

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG**
- X 2. ROLL CALL**
- X 3. MINUTES OF MEETINGS DATED: October 14 (regular meeting)**
- X 4. ABSTRACT OF AUDITED VOUCHERS**
- X 5. LISTED CORRESPONDENCE**
- X 6. RESOLUTIONS**
- X 7. AUDIENCE PARTICIPATION**
- X 8. COMMITTEE REPORTS – FOLLOW UP**
- X 9. DEPARTMENT HEAD REPORTS**
- 10. HEARINGS**
- X 11. MISCELLANEOUS**
- X 12. ADJOURNMENT**

NEXT SCHEDULED REGULAR MEETING

MONDAY, NOVEMBER 10, 2025

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Tuesday, October 14, 2025, at 7:00 P.M.

MEETINGS TO DATE **15**
NO. OF REGULARS **11**
NO. OF SPECIALS **4**

Attendance:

		<u>Attended / Absent</u>
William C. Schroeder	Mayor	15 / 0
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	14 / 1
John Mikoley	Trustee	13 / 2
Deirdre A. Miller	Trustee	14 / 1
Gavin J. O'Brien	Trustee	15 / 0

Also Present:

Arthur A. Herdzik	Village Attorney
Ashley Debbins	Deputy Treasurer
Wayne Cisco	Superintendent of Public Works
Tom Kukoleca	Assistant Fire Chief
Matthew Fischione	Town of Lancaster Supervising Code Enforcement Officer

Deputy Treasurer Ashley Debbins led the pledge to the flag.

ACCEPTANCE OF MINUTES

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to accept the minutes of the September 22, 2025 regular meeting.

Adopted Resolution: **248** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 9/23/2025 to 10/13/2025.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 79 claims were approved, and that all claims were paid against the:

GENERAL FUND	-----in the amount of	\$	190,393.37
SEWER FUND	-----in the amount of	\$	6,720.10
TRUST FUND	-----in the amount of	\$	1,950.12
CAPITAL FUND	-----in the amount of	\$	80.00
EQUIPMENT RESERVE	-----in the amount of	\$	--
COMMUNITY DEVELOPMENT	-----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND	----in the amount of	\$	--
For the period from <u>9/9/2025</u> To <u>9/22/2025</u>			

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 93451 through # 93500
Sewer Fund checks # 12312 through # 12314
Trust Fund checks # 2618 through # 2619
Capital Fund check # 1963

Adopted Resolution: **249**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
O'Brien, and Mikoley

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from September 12, 2025 – October 2, 2025.

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **250**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
O'Brien, and Mikoley

- 2) Correspondence from the Lancaster High School Motorcade Committee requesting permission for its Annual Spirit Week Motorcade to travel through the Village of Lancaster on the evening of Friday, October 24, 2025.

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to approve this request as presented.

Adopted Resolution: **251**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
O'Brien, and Mikoley

- 3) Correspondence from Department of Public Works requesting approval to purchase a V-Plow for an existing pick-up truck from Kaminski & Sons Truck Equipment in the amount of \$7,700.00 from a County bid contract as the lowest of 2 quotes for this item.

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to approve the purchase of the V-Plow for \$7,700.00 as presented.

Adopted Resolution: **252**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
O'Brien, and Mikoley

RESOLUTIONS:

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to adopt the Standard Work Day and Reporting Resolution as presented for the following elected official as required by NYS and Local Retirement System:

- Gavin O'Brien Trustee

Adopted Resolution: **253**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
and Mikoley

Abstained: Trustee O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to authorize Mayor Schroeder to sign and approve an Agreement with Russell J. Salvatore related to a sponsorship for the construction of the Village of Lancaster Cayuga Creek Park Pavilion.

Adopted Resolution: **254**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to authorize Mayor Schroeder to sign and certify the MS4 Interim Progress Report – 18 Month Requirements as prepared by William Schutt & Associates as the Village Engineer and Stormwater Program Coordinator.

Adopted Resolution: **255**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

Motion by **Trustee Miller** and seconded by **Trustee Malone Schaefer** to authorize Mayor Schroeder to sign, approve, and submit the Erie County 2025-2028 Intermunicipal Snow Removal and Ice Control Agreement as presented along with the required supplementary documentation.

Adopted Resolution: **256**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

Motion by **Mayor Schroeder** and seconded by **Trustee O'Brien** to reschedule the LOSAP referendum vote to December 9, 2025, from 12:00 p.m. - 9:00 p.m.

Adopted Resolution: **257**

Ayes: Mayor Schroeder, Trustees Miller, O'Brien, and Mikoley

Abstained: Trustee Malone Schaefer

AUDIENCE PARTICIPATION:

-none-

PUBLIC HEARING @ 7:15 PM

CDBG APPLICATION

Mayor Schroeder opened the public hearing at 7:15 p.m. and read a summary of the notice that was published in the Lancaster Bee:

PLEASE TAKE NOTICE that the Board of Trustees passed a resolution at their September 8, 2025 Village Board meeting to conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Tuesday, October 14, 2025, at 7:15 p.m. regarding the use of Federal Community Development Funds in the Village of Lancaster.

The Village of Lancaster is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of this hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Village of Lancaster.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Village of Lancaster's selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Village Clerk's office at 716-683-2105 by Wednesday, October 8th.

*Michael E. Stegmeier
Village Clerk*

Audience Participation: -None-

Trustee O'Brien read an email submitted by a resident (Leslie Gibson) in support of a splash pad at the West Drullard playground.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to close the public hearing at 7:17 p.m.

Adopted Resolution: **258** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

Trustee O'Brien reviewed the history of CDBG grant awards for the Village of Lancaster. In 2019, we used the money for the fitness gym at North End Fire Hall, in 2023 we were able to install the pedestrian cross walks on Aurora St., and this year, we are applying for a splash pad to be installed at the North End Fire Hall. He believes it aligns with the Village's Climate Resilience Plan. They will turn the full basketball court into a half court and use the other half as the splash pad.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to adopt the following resolution:

WHEREAS, the Village of Lancaster has executed a cooperative agreement with Erie County so as to receive funding available by the application of the County of Erie under Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the Village of Lancaster has held a public hearing on October 14, 2025 to provide its citizens with the opportunity to express community development and housing needs, particularly projects which would benefit low and moderate income persons within the Village of Lancaster; now, therefore be it

RESOLVED THAT, the Board of Trustees for the Village of Lancaster have authorized William C. Schroeder, Mayor, to sign, submit, and execute a contract with the Erie County Community Development Block Grant (ECCDBG) program for the following project upon approval of ECCDBG:

1. Splash Pad Construction at the North End Fire Hall / West Drullard Playground

Adopted Resolution: **259** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

PUBLIC HEARING @ 7:20 PM

LOCAL LAW - BATTERY ENERGY STORAGE SYSTEMS

Mayor Schroeder opened the public hearing at 7:22 p.m. and read a summary of the notice that was published in the Lancaster Bee:

PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Tuesday, October 14, 2025 at 7:20 PM to consider a local law which if adopted would add Chapter 95 "Battery Energy Storage Systems" to the Code of the Village of Lancaster and would revise §350-55 of Chapter 350 "Zoning" to accommodate the added Chapter 95.

The "Battery Energy Storage System" Chapter 95 would be adopted:

- To provide a regulatory scheme for the designation of properties suitable for the location, construction and operation of battery energy storage systems;*
- To ensure compatible land uses in the vicinity of the areas affected by battery energy storage systems;*
- To mitigate the impacts of battery energy storage systems on environmental resources such as agricultural lands, forests, wildlife and other protected resources; and*
- To create synergy between battery energy storage system development and other stated goals of the Village of Lancaster pursuant to its Comprehensive Plan.*

The full text of the proposed local law may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk, Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

At said hearing, all persons so desiring shall have the opportunity to be heard.

Michael E. Stegmeier
Village Clerk

Audience Participation:

Jacob Miller- 267 Lake Ave.- He admitted that he did not read the new local law being proposed, but he asked for the summary, what the changes were being made, does it restrict how they can be installed or where they can be placed, and he also asked why this law is necessary.

The Board responded that this is a new law, so there are no changes, it's being created. They stated all his answers are written in the local law that's being proposed. They expanded stating different sized batteries have different restrictions, the smaller ones don't have any restrictions. The purpose is to make sure energy storage facilities coming into the Village follow these requirements for the safety of the public, the environment, and firefighters.

Mr. Miller stated with the growing grid, energy storage facilities are the future and with more regulations, costs will go up.

The Board responded that they read the law and don't feel this is overregulation. It followed the NYSEDA's Model Law that's being passed almost verbatim in most towns and villages. This is necessary because currently, there are no codes to allow it in our village.

This law doesn't pertain to your house, and they urged him to read the law.

This Model Law was shared with the Village's Zoning Board members as well as the Planning Commission for consideration.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to close the public hearing at 7:25 p.m.

Adopted Resolution: **260**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to adopt the local law as presented.

Adopted Resolution: **261**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

COMMITTEE REPORTS & FOLLOW UPS:
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➤ **FINANCE & CLAIMS** – Trustees Miller & O'Brien

The committee met to discuss bidding out for engineering consultant services as required by the Village's procurement policy. He included the request for qualifications in the board packet and asked the board to review them to discuss at the next meeting.

➤ **PUBLIC WORKS** – Trustee Mikoley

He thanked the DPW for saving the Village money. Recently, they completed some sewer repairs in the Municipal Building that saved us about \$20,000. They also fixed the damage in Cayuga Creek Park on their own. It's an ongoing effort and savings to us.

They finished up with event season and have moved forward to leaf and brush pickup.

➤ **PUBLIC SAFETY** – Mayor Schroeder

He's working with Supervisor Leary in creating an E-bike law. E-bikes are becoming more of a nuisance and there isn't a lot in State law currently, so they are trying to make a local law.

There is a traffic study being conducted by the DOT for the intersection at Broadway and Aurora.

He received concerns over the right lane at Walden and Central Ave going north. It's marked as a bike lane that is used as a right turning lane. Since this is controlled by NYS DOT, he will send the concern over to them.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

An RFP was conducted for the assessment of our buildings. The replies are due on Friday. After getting the replies, a committee will be assembled, and they will recommend and submit a proposal to the board on who they believe is best to complete the job.

He is planning on updating certain local laws. He will send a red line copy and there will be a public hearing for these changes, but the details are very minute, as it's focused on updating the language.

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Mikoley** to post a part-time position as a DPW laborer starting December 1, 2025, for no more than 6 months, to help DPW in the winter months. The position will be for no more than 19 hours a week and pay will be \$17 an hour.

Adopted Resolution: **262**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

On October 23, 2025, she will meet with the HR company to complete an employee handbook. She thanked Cyndi Maciejewski for doing the majority of the work on this handbook during her time on the Board.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

They have a Christmas tree for the tree lighting. The tree lighting will be held on Friday, November 28, 2025. The Fire Truck parade will be held Saturday, November 29, 2025. New Years Eve will be on December 31, 2025.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to hold a work session at 5:30 p.m. on February 9, 2025, to discuss the event application process.

Adopted Resolution: **263** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, O'Brien, and Mikoley

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

No report.

➤ **SEWER** – Trustee Mikoley

No report.

➤ **GRANTS** – Trustee O'Brien

Erie County Municipal Planning Grant- Comp Plan Updates

They met to review the future zoning map. Final edits to the comp plan were submitted last Friday. LaBella will be working to finalize the plan for the Boards and public review.

ZEV Grant – EV Charging Station

He's working with Amy Stypa and Bill Schutt's office to clean up the bid package for the Level 3 fast-charging equipment.

NY Forward – LMB Pocket Park

He met with the design team for the park to review proposals. He received feedback on the drawings from LFD, HPC, Beautification, the Clerk's Office, and others. He provided a summary of that feedback to LaBella. He appreciates everyone who took the time to respond.

TAP- Central Ave Streetscape Broadway to Walden

He is continuing to explore our right of way conflicts. The Mayor, Mike and him will meet with DOT later this week with the engineering team at DiDonato. He reached out to NFTA about moving the bus stop to the mobility hub as part of this project and will follow up with them.

CDBG – Project Ideas for Fall 2025 Application

He thanked everyone who provided feedback on the splash pad. He will finalize the application with Amy Stypa and Mike Stegmeier.

HCR – Pro-Housing Technical Assistance Grant

This is a grant opportunity for pro-housing communities with a deadline of the end of next month. He's working with Amy and Mike on a proposal for a zoning analysis and housing needs that will be submitted. He will present it to the board once he has more information to provide.

➤ **TECHNOLOGY & MARKETING** – Trustee Miller

She spoke with John Pilato about the GIS plan. They are having trouble finding someone with this specific skill set. We started discussing whether we will go with the town or if we will break off on our own to find someone. She will keep the board updated.

➤ **CLIMATE SMART** – Trustee O'Brien

The DPW planted 128 trees in 7 days, 3 days ahead of schedule. The USDA tree planting is completed for 2025. He thanked Amy Stypa and the DPW.

The public hearing for the adoption of Model Law for energy storage projects was this evening. He appreciates the time and energy from Trustee Mikoley and Attorney Herdzik put into preparing this for the Village.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:
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➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

Leaves and brush pick up has begun.

They will begin smoke and dye testing sewers next week on Broadway to Ivy Way.

Christmasville setup will start in the next couple of weeks. They will have the speakers wired and hung up within the next two weeks.

The DPW will start bringing in the hanging flower baskets but will leave the planters for now because they still look nice.

➤ **CLERK – TREASURER'S OFFICE** – Ashley Debbins

Articles for the winter newsletter will be due Friday, October 24, 2025.

➤ **FIRE CHIEF** – Thomas Kukoleca

September had 35 calls bringing the yearly total to 292 calls.

They will bring an engine to the high school's bonfire on the 29th. The Ladies Auxiliary will hold a Halloween parade on Thursday, October 30, 2025.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He offered his Code Enforcement services for the plumbing work on the recent sewer repair that was completed in the Municipal Building. Plumbing code regulates replacement pipes and documentation on that is critical in making sure we are taking care in keeping the separation of the storm water and sanitary system through the repair. The Building Department needs the documentation, reports, and then the certifications of completion and then it can be certified as a job well-done. It's a free service.

He reminded the Board that projects like the pocket park and potential parking lots need to go through the proper channels of the Planning Board, Zoning Board, Environmental review, etc. The Village needs to follow the process and procedures and set an example to other businesses who need to go through these processes to advance their projects.

258 Aurora St is a vacant property. The grass has not been cut, there is mold along the outside of the house, there's a rodent infestation, and it's a fire hazard. Neighbors keep complaining about this property.

68 Pleasant Ave is in a similar situation. Bank of America has finished the process for foreclosure and are trying to sell the property. The structures on this property are not safe.

He will put together a report on the unsafe structures for the Board after consultation with the courts.

A week or two ago, there was an incident on Central Ave where a business owner repaved a parking lot and poured it out onto the highway right of way. The project stopped until the owner could find a solution to meet the standards to obtain a highway work permit. This issue prompted Mr. Fischione to see multiple driveway encroachments going down Central Avenue are a hodgepodge of concrete and blacktop, which is not allowed by code.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeffrey Smith (Absent)

No report.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

No report.

MISCELLANEOUS:

Brett Miller, an Art Teacher at Lancaster High School, is overseeing students painting holiday pictures on windows in the business district. They look great. They are not finished yet.

EV charging station signs were put up by DOT on Broadway to identify the location of our charging station.

ADJOURNMENT:

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to adjourn the meeting at 7:35 p.m. in memory of Christopher Connelly.

Adopted Resolution: **264**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
O'Brien, and Mikoley

Respectfully submitted,

Ashley M. Debbins
Deputy Treasurer

ABSTRACT

October 27, 2025

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

October 15, 2025 to October 27, 2025

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of \$ **668,738.98**
SEWER FUND -----in the amount of \$ **41,449.66**
TRUST FUND -----in the amount of \$ **1,500.00**
CAPITAL FUND -----in the amount of \$
EQUIPMENT RESERVE -----in the amount of \$
COMMUNITY DEVELOPMENT -----in the amount of \$
SPECIAL REPAIR RESERVE FUND ----in the amount of \$

TOTAL 711,688.64

For the period from September 23, 2025 to October 14, 2025

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	<u>115</u>
General Fund Ck#.....	<u>93503-93581</u>
Sewer Fund Ck#.....	<u>12315-12324</u>
Trust Fund Ck#.....	<u>2620</u>
Capital Fund Ck#.....	<u> </u>
Community Development Fund Ck#	<u> </u>

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: *October 14* September 22, 2025

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check	\$ 461,761.34	\$ 21,741.73	\$ 1,500.00	
2025-2026 Budget				
TASC September	\$ 11,655.81			
Payroll Voucher 9/26/2025	\$ 79,269.84	\$ 6,946.40		
FICA Voucher 9/26/2025	\$ 6,155.01	\$ 531.40		
Payroll Voucher 10/10/2025	\$ 75,305.59	\$ 8,450.91		
Fica Voucher 10/10/2025	\$ 5,851.74	\$ 646.49		
Highmark - Prepaid	28194.65	3132.73		
Charter Comm. - Prepaid	545			
TOTALS	\$ 668,738.98	\$ 41,449.66	\$ 1,500.00	\$ -

TOTAL ALL FUNDS **\$ 711,688.64**

Ranges		Item Status		Purchase Types		Misc				
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/26		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All				
PO #	PO Date	Vendor	Contract	PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00514	10/08/25	ACCEN010	ACCENT STRIPE INC							
1	ACCENT STRIPING AURORA ST.	\$8,773.87	A -5110-434-000	E	STREET'S MAINT-PAVING & RECON:	R	10/08/25	10/08/25		591336439
26-00515	10/08/25	ACCEN010	ACCENT STRIPE INC							
1	ST. STRIPING SHELDON/COURT	\$14,082.71	A -5112-434-000	E	CONSL HWY IMPR PGR-PAVING & F	R	10/08/25	10/08/25		591336440
26-00516	10/02/25	ADOLF005	CARL ADOLF							
1	ZBA 38 BRANDEL AVE.	\$40.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEN	R	10/02/25	10/02/25		10/2/2025
26-00517	10/08/25	ADPIN005	ADP, INC.							
1	TIME&ATTEN/MANAGMENT REPORTS	\$369.60	A -1325-435-300	E	FINANCE TREASURER - PAYROLL S	R	10/08/25	10/08/25		701772586
2	TIME&ATTEND/MANAGMENT REPORTS	\$581.90	A -1325-435-300	E	FINANCE TREASURER - PAYROLL S	R	10/08/25	10/08/25		701771524
		\$951.50								
26-00518	10/08/25	ALLEI005	JAMES ALLEIN							
1	HPC PLANNING LIASON	\$50.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R	10/08/25	10/08/25		10/8/2025
26-00519	10/07/25	ALPIN005	ALPINE SOFTWARE CORP							
1	ANNUAL SUPPORT FEE REDNMX	\$3,940.65	A -3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO	R	10/07/25	10/07/25		INV-390-01840
26-00520	10/07/25	AMAZO010	AMAZON CAPITAL SERVICES							
1	SCBA MASK WIPES/PLASTIC SHOVEL	\$216.32	A -3411-200-000	E	EQUIPMENT	R	10/07/25	10/07/25		1VXM-M4FW-4N
26-00521	10/07/25	APPLI010	APPLIED INDUSTRIAL TECH							

PO #	PO Date	Vendor	Contract		PO Type					
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00521	10/07/25 APPLI010	APPLIED INDUSTRIAL TECH								
1	SHOP RESTOCK	\$448.33	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI R		10/07/25	10/07/25		703049289
2	SHOP RESTOCK	\$448.31	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT:TI R		10/07/25	10/07/25		703049289
3	SHOP RESTOCK	\$448.31	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUC R		10/07/25	10/07/25		703049289
4	SHOP RESTOCK	\$448.31	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M, R		10/07/25	10/07/25		703049289
5	SHOP RESTOCK	\$448.31	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA R		10/07/25	10/07/25		703049289
		<u>\$2,241.57</u>								
26-00522	10/08/25 ASHLA005	ASHLAND PEST CONTROL INC								
1	BIRD CONTROL INSP. - CENTRAL	\$91.00	A -5110-475-000	E	STREETS MAINT-UNCLASSIFIED-PE R		10/08/25	10/08/25		137987
26-00523	09/23/25 BIELA005	PAULA BIELAT								
1	COURT STENO SVCS 9-12:15	\$250.00	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL R		09/23/25	09/23/25		9/23/2025
26-00524	10/10/25 BPASA005	BPAS ACTUARIAL AND PENSION								
1	GASB 75 REQ. FOR YEAR END AUD.	\$7,000.00	A -1010-435-500	E	BOARD OF TRUSTEES- ACCOUNTA R		10/10/25	10/10/25		1000062918
26-00525	10/10/25 CHART005	CHARTER COMMUNICATIONS								
1	PHONES ALL LOCATIONS	\$161.82	A -1620-439-000	E	SHARED SERVICES - TELEPHONE R		10/10/25	10/10/25		063270401100125
2	PHONES ALL LOCATIONS	\$30.74	A -1621-439-000	E	NORTH END FIRE HALL - TELEPHOI R		10/10/25	10/10/25		063270401100125
3	PHONES ALL LOCATIONS	\$96.84	A -1640-431-000	E	DEPT PUBLIC WORKS - TELEPHONI R		10/10/25	10/10/25		063270401100125
		<u>\$289.40</u>								
26-00526	10/08/25 CHAVE005	CHAVES YATES, CAITLIN								
1	HPC MEETING - MEMBER	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET R		10/08/25	10/08/25		10/8/2025
26-00527	10/08/25 CHESN005	CHESNUT RIDGE NURSERY, INC.								
1	128 TREES 4 PLANTING - USDA GR	\$9,690.00	A -8560-420-000	E	SHADE TREES-USDA TREE EQUITY R		10/08/25	10/08/25		7843
26-00528	10/08/25 CJKRA005	C J KRANTZ TOPSOIL INC.								
1	TOPSOIL FOR GARDENS/STUMPS	\$390.00	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAPI R		10/08/25	10/08/25		9-12408
2	TOPSOIL FOR GARDENS/STUMPS	\$624.00	A -8560-476-000	E	SHADE TREES-CONTR REMOVAL B R		10/08/25	10/08/25		9-12408
		<u>\$1,014.00</u>								

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26-00529	10/09/25	COPIE005				COPIER FAX BUSINESS TECHNOLOGI							
1	BLACK BASE CHARGE	10/1-12/31			\$66.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	10/09/25	10/09/25		864544
26-00530	10/09/25	CYNCO005				CYNCON EQUIPMENT INC.							
1	TK 42 CLAMPS/PIPE				\$650.93	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA	R	10/09/25	10/09/25		99418
26-00531	10/02/25	ANDRE015				ANDREW DEBBINS							
1	ZBA 38 BRANDEL AVE				\$40.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEA	R	10/02/25	10/02/25		10/2/2025
26-00532	10/09/25	DEBB005				ASHLEY DEBBINS							
1	EZ PASS/MILEAGE REIMBURSEMENT				\$483.97	A -1325-470-000	E	FINANCE TREASURER -EXP & TRAV	R	10/09/25	10/09/25		9/16/2025
26-00533	10/09/25	DELAG005				DELAG LANDEN FINANCIAL SVC							
1	COURT/CLERK/CLIMATE SMART				\$303.05	A -1325-434-000	E	INANCE TREASURER - PROFESSIO	R	10/09/25	10/09/25		59243808
2	COURT/CLERK/CLIMATE SMART				\$96.85	A -1110-473-000	E	VILLAGE JUSTICE - COPIER MAINT	R	10/09/25	10/09/25		59243808
3	COURT/CLERK/CLIMATE SMART				\$99.41	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	10/09/25	10/09/25		59243808
					\$499.31								
26-00534	10/08/25	DELAG005				DELAG LANDEN FINANCIAL SVC							
1	DPW COPIER PMT	10/15-11/14			\$259.00	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTU	R	10/08/25	10/08/25		592436217
26-00535	10/07/25	DIVAL005				DIVAL SAFETY EQUIP. INC.							
1	HYDROTESTING SCBA/HELMETS				\$153.90	A -3411-260-260	E	FIRE DEPT-SCBA BOTTLES	R	10/07/25	10/07/25		3786654
2	HYDROTESTING SCBA/HELMETS				\$1,580.00	A -3411-260-200	E	FIRE DEPT-HELMETS/SUPPLIES	R	10/07/25	10/07/25		3786654
3	HYDROTESTING SCBA/HELMETS				\$173.60	A -3411-260-430	E	FIRE DEPT-CO DETECTOR METERS	R	10/07/25	10/07/25		3786654
					\$1,907.50								
26-00536	10/08/25	DIVAL005				DIVAL SAFETY EQUIP. INC.							
1	HIGH VIZ GEAR DPW EMPLOYEES				\$324.85	A -5010-442-000	E	STREETS ADMINISTRATION-SAFET	R	10/08/25	10/08/25		3785779
26-00537	10/08/25	DONSW005				DON'S WELDING SERVICE INC.							
1	TK 13 STEEL BARS FOR TK BED				\$20.00	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	10/08/25	10/08/25		61208

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26-00538	10/09/25	DRESC005 DRESCHER & MALECKI, LLP											
1	PROF SVCS R/T AUDIT 2025			E	\$11,000.00	A -1010-435-100		BOARD OF TRUSTEES - AUDITOR	R	10/09/25	10/09/25		2509037
26-00539	10/10/25	EATON005 EATON OFFICE SUPPLY											
1	POST ITS,PAPER,BATTERIES,TISS.			E	\$80.99	A -1325-401-000		FINANCE TREASURER - OFFICE SU	R	10/10/25	10/10/25		PINV1299789
26-00540	10/08/25	ECKER005 EMMA ECKERT											
1	HPC MEETING MEMBER+SECRETARY			E	\$295.00	A -7520-434-000		HIST DIST-PROF SVC-HPC SECRET.	R	10/08/25	10/08/25		10/8/2025
26-00541	10/07/25	ERIEC045 ERIE COUNTY WATER AUTHORITY											
1	DPW-WATER 8/31-9/30 2025			E	\$36.00	A -1640-441-000		DEPT PUBLIC WORKS GARAGE-WA	R	10/07/25	10/07/25		606439378-8
26-00542	10/08/25	FERRY005 FERRY INC											
1	DPW POWER WASHER HOSE			E	\$65.88	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	10/08/25	10/08/25		74371
26-00543	10/08/25	FINGE005 FINGER LAKES / CASTLE											
1	SHOP RESTOCK ALL VEHICLES			E	\$44.77	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	10/08/25	10/08/25		9931029
2	SHOP RESTOCK ALL VEHICLES			E	\$44.76	A -7110-453-000		PARKS-REPAIRS TO EQUIPMENT	R	10/08/25	10/08/25		9931029
3	SHOP RESTOCK ALL VEHICLES			E	\$44.76	A -8160-453-000		REFUSE & GARBAGE-EQUIPMENT I	R	10/08/25	10/08/25		9931029
4	SHOP RESTOCK ALL VEHICLES			E	\$44.79	A -8170-452-000		ST CLEANING-REPAIR/MAINT TRUC	R	10/08/25	10/08/25		9931029
5	SHOP RESTOCK ALL VEHICLES			E	\$44.76	A -8560-452-000		SHADE TREES-TRUCK REPAIR & M,	R	10/08/25	10/08/25		9931029
6	SHOP RESTOCK ALL VEHICLES			E	\$44.76	G -8120-453-000		SANITARY SEWERS-REPAIRS & MA	R	10/08/25	10/08/25		9931029
					\$268.60								
26-00544	10/09/25	FIVES005 FIVE STAR EQUIPMENT, INC											
1	REPAIR PART # 56 LEAFER			E	\$176.09	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	10/09/25	10/09/25		P18846
26-00545	10/07/25	FLEET005 FLEET MAINTENANCE INC.											
1	REPAIR PART TRUCK 56			E	\$265.87	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	10/07/25	10/07/25		695219
26-00546	10/10/25	GALVI005 GALVIN, JENNIFER											
1	HPC REFUND FOR 33 CHURCH ST.			R	\$25.00	A -2089-099-000		CULTURE & RECREATION - OTHER	R	10/10/25	10/10/25		10/1/2025

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26-00547	10/10/25	GENER010				GENERAL CODE PUBLISHERS							
1	SUPPLEMENT # 38				\$440.00	A -1325-430-000	E	FINANCE TREASURER - PRINTING & R		10/10/25	10/10/25		PG0000043562
26-00548	10/07/25	GUTHR005				GUTHRIE HELI-ARC, INC.							
1	REPAIR PART - SWEEPER				\$2,715.36	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUC	R	10/07/25	10/07/25		22636
26-00549	10/08/25	HURTU005				HURTUBISE TIRE INC							
1	TRUCK REPAIRS TO 12 & 127				\$1,331.99	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: TI	R	10/08/25	10/08/25		5004875
2	TRUCK REPAIRS TO 12 & 127				\$1,561.50	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT: TI	R	10/08/25	10/08/25		5004875
					\$2,893.49								
26-00550	10/08/25	IRISH005				IRISH PROPANE CORPORATION							
1	PROPANE RENTAL DPW				\$23.00	A -5110-434-000	E	STREETS MAINT-PAVING & RECON: R		10/08/25	10/08/25		2638073
26-00551	10/07/25	IRRSU005				IRR SUPPLY CENTER INC.							
1	LMB SEWER & LFD WOMENS B/R				\$300.30	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	10/07/25	10/07/25		5608163-00
26-00552	10/08/25	KACAL005				KACALA, JEANINE							
1	HPC MEETING - MEMBER				\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	10/08/25	10/08/25		10/8/2025
26-00553	10/08/25	JOSEP005				JOSEPH KEEFE, ESQ							
1	HPC MEETING - MEMBER				\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	10/08/25	10/08/25		10/8/2025
26-00554	10/07/25	KENWO005				KENWORTH NORTHEAST GROUP INC							
1	REPAIR PARTS - TK 57 & 58				\$69.34	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT: TI	R	10/07/25	10/07/25		VI501660
26-00555	10/08/25	KENWO005				KENWORTH NORTHEAST GROUP INC							
1	SEASONAL MAINTENANCE 57 & 58				\$542.11	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT: TI	R	10/08/25	10/08/25		BI501246
2	SEASONAL MAINTENANCE 57 & 58				\$542.11	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: TI	R	10/08/25	10/08/25		BI501246
					\$1,084.22								
26-00556	10/07/25	KENWO005				KENWORTH NORTHEAST GROUP INC							
1	REPAIR PART TRUCK 58				\$89.75	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT: TI	R	10/07/25	10/07/25		BI501537

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26-00565	10/09/25	NEWEN005				NEW ENTERPRISE STONE & LIME CO		Account Continued					
1		PATCHES AND ASPHALT		E	\$306.44	A -5110-434-000		STREETS MAINT-PAVING & RECON'	R	10/09/25	10/09/25		8664822
26-00566	10/07/25	NEWEN005				NEW ENTERPRISE STONE & LIME CO							
1		ASPHALT & RECEYCLED		E	\$288.71	A -5110-413-000		STREETS MAINT-RESURFACING M/	R	10/07/25	10/07/25		8683547
26-00567	10/08/25	NEWEN005				NEW ENTERPRISE STONE & LIME CO							
1		ASPHALT AND FUEL SURCHARGES		E	\$458.90	A -5110-434-000		STREETS MAINT-PAVING & RECON'	R	10/08/25	10/08/25		8670109
26-00568	10/07/25	NEWEN005				NEW ENTERPRISE STONE & LIME CO							
1		LMB - SEWER		E	\$199.09	A -1620-450-000		SHARED SERVICES - BUILDING & G	R	10/07/25	10/07/25		8680171
26-00569	10/07/25	NEWEN005				NEW ENTERPRISE STONE & LIME CO							
1		ASPHALT & RECYCLED		E	\$719.06	A -5110-413-000		STREETS MAINT-RESURFACING M/	R	10/07/25	10/07/25		8675477
26-00570	10/07/25	NYSAS010				NYS ASSOC OF FIRE CHIEFS							
1		ANNUAL DUES - 2026		E	\$200.00	A -3411-432-000		FIRE DEPT-DUES & SUBSCRIPTION	R	10/07/25	10/07/25		2026 MEMBERSHIP
26-00571	10/09/25	NOCOE005				NOCO ENERGY CORP- FUELS							
1		UNLEADED FUEL		E	\$107.23	A -3411-416-000		FIRE DEPT-GASOLINE & OIL	R	10/09/25	10/09/25		SP13137860
2		UNLEADED FUEL		E	\$306.98	A -5110-416-000		STREETS MAINT-GASOLINE & OIL	R	10/09/25	10/09/25		SP13137860
3		UNLEADED FUEL		E	\$222.33	A -8160-416-000		REFUSE & GARBAGE-GASOLINE &	R	10/09/25	10/09/25		SP13137860
4		UNLEADED FUEL		E	\$187.98	A -8170-416-000		STREET CLEANING-GASOLINE & OI	R	10/09/25	10/09/25		SP13137860
5		UNLEADED FUEL		E	\$119.87	A -8560-416-000		SHADE TREES-GASOLINE & OIL	R	10/09/25	10/09/25		SP13137860
6		UNLEADED FUEL		E	\$181.36	G -8120-416-000		SANITARY SEWERS-FUEL & LUBE	R	10/09/25	10/09/25		SP13137860
					\$1,125.75								
26-00572	10/09/25	NOCOE005				NOCO ENERGY CORP- FUELS							
1		DIESEL FUEL		E	\$296.80	A -5110-416-000		STREETS MAINT-GASOLINE & OIL	R	10/09/25	10/09/25		SP13133303
2		DIESEL FUEL		E	\$86.75	A -8160-416-000		REFUSE & GARBAGE-GASOLINE &	R	10/09/25	10/09/25		SP13133303
3		DIESEL FUEL		E	\$227.60	A -8560-416-000		SHADE TREES-GASOLINE & OIL	R	10/09/25	10/09/25		SP13133303
4		DIESEL FUEL		E	\$178.39	G -8120-416-000		SANITARY SEWERS-FUEL & LUBE	R	10/09/25	10/09/25		SP13133303
					\$789.54								

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26-00573	10/07/25 NOCOE005	NOCO ENERGY CORP- FUELS									
1	UNLEADED FUEL	\$49.60	A -3989-417-000	E	BUILDING INSP-CODE OFCR FUEL	R	10/07/25	10/07/25		SP1312942	
2	UNLEADED FUEL	\$206.30	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	10/07/25	10/07/25		SP1312942	
3	UNLEADED FUEL	\$149.60	A -7110-416-000	E	PARKS-GAS & OIL	R	10/07/25	10/07/25		SP1312942	
4	UNLEADED FUEL	\$149.60	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	10/07/25	10/07/25		SP1312942	
5	UNLEADED FUEL	\$192.93	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	10/07/25	10/07/25		SP1312942	
		\$748.03									
26-00574	10/09/25 N0000015	NY SEG									
1	NEFH 9/30-10/1 2025	\$461.39	A -1621-440-000	E	NORTH END FIRE HALL - GAS	R	10/09/25	10/09/25		10010038361	
26-00575	10/09/25 N0000015	NY SEG									
1	CENTRAL/PLEASANT 9/4-10/2	\$270.76	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	10/09/25	10/09/25		10093026648	
26-00576	10/09/25 N0000015	NY SEG									
1	LMB 9/3-10/1 2025	\$1,014.68	A -1620-440-000	E	SHARED SERVICES - GAS	R	10/09/25	10/09/25		1001003	
26-00577	10/09/25 N0000015	NY SEG									
1	37 CENTRAL AVE 8/27-9/25 2025	\$45.20	A -7550-400-000	E	CELEBRATIONS-CONTRACTUAL EX	R	10/09/25	10/09/25		1001833930	
26-00578	10/07/25 N0000015	NY SEG									
1	ST LTG R3 9/1-9/30 2025	\$3,064.49	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	10/07/25	10/07/25		10013627707	
26-00579	10/07/25 N0000015	NY SEG									
1	16 W MAIN ST. 6/30-9/29	\$80.27	A -8510-438-000	E	BEAUTIFICATION - CBD TREES / RE	R	10/07/25	10/07/25		10047832537	
26-00580	10/09/25 N0000015	NY SEG									
1	5386 BROADWAY - 8/30-9/29 25	\$806.65	A -7110-441-000	E	PARKS-WATER	R	10/09/25	10/09/25		1005-2259-743	
26-00581	10/07/25 N0000015	NY SEG									
1	CENTRAL&BRADY 8/12-9/10 2025	\$44.44	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	10/07/25	10/07/25		1001-1749-818	
26-00582	10/07/25 PARIS005	PARISE MECHANICAL, INC									

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26-00582	10/07/25	PARIS005	PARISE MECHANICAL, INC					Account Continued					
1			MAINTENANCE CHECK OF AC @ LMB	E	\$230.00	A -1620-450-000		SHARED SERVICES - BUILDING & G R		10/07/25	10/07/25		S58-489
26-00583	10/07/25	ADVAN005	PERFORMANCE ADVANTAGE										
1			MOUNT KITS FOR LFD LADDER 4	E	\$455.80	A -3411-456-000		FIRE DEPT-REPAIRS & MAINT BY DI R		10/07/25	10/07/25		07477
26-00584	10/09/25	PITNE020	PITNEY BOWES GLOBAL FINANCIAL										
1	7/29-10/28 2025			E	\$484.98	A -1325-434-000		INANCE TREASURER - PROFESSIO R		10/09/25	10/09/25		3321403193
26-00585	10/07/25	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU										
1			FOAM EXPANSIONS FOR RECEIVERS	E	\$27.45	A -8540-414-000		DRAINAGE-MATERIALS & PIPE R		10/07/25	10/07/25		125-102467
26-00586	10/07/25	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU										
1			QUIKRETE FOR RECEIVER REPAIRS	E	\$311.00	A -8540-414-000		DRAINAGE-MATERIALS & PIPE R		10/07/25	10/07/25		125-108288
26-00587	10/07/25	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU										
1			QUIKRETE FOR RECEIVER REPAIRS	E	\$361.00	A -8540-414-000		DRAINAGE-MATERIALS & PIPE R		10/07/25	10/07/25		125-107955
26-00588	10/07/25	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU										
1			QUIKRETE AND TOOLS 4 REPAIRS	E	\$54.00	A -5110-419-000		STREETS MAINT-TOOLS & PAINT R		10/07/25	10/07/25		125-107796
2			QUIKRETE AND TOOLS 4 REPAIRS	E	\$361.00	A -8540-414-000		DRAINAGE-MATERIALS & PIPE R		10/07/25	10/07/25		125-107796
					<u>\$415.00</u>								
26-00589	10/09/25	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU										
1			RECEIVERS (DRAINAGE) MASONMIX	E	\$49.50	A -8540-414-000		DRAINAGE-MATERIALS & PIPE R		10/09/25	10/09/25		125-108785
26-00590	10/08/25	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU										
1			BRICK TROWEL/MASTERSEAL	E	\$167.35	A -8540-414-000		DRAINAGE-MATERIALS & PIPE R		10/08/25	10/08/25		125-107646
26-00591	10/09/25	SHELT005	SHELTERPOINT LIFE										
1			DBL INSURANCE 7/1-9/30 2025	E	\$345.80	A -9055-800-000		EMPLOYEE BENEFITS-DISABILITY I R		10/09/25	10/09/25		7/1-9/30 2025
26-00592	10/09/25	SHERI005	SHERIDAN HR LLC										
1			MONTHLYHR CONSULTING 10/25	E	\$2,700.00	A -1010-435-600		BOARD OF TRUSTEES - H/R CONSU R		10/09/25	10/09/25		3428

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26-00593	10/09/25 BEEGR005 SMG-BATAVIA, LLC									
1	PUBLIC HEARING RE: BATTERY ST.	\$102.14	A -1325-430-000	E	FINANCE TREASURER - PRINTING & R		10/09/25	10/09/25		TQMLV3QU-0005
26-00594	10/08/25 STONE010 STONEBRAKER, NANCY									
1	HPC MEETING - MEMBER	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET. R		10/08/25	10/08/25		10/8/2025
26-00595	10/09/25 TECHN015 TECHNET MSP LLC									
1	COMP NETWORK MAIT + 30 MICRO.	\$4,265.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT R		10/09/25	10/09/25		1899
2	COMP NETWORK MAIT + 30 MICRO.	\$1,596.00	A -3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO R		10/09/25	10/09/25		1899
		<u>\$5,861.00</u>								
26-00596	10/09/25 THOMA020 THOMAS E. FOWLER ESQUIRE									
1	SEWER WAIVER REIMB. 37 QUINCY	\$1,500.00	T -030-000	G	GUARANTY & BID DEPOSITS	R	10/09/25	10/09/25		37 QUINCY
26-00597	10/09/25 THOMS005 THOMSON REUTERS - WEST PAYMENT									
1	LAW BOOKS SEPTEMBER 2025	\$161.75	A -1420-409-000	E	LAW - LAW BOOKS	R	10/09/25	10/09/25		852600188
26-00598	10/09/25 TKELE005 TK Elevator Corp									
1	ELEVATOR MAITENANCE LMB	\$1,547.58	A -1620-450-000	E	SHARED SERVICES - BUILDING & G R		10/09/25	10/09/25		2008873064
26-00599	10/08/25 TOLLS005 TOLLS BY MAIL									
1	TOLLS TRUCK 50 & 57	\$14.18	A -5010-471-000	E	STREETS ADMINISTRATION-EXPEN R		10/08/25	10/08/25		2001166930
26-00600	10/09/25 TOWN0005 TOWN OF LANCASTER									
1	3RD QTR-POLICE MERGER	\$340,370.10	A -3120-475-000	E	POLICE-LANCASTER POLICE - SALI R		10/09/25	10/09/25		3RD QTR 2025
26-00601	10/09/25 TOWN0005 TOWN OF LANCASTER									
1	TOWN POLICE CAPTAIN ATT.VB MTG	\$789.98	A -3120-435-000	E	POLICE - CONTRACTUAL SERVICE R		10/09/25	10/09/25		3RD QTR 2025
26-00602	10/08/25 UDIGN005 UDIG-NY									
1	LATE+RESPONSES JULY/AUG/SEPT	\$56.00	G -8120-435-000	E	SANITARY SEWERS-CONTRACTUAL R		10/08/25	10/08/25		25090961

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

10/16/2025

09:02 AM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-00603	09/24/25	UNCON005 UNCONS KEY BANK SUB										
1	CARD MACHINE RENTALS AUGUST 25			E	\$150.00	A -1110-435-000		VILLAGE JUSTICE - CONTRACTUAL	R	09/24/25 09/24/25		VARIOUS
26-00604	10/08/25	UNITE005 UNITED RENTALS NORTH AMERICA I										
1	HANDICAP RESTROOM - SPRAY POOL			E	\$385.00	A -7110-414-000		PARKS-MATERIALS-OTHER	R	10/08/25 10/08/25		27249965-005
26-00605	10/07/25	UPSTA005 UPSTATE STEEL INC.										
1	REPAIR PARTS TRUCK 12 & 39			E	\$1,322.31	A -5132-452-000		SNOW REMOVAL-REPAIRS/MAINT.	R	10/07/25 10/07/25		92888
26-00606	10/08/25	VALLE005 VALLEY FAB & EQUIPMENT										
1	AIR VALVE CONTROL TRUCK 43			E	\$73.04	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT.	R	10/08/25 10/08/25		138651
26-00607	10/08/25	VALLE005 VALLEY FAB & EQUIPMENT										
1	REPAIRS TO TRUCK 47			E	\$3,009.73	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT.	R	10/08/25 10/08/25		138659
2	REPAIRS TO TRUCK 47			E	\$3,009.73	A -5132-452-000		SNOW REMOVAL-REPAIRS/MAINT.	R	10/08/25 10/08/25		138659
					\$6,019.46							
26-00608	10/08/25	VALLE005 VALLEY FAB & EQUIPMENT										
1	SALT TRUCK # 12			E	\$381.74	A -5132-452-000		SNOW REMOVAL-REPAIRS/MAINT.	R	10/08/25 10/08/25		138685
26-00609	10/07/25	VALLE005 VALLEY FAB & EQUIPMENT										
1	REPAIR PARTS TRUCK 39 & 12			E	\$160.53	A -5132-452-000		SNOW REMOVAL-REPAIRS/MAINT.	R	10/07/25 10/07/25		138717
26-00610	10/08/25	VERIZ015 VERIZON										
1	DPW FLEET TRACKING SOFTWARE			E	\$147.75	A -5110-435-000		STREETS MAINT-SERVICES MAINT	R	10/08/25 10/08/25		6060000073596
2	DPW FLEET TRACKING SOFTWARE			E	\$147.75	A -5132-430-000		SNOW REMOVAL-CONTRACTUAL S	R	10/08/25 10/08/25		6060000073596
3	DPW FLEET TRACKING SOFTWARE			E	\$147.75	A -7110-414-000		PARKS-MATERIALS-OTHER	R	10/08/25 10/08/25		6060000073596
4	DPW FLEET TRACKING SOFTWARE			E	\$147.75	A -8560-476-000		SHADE TREES-CONTR REMOVAL B	R	10/08/25 10/08/25		6060000073596
5	DPW FLEET TRACKING SOFTWARE			E	\$147.75	G -8120-435-000		SANITARY SEWERS-CONTRACTUAL	R	10/08/25 10/08/25		6060000073596
					\$738.75							
26-00611	10/10/25	VERIZ010 VERIZON WIRELESS										
1	PHONES OCTOBER 2025			E	\$283.66	A -3411-485-000		FIRE DEPT - CELL PHONES / DATA F	R	10/10/25 10/10/25		6124864668

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

10/16/2025

09:02 AM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00611	10/10/25	VERIZ010		VERIZON WIRELESS				Account Continued					
2	PHONES OCTOBER 2025			\$82.86	A -1010-485-000	E	BOARD OF TRUSTEES - CELL PHON	R		10/10/25	10/10/25		6124864668
3	PHONES OCTOBER 2025			\$31.26	A -1325-485-000	E	FINANCE TREASURER - CELL PHON	R		10/10/25	10/10/25		6124864668
4	PHONES OCTOBER 2025			\$69.25	A -3990-476-000	E	DISASTER PREP-MOBILE PH & DAT.	R		10/10/25	10/10/25		6124864668
5	PHONES OCTOBER 2025			\$40.00	A -8560-475-000	E	SHADE TREES-UNCLASSIFIED	R		10/10/25	10/10/25		6124864668
6	PHONES OCTOBER 2025			\$31.26	A -1640-485-000	E	DEPT PUBLIC WORKS GARAGE-CE	R		10/10/25	10/10/25		6124864668
7	PHONES OCTOBER 2025			\$37.99	G -8115-485-000	E	ADMINISTRATION-CELL PHONE	R		10/10/25	10/10/25		6124864668
				\$576.28									
26-00612	10/07/25	VFPAS010		VFPASNY									
1	2026 DUES FIRE POLICE MEMBER.			\$75.00	A -3411-432-000	E	FIRE DEPT-DUES & SUBSCRIPTION	R		10/07/25	10/07/25		2026 MEMBERSHIP
26-00613	10/02/25	VOLPE005		JAMES F. VOLPE									
1	ZBA 38 BRANDEL AVE.			\$40.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEN	R		10/02/25	10/02/25		10/2/2025
26-00614	10/09/25	WATTS005		WATTS ARCHITECTURE & ENGINEERS									
1	VOL-MS4&7 STORMWATER INV. 2025			\$19,800.00	G -8120-435-000	E	SANITARY SEWERS-CONTRACTUAL	R		10/09/25	10/09/25		45491
26-00615	10/08/25	WELLS025		WELLS, NICK									
1	HPC MEETING - MEMBER			\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R		10/08/25	10/08/25		10/8/2025
26-00616	10/07/25	WOODC005		WOODCUTTERS HEADQUARTERS INC.									
1	REPAIR PARTS - WEED WACKERS			\$344.68	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R		10/07/25	10/07/25		523726
26-00617	10/07/25	WOODC005		WOODCUTTERS HEADQUARTERS INC.									
1	SAW BLADE/CHAIN RECEIVER CREW			\$496.30	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R		10/07/25	10/07/25		523653
2	SAW BLADE/CHAIN RECEIVER CREW			\$133.98	A -8560-250-000	E	SHADE TREES-OTHER EQUIPMENT-S	R		10/07/25	10/07/25		523653
				\$630.28									
26-00618	10/07/25	WEXBA010		WEX BANK									
1	FUEL FOR CHIEFS/RESCUE 7			\$639.30	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R		10/07/25	10/07/25		107698299
26-00619	10/07/25	WITME005		WITMER PUBLIC SAFETY GROUP									
1	REWARD PURCHASE PROGRAM			\$84.98	A -3411-440-000	E	FIRE DEPT-RECRUITMENT/RETENT	R		10/07/25	10/07/25		INV756924

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00619	10/07/25	WITME005	WITMER PUBLIC SAFETY GROUP					Account Continued					
2		REWARD PURCHASE PROGRAM		E	\$78.05	A -3411-440-000		FIRE DEPT-RECRUITMENT/RETENT	R	10/07/25	10/07/25		INV756591
3		REWARD PURCHASE PROGRAM		E	\$21.95	A -3411-440-000		FIRE DEPT-RECRUITMENT/RETENT	R	10/07/25	10/07/25		INV755767
					<u>\$184.98</u>								
26-00620	10/07/25	WMCOR005	WM CORPORATE SERVICES INC										
1		DUMPSTER SVC LMB/DPW		E	\$400.55	A -8160-434-000		REFUSE & GARBAGE-CONTRACT	S R	10/07/25	10/07/25		5191316-1342-3
26-00621	10/10/25	WMSCH005	WM SCHUTT & ASSOCIATES, PC										
1		PROF SVCS RENDERED THRU 9/27		E	\$9,657.50	A -1010-435-900		BOARD OF TRUSTEES - ENGINEER	R	10/10/25	10/10/25		35150
Total Purchase Orders:					108	Total P.O. Line Items:		161	Total List Amount: \$485,003.07		Total Void Amount: \$0.00		

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	6-A	\$461,736.34	\$25.00	\$0.00	\$461,761.34
	6-G	\$21,741.73	\$0.00	\$0.00	\$21,741.73
	6-T	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Total Of All Funds:		\$483,478.07	\$25.00	\$1,500.00	\$485,003.07
Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	\$461,736.34	\$25.00	\$0.00	\$461,761.34
	G	\$21,741.73	\$0.00	\$0.00	\$21,741.73
	T	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Total Of All Funds:		\$483,478.07	\$25.00	\$1,500.00	\$485,003.07

Batch Id: TASC Batch Date: 10/08/25 Batch Type: Standard					
Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	HRA TRANSACTIONS SEPTEMBER 2025 Cr: A -200-000 CASH	11,655.81		1

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	11,655.81	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		11,655.81	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	11,655.81
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

October 2, 2025
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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: PAYROLL Batch Date: 09/26/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	2,759.32		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	5,511.74		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	2,065.77		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	727.50		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	1,029.25		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	8,630.06		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	230.77		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	144.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	184.60		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	7,503.25		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	13,492.07		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	2,293.52		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	1,000.00		19
A -7550-102-000 DPW - Overtime Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	5,489.68		20
A -7550-103-000 DPW - Regular Time Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	778.57		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	7,628.56		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	1,857.45		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	4,254.56		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	6,692.00		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	1,187.73-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: G -200-000 CASH	3,193.09		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: G -200-000 CASH	3,753.31		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	3,242.75		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/26/2025 Cr: A -200-000 CASH	2,626.54		41

WARNING: This account would have a negative balance: A -7550-100-000. Balance would be: 18,940.70-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	79,269.84	0.00	0.00	0.00	0.00	0.00
	G	6,946.40	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		86,216.24	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	86,216.24
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

October 2, 2025
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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA Batch Date: 09/26/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 9/26/2025 Cr: A -200-000 CASH	6,155.01		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 9/26/2025 Cr: G -200-000 CASH	531.40		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	6,155.01	0.00	0.00	0.00	0.00	0.00
	G	531.40	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,686.41	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,686.41
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: PAYROLL Batch Date: 10/10/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	2,815.57		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	5,257.44		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	2,065.77		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	4,424.00		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	672.88		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	7,185.06		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	923.08		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	144.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	184.60		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	8,529.07		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	10,606.15		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	960.44		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		19
A -7550-102-000 DPW - Overtime Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	1,585.95		20
A -7550-103-000 DPW - Regular Time Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	1,678.23		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	6,781.42		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	2,264.32		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	3,140.04		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	8,746.15		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	1,187.73-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: G -200-000 CASH	3,317.64		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: G -200-000 CASH	5,133.27		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	3,587.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/10/2025 Cr: A -200-000 CASH	2,626.54		41

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	75,305.59	0.00	0.00	0.00	0.00	0.00
	G	8,450.91	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		83,756.50	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	83,756.50
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are NO errors in this listing.

Please note that batch lines with zero amounts will not be updated.

October 16, 2025
10:48 AM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA Batch Date: 10/10/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 10/10/2025 Cr: A -200-000 CASH	5,851.74		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 10/10/2025 Cr: G -200-000 CASH	646.49		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,851.74	0.00	0.00	0.00	0.00	0.00
	G	646.49	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		6,498.23	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,498.23
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Ranges		Item Status		Purchase Types		Misc															
		Range: First to Last		Open: N		Bid: Y		P.O. Type: All													
		Rcvd Batch Id Range: First to Last		Void: N		State: Y		Format: Detail without Line Item Notes													
		Encumbrance Date Range: First to 05/31/26		Paid: N		Other: Y		Include Non-Budgeted: Y													
				Held: N		Exempt: Y		Prior Year Only: N													
				Aprv: N				* Means Prior Year Line:													
				Rcvd: Y				Vendors: All													
PO #		PO Date		Vendor		Contract		PO Type													
Item		Description		Amount		Charge Account		Acct Type		Description		Stat/Chk		First Enc Date		Rcvd Date		Chk/Void Date		Invoice	
26-00511		09/25/25		HIGHM005		HIGHMARK BCBSWNY															
1		OCTOBER HEALTH INSURANCE 2025		\$28,194.65		A -9060-800-000		E		EMPLOYEE BENEFITS-HOSPITAL & R				09/25/25		09/25/25				OCTOBER 2025	
2		OCTOBER HEALTH INSURANCE 2025		\$3,132.73		G -9060-800-000		E		EMPLOYEE BENEFIT-HOSPITAL & N R				09/25/25		09/25/25				OCTOBER 2025	

Totals by Year-Fund	Fund	Expend Total	Revenue Total	G/L Total	Total
Fund Description					
	6-A	\$28,194.65	\$0.00	\$0.00	\$28,194.65
	6-G	\$3,132.73	\$0.00	\$0.00	\$3,132.73
Total Of All Funds:		\$31,327.38	\$0.00	\$0.00	\$31,327.38
Totals by Fund	Fund	Expend Total	Revenue Total	G/L Total	Total
Fund Description					
	A	\$28,194.65	\$0.00	\$0.00	\$28,194.65
	G	\$3,132.73	\$0.00	\$0.00	\$3,132.73
Total Of All Funds:		\$31,327.38	\$0.00	\$0.00	\$31,327.38

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

Ranges		Item Status		Purchase Types		Misc	
Range: First to Last		Open: N		Bid: Y		P.O. Type: All	
Rcvd Batch Id Range: First to Last		Void: N		State: Y		Format: Detail without Line Item Notes	
Encumbrance Date Range: First to 05/31/26		Paid: N		Other: Y		Include Non-Budgeted: Y	
		Held: N		Exempt: Y		Prior Year Only: N	
		Aprv: N				* Means Prior Year Line:	
		Rcvd: Y				Vendors: All	
PO #		PO Date		Vendor		Contract PO Type	
Item Description		Amount		Charge Account		Acct Type Description Stat/Chk First Enc Rcvd Chk/Void Date Date Invoice	
26-00512		09/29/25		CHART020		CHARTER COMMUNICATION	
1 NEFH		\$125.00		A -1325-474-000		E FINANCE TREASURER - WEB SITE R 09/29/25 09/29/25 0081400091725	
2 DPW		\$210.00		A -1325-474-000		E FINANCE TREASURER - WEB SITE R 09/29/25 09/29/25 0081418091725	
3 LMB		\$210.00		A -1325-474-000		E FINANCE TREASURER - WEB SITE R 09/29/25 09/29/25 008152091725	
		\$545.00					
Total Purchase Orders:		1		Total P.O. Line Items:		3 Total List Amount: \$545.00 Total Void Amount: \$0.00	

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
Total Of All Funds:	6-A	\$545.00	\$0.00	\$0.00
		\$545.00	\$0.00	\$0.00
				\$545.00
Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
Total Of All Funds:	A	\$545.00	\$0.00	\$0.00
		\$545.00	\$0.00	\$0.00
				\$545.00

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from October 2, 2025 – October 16, 2025.
	ACTION -	Rec/File Refer to:	
2.	_____	_____	Correspondence from Lilly Belle Meads providing notice of removal of its On-Premises Alcoholic Beverage License as of December 30, 2025, for its establishment at 11 W Main Street.
	ACTION -	Rec/File Refer to:	
3.	_____	_____	Correspondence from Lilly Belle Meads providing a Special Events Application for a Krampus Night event to be held on Saturday, December 6, 2025.
	ACTION -	Rec/File Refer to:	
4.	_____	_____	Correspondence from Amy Jackson, 24 Hedge Lane, providing a Special Events Application for a Santacon event to benefit the Boys & Girls Club to be held on Saturday, December 13, 2025 in the Village of Lancaster.
	ACTION -	Rec/File Refer to:	
5.	_____	_____	Correspondence from DPW Superintendent Wayne K. Cisco recommending approval of a quote from CMH Co., Inc. in the amount of \$18,650.00 as the lowest of two (2) submitted quotes for sanitary sewer replacement on Lake Avenue between Richmond Avenue and Quincy Avenue.
	ACTION -	Rec/File Refer to:	
6.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the application from Verizon Wireless for an additional wireless telecommunications antenna on the existing wireless telecommunications tower at 79 Sheldon Avenue following review by the Commission at its October 16, 2025 meeting.
	ACTION -	Rec/File Refer to:	
7.	_____	_____	Correspondence from William Schutt, PE, Village Engineer, requesting authorization for the Superintendent of Public Works to sign the LOMR-F Community Acknowledgment Form for Lancaster Village Center Phase 2 at 20 West Main Street.
	ACTION -	Rec/File Refer to:	
8.	_____	_____	Correspondence from Mark Aquino, 65 Lake Avenue, LLC, providing a “Notice to Municipality” to the Village of Lancaster regarding an environmental easement granted to the NYS Department of Environmental Conservation on September 17, 2025, for property located at 65-67 Lake Avenue.
	ACTION -	Rec/File Refer to:	

VILLAGE COVER SHEET

OCTOBER 20, 2025 BOARD MEETING

PERMITS ISSUED **14**

VILLAGE PERMIT TOTAL

INSTALL ROOF	5
ERECT FENCE	5
ERECT GARAGE	1
ERECT RESIDENTIAL ADD/ALT	2
INSTALL RESIDENTIAL PLUMBING	1
TOTAL PERMITS FOR THE VILLAGE	14

Joan Mustard	122 Pleasant Ave.	Residential Alt/Add
Franks Commercial & Home	55 Oxford Ave.	Residential Plumbing
Amy La Venture	44 Irwinwood Rd.	Residential Alt/Add
Stellar Roofing	127 Fourth Ave.	Roof
Christina Reed-Shattuck	18 Oakwood Ave.	Fence
Bilt-Rite Concrete	44 Cowing St.	Garage
Kristine Guenther	69 Wilkshire Pl.	Roof
Randy Davey	145 Albert Dr.	Roof
Jackson Bright	173 Aurora St.	Fence
Erie Construction Mie-West Inc.	96 Albert Dr.	Roof
Kent Turner	134 Robert Dr.	Fence
JMA Remodeling	43 First Ave.	Fence
Done Well Home Improvement	5295 Broadway St.	Roof
Payton Benz	130 Robert Dr.	Fence

Town of Lancaster
Expired Permits Report
 10/02/2025 - 10/16/2025

Permit #	Location	Description of Work	Permit Date	Exp. Date
OP2025-00062	St. Mary's High School 142 Laverack Ave	St. Mary's High School Bonfire event as shown on plot and Village Special Events Application Form.	10/14/2025	10/14/2025
P-2024-37422	33 Church St	Rear and upper deck as shown on drawings	10/02/2024	10/02/2025
P-2024-37423	86 Garfield St	Sump pump install as shown on contract and drawing.	10/03/2024	10/03/2025
P-2024-37435	55 Banner Ave	Install of sump pump as shown on invoice	10/07/2024	10/07/2025
P-2024-37436	15 Newell Ave	Roof- Tear off and replacement as shown on contract	10/07/2024	10/07/2025
P-2024-37440	11 W Drullard Ave	Complete roof tear off. Has been verified with Matt and Police Chief to have dumpster at the dead end of street. Job to be done by Thursday 10/10/24	10/08/2024	10/08/2025
P-2024-37445	32 Vandenberg Av	Foundation repair/ drainage installation as shown on drawings and scope of work	10/09/2024	10/09/2025
P-2024-37448	64 Erie St	Replace existing front porch as shown on construction drawings. Removed old Porch debris removed to provided dumpster by contractor. per Matt	10/09/2024	10/09/2025
P-2024-37453	Bldg. 99 99 Erie St	Apartment four- renovation from a kitchen fire on 6/30/24 as shown on construction drawings.	10/10/2024	10/10/2025
P-2024-37459	16 Lake Ave	Tear off and replacement of garage roof as shown on contract	10/11/2024	10/11/2025
P-2024-37460	41 Veterans Dr	Complete tear off and install new shingles with 6' ice shield. Waiting for permit to do front porch. Roof was included in those plans.	10/11/2024	10/11/2025
P-2024-37465	67 Kelly Ct	8' x 12' shed located 40' from back PL and 5' from side PL.. Not in any easement.	10/15/2024	10/15/2025
P-2024-37467	41 Wayne St	Complete tear off and install new shingles with 6' ice shield	10/15/2024	10/15/2025

Total Expired Permits: 13

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 10/06/25						
2025-0765	136 Sawyer Ave	104.15-1-7	Interior Property Maint	Closed	Victor Kozak Bandriwsky	
2025-0766	69 Wilkshire Pl	115.07-14-18	Work w/out Permit	Closed	Kristina Guenther	
2025-0767	68 Cowing St., 142 Laverack Ave	104.15-17-4.11	Fire Call Out	Open		
				Open Date: 10/06/25 Total #: 3		
Open Date: 10/08/25						
2025-0771	15 Bowen Ave	104.81-1-15	Misc	Closed	George Kaiser	
				Open Date: 10/08/25 Total #: 1		
Open Date: 10/09/25						
2025-0772	42 Aurora St	104.82-1-15.22	Misc	Open	Nichol City Realty LLC	
				Open Date: 10/09/25 Total #: 1		
Open Date: 10/10/25						
2025-0773	493 Group LLC, 43 1st Ave	115.11-15-4	Work w/out Permit	Open	Daniel Lachut	
2025-0775	49 1st Ave	115.11-15-5	Misc	Open	Johnathan White	Internal
				Open Date: 10/10/25 Total #: 2		
Open Date: 10/14/25						
2025-0777	19 N Aurora St	104.74-1-20	Unsafe Structure	Open	Claudia Kolyer	
2025-0778	157 Central Ave	104.15-11-45	Misc	Open	David Blakeley	
				Open Date: 10/14/25 Total #: 2		
Open Date: 10/16/25						
2025-0787	5303 Broadway St	104.81-3-1	Work w/out Permit	Open	HWF Real Estate LLC	
				Open Date: 10/16/25 Total #: 1		
				Grand Total: 10		

Town of Lancaster

Inspections Report

Start Date: 10/02/2025 End Date: 10/16/2025

Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.15-12-1.1	122-130 Central Ave	Manitoba Corporation 716-685-7000	10/02/2025	Business - 3 yr	Bryan Pokorski	Fail
104.11-9-31.12	50 Pearl St	RMF Technologies Inc 716-683-7500	10/07/2025	Business - 3 yr	Ronald Capozzi	Fail
104.74-4-13	19 W Main St (Suite 600)	West Main Jewelers 716-597-1211	10/08/2025	Business - 3 yr	Ronald Capozzi	Fail
104.12-1-6.214	1900 Commerce Pkwy W	Memorial Highway BSD, LLC	10/09/2025	Business - 3 yr	Ronald Capozzi	Fail
115.11-1-16	231 Aurora St (Unit 3)	Elon Salon 716-683-4240	10/10/2025	Business - 3 yr	Ronald Capozzi	In Progress
104.74-4-13	19 W Main St (Suite 600)	West Main Jewelers 716-597-1211	10/15/2025	Business - 3 yr	Ronald Capozzi	Pass

Total Inspections: 6

**Standardized NOTICE FORM for Providing 30-Day Advance
Notice to a Local Municipality or Community Board**

1. Date Notice Sent:

10/4/25

1a. Delivered by:

email

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

☐ New Application ☒ Removal ☐ Class Change

For premises in the City of New York: (counties of Kings, New York, Bronx, Queens and Richmond):

☐ New Application ☐ New Application and Temporary Retail Permit ☐ Temporary Retail Permit ☐ Removal☐ Class Change ☐ Method of Operation ☐ Corporate Change ☐ Renewal ☐ Alteration

For New and Temporary Retail Permit applicants, answer each question below using all information known to date

For Renewal applicants, answer all questions

For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For Corporate Change applicants, attach a list of the current and proposed corporate principals

For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For Class Change applicants, attach a statement detailing your current license type and your proposed license type

For Method of Operation Change applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.**This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:**

3. Name of Municipality or Community Board:

Lancaster Village

Applicant/Licensee Information:

4. Licensee License ID (if applicable):

3162592

Expiration Date (if applicable):

up for renewal

5. Applicant or Licensee Name:

Lilly Belle Meads

6. Trade Name (if any):

7. Street Address of Establishment:

11 W. Main St.

8. City, Town or Village:

Lancaster

, NY Zip Code:

14086

9. Business Telephone Number of applicant/ Licensee:

(716) 462-9804

10. Business E-mail of Applicant/Licensee:

lillybellemeads@gmail.com

11. Type(s) of alcohol sold or to be sold:

☐ Beer & cider☒ Wine, Beer & Cider
Mead☐ Liquor, Wine, Beer & Cider

12. Extent of Food Service:

☐ Full Food menu; full kitchen run by a chef/cook ☒ Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment:

on premise consumption / Branch office

☐ Seasonal Establishment☐ Juke Box☐ Disc Jockey☐ Recorded Music☐ Karaoke

14. Method of Operation:

(check all that apply)

☒ Live Music (give details i.e., rock bands, acoustic, jazz, etc.):

every Friday

☐ Patron Dancing☐ Employee Dancing☐ Exotic Dancing☐ Topless Entertainment☐ Video/Arcade Games☐ Third Party Promoters☐ Security Personnel☐ Other (specify):

15. Licensed Outdoor Area:

(check all that apply)

☐ None☐ Patio or Deck☐ Rooftop☐ Garden/Grounds☐ Freestanding Covered Structure☐ Sidewalk Cafe☐ Other (specify):

16. List the floor(s) of the building that the establishment is located on: ground floor
17. List the room number(s) the establishment is located in within the building, if appropriate: 103, 104, 105
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☒ Yes ☐ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and ID number of the licensee: N/A
- _____
Name License ID Number
21. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (if YES, SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name: Glassco Management
23. Building Owner's Street Address: 11 W. Main St.
24. City, Town or Village: Lancaster State: NY Zip Code: 14086
25. Business Telephone Number of Building Owner: (716) 534-5760

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice N/A

26. Representative/Attorney's Full Name: _____
27. Representative/Attorney's Street Address: _____
28. City, Town or Village: _____ State: _____ Zip Code: _____
29. Business Telephone Number of Representative/Attorney: _____
30. Business E-mail Address of Representative/Attorney: _____

Date of Removal 12/30/25

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: Patricia Marshall Title: owner LBM

Principal Signature:**Date:**

Patricia Marshall
10/4/25

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

LISTED # 3
CORRESPONDENCE
MEETING DATE 10/27/2025

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.5em; font-family: cursive;">Krampus Night</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.):	
Event Date(s): <div style="font-size: 1.2em; font-family: cursive;">Sat. Dec 6</div>	Event Time(s): <div style="font-size: 1.2em; font-family: cursive;">3p-7p</div>
Applicant Name: <div style="font-size: 1.2em; font-family: cursive;">Patricia Marshall</div>	Event Location: <div style="font-size: 1.2em; font-family: cursive;">the Village/CBD</div>
Individual/Group/Corporation Name Holding Event: <div style="font-size: 1.2em; font-family: cursive;">Lilly Belle Meads</div>	Village Property Affected (If Applicable) <div style="font-size: 1.2em; font-family: cursive;">sidewalks</div>
Applicant Address, City, State, Zip: <div style="font-size: 1.2em; font-family: cursive;">11 W. Main St.</div>	Support Services Requested of the Village (If Applicable) <div style="font-size: 1.2em; font-family: cursive;">clearing of sidewalks & trash clean up There will be a parade at 6am up & down the sidewalks.</div>
Applicant Email: <div style="font-size: 1.2em; font-family: cursive;">lillybellemeads@gmail.com</div>	Applicant Phone: <div style="font-size: 1.2em; font-family: cursive;">(716) 462-9804</div>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
<div style="font-size: 1.2em; font-family: cursive;">Patricia Marshall</div>	<div style="font-size: 1.2em; font-family: cursive;">(716) 462-9804</div>	<div style="font-size: 1.2em; font-family: cursive;">all day Sat. Dec 6.</div>
		<div style="font-size: 1.2em; font-family: cursive;">No street closures.</div>

Anticipated Peak Attendance Number: <div style="font-size: 1.2em; font-family: cursive;">200 ppl</div>	Anticipated Age Range of those in Attendance: <div style="font-size: 1.2em; font-family: cursive;">18-21+</div>
Will Alcohol be consumed? <div style="font-size: 1.2em; font-family: cursive;">yes.</div>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.2em; font-family: cursive;">No</div>

Will Animals be part of the event? If so provide particulars.

No

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastrvillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

No

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

No

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

—

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

—

(c) Location of Trash Facilities:

Normal

(d) Location of Water Facilities:

—

(e) Location of Electrical Facilities:

—

(f) Location of Toilet Facilities including location of Porta-Toilets:

—

(g) Location of Entrances where public is to enter and exit site:

—

(h) Location of Vendor Facilities including booths and food service:

—

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Patricia H. Hall

Date:

10/11/25

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, 202_____.
☐ Village Board approved with attached statement of conditions imposed.

LISTED # 4
CORRESPONDENCE
MEETING DATE 10/27/2025

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <div style="font-size: 1.2em; font-family: cursive;">Santacon → to Benefit Boys + Girls Club</div>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <div style="font-size: 1.2em; font-family: cursive;">Pub crawl</div>	
Event Date(s): <div style="font-size: 1.2em; font-family: cursive;">12/13</div>	Event Time(s): <div style="font-size: 1.2em; font-family: cursive;">7pm</div>
Applicant Name: <div style="font-size: 1.2em; font-family: cursive;">Amy Jackson</div>	Event Location: <div style="font-size: 1.2em; font-family: cursive;">Village of Lancaster</div>
Individual/Group/Corporation Name Holding Event:	Village Property Affected (If Applicable)
Applicant Address, City, State, Zip: <div style="font-size: 1.2em; font-family: cursive;">24 Hedge Lane Lancaster NY 14080</div>	Support Services Requested of the Village (If Applicable) <div style="font-size: 1.2em; font-family: cursive;">N/A</div>
Applicant Email: <div style="font-size: 1.2em; font-family: cursive;">ejackson@pillarre.com</div>	Applicant Phone <div style="font-size: 1.2em; font-family: cursive;">716 9011323</div>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": <div style="font-size: 1.2em; font-family: cursive;">Amy Jackson</div>	Contact cell and email: <div style="font-size: 1.2em; font-family: cursive;">716 9011323</div>	Date & Time(s) On-Premise at Event: <div style="font-size: 1.2em; font-family: cursive;">12/13 all night</div>
<div style="font-size: 1.2em; font-family: cursive;">Greg Day</div>	<div style="font-size: 1.2em; font-family: cursive;">716 8611775</div>	↑
Anticipated Peak Attendance Number: <div style="font-size: 1.2em; font-family: cursive;">300-400</div>	Anticipated Age Range of those in Attendance: <div style="font-size: 1.2em; font-family: cursive;">21+</div>	
Will Alcohol be consumed? Applicant must comply with Village Code Section 85-3 "Alcoholic Beverages" <div style="font-size: 1.2em; font-family: cursive;">yes</div>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <div style="font-size: 1.2em; font-family: cursive;">yes - DJ george 7-11</div>	

Will Animals be part of the event? If so provide particulars.

no

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lanecastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

no

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

no

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

Buses will be picking up at ~~4th~~ Streets

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

n/a

(c) Location of Trash Facilities:

n/a

(d) Location of Water Facilities:

n/a

(e) Location of Electrical Facilities:

n/a

(f) Location of Toilet Facilities including location of Porta-Toilets:

n/a

(g) Location of Entrances where public is to enter and exit site:

n/a

(h) Location of Vendor Facilities including booths and food service:

n/a

(If Applicable) Organization providing Security:

n/a

(If Applicable) Number of Security Personnel:

n/a

Signature of Applicant:

Amy Krum

Date:

10/9/25

Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, _____, 202____.

☐ Village Board approved with attached statement of conditions imposed.



Village of Lancaster

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillageny.gov

Department of Public Works

Village of Lancaster Board of Trustees
Attn: Michael Stegmeier
5423 Broadway
Lancaster, NY 14086

October 22, 2025

RE: Emergency Sanitary Sewer Replacement on Lake Avenue

Honorable Members of the Village Board,

After discussion with WATTS, the Sanitary Sewer line on Lake Avenue between Richmond Avenue and Quincy Avenue needs to be replaced as soon as possible. I have received two quotes which I have attached for your review. The first is a quote from CMH Co., Inc. for a total of \$18,650.00. The second is a quote from Visone Construction, Inc. for a total of \$20,287.10. Both quotes include Village services of traffic control and road closures as needed.

I would like to recommend the approval of the lowest price quoted. We would like to have this repair completed prior to the snowfall for the 2025-26 fiscal year.

If you have any questions, please let me know.

Thank you,

Wayne K. Cisco
5200 Broadway
Lancaster, NY 14086
(716) 683-1028

CMH Co Inc

Quote

12750 North Rd

10/10/2025

Alden NY 14004

To Village of Lancaster

5200 Broadway

Lancaster NY 14086

RE Lake Ave Sewer Repair

Close road

Bypass pump the sewer

Replace approximately 10-foot of pipe and Wye for lateral for house
211 Lake Ave

Back fill /Compact to stone grade for blacktop

Blacktop trench 3-inches of binder and 2-inches of top

Any Question please let us know

Thanks

Bob Harris 716-861-7960 or CMH14004@gmail.com

Total cost of project \$ 18,650.00



79 Sheldon Ave.
Depew, New York 14043
Telephone: (716) 681-7731
Fax: (716) 681-7876
Website: www.visoneconstruction.com

September 25, 2025

Village of Lancaster
Dept. of public works

Quotation: Emergency Sewer Repair on Lake Ave., Lancaster NY

This quotation is based on a single excavation of approx.. 14 ln/ft in length and 6 ln/ft in width. Any additional excavation required to facilitate additional repairs will exceed the scope of this quotation and result in additional charges. It is assumed the existing sewer mainline is VCT pipe, should ACP pipe be discovered additional handling and disposal charges may apply.

- Visone Construction will provide necessary bypass pumping to facilitate repair.
- Sawcut roadway, excavate and locate damaged area in question as indicated by Village.
- Install new 12" x 6" SDR 35 wye fitting, install 12" SDR 35 spool pieces and shielded fernco's to facilitate mainline repair. Install 6" SDR 35 fittings and fernco to facilitate sewer lateral repair within the confines of the existing excavation.
- Install necessary bedding stone for pipe installation
- Install necessary #2 Crushed Concrete select backfill, compacted in place.
- Install 4" Type 3 asphalt binder and 1 ½" of Type 7 asphalt top for road surface restoration.

Village of Lancaster to provide all required traffic control to complete the project.

Total \$20,287.10



Village of Lancaster

Planning Commission

Municipal Building

5423 Broadway

Lancaster, NY 14086

LISTED # --6
CORRESPONDENCE
MEETING DATE 10/27/2025

October 22, 2025

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Bell Atlantic Mobile Systems LLC DBA Verizon Wireless
79 Sheldon Ave., Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on October 16, 2025, the Planning Commission reviewed the request submitted by the petitioner, Verizon Wireless, and moved to recommend the Village to approve the application for an additional wireless telecommunications antenna on the existing wireless telecommunications tower located at 79 Sheldon Ave.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold /AMD.

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Robert W. Burgdorf, Nixon Peabody, on behalf of Verizon Wireless



October 21, 2025

LISTED # 7
CORRESPONDENCE
MEETING DATE 10/27/2025

To: Honorable Mayor and Board of Trustees:

Re: Explanation of the Lancaster Village Center Phase 2 (20 West Main Street) Letters of Map Change process and current status for discussion at the October 27, 2025, Board meeting; seeking approval to have the Community Acknowledgement Form signed.

The FEMA LOMR-F (Letter of Map Revision-Based on Fill) process is a way to change a property's flood hazard designation by requesting removal from a Special Flood Hazard Area (SFHA) because it has been elevated by fill material. The process requires submitting a detailed application with supporting documentation, including elevation information to FEMA. Key steps include the applicant providing data, the community official making required findings and signing off, and FEMA reviewing the submission to issue the official map change.

The acronyms CLOMR-F and LOMR-F refer to two types of Letters of Map Change (LOMCs) issued by the Federal Emergency Management Agency (FEMA) related to property that has been elevated by fill.

1. **Conditional Letter of Map Revision Based on Fill (CLOMR-F)**

A CLOMR-F is FEMA's comment on a "proposed" project.

- **Purpose:** To state whether a proposed project involving the placement of fill to elevate a structure or parcel of land would be excluded from the Special Flood Hazard Area (SFHA), or "100-year floodplain," on the effective Flood Insurance Rate Map (FIRM) if built as proposed.
- **When to use:** When you plan to place fill on a property located in an SFHA during construction and want a preliminary determination from FEMA before construction begins.
- **The Process:**
 1. **Preparation:** The applicant or their representative (typically a surveyor or engineer) prepares the application, including the proposed site plans, fill placement details, and an application form.
 2. **Community Review:** The local floodplain official (community) reviews and signs a **Community Acknowledgement Form**, verifying that the proposed fill and development comply with local floodplain management ordinances.
 3. **Submission:** The complete application, including the signed Community Acknowledgement Form, is submitted to FEMA.
 4. **FEMA Review:** FEMA reviews the application to ensure that the proposed Lowest Adjacent Grade (LAG) and the lowest floor of the structure will be at or above the Base Flood Elevation (BFE) and that the project complies with all NFIP regulations.
 5. **Determination:** FEMA issues a CLOMR-F. A favorable determination is conditional; it is not an official map change but an assurance that an official map change (LOMR-F) will be issued once the work is completed and certified as built.

2. Letter of Map Revision Based on Fill (LOMR-F)

A LOMR-F is an official amendment to the effective FIRM.

- **Purpose:** To officially remove a structure or parcel of land that has already been elevated by fill from the SFHA on the effective FIRM.
- **When to use:** After the fill and construction have been completed, you need an official determination from FEMA to eliminate the mandatory federal flood insurance requirement.
- **The Process:**
 1. **Preparation:** The applicant or their representative (surveyor or engineer) prepares the application. This includes:
 - An Elevation Certificate certified by a licensed land surveyor or professional engineer, showing the final as-built elevations of the lowest adjacent grade (LAG) and the lowest floor.
 - Mapping and property information.
 2. **Eligibility Requirements:** For the property to be removed, the certified survey data must show that:
 - The Lowest Adjacent Grade (LAG) (the lowest ground touching the structure) is at or above the Base Flood Elevation (BFE).
 - The lowest floor of the structure (including basement) is at or above the BFE.
 3. **Community Review:** The local floodplain official (community) reviews and signs a **Community Acknowledgement Form**, certifying that the structure and placement of fill comply with local floodplain management ordinances.
 4. **Submission:** The complete application, including the certified Elevation Certificate and the signed Community Acknowledgement Form, is submitted to FEMA.
 5. **FEMA Review:** FEMA reviews the documentation.
 6. **Determination:** FEMA issues an LOMR-F, which officially removes the mandatory federal flood insurance requirement for the property.

3. Lancaster Village Center Phase 2 (20 West Main Street) CLOMR-F Package

- The CLOMR-F package was prepared by Wendel, the Civil (Site) Engineer and Land Surveyor for the Lancaster Village Center Phase 2 (20 West Main Street) Project.
- The CLOMR-F package included a Community Acknowledgement Form signed by William G. Cansdale, Superintendent of Public Works, on 07/05/2023.
- FEMA issued a Conditional Letter of Map Revision Based on Fill on 09/19/2023.

4. Lancaster Village Center Phase 2 (20 West Main Street) LOMR-F Package

- The LOMR-F package has been prepared by Wendel, the Civil (Site) Engineer and Land Surveyor for the Lancaster Village Center Phase 2 (20 West Main Street) Project.

The LOMR-F package consists of:

1. Property Information Form
2. Elevation Form
3. Community Acknowledgement Form
4. Payment Information Form

5. FIRMETTE with location of structure shown
 6. Grading and Drainage Plan (Sht C302) with as-built elevations
- The information prepared by Wendel indicates that the Base Flood Elevation (BFE) is 655.9, and the Lowest Adjacent Grade to Structure (LAG) is 656.02 (at the rear garage doors). Therefore, the LAG is above the BFE.
 - Wendel needs a signed Community Acknowledgement Form to include in their submittal to FEMA.

5. Community Acknowledgement Form

- As previously indicated, the CLOMR-F Community Acknowledgement Form was signed by William G. Cansdale, Superintendent of Public Works, on 07/05/2023.
- Although current and past Board members have requested me to prepare and execute several floodplain-related documents as the Floodplain Administrator in the past, it was not until recently that CEO Matt Fischione advised me that, according to the Village Code:

§ 160-11 Designation of the local administrator.

The Superintendent of Public Works is hereby appointed local administrator to administer and implement this chapter by granting or denying floodplain development permits in accordance with its provisions.

In conclusion, I request that the Board authorize Superintendent of Public Works Wayne Cisco to sign the LOMR-F Community Acknowledgment Form (copy attached) and return it to me for forwarding to Wendel.

If you have any questions please do not hesitate to contact me at 716-683-5961 or wschutt@wmschutt.com.

Respectfully submitted,



William Schutt, PE
Village Engineer

Encl.

CC: 07283B

Superintendent of Public Works Wayne Cisco
CEO Matt Fischione

DEPARTMENT OF HOMELAND SECURITY - FEDERAL EMERGENCY MANAGEMENT AGENCY
COMMUNITY ACKNOWLEDGMENT FORM

O.M.B. NO. 1660-0015
Expires February 28, 2014

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 1.38 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing and submitting the form. This collection is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing this burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 1800 South Bell Street, Arlington, VA 20598-3005, Paperwork Reduction Project (1660-0015). NOTE: Do not send your completed form to this address.

This form must be completed for requests involving the existing or proposed placement of fill (complete Section A) **OR** to provide acknowledgment of this request to remove a property from the SFHA which was previously located within the regulatory floodway (complete Section B).

This form must be completed and signed by the official responsible for floodplain management in the community. **The six digit NFIP community number and the subject property address must appear in the spaces provided below. Incomplete submissions will result in processing delays.** Please refer to the MT-1 instructions for additional information about this form.

Community Number: 360248 Property Name or Address: Lancaster Village Center - 20 Main St, Lancaster, NY

A. REQUESTS INVOLVING THE PLACEMENT OF FILL

As the community official responsible for floodplain management, I hereby acknowledge that we have received and reviewed this Letter of Map Revision Based on Fill (LOMR-F) or Conditional LOMR-F request. Based upon the community's review, we find the completed or proposed project meets or is designed to meet all of the community floodplain management requirements, including the requirement that no fill be placed in the regulatory floodway, and that all necessary Federal, State, and local permits have been, or in the case of a Conditional LOMR-F, will be obtained. For Conditional LOMR-F requests, the applicant has or will document Endangered Species Act (ESA) compliance to FEMA prior to issuance of the Conditional LOMR-F determination. For LOMR-F requests, I acknowledge that compliance with Sections 9 and 10 of the ESA has been achieved independently of FEMA's process. Section 9 of the ESA prohibits anyone from "taking" or harming an endangered species. If an action might harm an endangered species, a permit is required from U.S. Fish and Wildlife Service or National Marine Fisheries Service under Section 10 of the ESA. For actions authorized, funded, or being carried out by Federal or State agencies, documentation from the agency showing its compliance with Section 7(a)(2) of the ESA will be submitted. In addition, we have determined that the land and any existing or proposed structures to be removed from the SFHA are or will be reasonably safe from flooding as defined in 44CFR 65.2(c), and that we have available upon request by DHS-FEMA, all analyses and documentation used to make this determination. For LOMR-F requests, we understand that this request is being forwarded to DHS-FEMA for a possible map revision.

Community Comments:

Community Official's Name and Title: *(Please Print or Type)*
Wayne Cisco, Superintendent of Public Works

Telephone No.:
716-683-1028

Community Name:

Village of Lancaster

Community Official's Signature: (required)

Date:

B. PROPERTY LOCATED WITHIN THE REGULATORY FLOODWAY

As the community official responsible for floodplain management, I hereby acknowledge that we have received and reviewed this request for a LOMA. We understand that this request is being forwarded to DHS-FEMA to determine if this property has been inadvertently included in the regulatory floodway. We acknowledge that no fill on this property has been or will be placed within the designated regulatory floodway. We find that the completed or proposed project meets or is designed to meet all of the community floodplain management requirements.

Community Comments:

Community Official's Name and Title: *(Please Print or Type)*

Telephone No.:

Community Name:

Community Official's Signature (required):

Date:



65 Lake Avenue, LLC

Lakeside Village Apartments
32 Central Avenue
Lancaster, New York 14086

PHONE: (716) 432-9532 • FAX: (716) 681-8512

LISTED # 8
CORRESPONDENCE
10/27/2025

Notice to Municipality

October 7, 2025

Mayor William Schroeder and Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, New York 14086

Re: Environmental Easement

Dear Mayor Schroeder and Village Board:

Attached please find a copy of an environmental easement granted to the New York State Department of Environmental Conservation ("Department") on September 17, 2025 by 65 Lake Avenue LLC, for property at 65-67 Lake Avenue, Lancaster, New York 14086 Tax Map No's. 115.27-1-22.21 & 115.27-1-23.11, DEC Site No: C915344.

This Environmental Easement restricts future use of the above-referenced property to restricted residential, commercial and/or industrial uses. Any on-site activity must be done in accordance with the Environmental Easement and the Site Management Plan which is incorporated into the Environmental Easement. Department approval is also required prior to any groundwater use.)

Article 71, Section 71-3607 of the New York State Environmental Conservation Law requires that:

1. Whenever the department is granted an environmental easement, it shall provide each affected local government with a copy of such easement and shall also provide a copy of any documents modifying or terminating such environmental easement.
2. Whenever an affected local government receives an application for a building permit or any other application affecting land use or development of land that is subject to an environmental easement and that may relate to or impact such easement, the affected local government shall notify the department and refer such application to the department. The department shall evaluate whether the application is consistent with the environmental easement and shall notify the affected local government of its determination in a timely fashion, considering the time frame for the local government's review of the application. The affected local government shall not approve the application until it receives approval from the department.

An electronic version of every environmental easement that has been accepted by the Department is available to the public at: <http://www.dec.ny.gov/chemical/36045.html>. Please forward this notice to your building and/or planning departments, as applicable, to ensure your compliance with these provisions of New York State Environmental Conservation Law. If you have any questions or comments regarding this matter, please do not hesitate to contact me.

Very truly yours,

Mark Aquino
Managing Member, 65 Lake Avenue LLC



**Department of
Environmental
Conservation**

KATHY HOCHUL
Governor

AMANDA LEFTON
Commissioner

VIA FEDERAL EXPRESS

September 15, 2025

Mark Aquino
Attorney and Counselor at Law
32 Central Avenue
Lancaster, NY 14806

RECEIVED

OCT 13 2025

Village of Lancaster
Clerk- Treasurers Office

RE: Environmental Easement Package
Site Name: Lakeside Village Apartments
Site No.: C915344

Dear Mr. Aquino,

Enclosed please find a fully executed Environmental Easement and TP-584 tax form required for recording.

Once the Environmental Easement is recorded, the local municipality will need to be notified via Certified Mail, Return Receipt Requested.

Please return to my attention, copies of the recorded easement marked by the County Clerk's Office with the date and location of recording, and a certified copy of the municipal notices. The information from the recorded easement and notices are necessary to process the Certificate of Completion (COC).

A COC will not be issued until copies of the municipal notices are returned to the Office of General Counsel.

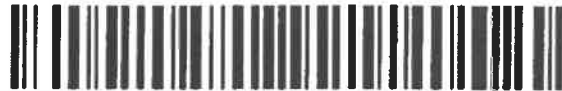
If you have any further questions or concerns relating to this matter, please contact our office at (518) 402-8393.

Sincerely,

Cheryl A. Salem
Legal Assistant II
Remediation Bureau
Cheryl.salem@dec.ny.gov

cc: B. Rashkow, NYSDEC

ERIE COUNTY CLERK'S OFFICE



County Clerk's Recording Page

Return to:
BOX 384

Party 1:
65 LAKE AVENUE LLC

Party 2:

Book Type: D Book: 11450 Page: 7135
Page Count: 11
Doc Type: EASEMENT/RTWY
Rec Date: 09/17/2025
Rec Time: 12:51:29 PM
Control #: 2025170639
UserID: Lynn L
Trans #: 25159974
Document Sequence Number
TT2025003394

Recording Fees:

RECORDING	\$75.00
COE CO \$1 RET	\$1.00
COE STATE \$14.25 GEN	\$14.25
COE STATE \$4.75 RM	\$4.75
TP584	\$10.00
MARKOFF FEE	\$0.50

Consideration Amount: 1.00

BASIC MT	\$0.00
SONYMA MT	\$0.00
ADDL MT/NFTA	\$0.00
SP MT/M-RAIL	\$0.00
NY STATE TT	\$0.00
ROAD FUND TT	\$0.00

Total: \$105.50

STATE OF NEW YORK
ERIE COUNTY CLERK'S OFFICE

WARNING – THIS SHEET CONSTITUTES THE CLERK'S ENDORSEMENT REQUIRED
BY SECTION 319&316-a (5) OF THE REAL PROPERTY LAW OF THE STATE OF NEW
YORK. DO NOT DETACH. THIS IS NOT A BILL.

Michael P. Kearns
Erie County Clerk

MICHAEL P. KEARNS, ERIE COUNTY CLERK
REF:

DATE: 9/17/2025
TIME: 12:37:33 PM
RECEIPT: 25159974 - DUPLICATE -

LAW OFFICE OF MARK AQUINO
ACCOUNT #: 9897

DUPLICATE RECEIPT

ITEM - 01 785
RECD: 9/17/2025 12:51:29 PM
FILE: 2025170639 BK/PG D 11450/7135
Deed Sequence: TT2025003394
65 LAKE AVENUE LLC
Recording Fees 95.50
TP584 10.00
Subtotal 105.50

TOTAL DUE	\$105.50
PAID TOTAL	\$105.50
PAID ESCROW	\$105.50

REC BY: Lynn L
COUNTY RECORDER

Box 384

**ENVIRONMENTAL EASEMENT GRANTED PURSUANT TO ARTICLE 71, TITLE 36
OF THE NEW YORK STATE ENVIRONMENTAL CONSERVATION LAW**

THIS INDENTURE made this 11th day of September, 2025, between Owner, 65 Lake Avenue LLC, having an office at 32 Central Avenue, Lancaster, County of Erie, State of New York (the "Grantor"), and The People of the State of New York (the "Grantee"), acting through their Commissioner of the Department of Environmental Conservation (the "Commissioner", or "NYSDEC" or "Department" as the context requires) with its headquarters located at 625 Broadway, Albany, New York 12233,

WHEREAS, the Legislature of the State of New York has declared that it is in the public interest to encourage the remediation of abandoned and likely contaminated properties ("sites") that threaten the health and vitality of the communities they burden while at the same time ensuring the protection of public health and the environment; and

WHEREAS, the Legislature of the State of New York has declared that it is in the public interest to establish within the Department a statutory environmental remediation program that includes the use of Environmental Easements as an enforceable means of ensuring the performance of operation, maintenance, and/or monitoring requirements and the restriction of future uses of the land, when an environmental remediation project leaves residual contamination at levels that have been determined to be safe for a specific use, but not all uses, or which includes engineered structures that must be maintained or protected against damage to perform properly and be effective, or which requires groundwater use or soil management restrictions; and

WHEREAS, the Legislature of the State of New York has declared that Environmental Easement shall mean an interest in real property, created under and subject to the provisions of Article 71, Title 36 of the New York State Environmental Conservation Law ("ECL") which contains a use restriction and/or a prohibition on the use of land in a manner inconsistent with engineering controls which are intended to ensure the long term effectiveness of a site remedial program or eliminate potential exposure pathways to hazardous waste or petroleum; and

WHEREAS, Grantor, is the owner of real property located at the address of 65-67 Lake Avenue in the Village of Lancaster, County of Erie and State of New York, known and designated on the tax map of the County Clerk of Erie as tax map parcel number: Section 115.27 Block 1 Lots 22.21 & 23.11, being the same as that property conveyed to Grantor by deed dated June 13, 2005 and recorded in the Erie County Clerk's Office in Liber and Page 11096/6981 and by deed dated August 29, 2008 and recorded in the Erie County Clerk's Office in Liber and Page 11149/3828. The property subject to this Environmental Easement (the "Controlled Property") comprises approximately 1.01 +/- acres, and is hereinafter more fully described in the Land Title Survey dated June 18, 2024, and last revised August 7, 2025, prepared by Richard Nathan Johnson, which will be attached to the Site Management Plan. The Controlled Property description is set forth in and attached hereto as Schedule A; and

WHEREAS, the Department accepts this Environmental Easement in order to ensure the protection of public health and the environment and to achieve the requirements for remediation established for the Controlled Property until such time as this Environmental Easement is

170639
785-10-1
LAN VLG

extinguished pursuant to ECL Article 71, Title 36; and

NOW THEREFORE, in consideration of the mutual covenants contained herein and the terms and conditions of Brownfield Cleanup Agreement Index Number: C915344-11-19, Grantor conveys to Grantee a permanent Environmental Easement pursuant to ECL Article 71, Title 36 in, on, over, under, and upon the Controlled Property as more fully described herein ("Environmental Easement").

1. **Purposes.** Grantor and Grantee acknowledge that the Purposes of this Environmental Easement are: to convey to Grantee real property rights and interests that will run with the land in perpetuity in order to provide an effective and enforceable means of encouraging the reuse and redevelopment of this Controlled Property at a level that has been determined to be safe for a specific use while ensuring the performance of operation, maintenance, and/or monitoring requirements; and to ensure the restriction of future uses of the land that are inconsistent with the above-stated purpose.

2. **Institutional and Engineering Controls.** The controls and requirements listed in the Department approved Site Management Plan ("SMP") including any and all Department approved amendments to the SMP are incorporated into and made part of this Environmental Easement. These controls and requirements apply to the use of the Controlled Property, run with the land, are binding on the Grantor and the Grantor's successors and assigns, and are enforceable in law or equity against any owner of the Controlled Property, any lessees and any person using the Controlled Property.

A. (1) The Controlled Property may be used for:

**Restricted Residential as described in 6 NYCRR Part 375-1.8(g)(2)(ii),
Commercial as described in 6 NYCRR Part 375-1.8(g)(2)(iii) and Industrial
as described in 6 NYCRR Part 375-1.8(g)(2)(iv)**

(2) All Engineering Controls must be operated and maintained as specified in the Site Management Plan (SMP);

(3) All Engineering Controls must be inspected at a frequency and in a manner defined in the SMP;

(4) The use of groundwater underlying the property is prohibited without necessary water quality treatment as determined by the NYSDOH or the Erie County Department of Health to render it safe for use as drinking water or for industrial purposes, and the user must first notify and obtain written approval to do so from the Department;

(5) Groundwater and other environmental or public health monitoring must be performed as defined in the SMP;

(6) Data and information pertinent to Site Management of the Controlled Property must be reported at the frequency and in a manner defined in the SMP;

(7) All future activities on the property that will disturb remaining

contaminated material must be conducted in accordance with the SMP;

(8) Monitoring to assess the performance and effectiveness of the remedy must be performed as defined in the SMP;

(9) Operation, maintenance, monitoring, inspection, and reporting of any mechanical or physical components of the remedy shall be performed as defined in the SMP;

(10) Access to the site must be provided to agents, employees or other representatives of the State of New York with reasonable prior notice to the property owner to assure compliance with the restrictions identified by this Environmental Easement.

B. The Controlled Property shall not be used for Residential purposes as defined in 6NYCRR 375-1.8(g)(2)(i), and the above-stated engineering controls may not be discontinued without an amendment or extinguishment of this Environmental Easement.

C. The SMP describes obligations that the Grantor assumes on behalf of Grantor, its successors and assigns. The Grantor's assumption of the obligations contained in the SMP which may include sampling, monitoring, and/or operating a treatment system, and providing certified reports to the NYSDEC, is and remains a fundamental element of the Department's determination that the Controlled Property is safe for a specific use, but not all uses. The SMP may be modified in accordance with the Department's statutory and regulatory authority. The Grantor and all successors and assigns, assume the burden of complying with the SMP and obtaining an up-to-date version of the SMP from:

Site Control Section
Division of Environmental Remediation
NYSDEC
625 Broadway
Albany, New York 12233
Phone: (518) 402-9553

D. Grantor must provide all persons who acquire any interest in the Controlled Property a true and complete copy of the SMP that the Department approves for the Controlled Property and all Department-approved amendments to that SMP.

E. Grantor covenants and agrees that until such time as the Environmental Easement is extinguished in accordance with the requirements of ECL Article 71, Title 36 of the ECL, the property deed and all subsequent instruments of conveyance relating to the Controlled Property shall state in at least fifteen-point bold-faced type:

This property is subject to an Environmental Easement held by the New York State Department of Environmental Conservation pursuant to Title 36 of Article 71 of the Environmental Conservation

Law.

F. Grantor covenants and agrees that this Environmental Easement shall be incorporated in full or by reference in any leases, licenses, or other instruments granting a right to use the Controlled Property.

G. Grantor covenants and agrees that it shall, at such time as NYSDEC may require, submit to NYSDEC a written statement by an expert the NYSDEC may find acceptable certifying under penalty of perjury, in such form and manner as the Department may require, that:

(1) the inspection of the site to confirm the effectiveness of the institutional and engineering controls required by the remedial program was performed under the direction of the individual set forth at 6 NYCRR Part 375-1.8(h)(3).

(2) the institutional controls and/or engineering controls employed at such site:

(i) are in-place;

(ii) are unchanged from the previous certification, or that any identified changes to the controls employed were approved by the NYSDEC and that all controls are in the Department-approved format; and

(iii) that nothing has occurred that would impair the ability of such control to protect the public health and environment;

(3) the owner will continue to allow access to such real property to evaluate the continued maintenance of such controls;

(4) nothing has occurred that would constitute a violation or failure to comply with any site management plan for such controls;

(5) the report and all attachments were prepared under the direction of, and reviewed by, the party making the certification;

(6) to the best of his/her knowledge and belief, the work and conclusions described in this certification are in accordance with the requirements of the site remedial program, and generally accepted engineering practices; and

(7) the information presented is accurate and complete.

3. Right to Enter and Inspect. Grantee, its agents, employees, or other representatives of the State may enter and inspect the Controlled Property in a reasonable manner and at reasonable times to assure compliance with the above-stated restrictions.

4. Reserved Grantor's Rights. Grantor reserves for itself, its assigns, representatives, and successors in interest with respect to the Property, all rights as fee owner of the Property, including:

A. Use of the Controlled Property for all purposes not inconsistent with, or limited by the terms of this Environmental Easement;

B. The right to give, sell, assign, or otherwise transfer part or all of the underlying fee interest to the Controlled Property, subject and subordinate to this Environmental Easement;

5. Enforcement

A. This Environmental Easement is enforceable in law or equity in perpetuity by Grantor, Grantee, or any affected local government, as defined in ECL Section 71-3603, against

the owner of the Property, any lessees, and any person using the land. Enforcement shall not be defeated because of any subsequent adverse possession, laches, estoppel, or waiver. It is not a defense in any action to enforce this Environmental Easement that: it is not appurtenant to an interest in real property; it is not of a character that has been recognized traditionally at common law; it imposes a negative burden; it imposes affirmative obligations upon the owner of any interest in the burdened property; the benefit does not touch or concern real property; there is no privity of estate or of contract; or it imposes an unreasonable restraint on alienation.

B. If any person violates this Environmental Easement, the Grantee may revoke the Certificate of Completion with respect to the Controlled Property.

C. Grantee shall notify Grantor of a breach or suspected breach of any of the terms of this Environmental Easement. Such notice shall set forth how Grantor can cure such breach or suspected breach and give Grantor a reasonable amount of time from the date of receipt of notice in which to cure. At the expiration of such period of time to cure, or any extensions granted by Grantee, the Grantee shall notify Grantor of any failure to adequately cure the breach or suspected breach, and Grantee may take any other appropriate action reasonably necessary to remedy any breach of this Environmental Easement, including the commencement of any proceedings in accordance with applicable law.

D. The failure of Grantee to enforce any of the terms contained herein shall not be deemed a waiver of any such term nor bar any enforcement rights.

6. Notice. Whenever notice to the Grantee (other than the annual certification) or approval from the Grantee is required, the Party providing such notice or seeking such approval shall identify the Controlled Property by referencing the following information:

County, NYSDEC Site Number, NYSDEC Brownfield Cleanup Agreement, State Assistance Contract or Order Number, and the County tax map number or the Liber and Page or computerized system identification number.

Parties shall address correspondence to: Site Number: C915344
Office of General Counsel
NYSDEC
625 Broadway
Albany New York 12233-5500

With a copy to: Site Control Section
Division of Environmental Remediation
NYSDEC
625 Broadway
Albany, NY 12233

All notices and correspondence shall be delivered by hand, by registered mail or by Certified mail and return receipt requested. The Parties may provide for other means of receiving and communicating notices and responses to requests for approval.

7. Recordation. Grantor shall record this instrument, within thirty (30) days of execution of this instrument by the Commissioner or her/his authorized representative in the office of the

recording officer for the county or counties where the Property is situated in the manner prescribed by Article 9 of the Real Property Law.

8. Amendment. Any amendment to this Environmental Easement may only be executed by the Commissioner of the New York State Department of Environmental Conservation or the Commissioner's Designee, and filed with the office of the recording officer for the county or counties where the Property is situated in the manner prescribed by Article 9 of the Real Property Law.

9. Extinguishment. This Environmental Easement may be extinguished only by a release by the Commissioner of the New York State Department of Environmental Conservation, or the Commissioner's Designee, and filed with the office of the recording officer for the county or counties where the Property is situated in the manner prescribed by Article 9 of the Real Property Law.

10. Joint Obligation. If there are two or more parties identified as Grantor herein, the obligations imposed by this instrument upon them shall be joint and several.

11. Consistency with the SMP. To the extent there is any conflict or inconsistency between the terms of this Environmental Easement and the SMP, regarding matters specifically addressed by the SMP, the terms of the SMP will control.

Remainder of Page Intentionally Left Blank

IN WITNESS WHEREOF, Grantor has caused this instrument to be signed in its name.

65 Lake Avenue LLC:

By: 

Print Name:

MARK AQUINO

Title:

MANAGER

Date:

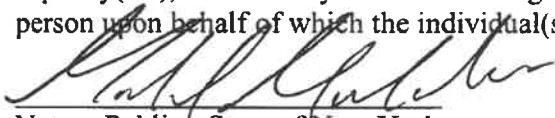
01/15/2025

Grantor's Acknowledgment

STATE OF NEW YORK)

COUNTY OF ERIE) ss:

On the 5th day of September, in the year 2024, before me, the undersigned, personally appeared MARK AQUINO personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.



Notary Public - State of New York

Michael Paul Musialowski
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 02MU6416293
Qualified in Erie County
Commission Expires 04/12/2027

THIS ENVIRONMENTAL EASEMENT IS HEREBY ACCEPTED BY THE PEOPLE OF THE STATE OF NEW YORK, Acting by and Through the Department of Environmental Conservation as Designee of the Commissioner,

By:

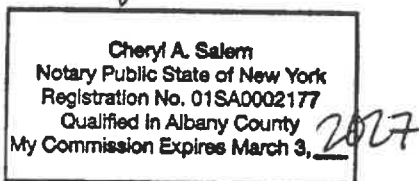
Andrew O. Guglielmi
Andrew O. Guglielmi, Director
Division of Environmental Remediation

Grantee's Acknowledgment

STATE OF NEW YORK)
) ss:
COUNTY OF ALBANY)

On the 11th day of September in the year 2025 before me, the undersigned, personally appeared Andrew O. Guglielmi, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name is (are) subscribed to the within instrument and acknowledged to me that he/she/ executed the same in his/her/ capacity as Designee of the Commissioner of the State of New York Department of Environmental Conservation, and that by his/her/ signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Cheryl A. Salem
Notary Public - State of New York



SCHEDULE "A" PROPERTY DESCRIPTION

Easement Description

ALL THAT TRACT OR PARCEL OF LAND SITUATE IN THE VILLAGE AND TOWN OF LANCASTER, COUNTY OF ERIE AND STATE OF NEW YORK, BEING PART OF LOT 1, SECTION 10, TOWNSHIP 11 AND RANGE 6 OF THE HOLLAND LAND COMPANY'S SURVEY, BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT IN THE EAST LINE OF LOT 1, DISTANT 112.35 FEET SOUTHERLY FROM THE SOUTHEAST CORNER OF LANDS FORMERLY OWNED BY GUY LITTLE, SAID POINT OF BEGINNING ALSO BEING THE NORTHEAST CORNER OF LANDS CONVEYED TO ROBERT YOUNG BY DEED RECORDED IN THE ERIE COUNTY CLERK'S OFFICE IN LIBER 3706 OF DEEDS AT PAGE 49;

THENCE WESTERLY, AT RIGHT ANGLES WITH THE EAST LINE OF LOT 1, A DISTANCE OF 94.00 FEET, TO A POINT;

THENCE NORTHERLY, AT RIGHT ANGLES AND PARALLEL WITH THE EAST LINE OF LOT 1, A DISTANCE OF 23.00 FEET, TO A POINT;

THENCE WESTERLY, AT RIGHT ANGLES, A DISTANCE OF 72.00 FEET, TO A POINT;

THENCE NORTHERLY, AT RIGHT ANGLES AND PARALLEL WITH THE EAST LINE OF LOT 1, A DISTANCE OF 89.25 FEET, TO A POINT IN A BOUNDARY LINE ESTABLISHED BY AGREEMENT RECORDED IN THE ERIE COUNTY CLERK'S OFFICE IN LIBER 3360 OF DEEDS AT PAGE 376;

THENCE WESTERLY, ALONG SAID BOUNDARY LINE, A DISTANCE OF 164.71 FEET; S 89°-10'-20" E TO A POINT IN THE EAST LINE OF LANDS FORMERLY OWNED BY JOHN DINWOODIE;

THENCE SOUTHERLY, ALONG THE EAST LINE OF DINWOODIE, A DISTANCE OF 183.54 FEET; S 02°-45'-37" E, TO A POINT;

THENCE EASTERLY A DISTANCE OF 75.88 FEET; S 88°-53'-19" E TO A POINT;

THENCE SOUTHEASTERLY, A DISTANCE OF 27.64 FEET; S 19°-19'-15" E TO A POINT ON THE NORTH LINE OF LANDS FORMERLY OWNED BY BRIGGS, AS AFORESAID, THENCE EASTERLY, A DISTANCE OF 251.37 FEET ALONG THE NORTH LINE OF LANDS FORMALLY OWNED BY BRIGGS, TO A POINT ON THE EAST LINE OF LOT 1;

THENCE NORTHERLY, AT AN INTERIOR ANGLE OF 89°-45'-04" AND PARALLEL WITH THE EAST LINE OF LOT 1, A DISTANCE OF 98.65 FEET, TO THE POINT OF BEGINNING. CONTAINING 1.01 ACRES OF LAND, MORE OR LESS.

Deed Description: Lot 115.27-1-22.21

ALL THAT TRACT OR PARCEL OF LAND situate in the Village and Town of Lancaster, County of Erie and State of New York, being part of Lot No. 1, Section 10, Township 11, Range 6 of the Holland Land Company's Survey, bounded and described as follows:

BEGINNING at a point in the east line of Lot No. 1, distant 112.35 feet southerly from the southeast corner of lands formerly owned by Guy Little, said point of beginning also being the northeast corner of lands conveyed to Robert Young by deed recorded in Erie County Clerk's Office in Liber 3706 of Deeds at page 49; thence westerly at right angles with the east line of Lot No. 1, 94 feet to a point; thence northerly at right angles and parallel with the east line of Lot No. 1, 23 feet to a point; thence westerly at right angles, 72 feet to a point; thence northerly at right angles and parallel with the east line of Lot No. 1, 89.25 feet to a point in a boundary line established by Agreement recorded in Erie County Clerk's Office in Liber 3360 of Deeds at page 376; thence westerly along said boundary line, 164.71 feet to a point in the east line of lands formerly owned by John Dinwoodie; thence southerly along the east line of lands formerly owned by John Dinwoodie, 208.37 feet to the north line of lands formerly owned by Ebenezer Briggs, Jr., said point also being the southwest corner of lands conveyed to Robert Young by deed aforesaid; thence easterly along the south line of lands so conveyed to Young and the north line of lands formerly owned by Briggs, as aforesaid, 207.65 feet to a point distant 130 feet westerly from the east line of Lot No. 1, as measured along the said north line of lands formerly owned by Briggs; thence northerly at an interior angle of 89° 45' 03" and parallel with the east line of Lot No. 1, 70 feet to a point; thence easterly on a line parallel with the said north line of lands formerly owned by Briggs, 130 feet to a point in the east line of Lot No. 1; thence northerly along the east line of Lot No. 1, 28.65 feet to the point of beginning.

Deed Description: Lot 115.27-1-23.11

ALL THAT TRACT OR PARCEL OF LAND situate in the Village and Town of Lancaster, County of Erie and State of New York, being part of Lot No. 1, Section 10, Township 11, Range 6 of the Holland Land Company's Survey, bounded and described as follows:

BEGINNING in the east line of Lot No. 1 at its intersection with the north line of lands conveyed to Ebenezer Briggs, Junior by deed recorded in Erie County Clerk's Office in Liber 227 of Deeds at page 45, said point being 211 feet southerly from the southeast corner of lands formerly owned by Guy Little, as measured along the east line of Lot No. 1; thence westerly along the north line of lands so conveyed to Briggs, 130 feet; thence northerly on a line parallel with the east line of Lot No. 1, 70 feet; thence easterly on a line parallel with the north line of lands so conveyed to Briggs, 130 feet to a point in the east line of Lot No. 1; thence southerly along the east line of Lot No. 1, 70 feet to the point of beginning.

LANCASTER CENTRAL: SCHOOL 2025 TAXES

ISSUE YEAR: 2025	ISSUE DATE: 06/01/2025	STATE AID - CLARK: 10.00	CHECK: 111.796, 118.00
WARRANT DATE: 06/01/2025	BANK: 009442	BILL NUMBER: 1 OF 1	PAGE: 1 OF 1

MAKE CHECK PAYABLE TO:

DIANE TARRANDVA
TOWN CLERK
21 CENTRAL AVE.
LANCASTER, NY 14086

TO PAY IN PERSON:

Town Hall
Monday - Friday
9:00 AM - 4:00 PM

PROPERTY INFORMATION:

TAX MAP #: 145289 105.03-1-46.1

DIMENSION: 1.60 ACRES

RS: 1 CLASSE: Res vac land

ADDRESS: 291 Elm St

SCHOOL: LANCASTER

FULL MARKET VALUE: 78225.00

UNIFORM % OF VALUE: 64.00

ASSESSMENT: 50000

PROPERTY OWNER:

Jasen Arlene
1481 Sugar House Rd
Auchterm, NY 14228

RECEIPT

If you feel the assessment on your property is too high, you have the right to file a grievance to lower it for future tax bills. For information, please contact your assessor for the booklet "How to File a Complaint on Your Assessment" and to inquire about exceptions. Any reduction in assessment will NOT be reflected on this bill.

LEVY DESCRIPTION	TAX LEVY	Amount Due	RATE	TAXABLE VALUE	AMOUNT DUE
SCHOOL TAX	62.367447	1.9000	\$4.64/10000	20000.00	752.85

PAYMENTS RECEIVED

Receipt #: 6004 Date Paid: 10/07/2025 Full Payment
Tax: 732.05 Penalty: 0.00 Surcharge: 0.00 Notice Fee: 0.00 Ref Check Fee: 0.00
Cash: 0.00 Check: 732.05 Check #: 222
Received from Jasen Arlene - Via Computer: 0702-05

TOTAL TAXES PAID TO DATE: 5732.05

PAID IN FULL

	1 st Motion	2 nd Motion	
1.	_____	_____	Resolution to appoint Michael Armstrong, 30 Shadyside Lane, Lancaster, NY, to the position of School Crossing Guard – Part-Time effective immediately and contingent upon completion of a clean background check with salary at the budgeted rate of \$17.00 per hour.
	ACTION -	Approved Denied Refer to:	
2.	_____	_____	Resolution to advertise for bids for a Level 3 EV Charging Station along Pac Way with a bid opening date of Tuesday, December 2, 2025, at 11:00 a.m.
	ACTION -	Approved Denied Refer to:	
3.	_____	_____	Resolution to approve the following membership changes for the Lancaster Fire Department as approved and accepted at its Department meeting on October 14, 2025: <ul style="list-style-type: none"> - Approve membership for Ryan Rathsam to Citizens Hose Company - Approve membership for Christen O'Donnell to Junior Firefighters Program - Approve membership for Marshall Tomasello to Junior Firefighters Program - Accept resignation of Nicholas Wetzler from Eagle Hose Company - Approve status change for Paul Stencel from Active to Inactive Life Status
	ACTION -	Approved Denied Refer to:	
4.	_____	_____	Resolution authorizing Mayor Schroeder to sign and submit a proposal to bind coverage with Hartford Life and Accident Insurance Company for the NYS Volunteer Firefighter Cancer Benefit Program for the annual period effective 1/1/2026 and hereby selecting the Enhanced Plan which offers coverage for all types of severe and less severe forms of cancer including lung cancer (as also selected in prior years).
	ACTION -	Approved Denied Refer to:	
5.	_____	_____	Resolution authorizing Mayor Schroeder to sign and approve a Shared Services Agreement with NYS Department of Transportation for the period from 9/29/2025 to 9/29/2029.
	ACTION -	Approved Denied Refer to:	
6.	_____	_____	Resolution authorizing Mayor Schroeder to sign and submit an application for a Technical Assistance to Grow Pro-Housing Communities (TAG-PHC) grant for a Zoning and Development Regulations Audit and Housing Market and Needs Analysis Report with an estimated cost of \$27,500 for this grant request.
	ACTION -	Approved Denied Refer to:	
7.	_____	_____	Resolution to approve and send out a Request for Qualifications (RFQ) for professional engineering consultant services with a submission due date of Tuesday, November 25, 2025.
	ACTION -	Approved Denied	

RESOLUTIONS

October 27, 2025

		<i>Refer to:</i>	
8.	_____	_____	Resolution authorizing Mayor Schroeder to sign and approve a renewal agreement with ESI Employee Assistance Group for an Employee Assistance Program for the period from 10/1/2025 to 9/30/2026 at a cost of \$3,500.00 with additional terms as listed in Exhibit A.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
9.	_____	_____	Resolution to award the contract for the Plum Bottom Creek Culvert Rehabilitation Project to Union Concrete and Construction Corp in the total amount of \$862,777.00 for the Base Bid and Add Alternate 1 pe the review and recommendation of C&S Engineers and contingent upon NYS Department of Transportation review and granting Approval to Award.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
10.	_____	_____	Resolution authorizing Mayor Schroeder to sign and approve the Supplemental Agreement with C&S Engineers for Construction Support and Construction Inspection Services for the Plum Bottom Creek Culvert Rehabilitation Project in the amount of \$75,000.00.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
11.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
12.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
13.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
14.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	

ADVERTISEMENT FOR BIDS

Village of Lancaster
Erie County, New York

Cayuga Creek Park
Level 3 EV Charging Station
Pac Way

General Notice

The Village of Lancaster is requesting Bids for the construction of the following Project:

Cayuga Creek Park
Level 3 EV Charging Station

Bids for the construction of the Project will be received at the office of the Village Clerk-Treasurer, 5423 Broadway, Lancaster, New York 14086 until Tuesday, December 2, 2025, at 11:00 AM local time. At that time the Bids received will be publicly opened and read.

The Project consists includes furnishing, installation, and commissioning one Level 3 EV Charging Station and associated electrical work along Pac Way in the Village of Lancaster.

This project is funded by a grant from the NYSDEC and is subject to the requirements thereof.

Obtaining the Bidding Documents

The Issuing Office for the Bidding Documents is Avalon Document Services, www.avalonplanroom.com. Prospective Bidders may examine the Bidding Documents at the Issuing Office or at the offices of Wm. Schutt Associates, Construction Exchange of Buffalo and WNY, or Dodge Reports. Copies of the Bidding Documents may be obtained from the Issuing Office as described below. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including addenda, if any, obtained from sources other than the Issuing Office.

Beginning at 9:00 AM, on Tuesday, October 28, 2025, if bidders wish to purchase copies of the Contract Documents, they must be obtained through Avalon Document Services. The fee paid to Avalon is non-refundable. Only official plan holders will be allowed to bid on the project. Bidders acknowledge that they are responsible to review all components of the Contract Documents, including all specification sections and drawings, regardless of how many drawings they print and in which format/size they are printed.

Instructions to Bidders.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This project includes a goal of 30% participation for Minority and Women-Owned Business Enterprises (MWBE) and a goal of 6% participation for Service-Disabled Veteran Owned Businesses (SDVOB).

This Advertisement is issued by:

Owner: Village of Lancaster, New York
By: Michael E. Stegmeier
Title: Village Clerk-Treasurer
Date: Monday, October 27, 2025

Lancaster Fire Department



P.O. Box 15
5423 Broadway
Lancaster, NY 14086

Office: 716.683.1901
Fax: 716.683.1903
Email: info@lancasterfd.org

Lancaster Fire Department Memorandum

DATE: October 22, 2025

TO: Mike Stegmeier – Village of Lancaster Clerk-Treasurer;
Village of Lancaster Public Safety Committee

FROM: Department Secretary Aaron Ruda

RE: Lancaster Fire Department Roster Changes for October 27, 2025 LVB Meeting

The following applications for membership were approved at the Fire Department Meeting on October 14, 2025.

Ryan Rathsam – Citizens Hose Company
Christen O'Donnell – Junior Firefighters Program
Marshall Tomasello – Junior Firefighters Program

The member listed below resigned from the rolls of the Lancaster Fire Department and his letter of resignation was accepted at the Fire Department Meeting on October 14, 2025.

Nicholas Wetzler – Eagle Hose Company

The following individual requested a change in his membership status from Active to Inactive Life and the request was also approved on October 14, 2025.

Paul Stencel – Rescue Hook & Ladder Company

Please contact me if you need any further information. Thank you for your time and attention to this matter.

Sincerely,

Aaron Ruda

Aaron Ruda
Lancaster Fire Department Secretary



RESOLUTION # 4
MEETING DATE 10/27/2025

New York State Volunteer Firefighter Cancer Benefit Program Proposal for Coverage

Effective Date: 01/01/2026

Anniversary Date: January 1

Fire Entity Name: Village of Lancaster

Insurer: Hartford Life and Accident Insurance Company

Current Plan Selection: Enhanced Plan

The NYS Volunteer Cancer Benefit Program offers two plans. One plan offers coverage for specific severe and less severe cancers listed in GML 205-CC. The second plan offers coverage for all types of severe and less severe forms of cancer.

There are two coverage components for both plans required by GML 205 - CC:

1. Lump Sum Cancer Benefit and Death Benefit
2. Long-Term Disability

Estimated annual premiums are based on the Eligible Firefighter roster data provided by the fire entity or municipality.

Option1: Basic Plan

Component 1 Lump Sum Cancer Benefit and Death Benefit	
Annual Rate per firefighter:	\$112.01
Maximum Benefit per diagnosis:	\$6,250 (less severe forms of cancer)
	\$25,000 (severe forms of cancer)
Death Benefit per firefighter:	\$50,000

Component 2 Long-Term Disability	
Annual Rate per firefighter:	\$35.06
Monthly Benefit per firefighter:	\$1,500

Option1: Estimated Annual Premium for Firefighters:	\$7920.38
---	-----------

Option2: Enhanced Plan

Component 1 Lump Sum Cancer Benefit and Death Benefit	
Annual Rate per firefighter:	\$146.89
Maximum Benefit per diagnosis:	\$6,250 (less severe forms of cancer)
	\$25,000 (severe forms of cancer)
Death Benefit per firefighter:	\$50,000

Component 2 Long-Term Disability	
Annual Rate per firefighter:	\$40.82
Monthly Benefit per firefighter:	\$1,500

Option2: Estimated Annual Premium for Firefighters:	\$10144.38
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Effective Date: 01/01/2026

Anniversary Date: January 1

Fire Entity Name: Village of Lancaster

Insurer: Hartford Life and Accident Insurance Company

Current Plan Selection: Enhanced Plan

Plan Selection

☐ Basic Plan - offers coverage for specific severe and less severe cancers listed in GML 205-CC

☐ Enhanced Plan - offers coverage for all types of severe and less severe forms of cancer

Signature

Date

Print Name

Title

Please indicate the plan selection for the 01/01/2026-12/31/2026 plan year and return this completed form to FFCP@aisadmin.com

SHARED SERVICES AGREEMENT
Between
NYSDOT and Village of Lancaster

THIS AGREEMENT, dated September 29, 2025, is between the People of the State of New York, hereinafter referred to as "State" or "NYSDOT" and the Village of Lancaster, hereinafter referred to as "Municipality." Pursuant to Section 99-r of the General Municipal Law, the State and the Municipality wish to share services, exchange or lend materials or equipment which shall promote and assist the maintenance of State and Municipal roads and highways and provide a cost savings by maximizing the effective utilization of both parties' resources. Shared Services shall mean any service provided by one party (Provider) to another party (Recipient). The State and the Municipality agree to share services as follows:

1. Description and Cost of Services, Materials or Equipment to be shared: Provide details of the services, materials or equipment to be shared in the attached standard Schedule A. The total amount of the agreement shall not exceed twenty-five thousand dollars (\$25,000.00). If applicable, indicate that the return exchange will be determined at a later date.
2. The Provider's employees shall remain under full supervision and control of the Provider. The parties shall remain fully responsible for their own employees for all matters, including but not limited to, salary, insurance, benefits and Workers Compensation.
3. If the borrowed machinery or equipment is damaged or otherwise needs repair arising out of or in connection with the Recipient's use, the Recipient shall be responsible for such repairs.
4. The Municipality agrees to defend and indemnify the State for any and all claims arising out of the Municipality's acts or omissions under this Agreement. The term of this Agreement shall be for two (2) ☐ or four (4) ☐ years from 9/29/2025 to 9/29/2029. The parties will endeavor to provide no less than thirty (30) days' notice of its intent to extend the Agreement. Either party may revoke this Agreement by providing sixty (60) days written notice of such revocation. Upon revocation, any outstanding obligations of the parties must be satisfied within thirty (30) days of the date of such revocation.

NYSDOT – Region

By: Date:

Resident Engineer – County

MUNICIPALITY

By: Date:

 Highway Superintendant

NYSDOT – Region

By: Date:

Regional Director of Operations

SCHEDULE A

NYSDOT

Description of ☒ services, ☒ materials, or ☒ equipment (Check All that apply) to be shared:

Estimated Cost/Value of ☒ Service ☒ Equipment ☒ Materials (Check All that apply):

Total NYSDOT Cost/Value: Equal to that received from municipality & less than \$25,000

MUNICIPALITY

Description of ☒ services, ☒ materials, or ☒ equipment (Check All that apply) to be shared:

Estimated Cost/Value of ☒ Service ☒ Equipment ☒ Materials (Check All that apply):

Total MUNICIPALITY Cost/Value: Equal to that received from NYSDOT & less than \$25,000

Short 10-29-18

Mike Stegmeier

From: Pro-Housing <prohousing@hcr.ny.gov>
Sent: Monday, September 29, 2025 3:54 PM
To: Pro-Housing
Subject: New funding for certified communities
Attachments: 2025 TAG PHC RFA.pdf; 2025 TAG PHC Application.pdf

Good afternoon Certified Pro-Housing Communities,

We are pleased to share that NYS Homes and Community Renewal has released a Request for Applications for Technical Assistance to Grow Pro-Housing Communities (TAG-PHC).

Please find the attached Request for Applications and Application, which contains instructions and additional details.

Grants of up to \$250,000 will be awarded to communities to procure professional services for non-capital, pre-development or planning expenses necessary to evaluate potential future housing or mixed-use development projects, implementation of technological and organizational improvements, and other project needs that are necessary and critical for efficiency and execution of housing growth within the applying municipality.

Applications will be accepted until October 29, 2025. (EXTENDED TO NOVEMBER 25, 2025)

Examples of eligible activities may include but are not limited to:

- Zoning Analysis Reports and Recommendations to Increase Housing Capacity
- Streamlining and Accelerating Building Permitting Services
- Evaluation of Publicly Owned Properties for Development
- RFP Preparation for Development of Locally Owned Site(s)
- Market Studies
- Housing Needs Assessments
- Traffic or Other Impact Studies of Proposed Housing Projects

Please stay tuned for a follow up e-mail with details for the upcoming webinar.



October 17, 2025

Michael Stegmeier, Clerk-Treasurer
Village of Lancaster
5243 Broadway
Lancaster, NY 14086

RE: Quote for Services – Zoning Services

Dear Mike,

Thank you for giving us an opportunity to provide a quote to assist the Village with zoning services to advance New York State Pro Housing initiatives. The tasks below would be completed over a 6-month period and include:

Task 1: Zoning and Development Regulations Audit: LaBella will review the Village's current zoning code and any other related Village codes to identify components that regulate, directly or indirectly, the development of housing. This may include, but not be limited to, allowed uses, special uses, bulk requirements, board review criteria, submittal requirements, subdivision requirements, permitting, zoning map boundaries, and supplemental requirements or processes.

The Zoning audit will also be based on a review of the future land use map and future land use descriptions along with the vision, goals, strategies, and other recommendations in the recently updated Comprehensive Plan.

Task 2: Prepare a Housing Market and Needs Analysis Snapshot: LaBella Associates will also prepare a baseline housing market and needs analysis that will outline the market demand for housing by household income and identify the types of housing needed to inform the zoning audit.

Both tasks will be based on initial stakeholder interviews and a housing SWOT analysis with Village staff and officials. The analysis and report will also be aligned through the lens of the State's Pro Housing program as well as Smart Growth elements.

Estimated Cost: \$27,500

Please contact me if you have questions or need additional information.

Respectfully submitted,

LaBella Associates

Edward Flynn, AICP
Director of Planning

**VILLAGE OF LANCASTER, ERIE COUNTY, NEW YORK
REQUEST FOR QUALIFICATIONS
FOR PROFESSIONAL ENGINEERING CONSULTING SERVICES**

The Village Board of the Village of Lancaster, Erie County, New York, is requesting qualifications from engineering firms having experience in providing civil engineering services as outlined in the SCOPE OF SERVICES section of this request.

Responses shall be submitted by registered engineers currently licensed to practice Professional Engineering in the State of New York and shall address the topics described below.

1. OBJECTIVE

The Village of Lancaster, a municipality in the State of New York, is seeking responses from qualified professional engineering firms to provide engineering and consulting services to the Village. The firm selected by the Village Board of Trustees will act as the Village Engineering Consultant.

2. SCOPE OF SERVICES

The Village is seeking general municipal and technical engineering services which may include plan review and consulting services to the Village Board of Trustees, Village Planning Commission, Zoning Board of Appeals, surveys, studies, reports, design, construction inspection, and project administration on road projects, sanitary sewer, storm water, drainage, environmental projects, EV charging and related engineering services.

The engineer should be available to attend Work Sessions and Village Trustee meetings, upon request, and provide advice as needed; and attend administrative board meetings upon request and advise the boards as needed. The contract will be effective for a one (1) year period beginning on the date of Village Board approval.

3. OTHER PROJECTS

This RFQ does not include projects that may require a separate RFQ / RFP process in accordance with grant programs or other governing agency requirements.

4. TERMS OF AGREEMENT

It is intended that this agreement will be for the duration of one (1) year with potentially up to four (4) one-year extensions. The agreement will provide for an annual review of compensation and evaluation of performance. The agreement is non-exclusive and allows the Village to obtain engineering services from other providers if, for any given project, it determines such services to be necessary.

5. PROFESSIONAL LIABILITY INSURANCE

The Consultant shall, at its sole expense, acquire, continuously maintain during the period in which the Consultant is performing services, and provide the Village with acceptable proof of professional liability insurance coverage with an annual aggregate of not less than \$2,000,000.00 per occurrence, covering acts, errors, or omissions of a professional nature committed or alleged to be committed by the Consultant or any of its subcontractors as a part of its performance of professional engineering services. The Consultant shall agree to maintain in full force and effect during the term of the contract Workers Compensation Insurance.

In addition, the Consultant agrees to indemnify and hold harmless the Village against all liabilities, claims and demands for personal injury or property damages or other expenses suffered or arising out of or caused by any negligent acts or omissions of the Consultant, its subcontractors, agents, or employees incurred in the performance of its services.

6. EXPERIENCE AND QUALIFICATIONS

Expertise of the firm shall be demonstrated by proof of past contract successes providing similar services as described in Section 2. The responses will be evaluated on knowledge, experience, and successes of these similar services.

Interested engineering firms shall submit the following:

- a. Certification that your firm provides services to municipal clients.
- b. Brief history of your firm including the length of time your firm has been providing municipal engineering services.
- c. Statement of experience and qualifications.
- d. Description of work performed, and services provided by your firm.
- e. List of completed municipal projects with a brief description of the project including dates and references.
- f. List of employees to be utilized for Village of Lancaster services, including job title for each employee.
- g. Proof of liability insurance.

7. CONFLICTS OF INTEREST

As part of your submission, please list any potential conflicts your firm might have due to work being done for outside parties. This should include, but not limited to, other work being done by your firm with others doing business in the Village of Lancaster.

8. PROPOSAL SUBMISSION INFORMATION

Submission Date and Time: **Tuesday, November 25, 2025 at 3:00 PM**

Submit To:

Village of Lancaster
Attn: Village Clerk
5423 Broadway
Lancaster, NY 14086

Clearly mark the submittal with the title of this RFQ and the name of the responding firm. Only those RFQ responses received prior to or on the submission date and time will be considered.

9. SELECTION PROCESS

All submitted proposals will be reviewed by the Village Board of Trustees, and will be evaluated with regards to qualifications, municipal experience, and capacity to provide services. The Village Board may elect to interview a short list of candidates in order to determine the firm which will provide the best services for the Village of Lancaster. All firms who respond to the RFQ will be notified of the results.

An agreement with the selected consultant including terms of services and compensation will be negotiated following the selection process. The selection of a consultant is not considered to be final until an agreement has been approved by the Village of Lancaster Board of Trustees by formal resolution.

10. REJECTION OF PROPOSALS

The Village reserves the right to reject any or all proposals, or to reject any proposal if the evidence submitted by, or investigation of such respondent fails to satisfy the Village that such respondent is properly qualified to carry out the obligations of the RFQ and to complete the work contemplated therein. The Village reserves the right to waive any minor informality in the RFQ.





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Public Safety EAP
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RESOLUTION # 8
MEETING DATE 10/27/2025

Employee Assistance Program (EAP) | AGREEMENT

This Employee Assistance Program (EAP) Agreement ("Agreement") is between **Village of Lancaster, NY** ("Client") and **EMPLOYEE SERVICES LLC dba ESI EMPLOYEE ASSISTANCE GROUP**, 100 American Road, Brooklyn, Ohio 44144 ("ESI") for ESI to provide the benefits described herein for employees of Client effective **10/1/25-9/30/26**.

I. Productivity Solutions

Employees of Client and their household members, including children up to age 26 who do not reside with employee, are referred to herein as Members.

- **Unrestricted Telephonic Counseling:** Members speak directly with our professional staff counselors 24 hours a day via a toll-free number. Every counselor has a Master's or Ph.D. degree. Staff counselors provide direct in-the-moment counseling when a Member calls and act as case managers to determine the counseling option that best fits the Member's needs. These therapy options include text, voice, and video messaging, telehealth, and local in-person therapy.
- **3 Session Plan:** Includes an assessment, referral, and therapy as appropriate. Diagnosis-driven treatment referrals are moved to the health insurance plan. Therapy options include text, voice, and video messaging, telehealth, and local in-person therapy.

*Important information for members residing in California: Under California's Knox-Keene Health Care Service Plan Act, employees residing in California are entitled to **three (3) mental health counseling sessions, within each six-month period. You cannot exceed six (6) EAP sessions in a twelve-month period.** If your organization's Employee Assistance Program (EAP) plan includes more than three (3) sessions, the Knox-Keene Act supersedes the contract, and we will abide by the Knox-Keene Health Care Service Plan Act – **Cannot exceed six (6) sessions in a twelve-month period.***

- **Work/life Benefits:** Benefits offered to assist Members with a wide variety of issues including Legal, Financial, Caregiver, Adoption, Special Needs, Personal Research Assistant, Tools for Tough Times, and Pet Help.
- **Lifestyle Benefits:** Menu of value-added wellness services designed to enhance a Member's quality of life. Discounts vary by season and location.



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II. Engagement Solutions - Peak Performance Benefits

- **Personal and Professional Coaching:** One-on-one telephonic coaching from Certified Coaches combined with structured, online trainings. Coaching is delivered by Masters or Ph.D. level Coaches in scheduled telephonic coaching sessions to review key concepts of the trainings and implementation of skills. Coaches use a solution-focused approach to improve current and future performance.
- **Wellness Coaching:** Coaching assistance from an integrated team of Certified Wellness Coaches and Behavioral Health Clinicians for the mental and emotional challenges each employee must overcome to improve their physical health.
- **Self-help Benefits:** Extensive Self-Help Resources (website) – Tools, Assessments, Financial Calculators, Video Library, Tutorials, Learning Centers, Webinars, Specialized Resource Centers, and Articles for thousands of topics.
- **Online Training and Personal Development:** Includes comprehensive online personal and professional development trainings to help employees balance their work and personal life.

III. EAP Administration - Orientation and Engagement

- **Automated Digital Communication (ADC):** Proprietary Automated Digital Communication (ADC) system allows ESI EAP to engage in periodic email communications with Members. Utilization is the key to maximizing the effectiveness of your EAP by helping employees to resolve issues and distractions that hinder productivity.
- **Talkspace Go App:** A mobile app with 400+ self-guided, interactive programs, live weekly therapist-led anonymous classes, on demand sessions, meditation exercises, and more.
- **EAP Mobile Site:** Members have the convenience and privacy of 24/7 access to all EAP benefits and services at their fingertips wherever they go via the EAP smartphone app which will provide mobile access to our website.
- **EAP Ongoing Communication & Engagement:** ESI provides a wide variety of high-quality video, hardcopy, and electronic materials to promote continued awareness and maximize engagement of the program. The continued awareness campaign includes Brochures, Wallet Cards, Posters, Monthly Newsletters, Topical Flyers, Video Presentations, and New Benefit Announcements.
- **EAP Member/Employee & Supervisor Orientation:** ESI provides comprehensive employee and supervisor orientations via group web conference meetings and online orientation videos.



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IV. Manager, Supervisor and Human Resources Services

- **Trauma Response & Resources:** Provides consultation with our counselors and grief and loss resources for managers and Members. Responses include on-scene deployment, telephonic counseling, and private counseling as well as group debriefings.
- **Unrestricted Administrative (Mandatory) Referrals:** Formal process to address employee policy violations and unacceptable job performance that could be improved through Coaching and Training.
- **Unrestricted HR Consultations:** Managers may contact our clinical staff or our certified HR professionals for counsel on human resource and complex employee issues.
- **Supervisor Resource Center:** Forms, policies, articles, training, and other tools designed to help managers develop and improve best practices in workforce management. Key topics include Recruiting, Hiring, Interviewing, Onboarding, Employee Engagement, FMLA, Workplace Violence and Harassment Prevention.
- **HR Web Café:** Workplace blog about employment issues, people matters and work trends.

V. ESI Accountability

- **Activity Reports:** ESI generates detailed EAP statistical reports monthly. Due to confidentiality, clients with less than 25 employees will not have access to an activity report.
- **Quality Assurance Program:** ESI maintains a rigorous Quality Assurance Program. Key elements include Proprietary Network, Provider Review, Member Satisfaction Research, Peer Review, Weekly Clinical Staff Meetings, Clinical Supervision, and Immediate Problem Resolution.
- **Confidentiality:** Confidentiality is always maintained except in cases where there is a legal obligation to intervene, such as in the case of child or elder abuse, a serious threat of harm to self or others, or threats of workplace violence.

VI. EAP Exclusions

The EAP counseling benefit is available for individual and family therapy. The following items are not considered to be EAP counseling and are **exclusions to the EAP plan**:

- Fitness for Duty/ Return to Work, Psychiatric, ADHD, Psychological testing, Autism Spectrum Disorder, Court Involved (treatment or reporting including letters written for court on the member's behalf).
- Workers' Compensation, short-term disability evaluations and paperwork, Family Medical Leave Act (FMLA) and Emotional Support Animal Documentation.

The EAP legal benefit offers a free consultation for family law and personal issues such as estate planning, real estate, debt, credit and bankruptcy, as well as civil and credit law.

Legal benefits exclude coverage for:

- Employment and Business Law Matters (including but not limited to action against employers, co-workers, benefits, unions, and labor management, trust funds).
- Malpractice.
- Duplication of services for the same matter, including second opinions.



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VII. Term

- A. Either party may terminate this Agreement for breach upon 60 days' prior written notice to the other party; provided, however, that the notice shall identify the specific breach; and provided, further that the other party shall have the right to cure any alleged breach within 30 days following receipt of such notice.

VIII. Fees and Payment

- A. Client agrees to pay ESI the fees set forth in Exhibit A for the services described in this Agreement ("Service Charges"). Service Charges shall be paid in accordance with the terms and conditions set forth in Exhibit A.
- B. Interest may be imposed on overdue Service Charges. In addition, ESI shall have the right, in its sole discretion, to take one or more of the following actions without further notice to Client in the event of untimely payments for fees due to ESI under Exhibit A: (i) immediately suspend services described in this Agreement, or (ii) terminate the Agreement in accordance with Section VII.
- C. The Service Charges set forth in Exhibit A may be changed by ESI on each renewal date, with prior written notice to Client.

IX. Indemnification and Limitation of Liability

- A. ESI shall indemnify and hold Client and its successors, parents, subsidiaries, officers, directors, employees (the "Client Parties") harmless against any and all liabilities, loss, costs or expenses of whatsoever kind and nature which may be imposed on, incurred by, or asserted against the Client Parties at any time to the extent such liability, loss or expense results from ESI's gross negligence or willful misconduct under this Agreement.
- B. Client shall indemnify and hold ESI and its successors, parents, subsidiaries, officers, directors, employees (the "ESI Parties") harmless against any and all liabilities, loss, costs or expenses of whatsoever kind and nature which may be imposed on, incurred by, or asserted against the ESI Parties at any time to the extent such liability, loss or expense results from Client's gross negligence, willful misconduct, or Client's noncompliance with any state or federal laws related to the services provided for under this Agreement.
- C. Whenever a party becomes aware of a claim that may be subject to the provisions of this Section, the party shall notify the other party as soon as practicable and both parties shall reasonably cooperate in the resolution of such matter.
- D. IN NO EVENT SHALL EITHER PARTY'S LIABILITY FOR ANY CLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT EXCEED THE TOTAL AMOUNTS PAID AND PAYABLE TO ESI UNDER THIS AGREEMENT IN THE MOST RECENT TWELVE (12) MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, OR PUNITIVE DAMAGES.



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X. Force Majeure

ESI's inability to perform any of the obligations provided in this Agreement due to (i) an act of God, such as earthquake, hurricane, tornado, flooding or other natural disaster; (ii) unavailability or interruption or delay of transportation, telecommunications, internet, cable, or third-party services; (iii) failure of software; (iv) inability to obtain supplies or power used in or equipment needed for provision of the services; (v) labor strikes, riots, insurrection, war; or (vi) other significant factors that are beyond ESI's reasonable control ("Force Majeure Event(s)") shall not be deemed a breach of this Agreement. In the event of Force Majeure Event(s), ESI shall make every reasonable effort to minimize delay of performance.

XI. Execution of Documents

This Agreement and all related documents may be executed by the parties in one or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. The exchange of executed copies of this Agreement and related documents and of signature pages by facsimile transmission and/or by electronic mail in Portable Document Format ("PDF") or similar format shall constitute effective execution and delivery and may be used in lieu of the original documents for all purposes. Signatures of the parties transmitted by facsimile and/or by electronic mail in PDF or similar format shall be deemed to be their original signatures for all purposes.

XII. Entire Agreement

This Agreement constitutes the entire agreement of the parties hereto with respect to the subject matter of this Agreement and supersedes any prior understandings or written or oral agreements between the parties with respect to the subject matter of this Agreement.

EMPLOYEE SERVICES LLC

Village of Lancaster, NY

Gordon G. Bell, President

Authorized Signature

Date

Date



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Educators' EAP
Higher Ed EAP
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Employee Assistance Program (EAP) | EXHIBIT A

Village of Lancaster, NY ("Client") 10/1/25-9/30/26

Service Charges and Payment

- A. The total number of employees covered under this Agreement is **126**.
- B. Client agrees to pay ESI the sum of **\$3,500.00** annually.
- C. The annual fee includes all employees and their household members, as well as children up to age 26 who do not reside with the employee.
- D. Payment of the **Annual** premium is due upon receipt of the invoice.
- E. Flat Rate listed above covers a census of **101 to 150**. Contract rate may be modified at renewal and/or if census moves outside of this range.
- F. Trauma Responses available at **\$250.00** per hour plus travel time.
- G. DOT required Substance Abuse Evaluations - **\$850.00** each.



RESOLUTION # 9
MEETING DATE 10/27/2025

C&S Companies
Elm Street, Suite 100
Buffalo, NY 14203
p: (716) 847-1630
f: (716) 847-1454
www.cscos.com

October 16, 2025

Mr. William Schroeder
Village Mayor
5423 Broadway
Lancaster, NY 14086

Re: PIN 5763.86, D040613
Plum Bottom Creek Culvert Rehabilitation Project
Summary of Bids and Recommendation of Award

Mr. Schroeder,

The Village of Lancaster received bids for the above referenced project on October 16, 2025; three (3) bids were received. We have reviewed and checked all unit bid prices and totals and report the following total Base and Add Alt 1 bids for this project:

<u>Rank</u>	<u>Bidder Name</u>	<u>Base Bid Amount</u>	<u>Add Alt Amount</u>
1	Union Concrete and Construction	\$ 707,777.00	\$ 155,000.00
2	Edbauer Construction	\$ 764,655.00	\$ 240,840.00
3	Malvestuto Construction	\$ 1,162,147.46	\$ 228,600.00

I hereby certify that, to the best of my knowledge and belief, this contract was bid in accordance with the applicable competitive bidding procedures and all Federal and State rules and regulations pursuant thereto, and that this summary includes all bids received at the public bid opening held at the Village of Lancaster Municipal Building on October 16, 2025, for a contract in the Village of Lancaster for the project identified as PIN 5763.86, Plum Bottom Creek Culvert Rehabilitation Project. Each of these bids has been reviewed, checked and all computations verified. There were no mathematical errors found in either of the three (3) bids. The bid received from Union Concrete and Construction Corp is sound and stands as the apparent low bid.

The Village of Lancaster has confirmed they intend to award the Base Bid & Add Alt 1. Union Concrete's combined base bid + add alt 1 is 6.87% lower than the engineer's estimate.

Based upon the results from the bid analysis and a full evaluation of bidder responsibility, we believe Union Concrete and Construction Corp is capable of performing the work required and has submitted a sound bid. We recommend award of this project to Union Concrete.

Very truly yours,

Logan Bessel, P.E.
Managing Engineer, C&S Engineers

BID OPENING, VERIFICATION AND SPONSOR RECOMMENDATION LETTER

October 16, 2025

Mr. Christopher P. Church
Regional Local Project Liaison
NYSDOT Region 5
100 Seneca Street
Buffalo, NY 14203

**RE: AWARD DOCUMENTATION
PIN 5763.86; D040613
PLUM BOTTOM CREEK CULVERT REHABILITATION
BID OPENING, ANALYSIS, CERTIFICATION, AND RECOMMENDATION**

Dear Mr. Church:

In accordance with Chapter 14 of NYSDOT's Local Projects Manual (LPM), the Village of Lancaster has advertised, accepted bids, and completed the award process for the construction contract for the above-referenced locally-administered state aid project including:

- Advertised, at least 15 business days before the bid opening in the NYS Contract Reporter;
- Indicated the Minority, Women and Service-Disabled Veteran-Owned Business Enterprise (M/W/SDVOB) goals in the ad;
- Opened bids and read them aloud in a public forum in accordance with standard competitive bidding procedures and requirements;
- Mathematically verified bids and determined if bids are responsive;
- Provided a tabulation of all bids received at a public bid opening (attached);
- Determined low bidder and, if applicable, the low bidder in accordance with approved alternate bidding procedures, if used;
- Evaluated responsibility of the low bidder in accordance with Section 14.4.1 of the LPM;
- Analyzed bids in accordance with Section 14.4.2 of the LPM (attached);
- Evaluated and ensured appropriate M/W/SDVOB participation by M/W/SDVOB firms listed on NYSDOT registry prior to award;
- Completed all outstanding items, if any, which were incomplete at the time Authorization to Proceed with Advertisement was issued (Right-of-Way, permits, Construction Management Plan, etc.);
- Submitted the Contract Award Documentation Package with the checklist, described in Section 14.7 of the LPM to the RLPL;
- All environmental permits and approvals have been secured except those identified in the contract documents as needing to be obtained and secured by the contractor;

AWARD DOCUMENTATION**-2-**

PIN 5763.86

The following information is provided:

- Project authorized for advertising by NYSDOT on September 8, 2025;
- Project advertised for 20 business days beginning on September 18, 2025.
- Bid Opening was October 16, 2025.
- Contract Number is PIN 5763.86.
- Three (3) bids were received;
- Nine (9) plan holders.
- The computation of bids was verified by: C&S Companies, Logan Bessel, PE on 10/16/2025.
- The construction is being inspected by: C&S Companies

Engineer's Estimate Base Bid: \$ 800,062.00 MBE Goal 7% WBE Goal 11%

Engineer's Estimate Add Alt 1: \$ 126,400.00 SDVOB Goal 6%

Bidders in rank order:

<u>Rank</u>	<u>Bidder Name</u>	<u>Base Bid Amount</u>	<u>Add Alt 1</u>
1	Union Concrete & Construction	\$ 707,777.00	\$155,000.00
2	Edbauer Construction	\$ 764,655.00	\$240,840.00
3	Malvestuto Construction	\$ 1,162,147.46	\$228,600.00

The three (3) bids were tabulated and analyzed mathematically. There were no errors found in any of the bids received. The bid amounts are shown correctly above. The Lowest Responsible Bidder is Union Concrete & Construction Corp. with a total bid (Base + Add Alt 1): \$ 862,777.00. Award of the contract, Base Bid & Add Alt 1, is recommended to the Lowest Responsible Bidder.

Total Bid \$ 862,777.00

(X) I recommend the award of the above contract to the lowest responsible bidder.

() I recommend the rejection of all bids.

Sincerely,

William Schroeder
Mayor, Village of Lancaster

UNION CONCRETE & CONSTRUCTION CORP. BIDDER RESPONSIBILITY

Village of Lancaster
Plum Bottom Creek Culvert Rehabilitation Project
PIN 5763.86; D040613

The Village of Lancaster received bids for the above referenced project on October 16, 2025; three (3) bids were received. The low bidder was Union Concrete & Construction Corp. and as discussed in the attached letter they have been recommended for award. Union Concrete's total bid was 6.87% lower than the engineer's estimate.

There are two major items in the Base Bid and one major item in the Add Alt 1 for which Union Concrete's bid was significantly over or under the engineer's estimate. The items which are considered major items (\$20,000 or greater) and had a difference of greater than 10% from the engineer's estimate are analyzed below.

ITEM NO.	DESCRIPTION	UNITS
553.030001	TEMPORARY WATERWAY DIVERSION STRUCTURE	EACH
699.040001	MOBILIZATION	LS
602.550104	LINING WITH STEEL TUNNEL LINER PLATE 0.218 INCH THICK	SF

ITEM 553.030001 Estimated Price: \$150,000.00 Low Bidder: \$65,000.00

The bid price for Temporary Waterway Diversion Structure is 56.67% lower than the estimated price. The estimated price was developed based on previous projects with similar scopes; however, this is a difficult item to estimate as each contractor can have a slightly different approach to this work. There was a large unit price range between the highest unit price received (Union Concrete) at \$65,000 and the lowest unit price received (Edbauer) at only \$6,000. Union Concrete's unit price in this case seems low when compared to the Engineers Estimate but reasonable given the other bidder's prices and how this is a means and methods heavy item.

ITEM 699.040001 Estimated Price: \$30,772.00 Low Bidder: \$27,220.00

The bid price for Mobilization is 11.54% lower than the estimated price. The estimated price was developed based on a percentage (4%) of the total cost of the Engineers Estimate. Union Concrete's price for this item is 11.54% lower than the estimate price because their total bid is 11.53% lower than the Engineer's Estimate.

ITEM 602.550104 Estimated Price: \$90.00 Low Bidder: \$112.50

The bid price for Lining with Steel Tunnel Liner Plate 0.218 Inch Thick is 25.00% higher than the estimated price. The estimated price was developed based on previous projects with similar scopes. The estimate price was difficult to estimate because of limited data on this specialty item. The average bid price out of the three (3) bidders was 150.50. Given the relation the low bidder's price is to the estimate price and the average bid price, it appears reasonable.

UNION CONCRETE & CONSTRUCTION CORP. BIDDER RESPONSIBILITY

Village of Lancaster
Plum Bottom Creek Culvert Rehabilitation Project
PIN 5763.86; D040613

The following checks were performed for the low bidder as a review of bidder responsibility. No issues relating to bidder responsibility were discovered.

CHECK: **General Services Administration's List of Debarred, Suspended, or
Voluntarily Excluded Firms Ineligible for Federal Aid**

RESULT: No record found.

CHECK: **NYS Department of Labor's monthly list of debarred firms**

RESULT: No record found.

CHECK: **NYS Department of State's Corporation database**

RESULT: Union Concrete & Construction Corp. is registered in NYS.

CHECK: **Office of Safety and Health Administration Database**

RESULT: A search of Union Concrete & Construction Corp. did not yield any results or violations.

CHECK: **Internet search of company names and of the names of identified officers,
partners, and proprietors**

RESULT: No evidence found of criminal investigation, indictment, judgment of conviction,
grant of immunity, or other business-related conduct constituting a crime under
state or federal law.

REGULATORY AGENCY, UTILITY, OR RAILROAD PERMIT STATUS

Village of Lancaster

Plum Bottom Creek Culvert Rehabilitation Project

PIN 5763.86; D040613

REGULATORY AGENCY PERMIT STATUS:

Permit approvals have been obtained from:

- NYSDEC 401 Water Quality Certification – Obtained
- Army Corps of Engineers (USACE) Section 404 Nationwide Permit #3– Obtained
- Village of Lancaster Floodplain Development Permit – Obtained
- NYSDEC Flood Control Land Use Permit – Obtained

UTILITY PERMIT STATUS:

No utility permits are required for this project.

RAILROAD PERMIT STATUS:

No Railroad permits are required for this project.

Low-Bid Analysis

Base Bid

Plum Bottom Creek Culvert Rehabilitation, Phase 1
PIN 5763.86; D040613
Village of Lancaster, New York

DATE: 10/16/25

ITEM NO.	DESCRIPTION	UNITS	QTY	ENGINEERS ESTIMATE		UNION CONCRETE AND CONSTRUCTION CORP.		Percent Difference
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
209.13	SILT FENCE-TEMPORARY	LF	150.00	\$ 5.00	\$ 750.00	\$ 2.00	\$ 300.00	-60.00%
209.1501	TURBIDITY CURTAIN - TEMPORARY	LF	50.00	\$ 30.00	\$ 1,500.00	\$ 15.00	\$ 750.00	-50.00%
209.22	STABILIZED CONSTRUCTION ACCESS	SY	240.00	\$ 70.00	\$ 16,800.00	\$ 27.50	\$ 6,600.00	-60.71%
553.020001	COFFERDAMS (TYPE 2)	EACH	1.00	\$ 18,000.00	\$ 18,000.00	\$ 7.00	\$ 7.00	-96.96%
553.030001	TEMPORARY WATERWAY DIVERSION STRUCTURE	EACH	1.00	\$ 150,000.00	\$ 150,000.00	\$ 65,000.00	\$ 65,000.00	-56.67%
602.550104	LINING WITH STEEL TUNNEL LINER PLATE 0.218 INCH THICK	SF	5120.00	\$ 97.00	\$ 496,640.00	\$ 105.00	\$ 537,600.00	8.25%
610.1402	TOPSOIL - ROADSIDE	CY	35.00	\$ 40.00	\$ 1,400.00	\$ 75.00	\$ 2,625.00	87.50%
610.1601	TURF ESTABLISHMENT - ROADSIDE	SY	300.00	\$ 2.00	\$ 600.00	\$ 4.00	\$ 1,200.00	100.00%
620.03	STONE FILLING (LIGHT)	CY	30.00	\$ 120.00	\$ 3,600.00	\$ 200.00	\$ 6,000.00	66.67%
625.01	SURVEY OPERATIONS	LS	1.00	\$ 10,000.00	\$ 10,000.00	\$ 3,000.00	\$ 3,000.00	-70.00%
634.99010017	BUILDING CONDITION SURVEY	LS	1.00	\$ 10,000.00	\$ 10,000.00	\$ 2,200.00	\$ 2,200.00	-78.00%
634.99020017	VIBRATION MONITORING (NONBLASTING)	LS	1.00	\$ 10,000.00	\$ 10,000.00	\$ 5,275.00	\$ 5,275.00	-47.25%
637.12	ENGINEER'S FIELD OFFICE - TYPE 2	MNTH	4.00	\$ 2,000.00	\$ 8,000.00	\$ 2,000.00	\$ 8,000.00	0.00%
637.34	OFFICE TECHNOLOGY AND SUPPLIES	DC	1000.00	\$ 1.00	\$ 1,000.00	\$ 1.00	\$ 1,000.00	0.00%
687.03	FIELD CHANGE PAYMENT	DC	38000.00	\$ 1.00	\$ 38,000.00	\$ 1.00	\$ 38,000.00	0.00%
688.04	ASPHALT PRICE ADJUSTMENT	DC	1000.00	\$ 1.00	\$ 1,000.00	\$ 1.00	\$ 1,000.00	0.00%
688.05	FUEL PRICE ADJUSTMENT	DC	1000.00	\$ 1.00	\$ 1,000.00	\$ 1.00	\$ 1,000.00	0.00%
688.06	STEEL/IRON PRICE ADJUSTMENT	DC	1000.00	\$ 1.00	\$ 1,000.00	\$ 1.00	\$ 1,000.00	0.00%
699.040001	MOBILIZATION	LS	1.00	\$ 30,772.00	\$ 30,772.00	\$ 27,220.00	\$ 27,220.00	-11.54%
	Subtotal Construction Cost			\$	\$ 800,062.00	\$	\$ 707,777.00	-11.53%

Add Alt 1

ITEM NO.	DESCRIPTION	UNITS	QTY	ENGINEERS ESTIMATE		UNION CONCRETE AND CONSTRUCTION CORP.		Percent Difference
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
553.030002	TEMPORARY WATERWAY DIVERSION STRUCTURE	EACH	1.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	0.00%
602.550104	LINING WITH STEEL TUNNEL LINER PLATE 0.218 INCH THICK	SF	1200.00	\$ 90.00	\$ 108,000.00	\$ 112.50	\$ 135,000.00	25.00%
620.04	STONE FILLING (MEDIUM)	CY	5.00	\$ 80.00	\$ 400.00	\$ 400.00	\$ 2,000.00	400.00%
	Subtotal Construction Cost			\$	\$ 126,400.00	\$	\$ 155,000.00	22.63%
	Total Construction Cost (Base Bid + Add Alt 1)			\$	\$ 926,462.00	\$	\$ 862,777.00	-6.87%

Plum Bottom Creek Culvert Rehabilitation, Phase 1
PIN 5763.86; D040613
Village of Lancaster, New York

BASE BID

DATE: 10/16/25

ITEM NUMBER	DESCRIPTION	ENGINEERS ESTIMATE			AVERAGE BID			BIDDER NO. 1			BIDDER NO. 2			BIDDER NO. 3			
		UNITS	QUANTITY	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST		
209.13	SILT FENCE-TEMPORARY	LF	150	\$	5.00	\$	750.00	\$	37.33	\$	5,600.00	\$	2.00	\$	300.00	\$	1,500.00
209.1501	TURBIDITY CURTAIN - TEMPORARY	LF	50	\$	30.00	\$	1,500.00	\$	73.33	\$	3,666.67	\$	15.00	\$	750.00	\$	1,500.00
209.22	STABILIZED CONSTRUCTION ACCESS	SV	240	\$	70.00	\$	16,800.00	\$	79.17	\$	19,000.00	\$	27.50	\$	6,600.00	\$	10,000.00
553.020001	COFFERDAMS (TYPE 2)	EACH	1	\$	18,000.00	\$	18,000.00	\$	18,335.67	\$	18,335.67	\$	7.00	\$	7.00	\$	2,400.00
553.030001	TEMPORARY WATERWAY DIVERSION STRUCTURE	EACH	1	\$	150,000.00	\$	150,000.00	\$	42,063.20	\$	42,063.20	\$	65,000.00	\$	6,000.00	\$	5,000.00
602.550104	LINING WITH STEEL TUNNEL LINER PLATE 0.218 INCH THICK	SF	5120	\$	97.00	\$	499,540.00	\$	125.67	\$	643,413.33	\$	105.00	\$	537,600.00	\$	50,000.00
610.1402	TOPSOIL - ROADSIDE	CY	35	\$	40.00	\$	1,400.00	\$	116.67	\$	4,083.33	\$	75.00	\$	2,625.00	\$	55,189.50
610.1601	TURF ESTABLISHMENT - ROADSIDE	SV	300	\$	2.00	\$	600.00	\$	35.67	\$	10,700.00	\$	4.00	\$	1,200.00	\$	7,000.00
620.03	STONE FILLING (LIGHT)	CY	30	\$	120.00	\$	3,600.00	\$	233.33	\$	7,000.00	\$	200.00	\$	6,000.00	\$	3,000.00
625.01	SURVEY OPERATIONS	LS	1	\$	10,000.00	\$	10,000.00	\$	11,000.00	\$	11,000.00	\$	3,000.00	\$	3,000.00	\$	250.00
634.99010017	BUILDING CONDITION SURVEY	LS	1	\$	10,000.00	\$	10,000.00	\$	14,833.33	\$	14,833.33	\$	2,200.00	\$	2,200.00	\$	5,000.00
634.99020017	VIBRATION MONITORING (NONBLASTING)	LS	1	\$	10,000.00	\$	10,000.00	\$	12,081.67	\$	12,081.67	\$	5,275.00	\$	5,275.00	\$	17,600.00
637.12	ENGINEER'S FIELD OFFICE - TYPE 2	MNTH	4	\$	2,000.00	\$	8,000.00	\$	2,666.67	\$	10,666.67	\$	2,000.00	\$	8,000.00	\$	6,000.00
697.03	FIELD CHANGE PAYMENT	DC	1000	\$	1.00	\$	1,000.00	\$	1.00	\$	1,000.00	\$	1.00	\$	1,000.00	\$	5,000.00
698.04	ASPHALT PRICE ADJUSTMENT	DC	36000	\$	1.00	\$	36,000.00	\$	1.00	\$	36,000.00	\$	1.00	\$	38,000.00	\$	1.00
698.05	FUEL PRICE ADJUSTMENT	DC	1000	\$	1.00	\$	1,000.00	\$	1.00	\$	1,000.00	\$	1.00	\$	1,000.00	\$	1.00
698.06	STEELJIRON PRICE ADJUSTMENT	DC	1000	\$	1.00	\$	1,000.00	\$	1.00	\$	1,000.00	\$	1.00	\$	1,000.00	\$	1.00
699.040001	MOBILIZATION	LS	1	\$	30,772.00	\$	30,772.00	\$	33,639.29	\$	33,639.29	\$	27,220.00	\$	27,220.00	\$	29,000.00
Subtotal Construction Cost				\$	860,682.00	\$	878,193.15	\$	707,777.00	\$	764,635.00	\$	1,182,147.46				

DATE: 10/16/2025

ADD ALTERNATE 1

ITEM NUMBER	DESCRIPTION	ENGINEERS ESTIMATE			AVERAGE BID			BIDDER NO. 1			BIDDER NO. 2			BIDDER NO. 3			
		UNITS	QUANTITY	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST	UNIT PRICE	ITEM COST		
553.030002	TEMPORARY WATERWAY DIVERSION STRUCTURE	EACH	1	\$	18,000.00	\$	18,000.00	\$	23,233.33	\$	25,233.33	\$	18,000.00	\$	18,000.00	\$	50,000.00
602.550104	LINING WITH STEEL TUNNEL LINER PLATE 0.218 INCH THICK	SF	1200	\$	90.00	\$	108,000.00	\$	150.50	\$	180,600.00	\$	112.50	\$	135,000.00	\$	7,700.00
620.04	STONE FILLING (MEDIUM)	CY	5	\$	80.00	\$	400.00	\$	462.67	\$	2,313.33	\$	400.00	\$	2,000.00	\$	229,200.00
Subtotal Construction Cost					\$	126,400.00	\$			\$	208,146.87	\$		\$	165,000.00	\$	240,840.00
Total Construction Cost (Base + Add Alt 1)					\$	928,462.00	\$			\$	1,086,339.82	\$		\$	862,777.00	\$	1,390,747.46

Mathematical Error

I hereby certify that this contract was bid in accordance with standard competitive bidding procedures and requirements and this tabulation includes all bids received at a public bid opening held at the Village of Lancaster, 5423 Broadway Lancaster, NY 14086 on October 16, 2025, for a contract in Lancaster known as the Plum Bottom Creek Culvert Rehabilitation

Sponsor Signature



RESOLUTION # 10
MEETING DATE 10/27/2025

C&S Companies
141 Elm Street, Suite 100
Buffalo, NY 14203
p: (716) 847-1630
f: (716) 847-1454
www.cscos.com

October 21, 2025

William Schroeder
Mayor
5423 Broadway
Lancaster, NY 14086

Re: Construction Inspection Supplemental Request
5763.86 Plum Bottom Creek Culvert Rehabilitation

File: G87.002.001

Dear William:

C&S Engineers is pleased to provide the following proposal for Construction Phase (CS) and Construction Inspection (CI) Services for the Plum Bottom Creek culvert rehabilitation project (P.I.N. 5763.86). The total contract amount requested is \$75,000.

We have included 8 weeks of full-time inspection assuming the project moves along smoothly. In order to stretch the budget as far as we can, we will provide staff only when the contractor is on-site and working. Should the contractor progress slowly due to unforeseen conditions, material or labor shortages, etc. we may need to ask for a supplemental agreement.

Please do not hesitate to contact me with any questions or if you need any additional information.

Very truly yours,

C&S ENGINEERS, INC.

A handwritten signature in dark ink, appearing to read 'Logan E. Bessel', written in a cursive style.

Logan E. Bessel, P.E.
Managing Engineer

SUPPLEMENTAL CONSULTANT AGREEMENT NO. 1

PROJECT: PLUM BOTTOM CREEK CULVERT REHABILITATION

N.Y.S.D.O.T. PROJECT NO. 5763.86

This Supplemental Agreement made this ____ day of _____ 2025, by and between the Village of Lancaster (hereinafter referred to as the "MUNICIPALITY"), and C&S Engineers, Inc. (hereinafter referred to as the "CONSULTANT").

WITNESSETH: The MUNICIPALITY and the CONSULTANT have entered into a Lump Sum Consultant Agreement for Engineering Services, (the "Agreement"), for the undertaking of the Plum Bottom Creek culvert rehabilitation project.

The MUNICIPALITY and the CONSULTANT agree to further amend said Agreement with this Supplemental Consultant Agreement No. 1 in accordance with the following amendments:

- AMENDMENT NO. 1:** The parties hereto agree that the maximum amount payable under the Agreement, including profit, be increased from \$143,000 to \$218,000. This includes a supplemental construction inspection fee of \$75,000.
- AMENDMENT NO. 2:** Attachment "A" hereto is added to and made part of the Agreement.
- AMENDMENT NO. 3:** Attachment "B" Cost Plus Fixed Fee Proposal for Construction Inspection Supplement to Agreement hereto is added to and made part of this Agreement

Except as amended hereby, the Agreement and all terms and conditions contained therein between the MUNICIPALITY and CONSULTANT shall remain in full force and effect.

IN WITNESS WHEREOF, this Supplemental Consultant Agreement No. 1 has been executed by the MUNICIPALITY, acting by and through the Village of Lancaster, who has caused the seal of his office to be affixed hereto, and the CONSULTANT, by and through a duly authorized officer, has executed this Supplemental Consultant Agreement effective the day and year first above-written.

MUNICIPALITY

CONSULTANT

Village of Lancaster

C&S Engineers, Inc.

By: _____

By: _____
Logan Bessel, P.E.

Title: _____

Title: Managing Engineer

Date: _____

Date: _____

Attachment "A" **SCOPE OF SERVICES**

C&S ENGINEERS, INC.
&
The Village of Lancaster

This Supplemental Consultant Agreement No. 1 covers construction inspection services for construction of the Project set forth in the design documents prepared by C&S Engineers, Inc., for the Village of Lancaster, New York

Section 8 - Construction Support

8.01 Construction Support

The **Consultant** will provide design response to unanticipated or changed field conditions, analyze and participate in proposed design changes, and interpret design plans.

Work under this section will always be in response to a specific assignment from the **Village** under one of the tasks below:

- In response to unanticipated and/or varying field conditions or changes in construction procedures, the **Consultant** will conduct on-site field reconnaissance and, where required, prepare Field Change Sheets modifying pertinent contract plan sheets.
- The **Consultant** will analyze and make recommendations on the implementation of changes proposed by the **Sponsor** or the construction contractor.
- The **Consultant** will interpret and clarify design concepts, plans and specifications.
- The **Consultant** will review and approve shop drawings for construction.

Not reimbursable under this Section are:

- Corrections of design errors and omissions
- Straightforward interpretations of plans and designer intentions

Section 9 - Construction Inspection

9.01 Equipment

The **Contractor** will furnish office space and basic office furnishings for the **Consultant**, as part of the contract for Project work.

The **Consultant** will furnish all other office, field, and field laboratory supplies and equipment required to perform properly the inspection services listed below.

9.02 Inspection

The **Consultant** must provide, to the satisfaction of the **Municipality**, contract administration and construction inspection services from such time as directed to proceed until the completion of the final agreement and issuance of final payment to the **Contractor** for the contract. The **Consultant** must assume responsibility, as appropriate, for the administration of the contract including maintaining complete Project records, processing payments, performing inspection work and on-site field tests of all materials and items of work incorporated into the Project consistent with federal policies and the specifications and plans applicable to the Project.

9.03 Municipal Project Engineer

The **Municipality** will assign a Project Engineer to the Project covered by this Agreement. This Project Engineer will be the **Municipality's** official representative on the Project and the **Consultant** must report to and be directly responsible to said Project Engineer.

9.04 Ethics

Prior to the start of its services, the **Consultant** will submit to the **Municipality** a statement regarding conflicts of interest.

9.05 Health and Safety Requirements

The **Consultant** must provide all necessary health and safety related training, supervision, equipment, and programs for its staff assigned to the Project.

9.06 Staff Qualifications and Training

The **Consultant** must provide sufficient trained personnel to perform adequately and competently the requirements of this Agreement.

9.07 Scope of Services/Performance Requirements

1. Quality

The **Consultant** will enforce the Project Specifications and identify in a timely manner to the **Municipality** local conditions, methods of construction, errors on the plans, or defects in the work or materials which would conflict with the expected quality of work, and conflict with the successful completion of the Project.

2. Record Keeping & Payments to the **Contractor**

- All records must be kept in accordance with the directions of the **Municipality**. The **Consultant** must take all measurements and collect all other pertinent information necessary to prepare daily inspection reports, monthly and final estimates, survey notes, record plans showing changes from Contract Plans, photographs of various phases of construction, and other pertinent data, records, and reports for proper completion of records of the contract.
 - Any record plans, engineering data, survey notes, or other data provided by the **Municipality** should be returned to the **Municipality** at the completion of the Project. Original tracings of record plans, maps, engineering data, the final estimate, and any other engineering data produced by the **Consultant** will bear the endorsement of the **Consultant**. Any documents that require an appropriate review and approval of a Professional Engineer (P.E.) licensed and registered to practice in New York State must be signed by the P.E.
 - Upon receipt of written concurrence from the **Contractor** of final quantities, and barring any disputed issues, the **Consultant** shall submit the final estimate of the contract to the **Municipality** within four (4) weeks of receipt of the written concurrence. All Project records must be cataloged, indexed, packaged, and delivered to the **Municipality** within four (4) weeks after the final estimate has been submitted.
 - The **Consultant** shall provide **Municipality** with one set of full size record plans produced on mylar. In addition at the **Municipality's** request, the **Consultant** shall provide a record plan file on a thumb drive.
- Health & Safety/Maintenance and Protection of Traffic
 - 1) The **Consultant** must ensure that all of its inspection staff assigned to the Project are knowledgeable concerning the health and safety requirements of the contract per **Municipality** policy, procedures, and specifications and that they adhere to those standards. Individual inspectors will be instructed relative to the safety concerns for construction operations they are assigned to inspect to protect their personal safety, and to ensure they are prepared to recognize and address any contractor oversight or disregard of Project safety requirements.
 - 2) The **Consultant** is responsible for monitoring the Contractor's and its Subcontractor's efforts to maintain traffic and protect the public from damage to person and property within the Project limits, and for the duration, of the contract.
- Monitoring Equal Opportunity/Labor Requirements

The **Consultant** will assign to one individual the responsibility for monitoring the **Contractor's** adherence to Equal Opportunity and Labor requirements contained in the Contract Documents. The **Consultant**, when monitoring the **Contractor's** Equal Opportunity and Labor compliance, will utilize the guidance contained in the Contract Documents, standard specifications, and the **Municipality's** policies.

Section 10 - Estimating & Technical Assumptions

10.01 Estimating Assumptions

The following assumptions have been made for estimating purposes:

- Section 8: Construction Support will include but not be limited to:
- Providing technical support during construction on questions relating to the design.
 - Providing assistance in construction bid proceedings.
 - Analysis of bids.
 - Review of shop drawings (if necessary).

Estimate 2 requests that require effort will be made during the construction phase of the project.

Estimate 2 visits to the selected pre-casting plant.

- Section 9 Estimate construction will begin on June 15, 2026 and will be completed by August, 2026.

Construction Materials Testing costs are ASSUMED costs only based on an assumed construction sequence. As the **Contractor** has control over means and methods, the number of tests required may increase over the assumed number of tests stated herein. Testing costs that exceed the ASSUMED costs stated herein will be covered under supplemental agreement.

10.02 Technical Assumptions

- Construction duration will be 8 weeks plus project closeout.

Staffing during active construction will be based on the following averages:
8 weeks of Level IV inspector – 173 hr/mo reg. time

Costs for Construction Inspection Services during actual construction that are outside the above noted window will be borne by the **Contractor** and be paid through liquidated damages and/or agreement amendment supported by the **Municipality**.

- ALL record keeping will be according to MURK with the use of Appia Construction Administration Software, including materials approvals.
- The Construction Inspection Services will be performed to determine general conformity with the Contract Documents. The **Contractor** is ultimately and solely responsible for the quality and the timeliness of the constructed Project.
- **Contractor** hours are estimated at 8 hours per day/ average.
- Overtime hours are not included in the fee, but would be added by supplemental if needed.

EXHIBIT A**Wage Rates**

Plum Bottom Creek Culvert

Village of Lancaster, Erie County

PIN 5763.86

Construction Support/Construction Inspection Services

Job Title	Grade	Average Salary Rates		Maximum Hourly Rates		Overtime Category
		Certified Payroll June '25	Project Midpoint Jun '26	2025	2026	
Senior Principal	VIII (A)	\$81.20	\$84.45	\$89.20	\$92.77	A
Service Group Manager	VIII (A)	\$95.90	\$99.74	\$124.60	\$129.58	A
Department Manager	VII (A)	\$78.52	\$81.66	\$86.40	\$89.86	A
Chief Engineer	VI (A)	\$67.23	\$69.92	\$76.00	\$79.04	A
Managing Engineer	VI (A)	\$65.09	\$67.69	\$72.50	\$75.40	A
Senior Project Engineer	V (A)	\$57.28	\$59.57	\$65.30	\$67.91	B
Project Engineer	IV (A)	\$48.63	\$50.58	\$53.90	\$56.06	B
Environmental Scientist	III (A)	\$37.15	\$38.64	\$37.80	\$39.31	B
Engineer	III (A)	\$44.72	\$46.51	\$52.50	\$54.60	B
Staff Engineer	I/II (A)	\$38.41	\$39.95	\$42.10	\$43.78	B
Senior Construction Supervisor	IV (N)	\$80.45	\$83.67	\$80.90	\$84.14	B
Construction Supervisor	IV (N)	\$64.65	\$67.24	\$69.80	\$72.59	B
Resident Engineer	IV (N)	\$61.25	\$54.50	\$75.00	\$78.00	C
Chief Inspector	III (N)	\$53.75	\$55.90	\$57.00	\$59.28	C
Senior Inspector	III (N)	\$49.85	\$51.84	\$53.50	\$55.64	C
Inspector	II (N)	\$41.61	\$43.27	\$46.80	\$48.67	C
Student Technician I	N/A	\$20.88	\$21.72	\$21.00	\$21.84	B
Project Coordinator	N/A	\$43.57	\$45.31	\$43.70	\$45.45	B

Hourly rates shall not exceed those shown above or the current NYSDOT Salary Roster.

OVERTIME POLICY

Category A - No overtime compensation.

Category B - Overtime compensated at straight time rate.

Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 8 hours per day.

Exhibit B
Staffing Table - Construction Phase Services

C&S Engineers, Inc.
 Plum Bottom Creek Culvert
 Village of Lancaster, Erie County
 PIN 5763.86

JOB TITLE	ASCE OR NICET GRADE	BIDDING	PRE CONST.	CONST. ADMIN	PRECAST INSP.	POST CONST.	(1)	(2)	(3)	(4)	(5)	(6)
Department Manager	VII (A)		4	4	0	4	12	0	\$81.66	\$0.00	\$0	\$980
Project Engineer	IV (A)		24	24	0	12	60	0	\$50.58	\$0.00	\$0	\$3,035
Engineer	III (A)		0	0	0	0	0	0	\$46.51	\$0.00	\$0	\$0
TOTALS							72	0			\$0	\$4,014

NOTES:

- (1) Total Hours (straight time)
- (2) Total Hours (overtime)
- (3) Projected Hourly Rate (straight time)
- (4) Projected Hourly Rate (premium time)
- (5) Direct Technical Salaries (premium portion)
- (6) Direct Technical Salaries (straight time portion)

TOTAL SALARIES (PREMIUM PORTION)

\$0

TOTAL SALARIES (STRAIGHT TIME PORTION)

\$4,014

Exhibit B
Staffing Table - Construction Inspection

C&S Engineers, Inc.
Plum Bottom Creek Culvert
Village of Lancaster, Erie County
PIN 5763.86

NAME	TITLE	MIDPT RATE	PRE CON	JUNE	JULY	AUG	2026 SEPT	OCT	NOV	POST CONS	TOTAL HOURS	LABOR COST	OT COST
Construction Phase													
			XX	XXXX	XXXX	XXXX	XXXX	XXXX					
Senior Construction Supervisor	IV (N)	\$83.67	0	0	0	0	0	0	0	0	0	0	\$0
Construction Supervisor	IV (N)	\$67.24			4	4					12	\$807	\$0
Resident Engineer	IV (N)	\$54.50	8		173	173					370	\$20,165	\$1,512
Chief Inspector	III (N)	\$55.90	0	0	0	0	0	0	0	0	0	0	\$0
Senior Inspector	III (N)	\$51.84	0	0	0	0	0	0	0	0	0	0	\$0
Inspector	II (N)	\$43.27	0	0	0	0	0	0	0	0	0	0	\$0
LABOR												\$20,972	\$1,512

Exhibit C
Direct Non-Salary Cost Estimate - Construction Phase Services

C&S Engineers, Inc.
 Plum Bottom Creek Culvert
 Village of Lancaster, Erie County
 PIN 5763.86

1. On-Job Travel	\$500
2. Communication Equipment	\$0
3. Insurance	\$0
4. Printing	\$0
5. Postage	\$0
TOTAL DIRECT NON-SALARY COST	\$500

Exhibit C
Direct Non-Salary Cost Estimate - Construction Inspection

C&S Engineers, Inc.
 Plum Bottom Creek Culvert
 Village of Lancaster, Erie County
 PIN 5763.86

1. On-Job Travel	\$100
2. Insurance	\$0
3. Expendable Supplies	\$0
4. Communication	\$0
5. Postage, Mailings	\$0
TOTAL DIRECT NON-SALARY COST	\$100

Exhibit D
Summary

C&S Engineers, Inc.
Plum Bottom Creek Culvert
Village of Lancaster, Erie County
Construction Phase Services

		Const. Support	Const. Inspection
Item IA, Direct Technical Salaries (Estimated, Subject to Audit)		<u>\$4,014</u>	<u>\$20,972</u>
Item IB, Direct Technical Salaries Premium Portion of Overtime (Estimated, Subject to Audit)		<u>\$0</u>	<u>\$1,512</u>
Item IIA, Direct Non-Salary Cost (Estimated, Subject to Audit)		<u>\$0</u>	<u>\$100</u>
Item IIB, Direct Non-Salary Cost Sub-Contractor Cost (Estimated, Subject to Audit)		<u>\$0</u>	<u>\$2,100</u>
Item III, Overhead (Estimated, Subject to Audit)	172% (office) 158% (field)	<u>\$6,904.84</u>	<u>\$33,135.49</u>
Item IV, Fixed Fee (Negotiated) On Items IA, IB, IIA & III	11%	<u>\$1,201</u>	<u>\$5,952</u>
Total Estimated Cost Construction Phase Services		<u>\$12,120</u>	<u>\$63,772</u>
Maximum Amount Payable (combined)		\$75,000	