or operator of the energy storage system, shall continuously maintain a fund or bond payable to the Village of Lancaster, in a form approved by the Village of Lancaster for the removal of the battery energy storage system, in an amount to be determined by the Village of Lancaster Village Board, for the period of the life of the facility. This fund may consist of a letter of

credit from a State of New York licensed-financial institution. All costs of the financial security shall be borne by the applicant.

H. Site plan application. For a Tier 2 Battery Energy Storage System requiring a Special Use Permit, site plan approval shall be required. In addition to that required by Village Code §350-56. any site plan application shall include the following information:

(1) Property lines and physical features, including roads, for the project site.

(2) Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, and screening vegetation or structures.

(3) An electrical diagram detailing the battery energy storage system layout, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and over current devices.

(4) A preliminary equipment specification sheet that documents the proposed battery energy storage system components, inverters and associated electrical equipment that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.

(5) Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the battery energy storage system. Such information of the final system installer shall be submitted prior to the issuance of a building permit.

(6) Name, address, phone number, and signature of the project Applicant, as well as all the property owners, demonstrating their consent to the application and the use of the property for the battery energy storage system.

(7) Zoning district designation for the parcel(s) of land comprising the project site.

(8) Commissioning Plan. Such plan shall document and verify that the system and its associated controls and safety systems are in proper working condition per requirements set forth in the Uniform Code.

Where commissioning is required by the Uniform Code, Battery energy storage system commissioning shall be conducted by a New York State (NYS) Licensed Professional Engineer after the installation is complete but prior to final inspection and approval. A corrective action plan shall be developed for any open or continuing issues that are allowed to be continued after commissioning. A report describing the results of the system commissioning and including the results of the initial acceptance testing required in the Uniform Code shall be provided to Village of Lancaster Code Enforcement Officer prior to final inspection and approval and maintained at an approved on-site location.

(9) Fire Safety Compliance Plan. Such plan shall document and verify that the system and its associated controls and safety systems are in compliance with the Uniform Code.

(10) Operation and Maintenance Manual. Such plan shall describe continuing battery energy storage system maintenance and property upkeep, as well as design, construction, installation, testing and commissioning information and shall meet all requirements set forth in the Uniform Code.

(11) Erosion and sediment control and storm water management plans prepared to New York State Department of Environmental Conservation standards, if applicable.

(12) Prior to the approval by the Authorized Board as defined at §350-64.A of the Village Code, but not required as part of the application, engineering documents must be signed and sealed by a NYS Licensed Professional Engineer.

(13) Emergency Operations Plan. A copy of the approved Emergency Operations Plan shall be given to the system owner, the Town of Lancaster Police Chief or his or her designee (hereafter referred to as "Town of Lancaster Police"), the Village Fire Chief, the Director of the Village Office of Emergency Management, and the Village Fire Inspector. A permanent copy shall also be placed in an approved location to be accessible to facility personnel, fire code officials, and emergency responders. The emergency operations plan shall include the following information:

- (a) Procedures for safe shutdown, de-energizing, or isolation of equipment and systems under emergency conditions to reduce the risk of fire, electric shock, and personal injuries, and for safe start-up following cessation of emergency conditions.
- (b) Procedures for inspection and testing of associated alarms, interlocks, and controls.
- (c) Procedures to be followed in response to notifications from the Battery Energy Storage Management System, when provided, that could signify potentially dangerous conditions, including shutting down equipment, summoning service and repair personnel, and providing agreed upon notification to fire department personnel for potentially hazardous conditions in the event of a system failure.
- (d) Emergency procedures to be followed in case of fire, explosion, release of liquids or vapors, damage to critical moving parts, or other potentially dangerous conditions. Procedures can include sounding the alarm, notifying the fire department, evacuating personnel, de-energizing equipment, and controlling and extinguishing the fire.
- (e) Response considerations similar to a safety data sheet (SDS) that will address response safety concerns and extinguishment when an SDS is not required.
- (f) Procedures for dealing with battery energy storage system equipment damaged in a fire or other emergency event, including maintaining contact information for personnel qualified to safely remove damaged battery energy storage system equipment from the facility.
- (g) Other procedures as determined necessary by the Village of Lancaster to provide for the safety of occupants, neighboring properties, and emergency responders.
- (h) Procedures and schedules for conducting drills of these procedures and for training local first responders on the contents of the plan and appropriate response procedures.

I. Special Use Permit Standards.

1) Setbacks. Tier 2 Battery Energy Storage Systems shall comply with the setback requirements of the underlying zoning district for principal structures.

2) Height. Tier 2 Battery Energy Storage Systems shall comply with the building height limitations for principal structures of the underlying zoning district.

3) Fencing Requirements. Tier 2 Battery Energy Storage Systems, including all mechanical equipment, shall be enclosed by a fence compliant with the height limitations for the underlying zoning district with a self-locking gate to prevent unauthorized access unless housed in a dedicated-use building and not interfering with ventilation or exhaust ports.

4) Screening and Visibility. Tier 2 Battery Energy Storage Systems shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area and not interfering with ventilation or exhaust ports.

J. Ownership Changes. If the owner of the battery energy storage system changes or the owner of the property changes, a permanent special use permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the special use permit, site plan approval, and decommissioning plan. A new owner or operator of the battery energy storage system shall notify the Village Clerk in writing of such change in ownership or operator within 90 days of the ownership change. The special use permit and all other local approvals for the battery energy storage system shall be void if a new owner or operator fails to provide written notification to the Village Clerk within 90 days. Unless waived by the Village Board reinstatement of a void special use permit will be subject to the same review and approval processes for new applications under this Chapter.

§95-8. Safety

A. System Certification. Battery energy storage systems and equipment shall be listed by a Nationally Recognized Testing Laboratory to UL 9540 (Standard for battery energy storage systems and Equipment) or approved equivalent, with subcomponents meeting each of the following standards as applicable:

- 1) UL 1973 (Standard for Batteries for Use in Stationary, Vehicle Auxiliary Power and Light Electric Rail Applications),
- 2) UL 1642 (Standard for Lithium Batteries),
- 3) UL 1741 or UL 62109 (Inverters and Power Converters),
- 4) Certified under the applicable electrical, building, and fire prevention codes as required.
- 5) Alternatively, field evaluation by an approved testing laboratory for compliance with UL 9540 (or approved equivalent) and applicable codes, regulations and safety standards may be used to meet system certification requirements.

B. Site Access. Battery energy storage systems shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local fire department and, as to a Tier 2 Battery Energy Storage System, the local ambulance corps.

C. Battery energy storage systems, components, and associated ancillary equipment shall have required working space clearances, and electrical circuitry shall be within weatherproof enclosures marked with the environmental rating suitable for the type of exposure in compliance with NFPA 70.

§95-9. Permit Time Frame and Abandonment

A. The Special Use Permit shall be valid for periods set forth at Village Code §350-64. Site plan approval for a battery energy storage system shall be valid for a period set forth at Village Code §350-56.

B. The battery energy storage system shall be considered abandoned when it ceases to operate consistently for more than six months. If the owner and/or operator fails to comply with decommissioning upon any

abandonment, the Village may, at its discretion, enter the property and utilize the available bond and/or security for the removal of a Tier 2 Battery Energy Storage System and restoration of the site in accordance with the decommissioning plan.

§95-10. Enforcement

Any violation of this Chapter shall be punishable as provided in Chapter 1, General Provisions, Article II, Penalties for Offenses, of the Code of the Village of Lancaster. Each day that a violation continues shall be deemed a separate offense.

§95-11. Severability

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect

2) Sections 350.A. and 350.B. of Chapter 350, Zoning, of the Village Code shall be amended to read as follows:

Chapter 350. Zoning

Article VII. Administration and Enforcement

§ 350-55. Building permit required.

A. The provisions of Village Code Chapters 104 Building Construction, and 95 Battery Energy Storage Systems and other applicable regulations shall control the issuance of building permits. In addition to such provisions, every application for a building permit shall be accompanied by a plat, in duplicate, drawn to scale and showing the dimensions of the plot to be built upon, the size and location of the building or other structure on the plot and such other information as may be necessary to provide for the enforcement of the regulations contained in this chapter.

B. Building permit applications for any of the following shall be subject to site plan review under § 350-56 and, if applicable, §95-7:

- (1) New multiple-unit apartment complexes and condominium units.
- (2) Residential developments for townhouse units and patio homes.
- (3) New commercial, industrial, recreational, religious or institutional developments.
- (4) Alterations or additions to existing commercial, industrial or public developments which increase original gross floor area by 750 square feet or more.
- (5) Modifications to off-street parking and loading areas and structures.
- (6) All developments within a floodplain district.
- (7) Demolitions subject to a required demolition permit pursuant to § 115-12 of this Code, other than a demolition of an existing residential garage or residential accessory structure.
- (8) A change of use of existing space.
- (9) A Tier 2 Battery Energy Storage System
- (10) A site plan must be submitted for all applications to modify any previously approved site plan.

3) This local law shall become effective the 20th day following its enactment.

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, September 22, 2025, at 7:00 P.M.

MEETINGS TO DATE **14**
NO. OF REGULARS **10**
NO. OF SPECIALS **4**

Attendance:

		<u>Attended / Absent</u>
William C. Schroeder	Mayor	14 / 0
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	13 / 1
John Mikoley (Absent)	Trustee	12 / 2
Deirdre A. Miller	Trustee	13 / 1
Gavin J. O'Brien	Trustee	14 / 0

Also Present:

Arthur A. Herdzik	Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
Eric Feldmann	Fire Chief
Matthew Fischione	Town of Lancaster Supervising Code Enforcement Officer
Captain Jeffrey Smith	Town of Lancaster Police Department

WORK SESSION @ 6:00PM

Mayor Schroeder called for a confidential session with legal counsel for the Village Board to confer with Attorney Herdzik at 6:00 p.m.

The confidential session with legal counsel ended at 6:06 p.m. and the work session was reconvened. There were no votes or action taken during the confidential session that would require entry into the minutes.

REGULAR MEETING @ 7:00PM

Mayor Schroeder led the pledge to the flag.

ACCEPTANCE OF MINUTES

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to accept the minutes of the September 8, 2025 regular meeting.

Adopted Resolution: **229** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 9/9/2025 to 9/22/2025.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 57 claims were approved, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$	127,273.37
SEWER FUND -----in the amount of	\$	30,791.79
TRUST FUND -----in the amount of	\$	2,063.75
CAPITAL FUND -----in the amount of	\$	2,500.00
EQUIPMENT RESERVE -----in the amount of	\$	--
COMMUNITY DEVELOPMENT -----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND ---in the amount of	\$	--
For the period from	<u>8/26/2025</u>	To <u>9/8/2025</u>

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 93413 through # 93450
Sewer Fund checks # 12306 through # 12311
Trust Fund check # 2617
Capital Fund check # 1962

Adopted Resolution: **230** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
and O'Brien

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from August 27, 2025 – September 11, 2025.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **231** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
and O'Brien

- 2) Correspondence from Jillian Rushman providing a Special Events Application for a Jillybean Community Blood Drive & Lemonade Stand event to be held on Saturday, September 27, 2025 at 79 Holland Avenue.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve this event application as presented.

Adopted Resolution: **232** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
and O'Brien

- 3) Correspondence from Thomas Kukoleca, Assistant Fire Chief, providing a Special Events Application for the LFD Ladies Auxiliary Children's Halloween Parade & Party to be held on Thursday, October 30, 2025 from 6:30 p.m. to 9:00 p.m.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this event application as presented.

Adopted Resolution: **233** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
and O'Brien

- 4) Correspondence from Greater Lancaster Museum of Firefighting providing a Special Events Application for the 18th Annual Christmasville Fire Truck Parade to be held on Saturday, November 29, 2025 starting at 6:00 p.m. on Central Avenue and W Main Street.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to place this event application into the Community Events Committee for further review.

Adopted Resolution: **234** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

- 5) Correspondence from NYS Department of Transportation providing a reply to a request to enhance the crosswalks on Broadway (US 20) and Burwell Avenue / Court Street with a determination that the sight distance along US 20 at the intersection is adequate for a road with a 30 MPH speed limit and that no changes will be made to pedestrian accommodations at this time.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **235** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

- 6) Correspondence from Superintendent Cisco requesting to send three (3) employees (Brian Lubkowski, Anthony Guarino III, and Paul Rath) to Draves Arboretum for the Municipal Academy on Wednesday, October 15, 2025.

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to approve this request to send three (3) DPW employees to Draves Arboretum for the Municipal Academy training as presented.

Adopted Resolution: **236** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Mayor Schroeder** and seconded by **Trustee Malone Schaefer** to designate the official night of tricks and treats within the Village of Lancaster as Friday, October 31, 2025, from 6:00 p.m. to 8:30 p.m.

Adopted Resolution: **237** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

RESOLUTIONS:

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve Ashton Moore (Clerk-PT) to work up to 30 hours per week on a temporary basis to assist the Department of Public Works for up to 6 weeks due to the medical leave of another employee retroactive to September 8, 2025.

Adopted Resolution: **238** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to approve the engagement letter for services from Drescher & Malecki LLP for the audit and preparation of the financial statements for the fiscal year ended May 31, 2025, the compilation of the Annual Financial Report for submission to the NYS Comptroller, and the audit of the Village Justice Court with total fees not to exceed \$24,175.00.

Adopted Resolution: **239** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to approve the issuance of a Request for Proposals (RFP) for architectural and engineering services to complete a comprehensive conditions assessment of up to three (3) Village-owned facilities.

Adopted Resolution: **240** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Mayor Schroeder** and seconded by **Trustee O'Brien** to create three (3) positions for the title of Assistant Fire Chief (part-time) in accordance with Civil Service Rules and Regulations contingent upon certification by the Erie County Personnel Officer, and further to appoint Scott Kuhlmeier, Thomas Kukoleca, and Michael Reinhold to these positions effective immediately with terms to coincide with the terms of the annual Department election for these positions as defined in the By-Laws of the Lancaster Fire Department.

Adopted Resolution: **241** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

AUDIENCE PARTICIPATION:

-none-

PUBLIC HEARING @ 7:15 PM

LOCAL LAW – REPEAL SPEED LIMIT ST. MARY'S ST

Mayor Schroeder opened the public hearing at 7:15 p.m. and read a summary of the notice that was published in the Lancaster Bee:

PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, NY on Monday, September 22, 2025 at 7:15 PM to consider a local law to amend §352-59 Schedule VIII: "Speed Limits" of Village Code Chapter 325 "Vehicles and Traffic". The local law, if adopted, would repeal a 10 MPH speed limit on St. Mary's Street from the intersection of St. Mary's Street and North Aurora Street west for a distance of 210 feet and would result in an increase of the speed limit along said segment of St. Mary's Street to 30 MPH.

The full text of the proposed local law may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk, Lancaster Municipal Building, 5423 Broadway, Lancaster, NY.

At said hearing, all persons so desiring shall have the opportunity to be heard.

*Michael E. Stegmeier
Village Clerk*

Audience Participation: -None-

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to close the public hearing at 7:16 p.m.

Adopted Resolution: **242** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to adopt the local law as presented.

Adopted Resolution: **243** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

COMMITTEE REPORTS & FOLLOW UPS:

➤ **FINANCE & CLAIMS** – Trustees Miller & O'Brien

Motion by Trustee O'Brien and seconded by Trustee Miller to approve a proposal from Wendel for survey services related to three (3) paper streets for an amount not to exceed \$3,100.00 as the lowest of two (2) quotes received for these services.

Adopted Resolution: **244** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

➤ **PUBLIC WORKS** – Trustee Mikoley

No report.

➤ **PUBLIC SAFETY** – Mayor Schroeder

NYS Department of Transportation has confirmed that they will conduct a traffic study of the Broadway & Aurora Street corridor. A request was made for this study in response to a resident's concerns.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

No report.

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

The temporary assistance of a Clerk's Office employee at DPW will continue through October 10th due to coverage needed for a scheduled vacation.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

Fall Fest took place this past weekend. It was a successful event and the feedback was positive. She worked with the Volunteer Recognition group to support their efforts as part of a coordinated event.

There are some trick-or-treating events coming up in October run by various organizations.

Events through the end of the calendar year include the Christmas Tree Lighting, the Fire Truck Parade, and the New Year's Eve event.

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

A proposed agreement has been drafted with Mr. Russell Salvatore regarding funds for a new bandshell in Cayuga Creek Park. He requested Board approval to send this agreement to Mr. Salvatore for review and approval of the terms.

Motion by Mayor Schroeder and seconded by Trustee O'Brien to authorize sending a proposed agreement related to a new bandshell in Cayuga Creek Park to Mr. Russell Salvatore for review and approval of the terms of the agreement.

Adopted Resolution: **245** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

➤ **SEWER** – Trustee Mikoley

No report.

➤ **GRANTS** – Trustee O'Brien

ZEV Grant – EV Charging Station

The draft bid package from William Schutt's office is expected to be ready for review by Sustainability Coordinator Amy Stypa this week. The final bid package is expected to be ready for Village Board consideration in time for the October 14th meeting.

USDA Forest Service Tree Planting (Federal) Grant

Sustainability Coordinator Amy Stypa has been in touch with club leaders at St. Mary's High School regarding a potential collaboration. Tree delivery is expected on October 7th with plantings to follow over the next 10 days thereafter.

Erie County Municipal Planning Grant- Comp Plan Updates

We are still waiting to hear back regarding a meeting to discuss the future zoning map.

NYSDEC – UCF Program Tree Planting Grant

A kickoff meeting occurred on 9/16 with representatives from the DEC. We'll be working to finalize site selection by sometime in November.

NY Forward – LMB Pocket Park

We met with NYS Department of State and our consultants from LaBella Associates. We discussed the project process and deliverables. LaBella will begin the survey of the site before our next meeting.

TAP – Central Ave Streetscape Broadway to Walden

The Village and the project engineers (DiDonato Associates) met with NYSDOT to discuss several right of way issues with the project and get their feedback. A meeting with the engineers is scheduled for next week to discuss next steps.

CDBG – Project ideas for Fall 2025 Application

He met today with Sustainability Coordinator Stypa and Village Clerk-Treasurer Stegmeier to review the grant application as well as discuss the submission process and timeline. He will be attending a CDBG meeting with Erie County on Thursday evening this week.

➤ **TECHNOLOGY & MARKETING** – Trustee Miller

No report.

➤ **CLIMATE SMART** – Trustee O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to schedule a public hearing in Council Chambers on Tuesday, October 14, 2025 at 7:20 p.m. or immediately following the CDBG public hearing scheduled at 7:15 p.m. to consider a local law for the addition of defined and specified regulations to responsibly accommodate battery energy storage systems in the Village of Lancaster.

Adopted Resolution: **246**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
and O'Brien

The Fall Fest Sustainability Expo was a great success. He thanked various groups including Erie County Department of Environment and Planning, Electric Vehicle Association, and NYSEG who presented to residents and guests in the Village of Lancaster. He also thanked Sustainability Coordinator Amy Stypa, Kirsten Shelly, and Mike Spencer from the Climate Smart Task Force for running a successful event.

Franklin Bronze, the manufacturer of the Tree Dedication plaques, has advised that the cost of their materials is increasing. The new cost to the Village is \$355.00, up from \$342.10. Trustee O'Brien proposed an increase to the Application & Marker Fee to \$365.00 to cover the cost of this increase including any related shipping charges. This increase was accepted and approved. This fee will also be added to the annual organizational meeting for review and approval going forward.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

Smoke testing and dye testing of sewers has started. Village of Depew employees will assist with filming where needed.

DPW crews are building receivers and getting ready for leaf season.

The planting of trees will begin on 10/7.

Crews are working on a Municipal Building project to fix a sanitary sewer pipe in the basement floor.

➤ **CLERK - TREASURER** – Michael E. Stegmeier

Audit field work is ongoing. The auditors should be finishing up on-site work this week.

He will not be at the next meeting on 10/14 due to being rescheduled to a Tuesday when he has a conflict from a pre-existing commitment. Ashley Debbins from his office will cover that meeting to take minutes.

➤ **FIRE CHIEF** – Eric Feldmann

He reported that Fall Fest was a great recruitment event for the department. There were 4 or 5 applications received as a direct result of the event.

The department will be participating in a Symphony Manor fire response drill in early October.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He noted that the end of construction season is approaching with the end of summer.

His office continues to work on complaint investigations.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeffrey Smith

The "Coffee with a Cop" event is coming up on October 1st at three (3) locations in the Village of Lancaster.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

He commented on the proposed agreement with Mr. Salvatore for a donation towards the bandshell at Cayuga Creek Park. There is a minor adjustment in the scheduling of payments to the Village of Lancaster from what is currently in the agreement. He will make this adjustment, and the updated agreement will be provided to the Village Board for review first before it is sent to Mr. Salvatore for his approval.

MISCELLANEOUS:

Trustee O'Brien commented on his positive experience at the recent NYCOM Fall Training School. He recommends Village Board members and Village officials to consider attending this training in the future.

ADJOURNMENT:

Motion by **Mayor Schroeder** and seconded by **Trustee Malone Schaefer** to adjourn the meeting at 7:24 p.m. in memory of Lieutenant Ernest J. Dombrowski, Kelly Ostermeier, Michael Manicki, and Angela G. Mineo.

Adopted Resolution: **247**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk – Treasurer

ABSTRACT

October 13, 2025

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

September 23, 2025 to October 13, 2025

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of \$ 190,393.37

SEWER FUND -----in the amount of \$ 6,720.10

TRUST FUND -----in the amount of \$ 1,950.12

CAPITAL FUND -----in the amount of \$ 80.00

EQUIPMENT RESERVE -----in the amount of \$

COMMUNITY DEVELOPMENT -----in the amount of \$

SPECIAL REPAIR RESERVE FUND ----in the amount of \$

TOTAL 199,143.59

For the period from September 09, 2025 to September 22, 2025

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	79
General Fund Ck#.....	93451-93500
Sewer Fund Ck#.....	12312-12314
Trust Fund Ck#.....	2618-269
Capital Fund Ck#.....	1963
Community Development Fund Ck#	

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: September 22, 2025

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check	\$ 83,827.70	\$ 1,047.02	\$ 1,950.12	\$ 80.00
2025-2026 Budget				
TASC July A	\$ 344.54			
TASC July B	\$ 19.00			
TASC July C	\$ 9,580.15			
TASC August	\$ 7,332.93			
Payroll Voucher 9/12/2025	\$ 72,317.22	\$ 5,211.96		
FICA Voucher 9/12/2025	\$ 5,623.13	\$ 398.72		
July CC	5806.15	62.4		
August CC	1642.55			
Prepays	\$ 3,900.00			
TOTALS	\$ 190,393.37	\$ 6,720.10	\$ 1,950.12	\$ 80.00

TOTAL ALL FUNDS \$ 199,143.59

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/23/2025

12:00 PM

Ranges

Range: First to Last
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 05/31/26

Open: N
Void: N
Paid: N
Held: N
Apv: N
Rcvd: Y

Bid: Y
State: Y
Other: Y
Exempt: Y

P.O. Type: All
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
Prior Year Only: N
*** Means Prior Year Line:**
Vendors: All

Misc**Purchase Types****Item Status**

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00442 1 HPC MEETING - ALLEIN	\$50.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/10/25	09/10/25		9/10/2025
26-00443 1 BUCKET TK INSPECTION/FILTERS	\$1,477.58	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M.	R	09/18/25	09/18/25		51787796
26-00444 1 RIGGING ROPE TREE CREW	\$9.99	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	09/18/25	09/18/25		1GN1-DRQP-6KWF
2 LED ROPE FOR LFD	\$150.38	A -8560-250-000	E	SHADE TREES-OTHER EQUIPMENT-	R	09/18/25	09/18/25		1YCX-NMP4-L1MY
	\$160.37								
26-00445 1 EMT BOOKS FOR TRAINING	\$33.10	A -3411-470-000	E	FIRE DEPT-TRAINING	R	09/17/25	09/17/25		1PFV-HFKF-QC6F
2 EMT BOOKS FOR TRAINING	\$243.98	A -3411-470-000	E	FIRE DEPT-TRAINING	R	09/17/25	09/17/25		1VWH-X6RY-KX77
	\$277.08								
26-00446 1 25-26 RISK CONTROL FEE	\$8,250.00	A -9040-800-000	E	EMPLOYEE BENEFITS-WORKMANS	R	09/19/25	09/19/25		5779552
26-00447 1 FIXED ASSET INVENTORY GASB '23	\$800.00	A -1010-436-000	E	BOARD OF TRUSTEES - ASSET INV	R	09/19/25	09/19/25		3119
26-00448 1 SEPTEMBER REG. MTG - O'BRIEN	\$65.00	A -1010-470-000	E	BOARD OF TRUSTEES - EXPENSE /	R	09/19/25	09/19/25		SEPTEMBER

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/23/2025

12:00 PM

PO # PO Date Vendor

Contract PO Type

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-00449	09/19/25 BPASA005 BPAS ACTUARIAL AND PENSION								
1	GASB#73 FY ENDING 6/30/2024	\$1,100.00	A -1010-435-000	E	BOARD OF TRUSTEES - CONTRACT	R	09/19/25	09/19/25	1000062582
26-00450	09/09/25 BIELA005 PAULA BIELAT								
1	COURT STENO SVCS	\$125.00	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL	R	09/09/25	09/09/25	9/9/2025
26-00451	09/18/25 BXICO005 BXI CONSULTANTS, INC								
1	COLORLED PRINT CHGS 8/18-9/17	\$13.20	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R	09/18/25	09/18/25	263604
26-00452	09/10/25 CAMPB010 SHERRY CAMPBELL								
1	HPC MEETING - MEMBER	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/10/25	09/10/25	9/10/2025
26-00453	09/18/25 CHART005 CHARTER COMMUNICATIONS								
1	DPW RECEIVERS/TV - 9/12-10/11	\$42.02	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R	09/18/25	09/18/25	141774001090725
26-00454	09/19/25 CPLAR010 CPLARCHITECTURE ENGINEERING								
1	FF PARK PROF SVCS THRU 8/22/25	\$80.00	H -0522-400-111	E	EXPENSES - LFD PARK & CASCADE	R	09/19/25	09/19/25	111322
26-00455	09/10/25 CHAVE005 CHAVES YATES, CAITLIN								
1	HPC MEETING - MEMBER	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/10/25	09/10/25	9/10/2025
26-00456	09/18/25 CRYST005 CRYSTAL ROCK LLC								
1	LIBRARY - 775415217792057	\$14.99	A -1620-435-000	E	SHARED SERVICES - CONTRACTU	R	09/18/25	09/18/25	17792057 090925
26-00457	09/19/25 CRYST005 CRYSTAL ROCK LLC								
1	DPW & CTO WATER COOLER RENTALS	\$52.88	A -1325-435-000	E	FINANCE TREASURER	R	09/19/25	09/19/25	178000284
2	DPW & CTO WATER COOLER RENTALS	\$181.37	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R	09/19/25	09/19/25	178000265
		\$234.25							
26-00458	09/19/25 DELAG005 DELAGE LANDEN FINANCIAL SVC								
1	DOCUWEAR SOFTWARE-OCTOBER 2025	\$710.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	09/19/25	09/19/25	592243383

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/23/2025

12:00 PM

PO #	PO Date	Vendor	Contract	PO Type
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Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Enc Rcvd Date	Chk/Void Date	Invoice
26-00459	09/17/25 DIVAL005 DIVAL SAFETY EQUIP. INC.									
1	HELMET SHIELDS	\$549.00	A -3411-260-200	E	FIRE DEPT-HELMETS/SUPPLIES	R	09/17/25	09/17/25		3776448
2	REPAIR OF LIGHT BOX LADDER 4	\$161.15	A -3411-200-000	E	EQUIPMENT	R	09/17/25	09/17/25		3777019
3	FIRE EXTINGUISHER REPAIR	\$409.90	A -3411-200-000	E	EQUIPMENT	R	09/17/25	09/17/25		3773817
		\$1,120.05								
26-00460	09/18/25 DIVAL005 DIVAL SAFETY EQUIP. INC.									
1	EAR PLUGS/HARDHATS/RADIANS CL.	\$916.95	A -5010-442-000	E	STREETS ADMINISTRATION-SAFET	R	09/18/25	09/18/25		3777548
26-00461	09/19/25 EATON005 EATON OFFICE SUPPLY									
1	CLERKS OFFICE - LEGAL FOLDERS	\$61.72	A -1325-401-000	E	FINANCE TREASURER - OFFICE SU	R	09/19/25	09/19/25		PINV1293192
26-00462	09/10/25 ECKER005 EMMA ECKERT									
1	SECRETARY & MEMBER DUTIES	\$295.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R	09/10/25	09/10/25		9/10/2025
26-00463	09/18/25 ERIEC045 ERIE COUNTY WATER AUTHORITY									
1	WATER-DPW-60649378-8	\$21.42	A -1640-441-000	E	DEPT PUBLIC WORKS GARAGE-WA	R	09/18/25	09/18/25		083125
26-00464	09/18/25 FIRES005 FIRE SAFETY SYSTEMS									
1	BATTERY DPW FIRE PANEL	\$270.00	A -1640-437-000	E	DEPT PUBLIC WORKS GRGE-FIRE /	R	09/18/25	09/18/25		25-80467
26-00465	09/19/25 FLEET010 FLEETPRIDE INC.									
1	MODULATION VALVE TK 12	\$136.76	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: 1	R	09/19/25	09/19/25		128715579
26-00466	09/10/25 JOSEP005 JOSEPH KEEFE, ESQ									
1	HPC MEETING - MEMBER	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/10/25	09/10/25		9/10/2025
26-00467	09/19/25 LAWRI005 LAWRIE, MICHELE									
1	REIMBURSEMENT SEWER 14 PLEASANT	\$1,500.00	T -030-000	G	GUARANTY & BID DEPOSITS	R	09/19/25	09/19/25		14 PLEASANT
26-00468	09/03/25 LANCA050 LANCASTER FIRE DEPT.									
1	REIMBURSEMENT FOR CPR CLASS	\$200.00	A -3411-470-000	E	FIRE DEPT-TRAINING	R	09/03/25	09/03/25		N/A

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/23/2025

12:00 PM

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-00469 09/19/25 LABEL005 LABELLA ASSOCIATES								
1 PROF SVCS-GRANTS-6/21-8/22	\$2,824.35	A -8989-435-000	E	ECONOMIC DEV-CONTRACTUAL SE	R	09/19/25 09/19/25		276991
26-00470 09/18/25 MANNY005 MANNY'S ACE HARDWARE								
1 PARTS&SUPPLIES AUGUST 2025	\$17.09	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	09/18/25 09/18/25		AUG-25
2 PARTS&SUPPLIES AUGUST 2025	\$157.63	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	09/18/25 09/18/25		AUG-25
3 PARTS&SUPPLIES AUGUST 2025	\$34.18	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R	09/18/25 09/18/25		AUG-25
4 PARTS&SUPPLIES AUGUST 2025	\$49.28	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	09/18/25 09/18/25		AUG-25
5 PARTS&SUPPLIES AUGUST 2025	\$1,107.71	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R	09/18/25 09/18/25		AUG-25
6 PARTS&SUPPLIES AUGUST 2025	\$86.48	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	09/18/25 09/18/25		AUG-25
7 PARTS&SUPPLIES AUGUST 2025	\$80.73	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	09/18/25 09/18/25		AUG-25
8 PARTS&SUPPLIES AUGUST 2025	\$62.67	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E	R	09/18/25 09/18/25		AUG-25
	<u>\$1,595.77</u>							
26-00471 09/10/25 MEYER005 MICHAEL MEYER								
1 HPC MEETING - CHAIRPERSON	\$125.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/10/25 09/10/25		9/10/2025
26-00472 09/18/25 NATUR005 NATURE'S WAY ENVIRONMENTAL								
1 DPW-3277341 02	\$33.58	A -1640-440-000	E	DEPT PUBLIC WORKS GARAGE-GA	R	09/18/25 09/18/25		090825
26-00473 09/18/25 NATIO015 NATIONAL FUEL								
1 NEFH 3277332 03	\$21.72	A -1621-440-000	E	NORTH END FIRE HALL - GAS	R	09/18/25 09/18/25		090925
26-00474 09/18/25 NEWEN005 NEW ENTERPRISE STONE & LIME CO								
1 ASPHALT	\$152.56	A -5110-434-000	E	STREETS MAINT-PAVING & RECON:	R	09/18/25 09/18/25		8658055
26-00475 09/18/25 NEWEN005 NEW ENTERPRISE STONE & LIME CO								
1 ASPHALT	\$380.01	A -5110-434-000	E	STREETS MAINT-PAVING & RECON:	R	09/18/25 09/18/25		8662244
26-00476 09/19/25 NEWEN005 NEW ENTERPRISE STONE & LIME CO								
1 PATCHING MATERIALS FY 25-26	\$374.69	A -5110-434-000	E	STREETS MAINT-PAVING & RECON:	R	09/19/25 09/19/25		8667461
2 PATCHING MATERIALS FY 25-26	\$459.10	A -5110-434-000	E	STREETS MAINT-PAVING & RECON:	R	09/19/25 09/19/25		8668483
	<u>\$833.79</u>							
26-00477 09/18/25 NOCOE005 NOCO ENERGY CORP- FUELS								

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/23/2025

12:00 PM

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00477		09/18/25 NOCOE005	NOCO ENERGY CORP- FUELS						
1 DIESEL FUELS AS NEEDED	\$126.60	A-5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	09/18/25	09/18/25		SP13119863
2 DIESEL FUELS AS NEEDED	\$126.60	A-5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	09/18/25	09/18/25		SP13119863
3 DIESEL FUELS AS NEEDED	\$126.60	A-8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	09/18/25	09/18/25		SP13119863
4 DIESEL FUELS AS NEEDED	\$126.60	A-8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	09/18/25	09/18/25		SP13119863
5 DIESEL FUELS AS NEEDED	\$126.60	A-8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	09/18/25	09/18/25		SP13119863
6 DIESEL FUELS AS NEEDED	\$126.59	A-7110-416-000	E	PARKS-GAS & OIL	R	09/18/25	09/18/25		SP13119863
7 DIESEL FUELS AS NEEDED	\$126.59	G-8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	09/18/25	09/18/25		SP13119863
	\$886.18								
26-00478		09/18/25 NOCOE005	NOCO ENERGY CORP- FUELS						
1 UNLEADED FUEL	\$161.47	A-5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	09/18/25	09/18/25		SP13121975
2 UNLEADED FUEL	\$161.47	A-5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	09/18/25	09/18/25		SP13121975
3 UNLEADED FUEL	\$161.47	A-8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	09/18/25	09/18/25		SP13121975
4 UNLEADED FUEL	\$161.47	A-8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	09/18/25	09/18/25		SP13121975
5 UNLEADED FUEL	\$161.47	A-8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	09/18/25	09/18/25		SP13121975
6 UNLEADED FUEL	\$161.46	A-7110-416-000	E	PARKS-GAS & OIL	R	09/18/25	09/18/25		SP13121975
7 UNLEADED FUEL	\$161.46	G-8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	09/18/25	09/18/25		SP13121975
	\$1,130.27								
26-00479		09/19/25 NOCOE005	NOCO ENERGY CORP- FUELS						
1 BULK FUEL - DIESEL AS NEEDED	\$127.86	A-5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	09/19/25	09/19/25		SP13125785
2 BULK FUEL - DIESEL AS NEEDED	\$127.85	A-5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	09/19/25	09/19/25		SP13125785
3 BULK FUEL - DIESEL AS NEEDED	\$127.85	A-7110-416-000	E	PARKS-GAS & OIL	R	09/19/25	09/19/25		SP13125785
4 BULK FUEL - DIESEL AS NEEDED	\$127.85	A-8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	09/19/25	09/19/25		SP13125785
5 BULK FUEL - DIESEL AS NEEDED	\$127.85	A-8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	09/19/25	09/19/25		SP13125785
6 BULK FUEL - DIESEL AS NEEDED	\$127.85	A-8540-416-000	E	DRAINAGE-GASOLINE & OIL	R	09/19/25	09/19/25		SP13125785
7 BULK FUEL - DIESEL AS NEEDED	\$127.85	A-8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	09/19/25	09/19/25		SP13125785
8 BULK FUEL - DIESEL AS NEEDED	\$127.85	G-8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	09/19/25	09/19/25		SP13125785
	\$1,022.81								
26-00480		09/18/25 N0000015	N Y S E G						
1 DPW 1001-0111-952	\$1,071.90	A-1640-439-000	E	DEPT PUBLIC WORKS - ELECTRIC	R	09/18/25	09/18/25		090925
26-00481		09/18/25 N0000015	N Y S E G						

Chk/Void Invoice
Date

26-00491 09/18/25 PARIS005 PARISE MECHANICAL, INC

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/23/2025

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PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00491		09/18/25	PARIS005	PARISE MECHANICAL, INC					
1 LMB	\$1,800.00	A -1620-435-000	E	SHARED SERVICES - CONTRACTU	R	09/18/25	09/18/25		S25-380
2 NEFH	\$550.00	A -1621-435-000	E	NORTH END FIRE HALL-CONTRACT	R	09/18/25	09/18/25		S25-381
3 DPW	\$650.00	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL	R	09/18/25	09/18/25		S25-380A
	\$3,000.00								
26-00492		09/18/25	RCMOW005	RC MOWERS					
1 RC MOWER/CABLE + REPAIRS	\$590.37	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	09/18/25	09/18/25		37121/37585
26-00493		09/18/25	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU					
1 5000 LB QUIKRETE	\$336.00	A -5110-434-000	E	STREETS MAINT-PAVING & RECON	R	09/18/25	09/18/25		125-107141
26-00494		09/19/25	BEEGR005	SMG-BATAVIA, LLC					
1 ZBA NOTICE - 38 BRANDEL AVE.	\$99.25	A -8010-430-000	E	ZONING-PRINTING & ADVERTISING	R	09/19/25	09/19/25		TQMLV3QU-0003
26-00495		09/18/25	SUITK005	SUIT KOTE CORP.					
1 TACK COAT 2025-2026 PAVING	\$1,761.40	A -5112-434-000	E	CONSL HWY IMPR PGR-PAVING & R	R	09/18/25	09/18/25		IN076894
26-00496		09/15/25	STYPA005	STYPA, AMY					
1 MILEAGE AND MEAL REIMBURSEMENT	\$269.70	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	09/15/25	09/15/25		9/15/2025
26-00497		09/17/25	STYPA005	STYPA, AMY					
1 EZ PASS REIMBURSEMENT	\$8.48	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	09/17/25	09/17/25		9/17/2025
26-00498		09/10/25	STONE010	STONEBRAKER, NANCY					
1 HPC MEETING - ALTERNATE MBR	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R	09/10/25	09/10/25		9/10/2025
26-00499		09/19/25	BEEGR005	SMG-BATAVIA, LLC					
1 CDBG PH 9/25/2025	\$94.44	A -1325-430-000	E	FINANCE TREASURER - PRINTING	R	09/19/25	09/19/25		TQMLV3QU-0004
26-00500		09/19/25	BEEGR005	SMG-BATAVIA, LLC					
1 PH-RE SPEED LIMIT - ST MARYS	\$81.92	A -1325-430-000	E	FINANCE TREASURER - PRINTING	R	09/19/25	09/19/25		9/10/2025
26-00501		09/19/25	TOWN005	TOWN OF LANCASTER					

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

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PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-00501 09/19/25 TOWN0005 TOWN OF LANCASTER				Account Continued				
1 SECURITY MONITORING PORTION 25	\$188.90	A -1325-402-000	E	FINANCE TREASURER - RECORDS	R	09/19/25 09/19/25		2025
26-00502 09/19/25 TOWN0005 TOWN OF LANCASTER								
1 2017 FORD 4X2 CHIPPER TK	\$25,000.00	A -8160-200-000	E	REFUSE & GARBAGE - EQUIPMENT	R	09/19/25 09/19/25		9/11/2025
26-00503 09/19/25 TOWN0005 TOWN OF LANCASTER								
1 DENTAL/VISION POLICE	\$1,564.82	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	09/19/25 09/19/25		SEPT 2025
26-00504 09/19/25 VERIZ010 VERIZON WIRELESS								
1 PHONES SEPTEMBER 2025	\$82.64	A -1010-485-000	E	BOARD OF TRUSTEES - CELL PHON	R	09/19/25 09/19/25		6122380750
2 PHONES SEPTEMBER 2025	\$31.25	A -1325-485-000	E	FINANCE TREASURER - CELL PHON	R	09/19/25 09/19/25		6122380750
3 PHONES SEPTEMBER 2025	\$31.25	A -1640-485-000	E	DEPT PUBLIC WORKS GARAGE-CE	R	09/19/25 09/19/25		6122380750
4 PHONES SEPTEMBER 2025	\$69.24	A -3990-476-000	E	DISASTER PREP-MOBILE PH & DAT	R	09/19/25 09/19/25		6122380750
5 PHONES SEPTEMBER 2025	\$37.99	A -3989-485-000	E	BUILDING INSPECTION-CELL PHON	R	09/19/25 09/19/25		6122380750
6 PHONES SEPTEMBER 2025	\$303.92	A -3411-485-000	E	FIRE DEPT - CELL PHONES / DATA	R	09/19/25 09/19/25		6122380750
7 PHONES SEPTEMBER 2025	\$40.00	A -8560-475-000	E	SHADE TREES-UNCLASSIFIED	R	09/19/25 09/19/25		6122380750
8 PHONES SEPTEMBER 2025	\$37.99	G -8115-485-000	E	ADMINISTRATION-CELL PHONE	R	09/19/25 09/19/25		6122380750
	\$634.28							
26-00505 09/17/25 WITME005 WITMER PUBLIC SAFETY GROUP								
1 EMS BAG FOR FIRETRUCKS/RESC 7	\$1,245.00	A -3411-260-190	E	FIRE DEPT-EMS SUPPLIES / FIRST	R	09/17/25 09/17/25		INV744352
2 NEW FIREFIGHTING HOODS	\$615.00	A -3411-260-200	E	FIRE DEPT-HELMETS/SUPPLIES	R	09/17/25 09/17/25		INV743496
	\$1,860.00							
26-00506 09/19/25 WMSCH005 WM SCHUTT & ASSOCIATES, PC								
1 PROF SVCS RENDERED THRU 8/30	\$7,339.50	A -1010-435-900	E	BOARD OF TRUSTEES - ENGINEER	R	09/19/25 09/19/25		35092
26-00507 09/19/25 ZDARS005 ZDARSKY, SAWICKI & AGOSTINELLI								
1 GJA MEMO TO MICHAEL DOWD/MIKES	\$361.00	A -1010-435-300	E	BOARD OF TRUSTEES - SPECIAL C	R	09/19/25 09/19/25		9902299
26-00508 09/22/25 CSEAE005 C S E A EMPLOYEE BENEFIT FUND								
1 DENTAL/VISION OCTOBER 2025	\$450.12	T -020-000	G	MEDICAL INSURANCE	R	09/22/25 09/22/25		OCTOBER 2025
2 DENTAL/VISION OCTOBER 2025	\$593.13	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & N	R	09/22/25 09/22/25		OCTOBER 2025
3 DENTAL/VISION OCTOBER 2025	\$4,404.32	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	09/22/25 09/22/25		OCTOBER 2025

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/23/2025
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PO # PO Date Vendor Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00508	09/22/25	CSEAE005	C S E A	EMPLOYEE BENEFIT FUND					
Account Continued									
\$5,447.57									
26-00509	09/22/25	INDEP005	INDEPENDENT HEALTH						
1	HEALTH INSURANCE OCTOBER 2025	\$113.68	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	09/22/25	09/22/25		4193095

Total Purchase Orders: 68 Total P.O. Line Items: 114 Total List Amount: \$86,904.84 Total Void Amount: \$0.00

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	6-A	\$83,827.70	\$0.00	\$0.00
	6-G	\$1,047.02	\$0.00	\$0.00
	6-H	\$80.00	\$0.00	\$0.00
	6-T	\$0.00	\$0.00	\$1,950.12
Total Of All Funds:		\$84,954.72	\$0.00	\$1,950.12
				\$86,904.84

Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	A	\$83,827.70	\$0.00	\$0.00
	G	\$1,047.02	\$0.00	\$0.00
	H	\$80.00	\$0.00	\$0.00
	T	\$0.00	\$0.00	\$1,950.12
Total Of All Funds:		\$84,954.72	\$0.00	\$1,950.12
				\$86,904.84

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: TASC Batch Date: 08/01/25 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	JULY "A" HRA TRANSACTIONS	344.54		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	344.54	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		344.54	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	344.54
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

Batch Id: TASC Batch Date: 08/05/25 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	JULY "B" HRA TRANSACTIONS	19.00		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	19.00	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		19.00	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	19.00
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

Batch Id: TASC Batch Date: 08/06/25 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	JULY "C" HRA TRANSACTIONS	9,580.15		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	9,580.15	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		9,580.15	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	9,580.15
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: TASC Batch Date: 09/04/25 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	AUGUST HRA TRANSACTIONS	7,332.93		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	7,332.93	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		7,332.93	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	7,332.93
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

Batch Id: PAYROLL Batch Date: 09/12/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	2,784.32		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	5,680.66		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	2,065.77		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	863.62		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	651.38		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	13,240.53		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	144.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	184.60		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	6,892.31		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	12,016.09		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	879.68		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	281.40		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	6,678.32		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	2,034.35		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	4,581.14		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	8,044.86		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	1,187.73-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: G -200-000 CASH	2,949.28		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: G -200-000 CASH	2,262.68		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -200-000 CASH	1,309.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/12/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/29/2025 Cr: A -200-000 CASH	2,626.54		41

WARNING: This account would have a negative balance: A -7550-100-000. Balance would be: 17,940.70-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	72,317.22	0.00	0.00	0.00	0.00	0.00
	G	5,211.96	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		77,529.18	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	77,529.18
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

Batch Id: FICA Batch Date: 08/12/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 9/12/2025	5,623.13		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 9/12/2025	398.72		2
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,623.13	0.00	0.00	0.00	0.00	0.00
	G	398.72	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		6,021.85	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,021.85
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: CREDITCD	Batch Type: Standard								
Account No.	Account Description	Type	Debit	Credit	Description	Date	Journal Num	Tracking Id	Seq
A -200-000	CASH	General Ledger		5,868.55	JULY CREDIT CARD CHARGES	07/31/25			1
A -394-000	DUE FROM SEWER FUND	General Ledger	62.40		CTO USPS POSTAGE FOR SEWER BILLS	07/31/25			2
G -634-000	DUE TO GENERAL FUND	General Ledger		62.40	CTO USPS POSTAGE FOR SEWER BILLS	07/31/25			3
G -8115-436-020	POSTAGE - CTO	Expenditure	62.40		CTO USPS POSTAGE FOR SEWER BILLS	07/31/25			4
G/L: G -522-000 EXPENDITURE CONTROL									
A -3990-474-000	DISASTER PREP- WEBSITE & INFO TECHNOLOGY	Expenditure	64.00		SCOTT KUHLMHEY - BLUE DOCK MEDIA	07/31/25			5
G/L: A -522-000 EXPENDITURE CONTROL									
A -3990-479-000	DISASTER PREPAREDNESS-PAGERS	Expenditure	11.99		SCOTT KUHLMHEY - RAPID FAX	07/31/25			6
G/L: A -522-000 EXPENDITURE CONTROL									
A -1325-435-200	FINANCE TREASURER - SVC MAINT CONTRACTS	Expenditure	47.98		DPW-ADOBE-CTO OFFICE - 2 ACCOUNTS	07/31/25			7
G/L: A -522-000 EXPENDITURE CONTROL									
A -5010-403-000	STREETS ADMINISTRATION-COMPUTER SOFTWARE	Expenditure	23.99		DPW-ADOBE-1 ACCOUNT	07/31/25			8
G/L: A -522-000 EXPENDITURE CONTROL									
A -1420-432-000	LAW - DUES & SUBSCRIPTIONS	Expenditure	23.99		ATTORNEY-ADOBE-1 ACCOUNT	07/31/25			9
G/L: A -522-000 EXPENDITURE CONTROL									
A -7550-420-000	CELEBRATIONS-MISC OVERHEAD EXPENSES	Expenditure	10.99		DPW-APPLE MUSIC FOR DOWNTOWN IPOD	07/31/25			10
G/L: A -522-000 EXPENDITURE CONTROL									

LANCASTER VILLAGE
G/L Entry Verification Listing

Account No. Account Description	Type	Debit	Credit	Description	Date	Journal Num	Tracking Id	Seq
A -1620-439-000 SHARED SERVICES - TELEPHONE G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	505.47		VONAGE-LMB PORTION	07/31/25			11
A -1640-431-000 DEPT PUBLIC WORKS - TELEPHONE G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	180.60		VONAGE-DPW PORTION	07/31/25			12
A -1621-439-000 NORTH END FIRE HALL - TELEPHONE G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	26.25		VONAGE-NEFH PORTION	07/31/25			13
A -8560-440-000 SHADE TREES-MEMORIAL TREE PLAQUE PROGRAM G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	52.55		SHADE TREES-POSTAGE 4 MEMORIAL PLAQUES	07/31/25			14
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	1,110.58		DPW-EVENTS-PA SYSTEM 4 VILLAGE EVENTS	07/31/25			15
A -8510-401-000 BEAUTIFICATION - SUPPLIES & MATERIALS G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	117.61		DPW-84 LUMBER-WOOD FOR SIGN @ ROUNDABOUT	07/31/25			16
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	748.85		DPW-GUITAR CENTER-VARIOUS CABLES FOR PA.	07/31/25			17
A -8510-401-000 BEAUTIFICATION - SUPPLIES & MATERIALS G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	65.84		DPW-84 LUMBR-WOOD FOR SIGN @ ROUNDABOUT	07/31/25			18
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	649.00		DPW-EVENTS-CRAGCO-DUMPSTER 4 EVENTS	07/31/25			19
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	649.00		DPW-EVENTS-CRAGCO-DUMPSTER 4 EVENTS	07/31/25			20

Batch: CREDITCD	Valid Entries:	25	Valid Debits:	5,930.95	Valid Credits:	5,930.95	Ref Num:	3482
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July Credit Card

Batch Id: CREDITCD Batch Date: 08/31/25 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY - BLUE DOCK MEDIA Cr: A -200-000 CASH	64.00		1
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY - RAPID FAX Cr: A -200-000 CASH	11.99		2
A -1325-435-200 FINANCE TREASURER - SVC MAINT CONTRACTS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ADOBE-CTO OFFICE- 2 ACCOUNTS Cr: A -200-000 CASH	47.98		3
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ADOBE-DPW-1 ACCOUNT Cr: A -200-000 CASH	23.99		4
A -1420-432-000 LAW - DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ADOBE-ATTORNEY-1ACCOUNT Cr: A -200-000 CASH	23.99		5
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-APPLE-MUSIC FOR DOWNTOWN IPOD Cr: A -200-000 CASH	10.99		6
A -1620-439-000 SHARED SERVICES - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE-LMB PORTION Cr: A -200-000 CASH	505.47		7
A -1640-431-000 DEPT PUBLIC WORKS - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE-DPW PORTION Cr: A -200-000 CASH	180.60		8
A -1621-439-000 NORTH END FIRE HALL - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE-NEFH PORTION Cr: A -200-000 CASH	26.25		9
A -1380-435-000 FISCAL AGENT FEES - BANK CHARGES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ANNUAL MEMBERSHIP FEE @ 45.00/CARD X 10 Cr: A -200-000 CASH	450.00		10
A -1325-401-000 FINANCE TREASURER - OFFICE SUPPLIES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	CTO-FORMS CENTER-ENVELOPES PAYROLL Cr: A -200-000 CASH	88.88		11
A -7110-416-000 PARKS-GAS & OIL Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-PAUTLER OIL SERVICE Cr: A -200-000 CASH	73.93		12
A -5110-452-000 STREETS MAINT-REPAIRS/MAINT:TRUCKS/EQUIP Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-TRACTOR SUPPLY Cr: A -200-000 CASH	55.06		13

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5110-452-000 STREETS MAINT-REPAIRS/MAINT:TRUCKS/EQUIP	Expenditure	DPW-TRACTOR SUPPLY	55.06		14
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -5110-416-000 STREETS MAINT-GASOLINE & OIL	Expenditure	DPW-SPEEDWAY	12.18		15
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -5132-416-000 SNOW REMOVAL-GASOLINE & OIL	Expenditure	DPW-SPEEDWAY	12.18		16
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
WARNING: This account would have a negative balance: A -1420-432-000. Balance would be:			21.97-		
WARNING: This account would have a negative balance: A -7110-416-000. Balance would be:			763.83-		

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	1,642.55	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		1,642.55	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	16	1,642.55
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	16	

There are warnings in this listing, but can proceed with update.

	Updated Entries	Updated Amount	
Reimbursements:	0	0.00	
Expenditures:	16	1,642.55	
Transfer In:	0	0.00	
Transfer Out:	0	0.00	
Cancel:	0	0.00	
Encumbrances:	0	0.00	
YTD 1099:	0	0.00	
Batch: CREDITCD	Updated Entries: 16	Updated Amount: 1,642.55	Ref Num: 905

August CC
ref # 905

LANCASTER VILLAGE

Purchase Order Listing By P.O. Number

09/18/2025

10:57 AM

Ranges

Range: First to Last
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 05/31/26

Item Status Purchase Types Misc

Open: N Bid: Y
Void: N State: Y
Paid: N Other: Y
Held: N Exempt: Y
Apv: N
Rcvd: Y

P.O. Type: All
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
Prior Year Only: N
* Means Prior Year Line:
Vendors: All

PO # PO Date Vendor

Contract PO Type

Item Description

Amount Charge Account Acct Type Description

Stat/Chk First Enc Rcvd Date Chk/Void Date Invoice

26-00438 09/18/25 KORNM005 KORN, MICHELLE A.

1 FACE PAINTING-5HOURS-FALL FEST

\$775.00 A-7550-413-000

E CELEBRATIONS - FALL FEST

R 09/18/25 09/18/25 110891

26-00439 09/18/25 KORNT005 KORN, TIMOTHY

1 BALLOON ART-5HOURS-FALL FEST

\$775.00 A-7550-413-000

E CELEBRATIONS - FALL FEST

R 09/18/25 09/18/25 092022025

26-00440 09/18/25 WHITE015 WHITEFORD, MARTIN

1 SOUL SPECTRUM-2HOURS-FALL FEST

\$800.00 A-7550-413-000

E CELEBRATIONS - FALL FEST

R 09/18/25 09/18/25 9/16/2025

26-00441 09/18/25 BANN010 BANNER FARM WNY, LLC

1 CARRIAGE RIDES-5HOURS-FALLFEST

\$1,550.00 A-7550-413-000

E CELEBRATIONS - FALL FEST

R 09/18/25 09/18/25 FALL FEST 2025

Total Purchase Orders: 4 Total P.O. Line Items: 4 Total List Amount: \$3,900.00 Total Void Amount: \$0.00

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	6-A	\$3,900.00	\$0.00	\$0.00
Total Of All Funds:		\$3,900.00	\$0.00	\$0.00
Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	A	\$3,900.00	\$0.00	\$0.00
Total Of All Funds:		\$3,900.00	\$0.00	\$0.00

LISTED CORRESPONDENCE

October 14, 2025

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from September 12, 2025 – October 2, 2025.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
2.	_____	_____	Correspondence from the Lancaster High School Motorcade Committee requesting permission for its Annual Spirit Week Motorcade to travel through the Village of Lancaster on the evening of Friday, October 24, 2025.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
3.	_____	_____	Correspondence from Department of Public Works requesting approval to purchase a V-Plow for an existing pick-up truck from Kaminski & Sons Truck Equipment in the amount of \$7,700.00 from a County <u>bid</u> contract as the lowest of 2 quotes for this item.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
4.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
5.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
6.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
7.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
8.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
9.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
10.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
11.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	

VILLAGE COVER SHEET

OCTOBER 6, 2025 BOARD MEETING

PERMITS ISSUED **16**

VILLAGE PERMIT TOTAL

INSTALL ROOF	10
ERECT FENCE	2
ERECT DECK	2
INSTALL POOL	1
INSTALL SIGN	1
DUMPSTER	1
ERECT RESIDENTIAL ADD/ALT	3
INSTALL RESIDENTIAL PLUMBING	1
INSTALL SOLAR PANELS	1
TOTAL PERMITS FOR THE VILLAGE	22

James Mosko	108 Elm Pl.	Residential Add/Alt
The Vinyl Outlet	50 Court St.	Deck
McGrath Carpentry	79 S. Irwinwood	Deck
Brilliant Installations Inc.	38 Pardee Ave.	Solar Panels
Dinatale Enterprises	49 Field Ave.	Roof
Town of Lancaster	5440 Broadway St.	Sign
Niagara Building Solutions	2173 Como Park Blvd.	Roof
Aerial Roofing & Exterior Inc.	100 Oxford Ave.	Roof
Alden Pools Inc.	56 Briarwood Dr.	Pool
David Miechowicz	77 Richmond Ave.	Residential Add/Alt
Franks Basement Systems	83 Sturm St.	Residential Add/Alt
Mark Martzolf	36 Livingston St.	Roof
Hometeck Roofing & Remodeling	126 Pleasant Ave.	Roof
Elva Goldberg	107 Pleasant Ave.	Roof
Franks Basement Systems	19 Woodlawn Ave.	Residential Plumbing
TNT Custom Decks	56 Briarwood Dr.	Fence
The Kaz Company	103 Southwest Pkwy	Roof
Kelsey & Andrew Gibson	14 Wilkshire Pl.	Dumpster
Besroi Roofing	5448 Broadway St.	Roof
Iroquois Fence	58 Park Blvd.	Fence
Neth & Sons Inc.	2227 Como Park Blvd.	Roof
Timothy Cassel	18 Wilkshire Pl.	Roof

Town of Lancaster
Expired Permits Report

09/12/2025 - 10/02/2025

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2022-34635	152 Central Ave	Level 1 Alteration of an existing 3 unit apartment building as shown on construction drawings. Tear off and reroof and Plumbing Permit #P2022-34228 included with the renovations. 2 Dumpsters are on site.	04/17/2025	09/21/2025
P-2024-37335	74 Woodlawn Ave	Roof- Complete tear off and replacement as shown on contract	09/12/2024	09/12/2025
P-2024-37344	122-130 Central Ave	24" x 31" sign as shown on drawing	09/13/2024	09/13/2025
P-2024-37351	77 Erie St	Complete tear off on house only and upper dormer with new shingles and 6' of ice shield	09/16/2024	09/16/2025
P-2024-37355	54 Burwell Ave	Complete roof tear off.	09/16/2024	09/16/2025
P-2024-37364	63 W Drullard Ave	Complete tear off and install new shingles on just the garage.	09/18/2024	09/18/2025
P-2024-37366	28 Brandel Ave	Complete tear off on garage and install new shingles with 6' ice shield	09/18/2024	09/18/2025
P-2024-37388	47 Lake Ave	Complete tear off and install new shingles with 6' ice shield	09/25/2024	09/25/2025
P-2024-37397	35 Carter St	108ft of 6ft high dog ear fence to be located down rear property line as per survey. Good side must face out	09/27/2024	09/27/2025
P-2024-37400	85 Field Ave	Addition to rear of garage as shown on construction drawing.	09/30/2024	09/30/2025
P-2024-37412	48 Fairfield Ave	Level 1 Alteration of an existing kitchen as shown on sketches and work scope.	10/01/2024	10/01/2025
P-2024-37422	33 Church St	Rear and upper deck as shown on drawings	10/02/2024	10/02/2025

Total Expired Permits: 12

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 09/12/25						
2025-0720	77 Richmond Ave	115.11-8-15	Work w/out Permit	Closed	David Miechowicz	
				Open Date: 09/12/25 Total #: 1		
Open Date: 09/15/25						
2025-0724	3725 Walden Ave	104.08-6-34	Misc	Open	Allison Lawrence	
				Open Date: 09/15/25 Total #: 1		
Open Date: 09/17/25						
2025-0727	76 1st Ave	115.11-13-16	Exterior Property Maint	Open	Kelly Burr	
2025-0730	83 1st Ave	115.11-15-15	Trash/Rubbish	Open	Charles Constantino	
				Open Date: 09/17/25 Total #: 2		
Open Date: 09/18/25						
2025-0731	186 Central Ave	104.15-8-12	Unregistered Vehicle	Open	Mohammed Noor Elahi	
2025-0733	162 Central Ave	104.15-12-14	Unregistered Vehicle	Open	Patrick McHenry	
				Open Date: 09/18/25 Total #: 2		
Open Date: 09/22/25						
2025-0740	36 School St	104.75-6-12	Trash/Rubbish	Open	R2M2, LLC	
				Open Date: 09/22/25 Total #: 1		
Open Date: 09/23/25						
2025-0745	66 Banner Ave	104.16-1-7	Interior Property Maint	Open	Edward Koziol	
				Open Date: 09/23/25 Total #: 1		
Open Date: 09/24/25						
2025-0752	133 Robert Dr	115.10-4-27	Trash/Rubbish	Closed	Jason Saia	
2025-0753	51 Wayne St	104.15-18-39	Interior Property Maint	Open	Amber Odierno	
				Open Date: 09/24/25 Total #: 2		
Open Date: 09/26/25						
2025-0757	5 Division St	104.15-11-25	Work w/out Permit	Open	John Szalasny	
				Open Date: 09/26/25 Total #: 1		
Open Date: 09/30/25						
2025-0761	St. Mary's Elementary School, 2 Saint Marys Hill	104.19-1-9	Misc	Closed	St. Mary's Church	
2025-0763	191 Saint Marys St	104.19-1-10	Work w/out Permit	Open	Marcus Williams	
				Open Date: 09/30/25 Total #: 2		
				Grand Total: 13		

Inspections Report

Start Date: 09/12/2025 End Date: 10/02/2025

Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.83-1-12	5472 Broadway St	The Goat Nutrition 716-598-4148	09/12/2025	Business - 3 yr	Ronald Capozzi	Pass
104.75-1-2	38 Palmer Pl (Seibel Modern Mfg. & Welding)	Seibel Modern Mfg & Welding	09/17/2025	Business - 3 yr	Ronald Capozzi	Pass
104.15-12-1.1	122-130 Central Ave	Manitoba Corporation 716-685-7000	10/02/2025	Business - 3 yr	Bryan Pokorski	Fail
Total Inspections:					3	

Lancaster Central School District

Lancaster High School Student Union

1 Forton Drive
Lancaster, NY 14086
(716) 686-3277



<http://www.lancasterschools.org/StudentUnion>

September 25, 2025

Mayor William C. Schroeder
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Dear Mr. Schroeder:

As chairpersons of the Lancaster High School Motorcade Committee, we would like to request your permission for our Annual Spirit Week Motorcade to travel through the Village of Lancaster on the evening of Friday, October 24, 2025.

If there are any questions, feel free to contact our advisor, Mr. Mark Skowron at the High School - 686-3277. Enclosed is a copy of the route and time schedule.

Thank you for your consideration.

Sincerely,

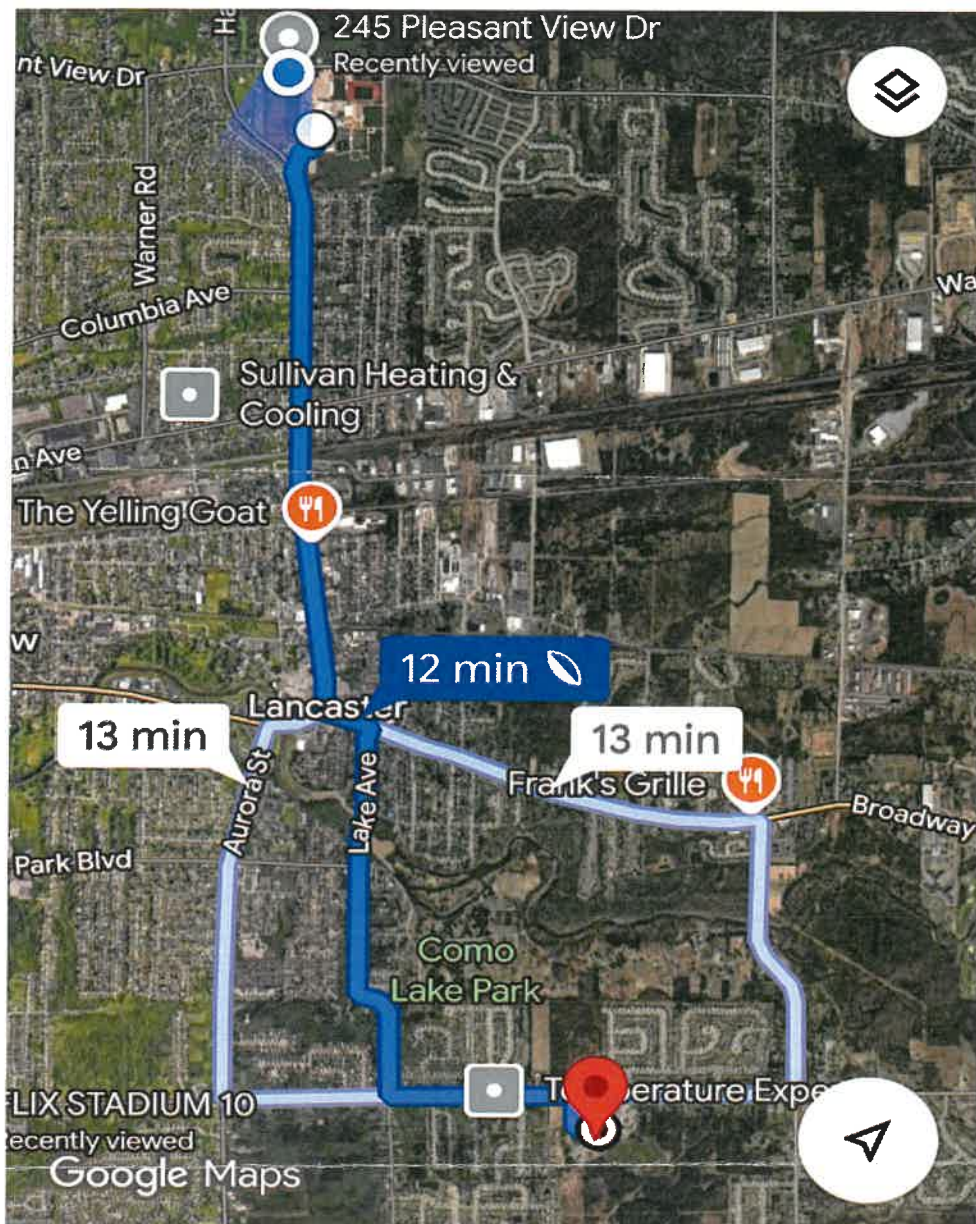
Motorcade Chairpersons

Olivia Frandsen

Olivia Frandsen

Michaela Innus

Michaela Innus



Approximately 5pm - William to Lake

Lake to Broadway

Broadway to Central

Arrive at Lancaster High School approximately 5:30pm



Village of Lancaster

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillage.org

Department of Public Works

5200 Broadway

Lancaster, New York 14086-2097

Ashton M. Moore

Clerk

E-Mail: amoore@lancastervillageny.gov

RE: Need for a V-Plow for a Pick-Up Truck This Winter Season

September 30th, 2025

Honorable members of the Village Board,

The Department of Public Works is requesting approval to purchase a V-Plow that will be placed on one of the existing pick-up trucks already in our shop. Having a truck with a V-Plow system would be more beneficial than the typical straight plow attachment system. The V-Plow system allows us to more effectively clean narrow streets and is less likely to have hydraulic line issues than the typical straight plow system. Attached you will find 2 bids we have received. One is a state bid from Kaminski and Sons Truck Equipment in the amount of \$7,700.00 and the second is a private bid from Valley Fab and Equipment, Inc. in the amount of \$8,559.18. We are looking to go ahead and move forward with Kaminski and Sons bid as it is a state bid.

Thank you for your consideration.

If you have any questions or concerns, please contact me using the information below.

Thank you,

Ashton Moore

Ashton M. Moore

Clerk

5200 Broadway, Lancaster, NY 14086

(716) 683-1028 x 301

Kaminski and Sons Truck Equipment

245 Lewis St.
Buffalo, NY 14206
USA

Voice: (716) 852-1954
Fax: (716) 852-1956

QUOTATION

Quote Number: 3726
Quote Date: Sep 22, 2025
Page: 1

Quoted To:

Village of Lancaster DPW
5200 Broadway
Lancaster, NY 14086

Customer ID	Good Thru	Payment Terms	Sales Rep
Lancaster DPW	10/22/25	Net 10 Days	

Quantity	Item	Description	Unit Price	Amount
1.00		FISHER 8'6" XV2 V PLOW INSTALLED WITH CHOICE OF CONTROLS. POWDER COATED YELLOW WITH HALOGEN LIGHTS.	7,700.00	7,700.00
1.00		LED LIGHTS ADD 450.00 AT TIME OF INSTALL ONLY.		
1.00		PRICING AS PER ERIE COUNTY CONTRACT WHICH IS ATTACHED.		
Subtotal				7,700.00
Sales Tax				
TOTAL				7,700.00



COUNTY OF ERIE
DIVISION OF PURCHASE
MEMORANDUM

TO: ALL USING DEPARTMENTS

FROM: Tricia Pierce, Buyer

DATE: April 22, 2025

SUBJECT: "Trucks & Heavy Equipment Parts and Repairs"

BID NO.: 250100-004



This is to advise you that there is a new contract for the "Trucks & Heavy Equipment Parts and Repairs." The new contract term for this agreement is April 1, 2025 through March 31, 2026. The contract has been awarded to several vendors, so please refer to the attached sheets.

When using this contract the vendor must clearly show the number of hours of labor, labor rate, wholesale cost of the parts and cost plus percentage extended to the County as per their bid submission. Quotes that do not show this will not be allowed purchase orders. No Blanket Orders will be allowed during the term of this contract.

Make sure you reference the bid number #250100-004 when using this contract.



"MAINTENANCE, REPAIRS & TUNE UPS FOR HEAVY DUTY EQUIPMENT & TRUCKS"

BID NO.: 250100-004

CONTRACT TERM: APRIL 1, 2025 – MARCH 31, 2026

COMMODITY CODE: #060

1. Kenworth – Vendor #114755
100 Commerce Dr. Lackawanna, NY 14218
716-852-2800
Labor Rate Per Hour: \$165.00
Parts- Percent over cost 35%
Warranty: 12 Months
2. Baschmann Services – Vendor #100830
1101 Maple Rd. Elma, NY 14059
716-655-1101
Labor Rate Per Hour: \$155.00
Parts- Percent over cost 30%
Warranty: 6 Months
3. Kaminski & Sons Truck Equipment, DBA – Vendor #109707
245 Lewis Street, Buffalo, NY 14206
716-852-1954
Labor Rate Per Hour: \$105.00
Parts- Percent over cost 35%
Warranty: 6-36 Months (Depends On Manufacturer)
4. Conway Beam/Buffalo Truck Center – Vendor #109705
1500 North America Dr. West Seneca, NY 14224
716-821-9911
Labor Rate Per Hour: \$175.00
Parts- Percent over cost 25%
Warranty: 12 Months

Valley Fab and Equipment, Inc.

9776 Trevett Road
PO BOX 380
BOSTON, NY 14025

Date	Quote #
9/23/2025	BE30945

Name / Address				
VILLAGE OF LANCASTER DEPT. OF PUBLIC WORKS 5200 BROADWAY LANCASTER, NY14086-2097				
Customer Contact		Customer Phone	Customer Fax	
			716-683-1029	
Item	Description	Qty	Cost	Total
ESTHRS	CHEVY 2500 CREW CAB FISHER 8.5 XV2 STEEL-RUBBER DEFLECTOR (PRICE REFLECTS MUNI DISCOUNT) INSTALLED	1	8,559.18	8,559.18
QUOTE ONLY !! PRICE IS VALID FOR 30 DAYS.		Subtotal \$8,559.18		
Phone #	Fax #	Sales Tax (8.75%)		\$0.00
(716)941-6644	(716)941-5066	Total		\$8,559.18

I have reviewed and in agreement with
the pricing associated with this order.
By signing this quote I hereby authorize
to proceed with order.

Signature _____

	1 st Motion	2 nd Motion	
1.	_____	_____	Resolution to adopt the Standard Work Day and Reporting Resolution as presented for the following elected official as required by NYS and Local Retirement System: - Gavin O'Brien _____ Trustee
	ACTION -	Approved Denied Refer to:	
2.	_____	_____	Resolution authorizing Mayor Schroeder to sign and approve an Agreement with Russell J. Salvatore related to a sponsorship for the construction of the Village of Lancaster Cayuga Creek Park Pavilion.
	ACTION -	Approved Denied Refer to:	
3.	_____	_____	Resolution authorizing Mayor Schroeder to sign and certify the MS4 Interim Progress Report – 18 Month Requirements as prepared by William Schutt & Associates as the Village Engineer and Stormwater Program Coordinator.
	ACTION -	Approved Denied Refer to:	
4.	_____	_____	Resolution authorizing Mayor Schroeder to sign, approve, and submit the Erie County 2025-2028 Intermunicipal Snow Removal and Ice Control Agreement as presented along with the required supplementary documentation.
	ACTION -	Approved Denied Refer to:	
5.	_____	_____	
	ACTION -	Approved Denied Refer to:	
6.	_____	_____	
	ACTION -	Approved Denied Refer to:	
7.	_____	_____	
	ACTION -	Approved Denied Refer to:	
8.	_____	_____	
	ACTION -	Approved Denied Refer to:	
9.	_____	_____	
	ACTION -	Approved Denied Refer to:	

Received Date

Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials

Employer Location Code

4 0 0 4 9

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the VILLAGE OF LANCASTER / 40049 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

(Name of Employer)

(Location Code)

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Gavin O'Brien			Trustee	4/7/2025 - 4/2/2029	6	7.95	<input type="checkbox"/>	Biweekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Michael E. Stegmeier

(Name of Secretary or Clerk)

, secretary/clerk of the governing board of the Village of Lancaster

(Name of Employer)

, of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 14th day of October, 2025 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the VILLAGE OF LANCASTER on this 14th day of October, 2025.

(Name of Employer)

(Signature of Secretary or Clerk)

I, Michael E. Stegmeier

(Name of Secretary or Clerk)

being duly sworn, deposes and says that the posting of the Resolution began on

and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

☐ Employer's website at: https://lancastervillageny.gov

☐ Official sign board at: 5423 Broadway, Lancaster, NY 14086

☐ Main entrance Secretary or Clerk's office at: 5423 Broadway, Lancaster, NY

Page 1 of 1

(for additional rows, attach a RS 2417-B form.)

RESOLUTION #
MEETING DATE

1
10/14/2025

(seal)

Record of Activities Result

Gavin O'Brien - Trustee

Hours Reported	May-25	44
	Jun-25	45
	Jul-25	54
	TOTAL	<hr/> 143

Divided by 3 Months =

47.67 Hours Per Month

Divided by 6 hour standard work day
(47.67 hours / 6 hours)

7.95 Days Per Month

Village of Lancaster Cayuga Creek Park Pavilion Sponsorship

Agreement with Russell J. Salvatore

THIS AGREEMENT by and between the Village of Lancaster, New York ("Village"), and Russell J. Salvatore ("Sponsor"). The Village and Russell J. Salvatore may at times be collectively referred to herein as the "Parties."

WHEREAS, the Village intends to undertake the construction of a pavilion at the Village's Cayuga Creek Park (the "Project"); and

WHEREAS, it is anticipated that the cost of the undertaking to the Village including associated costs such as design and administration ("Project costs") will be approximately \$300,000 and

WHEREAS, Sponsor wishes to donate in support the Project the amount of \$200,000; and

WHEREAS, the Parties wish to memorialize in this agreement the terms by which Sponsor will support the Project;

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

1. Within seven (7) calendar days of the commencement of construction of the Pavilion including site preparation, Sponsor shall deposit with the Village Clerk an initial donation in the amount of Fifty Thousand dollars (\$50,000).

Further, Sponsor irrevocably pledges to deposit with the Village Clerk, the following additional donations:

Within three (3) calendar days of the six (6) month anniversary of the initial donation a second donation in the amount of Fifty Thousand dollars (\$50,000).

Within three (3) calendar days of the first annual anniversary of the second donation, a third donation in the sum of Fifty Thousand dollars (\$50,000).

Within three (3) calendar days of the second annual anniversary of the second donation, a fourth donation in the sum of Fifty Thousand dollars (\$50,000).

The total of the initial, second, third and fourth donations made over the above particularized span of two years and six months shall equal \$200,000.

The deposits shall be used in the discretion of the Village for purposes of financing the Project consistent with law.

2. The Village Clerk shall create and administer an account dedicated solely to financing the Project. Deposits by the Sponsor pursuant to paragraph 1, amounts transferred by the Village from other Village accounts, and the payment of Project costs shall be exclusively through said account.

W.C.S Initial

RJS

R.J.S. Initial

3. Aside from privileged materials such as confidential attorney client communications, Sponsor shall have the right to receive and examine documents and ledgers relating to the Project income and expenditures.
4. If the pledge set forth at paragraph 1 has not been satisfied in full during Sponsor's lifetime, the portion remaining unpaid is a binding legal obligation of his estate, whether or not a gift or other language discharging this obligation is included in his will or testamentary substitute.
5. In recognition of this donation by Sponsor, the Village shall affix signage on the front side of the Pavilion which shall read "Russell J. Salvatore Lancaster Village Pavillion" as feasibly and as reasonably as possible as set forth in the attached rendering. In addition to the deposits set forth in paragraph 1 the cost of said signage shall be paid by Sponsor.
6. Sponsor recognizes that the Pavilion is to be Village-owned and operated located on public parkland, and that the Pavilion, and any sponsorship recognition is subject to all applicable laws and regulations, as well as any applicable standards established by the New York State Attorney General or Comptroller. The Village shall have the right to modify any sponsorship recognition upon the Pavilion under this Agreement for good cause including if Sponsor engages in conduct that, in the opinion of the Village Board brings discredit upon the Village or otherwise undermines the reputation of the Village in the community.
7. This Agreement is entered into under the laws of the State of New York and is intended to be interpreted and implemented in accordance with the same.
8. This Agreement is irrevocable, and it is legally binding on Sponsor, and his heirs, executors, administrators, and assigns.
9. No party to this Agreement may assign, transfer, convey, sublet, or otherwise dispose of this Agreement or any of its right, title, or interest therein without the prior written consent of the other parties.
10. This agreement will become effective when signed on behalf of both parties thereto. It may be executed in counterpart in which case each executed counterpart will be deemed an original and shall constitute one and the same instrument.
11. This Agreement contains the sole and entire agreement between the Parties relating to the matters addressed hereunder and shall supersede any and all other agreements between the Parties. Any other statements or representations made by any party to this Agreement are void and have no force or effect.

W.C.S Initial



R.J.S. Initial

William C. Schroeder,
Mayor Village of Lancaster

Date: 9/24/25

Russell J. Salvatore
Russell J. Salvatore

Date: 9/24/25

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the ____ day of _____ in the year _____ before me personally came Willaim C. Schroeder to me known to be the Mayor of the Village of Lancaster, New York, and the person who executed the foregoing instrument on behalf of the Village of Lancaster, New York, who being by me duly sworn, did depose and say that he executed the said instrument by order and resolution of the Village Board of the Village of Lancaster, New York.



Mia M DiNatale

Notary Public
Qualified in Erie County
My Commission expires the April day of
25, 20229

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the ____ day of Sept in the year 2025 before me personally came Russel J. Salvatore personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed upon the within instrument and he acknowledged to me that he executed the same.



Mia M DiNatale

Notary Public
Qualified in Erie County
My Commission expires the April day of
25, 2029



NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Bureau of Water Permits
625 Broadway, Albany, New York 12233-3505
P: (518) 402-8111 | F: (518) 402-9029
www.dec.ny.gov

RESOLUTION # 3
MEETING DATE 10/14/2025

MS4 Operator Certification Form for eReports
SPDES General Permit for
Stormwater Discharges From
Municipal Separate Storm Sewer Systems (GP-0-24-001)

Instructions

As required by Part V.B.2. and Part V.B.3. of GP-0-24-001, the MS4 Operator must submit the Annual Report and the Interim Progress Certification, respectively. As stated in Part V.B.5. of GP-0-24-001, all reports must be signed in accordance with Part X.J. of GP-0-24-001.

MS4 Operator Name: Village of Lancaster

Permit ID: NYR20A 253

eReport Submission Number: HQF-T0A2-T5Y83

MS4 Operator Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (please print or type)

William Schroeder

Title

Village Mayor

Signature

Date



Department of
Environmental
Conservation

MS4 Interim Progress Certification—18 Month Requirements

version 1.1

(Submission #: HQF-T0A2-T5Y83, version 1)

Details

Originally Started By Edward Schiller
Alternate Identifier NYR20A253
Submission ID HQF-T0A2-T5Y83
Status Draft

Form Input

MS4 Operator Information

Municipality Name or Legal Entity Name
VILLAGE OF LANCASTER

Permit ID #:
NYR20A253

MS4 Operator Type
Traditional land use control

Traditional Land Use Control
Village

Traditional Land Use Control

Traditional land use control MS4 Operator requirements are found in Part VI of the MS4 General Permit.

Legal Municipal/Entity Mailing address

5423 BROADWAY
LANCASTER, NY 14086
ERIE

Ranking Official

Official Title	First and Last Name	Phone	Email
Mayor	William Schroeder	716-683-2105	wschroeder@lancastervillageny.gov

Report Preparer

Report Preparer Title	First and Last Name	Phone	Email
Contract Engineer	William Schutt	716-683-5961	wschutt@wmschutt.com

Stormwater Program Coordinator

Coordinator Title	First and Last Name	Phone	Email
Stormwater Program Coordinator	William Schutt	716-683-5961	wschutt@wmschutt.com

Compliance Schedule Review**Compliance Schedule Resources**

Use the following links for more information on the permit and compliance schedule:
[MS4 Permit Webpage](#)

MS4 Toolbox

Have you reviewed compliance items due within two years of EDC, January 2, 2026?
Yes

Have you reviewed compliance items due within three years of EDC, January 2, 2027?
Yes

Have you reviewed compliance items due within four years of EDC, January 2, 2028?
Yes

Have you reviewed compliance items due within five years of EDC, January 2, 2029?
Yes

Have you reviewed compliance items which need to be completed routinely (annually, every five (5) years, etc.)?
Yes

Please enter any comments related to the questions in this section.
NONE PROVIDED

Certification

The ranking elected official or Principal Executive Officer for the MS4 Operator will be signing the form.
Yes

As the Ranking Elected Official or Principal Executive Officer, please download the certification form using the link below. Complete and sign the certification. Then, upload the certification form to this Interim Progress Certification and/or Annual Report.

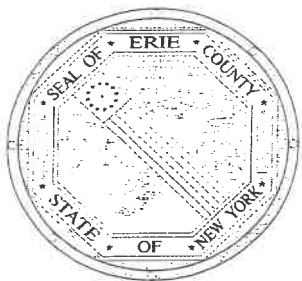
[Certification Form](#)

Attach completed certification form.

NONE PROVIDED

Comment

NONE PROVIDED



**ERIE COUNTY 2025-2028
INTERMUNICIPAL SNOW REMOVAL AND ICE
CONTROL AGREEMENT**

THIS INTERMUNICIPAL SNOW REMOVAL AND ICE CONTROL AGREEMENT (this "Agreement") made and entered into as of the _____ day of _____, 2025, by and between the **COUNTY OF ERIE**, a municipal corporation organized under the laws of the State of New York having its offices at 95 Franklin Street, Buffalo, New York, (hereinafter referred to as the "County") and the **VILLAGE OF LANCASTER**, a municipal corporation within the County of Erie, having its offices at **5423 BROADWAY, LANCASTER**, New York, (hereinafter referred to as the "Municipality").

WITNESSETH:

WHEREAS, the County owns, operates, and maintains a highway system located throughout the towns and villages of the County; and

WHEREAS, the County's Department of Public Works is responsible for administering and supervising all County related highway work, including the removal of snow and control of ice on County roadways; and

WHEREAS, the County wishes to contract with the Municipality for the removal of snow and control of ice on certain County roadways defined herein; and

WHEREAS, the Municipality has appropriate personnel and equipment to properly maintain County roadways for the purposes of snow removal and ice control; and

WHEREAS, on _____, 2025, the Municipality's Board approved a resolution in support of the Municipality contracting with the County for snow removal and ice control services; and

WHEREAS, on **July 24, 2025**, the Erie County Legislature approved resolution Comm. **13E-9** supporting the arrangement described herein.

NOW, THEREFORE, in consideration of the mutual covenants, agreements and consideration contained herein, the County and the Municipality (collectively the "Parties") agree as follows:

1. **RECITALS:** The foregoing Recitals are incorporated into the terms of this Agreement.
2. **DEFINITIONS:** Capitalized terms used but not defined herein shall have the meanings ascribed to them in this paragraph 2.
 - a. **Snow Season** shall be defined as beginning on September 1st and ending of April 30th of the following calendar year.
 - b. **Lane Mile** shall mean a portion of any County road which is one mile long and of sufficient width to allow for the safe passage of a vehicle. Shoulders, median strips and short widened sections designed for intersection turning lanes shall not be considered in the calculation of the number of Lane Miles to be maintained under this Agreement. All County roads shall be considered to be at least two lanes wide for such purposes.
 - c. **Remove** shall mean that which is moved and re-deposited alongside the road, and shall include, if necessary, push back and shelving.
 - d. **Push Back** after storm is over, plowed snow should be plowed back as far as possible to provide snow storage in anticipation of the next storm.
 - e. **Shelving/Benching** additional snow storage can be provided by plowing high level snow banks with the wing elevated. The wing should be at least three feet off the pavement to avoid hitting guide rail.
 - f. **Extra Work** (requires prior approval of ECDPW) the removal of snow from areas requiring loading equipment and hauling vehicles, front end loaders, snow blowers or heavy dump trucks are usually used for this purpose.
 - g. **Municipal Executive** shall mean the Municipality's Mayor, Supervisor, Administrator, Highway Superintendent or DPW Commissioner.
3. **TERM:** The term of this Agreement shall be for a three-year period beginning on **September 1, 2025 and expiring on August 31, 2028** and will include three (3) Snow Seasons. This Agreement shall be reviewed annually in accordance with paragraph 10 of this Agreement. This Agreement may be extended at the request of the County with the approval of the Municipality. The Parties agree that they will commence discussion or negotiations pertaining to the extensions or renewal of this Agreement, whether in whole or in part, beginning **March of 2028**.
4. **SERVICES:** This Agreement shall include all activities necessary to control snow and ice on County roads, together with all necessary labor, equipment and materials. The Municipality agrees to Remove snow and to control ice and snow on the County roads, hereinafter listed on **Exhibit A**.

The Municipality will be required to maintain a sufficient level of manpower, equipment, and materials to enable it to meet the goal of providing safe and passable roadways. The Municipality shall clear such County highways of snow and ice as designated by the County, to the extent that the County may deem necessary to provide reasonable passage and movement of vehicles over such highways all in accordance with terms, rules and regulations as may be deemed by the County to be in the best interest of the public.

At all times, the County reserves the right to call out the Municipality to Remove and/or clear snow and ice and the Municipality hereby agrees to respond within a reasonable period of time. Both Parties shall **designate a 24-hour contact person**, with whom the County or the Municipality will contact in the event that either Party determines it is necessary to call out the other.

The Municipality will notify the County, in writing, when a higher level of snow removal is potentially required. The County will have a written response to the Municipality within twenty-four (24) hours of such notification as to whether or not the County is going to do the work themselves or have the Municipality do the higher level of snow removal. If the County District Engineer orders the work, with the approval of the County's Commissioner of Public Works, and the Municipality satisfactorily performs the work, the Municipality will be compensated by the County as follows:

- Labor shall be billed at the applicable Municipal rate; and
- Equipment will be billed at the present FEMA rates for such equipment.

In the event the Municipality does not perform as required per Section 2 of this Agreement, the County and the Municipality will be required to meet, as soon as possible, within ten (10) business days to settle the dispute.

5. **LANE MILES:** The schedule of County roads and number of Lane Miles that are subject to this Agreement are attached hereto and incorporated herein as **Exhibit A: Lane Mile Confirmation**. Shoulders, median strips and short widened sections designed for intersection turning lanes shall not be considered in the calculation of the number of Lane Miles to be maintained under this Agreement. All County roads shall be considered to be at least two lanes wide for such purposes. The number of Lane Miles for which compensation shall be paid hereunder is as set forth on **Exhibit A**.
6. **REPORTING REQUIREMENTS:** The Municipality agrees to complete daily log reports evidencing the work performed under this Agreement, a copy of which is attached hereto as **Exhibit B: Form SI-7ECrev**. The invoices, signed by the Municipal Executive, shall be submitted with the supporting documentation at least forty-five (45) days in advance of payment, as listed below in paragraph 7.

7. **PAYMENT:** The County agrees to reimburse the Municipality for services each year, subject to the terms and conditions enumerated herein, in the form of two (2) payments, payable as follows:

\$5,279.96 Snow Season Year 1, beginning September 1, 2025 through August 31, 2026:

\$2,639.98 x number of Lane Miles in Exhibit A by December 15, 2025; and
\$2,639.98 x number of Lane Miles in Exhibit A by April 15, 2026.

\$5,491.16 Snow Season Year 2, beginning September 1, 2026 through August 31, 2027:

\$2,745.58 x number of Lane Miles in Exhibit A by December 15, 2026; and
\$2,745.58 x number of Lane Miles in Exhibit A by April 15, 2027.

\$5,710.80 Snow Season Year 3, beginning September 1, 2027 through August 31, 2028:

\$2,855.40 x number of Lane Miles in Exhibit A by December 15, 2027; and
\$2,855.40 x number of Lane Miles in Exhibit A by April 15, 2028.

Payments shall be made on invoices submitted by the Municipality to the County's Department of Public Works ("Department"). The invoices shall be signed by the Municipal Executive and shall be submitted to the Department at least forty-five (45) days in advance of payment, as listed above.

8. **INDEMNIFICATION:** To the fullest extent permitted by law, the Municipality agrees that it will, at its own expense, indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Municipality or third parties under the direction or control of the Municipality; and to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto. The County agrees that it shall provide timely notice to the Municipality of any claim, action of proceeding, which may be filed or commences against the County by reason of the performance of such work.
9. **INSURANCE:** As a part of its obligation to indemnify, defend and hold harmless the County, its officers, agents and employees, as set forth above, the Municipality agrees to obtain and maintain in full force and effect, for the term of this Agreement, insurance coverage, naming the County as an additional insured, as described in **Exhibit C: County of Erie Standard Insurance Certificate and Instructions, Classification G**, which is attached hereto and incorporated herein.

In lieu of the foregoing, the Municipality may furnish satisfactory evidence of a self-insurance plan acceptable to the Erie County Attorney and/or Risk Management.

10. **AMENDMENT/TERMINATION:** Any modifications made to the terms of this Agreement which are mutually agreed upon by the Parties, in writing, shall become effective immediately, or as otherwise agreed.

Prior to the commencement of each Snow Season, the County will annually notify the Municipality, in writing, of any proposed modification(s) to this Agreement by September 1st. It is understood and agreed by the Parties that notice of any modification to this Agreement shall be deemed to be accepted by the Municipality and made a part hereof, except that in the event that the Municipality does not concur with the modification, the Municipal Executive may submit a letter of dispute to the County within ten (10) business days after receipt of the notice, setting forth the reason for the non-concurrence.

The Municipality and the County shall attempt to resolve the matter. If a resolution is unsuccessful, either Party may choose to terminate this Agreement upon thirty (30) days written notice to the other Party; however a request to terminate must be made no later than October 1st of each year. In the event a request to terminate is made after October 1st, said termination shall not be effective until the end of the current Snow Season, unless mutually agreed to, in writing, by the Parties.

11. **EXECUTORY:** It is understood by the parties that this Agreement shall be executory only to the extent of the monies available to the County of Erie and appropriated therefore, and no liability shall be incurred by the County beyond the monies available and appropriated for these purposes.
12. **SUCCESSORS:** This Agreement shall bind the successors, assigns and representatives of the Parties hereto.
13. **ASSIGNMENT:** This Agreement shall not be assigned without the written permission of the County.
14. **WAIVER:** Failure of any of the Parties to assert any right or declare any default hereunder shall not preclude such assertion or declaration at a later date or upon a recurrence of violation of such rights or event of default.
15. **GOVERNING LAW:** This Agreement shall be governed by, and construed in accordance with, the internal laws of the State of New York.
16. **ENTIRE AGREEMENT:** This Agreement and its attachments constitute the entire Agreement between the Parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. In the event of any conflict between the terms of this Agreement and the terms of any schedule or attachment hereto, it is understood that the terms of this Agreement shall be controlling with respect to any interpretation of the meaning and intent of the Parties.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed by their duly authorized officers on the day and year first above written.

COUNTY OF ERIE

MUNICIPALITY

By: _____
Mark Poloncarz/Lisa Chimera
County Executive/Deputy County Executive

By: _____
Name: _____
Title: _____

APPROVED AS TO CONTENT:

APPROVED AS TO FORM:

By: Electronically Signed
William E. Geary, Jr., Commissioner
Department of Public Works

By: Electronically Signed
Kristen M. Walder
Deputy County Attorney

Document # _____-PW

FOR THE MUNICIPALITY:

**State of New York} ss.
County of Erie}**

On this _____ day of _____, 2025, before me, the undersigned, personally appeared _____, to me personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the entity or individual upon behalf of which the individual acted, executed the instrument by authority of said municipality.

Notary Public

VILLAGE OF LANCASTER

(Town of Lancaster)

2022-2025 ERIE COUNTY SNOW REMOVAL EXHIBIT A: LANE MILE CONFIRMATION

Village of Lancaster (Town of Lancaster)
5423 Broadway
Lancaster, NY 14086

County Road Number	Street Name	FROM	TO	MILES	Lane Miles
57	Central Avenue	Hinchey	Walden Avenue	0.15	0.60
Total				0.15	0.60

UPDATE INFO BELOW, 24 HR CONTACT REQUIRED BY CONTRACT

VERIFIED BY:

MUNICIPALITY REPRESENTATIVE SIGNATURE

VERIFIED BY:

ERIE COUNTY REPRESENTATIVE

Erie
County
Highway
Maintenance
District 1

Position Name	Mayor	Clerk	Crew Chief	Highway Superintendent	24 HOUR CONTACT
	William Schroeder	Michael Stegmeier	TBD	Wayne Cisco	
Address	See Above	See Above	5200 Broadway Lancaster, NY 14086	5200 Broadway Lancaster, NY 14086	
Phone (Office)	683-2105	683-2105	683-1028	683-1028	
Phone (Home)					
Phone (Cell/Mobile)	909-0082	860-5957		462-3426	
Fax	684-4830	684-4830	683-1029	683-1029	
E-mail	w Schroeder@	mstegmeier@		wcansdale@	
...@lancastervillage.org					

Erie County
Department of Public Works

EXHIBIT B

ERIE COUNTY SNOW & ICE EQUIPMENT OPERATOR'S REPORT

For Control of Snow and Ice on Erie County Roads, Agreement Section: *SIXTH*

FORM SI-7ECrev

[illegible]

Exhibit C

INSTRUCTIONS FOR COUNTY OF ERIE STANDARD INSURANCE CERTIFICATE

- I. Insurance shall be procured and certificates delivered before commencement of work or delivery of merchandise or equipment.
- II. CERTIFICATES OF INSURANCE
 - A. Shall be made to the "County of Erie, 95 Franklin St, Buffalo NY, 14202"
 - B. Coverage must comply with all specifications of the contract.
 - C. Must be executed by an insurance company, agency or broker, which is licensed by the Insurance Department of the State of New York. If executed by a broker, notarized copy of authorization to bind or certify coverage must be attached.
- III. Forward the completed certificate to: County of Erie, (Department or Division) responsible for entering into the agreement for construction, purchase, lease or service.
- IV. Minimum coverage with limits are as follows:

Vendor Classification	A Construction and Maintenance	B Purchase or Lease of Merchandise or Equipment	C Professional Services	D Property Leased To Others Or Use Of Facilities Or Grounds	E Concessionaires Services	F Livery Services	G All Purposes Public Entity Contracts
Commercial Gen. Liab.	\$1,000,000 per occ.	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000	\$1,000,000 CSL	\$1,000,000	\$1,000,000 CSL
General Aggregate	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Products Completed Operations Liability	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Blanket Broad Form Contractual Liability	INCLUDE						
Contractual Liability		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Broad Form P.D.	INCLUDE						
X.C.U. (explosion, collapse, Underground)	INCLUDE						
Liquor Law				INCLUDE	INCLUDE		
Auto Liab.	\$1,000,000 CSL		\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL
Owned	INCLUDE		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Hired	INCLUDE		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Non-Owned	INCLUDE		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Excess/Umbrella Liab.	\$5,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000	\$1,000,000
Worker's Compensation & Employer's Liability	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY
Disability Benefits	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY
Professional Liability			\$5,000,000				
Erie County, To Be Named Additional Insured	Gen. Liab., Auto Liab., & Excess	Broad Form Vendors May Be Required	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess

- V. Construction contracts require excess Umbrella Liability limits of \$5,000,000.
- VI. Coverage must be provided on a primary-noncontributory bases.
- VII. Designated Construction Project General Aggregate Limit Per Project Endorsement CG 25 03 is required.
- VIII. In the event the concessionaire is required to have a N.Y.S. license to dispense alcoholic beverages an endorsement for liquor liability is required.
- IX. Waiver of Subrogation: Required on all lines unless noted
- X. Transportation of people in buses, vans or station wagons requires \$5,000,000 excess liability.
- XI. Workers Compensation: State Workers' Compensation/Disability Benefits Law.

Use Applicable Certificates Below:

Workers Compensation Forms

CE-200	Exemption
C105.2	Commercial Insurer
SI-12	Self Insurer
GSI-105.2	Group Self Insured
U-26.3	New York State Insurance Fund

DBL (Disability Benefits Law) Forms

CE-200	Exemption
DB-120.1	Insurers
DB-155	Self Insured

- XII. The "ACORD" form certificate may be used in place of the County of Erie Standard Insurance Certificate, provided that all of the above referenced requirements are incorporated into the "ACORD" form certificate.

STATE OF NEW YORK

LEGISLATURE OF ERIE COUNTY

CLERK'S OFFICE

BUFFALO, N.Y., July 24, 2025

TO WHOM IT MAY CONCERN:

I HEREBY CERTIFY, that at the *14th Session of the Legislature of Erie County, held in the Legislative Chambers, in the City of Buffalo, on the 24th day of July, 2025 A.D., a Resolution was adopted, of which the following is a true copy:*

WHEREAS, the County has successfully contracted with local municipalities in Erie County for many years to provide snow removal and ice control on County owned roads and facilities during the snow season: and

WHEREAS, the said agreements expire August 31, 2025; and

WHEREAS, the County of Erie negotiated and recommends entering into three (3) year agreements with local municipalities for snow removal and ice control on County roads for snow seasons 2025-2028; and

WHEREAS, it would be in the best interests of Erie County to execute an agreement at a lane mile reimbursement rate increasing four percent (4%) the first year, four percent (4%) the second year and four percent (4%) the third year, ending August 31, 2028, and representatives of the affected municipalities have agreed to terms with the County.

NOW, THEREFORE, BE IT

RESOLVED, that the Erie County Legislature hereby authorizes the County Executive or Deputy County Executive to sign and execute the 2025-2028 Snow Removal and Ice Control Agreements, as modified and updated, at a lane mile reimbursement rate increasing four percent (4%) the first year, four percent (4%) the second year, and four percent (4%) the third year, to expire August 31, 2028, payable from the adopted Division of Highways, Operating Budget, Fund 210, Cost Center 1231010, G/L 520060 Town and Village Snow Contracts, as set forth in the schedule below:

September 1, 2025 through August 31, 2026	\$5,279.96 per lane mile
September 1, 2026 through August 31, 2027	\$5,491.16 per lane mile
September 1, 2027 through August 31, 2028	\$5,710.80 per lane mile

and be it further

RESOLVED, that the County Executive is hereby authorized and directed on behalf of Erie County to execute agreements with participating municipalities; and be it further

RESOLVED, that the Clerk of this Legislature is hereby directed to transmit four (4) certified copies of the foregoing resolution to the Commissioner of Public Works, one (1) certified copy each to the County Executive's Office, Comptroller's Office, Department of Law and Division of Budget and Management.

REFERENCE: COMM. 13E-19 (2025)

ATTEST



OLIVIA M. OWENS

Clerk of the Legislature of Erie County