

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: November 24 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- 10. HEARINGS
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

MONDAY, DECEMBER 22, 2025

Village of Lancaster

Audience Participation Guidelines

Guidelines (highlighted in yellow) to be read by the Mayor or his/her designee at the beginning of the public comment portion of the meeting. Guidelines will also be posted in common public areas and in the agenda for the Village of Lancaster Board Meetings.

Raise your hand to be recognized by the Mayor or his/her designee.

State your name and address.

Speak directly to the Village Board only, using the microphone provided.

Speak once for three (3) minutes or less, unless extended by the Mayor or his/her designee.

Any unruly activity, including yelling, name calling or request for personal information will not be tolerated. The audience member misbehaving in such manner may have his or her opportunity to speak summarily terminated.

Public comment will only be held in the portion of the meeting as stated in the agenda.

VILLAGE OF LANCASTER, NY

November 24, 2025

OFFICIAL MEETING MINUTES

Page 1 of 8

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, November 24, 2025, at 7:00 P.M.

MEETINGS TO DATE 18
NO. OF REGULARS 14
NO. OF SPECIALS 4

Attendance:		<u>Attended / Absent</u>
William C. Schroeder (Absent)	Mayor	17 / 1
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	17 / 1
John Mikoley	Trustee	16 / 2
Deirdre A. Miller	Trustee	17 / 1
Gavin J. O'Brien	Trustee	18 / 0

Also Present:

Arthur A. Herdzik	Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
Thomas Kukoleca	Fire Chief – Assistant 9-2
Emma Eckert	Historic Preservation Commission Member
Matthew Fischione	Town of Lancaster Supervising Code Enforcement Officer
Captain Jeff Smith	Town of Lancaster Police Department

Deputy Mayor Malone Schaefer led the pledge to the flag.

ACCEPTANCE OF MINUTES

Motion by Trustee Malone Schaefer and seconded by Trustee O'Brien to accept the minutes of the November 10, 2025 regular meeting.

Adopted Resolution: 301 Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ABSTRACT OF AUDITED VOUCHERS

Motion by Trustee Miller and seconded by Trustee O'Brien that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 11/11/2025 to 11/24/2025.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 67 claims were approved, and that all claims were paid against the:

GENERAL FUND	-----in the amount of	\$	231,461.35
SEWER FUND	-----in the amount of	\$	8,768.80
TRUST FUND	-----in the amount of	\$	--
CAPITAL FUND	-----in the amount of	\$	--
EQUIPMENT RESERVE	-----in the amount of	\$	--
COMMUNITY DEVELOPMENT	-----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND	----in the amount of	\$	--
For the period from 10/28/2025 To 11/10/2025			

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 93638 through # 93688

Sewer Fund checks # 12336 through # 12340

Adopted Resolution: **302** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from October 30, 2025 – November 13, 2025.

Motion by Trustee Mikoley and seconded by Trustee Miller to receive and file this correspondence.

Adopted Resolution: **303** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

- 2) Correspondence from Green Buffalo Pub Corp. providing notice of an application for an On-Premises Alcoholic Beverage License for its establishment located at 165 Lake Avenue.

Motion by Trustee O'Brien and seconded by Trustee Mikoley to receive and file this correspondence.

Adopted Resolution: **304** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

- 3) Correspondence from Watts Architects & Engineers providing a summary of stormwater investigation work completed in Mini-Systems 4 and 7 including recommendations for improvement.

Motion by Trustee Mikoley and seconded by Trustee O'Brien to receive and file this correspondence.

Adopted Resolution: **305** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

RESOLUTIONS:

Motion by Trustee Malone Schaefer and seconded by Trustee Miller to table the resolution for the adoption of Audience Participation Guidelines for Village of Lancaster Board Meetings pending review by the Village Attorney regarding action to be taken if there is unruly behavior by attendees.

Adopted Resolution: **306** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

Motion by Trustee O'Brien and seconded by Trustee Mikoley to retroactively approve the purchase of plow blades from Winter Equipment in the amount of \$16,199.50 on an emergency basis for the upcoming winter season.

Adopted Resolution: **307** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to accept and approve the following membership changes for the Lancaster Fire Department as approved at the Department meeting on November 11, 2025:

- Approve membership for Colin Chernogorec to the Junior Firefighters Program
- Accept resignation of Gabby Frankel from the Junior Firefighters Program

Adopted Resolution: **308** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** authorizing Mayor Schroeder to sign and authorize a lease agreement with Copier Fax Business Technologies for the replacement of two (2) copiers with expiring leases at the Department of Public Works with a monthly payment of \$277.99 for a term of 60 months.

Adopted Resolution: **309** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to approve final budget amendments and budget transfers in the General Fund and Sewer Fund, as presented by the Clerk-Treasurer, for the fiscal year ended May 31, 2025.

Adopted Resolution: **310** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to select Kideney Architects as the approved consultant to perform a Buildings Conditions Assessment for the Lancaster Municipal Building and North End Fire Hall following completion of an RFP process and review of applicants by a designated Selection Committee.

Adopted Resolution: **311** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** authorizing Deputy Mayor Malone Schaefer to sign and approve a contract / invoice with Antler Ridge in the amount of \$4,000.00 to provide two (2) reindeer at the Village of Lancaster Tree Lighting event on November 28, 2025.

Adopted Resolution: **312** Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

PUBLIC HEARING @ 7:10 PM**LOCAL LAW – CHAPTER 89 AMUSEMENT ARCADES**

Deputy Mayor Malone Schaefer opened the public hearing at 7:10 p.m. and read a summary of the notice that was published in the Lancaster Bee:

PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Monday, November 24, 2025 at 7:10 P.M. to consider a local law which, if adopted, would amend Chapter 89 "Amusement Arcades" of the Village Code. The proposed amendment, if adopted, would update and revise the application, review process, and approval process for the issuance of a permit to operate an amusement arcade within the Village of Lancaster.

The full text of the proposed local law may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk, Lancaster Municipal Building, 5423 Broadway, Lancaster, NY.

At said hearing, all persons so desiring shall have the opportunity to be heard.

Michael E. Stegmeier
Village Clerk

Audience Participation: -None-

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to close the public hearing at 7:11 p.m.

Adopted Resolution: **313** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to adopt the local law as presented.

Adopted Resolution: 314 **Ayes:** Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

AUDIENCE PARTICIPATION:

Charles Trottier – Drescher & Malecki: He provided a summary presentation of the financial statements for the fiscal year ended May 31, 2025 as a result of an independent audit completed by their firm over the past few months.

COMMITTEE REPORTS & FOLLOW UPS:

➤ **FINANCE & CLAIMS** – Trustees Miller & O'Brien

No report.

➤ **PUBLIC WORKS** – Trustee Mikoley

He reported that 3 leafers are still going out daily to pick up leaves before snow arrives.

He directed to remove 2 items from committee – ECWA Lead Line Replacement Program & LMB Flooring. Both items are at a point where no further action is required from the Village Board.

➤ **PUBLIC SAFETY** – Mayor Schroeder (Absent)

No report.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

We will move forward with Kideney Architects for the buildings assessment study as approved earlier in the meeting. The next step is to enter into a formal contract with Kideney for these services.

There is a meeting on December 2nd to review signage code regulations for mixed-use districts.

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to appoint Michael Cipriani to the position of part-time Laborer for the Department of Public Works at a wage rate of \$17.00 per hour not to exceed 19 ½ hours per week.

Adopted Resolution: **315**

Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

The Tree Lighting event will take place this Friday (11/28) in the parking lot at Central Avenue & Broadway from 5:00 p.m. to 9:00 p.m. There will be a partial closure of the parking lot on Wednesday morning and all day on Friday to prepare for the event.

The annual fire truck parade will be held on Saturday (11/29) starting at 6:00 p.m. The event includes street closures and DPW will be posting no parking signs in advance of the event.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Mikoley** to reschedule the work session previously scheduled for February 2026 to discuss revisions to the Special Events application and the list of 2026 events to Monday, January 5, 2026 at 5:00 p.m. to accommodate the availability of merchants.

Adopted Resolution: **316**

Ayes: Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder (Absent)

No report.

➤ **SEWER** – Trustee Mikoley

He will be scheduling a Sewer Committee meeting for mid-December to review the report from Watts Engineering regarding the results of their stormsewer investigations.

➤ **GRANTS** – Trustee O'Brien

Plum Bottom Creek Culvert – BridgeNY Grant

We are still waiting on DOT for final approval to proceed with construction.

ZEV Grant – EV Charging Station

The bid opening for the Level 3 charging station is next week on 12/2.

Erie County Planning Grant – Comprehensive Plan Updates

There was a presentation of the draft Plan by LaBella Associates at 6:30 p.m. during the work session prior to tonight's meeting. There are a few more steps required prior to final adoption including SEQR review and a public hearing.

NY Forward – LMB Pocket Park

He submitted feedback and recommendations that were received from others to the design team last Monday for consideration.

TAP- Central Ave Streetscape Broadway to Walden

He provided and updated on right-of-way issues. The estimated cost for mapping and acquisition negotiation is \$291,000. He will schedule a call with DiDonato Associates after 12/10 to discuss next steps in this process.

CDBG – Fall 2025 Application (W Drullard Splash Pad)

He toured the West Drullard playground with the CDBG Consortium scoring committee. He received a lot of positive feedback regarding the proposed project.

Pro-Housing Technical Assistance Grant

This grant application was submitted today.

Heritage Trail Extension

This project is currently cost-restrictive to move forward due to a lack of funding. There is still support for this project and he will keep the Board updated as there are more discussions with the municipalities involved and new information arises regarding potential funding sources.

➤ **TECHNOLOGY & MARKETING** – Trustee Miller

No report.

➤ **CLIMATE SMART** – Trustee O'Brien

There is a tree dedication ceremony this weekend to honor Rich & Lucy Groblewski who were long time volunteers involved in the Garden Walk and Village Beautification efforts.

We received 10 trees from NYSEG to offset some of the losses from tree trimmings.

The Forestry Advisory Board and Climate Smart Communities Task Force quarterly meetings are scheduled for next week on Thursday, 12/4.

The Dare to Repair Café is returning to the Village of Lancaster next year. It is scheduled for March 7th.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:
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➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

The Christmas lights and decorations are done and installed.

Lake Avenue sewer repairs were completed.

A sound system for West Main Street is now in place and can be removed from committee.

➤ **CLERK – TREASURER** – Michael E. Stegmeier

Responses for the Engineering Services RFQ are due tomorrow. He will forward the responses to the Finance & Claims Committee for review and next steps.

➤ **FIRE CHIEF** – Thomas Kukoleca (Assistant 9-2)

He reported 24 calls for November and 359 calls for year to date.

Respectfully submitted,

Michael E. Stegmeier
Clerk-Treasurer

ABSTRACT

December 08, 2025

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

November 25, 2025 to December 08, 2025

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of \$ 469,200.05

SEWER FUND -----in the amount of \$ 66,554.25

TRUST FUND -----in the amount of \$ 450.12

CAPITAL FUND -----in the amount of \$ 87,229.82

EQUIPMENT RESERVE -----in the amount of \$

COMMUNITY DEVELOPMENT -----in the amount of \$

SPECIAL REPAIR RESERVE FUND ----in the amount of \$

TOTAL 623,434.24

For the period from November 11, 2025 to November 24, 2025

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	60
General Fund Ck#.....	93689-93731
Sewer Fund Ck#.....	12341-12346
Trust Fund Ck#.....	2623
Capital Fund Ck#.....	1694-1965
Community Development Fund Ck#	

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: November 24, 2025

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check				
2025-2026 Budget	\$ 386,858.04	\$ 61,132.24	\$ 450.12	\$ 87,229.82
Payroll Voucher 11/21/2025	\$ 76,406.09	\$ 5,036.70		
Fica Voucher 11/21/2025	\$ 5,935.92	\$ 385.31		
TOTALS	\$ 469,200.05	\$ 66,554.25	\$ 450.12	\$ 87,229.82

TOTAL ALL FUNDS **\$ 623,434.24**

LANCASTER VILLAGE

Purchase Order Listing By P.O. Number

11/25/2025

09:19 AM

Ranges	Item Status	Purchase Types	Misc
	Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	
P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All			
	Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/26		
PO #	PO Date	Vendor	Contract PO Type
Item Description	Amount	Charge Account	Acct Type Description Stat/Chk First Enc Rcvd Chk/Void Invoice Date Date Date
26-00754	11/12/25	ALLEI005 JAMES ALLEIN	
1 HPC MEETING - PLANNING LIASON	\$50.00	A -7520-434-000	E HIST DIST-PROF SVC-HPC SECRET R 11/12/25 11/12/25 11/12/2025
26-00755	11/20/25	ALPSE005 ALPS ELEVATOR INSPECTION SERVI	
1 ELEVATOR INSPECTION - LMB	\$65.00	A -1620-431-000	E SHARED SERVICES - ELEVATOR M/I R 11/20/25 11/20/25 56842
26-00756	11/21/25	ERIEC035 ERIE COUNTY GOVERNMENTS	
1 DECEMBER MTG SCHROEDER/OBRIEN	\$65.00	A -1210-470-000	E EXECUTIVE MAYOR - EXPENSES & R 11/21/25 11/21/25 12/2/2025
2 DECEMBER MTG SCHROEDER/OBRIEN	\$65.00	A -1010-470-000	E BOARD OF TRUSTEES - EXPENSE / R 11/21/25 11/21/25 12/2/2025
	\$130.00		
26-00757	11/21/25	BUCHW005 TERRANCE BUCHWALD	
1 ELVIS - TREE LIGHTING EVENT	\$1,000.00	A -7550-425-000	E CELEBRATIONS-CHRISTMASVILLE/ R 11/21/25 11/21/25 2025 TREE LTG
26-00758	11/12/25	CAMPB010 SHERRY CAMPBELL	
1 HPC MEETING - 11/12/2025	\$100.00	A -7520-434-000	E HIST DIST-PROF SVC-HPC SECRET. R 11/12/25 11/12/25 11/12/2025
26-00759	11/21/25	CHART005 CHARTER COMMUNICATIONS	
1 PHONES - ALL LOCATIONS - NOV.	\$110.58	A -1620-439-000	E SHARED SERVICES - TELEPHONE R 11/21/25 11/21/25 063270401110125
2 PHONES - ALL LOCATIONS - NOV.	\$21.99	A -1621-439-000	E NORTH END FIRE HALL - TELEPHOI R 11/21/25 11/21/25 063270401110125
3 PHONES - ALL LOCATIONS - NOV.	\$65.97	A -1640-431-000	E DEPT PUBLIC WORKS - TELEPHON R 11/21/25 11/21/25 063270401110125
	\$198.54		
26-00760	11/21/25	CMHC005 CMH CO INC	

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-00760	11/21/25	CMHCO005 CMH CO INC						Account Continued				
1		SEWER REPAIR LAKE AVE		E	\$18,650.00	G -8120-435-000		SANITARY SEWERS-CONTRACTUAL	R	11/21/25	11/21/25	2025-L-1
26-00761	11/21/25	DELAG005 DELAGE LANDEN FINANCIAL SVC										
1		DOCUWEAR SOFTWARE DECEMBER 25		E	\$710.00	A -1325-435-200		FINANCE TREASURER - SVC MAINT	R	11/21/25	11/21/25	593153894
26-00762	11/18/25	DELFT005 DELFT PRINTING INC.										
1		PRINTED COURT ENVELOPES		E	\$198.76	A -1110-430-000		VILLAGE JUSTICE - PRINTING & AD'	R	11/18/25	11/18/25	25-41689
26-00763	11/24/25	DIDON005 DIDONATO ASSOCIATES, PE.,P.C.										
1		CENTRAL AVE IMP. 7/20-10/11 25		E	\$81,596.97	H -0522-400-117		EXPENSES- CENTRAL AVE IMPROV	R	11/24/25	11/24/25	25-8347-25-3626
26-00764	11/21/25	DISPL005 DISPLAY SALES										
1		VETERAN BANNERS 25-26		E	\$1,864.00	A -8510-402-000		BEAUTIFICATION - BANNERS & REL	R	11/21/25	11/21/25	INV8754
26-00765	11/20/25	DOBME005 DOBMEIER JANITOR SUPPLY INC										
1		SUPPLIES/GARBAGE BAGS ALL LOC.		E	\$313.00	A -1620-402-000		SHARED SERVICES - JANITORIAL S	R	11/20/25	11/20/25	IN028110
2		SUPPLIES/GARBAGE BAGS ALL LOC.		E	\$312.99	A -1621-419-000		NORTH END FIRE HALL - JANITORIA	R	11/20/25	11/20/25	IN028110
3		SUPPLIES/GARBAGE BAGS ALL LOC.		E	\$312.99	A -1640-402-000		DEPT PUBLIC WORKS-JANITORIAL	R	11/20/25	11/20/25	IN028110
					<u>\$938.98</u>							
26-00766	11/21/25	EBERL005 EBERL IRON WORKS INC										
1		DPW SIGN SHOP REPLACEMENTPOSTS		E	\$446.20	A -5110-412-000		STREETS MAINT-SIGNS	R	11/21/25	11/21/25	544362
26-00767	11/12/25	ECKER005 EMMA ECKERT										
1		HPC SECRETARY + MEMBER DUTIES		E	\$295.00	A -7520-434-000		HIST DIST-PROF SVC-HPC SECRET.	R	11/12/25	11/12/25	11/12/2025
26-00768	11/20/25	ERIEC015 ERIE COUNTY COMPTROLLER										
1		REPLACEMENT ST. SIGN - CARTER		E	\$31.50	A -5110-412-000		STREETS MAINT-SIGNS	R	11/20/25	11/20/25	631211
26-00769	11/20/25	FINGE005 FINGER LAKES / CASTLE										
1		SHOP RESTOCK		E	\$39.33	A -5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R	11/20/25	11/20/25	931887
2		SHOP RESTOCK		E	\$39.33	A -5132-452-000		SNOW REMOVAL-REPAIRS/MAINT:1	R	11/20/25	11/20/25	931887
3		SHOP RESTOCK		E	\$39.33	A -8170-452-000		ST CLEANING-REPAIR/MAINT TRUC	R	11/20/25	11/20/25	931887

Contract PO Type											
PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00769	11/20/25	FINGE005	FINGER LAKES / CASTLE			Account Continued					
4	SHOP RESTOCK		\$39.33	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M, R		11/20/25	11/20/25		931887
5	SHOP RESTOCK		\$39.33	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA R		11/20/25	11/20/25		931887
			<u>\$196.65</u>								
26-00770	11/20/25	FINGE005	FINGER LAKES / CASTLE								
1	SHOP RESTOCK		\$107.50	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI R		11/20/25	11/20/25		180639
2	SHOP RESTOCK		\$107.50	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI R		11/20/25	11/20/25		180639
3	SHOP RESTOCK		\$107.50	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: T R		11/20/25	11/20/25		180639
4	SHOP RESTOCK		\$107.50	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUC R		11/20/25	11/20/25		180639
5	SHOP RESTOCK		\$107.50	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M, R		11/20/25	11/20/25		180639
6	SHOP RESTOCK		\$107.50	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA R		11/20/25	11/20/25		180639
			<u>\$645.00</u>								
26-00771	11/17/25	FRANK010	FRANKLIN BRONZE PLAQUES								
1	TREE PLAQUE - LUCY GROBLEWSKI		\$342.10	A -8560-440-000	E	SHADE TREES-MEMORIAL TREE PL R		11/17/25	11/17/25		37485
26-00772	11/21/25	GEREV005	GEREVICS, GLEN								
1	VOL TREE LIGHTING		\$350.00	A -7550-425-000	E	CELEBRATIONS-CHRISTMASVILLE/ R		11/21/25	11/21/25		25-1001
26-00773	11/20/25	GUTHR005	GUTHRIE HELI-ARC, INC.								
1	SWEEPER BROOMS		\$2,358.80	A -8170-414-000	E	ST CLEAN-MATERIALS-OTHER-SHC R		11/20/25	11/20/25		22779
26-00774	11/21/25	BIELS005	INSTREAM dba BIEL'S								
1	STORAGE-RECORDS&CD-ROMS		\$337.56	A -1325-402-000	E	FINANCE TREASURER - RECORDS R		11/21/25	11/21/25		5101273-IN
26-00775	11/21/25	JABLO005	JABLONSKI, MICHAEL								
1	REINDEER 4 TREE LIGHTING		\$4,000.00	A -7550-425-000	E	CELEBRATIONS-CHRISTMASVILLE/ R		11/21/25	11/21/25		2025 TREE LTG
26-00776	11/20/25	JOEBA005	JOE BASIL CHEVROLET INC.								
1	RADIATOR HOSE REPLACEMENT		\$60.84	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA R		11/20/25	11/20/25		6680011
26-00777	11/12/25	KACAL005	KACALA, JEANINE								
1	HPC MEETING - 11/12/2025		\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET R		11/12/25	11/12/25		11/12/2025

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

11/25/2025
09:19 AM

PO #		PO Date		Vendor		Contract PO Type				
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00778	11/12/25 JOSEP005 JOSEPH KEEFE, ESQ									
1	HPC MEETING - 11/12/2025	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R	11/12/25	11/12/25		11/12/2025
26-00779	11/21/25 LABEL005 LABELLA ASSOCIATES									
1	9/6-10/17 PROF SVCS POCKET PK	\$5,632.85	H -0522-400-118	E	EXPENSES - LMB POCKET PARK (N	R	11/21/25	11/21/25		285566
26-00780	11/20/25 LINDE005 LINDE GAS & EQUIPMENT INC									
1	WELDING SUPPLIES	\$58.34	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R	11/20/25	11/20/25		53136663
26-00781	11/12/25 MEYER005 MICHAEL MEYER									
1	HPC MEETING - 11/12/2025 CHAIR	\$125.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET.	R	11/12/25	11/12/25		11/12/2025
26-00782	11/12/25 NFBOA005 N.F.B.O.A.									
1	OFFICIALS EDUCATION-1/26-28	\$325.00	A -3990-436-000	E	DISASTER PREPAREDNESS-TRAINI	R	11/12/25	11/12/25		NY005200-2026
3	OFFICIALS EDUCATION-1/26-28	\$50.00	A -3990-432-000	E	DISASTER PREPAREDNESS-DUES ,	R	11/12/25	11/12/25		NY005200-2026
		<u>\$375.00</u>								
26-00783	11/21/25 NYSAN005 NYS AND LOCAL RETIREMENT									
1	EMP RETIREMENT CONTRIBUTION	\$229,628.01	A -9010-800-000	E	EMPLOYEE BENEFITS-STATE RETIF	R	11/21/25	11/21/25		2026 PEN. CONTR
2	EMP RETIREMENT CONTRIBUTION	\$34,737.82	G -9010-800-000	E	EMPLOYEE BENEFIT-STATE RETIRE	R	11/21/25	11/21/25		2026 PEN. CONTR
3	EMP RETIREMENT CONTRIBUTION	\$47,085.21	A -637-000	G	DUE TO RETIREMENT SYSTEM	R	11/21/25	11/21/25		2026 PEN. CONTR
4	EMP RETIREMENT CONTRIBUTION	\$6,244.96	G -637-000	G	DUE TO RETIREMENT SYSTEM	R	11/21/25	11/21/25		2026 PEN. CONTR
		<u>\$317,696.00</u>								
26-00784	11/21/25 PITNE015 PITNEY BOWES									
1	REFILL ON POSTAGE METER	\$3,000.00	A -1325-436-000	E	FINANCE TREASURER - POSTAGE	R	11/21/25	11/21/25		11/13/2025
26-00785	11/21/25 NYCOM005 NYCOM									
1	ZONING/PLANNING-ADAMCZYK	\$65.00	A -8020-471-000	E	PLANNING-EDUCATION & TRAINING	R	11/21/25	11/21/25		11/20/2025
26-00786	11/20/25 NATIO015 NATIONAL FUEL									
1	LMB ACCT 3090866 03	\$1,089.10	A -1620-440-000	E	SHARED SERVICES - GAS	R	11/20/25	11/20/25		10/10-11/10

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00787	11/20/25	NATIO0015		NATIONAL FUEL									
1	DPW ACCT 3277341 02				\$765.60	A -1640-440-000	E	DEPT PUBLIC WORKS GARAGE-GA	R	11/20/25	11/20/25		10/3-11/4 2025
26-00788	11/21/25	NATIO0015		NATIONAL FUEL									
1	NEFH ACCT 3277332 03				\$144.37	A -1621-440-000	E	NORTH END FIRE HALL - GAS	R	11/21/25	11/21/25		10/08-11/06
26-00789	11/20/25	NOCOE005		NOCO ENERGY CORP- FUELS									
1	UNLEADED FUEL				\$96.63	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	11/20/25	11/20/25		SP13164313
2	UNLEADED FUEL				\$301.57	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	11/20/25	11/20/25		SP13164313
3	UNLEADED FUEL				\$177.63	A -8160-416-000	E	REFUSE & GARBAGE-GASOLINE & OIL	R	11/20/25	11/20/25		SP13164313
4	UNLEADED FUEL				\$187.63	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	11/20/25	11/20/25		SP13164313
5	UNLEADED FUEL				\$137.28	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	11/20/25	11/20/25		SP13164313
6	UNLEADED FUEL				\$198.18	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	11/20/25	11/20/25		SP13164313
					\$1,098.92								
26-00790	11/20/25	NOCOE005		NOCO ENERGY CORP- FUELS									
1	DIESEL FUEL				\$796.83	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	11/20/25	11/20/25		SP13161293
2	DIESEL FUEL				\$502.93	A -5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	11/20/25	11/20/25		SP13161293
3	DIESEL FUEL				\$129.35	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	11/20/25	11/20/25		SP13161293
4	DIESEL FUEL				\$428.06	A -8170-416-000	E	STREET CLEANING-GASOLINE & OIL	R	11/20/25	11/20/25		SP13161293
5	DIESEL FUEL				\$225.36	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	11/20/25	11/20/25		SP13161293
6	DIESEL FUEL				\$302.77	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	11/20/25	11/20/25		SP13161293
					\$2,385.30								
26-00791	11/21/25	N0000015		NY SEG									
1	CENTRAL/PL. 1009-3026-648				\$366.32	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	11/21/25	11/21/25		10/3-11/3 2025
26-00792	11/21/25	N0000015		NY SEG									
1	LMB 1001-0038-676				\$1,117.01	A -1620-438-000	E	SHARED SERVICES - ELECTRIC	R	11/21/25	11/21/25		10/2-10/31 2025
26-00793	11/21/25	N0000015		NY SEG									
1	NEFH 1001-0038-361				\$397.00	A -1621-438-000	E	NORTH END FIRE HALL - ELECTRIC	R	11/21/25	11/21/25		10/2-10/31 2025

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

11/25/2025

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PO #	Item Description	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-00794	11/21/25 N0000015 NY SEG												
1	ST LTG R3 1001-3627-707					\$3,464.01	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	11/21/25	11/21/25	10/10-10/31 25
26-00795	11/20/25 N0000015 NY SEG												
1	MON LTG 1003-8596-887					\$27.46	A -7110-438-000	E	PARKS-ELECTRIC	R	11/20/25	11/20/25	10/3-11/3 2025
26-00796	11/20/25 N0000015 NY SEG												
1	DPW- 10010111952					\$985.29	A -1640-439-000	E	DEPT PUBLIC WORKS - ELECTRIC	R	11/20/25	11/20/25	10/7-11/4 2025
26-00797	11/20/25 N0000015 NY SEG												
1	34 CENTRAL AVE. 10017803635					\$61.63	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E	R	11/20/25	11/20/25	10/3-11/2 2025
26-00798	11/20/25 N0000015 NY SEG												
1	5 AURORA ST. 10017804781					\$188.22	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	11/20/25	11/20/25	10/3-11/3 2025
26-00799	11/20/25 N0000015 NY SEG												
1	CENTRAL/WMAIN 10017804799					\$31.20	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E	R	11/20/25	11/20/25	10/7-11/3 2025
26-00800	11/20/25 PRIMO005 PRIMO BRANDS												
1	DPW/LIBRARY/CTO					\$124.65	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTU	R	11/20/25	11/20/25	05K8740027495
2	DPW/LIBRARY/CTO					\$14.99	A -1325-401-000	E	FINANCE TREASURER - OFFICE SU	R	11/20/25	11/20/25	05K8740027495
3	DPW/LIBRARY/CTO					\$14.99	A -1620-435-000	E	SHARED SERVICES - CONTRACTU/	R	11/20/25	11/20/25	05K8740027495
						<u>\$154.63</u>							
26-00801	11/20/25 SCRAN005 SCRANTON'S THRUWAY BUILDERS SU												
1	POLYMERIC SAND FOR DI REPAIRS					\$95.90	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	11/20/25	11/20/25	125-110173
26-00802	11/21/25 SELECO005 SELECTIVE INSURANCE												
1	COMMERCIAL S 1825053-BALANCE					\$70,652.50	A -1910-400-000	E	SPECIAL ITEMS-UNALLOCATED INS	R	11/21/25	11/21/25	292-238-680
26-00803	11/21/25 SHERI005 SHERIDAN HR LLC												
1	MONTHLY HR NOVEMBER 2025					\$2,700.00	A -1010-435-600	E	BOARD OF TRUSTEES - H/R CONSL	R	11/21/25	11/21/25	3535

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00804	11/21/25	BEEGR005	SMG-BATAVIA, LLC										
1	ZBA 20 FRANKLIN		\$89.63	A -8010-430-000	E			ZONING-PRINTING & ADVERTISING	R	11/21/25	11/21/25		TQMLV3QU-0009
26-00805	11/21/25	BEEGR005	SMG-BATAVIA, LLC										
1	PH RE AMUSEMENT ARCADES		\$80.96	A -1325-430-000	E			FINANCE TREASURER - PRINTING	R	11/21/25	11/21/25		TQMLV3QU-0008
26-00806	11/20/25	SOUTH005	SOUTHWORTH-MILTON, INC.										
1	REPAIR PARTS - TK 126		\$93.58	A -5110-452-000	E			STREETS MAINT-REPAIRS/MAINT	R	11/20/25	11/20/25		INV3745431
26-00807	11/12/25	STONE010	STONEBRAKER, NANCY										
1	HPC MEETING - 11/12/2025		\$100.00	A -7520-434-000	E			HIST DIST-PROF SVC-HPC SECRET	R	11/12/25	11/12/25		11/12/2025
26-00808	11/21/25	TASC005	TASC										
1	FEE PER PART. 1/1-3/31 2025		\$208.05	A -9060-800-000	E			EMPLOYEE BENEFITS-HOSPITAL &	R	11/21/25	11/21/25		IN3608166
26-00809	11/21/25	TOWNH005	TOWN HIGHWAY SUPT ASSOC OF EC										
1	2025 MEMBERSHIP FEE - CISCO		\$250.00	A -5010-406-000	E			STREETS ADMINISTRATION-PROF	R	11/21/25	11/21/25		THSAEC2025
26-00810	11/21/25	WHITE015	WHITEFORD, MARTIN										
1	VOL TREE LTG - PERFORMANCE		\$1,200.00	A -7550-425-000	E			CELEBRATIONS-CHRISTMASVLL	R	11/21/25	11/21/25		2025 TREE LTG
26-00812	11/24/25	CSEAE005	C S E A EMPLOYEE BENEFIT FUND										
1	DENTAL & VISION DEC 2025		\$4,206.61	A -9060-800-000	E			EMPLOYEE BENEFITS-HOSPITAL &	R	11/24/25	11/24/25		DEC 2025
2	DENTAL & VISION DEC 2025		\$790.84	G -9060-800-000	E			EMPLOYEE BENEFIT-HOSPITAL &	R	11/24/25	11/24/25		DEC 2025
3	DENTAL & VISION DEC 2025		\$450.12	T -020-000	G			MEDICAL INSURANCE	R	11/24/25	11/24/25		DEC 2025
			\$5,447.57										
26-00813	11/24/25	INDEP005	INDEPENDENT HEALTH										
1	EMP HEALTH INS DEC 2025		\$757.88	A -9060-800-000	E			EMPLOYEE BENEFITS-HOSPITAL &	R	11/24/25	11/24/25		DEC 2025
Total Purchase Orders: 59					Total P.O. Line Items:	91	Total List Amount:	\$535,670.22	Total Void Amount:	\$0.00			

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	6-A	\$339,772.83	\$0.00	\$47,085.21
	6-G	\$54,887.28	\$0.00	\$6,244.96
	6-H	\$87,229.82	\$0.00	\$0.00
	6-T	\$0.00	\$0.00	\$450.12
Total Of All Funds:		\$481,889.93	\$0.00	\$53,780.29
				\$386,858.04
				\$61,132.24
				\$87,229.82
				\$450.12
				\$535,670.22

Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	A	\$339,772.83	\$0.00	\$47,085.21
	G	\$54,887.28	\$0.00	\$6,244.96
	H	\$87,229.82	\$0.00	\$0.00
	T	\$0.00	\$0.00	\$450.12
Total Of All Funds:		\$481,889.93	\$0.00	\$53,780.29
				\$386,858.04
				\$61,132.24
				\$87,229.82
				\$450.12
				\$535,670.22

Batch Id: PAYROLL Batch Date: 11/21/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	2,728.07		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	5,896.41		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	2,065.77		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	248.00		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	155.00		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	14,050.77		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	923.08		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	144.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	184.60		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	6,719.53		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	8,117.21		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	1,795.47		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	4,297.11		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	4,700.74		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	14,993.89		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	1,804.38		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	529.64		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	1,187.73-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: G -200-000 CASH	2,931.59		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: G -200-000 CASH	2,105.11		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -200-000 CASH	3,298.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 11/21/2025 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 10/24/2025 Cr: A -200-000 CASH	2,626.54		41

WARNING: This account would have a negative balance: A -7550-100-000. Balance would be: 24,031.89-

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	76,406.09	0.00	0.00	0.00	0.00	0.00
	G	5,036.70	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		81,442.79	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	81,442.79
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

November 24, 2025
10:30 AM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA Batch Date: 11/21/25 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 11/21/2025 Cr: A -200-000 CASH	5,935.92		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 11/21/2025 Cr: G -200-000 CASH	385.31		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,935.92	0.00	0.00	0.00	0.00	0.00
	G	385.31	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,321.23	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,321.23
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

LISTED CORRESPONDENCE

December 8, 2025

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from November 13, 2025 – November 25, 2025.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
2.	_____	_____	Correspondence from Key Capture Energy providing notice of its intent to submit a bid for its proposed battery energy storage project in response to NYSERDA's upcoming Request for Proposals for Long-Term Contracts to Purchase Index Storage Credits (ISCs).
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
3.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
4.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
5.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
6.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
7.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
8.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
9.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
10.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
11.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
12.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	

VILLAGE COVER SHEET

DECEMBER 1, 2025 BOARD MEETING

PERMITS ISSUED 5

VILLAGE PERMIT TOTAL .

INSTALL GENERATOR	2
DUMPSTER	1
ERECT RESIDENTIAL ALT/ADD	2
TOTAL PERMITS FOR THE VILLAGE	5

Russell Fuller	77 Pardee Ave.	Residential Add/Alt
Comfort Window Co.	42 Newell Ave.	Residential Add/Alt
Thomas Reiter	170 Aurora St.	Generator
Maureen Ann Brannigan	7 Wilma Dr.	Dumpster
Gen-Tech Power Systems	112 Albert Dr.	Generator

Expired Permits Report

11/13/2025 - 11/30/2025

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2024-37566	120 Pleasant Ave	Re roof garage only	11/14/2024	11/14/2025
P-2024-37572	20 Lakeside Cres	Residential alteration adding arch way in existing wall as part of a leak repair from flooded bathroom. all work to comply with 2020 RCNYS.	11/15/2024	11/15/2025
P-2024-37595	35 Christen Ct	13 KW generator installed per manufacturer specs. Not near a window or door.	11/26/2024	11/26/2025
P-2025-37778	Ste 100 20 W Main St	Interior buildout of Ste 100 for Papi Grandes Occupancy as shown on construction drawings and approved Change in Use.	03/14/2025	03/14/2026

Total Expired Permits: 4

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 11/13/25						
2025-0844	152 Saint Marys St	104.19-4-8	Misc	Closed	Colleen Hurley	Kenneth Ostrowski
2025-0845	59 Caswell St	104.15-15-7	Misc	Closed	Rachel Mays	
2025-0846	140 Saint Marys St	104.19-4-10	Misc	Closed	Edwin Kowalczyk	
				Open Date: 11/13/25 Total #: 3		
Open Date: 11/18/25						
2025-0851	37 Madison St	115.07-9-4	Misc	Closed	Raechel Ann Bugner	
				Open Date: 11/18/25 Total #: 1		
Open Date: 11/20/25						
2025-0854	126 Robert Dr	115.10-9-26	Misc	Closed	Ryan Camalleri	
				Open Date: 11/20/25 Total #: 1		
Open Date: 11/24/25						
2025-0860	17 Southwest Pkwy	115.11-25-4	Exterior Property Maint	Open	Joseph Beckley	
				Open Date: 11/24/25 Total #: 1		
					Grand Total: 6	

Inspections Report

Start Date: 11/13/2025 End Date: 11/25/2025

Inspectors: < All >

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
115.08-1-9	155 Lake Ave (Papa's Pizza Oven)	Brian Carroll 7165349801	11/14/2025	Business - 3 yr	Ronald Capozzi	Pass
115.08-1-9	155 Lake Ave (Papa's Pizza Oven)	Papa's Pizza Oven 716-534-9801	11/14/2025	Business - 3 yr	Ronald Capozzi	Pass
104.19-1-9	2 Saint Marys Hill (St. Mary's Elementary School)	Jody Bays 716-704-9436	11/14/2025	Assembly- 1 yr	Ronald Capozzi	Pass
104.81-2-5	5295 Broadway St	J.C. Coins LLC	11/17/2025	Business - 3 yr	Ronald Capozzi	Fail
104.19-3-1	5294 Broadway St	Thrive for Health 716-383-3309	11/19/2025	Business - 3 yr	Ronald Capozzi	Fail
104.81-2-5	5295 Broadway St	J.C. Coins LLC	11/20/2025	Business - 3 yr	Ronald Capozzi	Pass
104.19-3-1	5294 Broadway St	Thrive for Health 716-383-3309	11/21/2025	Business - 3 yr	Ronald Capozzi	Pass
115.11-1-16	231 Aurora St. (Unit 1)	Pizza Heist 716-681-1111	11/21/2025	Business - 3 yr	Ronald Capozzi	Pass
115.11-1-16	231 Aurora St (Unit 2)	Board in Buffalo	11/21/2025	Business - 3 yr	Ronald Capozzi	Pass
Total Inspections:					9	



December 1, 2025

Village of Lancaster
Attn: Ashley Debbins and Mike Stegmeier
21 Central Avenue
Lancaster, New York 14086

Via Email only to: Ashley Debbins, adebbins@lancastervillageny.gov; and Mike Stegmeier, mstegmeier@lancastervillageny.gov

RE: Intent to Bid into NYSERDA's Request for Proposals (RFP) No. ISCRFP25-1 for Long-Term Contracts to Purchase Index Storage Credits (ISCs).

Dear Ms. Debbins, Mr Stegmeier and Honorable Members of the Village Board of Trustees,

Key Capture Energy, LLC ("KCE") respectfully notifies the Village of Lancaster (the "Village") of its intent to submit a bid for its proposed battery energy storage project in response to NYSERDA's upcoming Request for Proposals (RFP) No. ISCRFP25-1 for Long-Term Contracts to Purchase Index Storage Credits (ISCs).

KCE is a New York-based battery energy storage developer, owner, and operator with a focus on utility-scale projects throughout the United States. KCE selects project sites, secures all necessary permits, procures full battery energy storage systems, manages construction and site commissioning, and operates battery energy storage system (BESS) projects throughout their lifecycle. KCE currently has 623 MW of BESS in operations across the United States, including the largest operational BESS facility in New York, KCE NY 6.

KCE's project in Lancaster is called KCE NY 10 and is proposed to be located on 2 parcels: 188 Erie Street, parcel 104.16-4-5; and 192 Erie Street, 104.16-4-7. This is a proposed 20MW / 80 MWh lithium-ion BESS facility connecting to the Erie Street 34.5 kV Substation and received Site Plan and SEQR approvals from the Village on July 28, 2025. KCE has site control of the property via an Option and land Lease agreement.

Thank you for your ongoing support for BESS and for Western New York's clean energy transition. KCE looks forward to working collaboratively with the Village throughout the RFP process and project development. If you have any questions or would like additional information, please feel free to contact me directly via email at paul.williamson@keycaptureenergy.com.

Paul Williamson
Director, Development
Key Capture Energy

RESOLUTIONS

December 8, 2025

	1 st Motion	2 nd Motion	
1.	_____	_____	Resolution to schedule a public hearing in Council Chambers on Monday, December 22, 2025, at 7:15 p.m. to allow members of the public to provide feedback on the 2025 Village of Lancaster and Village of Depew Joint Comprehensive Plan and further to direct Clerk-Treasurer Stegmeier to advertise this public hearing per normal procedures.
	ACTION -	Approved Denied Refer to:	
2.	_____	_____	Resolution authorizing Mayor Schroeder to sign and approve Modification No. 1 to the Agreement with NYSERDA related to a Clean Energy Communities (CEC) Program grant for the purpose to update and revise Exhibit A, Statement of Work, revised as of November 24, 2025.
	ACTION -	Approved Denied Refer to:	
3.	_____	_____	Resolution authorizing Mayor Schroeder to sign, execute, and submit an Intermunicipal Agreement with the County of Erie for funding in the amount of \$40,500 towards the installation of an ADA Crosswalk on Clark Street along with required documentation per the terms of the Agreement.
	ACTION -	Approved Denied Refer to:	
4.	_____	_____	Resolution to approve the proposal from TechNet MSP in the amount of \$5,900.00 for the purchase of a 2-Door Access System for the Municipal Building on an emergency basis to upgrade the existing key fob system which is currently inaccessible to make edits or manage users due to a damaged connection along with outdated hardware and unsupported software.
	ACTION -	Approved Denied Refer to:	
5.	_____	_____	
	ACTION -	Approved Denied Refer to:	
6.	_____	_____	
	ACTION -	Approved Denied Refer to:	
7.	_____	_____	
	ACTION -	Approved Denied Refer to:	
8.	_____	_____	
	ACTION -	Approved Denied Refer to:	



KATHY HOCHUL
Governor

CHARLES BELL
Acting Chair

DOREEN M. HARRIS
President and CEO

December 1, 2025

Amy Stypa
Village of Lancaster
5423 Broadway
Lancaster, NY, 14086
Email: sustainability@lancastervillageny.gov

SUBJECT: Modification No. 1 to Agreement No. 242085

Dear Amy Stypa,

Reference is made to the subject Agreement between us dated December 2, 2024 (the "Agreement"), wherein the following changes are hereby incorporated:

1. Agreement, Exhibit A, Statement of Work. Delete in its entirety and Substitute the attached Statement of Work revised November 24, 2025.

No other provision of this Agreement is otherwise changed or modified.

The parties hereto do hereby indicate their acceptance of and agreement to the foregoing by causing their duly authorized representatives to execute this Modification No. 1 in the respective spaces provided below.

Village of Lancaster

NEW YORK STATE ENERGY RESEARCH
AND DEVELOPMENT AUTHORITY

Signature: _____

Signature: _____

NYSED Authorized Signatory

Name: _____

Title: _____

New York State Energy Research and Development Authority

Albany
17 Columbia Circle, Albany, NY 12203-6399
(P) 1-866-NYSED | (F) 518-862-1091
nyserda.ny.gov | info@nyserda.ny.gov

Buffalo
726 Exchange Street
Suite 821
Buffalo, NY
14210-1484
(P) 716-842-1522
(F) 716-842-0156

New York City
1359 Broadway
19th Floor
New York, NY
10018-7842
(P) 212-971-5342
(F) 518-862-1091

West Valley Site
Management Program
9030-B Route 219
West Valley, NY
14171-9500
(P) 716-942-9960
(F) 716-942-9961

Exhibit A – Statement of Work
Clean Energy Communities (CEC) Program

Village of Lancaster

CEC101439

Revised: November 24,
2025

Project Background

Launched in August 2016, the NYSERDA Clean Energy Communities program provides grants and recognition to local governments that demonstrate leadership by completing NYSERDA-selected high- impact actions.

The Village of Lancaster (hereafter, the “Contractor”) has made important strides in the area of clean energy and has met the requirements for grant funding under the Clean Energy Communities program. This funding is to be used for the clean energy project(s) described in this agreement. The funding is intended to reduce greenhouse gas emissions and contribute to New York clean energy goals.

This agreement describes the general terms and conditions under which the Contractor agrees to plan and implement a Clean Energy Communities grant project. Each project will consist of one or more components. Each component will have a Planning Phase and a Completion Phase.

At the request of the Contractor, the scope of this project includes conducting one or more Clean Energy Communities (CEC) Energy Studies. The study(ies) will be prepared by a third-party vendor working on NYSERDA's behalf. This cost will be paid directly by NYSERDA to the third-party vendor. An amount equal to the cost of the CEC Energy Study(ies) has been deducted from the original grant award. This deduction is reflected in the Total Amount of Award listed at the top of this contract.

Under this agreement, the Contractor shall implement the following component(s):

Project Component: Electric Landscaping Equipment

Contractor will purchase the electric landscaping equipment for the address(es) listed below. The applicant will prepare detailed specifications on the exact type(s) and model(s) during the project design phase. The Contractor shall receive formal NYSERDA Project Manager approval of Task 1.0 Planning Phase of this Agreement before purchasing the electric landscaping equipment.

- 5200 Broadway, Lancaster, NY 14086

The estimated savings of this component is 24.73 metric tons of carbon dioxide equivalent (MTCO₂e).

Project Component: Clean Energy Communities (CEC) Energy Study(ies) and Building Upgrades

The Contractor shall take reasonable efforts to assist the NYSERDA-assigned vendor to complete a CEC Energy Study for the following facility(ies):

- 24 W Drullard, Lancaster, NY 14086

The estimated savings of this component is 5.16 metric tons of carbon dioxide equivalent (MTCO₂e).

The Contractor shall take reasonable efforts to assist the NYSERDA-assigned vendor at the vendor's direction to complete the study, including but not limited to:

- Conducting a comprehensive walk through of the identified facility(ies)
- Interviewing site staff
- Collecting equipment nameplate and operational data
- Collecting and conducting utility bill analysis of no less than 12-months of use data
- Preparing an energy study report to be circulated among elected officials and staff
- Conducting a debrief with municipal officials to review the findings and recommendations presented in the report

Definitions

Contractor Team: At the beginning of the Project Period, the Contractor Team for this Agreement shall consist of the Contractor. Subcontractors selected to work on this CEC grant project shall be identified and selected in accordance with Article V of this Agreement and shall be promptly communicated to the NYSERDA Project Manager. The Contractor shall have the sole responsibility for satisfactory completion of all Tasks and Deliverables outlined in this Agreement.

NYSERDA Project Manager: NYSERDA shall assign a staff member as the NYSERDA Project Manager, designated to oversee and serve as the main point of contact for the Contractor. The NYSERDA Project Manager shall review Deliverables and provide direction to the Contractor in a streamlined fashion. The NYSERDA Project Manager shall be responsible for approving Deliverables and ensuring compliance with this Statement of Work.

Metrics Workbook: After it has been approved by NYSERDA, the Contractor's CEC Grant Application including all approved project information is referred to as the Metrics Workbook. NYSERDA requires that the information in the Metrics Workbook be updated at the Planning Phase (Task 1) and at the Completion Phase (Task 2) to confirm the energy savings from the project. These submittals are referred to as the Metrics Workbook and shall be submitted in excel format as outlined in Exhibit E, Metrics Workbook.

Deliverable Review Process

The Contractor shall submit all Deliverables outlined in this Agreement to the NYSERDA Project Manager once a Task is completed. The Contractor shall submit all Deliverables in Microsoft Word, Microsoft Excel, and/or PDF format (or other format as identified in the Tasks below). Within thirty (30) business days of receipt of each Deliverable, the NYSERDA Project Manager shall provide comments to the Contractor or, if the Deliverable is acceptable, the NYSERDA Project Manager shall provide final approval. The Contractor shall prepare revisions to the Deliverable reflecting the NYSERDA Project Manager's comments and resubmit any revised Deliverable within thirty (30) business days after receipt of these comments. All Deliverables shall not be considered final unless approved by the NYSERDA Project Manager in writing to the Contractor.

Minimum Performance Requirements

Listed below are the minimum performance requirements for efforts and/or technologies funded under this Agreement. NYSERDA will consider written requests for modifications to the minimum requirements, however modifications are subject to NYSERDA review and approval. The Contractor may propose a project based on previous design efforts, but the project must meet the Minimum Performance Requirements. Implementation or installation must occur after approval of the design.

Previous design services, installed, or implemented measures or project elements will not be funded under this Contract. The NYSERDA Project Manager will schedule routine conference calls to ensure the project is on track and meet the required guidelines.

Project Component: Electric Landscaping Equipment

Requirements for this component:

- The landscaping equipment must be new plug-in or battery electric equipment.
- Equipment must be purchased and owned by the municipality, not leased.
- Equipment shall be fully operational to receive final grant payment. The equipment shall be in continuous use by the municipality for a period of at least four (4) years.
- NYSERDA will only pay for the cost of the project, after incentives, and reserves the right to withhold payments until confirmed.

Project Component: Clean Energy Communities (CEC) Building Upgrades

Requirements for this component:

The funding may be used for the following purposes:

- Measures that are recommended in a NYSERDA Clean Energy Communities (CEC) Energy Study or ASHRAE Level II or III Energy Audit including:
 - Lighting upgrades and lighting controls - indoor and outdoor
 - High-efficiency motors, motor controls, variable speed drives
 - Electric heating, ventilation & air conditioning (HVAC) improvements
 - Building shell
 - Energy management / building management systems (EMS/BMS)
 - Demand Control Ventilation
 - Solar thermal
 - Water and Wastewater Treatment Process

Improvements The building, facility, and installed equipment must be owned by the Contractor.

NYSERDA will only pay for the cost of the project, after incentives, and reserves the right to

withhold payments until confirmed.

The Contractor may determine which eligible upgrades to implement provided the upgrades are recommended in an CEC Energy Study or ASHRAE Level II or III Energy Audit.

Total Contract Award

The total NYSERDA award amount and the total project cost for all Tasks shall not exceed the amount identified in the Milestone Payment Table below. All cost overruns shall be the sole responsibility of the Contractor.

Tasks

The Contractor is solely responsible for all Tasks in this Statement of Work. Submission of deliverables to NYSERDA electronically (by email or via Salesforce) constitutes certification of the veracity of information contained therein, and compliance with Minimum Performance Requirements as identified in this Agreement. The Contractor shall conduct all work as outlined in the following Tasks:

Task 1.0: Planning Phase

The Contractor shall complete the design/specifications and then the Metrics Workbook in accordance with Exhibit E, Metrics Workbook. The Task 1 Planning Phase Metrics Workbook submittal shall be completed to demonstrate that the design/specifications meet the Minimum Performance Requirements described above and data collected to the level of detail needed to estimate the energy and greenhouse gas (GHG) savings benefits. Throughout the term of the contract, any deviations from the approved Minimum Performance Requirements and the implemented project shall be approved in writing by the NYSERDA Project Manager. By request, NYSERDA reserves the right to obtain and review design/specifications.

Task 1.0 Deliverables:

1.0 Project Component: Electric Landscaping Equipment

Deliverables for this component:

- Quotes for purchase of electric landscaping equipment or comparable information.
- Metrics Workbook (in Excel format) reflecting the specifications of equipment purchased.

1.1 Project Component: Clean Energy Communities (CEC) Energy Study(ies)

Deliverables for this component:

- Copy of the final CEC Energy Study(ies). Submission of a CEC Energy Study constitutes acceptance of the study by the Contractor.

1.2 Project Component: Clean Energy Communities (CEC) Building Upgrades

Deliverables for this component:

- Quotes providing for the implementation of Building Upgrades that meet all requirements, or comparable information.
- Metrics Workbook (in Excel format) reflecting the design and specifications of

work to be performed.

***GO/NO GO DECISION – THE CONTRACTOR SHALL NOT BE ALLOWED TO WORK ON ANY FURTHER TASKS UNDER THIS AGREEMENT WITHOUT WRITTEN PERMISSION FROM THE NYSERDA PROJECT MANAGER, WHICH SHALL BE ISSUED AT NYSERDA’S SOLE DISCRETION.**

Task 2.0: Project Completion

The Contractor shall complete the Task 2 - Project Completion Metrics Workbook submittal(s) in accordance with Exhibit E, Metrics Workbook. This submittal documents final metrics data verifies that the project is complete and the design/specifications meet the project Minimum Performance Requirements.

Site Inspection: If requested, the Contractor shall coordinate with the NYSERDA Project Manager to schedule a date for a site inspection upon the completion of the Project. NYSERDA may also request applicable documentation including, but not limited to photos of the funded project components.

Task 2.0 Deliverables:

2.0 Project Component: Electric Landscaping Equipment

Deliverables for this component:

- Final paid invoices
- Metrics Workbook (in Excel format) reflecting the specifications of equipment purchased.

2.1 Project Component: Clean Energy Communities (CEC) Building Upgrades

Deliverables for this component:

- Final paid invoices
- Metrics Workbook (in Excel format) reflecting the design and specifications of work as built.
- Additional incentive program applications or comparable information, if applicable

Milestone Payment Table

The project milestones and schedule of payments is shown below. Any adjustments to the milestone deliverable dates must be approved in writing by the NYSERDA Project Manager.

The Contractor shall submit invoices for payment of a completed milestone once the associated Deliverable(s) is approved by the NYSERDA Project Manager. Invoices shall be submitted in a template provided by NYSERDA and as outlined in Article IV of the Agreement. NYSERDA funding shall not exceed 100% of the cost of any milestone. NYSERDA is not responsible for any Deliverable costs that are greater than the NYSERDA contribution for each milestone. If the Contractor fails to complete the project or any milestone of the project, funds disbursed shall be subject to recapture as outlined in Section 2.03 under Exhibit B.

NYSERDA CEC grant funds shall only cover the cost of the project after any other incentives (private, state, federal, etc.) received by the Contractor are removed.

It is NYSERDA's expectation that all dollars awarded under this contract will be used to support clean energy projects. Should Contractor find available funds, for example, through cost savings achieved in performance of the Statement of Work, Contractor agrees to use those funds for clean energy projects.

Milestone #	Milestone Dates	Deliverable Description	NYSERDA Contribution (\$) (Not to Exceed)
Project Plan Phase			
1.0	12/31/2025	Planning Phase -- Electric Landscaping Equipment	\$9,350.00
1.1	12/31/2025	Planning Phase -- CEC Energy Study(ies)	\$0.00
1.2	12/31/2025	Planning Phase -- Clean Energy Communities (CEC) Building Upgrades	\$5,418.00
Project Completion Phase			
2.0	12/31/2027	Completion Phase -- Electric Landscaping Equipment	\$15,576.87
2.1	12/31/2027	Completion Phase -- Clean Energy Communities (CEC) Building Upgrades	\$16,255.13
		Total Project Budget	\$46,600.00



RESOLUTION # 3
MEETING DATE 12/8/2025

ERIE COUNTY LEGISLATURE

REPUBLICAN CAUCUS

Congratulations on being awarded funding by the Erie County Legislature!

sponsored by:

Legislator Frank J. Todaro

Village of Lancaster is being awarded:

\$40,500

For the purpose of: ADA Crosswalk

In order for the County of Erie to issue your organization a check for the amount awarded, a funding contract must be executed. Enclosed are two copies of your contract. You must sign both copies and return them to the Erie County Legislature with the required documents listed below.

- **Schedule A – Property Description (for capital projects only)**
 - Please provide a copy of your property description
- **Schedule B - Scope of Work**
 - Please prepare and attach a document explaining how the awarded funds will be utilized for your specific project, program, or event. It is important to include how your project benefits Erie County.
 - County funds cannot be used to offset accounts receivable.
 - No County funds can be used for a service or activity performed outside of Erie County.
- **Schedule C – Invoice**
 - Please prepare an invoice from the municipality, payable by the County of Erie, for the exact amount of your grant award, dated the same date you sign the contract. Please include the Employer Identification Number (EIN) on the invoice.
- **Schedule D - Insurance**
 - Insurance certificates must be delivered before work commences or delivery of merchandise or equipment.
 - Erie County must be listed as “Additional Insured” and “Certificate Holder” as follows:
 - County of Erie, 95 Franklin Street, Buffalo, NY 14202
 - Coverage must comply with all specifications of the contract.

***Note:** For insurance certificates, please use the exact title “County of Erie” as the additional insured. Failure to do so will require your insurer to issue a new certificate and will delay your payment.*

- **Schedule E - Equal Pay Certification**

- Please sign the Equal Pay Certification. Please note, your signature on this document must be notarized.

Contract Execution:

Please sign both copies of the contracts provided, in the presence of a witness, and attach copies of all of the aforementioned documents to each contract and return them to:

*The Erie County Legislature, Minority Caucus
Attn: Nancy Heath
92 Franklin Street – 4th Floor
Buffalo, New York 14202*

After the County approves and signs both copies of your contract, one original will be returned to you.

THIS INTERMUNICIPAL AGREEMENT (Agreement), made the **20TH DAY OF OCTOBER, 2025** by and between:

THE COUNTY OF ERIE, a municipal corporation of the State of New York, having an office and place of business at 95 Franklin Street, Buffalo, New York 14226, (hereinafter referred to as the “County”)

and

THE VILLAGE OF LANCASTER, a municipal corporation of the State of New York, having an office and place of business at **5423 BROADWAY, LANCASTER, NY 14086** (hereinafter referred to as the “Town/Village”).

WHEREAS, the County and Town/Village, pursuant to General Municipal Law §§ 119-o, and 244-b, and otherwise, have municipal powers to design, improve, and maintain property for recreational purposes for the benefit of the public they serve, and to enter into joint agreements for the same; and

WHEREAS, the County and Town/Village, pursuant to General Municipal Law § 95-a, and otherwise, are hereby authorized and empowered to establish, maintain and operate programs devoted in whole or in part to the welfare of the aging, and to contract with private, nonprofit corporations, associations, institutions or agencies for the operation and maintenance of such programs. Any such county, city, Town/Village, village or school district may appropriate, raise and expend moneys for the purposes of establishing, maintaining and operating, or contracting for the operation and maintenance of such programs, and may also receive and expend moneys from the state, the federal government or private individuals, corporations or associations for such purposes.; and

WHEREAS, the County desires to assist the Municipality by funding its **ADA CROSSWALK ON CLARK STREET**, which benefits the residents of the Town/Village, and County (hereinafter referred to as the Project); and **NOW, THEREFORE**, in consideration of the premises and of the mutual representations, covenants and agreements herein set forth, the County and the

Town/Village, each binding itself, its successors and assigns, do mutually promise, covenant and agree as follows:

ARTICLE I

THE PROJECT

Section 1.0. The Town/Village shall undertake the activities set forth in **Schedule “B”**, which plans have been approved by the Town/Village and the County and reimbursed in compliance with General Municipal Law, and other applicable local laws.

ARTICLE II

PAYMENT

Section 2.0. In consideration of the improvements to be made to the Property, the County shall reimburse the Town/Village an amount not to exceed **\$40,500, (FORTY THOUSAND, FIVE HUNDRED DOLLARS)** payable pursuant to the table attached hereto as **Schedule “C”**. The County shall have no further obligation whatsoever for the Property.

Any and all requests for payment shall be submitted by the Town/Village on properly executed payment invoices of the County, substantiate time and expense for services provided, and paid only after approval by the County. In no event shall a payment be made to the Town/Village prior to completion of all improvements, the submission of reports and the approval of same by the County.

All payment vouchers must be accompanied by a numbered invoice and must contain the invoice number where indicated. All invoices submitted during each calendar year shall utilize consecutive numbering and be non-repeating.

Except as otherwise expressly stated in this Agreement, no payment shall be made by the County to the Town/Village for out-of-pocket expenses or disbursements made in connection with the services rendered or the work to be performed hereunder.

Prior to the making of any payments hereunder, the County may, at its option, audit such books and records of the Town/Village as are reasonably pertinent to this Agreement to substantiate the basis for payment. The County will not withhold payment pursuant to this paragraph for more than thirty (30) days after payment would otherwise be due pursuant to the provisions of this Section 2.0 but the County shall not be restricted from withholding payment for cause found in the course of such audit or because of failure of the Town/Village to cooperate with such audit. The County shall, in addition, have the right to audit such books and records subsequent to payment, if such audit is commenced within one year following termination of this Agreement.

ARTICLE III

RIGHTS AND RESPONSIBILITIES OF THE TOWN/VILLAGE REGARDING THE PROJECT

Section 3.0. The Town/Village shall have sole authority and control over the development, operation, management, scheduling and maintenance of the **PROJECT**. The **PROJECT** shall benefit all County residents.

Section 3.1. The Town/Village shall, at its sole cost and expense, assume full responsibility for the operation of the Property in accordance with this Agreement and for repair, maintenance and security of the Property in accordance with this Agreement, all to the satisfaction of the County.

Section 3.2. The Property shall be open and available to the general public and under no circumstance shall access be limited solely to residents of the Town/Village or other designated local government.

Section 3.3. The Town/Village shall, at its sole cost and expense, repair, maintain and properly supervise the Property, it being understood and agreed that such repair, maintenance and supervision shall be performed by the Town/Village when necessary and to correct hazardous conditions. The Town/Village shall, at its own cost and expense, keep any and all refuse in containers and remove and dispose of same as required.

Section 3.4. Following construction of improvements on the Property, said improvements shall be available to the public as required by this Agreement although the Town/Village shall have sole discretion to schedule the use of same as appropriate.

Section 3.5. The Town/Village shall, at its own cost and expense, promptly comply with all statutes, ordinances, rules, orders, regulations, codes and requirements of the Federal, State, County and local governments and all insurance requirements applicable to the said Property or any part thereof or applicable to this Agreement. This shall include, but not be limited to, any and all Federal, State and Local procurement laws; County Local Law No. 3-2018 known as the Erie County Workforce Development and Diversification New York State Certified Worker Training Program, and the New York State Environmental Quality Review Act (SEQR), all to the extent applicable. The County's Commissioner or his designee shall be entitled to enter the Property, or any part thereof, at any and all times for any and all purposes, without the need to obtain the consent or permission of the Town/Village.

Section 3.6. All advertising and signage to be utilized by the Town/Village in connection with the operation of the Property shall be subject to the prior written approval of the Commissioner and shall be provided to the County in advance for review. The Town/Village shall acknowledge the County's contribution toward improvement of the Property on any signs erected at the Property and on any other publications, documents, etc. mentioning the Property.

ARTICLE IV

Has Been Removed from this Contract

ARTICLE V
INSURANCE and INDEMNITY

5.0. The Town/Village shall procure and maintain insurance coverage for its maintenance, operation and/or repair of the Property as specified in **Schedule “D”** attached hereto and made a part hereof.

5.1 During the term of this Agreement, the Town/Village agrees to cause its design professionals, contractors, sub-contractors and vendors to maintain insurance coverage consistent with the insurance requirements included as **Schedule “D”** attached hereto and to name the “County of Erie” as an additional insured on all such insurance policies, and to provide to the County Attorney certificate(s) of insurance evidencing such insurance coverage prior to the commencement of any work hereunder.

5.2 Notwithstanding the preceding sentence, the Town/Village may provide proof of self-insurance in lieu of insurance policies for the work performed by its own professionals in the design of the Project.

5.3. To the fullest extent authorized by law, the Town/Village, and its design professionals shall indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney’s fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Town/Village or third parties under the direction or control of the Town/Village; and to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Agreement and to bear all other costs and expenses related thereto.

ARTICLE VI
RESPONSIBILITIES OF THE COUNTY

Section 6.0. The County shall have no responsibility for the operation, and maintenance of the Property other than to provide the payment set forth in Section 2.0 hereof.

ARTICLE VII
TERM OF AGREEMENT

Section 7.0. The term of this agreement shall be **ONE YEAR (1)** year commencing on **OCTOBER 20, 2025**, unless terminated sooner as provided herein.

ARTICLE VIII
NOTICES

Section 8.0. All notices of any nature referred to in this Agreement shall be in writing and either sent by registered or certified mail postage pre-paid, or sent by hand or overnight courier, or sent by facsimile (with acknowledgment received and a copy of the notice sent by overnight courier), to the respective addresses set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt.

To the County:
Erie County Legislature
Office of the Minority Caucus
92 Franklin Street, 4th Floor
Buffalo, NY 14202

with copies to:
County Attorney
95 Franklin Street, Room 1634
Buffalo, New York 14202

To the Town/Village:
VILLAGE OF LANCASTER
5423 BROADWAY
LANCASTER, NY 14086
with copies to: **TOWN/VILLAGE ATTORNEY**

ARTICLE IX MISCELLANEOUS

Section 9.0. Any purported delegation of duties or assignment of rights under this Agreement without the prior express written consent of the County is void.

Section 9.1. The failure of the County to insist upon strict performance of any term, condition or covenant herein shall not be deemed a waiver of any rights or remedies that the County may have and shall not be deemed a waiver of any subsequent breach or default in the terms, conditions or covenants herein.

Section 9.2. It is mutually understood and agreed that the terms, covenants, conditions and agreements herein contained shall be binding upon the parties hereto and upon their respective successors, legal representatives and assigns.

Section 9.3. This Agreement and its attachments constitute the entire agreement between the parties hereto with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. This Agreement shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

Section 9.4. It is recognized and understood that the Town/Village is not an agent of the County and in accordance with such status, the Town/Village, its consultant(s), its subcontractor(s), and their respective officers, agents, employees, representatives and servants shall at all times during the term of this Agreement neither hold themselves out as, nor claim to be acting in the capacity of officers, employees, agents, representatives or servants of the County, nor make any claim, demand or application for any right or privilege applicable to the County, including without limitation, rights or privileges derived from workers compensation coverage, unemployment insurance benefits, social security coverage and retirement membership or credit.

Section 9.5. In the event that any one or more provisions, sections, subsections, clauses or words of this Agreement are for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this

Agreement, but this Agreement shall be construed and enforced as if such illegal or invalid section, subsection, clause or word has not been contained herein.

Section 9.6. This Agreement shall be deemed executory only to the extent of funds appropriated and made available for the purpose of this Agreement and no liability on account thereof shall be incurred by the County beyond the amount of such appropriated funds.

Section 9.7. The Town/Village shall comply with Erie County Executive Order 13 (2014) and agrees to complete the Certificate collectively attached hereto as **Exhibit “E”** and made a part hereof. The Town/Village shall make such records available, upon request, to the County’s Division of Equal Employment Opportunity for review. The County shall have the right, upon reasonable notice and at reasonable times, to inspect the books and records of the Town/Village its offices and facilities, for the purpose of verifying information supplied in the Erie County Equal Pay Certification and for any other purpose reasonably related to confirming the Agency’s compliance with Erie County Executive Order 13 (2014). Notwithstanding the termination provisions contained herein, violation of the provisions of Executive Order 13 (2014), may constitute grounds for the immediate termination of this Agreement and may constitute grounds for determining that the Town/Village is not qualified to participate in future County contracts.

Section 9.8. All covenants, stipulations, promises, agreements and obligations of the Town/Village and the County contained herein shall be deemed to be stipulations, promises, agreements and obligations of the Town/Village and the County and not of any member, officer or employee of the Town/Village or the County in his individual capacity and no recourse shall be had for any obligation or liability herein or any claim based thereon against any member, officer or employee of the Town/Village or the County or any natural person executing this Agreement.

Section 9.9. This Agreement may be executed in two or more counterparts and all counterparts so executed shall for all purposes constitute one agreement binding upon all the parties hereto.

[END TEXT]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals
as of the day and year first above written.

COUNTY OF ERIE

**VILLAGE OF
LANCASTER**

Mark C. Poloncarz / Lisa Chimera

County Executive / Deputy County Executive

Dated: _____

Name:

Title: _____

Dated: _____

APPROVED AS TO CONTENT

Name: STEVEN WHIPPLE

Title: Deputy Chief of Staff

Dated: _____

APPROVED AS TO FORM

County Attorney Representative

Document No. _____

Dated: _____

SCHEDULE "A"
MAP OF THE PROPERTY
[to be attached]
NOT REQUIRED FOR THIS CONTRACT

SCHEDULE “B”
SCOPE OF WORK
[to be attached]

SCHEDULE "C"

INVOICE

[to be attached]

SCHEDULE "D"

STANDARD INSURANCE PROVISIONS

INSTRUCTIONS FOR COUNTY OF ERIE STANDARD INSURANCE CERTIFICATE

I. Insurance shall be procured and certificates delivered before commencement of work or delivery of merchandise or equipment.

II. **CERTIFICATES OF INSURANCE**

A. Shall be made to the "County of Erie, 95 Franklin St, Buffalo NY, 14202"

B. Coverage must comply with all specifications of the contract.

C. Must be executed by an insurance company, agency or broker, which is licensed by the Insurance Department of the State of New York. If executed by a broker, notarized copy of authorization to bind or certify coverage must be attached.

III. Forward the completed certificate to: County of Erie, (Department or Division) responsible for entering into the agreement for construction, purchase, lease or service.

IV. Minimum coverage with limits are as follows:

Vendor Classification	A Construction and Maintenance	B Purchase or Lease of Merchandise or Equipment	C Professional Services	D Property Leased To Others Or Use Of Facilities Or Grounds	E Concessionaires Services	F Livery Services	G All Purposes Public Entity Contracts
Commercial Gen. Liab.	\$1,000,000 per occ.	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000	\$1,000,000 CSL	\$1,000,000	\$1,000,000 CSL
General Aggregate	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Products Completed Operations Liability	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Blanket Broad Form Contractual Liability	INCLUDE						
Contractual Liability		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Broad Form P.D.	INCLUDE						
X.C.U. (explosion, collapse, Underground)	INCLUDE						
Liquor Law				INCLUDE	INCLUDE		
Auto Liab.	\$1,000,000 CSL		\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL
Owned	INCLUDE		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Hired	INCLUDE		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Non-Owned	INCLUDE		INCLUDE	INCLUDE	INCLUDE	INCLUDE	INCLUDE
Excess/Umbrella Liab.	\$5,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000	\$1,000,000
Worker's Compensation & Employer's Liability	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY
Disability Benefits	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY	STATUTORY
Professional Liability			\$5,000,000				
Erie County, To Be Named Add'l Insd.	Gen. Liab., Auto Liab., & Excess	Broad Form Vendors May Be Required	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess	Gen. Liab., Auto Liab., & Excess

V. Construction contracts require excess Umbrella Liability limits of \$5,000,000.

VI. Coverage must be provided on a primary-noncontributory bases.

VII. Designated Construction Project General Aggregate Limit Per Project Endorsement CG 25 03 is required.

VIII. If the concessionaire is required to have a N.Y.S. license to dispense alcoholic beverages an endorsement for liquor liability is required.

IX. Waiver of Subrogation: Required on all lines unless noted.

X. Transportation of people in buses, vans or station wagons requires \$5,000,000 excess liability.

XI. Workers Compensation: State Workers' Compensation / Disability Benefits Law --- Use Applicable Certificates Below:

Workers Compensation Forms	
CE-200	Exemption
C105.2	Commercial Insurer
SI-12	Self Insurer
GSI-105.2	Group Self Insured
U-26.3	New York State Insurance Fund

DBL (Disability Benefits Law) Forms	
CE-200	Exemption
DB-120.1	Insurers
DB-155	Self Insured

XII. The "ACORD" form certificate may be used in place of the County of Erie Standard Insurance Certificate, provided that all of the above referenced requirements are incorporated into the "ACORD" form certificate.

SCHEDULE "E"
ERIE COUNTY EQUAL PAY CERTIFICATION
(Reference Contract Paragraph 9.7)

Erie County Equal Pay Certification

In order to comply with Executive Order 13 dated November 6, 2014, we hereby certify that we are in compliance with federal law, including the Equal Pay Act of 1963, Title VII of the Civil Rights Act of 1964, Federal Executive Order 11246 of September 24, 1965 and New York State Labor Law Section 194 (together "Equal Pay Law"). The average compensation for female employees is not consistently below the average compensation for male employees, taking into account mitigating factors. We understand that this certification is a material component of this contract. Violation of the provisions of Executive Order 13, which is attached hereto and made a part hereof, can constitute grounds for the immediate termination of this contract and may constitute grounds for determining that a bidder is not qualified to participate in future county contracts.

We have evaluated wages and benefits to ensure compliance with the Federal Equal Pay Law.

Signature

Verification

STATE OF _____)

COUNTY OF _____)

SS:

A)

_____, being duly sworn, states he or she is the owner of (or a partner in) _____, and is making the foregoing Certification and that the statements and representations made in the Certification are true to his or her own knowledge.

B)

_____, being duly sworn, states that he or she is the (Name of Corporate Officer)

_____, of _____,
(Title of Corporate Officer) (Name of Corporation)

the enterprise making the foregoing Certification, that he or she has read the Certification and knows its contents, that the statements and representations made in the Certification are true to his or her own knowledge, and that the Certification is made at the direction of the Board of Directors of the Corporation.

Sworn to before me this _____ Day of _____, 20____

Notary Public

TechNet MSP

5406 Broadway St Unit 172
Lancaster, NY 14086
(716) 685-1181
www.TechNetMSP.com



RESOLUTION # 4
MEETING DATE 12/8/2025

Estimate**ADDRESS**

Village of Lancaster
5423 Broadway St
Lancaster, NY 14086-2148
United States

ESTIMATE 1152
DATE 11/19/2025
EXPIRATION DATE 12/31/2025

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	2 -Door Access System			
Project	Flat Rate Project	1	5,900.00	5,900.00
	- Enterprise 8 Door Hub (2 doors expandable to 8)			
	- (2) G3 Door Readers*			
	- Unifi Smart UPS			
	- 4 Pack Battery and Enclosure			
	- Installation and configuration			
	* Upgrade to the G3 Reader Pro for an additional \$540 to add camera, intercom, and pin access features to your door control system.			
	** Customer to provide 20 amp dedicated circuit for access control system and connection wire from fire alarm panel to comply with IBS and NYS Codes			

SUBTOTAL	5,900.00
TAX	0.00
TOTAL	\$5,900.00

Accepted By

Accepted Date

Mike,

The current key fob system can no longer be edited due to the broken connection in your office, on top of it running on very outdated hardware and unsupported software on your computer. So as of right now you cannot make any changes to the system - ie add a fob, disable a fob, or audit fob use. Due to the system age we are not able to source the parts needed.

The proposed system will have cloud capabilities to allow you to manage it from anywhere, as well as offer more features such as scheduling, unlocking via your phone remotely, and no software dependencies on your computer.

Any other questions let us know.

Andrew Trevisani
CIO
716-685-1181
atrevisani@technetmsp.com