

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: January 12 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- 10. HEARINGS
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

MONDAY, FEBRUARY 9, 2026

Village of Lancaster

Audience Participation Guidelines

Guidelines (highlighted in yellow) to be read by the Mayor or his/her designee at the beginning of the public comment portion of the meeting. Guidelines will also be posted in common public areas and in the agenda for the Village of Lancaster Board Meetings.

Raise your hand to be recognized by the Mayor or his/her designee.

State your name and address.

Speak directly to the Village Board only, using the microphone provided.

Speak once for three (3) minutes or less, unless extended by the Mayor or his/her designee.

Any unruly activity, including yelling, name calling or request for personal information will not be tolerated. The audience member misbehaving in such manner may have his or her opportunity to speak summarily terminated.

Public comment will only be held in the portion of the meeting as stated in the agenda.

VILLAGE OF LANCASTER, NY

OFFICIAL MEETING MINUTES

January 12, 2026

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The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, January 12, 2026, at 7:00 P.M.

MEETINGS TO DATE	21
NO. OF REGULARS	17
NO. OF SPECIALS	4

Attendance:

	<u>Attended / Absent</u>
William C. Schroeder	20 / 1
Tammie E. Malone Schaefer	19 / 2
John Mikoley	19 / 2
Deirdre A. Miller	19 / 2
Gavin J. O'Brien	21 / 0

Also Present:

Arthur A. Herdzik	Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
John Burke	Department of Public Works Motor Equipment Operator
Matthew Fischione	Town of Lancaster Supervising Code Enforcement Officer
Chief William Gummo	Town of Lancaster Police Department

Deputy Mayor Malone Schaefer led the pledge to the flag.

ACCEPTANCE OF MINUTES

Motion by Trustee Mikoley and seconded by Trustee Miller to accept the minutes of the December 22, 2025 regular meeting.

Adopted Resolution: **349** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ABSTRACT OF AUDITED VOUCHERS

Motion by Trustee Miller and seconded by Trustee O'Brien that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 12/23/2025 to 1/12/2026.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 77 claims were approved, and that all claims were paid against the:

GENERAL FUND	in the amount of	\$ 183,323.62
SEWER FUND	in the amount of	\$ 8,120.83
TRUST FUND	in the amount of	\$ --
CAPITAL FUND	in the amount of	\$ 5,187.56
EQUIPMENT RESERVE	in the amount of	\$ --
COMMUNITY DEVELOPMENT	in the amount of	\$ --
SPECIAL REPAIR RESERVE FUND	in the amount of	\$ --

For the period from 12/9/2025 To 12/22/2025

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 93780 through # 93834
Sewer Fund checks # 12353 through # 12357
Capital Fund check # 1966

Adopted Resolution: **350** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from December 19, 2025 – December 30, 2025.

Motion by Trustee Mikoley and seconded by Trustee Malone Schaefer to receive and file this correspondence.

Adopted Resolution: **351** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 2) Correspondence from NYS Department of Environmental Conservation informing the Village of Lancaster that the Renewable Energy Resilience Initiative project has been selected to receive a Climate Smart Communities grant in the amount of \$310,492.

Motion by Trustee O'Brien and seconded by Trustee Miller to receive and file this correspondence and place this project into the Grants Committee.

Adopted Resolution: **352** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 3) Correspondence from 65 Lake Avenue, LLC providing a copy of an amended environmental easement granted to the NYS Department of Environmental Conservation for property at 65-67 Lake Avenue in the Village of Lancaster.

Motion by Trustee Mikoley and seconded by Trustee O'Brien to receive and file this correspondence.

Adopted Resolution: **353** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

RESOLUTIONS:

Motion by Trustee O'Brien and seconded by Trustee Miller to approve the bid packets and authorize the Advertisements for Bids for the following projects effective January 13, 2026 with a bid opening date on Monday, February 9, 2026, at 11:00 a.m.:

- Project 1 of 2: Village of Lancaster Tree Equity and Education Initiative for the Procurement of 227 Bare Root Trees
- Project 2 of 2: UCF Tree Planting for the Procurement of 257 Bare Root Trees

Adopted Resolution: **354** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by Trustee Mikoley and seconded by Trustee Malone Schaefer authorizing Mayor Schroeder to sign and execute an Agreement with Kideney Architects, P.C. for a Municipal Buildings Condition Assessment for the Lancaster Municipal Building (5423 Broadway) and the North End Fire Hall (24 West Drullard Avenue) as the selected consultant for these services as previously approved on November 24, 2025.

Adopted Resolution: **355** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

AUDIENCE PARTICIPATION:

John Chmarney: He represents the Dick Young Heritage House located at 10 West Main Street in the PAC Building. He provided a packet regarding their non-profit organization explaining its mission and benefit to the community. It is their desire to work together with the Village Board on meaningful projects that will increase volunteerism and showcase the history of the village.

COMMITTEE REPORTS & FOLLOW UPS:

➤ **FINANCE & CLAIMS** – Trustees Miller & O'Brien

The Village is moving forward with a communication to property owners who own parcels adjacent to the impacted paper streets purchased from the County. The owners are being requested to come to an agreement between each street's interested parties and present that agreement to the Village.

There is a meeting scheduled for this Wednesday to meet with firms who responded to the RFQ for engineering services.

The LOSAP referendum vote proposal will be addressed at the next meeting.

➤ **PUBLIC WORKS** – Trustee Mikoley

No report.

➤ **PUBLIC SAFETY** – Mayor Schroeder

No report.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

A kickoff meeting will be scheduled with Kideney Architects for the Buildings Condition Study.

He met with TechNet regarding the new door access system for the Municipal Building. The anticipated transition date is now scheduled for January 22nd.

He commented regarding the need for a new generator at the North End Fire Hall. The existing equipment is aged and outdated. He expects an estimate to be ready for the next meeting for installation of a new generator by DPW.

Trustee O'Brien noted that the DOT has approved the permit for installation of parking lot bumpers at 5431 Broadway. This work will be done by DPW when the weather allows.

The information regarding the environmental easement at 65 Lake Avenue was received and the issue can be removed from committee.

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

There are two (2) CPR training classes scheduled for this week on Wednesday morning (1/14) from 9am to 1pm and Thursday evening (1/15) from 5pm to 9pm at the Lancaster Municipal Building. She extended an invitation for all departments and employees to attend, if available.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

The New Year's Eve event was cancelled due to weather which impacted the availability of DPW and emergency services for the event.

The Village Board met with merchants last week for a brief meeting to gather input for 2026 events.

The issue of proposed revisions to the Special Events Application was added to this committee for future follow-up and consideration.

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

No report.

➤ **SEWER** – Trustee Mikoley

Brad Sendlak from Watts Engineering attended the work session prior to the meeting to provide an update on various projects. It was noted that the NYS DEC is pleased with the efforts of the Village. The annual CMOM report will be submitted to DEC as required by the end of January. An engineers' report will be prepared and provided to DEC in July which will then be followed by a meeting in August with Watts, Village officials, and DEC representatives.

There is a Sewer Committee meeting this Thursday at 3:00 p.m.

➤ **GRANTS** – Trustee O'Brien

Plum Bottom Creek Culvert Project

A pre-construction meeting is scheduled for Wednesday this week. Delivery of materials is anticipated on 1/23 with construction to begin immediately the following week. The project is expected to take about 3 months. A letter is going out to property owners impacted by the parking lot closure and signage will need to be put in place. He recommends suspending enforcement of the overnight parking ban within the Clark Street lot for the duration of the project.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to suspend enforcement of overnight parking restrictions in the Clark Street parking lot for the duration of the Plum Bottom Creek Culvert project with notification to be made to the Lancaster Police Department regarding this temporary action.

Adopted Resolution: **356**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

NY Forward – LMB Pocket Park

90% design documents were received, and the project is moving forward to site plan review. He has contacted NYSDOT about areas of the park that fall within the Broadway ROW.

CSC Program – DPW Solar Panels

\$310,000 was awarded to the Village of Lancaster to install solar and battery storage at the DPW Building on Broadway.

Municipal Parks & Recreation Grant

The application deadline is 2/6. We are working to put together an application for enhancements to Cayuga Creek Park

➤ **TECHNOLOGY & MARKETING** – Trustee Miller

Katelyn at DPW will be given access to the Village website to make updates including events.

➤ **CLIMATE SMART** – Trustee O'Brien

He commented on the bid process for the tree planting projects that were approved earlier this evening.

Upgraded thermostats and LED lighting have been installed at North End Fire Hall as part of a Clean Energy Communities (CEC) grant.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

They have finished up with Christmasville cleanup and takedown.

He is working on plans for the North End Fire Hall generator.

Potholes are being addressed throughout the village as they are identified.

He noted that 5 or 6 trees came down in the last few days from the windstorm.

➤ **CLERK – TREASURER** – Michael E. Stegmeier

The budget process will be coming up soon for the 2026-2027 fiscal year. Requests will be sent out to department heads in early to mid-February for budget estimates and capital needs for next year.

➤ **FIRE CHIEF** – (Absent)

No report.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He has received notices to be sent out for 22 properties related to 2024 Infiltration and Inflow (I&I) reports. He will present these notices for review at the Sewer Committee meeting this Thursday to confirm the language is appropriate. It was clarified by Superintendent Cisco that DPW has more properties that will be provided that will also need notices sent for violations since the 2024 report.

He is waiting for portal access to open for the annual NYSDOS reporting that is required for the Village and Town.

He will be absent from the next meeting on 1/26 due to attendance at a stormwater conference.

➤ **TOWN POLICE DEPARTMENT** – Chief William Gummo

No report.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

He questioned the suspension of overnight parking restrictions in the Clark Street parking lot during the Plum Bottom Creek Culvert project and notification to adjacent property owners / tenants. It was confirmed that notice was being sent in writing to the owners of 41 & 43 Central Avenue who are directly affected. There will also be a notice put on social media and in the Lancaster Bee. He also suggested obscuring the signage within the parking lot to avoid confusion during this short-term period until the temporary suspension is over.

MISCELLANEOUS:

Mayor Schroeder presented a commendation to DPW employee John Burke for his efforts and assistance with reporting a burglary while he was on duty which led to an arrest by the Lancaster Police Department.

Police Chief William Gummo also recognized Mr. Burke for his efforts which assisted the Police Department in apprehending the individual, which otherwise may not have happened.

ADJOURNMENT:

Motion by Mayor Schroeder and seconded by Trustee Malone Schaefer to adjourn the meeting at 7:39 p.m. in memory of Harold Hutchinson, Millie Gorenflo, and former DPW Superintendent Richard C. Bulman.

Adopted Resolution: **357** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk-Treasurer

ABSTRACT

26
January 12, 2026

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

January 13, 2026 to January 26, 2026

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of \$ 571,532.96

SEWER FUND -----in the amount of \$ 12,836.15

TRUST FUND -----in the amount of \$ 773.87

CAPITAL FUND -----in the amount of \$

EQUIPMENT RESERVE -----in the amount of \$

COMMUNITY DEVELOPMENT -----in the amount of \$

SPECIAL REPAIR RESERVE FUND ---in the amount of \$

TOTAL \$ 585,142.98

For the period from December 23, 2025 to January 12, 2026

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	73
General Fund Ck#.....	<u>93835-93886</u>
Sewer Fund Ck#.....	<u>12358-12365</u>
Trust Fund Ck#.....	<u>2627-2628</u>
Capital Fund Ck#.....	_____
Community Development Fund Ck#	_____

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: **January 12, 2026**

	General Fund (A)	Sewer Fund (G)	Trust Fund (T)	Capital Fund (H)
Vouchers Paid by Check				
2025-2026 Budget	\$ 447,987.63	\$ 3,690.74	\$ 323.75	
Pre-Paids	\$ 33,562.23	\$ 3,340.22	\$ 450.12	
Payroll Voucher 1/02/2026	\$ 78,284.01	\$ 5,392.65		
Fica Voucher 1/02/2026	\$ 6,049.30	\$ 412.54		
TASC	\$ 5,649.79			
TOTALS	\$ 571,532.96	\$ 12,836.15	\$ 773.87	\$ 585,142.98

Ranges			Item Status	Purchase Types		Misc	
<i>Range: First to Last</i> <i>Rcvd Batch Id Range: First to Last</i> <i>Encumbrance Date Range: First to 05/31/26</i>			<i>Open: N</i> <i>Void: N</i> <i>Paid: N</i> <i>Held: N</i> <i>Aprv: N</i> <i>Rcvd: Y</i>	<i>Bid: Y</i> <i>State: Y</i> <i>Other: Y</i> <i>Exempt: Y</i>	<i>P.O. Type: All</i> <i>Format: Detail without Line Item Notes</i> <i>Include Non-Budgeted: Y</i> <i>Prior Year Only: N</i> <i>* Means Prior Year-Line:</i> <i>Vendors: All</i>		
PO #	PO Date	Vendor	Contract PO Type			First Enc Date	Rcvd Date
Item Description			Amount	Charge Account	Acct Type	Description	Stat/Chk
Item Description							Chk/Void Date
							Invoice
26-00952	01/08/26	ACEFL005	ACE FLAG CO.	\$193.90	A-1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD R
1	MATERIALS-REPAIR DPW FLAG POLE						01/08/26 01/08/26
26-00953	01/09/26	ADPIN005	ADP, INC.	\$960.30	A-1325-435-300	E	FINANCE TREASURER - PAYROLL S R
1	TIME/ATT PROCESSING/REPORTS						01/09/26 01/09/26
26-00954	01/09/26	AMERI010	AMERICAN ROCK SALT CO LLC	\$4,636.36	A-5132-415-00	E	SNOW REMOVAL-CHEMICALS-ROA R
1	BULK ICE CONTROL SALT						01/09/26 01/09/26
26-00955	01/08/26	AMERI010	AMERICAN ROCK SALT CO LLC	\$13,640.60	A-5132-415-00	E	SNOW REMOVAL-CHEMICALS-ROA R
1	BULK ICE CONTROL SALT						01/08/26 01/08/26
26-00956	01/08/26	AMERI010	AMERICAN ROCK SALT CO LLC	\$6,362.84	A-5132-415-00	E	SNOW REMOVAL-CHEMICALS-ROA R
1	BULK ICE CONTROL SALT						01/08/26 01/08/26
26-00957	01/08/26	AMERI010	AMERICAN ROCK SALT CO LLC	\$6,759.65	A-5132-415-00	E	SNOW REMOVAL-CHEMICALS-ROA R
1	BULK ICE CONTROL SALT						01/08/26 01/08/26
26-00958	01/08/26	AMERI010	AMERICAN ROCK SALT CO LLC	\$4,621.38	A-5132-415-00	E	SNOW REMOVAL-CHEMICALS-ROA R
1	BULK ICE CONTROL SALT						01/08/26 01/08/26
26-00959	01/09/26	ERIEC035	ERIE COUNTY GOVERNMENTS	\$300.00	A-1920-400-000	E	SPECIAL ITEMS-MUNICIPAL ASSOC R
1	2026 MEMBERSHIP DUES						01/09/26 01/09/26

PO #	PO Date	Vendor	Contract PO Type		Acct	Type	Description	Stat/Chk	First Enc Recd Date	Chk/Void Date	Invoice
			Item	Description							
26-00960	12/24/25	BLUE3010	BLUE360 MEDIA LLC		\$89.95	A-1110-409-000	E	VILLAGE JUSTICE - LAW BOOKS	R	12/24/25	12/24/25
1	LAW BOOKS 2026 EDITION										IN251027262
26-00961	01/09/26	BXI CONSULTANTS, INC			\$27.58	A-1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL R		01/09/26	01/09/26
1	COLORED PRINTS 11/18-12/17										269308
26-00962	01/09/26	COPIE005	COPIER FAX BUSINESS TECHNOLOGI		\$66.00	A-1325-435-200	E	FINANCE TREASURER - SVC MAINT R		01/09/26	01/09/26
1	CTO 1/1/26-3/31/26 BLK BASE										875962
26-00963	01/09/26	CHART005	CHARTER COMMUNICATIONS		\$84.04	A-1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL R		01/09/26	01/09/26
1	DPW RECEIVERS/TV NOV/DEC										141774001120725
26-00964	01/09/26	CLEVE005	CLEVERMETHOD, INC		\$1,275.00	A-1325-474-000	E	FINANCE TREASURER - WEB SITE R		01/09/26	01/09/26
1	VOL WEBSITE HOSTING 2026										13749
26-00965	01/08/26	COUNT010	COUNTY LINE STONE CO INC								
1	COLD PATCH				\$270.23	A-5110-413-000	E	STREETS MAINT-RESURFACING M/ R		01/08/26	01/08/26
26-00966	01/09/26	DELAG005	DEAGE LANDEN FINANCIAL SVC								22555
1	CLERK/COURT/CLIMATE COPIERS				\$303.05	A-1325-434-000	E	INANCE TREASURER - PROFESSIO R		01/09/26	01/09/26
2	CLERK/COURT/CLIMATE COPIERS				\$97.05	A-1110-473-000	E	VILLAGE JUSTICE - COPIER MAINTT R		01/09/26	01/09/26
3	CLERK/COURT/CLIMATE COPIERS				\$99.41	A-8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL R		01/09/26	01/09/26
					\$499.51						
26-00967	01/09/26	DELAG005	DEAGE LANDEN FINANCIAL SVC								
1	DPW LEASE 1/15-2/14				\$259.00	A-1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTL R		01/09/26	01/09/26
26-00968	01/08/26	DELLM005	DELL MARKETING L.P.								594283493
1	DELL PRO SLIM + PRO 16 ET AL				\$1,534.77	A-5010-200-000	E	STREETS ADMIN-ENGINEER EQUIP R		01/08/26	01/08/26
2	DELL PRO SLIM + PRO 16 ET AL				\$964.01	A-1640-200-000	E	DEPT PUBLIC WORKS-EQUIPMENT R		0839840286	0839840286
					\$2,498.78						

PO #	PO Date	Vendor	Contract	PO Type					
Item Description	Amount	Charge Account	Acct Type	Description					
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00969 01/09/26 EATON005 EATON OFFICE SUPPLY	\$51.94	A-8020-401-000	E	PLANNING-OFFICE SUPPLIES	R	01/09/26	01/09/26		PINV1317074
1 PLANNING - OFFICE ENVELOPES				Account Continued					
26-00970 01/09/26 EDMUN005 EDMUND'S GOVTECH									
1 CLOUD HOSTING 3/1/26-2/28/27	\$2,834.66	A-1325-435-200	E	FINANCE TREASURER - SVC MAIN	R	01/09/26	01/09/26	26-IN2645	
2 CLOUD HOSTING 3/1/26-2/28/27	\$2,834.66	G-8115-451-000	E	ADMINISTRATION - SOFTWARE MAI	R	01/09/26	01/09/26	26-IN2645	
	\$5,669.32								
26-00971 01/09/26 ERIEC015 ERIE COUNTY COMPTROLLER									
1 SHOP RESTOCK FOR DPW SIGN SHOP	\$31.50	A-5110-412-000	E	STREETS MAINT-SIGNS	R	01/09/26	01/09/26		1800082202
26-00972 01/09/26 FERRY005 FERRY INC									
1 O RINGS/HOSE TK 41	\$29.86	A-5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: "	R	01/09/26	01/09/26	78301	
26-00973 01/08/26 GREEN010 GREEN MOUNTAIN ELECTRIC SUPPLY									
1 SHOP RESTOCK WIRE NUTS	\$602.00	A-1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R	01/08/26	01/08/26		\$5626783.0
26-00974 01/09/26 HEALT010 HEALTHNOW ADMIN SERVICES									
1 HRA ADMIN FEES X 2	\$118.20	A-9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	01/09/26	01/09/26		
2 HRA ADMIN FEES X 2	\$124.11	A-9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	01/09/26	01/09/26		
	\$242.31								
26-00975 01/09/26 HOMED005 HOME DEPOT CREDIT SVCS									
1 PARTS & SUPPLIES DECEMBER 2026	\$3,668.75	A-1621-450-000	E	NORTH END FIRE HALL - REPAIRS	R	01/09/26	01/09/26		DEC2025
2 PARTS & SUPPLIES DECEMBER 2026	\$89.91	A-1621-450-000	E	NORTH END FIRE HALL - REPAIRS	R	01/09/26	01/09/26		DEC2025
3 PARTS & SUPPLIES DECEMBER 2026	\$205.47	A-1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	01/09/26	01/09/26		DEC2025
4 PARTS & SUPPLIES DECEMBER 2026	\$89.98	A-1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R	01/09/26	01/09/26		DEC2025
5 PARTS & SUPPLIES DECEMBER 2026	\$1,743.04	A-3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	01/09/26	01/09/26		DEC2025
6 PARTS & SUPPLIES DECEMBER 2026	\$40.98	A-7550-425-000	E	CELEBRATIONS-CHRISTMASVILLE/	R	01/09/26	01/09/26		DEC2025
7 PARTS & SUPPLIES DECEMBER 2026	\$211.28	A-8090-401-000	E	ENVIRONMENTAL - OFFICE SUPPLI	R	01/09/26	01/09/26		DEC2025
	\$6,049.41								
26-00976 01/09/26 HOMET005 HOMETOWN FIREFIGHTER & EMS									
1 SVC AWARD 2026 ADMIN FEE	\$7,534.80	A-9060-900-000	E	EMPLOYEE BENEFITS-SERVICE AM	R	01/09/26	01/09/26		2026

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Enc Recvd Date	Chk/Void Date	Invoice
26-00977	01/09/26	IRISH005		IRISH PROPANE CORPORATION									
1	PROpane RENTAL NOV/DEC 2025				\$46.35	A-5110-434-000	E	STREETS MAINT-PAVING & RECON: R		01/09/26	01/09/26		02647248
26-00978	01/08/26	KAMIN005		KAMINSKI & SONS TRUCK EQUIP.									
1	MOTOR ASSEMBLY REPAIRS TK 21				\$870.90	A-5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI R		01/08/26	01/08/26		98054
26-00979	01/08/26	KAMIN005		KAMINSKI & SONS TRUCK EQUIP.									
1	CABLE ASSEMBLY TK 14				\$216.12	A-5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI R		01/08/26	01/08/26		97999
26-00980	01/09/26	MANNY005		MANNY'S ACE HARDWARE									
1	PARTS & SUPPLIES DEC 2025				\$72.73	A-1620-450-000	E	SHARED SERVICES - BUILDING & G R		01/09/26	01/09/26		
2	PARTS & SUPPLIES DEC 2025				\$485.10	A-1621-450-000	E	NORTH END FIRE HALL - REPAIRS R		01/09/26	01/09/26		
3	PARTS & SUPPLIES DEC 2025				\$37.99	A-1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD R		01/09/26	01/09/26		
4	PARTS & SUPPLIES DEC 2025				\$74.61	A-3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI R		01/09/26	01/09/26		
5	PARTS & SUPPLIES DEC 2025				\$9.80	A-5010-402-000	E	STREETS ADMINISTRATION-OFFICE R		01/09/26	01/09/26		
6	PARTS & SUPPLIES DEC 2025				\$135.98	A-5110-419-000	E	STREETS MAINT-TOOLS & PAINT R		01/09/26	01/09/26		
7	PARTS & SUPPLIES DEC 2025				\$36.42	A-5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: R		01/09/26	01/09/26		
										\$852.63			
26-00981	01/09/26	MGLPR005		MGL PRINTING SOLUTIONS									
1	1099'S & ENVELOPES				\$121.00	A-1325-401-000	E						220425
26-00982	01/08/26	NATIO015		NATIONAL FUEL									
1	LMB 3090866 03				\$1,980.00	A-1620-440-000	E	SHARED SERVICES - GAS R		01/08/26	01/08/26		
26-00983	01/09/26	NAPAA010		NAPA AUTO PARTS									
1	PARTS & SUPPLIES DECEMBER 2025				\$7.46	A-1620-450-000	E	SHARED SERVICES - BUILDING & G R		01/09/26	01/09/26		
2	PARTS & SUPPLIES DECEMBER 2025				\$59.61	A-5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI R		01/09/26	01/09/26		
3	PARTS & SUPPLIES DECEMBER 2025				\$618.94	A-5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: R		01/09/26	01/09/26		
4	PARTS & SUPPLIES DECEMBER 2025				\$176.36	A-8160-453-000	E	REFUSE & GARBAGE-EQUIPMENT I R		01/09/26	01/09/26		
5	PARTS & SUPPLIES DECEMBER 2025				\$268.20	G-8120-453-000	E	SANITARY SEWERS-REPAIRS & MA R		01/09/26	01/09/26		
26-00984	01/09/26	N0000015		NYSEG						\$1,130.57			

PO #	PO Date	Vendor	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Recd Date	Chk/Void Date	Invoice
Item Description											
26-00984	01/09/26	N00000015			Amount	Charge Account					
1	37 CENTRAL AVE 1001-8339-308	NYSE G			\$120.37	A-5182-438-000	E	STREET LIGHTING-HWY LIGHTING- R	01/09/26	01/09/26	1001-8336-308
26-00985	01/08/26	N00000015									
1	CENTRAL/BRADY 1001-1749-818	NYSE G			\$42.64	A-5182-438-000	E	STREET LIGHTING-HWY LIGHTING- R	01/08/26	01/08/26	11/11-12/11 25
26-00986	01/09/26	N00000015									
1	RICHMOND 1004-9304-933	NYSE G			\$114.71	A-7110-438-000	E	PARKS-ELECTRIC	R	01/09/26	01/09/26
26-00987	01/08/26	NOCOE005									
1	DIESEL FUEL	NOCO ENERGY CORP- FUELS			\$596.36	A-5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	01/08/26	01/08/26
2	DIESEL FUEL				\$110.63	A-3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	01/08/26	01/08/26
3	DIESEL FUEL				\$702.02	A-5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	01/08/26	01/08/26
4	DIESEL FUEL				\$116.82	A-8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	01/08/26	01/08/26
								\$1,525.83			
26-00988	01/08/26	NOCOE005									
1	DIESEL FUEL	NOCO ENERGY CORP- FUELS			\$207.63	A-3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	01/08/26	01/08/26
2	DIESEL FUEL				\$365.36	A-5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	01/08/26	01/08/26
3	DIESEL FUEL				\$388.88	A-5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	01/08/26	01/08/26
4	DIESEL FUEL				\$201.63	G-8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	01/08/26	01/08/26
								\$1,173.50			
26-00989	01/08/26	NOCOE005									
1	UNLEADED FUEL	NOCO ENERGY CORP- FUELS			\$322.69	A-5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	01/08/26	01/08/26
2	UNLEADED FUEL				\$278.32	A-5132-416-000	E	SNOW REMOVAL-GASOLINE & OIL	R	01/08/26	01/08/26
3	UNLEADED FUEL				\$164.51	G-8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	01/08/26	01/08/26
								\$765.52			
26-00990	01/09/26	STATE005									
1	FINES/FEES NOVEMBER 2025	STATE COMPTROLLER-JUSTICE FUND			\$323.75	T-061-000	G	TRUST FUND, COURT & TRUST	R	01/09/26	01/09/26
26-00991	01/08/26	PARIS005									
1	SVC CALL BAD ZONE LMB	PARISE MECHANICAL, INC			\$515.30	A-1620-450-000	E	SHARED SERVICES - BUILDING & G	R	01/08/26	01/08/26

PO #	PO Date	Vendor	Contract	PO Type						
Item	Description	Amount	Charge Account	Acct	Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-00992	01/09/26 PITNE020	PITNEY BOWES GLOBAL FINANCIAL								
1	POSTAGE MTR LEASE 10/29-1/28	\$484.98	A-1325-434-000	E		INANCE TREASURER - PROFESSIONAL		01/09/26	01/09/26	3321878980
26-00993	01/09/26 SHERI005	SHERIDAN HR LLC								
1	MONTHLY HR CONSULTING	\$2,700.00	A-1010-435-600	E		BOARD OF TRUSTEES - H/R CONSULTANT		01/09/26	01/09/26	3652
26-00994	01/09/26 SITE0005	SITE ONE LANDSCAPE SUPPLY, LLC								
1	SALT SPREADER GEAR REPLACEMENT	\$147.27	A-5132-452-000	E		SNOW REMOVAL-REPAIRS/MAINTENANCE		01/09/26	01/09/26	161282382-001
26-00995	01/09/26 SOUND0015	SOUND FACTOR ENTERPRISES INC.								
1	SOUND SYSTEM TREE LTG	\$750.00	A-7550-425-000	E		CELEBRATIONS-CHRISTMASVILLE/RE		01/09/26	01/09/26	28-2025
26-00996	01/09/26 STAPL010	STAPLES BUSINESS CREDIT								
1	NOTEPADS, TISSUES, ET AL	\$540.05	A-5010-402-000	E		STREETS ADMINISTRATION-OFFICE R		01/09/26	01/09/26	7008151166
26-00997	01/09/26 TECHN015	TECHNET MSP LLC								
1	COMP NETWORK + 30 MICRO 365	\$4,265.00	A-1325-435-200	E		FINANCE TREASURER - SVC MAINTENANCE		01/09/26	01/09/26	2021
2	COMP NETWORK + 30 MICRO 365	\$1,612.00	A-3411-477-000	E		FIRE DEPT-RED ALERT PROG/INFO R		01/09/26	01/09/26	2021
		\$5,877.00								
26-00998	01/09/26 THOMS005	THOMSON REUTERS - WEST PAYMENT								
1	DEC 2025	\$181.16	A-1420-409-000	E		LAW - LAW BOOKS		R	01/09/26	01/09/26
26-00999	01/09/26 TONYM005	TONY MARTIN AWARDS INC.								
1	NAME BADGE FOR J. MANCUSO	\$12.00	A-1210-402-000	E		EXECUTIVE MAYOR - PLAQUES & ART		01/09/26	01/09/26	96003
26-01000	01/09/26 TOPSM010	TOPS MARKETS, LLC								
1	CTO SUPPLIES/MAYORS BREAKFAST	\$12.76	A-1325-401-000	E		FINANCE TREASURER - OFFICE SUPPLIES		01/09/26	01/09/26	VARIOUS
2	CTO SUPPLIES/MAYORS BREAKFAST	\$270.04	A-1210-401-000	E		EXECUTIVE MAYOR - OFFICE SUPPLIES		01/09/26	01/09/26	VARIOUS

PO #	PO Date	Vendor	Contract	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Recv Date	Chk/Void Date	Invoice
<i>Item Description</i>											
26-01001	01/09/26	TOWN0005	TOWN OF LANCASTER								
1	VB MTGS POLICE CAPT REIMBURSE		\$822.88	A-3120-435-000	E	POLICE - CONTRACTUAL SERVICES	R	01/09/26	01/09/26		4TH QTR
26-01002	01/09/26	TOWN0005	TOWN OF LANCASTER								
1	DENTALVISION RET. POLICE		\$1,564.82	A-9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	01/09/26	01/09/26		DEC 2025
26-01003	01/09/26	TOWN0005	TOWN OF LANCASTER								
1	1ST 1/2 YR - BUILDING SVCS 26		\$35,092.00	A-3989-435-000	E	BLDG INSPECTION-TOWN CONTRA	R	01/09/26	01/09/26		1/1-6/30 2026
26-01004	01/09/26	TOWN0005	TOWN OF LANCASTER								
1	4TH QTR SALES TAX DISTRIBUTION		\$321,626.55	A-3120-475-000	E	POLICE-LANCASTER POLICE - SALE	R	01/09/26	01/09/26		4TH QTR 2025
26-01005	01/09/26	UDIG-NY									
1	LATE + RESP OCT/NOV/DEC 2025		\$36.00	G-8120-435-000	E	SANITARY SEWERS-CONTRACTUAL	R	01/09/26	01/09/26		25120953
26-01006	01/08/26	VALLE005	VALLEY FAB & EQUIPMENT								
1	REPAIR PARTS TK 51/58		\$1,304.00	A-5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: 1	R	01/08/26	01/08/26		139495
26-01007	01/08/26	VALLE005	VALLEY FAB & EQUIPMENT								
1	REPAIR PARTS TK 41		\$416.00	A-5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT: 1	R	01/08/26	01/08/26		139534
26-01008	01/09/26	VERIZ010	VERIZON WIRELESS								
1	PHONES DECEMBER 2025		\$65.61	A-1010-485-000	E	BOARD OF TRUSTEES - CELL PHON	R	01/09/26	01/09/26		6132373741
2	PHONES DECEMBER 2025		\$31.25	A-1325-485-000	E	FINANCE TREASURER - CELL PHON	R	01/09/26	01/09/26		6132373741
3	PHONES DECEMBER 2025		\$31.25	A-1640-485-000	E	DEPT PUBLIC WORKS GARAGE-CE	R	01/09/26	01/09/26		6132373741
4	PHONES DECEMBER 2025		\$69.24	A-3990-476-000	E	DISASTER PREP-MOBILE PH & DAT	R	01/09/26	01/09/26		6132373741
5	PHONES DECEMBER 2025		\$303.92	A-3411-485-000	E	FIRE DEPT - CELL PHONES / DATA F	R	01/09/26	01/09/26		6132373741
6	PHONES DECEMBER 2025		\$40.00	A-8560-475-000	E	SHADE TREES-UNCLASSIFIED	R	01/09/26	01/09/26		6132373741
7	PHONES DECEMBER 2025		\$37.99	G-8115-485-000	E	ADMINISTRATION-CELL PHONE	R	01/09/26	01/09/26		6132373741
								\$579.26			
26-01009	01/09/26	VERIZ015	VERIZON								
1	DPW FLEET TRACKING DECEMBER 25		\$147.75	A-5010-435-000	E	STREETS ADMIN-CONTRACTUAL-M	R	01/09/26	01/09/26		356000081563
2	DPW FLEET TRACKING DECEMBER 25		\$147.75	A-5132-430-000	E	SNOW REMOVAL-CONTRACTUAL S	R	01/09/26	01/09/26		356000081563

PO #	PO Date	Vendor	Contract PO Type				First Enc Date	Rcvd Date	Chk/Void Date	Invoice
			Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk		
26-01009	01/09/26	VERIZ015	VERIZON				Account Continued			
3	DPW FLEET TRACKING DECEMBER 25		\$147.75	A-7110-414-000		E	PARKS-MATERIALS-OTHER	R	01/09/26	01/09/26
4	DPW FLEET TRACKING DECEMBER 25		\$147.75	A-8560-476-000		E	SHADE TREES-CONTR REMOVAL B	R	01/09/26	01/09/26
5	DPW FLEET TRACKING DECEMBER 25		\$147.75	G-8120-434-000		E	SANITARY SEWERS-REPAIRS/MATE R	R	01/09/26	01/09/26
							\$738.75			
26-01010	01/09/26	VILLA010	VILLAGE OFFICIALS ASSOCIATION							
1	JAN MTG SCHROEDER/OBRIEN		\$35.00	A-1210-470-000		E	EXECUTIVE MAYOR - EXPENSES & R	01/09/26	01/09/26	JANUARY
2	JAN MTG SCHROEDER/OBRIEN		\$35.00	A-1010-470-000		E	BOARD OF TRUSTEES - EXPENSE & R	01/09/26	01/09/26	JANUARY
							\$70.00			
26-01011	01/09/26	WESTE005	WESTERN NY STORMWATER							
1	2026 MEMBERSHIP MS4 PERMIT		\$2,000.00	A-8540-435-000		E	DRAINAGE-CONTR SVC-MS4 COMF R	01/09/26	01/09/26	2026 MEMBERSHIP
26-01012	01/08/26	WEXBA010	WEX BANK							
1	RESCUE 7/ CHIEF VEHICLES FUEL		\$647.49	A-3411-416-000		E	FIRE DEPT-GASOLINE & OIL	R	01/08/26	01/08/26
26-01013	01/08/26	WMCOR005	WM CORPORATE SERVICES INC							
1	DUMPSTER SVC DPW/LMB		\$850.55	A-8160-434-000		E	REFUSE & GARBAGE-CONTRACTS R	01/08/26	01/08/26	
26-01014	01/12/26	ERIEC036	ERIE COUNTY GOVERNMENTS							
1	JANUARY - SCHROEDER/OBRIEN		\$65.00	A-1210-470-000		E	EXECUTIVE MAYOR - EXPENSES & R	01/12/26	01/12/26	JANUARY 2026
2	JANUARY - SCHROEDER/OBRIEN		\$65.00	A-1010-435-000		E	BOARD OF TRUSTEES - CONTRACT R	01/12/26	01/12/26	JANUARY 2026
							\$130.00			
26-01015	01/12/26	BARRY010	BARRY, JOHN							
1	SOUND SYSTEM//DJ NYE PARTY		\$2,000.00	A-7550-410-000		E	CELEBRATIONS-NEW YEAR'S EVE R	01/12/26	01/12/26	020
26-01016	01/12/26	CHART005	CHARTER COMMUNICATIONS							
1	PHONES ALL LOCATIONS JAN 2026		\$109.95	A-1620-439-000		E	SHARED SERVICES - TELEPHONE R	01/12/26	01/12/26	063270401010126
2	PHONES ALL LOCATIONS JAN 2026		\$21.99	A-1621-439-000		E	NORTH END FIRE HALL - TELEPHO R	01/12/26	01/12/26	063270401010126
3	PHONES ALL LOCATIONS JAN 2026		\$65.97	A-1640-431-000		E	DEPT PUBLIC WORKS - TELEPHON R	01/12/26	01/12/26	063270401010126
							\$107.94			

PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01017	01/12/26	SHELT005			SHELTERPOINT LIFE									
1	DBL 10/1-12/31 2025					\$395.20	A-9055-800-000	E	EMPLOYEE BENEFITS-DISABILITY I R		01/12/26	01/12/26		10/1-12/31 2025
Total Purchase Orders:	66	Total P.O. Line Items:	111		Total List Amount:	\$452,002.12			Total Void Amount:	\$0.00				

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
6-A		\$447,987.63	\$0.00	\$0.00	\$447,987.63
6-G		\$3,690.74	\$0.00	\$0.00	\$3,690.74
6-T		\$0.00	\$0.00	\$323.75	\$323.75
Total Of All Funds:		\$451,678.37	\$0.00	\$323.75	\$452,002.12

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
A		\$447,987.63	\$0.00	\$0.00	\$447,987.63
G		\$3,690.74	\$0.00	\$0.00	\$3,690.74
T		\$0.00	\$0.00	\$323.75	\$323.75
Total Of All Funds:		\$451,678.37	\$0.00	\$323.75	\$452,002.12

Ranges	Item Status	Purchase Types	Misc
Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/26	Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line:

PO #	PO Date	Vendor	Contract	PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-00948	01/09/26	CHART020	CHARTER COMMUNICATION							
1	INTEREST& VOICE ALL LOCATIONS	\$133.95	A - 1325-474-000	E	FINANCE TREASURER - WEB SITE	R	01/09/26	01/09/26	0081400121725	
2	INTEREST& VOICE ALL LOCATIONS	\$218.95	A - 1325-474-000	E	FINANCE TREASURER - WEB SITE	R	01/09/26	01/09/26	0081582121725	
3	INTEREST& VOICE ALL LOCATIONS	\$218.95	A - 1325-474-000	E	FINANCE TREASURER - WEB SITE	R	01/09/26	01/09/26	008141821725	

26-00949	01/09/26	CSEAE005	CSEA EMPLOYEE BENEFIT FUND				
1	DENTAL & VISION JANUARY 2026	\$450.12	T -020-000	G	MEDICAL INSURANCE	R	01/09/26 01/09/26
2	DENTAL & VISION JANUARY 2026	\$750.84	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & N	R	01/09/26 01/09/26
3	DENTAL & VISION JANUARY 2026	\$4,206.61	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R		01/09/26 01/09/26
				\$5,447.57			
26-00950	01/09/26	HIGHM005	HIGHMARK BCBSWNY				
1	EMPLOYEE HEALTH INS JANUARY 26	\$28,778.00	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R		01/09/26 01/09/26
2	EMPLOYEE HEALTH INS JANUARY 26	\$2,549.38	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & N R		01/09/26 01/09/26
				\$31,327.38			

26-00951 01/08/26 TOLLS005 TOLLS BY MAIL
1 TOLLS FOR RESCUE 7 CLASS \$5.77 A-3411-470-000 E FIRE DEPT-TRAINING R 01/08/26 01/08/26
18110941477

Total Purchase Orders: 4 Total P.O. Line Items: 9 Total List Amount: \$37,352.57 Total Void Amount: \$0.00

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
6-A		\$33,562.23	\$0.00	\$0.00	\$33,562.23
6-G		\$3,340.22	\$0.00	\$0.00	\$3,340.22
6-T		\$0.00	\$0.00	\$450.12	\$450.12
Total Of All Funds:		\$36,902.45	\$0.00	\$450.12	\$37,352.57

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
A		\$33,562.23	\$0.00	\$0.00	\$33,562.23
G		\$3,340.22	\$0.00	\$0.00	\$3,340.22
T		\$0.00	\$0.00	\$450.12	\$450.12
Total Of All Funds:		\$36,902.45	\$0.00	\$450.12	\$37,352.57

Batch Id: PAYROLL Batch Date: 01/02/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	2,771.82		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	5,578.51		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	2,065.77		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	5,460.35		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	248.00		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	19,982.64		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	923.08		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	144.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	184.60		14

January 13, 2026
10:19 AM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 2

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	6,892.12		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	6,109.99		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	15,613.68		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	264.82		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	1,941.05		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	4,185.24		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	791.81-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: G -200-000 CASH	2,824.82		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: G -200-000 CASH	2,567.83		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	1,768.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 1/02/2026 Cr: A -200-000 CASH	2,626.54		41

WARNING: This account would have a negative balance: A -7550-100-000. Balance would be: 31,203.39-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	78,284.01	0.00	0.00	0.00	0.00	0.00
	G	5,392.65	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		83,676.66	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	83,676.66
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

January 13, 2026
10:11 AM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA Batch Date: 01/02/26 Batch Type: Recurring

Account No.	Type	Entry Description	Amount	Tracking ID	Seq
Account Description					
A -9030-800-000	Expenditure	Accrued FICA paydate 1/02/2026	6,049.30		1
EMPLOYEE BENEFITS-SOCIAL SECURITY					
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000	Expenditure	Accrued FICA paydate 1/02/2026	412.54		2
EMPLOYEE BENEFIT-SOCIAL SECURITY					
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

January 13, 2026
10:11 AM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	6,049.30	0.00	0.00	0.00	0.00	0.00
	G	412.54	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,461.84	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,461.84
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

January 13, 2026
10:08 AM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: TASC Batch Date: 01/07/26 Batch Type: Standard

Account No.	Type	Entry Description	Amount	Tracking Id	Seq
Account Description					
A -9060-800-000	Expenditure	DECEMBER 2025 HRA TRANSACTIONS EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	5,649.79		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

January 13, 2026
10:08 AM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,649.79	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		5,649.79	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	5,649.79
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

LISTED CORRESPONDENCE

January 26, 2026

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for <u>properties</u> within the Village of Lancaster from January 2, 2026 – January 15, 2026.
	<i>ACTION -</i>	<i>Rec/ File Refer to:</i>	
2.	_____	_____	Correspondence from Erie County Clerk Michael P. Kearns and Western New York Law Center reaching out to schedule a visit in 2026 to discuss their work and collect complaints for potential <u>zombie</u> properties.
	<i>ACTION -</i>	<i>Rec/ File Refer to:</i>	
3.	_____	_____	Correspondence from Paul J. D'Orlando, Principal Contract Monitor, Erie County Department of Environment and Planning, providing notice that the W. Drullard Park Splash Pad and Playground Improvements Project was not recommended for funding as part of the Community Development Block Grant Consortium <u>Year 2026 funding application</u> .
	<i>ACTION -</i>	<i>Rec/ File Refer to:</i>	
4.	_____	_____	Correspondence from Jordan Siuda providing notice of her resignation from employment as court clerk with the Village of Lancaster Justice Court effective with her last day on January 16, 2026.
	<i>ACTION -</i>	<i>Rec/ File Refer to:</i>	
5.	_____	_____	Correspondence from DPW Superintendent Wayne K. Cisco recommending to appoint employee Paul Rath to permanent status as Laborer for the Department of Public Works following the successful completion of his probationary period effective on January 29, 2026.
	<i>ACTION -</i>	<i>Rec/ File Refer to:</i>	
6.	_____	_____	Correspondence from DPW Superintendent Wayne K. Cisco requesting approval to send three (3) employees to the WNY Stormwater Conference & Tradeshow on March 31, 2026 at the <u>Buffalo Convention Center</u> at a cost of \$175.00 per person for registration.
	<i>ACTION -</i>	<i>Rec/ File Refer to:</i>	
7.	_____	_____	
	<i>ACTION -</i>	<i>Rec/ File Refer to:</i>	
8.	_____	_____	
	<i>ACTION -</i>	<i>Rec/ File Refer to:</i>	
9.	_____	_____	
	<i>ACTION -</i>	<i>Rec/ File Refer to:</i>	

TRUSTED # 1
CORRESPONDENCE
MEETING DATE 1/26/2026

VILLAGE COVER SHEET

JANUARY 20, 2026 BOARD MEETING

PERMITS ISSUED 4

VILLAGE PERMIT TOTAL

INSTALL RESIDENTIAL ALT/ADD	1
INSTALL ROOF	2
ERECT PORCH/PORCH COVER	1
TOTAL PERMITS FOR THE VILLAGE	4

Guiliani Construction LLC	5 Division St.	Residential Alt/Add
Charles Jagodzinski	11 Sawyer Ave.	Roof
Stellar Roofing	2255 Como Park Blvd.	Roof
The Vinyl Outlet	110 Irwinwood Rd.	Porch

Town of Lancaster

Expired Permits Report

01/02/2026 - 01/15/2026

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2025-37658	68 5th Ave	Sump pump install as per contract	01/02/2025	01/02/2026
P-2025-37659	38 Aurora St	Installation of a 24 kW Home Standby Generator as per work scope, specifications and plot plan.	01/02/2025	01/02/2026
P-2025-37663	120 Erie St	Install of new sump pump as shown on contract	01/06/2025	01/06/2026
P-2025-37666	156 Central Ave	Install new vent and water to existing bath and kitchen. New furnace & duct work.	01/07/2025	01/07/2026
P-2025-37667	9 Kurtz Ave	Install sump crock and pump.	01/07/2025	01/07/2026

Total Expired Permits: 5

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 01/05/26</i>						
2026-0002	17 Southwest Pkwy	115.11-25-4	Exterior Property Maint	Open	Joseph Beckley	
Open Date: 01/05/26 Total #: 1						
<i>Open Date: 01/06/26</i>						
2026-0005	71 Lancaster Ave	115.11-18-30	Exterior Property Maint	Open	Thomas Blajszczak	
Open Date: 01/06/26 Total #: 1						
<i>Open Date: 01/07/26</i>						
2026-0007	3589 Walden Ave	104.11-6-5	Fire Call Out	Open	Rodney McKeown	
2026-0008	3587 Walden Ave	104.11-6-4	Exterior Property Maint	Open	Joanne Green	
Open Date: 01/07/26 Total #: 2						
<i>Open Date: 01/14/26</i>						
2026-0012	24 School St	104.83-1-6	Work w/out Permit	Open	Jonathan Cocca	
2026-0013	99 Sawyer Ave	104.11-9-6	Unsafe Structure	Open	Mahabub Alahi Mohammad	
2026-0014	93 Central Ave	104.66-2-4	Work w/out Permit	Open	Scot Tadusz	
2026-0015	5556 Broadway St	104.83-4-22	Exterior Property Maint	Open	Mark Szuniewicz	
Open Date: 01/14/26 Total #: 4						
Grand Total: 8						

Inspections Report

Start Date: 01/02/2026 End Date: 01/15/2026

Inspectors: Ronald Capozzi,William T. Revelas,Bryan Pokorski,Rob Rendon,Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.11-1-22	16 Ellicott Pl. Unit 1 (16 Ellicott Bar & Grill)	16 Ellicott Bar & Grill 716-864-2899	01/05/2026	Assembly- 1 yr	Ronald Capozzi	Fail
104.08-6-34	3725 Walden Ave (Suite 2)	Allstate Insurance	01/12/2026	Business - 3 yr	Ronald Capozzi	Fail
Total Inspections:						2



Erie County Clerk
Michael P. Kearns



TRUSTED # 2
CORRESPONDENCE
MAILING DATE 1/26/2026

January 5, 2026

Hon. William Schroeder
Mayor
5423 Broadway
Lancaster, NY 14086

Dear Honorable Mayor Schroeder:

We are reaching out to all Erie County municipalities to schedule visits in 2026 to discuss our work and collect complaints for potential zombie properties.

The Erie County Clerk's ZOMBIE Initiative, established in 2019, partners with the Western New York Law Center's Vacant and Abandoned Property Department to address the growing issue of "zombie homes"—vacant and abandoned properties with delinquent mortgages. We aim to increase bank compliance with the New York State Zombie Property Relief Act, reduce blight caused by vacant and abandoned properties, and prevent foreclosure whenever possible to keep families in their homes.

Since the Erie County Clerk's ZOMBIE Initiative began, we have researched 731 properties across the county, collected data, made reports to the Department of Financial Services (DFS), negotiated with mortgage servicers, and held Task Force and Code Enforcement meetings. The ZOMBIE Initiative Task Force brings together municipalities, financial institutions, real estate professionals, nonprofits, and other community leaders. This group meets annually to share insights and develop strategies to address vacant and abandoned properties. Our work would not be possible without the help of Code Enforcement and elected officials.

The ZOMBIES Initiative is noticing a rise in tax delinquent properties, referred to as "tax zombies," in comparison to traditional mortgaged zombie properties. While both types of ZOMBIE properties negatively affect communities by being vacant and abandoned, tax delinquent properties present a greater challenge. This is because there is no bank or servicer responsible for their maintenance, making it harder to address the issue. At the start of 2025, there were 7,264 1-4 family properties that were \$500 or more delinquent on their property taxes (vacant or not vacant).

Clerk Kearns has submitted resolutions to the Erie County Legislature to prevent and combat "tax zombies." These resolutions propose reducing the current 18% interest rate on delinquent property taxes, as well as more accessible payment plans for those who fall behind. The current interest rate is significantly higher than today's prime rate of 3.25% and exceeds New York State's current civil usury limit of 16%. The high interest and penalty rates on delinquent property taxes make it

EC Clerk Zombies Initiative, Page 2

extremely difficult for homeowners to repay overdue taxes, and the homeowners can only enter payment plans with the county if they are in active foreclosure.

To schedule a visit on Wednesdays or Fridays in the beginning of the year, please contact Allison E. Knapp, Paralegal for Vacant and Abandoned Properties at the Law Center, at aknapp@wnylc.org, or by phone at 716.828.8400 ext 131, or visit our website at www.wnyzombieinitiative.com for more information or to file a property complaint. Your office can expect a follow-up call from Chris Kuwik, aide for the Clerk, to confirm meetings and he will follow up with an agenda prior to our meetings.

We look forward to a productive year in fighting blight across Erie County.

Sincerely,



The image shows two handwritten signatures. The signature on the left is "Michael P. Kearns" and the signature on the right is "Karen Welch".

Michael P. "Mickey" Kearns
Erie County Clerk

Karen Welch, Esq.
Executive Director
Western New York Law Center



LISTED # 3
RESPONDENCE
MEETING DATE 1/26/2026

COUNTY OF ERIE DEPARTMENT OF ENVIRONMENT AND PLANNING

DANIEL R. CASTLE, AICP, COMMISSIONER

**ZAQUE EVANS, DEPUTY COMMISSIONER &
CHIEF ECONOMIC DEVELOPMENT OFFICER**

January 9, 2026

Honorable William Schroeder
Mayor, Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Dear Mayor Schroeder:

The Project Selection Committee of the Community Development Block Grant Consortium has completed their review of the community project applications for funding in the Year 2026. Twenty-five (25) applications were received, having a dollar value of \$3,101,522.67.

Unfortunately, the following projects submitted by the Village of Lancaster were not recommended for inclusion in the Consortium Year 2026 funding application to the Federal Department of Housing and Urban Development:

W. Drullard Park Splash Pad and Playground Improvements \$150,000.00

In the event you wish to review the scoring process, please contact me at (716)858-2194. Thank you for the time and effort your municipality devoted to preparing the applications.

Very truly yours,

A handwritten signature in black ink, appearing to read "Paul J. D'Orlando".

PAUL J. D'ORLANDO
Principal Contract Monitor

PJD/jw
2026 CDBG Projects Unfunded Letters.Doc



VILLAGE OF LANCASTER

JUSTICE COURT

MUNICIPAL BUILDING – 5423 BROADWAY
LANCASTER, NEW YORK 14086
PHONE & FAX: (716) 683-6780



LISTED # 4
CORRESPONDENCE
MEETING DATE 11/26/2026

January 13, 2026

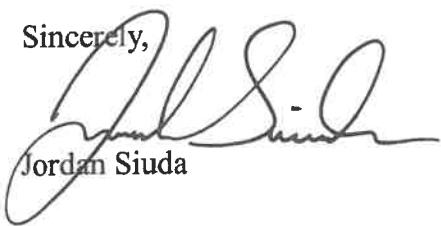
Dear Mayor Schroeder and the Village Board of Trustees,

I am writing this letter to formally notify you of my resignation as a court clerk with the Village of Lancaster Court. My last day will be January 16th, 2026. I have taken a position as a police officer with the Lancaster Police Department.

I am truly grateful for the opportunity to work with the Village of Lancaster for the last five years. In that time, I have learned so much and will carry that knowledge throughout my professional career.

Please let me know if there is anything I can do to make the transition for a new court clerk easier.

Sincerely,



Jordan Siuda

5
LISTED #
CORRESPONDENCE
MEETING DATE 11/26/2026



Village of Lancaster

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillageny.gov

Department of Public
Works

Village of Lancaster Board of Trustees
Attn: Michael Stegmeier
5423 Broadway
Lancaster, NY 14086

January 22, 2026

RE: End of Probation for Paul Rath

I would like to formally recommend Paul Rath ends his probationary period effective on January 29th, 2026. Paul has been a pleasure to work with. Every day he shows his dedication to the Village, displays a hard-working mentality, and he keeps morale high with his positive attitude.

Over the last six months, Paul has been quick to get to his duties and shows no negativity when tasked. He just grabs his equipment, and heads right to where he needs to be. I am glad to have him as part of our department, and I look forward to watching his professionalism develop in his future with the Village of Lancaster.

If you have any questions, please let me know.

Thank you,

A handwritten signature in black ink, appearing to read "Wayne K. Cisco".

Wayne K. Cisco
Superintendent of Public Works
5200 Broadway
Lancaster, NY 14086
(716) 683-1028 x 302

LISTED # *6*
CORRESPONDENCE
MAILING DATE *1/26/2026*



Village of Lancaster

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillageny.gov

**Department of Public
Works**

Village of Lancaster Board of Trustees
Attn: Michael Stegmeier
5423 Broadway
Lancaster, NY 14086

January 22, 2026

RE: 2026 Stormwater Conference & Trade Show

Please let this serve as a formal request to send three employees to the Stormwater Conference and Trade Show on Tuesday, March 31, 2026. This event will take place at the Buffalo Convention Center from 7:45 am until 4:30 pm. Joseph Marino, John Seelig, and myself would like to attend this conference. With the registration fee at a baseline of \$175.00 per person, this would equate to a total of \$525.00 for the three of us to attend.

If you have any questions, please let me know.

Thank you,

A handwritten signature in cursive ink that reads "Wayne K. Cisco".

Wayne K. Cisco
Superintendent of Public Works
5200 Broadway
Lancaster, NY 14086
(716) 683-1028 x 302

CONFERENCE REGISTRATION FORM
TUESDAY, MARCH 31, 2026

Please complete a separate form for each person attending

Wayne Cisco

Name (Include PE/RA/CPESC/etc.)

Superintendent of Public Works

Title

Village of Lancaster

Company/Municipality/Organization/School

5200 Broadway

Address

Address
Lancaster, NY **14086**

City

(716) 683-1028

Phone

wcisco@lancastervillageny.gov

E-mail

Registration: \$135

Registration Deadline: March 24, 2026
Full Time Student: \$75 (Copy of student ID with form)

Cancellations after March 24, 2026 are non-refundable

**Registration includes morning refreshments,
lunch, breaks and tradeshow**

Continuing education credits will be offered for Professional
Engineers, Landscape Architects, CPESC, CPSWQ, CESSW,
CMSSAs.

Make checks, purchase orders & vouchers payable to:

Western NY Stormwater Coalition

OR register online at:

<https://WNYStormwaterConference.eventbrite.com>

Submit registration to:

Mary Rossi

Erie County—Department of Environment & Planning
95 Franklin Street, Room 1076
Buffalo, NY 14202

For questions: (716) 858-7583 or mary.rossi@erie.ny.gov

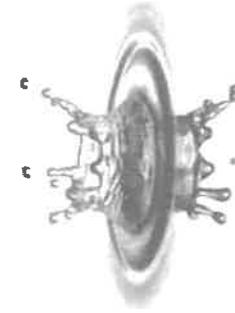
**WESTERN
NEW YORK**

**STORMWATER
CONFERENCE
&
TRADESHOW**

March 31, 2026

Buffalo Convention Center
153 Franklin Street
Buffalo, New York

- Stormwater Compliance
- Stormwater Management and Flooding
- Using GIS for Stormwater Management
- The Latest in Stormwater Technology
- Design & Equipment



Sponsored by:

Western New York Stormwater Coalition



**New York Water Environment
Association—Western Chapter**



Western New York Stormwater Coalition
c/o Erie County Department of Environment & Planning
95 Franklin Street, Room 1076
Buffalo, NY 14202

**CONFERENCE REGISTRATION FORM
TUESDAY, MARCH 31, 2026**

Please complete a separate form for each person attending

Joseph Marino

Name (include PERLAC/PESC/etc.)

Sewer Department Head

Title

Village of Lancaster

Company/Municipality/Organization/School

5200 Broadway

Address

Lancaster, NY 14086

City

(716) 683-1028

Phone

jmarino@lancastervillageny.gov

Email

Registration: \$135

Registration Deadline: March 24, 2026
Full Time Student: \$75 (Copy of student ID with form)

Cancellations after March 24, 2026 are non-refundable

**Registration includes morning refreshments,
lunch, breaks and tradeshow**

Continuing education credits will be offered for Professional
Engineers, Landscape Architects, CPESC, CPSWQ, QESWQ,
CM4S.

Make checks, purchase orders & vouchers payable to:

Western NY Stormwater Coalition

OR register online at:

<https://WNYStormwaterConference.eventbrite.com>

Submit registration to:

Mary Rossi

**Erie County—Department of Environment & Planning
95 Franklin Street, Room 1076
Buffalo, NY 14202**

For questions: (716) 858-7583 or mary.rossi@erie.ny.gov

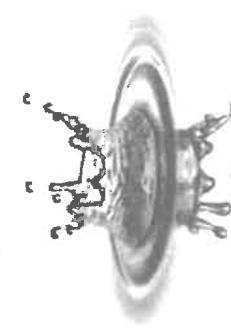
**WESTERN
NEW YORK**

**STORMWATER
CONFERENCE
&
TRADESHOW**

March 31, 2026

**Buffalo Convention Center
153 Franklin Street
Buffalo, New York**

- Stormwater Compliance
- Stormwater Management and Flooding
- Using GIS for Stormwater Management
- The Latest in Stormwater Technology
- Design & Equipment



Sponsored by:

Western New York Stormwater Coalition



**Erie County
Department of Environment & Planning**



**New York Water Environment
Association—Western Chapter**



CONFERENCE REGISTRATION FORM**TUESDAY, MARCH 31, 2026**

Please complete a separate form for each person attending

John Seelig

Name (include PERLA/CPEC/etc.)

Sewer Department Assistant

Title

Village of Lancaster

Company/Municipality/Organization/School

5200 Broadway

Address

Address

Lancaster, NY 14086

City

(716) 683-1028

Phone

jseelig@lancastervillageny.gov

Email

Registration: \$135**Registration Deadline: March 24, 2026**
Full Time Student: \$75 (Copy of student ID with form)

Cancellations after March 24, 2026 are non-refundable

**Registration includes morning refreshments,
lunch, breaks and tradeshow**Continuing education credits will be offered for Professional
Engineers, Landscape Architects, CPESC, CPSWQ, CESW,
CMS4S.

Make checks, purchase orders & vouchers payable to:

Western NY Stormwater Coalition

OR register online at:

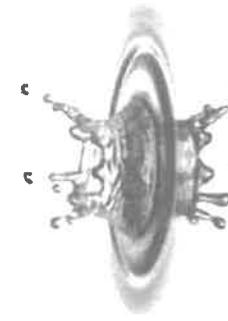
<https://WNYSStormwaterConference.eventbrite.com>

Submit registration to:

Mary Rossi

Erie County—Department of Environment & Planning
95 Franklin Street, Room 1076
Buffalo, NY 14202For questions: (716) 858-7583 or mary.rossi@erie.qov**WESTERN
NEW YORK****STORMWATER
CONFERENCE
&
TRADESHOW****March 31, 2026****Buffalo Convention Center
153 Franklin Street
Buffalo, New York**

- Stormwater Compliance
- Stormwater Management and Flooding
- Using GIS for Stormwater Management
- The Latest in Stormwater Technology
- Design & Equipment

**Sponsored by:****Western New York Stormwater Coalition****Erie County
Department of Environment & Planning****New York Water Environment
Association—Western Chapter**

Western New York Stormwater Coalition
c/o Erie County Department of Environment & Planning
95 Franklin Street, Room 1076
Buffalo, NY 14202



RESOLUTIONS

January 26, 2026

	<u>1st Motion</u>	<u>2nd Motion</u>	
1.			Resolution to rename PAC Way to "Dick Young Road" effective on September 1, 2026.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
2.			Resolution that the Village of Lancaster Board of Trustees intends to establish itself as Lead Agency for the coordinated environmental review of a Type I Action to adopt the Village of Lancaster & Village of Depew Joint Comprehensive Plan, and further to provide notice of this intent to Involved & Interested Agencies to allow 30 days for them to object or provide comments related to this Action.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
3.			Resolution to accept and approve the 2025 CMOM Activities Report as prepared by Watts Architects and Engineers and authorize the report to be submitted to the NYS Department of Environmental Conservation as required per the Order on Consent.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
4.			RESOLUTION OF THE VILLAGE OF LANCASTER BOARD OF TRUSTEES, AUTHORIZING, PURSUANT TO ARTICLE 11-A OF THE GENERAL MUNICIPAL LAW OF THE STATE OF NEW YORK, AN AMENDMENT TO THE EXISTING DEFINED CONTRIBUTION SERVICE AWARD PROGRAM CURRENTLY ADMINISTERED BY THE VILLAGE OF LANCASTER FOR ACTIVE VOLUNTEER FIREFIGHTER MEMBERS OF THE LANCASTER FIRE DEPARTMENT, TO BE EFFECTIVE JANUARY 1, 2026; STATING THAT THE SERVICE AWARD PROGRAM SHALL INCREASE THE MAXIMUM NUMBER OF YEARS OF ALLOWABLE SERVICE CREDIT FROM 30 YEARS TO 40 YEARS; AND LOWERING THE ENTITLEMENT AGE FROM 65 TO AGE 62; STATING THAT ALL OTHER PROVISIONS OF THE VILLAGE OF LANCASTER SERVICE AWARD PROGRAM, WHICH REQUIRE VOTER APPROVAL TO BE AMENDED, SHALL NOT CHANGE AND THE PROGRAM SHALL CONTINUE TO BE ADMINISTERED BY THE VILLAGE OF LANCASTER IN ACCORDANCE WITH ARTICLE 11-A OF THE NEW YORK STATE GENERAL MUNICIPAL LAW AS SUCH LAW IS AMENDED FROM TIME TO TIME.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
5.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
6.			
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	



RESOLUTION # 2
MEETING DATE 11/26/2026

VILLAGE OF LANCASTER

[date]

Notice of Intent to Establish Lead Agency

Village of Lancaster & Village of Depew Joint Comprehensive Plan

Pursuant to 6 NYCRR Part 617 of the State Environmental Quality Review Act (SEQRA), notice is hereby given that the Village of Lancaster Board of Trustees intends to establish itself as Lead Agency for the coordinated environmental review of a Type I Action to adopt the *Village of Lancaster & Village of Depew Joint Comprehensive Plan*.

The proposed action involves the adoption of a comprehensive plan prepared jointly by the Village of Lancaster and the Village of Depew to establish a shared vision, goals, and policy framework for future land use, housing, transportation, economic development, environmental protection, and municipal services. While the plan was prepared collaboratively, each Village will independently consider and adopt the Comprehensive Plan by separate resolution of its respective governing board.

A Full Environmental Assessment Form (EAF) Part 1 has been prepared and is available for review.

Pursuant to 6 NYCRR §617.6(b)(3)(i), involved agencies have 30 days from receipt of this notice to object to the Village of Lancaster serving as Lead Agency.

If no objections are received, the Village of Lancaster will assume Lead Agency status for purposes of SEQRA review.

Contact:

Village Clerk-Treasurer, Village of Lancaster
Michael E. Stegmeier
716-683-2105
5423 Broadway
Lancaster NY 14086

Thank you,

William Schroeder
Mayor, Village of Lancaster

INVOLVED / INTERESTED AGENCY LIST

Proposed Action:

Adoption of the Village of Lancaster / Village of Depew Comprehensive Plan

Involved & Interested Agencies:

New York State Department of State (DOS), Division of Local Government Services
One Commerce Plaza, 99 Washington Avenue, Suite 1130
Albany, NY 12231

New York State Department of Transportation (NYSDOT), Region 5
100 Seneca Street
Buffalo, NY 14203

New York State Department of Environmental Conservation (NYSDEC), Region 9
700 Delaware Avenue, Buffalo, NY 14209

Erie County Division of Planning & Development
Edward A. Rath County Office Building
95 Franklin Street, 10th Floor
Buffalo, NY 14202

Erie County Department of Public Works
Edward A Rath County Office Building
95 Franklin Street, 14th Floor
Buffalo, New York 14202

Greater Buffalo-Niagara Regional Transportation Council
438 Main Street, Suite 503
Buffalo, NY 14202

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Village of Lancaster and Village of Depew Comprehensive Plan Update		
Project Location (describe, and attach a general location map): Village of Lancaster and Village of Depew, Erie County, New York		
Brief Description of Proposed Action (include purpose or need): The Villages of Lancaster and Depew's current comprehensive plan was created in 2018. Over the course of the past 18 months, and with the help of an advisory committee, the Villages have now completed a Comprehensive Plan update to address the emerging issues and opportunities that have occurred over the last 5-7 years, to identify residents' shared vision for the future, and to provide recommendations and strategies to guide the Villages in pursuing their goals for the future.		
Name of Applicant/Sponsor: Village of Lancaster, Bill Schroeder, Mayor, V. Lancaster		Telephone: (716) 683-2105 E-Mail: wschroeder@lancastervillageny.gov
Address: 5423 Broadway		
City/PO: Lancaster		State: NY Zip Code: 14086
Project Contact (if not same as sponsor; give name and title/role): Kate Powers		Telephone: 585-295-6635 E-Mail: kpowers@labellapc.com
Address: 300 State Street		
City/PO: Rochester		State: NY Zip Code: 14614
Property Owner (if not same as sponsor):		Telephone: E-Mail:
Address:		
City/PO:		State: Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Lancaster Village Board	
b. City, Town or Village <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Erie County Planning Board	
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
iii. Is the project site within a Coastal Erosion Hazard Area?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the Yes No only approval(s) which must be granted to enable the proposed action to proceed?

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site Yes No where the proposed action would be located?

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No N/A

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)

If Yes, identify the plan(s):

Remediation Sites: 915149, C915233; C915344; NYS Heritage Area: West Erie Canal Corridor

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, Yes No or an adopted municipal farmland protection plan?

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance? Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?
Mixed Use MU, MU Core, MU 1, MU 2, Residential 2, Residential 2A, Business C-1, Open Space Zone, Manufacturing 1, Industrial Park M-IP

b. Is the use permitted or allowed by a special or conditional use permit? Yes No N/A

c. Is a zoning change requested as part of the proposed action? Yes No
If Yes,
i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Lancaster Central School District

b. What police or other public protection forces serve the project site?
Town of Lancaster Police Department

c. Which fire protection and emergency medical services serve the project site?
Lancaster Village Volunteer Fire Department, Lancaster Office of Emergency Mgmt, Volunteer Ambulance Corps

d. What parks serve the project site?
Cayuga Creek Park, Keysa Park, Veteran's Park, West Drullard Playground, Hadsall Park

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? _____

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
If Yes,
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____
ii. Is a cluster/conservation layout proposed? Yes No
iii. Number of lots proposed? _____
iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No
i. If No, anticipated period of construction: _____ months
ii. If Yes:
• Total number of phases anticipated _____
• Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
• Anticipated completion date of final phase _____ month _____ year
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? If Yes, show numbers of units proposed.				<input type="checkbox"/> Yes <input type="checkbox"/> No
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion of all phases	_____	_____	_____	_____
g. Does the proposed action include new non-residential construction (including expansions)? If Yes,				<input type="checkbox"/> Yes <input type="checkbox"/> No
<ol style="list-style-type: none"> Total number of structures _____ Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length Approximate extent of building space to be heated or cooled: _____ square feet 				
h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?				<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes,				
<ol style="list-style-type: none"> Purpose of the impoundment: _____ If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ If other than water, identify the type of impounded/contained liquids and their source. 				
<ol style="list-style-type: none"> Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres Dimensions of the proposed dam or impounding structure: _____ height; _____ length Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ 				
D.2. Project Operations				
a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)				
If Yes:				
<ol style="list-style-type: none"> What is the purpose of the excavation or dredging? _____ How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? <ul style="list-style-type: none"> • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. 				
<ol style="list-style-type: none"> Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ What is the total area to be dredged or excavated? _____ acres What is the maximum area to be worked at any one time? _____ acres What would be the maximum depth of excavation or dredging? _____ feet Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No Summarize site reclamation goals and plan: _____ _____ _____ 				
b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If Yes:				
<ol style="list-style-type: none"> Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ 				

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____ Yes No
- Does the existing public water supply have capacity to serve the proposal? _____ Yes No
- Is the project site in the existing district? _____ Yes No
- Is expansion of the district needed? _____ Yes No
- Do existing lines serve the project site? _____ Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____ Yes No
- Name of district: _____ Yes No
- Does the existing wastewater treatment plant have capacity to serve the project? _____ Yes No
- Is the project site in the existing district? _____ Yes No
- Is expansion of the district needed? _____ Yes No

- Do existing sewer lines serve the project site? Yes No
- Will a line extension within an existing district be necessary to serve the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

_____ Square feet or _____ acres (impervious surface)

_____ Square feet or _____ acres (parcel size)

ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____

• If to surface waters, identify receiving water bodies or wetlands: _____

• Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No

ii. In addition to emissions as calculated in the application, the project will generate:

- _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
- _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
- _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
- _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
- _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
- _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:		
i. Estimate methane generation in tons/year (metric): _____		
ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____		
i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____ _____		
j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:		
i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend		
<input type="checkbox"/> Randomly between hours of _____ to _____.		
ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____		
iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____		
iv. Does the proposed action include any shared use parking?		<input type="checkbox"/> Yes <input type="checkbox"/> No
v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe:		
vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site?		<input type="checkbox"/> Yes <input type="checkbox"/> No
vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?		<input type="checkbox"/> Yes <input type="checkbox"/> No
viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?		<input type="checkbox"/> Yes <input type="checkbox"/> No
k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:		
i. Estimate annual electricity demand during operation of the proposed action: _____		
ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____ _____		
iii. Will the proposed action require a new, or an upgrade, to an existing substation?		<input type="checkbox"/> Yes <input type="checkbox"/> No
l. Hours of operation. Answer all items which apply.		
i. During Construction:		
<ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		
ii. During Operations:		
<ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes:	
i. Provide details including sources, time of day and duration:	_____
ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? Describe:	_____
□ Yes <input type="checkbox"/> No	
n. Will the proposed action have outdoor lighting?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes:	
i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:	_____
ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Describe:	_____
□ Yes <input type="checkbox"/> No	
o. Does the proposed action have the potential to produce odors for more than one hour per day? If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures:	_____
□ Yes <input type="checkbox"/> No	
p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Product(s) to be stored _____	_____
ii. Volume(s) _____ per unit time _____ (e.g., month, year)	_____
iii. Generally, describe the proposed storage facilities:	_____
q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Describe proposed treatment(s):	_____
ii. Will the proposed action use Integrated Pest Management Practices?	<input type="checkbox"/> Yes <input type="checkbox"/> No
r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Describe any solid waste(s) to be generated during construction or operation of the facility:	_____
• Construction: _____ tons per _____ (unit of time)	_____
• Operation : _____ tons per _____ (unit of time)	_____
ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:	_____
• Construction: _____	_____
• Operation: _____	_____
iii. Proposed disposal methods/facilities for solid waste generated on-site:	_____
• Construction: _____	_____
• Operation: _____	_____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No
 If Yes:

- Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
- Anticipated rate of disposal/processing:
 - _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 - _____ Tons/hour, if combustion or thermal treatment
- If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No
 If Yes:

- Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____
- Generally describe processes or activities involving hazardous wastes or constituents: _____
- Specify amount to be handled or generated _____ tons/month
- Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____
- Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No
 If Yes: provide name and location of facility: _____
- If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

- Check all uses that occur on, adjoining and near the project site.

<input type="checkbox"/> Urban	<input type="checkbox"/> Industrial	<input type="checkbox"/> Commercial	<input type="checkbox"/> Residential (suburban)	<input type="checkbox"/> Rural (non-farm)
<input type="checkbox"/> Forest	<input type="checkbox"/> Agriculture	<input type="checkbox"/> Aquatic	<input type="checkbox"/> Other (specify): _____	
- If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain:	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: <hr/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: iii. Provide date and summarize results of last inspection: <hr/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? • If yes, cite sources/documentation: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: <hr/> iii. Describe any development constraints due to the prior solid waste activities: _____ <hr/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: <hr/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <input type="checkbox"/> Yes – Spills Incidents database Provide DEC ID number(s): _____ <input type="checkbox"/> Yes – Environmental Site Remediation database Provide DEC ID number(s): _____ <input type="checkbox"/> Neither database ii. If site has been subject of RCRA corrective activities, describe control measures: _____ <hr/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): <hr/> <hr/>	

v. Is the project site subject to an institutional control limiting property uses?		<input type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> If yes, DEC site ID number: _____ Describe the type of institutional control (e.g., deed restriction or easement): _____ Describe any use limitations: _____ Describe any engineering controls: _____ Will the project affect the institutional or engineering controls in place? _____ Explain: _____ _____ _____ 		<input type="checkbox"/> Yes <input type="checkbox"/> No
E.2. Natural Resources On or Near Project Site		
a. What is the average depth to bedrock on the project site? _____ feet		<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Are there bedrock outcroppings on the project site? If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %		<input type="checkbox"/> Yes <input type="checkbox"/> No
c. Predominant soil type(s) present on project site: _____ % _____ _____ % _____ %		<input type="checkbox"/> Yes <input type="checkbox"/> No
d. What is the average depth to the water table on the project site? Average: _____ feet		<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Drainage status of project site soils: <input type="checkbox"/> Well Drained: _____ % of site _____ <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site		<input type="checkbox"/> Yes <input type="checkbox"/> No
f. Approximate proportion of proposed action site with slopes: <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site		<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Are there any unique geologic features on the project site? If Yes, describe: _____		<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Surface water features.		
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?		<input type="checkbox"/> Yes <input type="checkbox"/> No
ii. Do any wetlands or other waterbodies adjoin the project site?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes to either i or ii, continue. If No, skip to E.2.i.		<input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?		<input type="checkbox"/> Yes <input type="checkbox"/> No
iv. For each identified regulated wetland and waterbody on the project site, provide the following information:		
<ul style="list-style-type: none"> Streams: Name _____ Classification _____ Lakes or Ponds: Name _____ Classification _____ Wetlands: Name _____ Approximate Size _____ Wetland No. (if regulated by DEC) _____ 		
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, name of impaired water body/bodies and basis for listing as impaired: _____		
i. Is the project site in a designated Floodway?		
j. Is the project site in the 100-year Floodplain?		<input type="checkbox"/> Yes <input type="checkbox"/> No
k. Is the project site in the 500-year Floodplain?		<input type="checkbox"/> Yes <input type="checkbox"/> No
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:		
i. Name of aquifer: _____		

m. Identify the predominant wildlife species that occupy or use the project site:

n. Does the project site contain a designated significant natural community?

Yes No

If Yes:

i. Describe the habitat/community (composition, function, and basis for designation):

ii. Source(s) of description or evaluation:

iii. Extent of community/habitat:

- Currently: _____ acres
- Following completion of project as proposed: _____ acres
- Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species?

Yes No

If Yes:

i. Species and listing (endangered or threatened):

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern?

Yes No

If Yes:

i. Species and listing:

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing?

Yes No

If yes, give a brief description of how the proposed action may affect that use:

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304?

Yes No

If Yes, provide county plus district name/number:

b. Are agricultural lands consisting of highly productive soils present?

Yes No

i. If Yes: acreage(s) on project site: _____

ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark?

Yes No

If Yes:

i. Nature of the natural landmark: Biological Community Geological Feature

ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area?

Yes No

If Yes:

i. CEA name: _____

ii. Basis for designation: _____

iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
ii. Name: _____	
iii. Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Describe possible resource(s): _____	
ii. Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Identify resource: _____	
ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
iii. Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Identify the name of the river and its designation: _____	
ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	<input type="checkbox"/> Yes <input type="checkbox"/> No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Kate Powers Date 01/12/2026

Signature Kate Powers Title Senior Planner

Village of Lancaster Department of Public Works

2025 CMOM Activities Report



January 2026



Watts
Architects
& Engineers

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Executive Summary

The CMOM is a Capacity, Management, Operations and Maintenance Program. The goal of the CMOM is to create a framework for the Village of Lancaster (the Village) to better manage, operate and maintain its collection system as an asset. The CMOM also provides a framework to investigate capacity constrained areas of the collection systems and respond to sanitary sewer overflow (SSO) events.

The Village has identified the methodology and practices by which they will manage their collection system, eliminate sanitary sewer overflows and mitigate the impact of future SSO events. The schedule provided in the Work Plan amends the schedule outlined in the New York State Department of Environmental Conservation (NYSDEC) Order on Consent No. R9-20030410-19 task schedule. Order on Consent No. R9-20030410-19 will be dissolved when all SSO's are eliminated, and all work agreed to in the CAP Plan is executed to the satisfaction of the NYSDEC. In September 2023, a Revised schedule A for the Order on Consent was issued to update the timeline of necessary activities.

In July 2018, the SSES and CAP Report was approved. The approved report summarizes the investigative work, findings and presents the remedial actions and costs necessary to correct the problems found.

In the summer of 2019, various field activities occurred that were in coordination with the approved Work Plan, SSES and CAP reports. With the 2019 NYSDEC Water Quality Improvement Program (WQIP) grant award, the Village Bid and Awarded a contract to Kandey Company Inc. to address Projects 3-13 from the approved SSES and CAP Report.

In November 2019, an Addendum to the previously approved SSES and CAP Report was submitted to NYS DEC for approval. This report summarizes the investigative work, findings and presents the remedial actions and costs necessary to correct the problems found in Mini-Systems 5, 8, and 9. This was approved by NYS DEC in May 2020.

In December 2019, the Village was awarded an additional WQIP funding grant. The WQIP grant has funded the completion of 8 high priority projects with a construction cost of approximately \$1.25 million dollars.

From September 2020 to January 2021, additional work was bid and awarded to Milherst Construction to complete remedial actions included in Projects 14-21, as outlined in the July 2018 SSES and CAP report. This work was funded as a part of the approved 2019 WQIP Grant. As outlined in the SSES and CAP report, these improvements should remove an estimated 316,700 gallons of inflow and/or infiltration from the sanitary sewer system based on the 2-year 6-hour design storm estimate.

In 2022, the Village was rewarded another WQIP funding grant in the amount of \$1,293,761 that was used to fund projects 3-8 in Mini-system 8. These projects, as outlined in the SSES and CAP Addenda, were bid and awarded to National Watermain Cleaning Company (NWMCC) to complete under this grant. These improvements should remove approximately 4,400 gallons of inflow and/or infiltration from the sanitary sewer system based on the 2-year 6-hour design storm estimate.

In 2023, with additional funds the Village retained NWMCC to complete projects 1-9 in Mini-System 9. These improvements should remove approximately 5,800 gallons of inflow and/or infiltration from the sanitary sewer system based on the 2-year 6-hour design storm estimate. With this work completed, there are no additional construction projects identified for 2024.

In 2024, the Village of Lancaster retained Watts to complete additional work throughout the Village. Watts assisted with Point-of-sale inspection oversight in an effort for the Village to implement a new system for inspections. Watts also assisted with additional sewer investigations, focusing on the storm sewer, in areas where there are still high inflow/infiltration during storm events after completing sanitary sewer repair projects. These were focused in Mini-systems 4 and 7.

Also, in 2024, the Village of Lancaster conducted house to house inspections at most of the homes identified to have downspouts and/or sump pumps that discharged underground. The goal is to have any homes found to be connected to the sanitary sewer disconnected by the time flow monitoring is conducted in March. Village crews inspected 513 (98%) of 524 homes identified.

In 2025, the Village of Lancaster with assistance from Watts, continued conducting Point-of-sale inspections. Watts was also contracted to complete additional sewer investigations focusing on the storm sewer in Mini-systems 4&7 in all the areas not investigated in 2024 in the search for additional cross connections. Additionally, Village crews completed the house to house inspections on all properties that had been postponed in 2024 that were identified to have downspouts and/or sump pumps that discharged underground.

2020 Maintenance Activities

Maintenance Activities and Repairs Made to Collection System completed in 2020

In 2020, the Village made repairs to the collection system. The Village spent \$753,880.78 on sewer related work from June 1st, 2020 to May 31, 2021. This included general sewer maintenance activities, equipment repairs, and employee wages. All consultant related funds and construction were funded through the WQIP Grant for the CAP projects completed in 2020.

Milherst Construction Co. Inc. through CAP Projects 14-21: 766 LF of sewer was replaced, installed 3,427 LF of cured in-place pipe lining, replaced 10 Brick Manholes, and Waterproofed

33 Brick Manholes. Improvements to the storm sewer system included replacing 6 drainage structures and 161 LF of 8-15" pipe.

Additionally, a special project was done at Central Ave and Pleasant Ave in mini-system 4 to re-route 2 catch basins on Pleasant Ave that had previously been draining into the sanitary sewer system. A new manhole was installed to tie the pipes exiting the catch basins into. New pipe was then run south down Central Ave from the new structure to tie into an existing catch basin and into the existing storm system. The project eliminated a major source of inflow from the sanitary sewer system.

System Capacity Assessment and Structural Deficiency Analysis

SSES activities continued in 2020 to quantify structural deficiencies and sewer system capacity.

SSES Activities completed for mini systems (5, 8 and 9) included:

1. Rainfall Monitoring (Work Plan 3.2)
2. Point of sale inspections

Much of the SSES work was put on hold in 2020 due to Covid-19. Efforts were focused mainly on construction activities instead of completing house to house inspections.

Elimination of Storm Water Connections to the Sanitary Sewer System

The Village began testing downspout connections for homes and businesses identified in the SSES and CAP report in 2019. This was achieved by using Rainfall Simulation and Dye Testing (Work Plan 3.6). Throughout the Village, 144 properties were tested, 17 of these have been identified as connected to the Sanitary Sewer, and another 11 have defective laterals. In 2020, due to Covid-19, full house to house inspections were put on hold. The Village only performed exterior inspections during this time and recently began full inspections again in 2021.

The Village recognizes the importance of removing the private illegal sump pump connections to the sanitary sewer and will focus resources on inspection and enforcement. Sewer inspections at Time of Title Transfer are being performed and enforced. The Village code was modified (Section 263-21B) in 2017 to require a sewer inspection at the time of sale to correct potential violations. The seller will place \$1500 be put in escrow to allow additional time after closing to correct the violation. In 2020, 162 transfer inspections were performed, 9 were found to be non-compliant. All point-of-sale inspections were external only, as Village crews did not enter any homes.

2021 Maintenance Activities

Maintenance Activities and Repairs Made to Collection System completed in 2021

In 2021, the Village continued to make repairs to the collection system, including general repair and CAP repairs. The Village spent \$245,240 on sewer related work. This included general sewer maintenance activities, equipment repairs, and employee wages. All consultant

related funds and construction were funded through the WQIP Grant for the CAP projects completed in 2020.

In 2021, the Village was able to use \$205,835.20 in leftover grant funds from 2020 to continue making repairs, moving into Mini-systems 5 and 8 in 2021. Milherst Construction Co. Inc.'s contract was extended, and they completed this work: installed 1,594LF of 8" cured in place pipe lining, replaced 20LF of 8" pipe and 2 manholes, and waterproofed 7 manholes.

The Village did not conduct house to house inspections in 2021 due to Covid-19. However, they continued point of sale inspections and CAP Repairs. The Village plans to continue point of sale inspections to address private side I/I and general maintenance in 2022.

2022 Maintenance Activities

Maintenance Activities and Repairs Made to Collection System completed in 2022

In 2022, the Village continued to make repairs to the collection system, including general repair and CAP repairs. The Village spent \$162,057 on sewer related work from January 7th, 2022 to December 15th, 2022. This included general sewer maintenance activities, equipment repairs, and employee wages. All consultant related funds and construction were funded through the WQIP Grant for the CAP projects completed in 2022. CAP repairs to the collection system were made in Mini-system 8 and cost total of \$473,124.80. An overall total of \$635,181.80 was spent on sewer maintenance and repairs in 2022.

NWMCC and CMH Construction Inc., through Mini System 8 CAP Projects 1-8: 20 LF of sewer was replaced, installed 4,991 LF of cured in-place pipe lining, replaced 2 Brick Manholes, and Waterproofed 11 Brick Manholes. Improvements to the storm sewer system included replacing 5 drainage structures and 100 LF of 8-15" pipe.

There is some remaining 2022 CAP work that will be completed in 2023. This work includes the full depth repair on Broadway and pouring benches in new structures that were installed.

The Village continued private side investigations via point-of-sale inspections and House to House Inspections. In 2022, the Village completed 133 point of sale inspections. Of those 133, 56 homes failed inspection, and all but one was fixed prior to the closing of the home sale. The Village also completed 864 house to house inspections throughout Mini-systems 8 & 9. Of those 864 houses, 222 were found to have downspouts that go underground, which will be further investigated. Homeowners will be notified of any illicit connections so that they can have them removed from the sanitary sewer system.

The Village of Lancaster partakes in the Erie County Sewer District Lateral Replacement Program. In 2022, through this program, 27 laterals were replaced throughout the Village, helping to reduce private side I/I sources to the sanitary sewer system.

Outside of this lateral replacement program, there were 50 permits issued by the Erie Country Sewer District within the Village of Lancaster. These permits were for lateral repairs, for a grand total of 77 laterals replaced throughout the Village in 2022.

The Village plans to continue point of sale inspections to address private side I/I and general maintenance in 2023. The Village also plans on continuing CAP repairs per the SSES and CAP Addenda in Mini-system 9.

Maintenance Facilities and Equipment Changes

The Village continued to utilize a contractor (and also provided workers) to support root cutting and debris removal from the Broadway siphon manhole cleaning on either side of the creek and other structures within the system. Currently the Village attempts to jet 100% of the system and perform debris removal and necessary repairs at the Broadway Siphon annually.

2022 SSO Activity

In 2022, the Village reported 5 overflow events from August 2021 to July 2022 releasing a total of 1,884,343 gallons into Cayuga and Plum Bottom Creeks. This amount is down 2,363,064 gallons and 11 incidents from the previous year (Refer to the table in the 2021 Annual Consent Order Report). This indicates that the repairs being made, along with disconnecting homes through point-of-sale inspections, has been effective in reducing overflows in the Village.

2021-2022 SSO Event Data

Date	Location	Overflow Duration (hrs)	Flow Rate (GPM)	Total Overflow Volume (Gal)
11/18/2021	36 Holland Ave	19	139	158,460
11/18/2021	13 Colonial Ave	19	109	124,260
2/17/2022	4 Pardee Ave	49.17	155	457,281
2/17/2022	13 Colonial Ave	77	109	503,580
2/17/2022	36 Holland	76.83	139	640,762
Total				1,884,343

2023 Maintenance Activities

Maintenance Activities and Repairs Made to Collection System completed in 2023

In 2023, the Village continued to make repairs to the collection system, including general repair and CAP repairs. The Village spent \$183,110 on sewer related work from January 6th, 2023 to December 26th, 2023. This included general sewer maintenance activities, equipment repairs, and employee wages. All consultant related funds and construction were funded through the WQIP Grant for the CAP projects completed in 2023. CAP repairs to the

collection system were made in Mini-system 9 for a total cost of \$936,907. An overall total of \$1,120,017 was spent on sewer maintenance and repairs in 2023. Improvements to the storm sewer system included repairing or replacing 43 drainage structures with Village workforce.

NWMCC and CMH Construction Inc., through Mini System 9 CAP Projects 1-9: 147 LF of sewer was replaced, installed 13,545 LF of cured in-place pipe lining, replaced 6 Brick Manholes, and Waterproofed 36 Brick Manholes.

The Village continued private side investigations via point-of-sale inspections and House to House Inspections. In 2023, the Village completed 102 point of sale inspections. Of those 102, 35 homes failed inspection, and all but one was fixed prior to the closing of the home sale.

The Village of Lancaster partakes in the Erie County Sewer District Lateral Replacement Program. In 2023, through this program, 4 laterals were replaced throughout the Village, helping to reduce private side I/I sources to the sanitary sewer system.

Outside of this lateral replacement program, there were 35 permits issued by the Erie Country Sewer District within the Village of Lancaster. These permits were for lateral repairs, for a grand total of 39 laterals replaced throughout the Village in 2023.

The Village plans to continue point of sale inspections to address private side I/I and general maintenance in 2024. The Village also plans on continuing to investigate private side sump pump and downspout connections to the sanitary laterals in Mini-Systems 8 & 9.

Changes in Public Works Management

DPW Superintendent William Cansdale retired in July 2023, In November Wayne Cisco was promoted to Superintendent of Public Works. A new Chain of Command flow chart is in Appendix A of this report.

Maintenance Facilities and Equipment Changes

The Village continued to utilize a contractor (and provided workers) to support root cutting and debris removal from the Broadway siphon manhole cleaning on either side of the creek and other structures within the system. Currently the Village attempts to jet 100% of the system and perform debris removal and necessary repairs at the Broadway Siphon annually.

2023 SSO Activity

In 2023, the Village reported 32 overflow events from January 2023 to December 2023 releasing a total of 9,091,253 gallons into Cayuga and Plum Bottom Creeks. This amount is up 8,906,910 gallons and 27 incidents from the previous year (Refer to the table in the 2021 - 2022 Annual Consent Order Report). While rain events in 2023 may have been larger and more frequent, additional field investigation into potential Storm and Sanitary cross-connections is likely required.

2023 SSO Event Data

Date	Location	Overflow Duration (hrs)	Flow Rate (GPM)	Total Overflow Volume (Gal)
2/11/2023	36 Holland Ave	48.33	139	403,072
3/20/2023	36 Holland Ave	70.00	139	583,800
4/2/2023	36 Holland Ave	26.50	139	221,010
4/2/2023	13 Colonial Ave.	26.50	109	173,310
4/6/2023	36 Holland Ave	51.67	139	430,928
4/6/2023	13 Colonial Ave.	52.00	109	340,080
4/17/2023	36 Holland Ave	12.33	139	102,832
4/17/2023	13 Colonial Ave.	12.33	109	80,638
5/4/2023	36 Holland Ave	87.00	139	725,580
5/4/2023	13 Colonial Ave.	87.00	109	568,980
7/30/2023	36 Holland Ave	23.00	139	191,820
7/30/2023	13 Colonial Ave.	23.00	109	150,420
8/8/2023	36 Holland Ave	22.00	139	183,480
8/8/2023	13 Colonial Ave.	22.00	109	143,880
8/10/2023	36 Holland Ave	3.08	139	25,687
8/10/2023	13 Colonial Ave.	3.17	109	20,732
8/13/2023	36 Holland Ave	23.00	139	191,820
8/13/2023	13 Colonial Ave.	23.00	109	150,420
9/8/2023	36 Holland Ave	32.00	139	266,880
9/8/2023	13 Colonial Ave.	32.00	109	209,280
10/9/2023	36 Holland Ave	71.25	139	594,225
10/9/2023	13 Colonial Ave.	47.42	109	310,127
11/20/2023	36 Holland Ave	63.33	139	528,172
11/20/2023	13 Colonial Ave.	56.00	109	366,240
11/22/2023	36 Holland Ave	19.00	139	158,460
11/22/2023	13 Colonial Ave.	19.00	109	124,260
12/3/2023	36 Holland Ave	47.00	139	391,980
12/3/2023	13 Colonial Ave.	47.00	109	307,380
12/11/2023	36 Holland Ave	25.00	139	208,500
12/11/2023	13 Colonial Ave.	25.00	109	163,500
12/29/2023	36 Holland Ave	52.00	139	433,680
12/29/2023	13 Colonial Ave.	52.00	109	340,080
Total				9,091,253

2023 Stormwater Management

The Village of Lancaster has worked in 2023 to tighten up and improve their stormwater system to prevent potential nuisance impacts on the sanitary sewer system. In 2023, crews repaired or rebuilt 4 Storm Manholes, and 39 Catch Basins. Additionally, catch basins were inspected and cleaned out on 39 Streets throughout the Village.

2023 Annual Order on Consent Report

The Village of Lancaster intends to submit the Annual Order on Consent Evaluation Report as required under Item 2.b of the Order on Consent by September 1, 2024.

2024 Maintenance Activities

Activities and Repairs Made to Collection System completed in 2024

In 2024, Watts assisted The Village with Point-of-sale inspection oversight in an effort to improve and implement a new system for these inspections. This effort involved Watts personnel shadowing inspections with the Village DPW personnel and offering support both on site and via report review. Currently, personnel perform an inspect to confirm that there is no illicit connection to the sanitary sewer discharge and if a sump pump is present. If no sump pump is present, the homeowner is informed that they need one. They are also given the option to obtain a certificate from a licensed plumber that states, after dye testing and other testing methods that there is no drainage going to the sanitary sewer. This certificate requires the plumber to provide their license number and more information than what was previously accepted.

Watts also assisted with additional sewer investigations in 2024, focusing on the storm sewer. These investigations were completed in areas where there is still high inflow/infiltration during storm events after completing sanitary sewer CAP repair projects. These were focused in Mini-systems 4 and 7.

Through the storm sewer investigations, a cross connection was discovered on Pleasant Avenue in Mini-system 4 via broken sewer laterals discharging directly into the storm sewer. The Village of Lancaster has made this a priority and have it as a shovel ready project.

In Mini-system 7, investigations were completed in Parkview Court, Oxford Ave, and Richmond Ave between Oxford and Aurora, to figure out why Oxford surcharges so much during storm events. Through smoke/dye testing of the storm sewer, no cross connections were discovered. The Village put the camera in the sewer pipe segment on Richmond between Oxford and Aurora and a large root ball was found blocking about 80% of the pipe. This has been cleared and there have not been any known issues since then.

Watts has a proposal pending with The Village to widen the storm sewer investigation in Mini-systems 4 and 7.

Also, in 2024, the Village of Lancaster conducted private side connection inspections to complete the projects in Mini-systems 1,4,5,7,8, and 9 as shown in the SSES reports. The Village inspected most of the homes identified to have downspouts and/or sump pumps that discharged underground. Village crews inspected 513 (98%) of 524 homes identified. Out of those, 443 homes passed (were not connected to the sanitary), 24 failed (are connected to the sanitary sewer), 46 were postponed due to the weather, 11 properties were not accessible for inspection, and 3 addresses did not exist. The goal is to have the 46 postponed inspections complete and the 24 failed, plus any additional, disconnected prior to flow monitoring in March 2025.

In total, the Village spent \$254,454.15 on storm and sanitary sewer related maintenance and equipment. No capital improvement projects were completed in 2024.

Through the Erie County Sewer District (ECSD) lateral replacement program, there were 34 permits issued by the ECSD within the Village of Lancaster in 2024.

Maintenance Facilities and Equipment Changes

The Village continued to utilize a contractor (and provided workers) to support root cutting and debris removal from the Broadway siphon manhole cleaning on either side of the creek and other structures within the system. Currently the Village attempts to jet 100% of the system and perform debris removal and necessary repairs at the Broadway Siphon annually.

2024 SSO Event Data

Date	Location	Overflow Duration (hrs)	Flow Rate (GPM)	Total Overflow Volume (Gal)
1/24/2024	36 Holland Ave	67.25	139	560,865
1/24/2024	13 Colonial Ave.	67.25	109	439,815
1/26/2024	4 Pardee Ave	25.75	155	239,475
4/12/2024	36 Holland Ave	37.33	139	311,332
4/12/2024	13 Colonial Ave.	37.16	109	243,026
Total				1,794,514

The Village of Lancaster implemented a new policy of waiting to open SSO's until there are resident complaints. Since the implementation of this policy, The Village has not had to open any overflows since April 12, 2024.

2024 Annual Order on Consent Report

The Village of Lancaster intends to submit the Annual Order on Consent Evaluation Report as required under Item 3 of the Order on Consent by July 31, 2025.

2025 Maintenance Activities

Activities and Repairs Made to Collection System completed in 2025

In 2025, Watts continued to assist The Village with Point-of-sale inspection oversight to improve and implement a new system for these inspections. This effort involved Watts personnel shadowing inspections with the Village DPW personnel and offering support both on site and via report review. Currently, personnel perform an inspection to confirm that there is no illicit connection to the sanitary sewer discharge and if a sump pump is present. If no sump pump is present, the homeowner is informed that they need one. If needed to complete the Transfer of Sale, \$1,500 may be placed in escrow and the work must be completed within 90 days.

The Village of Lancaster performed 117 Point-of-sale inspections in 2025. Of the 117 inspections, 112 houses passed inspection. There were 5 properties that utilized the \$1,500 escrow to complete the transfer of sale.

The Village applied for grant funding to remedy the cross connection that was discovered on Pleasant Avenue in Mini-system 4 in 2024. The Village of Lancaster has made this a priority and is a shovel ready project. The village was unsuccessful with the grant and is self-funding the project. This work is being bid out for construction in spring 2026.

The Village with assistance from Watts performed additional sewer investigations in 2025, focusing on the storm sewer. Investigations were completed in Mini-systems 4 and 7 covering all areas not previously investigated in 2024 as there is still high inflow/infiltration during storm events after completing sanitary sewer CAP repair projects.

In Mini-system 4, through smoke testing, dye testing and CCTV inspection 2 houses on Burwell Avenue were found to have their downspouts tied into the sanitary sewer system and a leaky lateral was discovered on Stephens Court. Aside from these issues no other cross connections were discovered. The Village will be issuing citations to the homeowners of the 2 houses on Burwell Avenue in 2026 to have them remove their illicit connections from the sanitary sewer system.

In Mini-system 7, through smoke testing, dye testing, and CCTV inspections a cross connection was discovered at the intersection of Camner Avenue and Aurora Street. A 12" pipe was found to be connecting a sanitary manhole directly to a nearby storm manhole. Additionally, at the intersection of Doris Avenue and Aurora Street a bulkhead to an existing cross connection between a storm DI and the sanitary sewer main was found to be failing

allowing for infiltration between the storm and sanitary sewer systems to occur. The Village is planning work on remediating these issues during the 2026 construction season.

The Village has applied and received a NYS grant to perform a full SSES investigation and report and develop a Corrective Action (CAP) plan for future construction projects in Mini-systems 2, 3, and 6. The SSES report and CAP will be in accordance with the approved Work Plan and will be submitted to the NYS DEC for approval. The Village of Lancaster plans to have this work contracted out and completed in 2026.

The Village of Lancaster conducted private side connection inspections to complete the projects in Mini-systems 1,4,5,7,8, and 9 as shown in the SSES reports. The Village completed the remaining inspections of the 46 houses that were postponed in 2024. A total of 36 houses were determined to have illicit connections to the sanitary sewer between the inspections in 2024 and 2025. The Village of Lancaster is planning to issue citations to the homeowners of these houses in 2026 to get the illicit connections removed.

In total, the Village spent \$500,313.46 on storm and sanitary sewer related maintenance and equipment. No capital improvement projects were completed in 2025.

Through the Erie County Sewer District (ECSD) lateral replacement program, there were 42 permits issued by the ECSD within the Village of Lancaster in 2025.

The Town of Lancaster Building Department issued 40 residential and commercial plumbing permits within the Village of Lancaster in 2025.

Maintenance Facilities and Equipment Changes

The Village continued to utilize a contractor (and provided workers) to support root cutting and debris removal from the Broadway siphon manhole cleaning on either side of the creek and other structures within the system. Currently the Village attempts to jet 100% of the system and perform debris removal and necessary repairs at the Broadway Siphon annually.

2025 SSO Event Data

Date	Location	Overflow Duration (hrs)	Flow Rate (GPM)	Total Overflow Volume (Gal)
10/22/2025	36 Holland Ave	11.50	139	95,910
10/22/2025	13 Colonial Ave.	12.50	109	81,750
12/29/2025	36 Holland Ave	12.50	139	104,250
12/29/2025	13 Colonial Ave.	12.50	109	81,750
Total				363,660

In 2025 the Village reported 4 overflow events from January 2025 to December 2025 releasing a total of 363,660 gallons into Cayuga and Plum Bottom Creeks. This amount is down 1,430,854 gallons since the 2024 report showing the new policy has helped to decrease SSO event frequencies and volumes.

Post Construction Infiltration/Inflow Analysis Report

All projects listed in the original and amended SSES Reports have been completed. The Village had the entire sanitary sewer system flow tested in March/April 2025 by an outside vendor. With the results of the flow testing, Watts provided a post construction Engineer's Report on September 26, 2025, to the NYS DEC as required under item 2.b of the Order on Consent with an extension. We are anticipating acceptance and approval from NYS DEC in spring 2026.

2026 Annual Order on Consent Report

The Village of Lancaster intends to submit the Annual Order on Consent Evaluation Report as required under Item 3 of the Order on Consent by July 31, 2026.

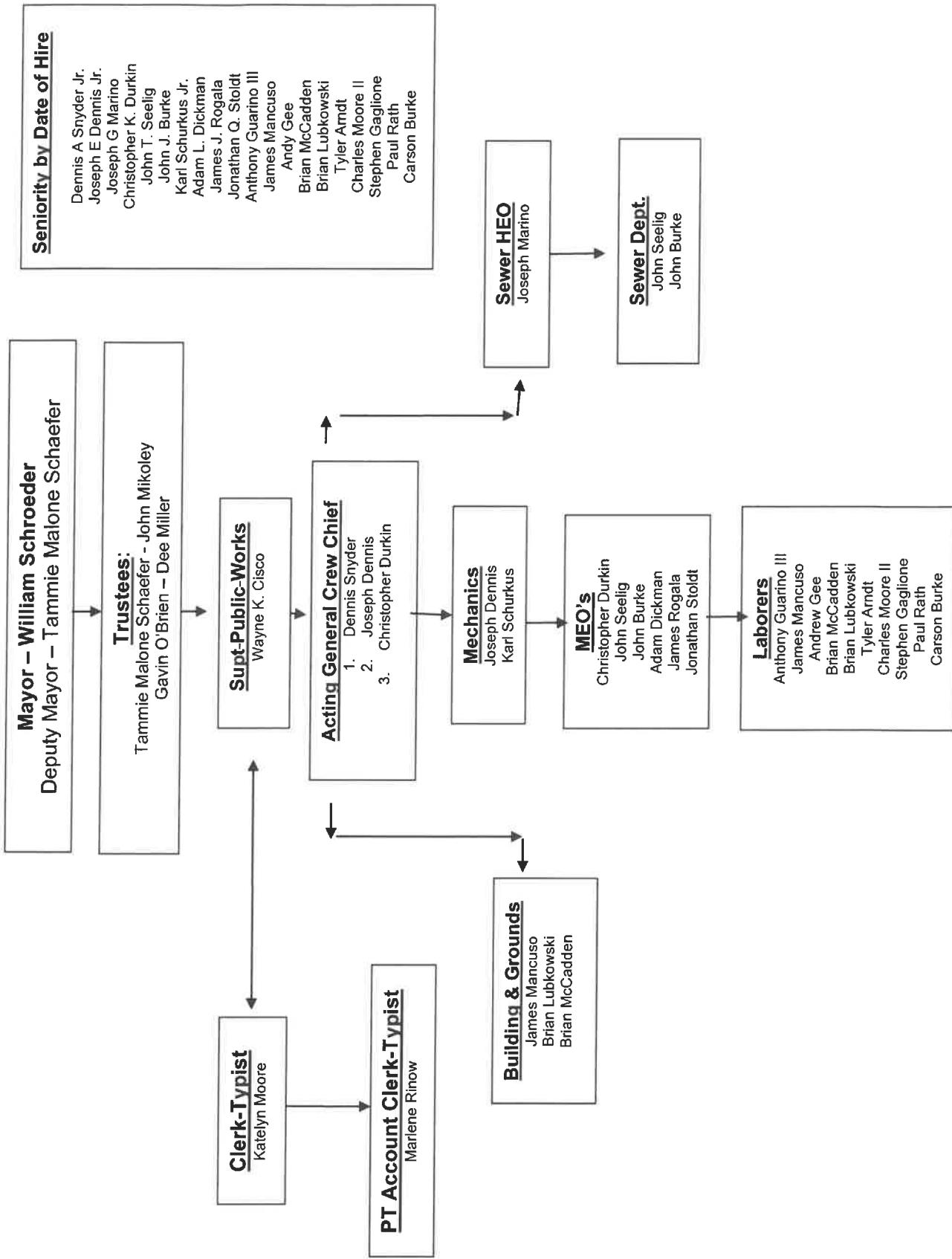
**Watts
Architects
&Engineers**

20240255

Appendices

**Watts
Architects
&Engineers**
20240255

Appendix A – DPW Chain of Command



RESOLUTION TO AMEND THE SERVICE AWARD PROGRAM

WHEREAS, residents of the Village of Lancaster had approved a proposition to establish a Service Award Program for active volunteer firefighter members of the Lancaster Fire Department, in accordance with Article 11-A of the New York State General Municipal Law;

WHEREAS, the current program being administered by the Board of Trustees of the Village Lancaster permits only 30 years of active service to be credited towards the LOSAP program; and

WHEREAS, the Trustees believe it to benefit the public to increase the length of credit of a volunteer's time in the LOSAP to 40 years, in order to provide an incentive to continue to increase the time of active service;

WHEREAS, the Trustees believe it to benefit the public to lower the entitlement age of a volunteer firefighter to age 62, in order to provide an incentive to serve the community;

WHEREAS, Article 11-A authorizes the Board of Trustees of the Village of Lancaster to seek voter approval of proposed amendments to the Service Award Program;

WHEREAS, it is the intention of the Board of Trustees to propose amendments in order to improve the Service Award Program benefits to active volunteer firefighter members of the Lancaster Fire Department;

WHEREAS, such improvement in Service Award Program benefits is consistent with the intent of the Program to help the Lancaster Fire Department recruit and retain active volunteer firefighter members;

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE VILLAGE LANCASTER, NEW YORK HEREBY RESOLVES (by the favorable vote of not less than three-fifths of all its members), AS FOLLOWS:

SECTION 1. The Village of Lancaster, as authorized by Article 11-A of the New York State General Municipal Law, directs that there shall be a public referendum of eligible voters of the Village of Lancaster in an election to be held on Wednesday March 18, 2026, at the Village of Lancaster Municipal Building at 5423 Broadway between the hours of 12 pm and 9 pm, to determine whether the previously established Village of Lancaster Defined Contribution Service Award Program (Program), currently administered by the Village of Lancaster for active volunteer firefighter members of the Lancaster Fire Department, shall be amended, effective January 1, 2026, to increase the maximum number of years of allowable service credit from 30 years to 40 years and lower the entitlement age from 65 to 62.

SECTION 2. This resolution is expected to increase the total annual minimum required contribution by about \$130,132.00;

SECTION 3. All other provisions of the Village of Lancaster Service Award Program, which require voter approval to be amended, shall not change and the Program shall continue to be administered by the Village of Lancaster in accordance with Article 11-A of the New York State General Municipal Law as such law is amended from time to time.

The ballot will be in substantially the following form:

Should the following resolution to amend the Village of Lancaster Volunteer Firefighter Length of Service Award Program duly adopted by the Board of Trustees of the Village of Lancaster on January 26, 2026, be approved?

A RESOLUTION OF THE VILLAGE OF LANCASTER BOARD OF TRUSTEES, AUTHORIZING, PURSUANT TO ARTICLE 11-A OF THE GENERAL MUNICIPAL LAW OF THE STATE OF NEW YORK, AN AMENDMENT TO THE EXISTING DEFINED CONTRIBUTION SERVICE AWARD PROGRAM CURRENTLY ADMINISTERED BY THE VILLAGE OF LANCASTER FOR ACTIVE VOLUNTEER FIREFIGHTER MEMBERS OF THE LANCASTER FIRE DEPARTMENT, TO BE EFFECTIVE JANUARY 1, 2026; STATING THAT THE SERVICE AWARD PROGRAM SHALL INCREASE THE MAXIMUM NUMBER OF YEARS OF ALLOWABLE SERVICE CREDIT FROM 30 YEARS TO 40 YEARS; AND LOWERING THE ENTITLEMENT AGE FROM 65 TO AGE 62; STATING THAT ALL OTHER PROVISIONS OF THE VILLAGE OF LANCASTER SERVICE AWARD PROGRAM, WHICH REQUIRE VOTER APPROVAL TO BE AMENDED, SHALL NOT CHANGE AND THE PROGRAM SHALL CONTINUE TO BE ADMINISTERED BY THE VILLAGE OF LANCASTER IN ACCORDANCE WITH ARTICLE 11-A OF THE NEW YORK STATE GENERAL MUNICIPAL LAW AS SUCH LAW IS AMENDED FROM TIME TO TIME.

All persons registered to vote in the Village and residing in the Village for at least thirty days prior to the day of the vote may vote in such referendum.

Dated: Village of Lancaster, New York
January 26, 2026

Mayor/Trustee _____ moved, Mayor/Trustee _____ seconded, and the Village officials voted as follows:

	YES	NO
Mayor	_____	_____
Trustee	_____	_____

By Order of the Board of Trustees of the Village of Lancaster in the Town of Lancaster, Erie County, New York

By: _____
Village Clerk-Treasurer

NOTICE OF PUBLIC REFERENDUM

Village of Lancaster, New York

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Trustees a public referendum of the qualified voters of the Village of Lancaster, New York, will be held at the Lancaster Municipal Building located at 5423 Broadway on Wednesday March 18, 2026, between the hours of 12 pm and 9 pm to vote on whether to approve the following Resolution adopted by the Lancaster Village Board of Trustees on January 26, 2026:

A RESOLUTION OF THE VILLAGE OF LANCASTER BOARD OF TRUSTEES, AUTHORIZING, PURSUANT TO ARTICLE 11-A OF THE GENERAL MUNICIPAL LAW OF THE STATE OF NEW YORK, AN AMENDMENT TO THE EXISTING DEFINED CONTRIBUTION SERVICE AWARD PROGRAM CURRENTLY ADMINISTERED BY THE VILLAGE OF LANCASTER FOR ACTIVE VOLUNTEER FIREFIGHTER MEMBERS OF THE LANCASTER FIRE DEPARTMENT, TO BE EFFECTIVE JANUARY 1, 2026; STATING THAT THE SERVICE AWARD PROGRAM SHALL INCREASE THE MAXIMUM NUMBER OF YEARS OF ALLOWABLE SERVICE CREDIT FROM 30 YEARS TO 40 YEARS; AND LOWERING THE ENTITLEMENT AGE FROM 65 TO AGE 62; STATING THAT ALL OTHER PROVISIONS OF THE VILLAGE OF LANCASTER SERVICE AWARD PROGRAM, WHICH REQUIRE VOTER APPROVAL TO BE AMENDED, SHALL NOT CHANGE AND THE PROGRAM SHALL CONTINUE TO BE ADMINISTERED BY THE VILLAGE OF LANCASTER IN ACCORDANCE WITH ARTICLE 11-A OF THE NEW YORK STATE GENERAL MUNICIPAL LAW AS SUCH LAW IS AMENDED FROM TIME TO TIME.

All persons registered to vote in the Village and residing in the Village for at least thirty days prior to the day of the vote may vote in such referendum.