

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG
- X 2. ROLL CALL
- X 3. MINUTES OF MEETINGS DATED: March 9 (regular meeting)
- X 4. ABSTRACT OF AUDITED VOUCHERS
- X 5. LISTED CORRESPONDENCE
- X 6. RESOLUTIONS
- X 7. AUDIENCE PARTICIPATION
- X 8. COMMITTEE REPORTS – FOLLOW UP
- X 9. DEPARTMENT HEAD REPORTS
- X 10. HEARINGS 7:15 p.m. – Local Law – Zoning Signage Regulations
- X 11. MISCELLANEOUS
- X 12. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

**MONDAY, APRIL 13, 2026
(3 weeks)**

VILLAGE OF LANCASTER
NOTICE OF PUBLIC HEARING
TO BE HELD MONDAY MARCH 23, 2026

PLEASE TAKE NOTICE; That the Village of Lancaster Board of Trustees will conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, NY on Monday, March 23, 2026 at 7:15 P.M. to consider a local law which, if adopted, would:

- 1) incorporate into §350-35 “Sign regulations” of Chapter 350 “Zoning” of the Lancaster Village Code, regulations relating to signage within the Lancaster Village MU-Core Zone District.
- 2) incorporate into §350-35 “Sign regulations” of Chapter 350 “Zoning” of the Lancaster Village Code, provisions permitting common residential signage without requiring residents to undertake a permit process.
- 3) eliminate the requirement that an application for a sign permit be accompanied by a bond or insurance certificate.
- 4) add, revise and eliminate other provisions of the Village Code to accommodate the above referenced revisions.

The full text of the proposed local law may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk, Lancaster Municipal Building, 5423 Broadway, Lancaster, NY.

At said hearing, all persons so desiring shall have the opportunity to be heard.

Michael E. Stegmeier
Village Clerk

Village of Lancaster Local Law _____ of the year 2026

A Local Law to amend signage regulations found within Chapter 350 "Zoning" and Chapter 144 "Fees" of the Lancaster Village Code.

Whereas the Village Board wishes to incorporate into Section 350-35 "Sign regulations" of Chapter 350 "Zoning" of the Lancaster Village Code, regulations relating to signage within the Lancaster Village MU-Core Zone District and;

Whereas the Village Board wishes to incorporate into Section 350-35 "Sign regulations" of Chapter 350 "Zoning" of the Lancaster Village Code, provisions permitting common residential signage without requiring residents to undertake a permit process, and;

Whereas the Village Board wishes to clarify that there shall be no exceptions to the signage prohibitions set forth at §350-35(C), and;

Whereas the Village Board wishes to eliminate the requirement that an application for a sign permit be accompanied by a bond or insurance certificate, and;

Whereas the Village Board wishes to add, revise and eliminate other provisions of the Village Code to accommodate the above referenced revisions;

Be it enacted by the Village Board of the Village of Lancaster, New York as follows:

1) Section 350-35 ARTICLE IV Signs of Lancaster Village Code Chapter 350 ZONING shall be amended in its entirety with the following language:

Chapter 350. Zoning

Article IV. Signs

§350-35. Sign regulations.

A. Intent, Conformance.

(1) The purpose of this section is to protect the public health, welfare and safety by regulating existing and proposed outdoor advertising and outdoor signs of all types. It is intended to protect property values, create a more attractive economic and business climate and protect the physical appearance of the community. It is further intended to reduce sign or advertising distractions and obstructions that may contribute to traffic accidents and to reduce the adverse effects of signage on natural beauty and on the general environment of the community as a whole.

(2) No signs shall be erected, altered, moved or used except in conformance with this chapter.

(3) With respect to property within the Historic District, the provisions of Chapter 184 are also applicable. This article should not be construed to conflict with or supersede the provisions of Chapter 184.

B. Definitions. Terms shall have the meaning indicated within §350-84 and as follows:

ERECT

To build, construct, alter, repair, display, relocate, attach, hang, place, suspend, affix or maintain any sign, and shall also include the painting of exterior wall signs.

FACE AREA OF A SIGN

The surface of a sign devoted to the conveying of the message, exclusive of the structure to support it. Double sided signs shall be deemed to have two face areas, one on each side.

FRONT OR FACE OF A BUILDING

The outer surface of a building which is visible from any private or public street or highway.

LIGHTING DEVICE

Any light, string of lights or group of lights located or arranged so as to cast illumination on a sign.

C. Prohibited signs. Notwithstanding any other language of this chapter the following prohibitions shall apply to all districts in the Village of Lancaster:

- (1) No illuminated sign or lighting device shall be so placed or directed so as to permit the beams and illumination therefrom to be directed or beamed upon a public street, highway, sidewalk or adjacent premises so as to cause glare or reflection that may constitute a traffic hazard or nuisance.
- (2) No sign shall attempt or appear to attempt to direct the movement of traffic or imitate or resemble any official sign, signal or device.
- (3) No sign shall prevent the driver of a vehicle from having a clear and unobstructed view of any official sign or entrance or exit roadway or intersection or approaching or merging traffic or which interferes with motor vehicle sight lines at an intersection or with the free passage of pedestrians on a public sidewalk.
- (4) No projecting sign shall be erected or maintained from the front or face of a building a distance of more than 36 inches.
- (5) No signs shall be placed on the roof of any building.
- (6) No sign which is obsolete or not in a good state of repair or not securely affixed to a building or substantial structure shall be permitted.

(7) No portable or temporary sign shall be greater than 15 square feet in total face area.

(8) No snipe signs shall be permitted.

D. The following regulations apply in the MU-Core District:

(1) No off-site signs shall be permitted in the MU-Core District.

(2) No back-lit awnings shall be allowed in the MU-Core District.

(3) Signage should be installed in a manner that does not obscure or destroy significant architectural features on a building. Signage should be mounted so holes can be patched easily.

(4) If existing sign band(s) exists, signage should be placed within such sign band(s) using either painted signboards or individual three-dimensional letters.

(5) Signs should have a minimum amount of information and no more than three colors to avoid confusion. Except when expressly permitted in the exercise of discretion by the Village of Lancaster Historic Preservation Commission, no more than 60% of a total sign area should be occupied by lettering.

(6) Except when expressly permitted in the exercise of discretion by the Village of Lancaster Historic Preservation Commission, signs should have dark background colors and light lettering to allow signs to blend in with the streetscape.

(7) The area of signs composed of individual letters without a background shall be taken as that enclosed by a series of lines joined to form a perimeter bounding all parts of the display.

(8) Franchise signage shall be carefully related to conform to building scale and site context.

(9) Animated or revolving signs shall be prohibited.

(10) Signs, including portable or temporary signs, if illuminated, shall be externally illuminated; "gooseneck" lights should be used for lighting where possible.

(11) Sign design.

(a) Except when expressly permitted in the exercise of discretion by the Village of Lancaster Historic Preservation Commission, signs shall be simple in graphic design, informative of the business name and the business use, and compatible in design and color with adjoining historic

structures. Graphic and pictorial representations, if used, must be included within the total allowable sign area.

(b) Except when expressly permitted in the exercise of discretion by the Village of Lancaster Historic Preservation Commission, the size, color and scale of the sign shall be compatible with and suited to the surroundings and with the existing and surrounding historic architecture.

(12) Sign materials. Except when expressly permitted in the exercise of discretion by the Village of Lancaster Historic Preservation Commission, signs shall be constructed of permanent materials, including but not limited to wood or lettering painted on glass which is intended to last indefinitely.

(13) Wall signs. The following requirements will apply for wall signs located in the MU-Core District:

(a) The total wall signage on any single-tenant property site shall not exceed 1 ½ square feet of area per linear foot of building frontage. No sign, however, shall exceed 100 square feet in area. This includes all attached and portable or temporary signage on the site.

(b) The total wall signage on any multitenant property site shall not exceed 1 ½ square feet of area for each linear foot of building frontage occupied by the tenant. No such tenant sign, however, shall exceed 100 square feet in area.

(c) Wall signs shall comply with the following provisions:

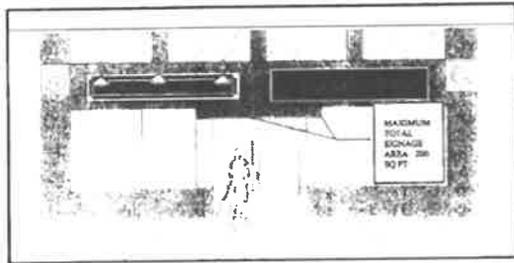
[1] Signs may be painted on or affixed to any wall of a building. All existing (ghost) signs should be preserved and enhanced.

[2] If more than one tenant is located in a building, individual wall signs for each will be allowed attached to the building provided the total signage square footage for the development does not exceed the maximum signage of 200 square feet.

[3] Wall signs shall not face an adjoining lot which is in a residential zone.

[4] Wall signs shall not extend above the eave of the building face.

Typical Wall Sign

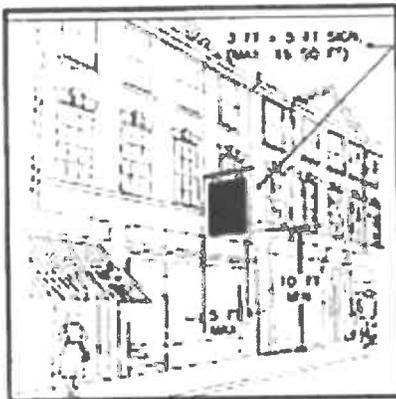


(14) Projecting signs.

The following requirements will apply to projecting signs located in the MU-Core District:

- (a) The total allowable area of a projecting sign shall be 15 square feet.
- (b) Projecting signs shall be situated at the cornice line of the building and/or a minimum of 10 feet off the ground.
- (c) Projecting signs shall not project more than five feet from the face of the building wall.

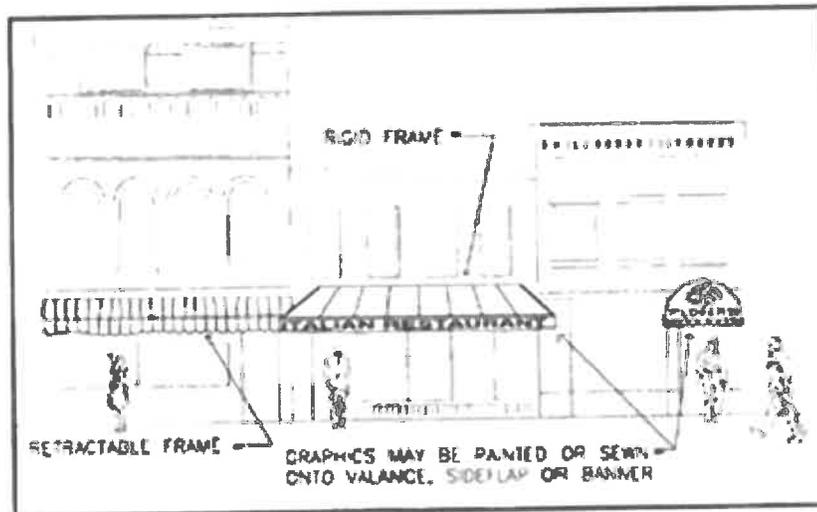
Typical Projecting Sign



(15) Awnings. An awning is defined as a roof like structure that serves as a shelter, as over a storefront, window, door or deck. Words or graphics incorporated on an awning will be included as a part of total allowable signage area. The following provisions apply for awnings in the MU-Core District:

- (a) Awnings shall be attached to buildings with a minimal effect on the architectural fabric of buildings in the MU-Core District.
- (b) The traditional awning form should be used rather than awnings with more contemporary profiles.
- (c) Awnings may be installed on a rigid frame of piping or may be retractable.
- (d) Awning fabric should be of a synthetic material; "Sunbrella" or an equivalent should be used where possible.
- (e) Fabric color should be coordinated with the color of the storefront, signage, or other building component.
- (f) Graphics may be painted or sewn onto the valance, the side flap, or the banner of the awning.

Typical Awning Design



E. Permitted signs.

(1) Subject to §350-35.D the following signage is permitted in all districts; no sign permit required.

- (a) Signs advertising the sale, lease or rental of the premises upon which the sign is located, which sign shall not exceed six square feet in area, provided that such sign is erected or displayed not less than five feet inside the property line. Said sign must be removed from the premises within seven days

after the property is sold or leased. Not more than one sign shall be permitted for each street contiguous to the premises, but in no case shall there be more than two signs on the premises.

(b) Official signs, notices or direction devices erected or maintained by federal, state, county or local government, or agency thereof.

(c) One portable sign relating exclusively to an on-site business, provided it is removed during the nonbusiness hours of said business and does not interfere with motor vehicle sight lines at an intersection or with the free passage of pedestrians on a public sidewalk.

(d) Up to two signs, each with a face area not exceeding two square feet, affixed to a dwelling or to the gate or fence serving a dwelling, the language of which relates to the dwelling or lot upon which the dwelling is located.

(e) A portable or temporary sign located upon the lot of a dwelling for period(s) not exceeding a total of 36 hours within a span of three consecutive days celebrating a birthday, return home, graduation, newborn or wedding anniversary of an occupant.

(f) Up to two lawn signs.

(2) Subject to §350-35.D the following signage is permitted in all districts; sign permit required.

(a) Signs including pole and ground signs denoting the name and address of the occupants of a building, which shall not exceed two square feet in face area.

(b) Signs denoting the architect, engineer or contractor placed on the premises where construction, repair or renovation is in progress, which signs shall not exceed 32 square feet in face area. Said signage must be removed from the premises within seven days after such construction, repair or renovation is completed.

(c) Parking lot markers, directional signs, entrances and exit signs and other such signs which are erected on the premises which shall not exceed two square feet in face area and shall not contain any advertising of the use of the premises.

(d) Signs or bulletin boards customarily incidental to places of worship, libraries, museums, social clubs or societies, which signs or bulletin boards shall not exceed 16 square feet in face area, and shall be located on the premises of such institutions, provided that such signs or bulletin boards are erected or displayed not less than five feet from inside the property line.

(e) One sign not larger than six square feet in face area as advertising for a commercial enterprise on the premises, including real estate developments, apartments and subdivisions.

(f) One subdivision sign not larger than 60 square feet in face area and not more than eight feet in height. Such sign shall be erected within the confines of the subdivision.

(3) Permitted in C and M Districts; sign permit required.

(a) All appropriate signs as permitted and regulated in subsections E(1) and E(2).

(b) One wall sign for each street frontage to be used solely for the purpose of identifying the business and occupants of the building on which the sign is erected. The size of each wall sign shall be no greater than one square foot for each one lineal foot of wall space upon which surface the sign is to be erected, provided that no wall sign shall exceed 100 square feet in face area and shall not extend closer than two feet from the ends of the building or roof line of the building; or one hanging sign which shall:

[1] Identify only the name and/or type of establishment and/or address and,

[2] Not exceed two square feet in face area for a single face and,

[3] Not have any part less than eight feet above finish grade.

(c) One portable, one temporary, one ground sign or one pole sign which shall not exceed 50 square feet in face area on any one side. No ground sign or pole sign shall be erected or maintained nearer the building facade than three feet, or nearer the sidewalk surface than eight feet, and must be placed so as not to obstruct pedestrian passage on the

sidewalk. All pole and ground signs shall be a minimum of 25 feet from any adjacent business or industrial lot or 50 feet from an adjacent residential lot or 15 feet from a street right-of-way.

(4) Plazas and industrial parks.

In addition to regulations set forth above, signage in shopping plazas and industrial parks shall exhibit a degree of uniformity so as to contribute a sense of unity and harmony to the development. In M-IP Districts no pole signs shall be allowed and ground signs shall not exceed four feet in height.

F. Permit procedures. Except for signs specified in §350-35.E(1), no sign shall be erected or altered without first obtaining a permit in accordance with the provisions of this chapter.

(1) Application. Application for a sign permit shall be made to the Building Inspector upon prescribed forms, and shall contain the following information:

- (a) The name, address and telephone number of the applicant.
- (b) The location of the building, structure or land to which, or upon which, the sign is to be erected.
- (c) Scale drawings, including dimensions, showing lettering and/or pictorial content of the sign; construction details; position of lighting or other extraneous devices; a location plan showing the position of the sign on any building; and its position in relation to nearby buildings, structures or existing signs, and to any private or public street or highway.
- (d) Written consent of the owner of the building, structure or land to which or upon which the sign is to be erected, in the event the applicant is not the owner thereof.
- (e) A copy of any required or necessary electrical permit issued for said sign and a copy of the application therefore.

(2) Building Inspector's review. Upon receipt of a properly completed application, the Building Inspector shall review the application and if he deems necessary, the premises upon which the proposed sign is to be erected. Upon making such review the Building Inspector shall forward the application, together with any comments or recommendations he may find appropriate, to the Village Board.

(3) Village Board review. Upon receipt of the application from the Building Inspector, the Village Board shall review said application not later than its next regularly scheduled meeting. If the Board determines that additional information is required to make its determination, the applicant shall submit same. The Board, upon receiving the required information, shall make a determination approving or disapproving the application and notify the Building Inspector of its determination.

(4) Issuance of permit. No permit shall be issued until the Village Board has first approved the application for said permit. Upon receiving notice of the determination of the Board approving an application, the Village Building Inspector shall issue a sign permit. If the sign authorized under such permit has not been completed within six months from the date of issuance of the permit, the permit shall become null and void but may be renewed within 10 days from the expiration thereof upon a showing of good cause and upon payment of an additional fee as may be required.

(5) Temporary permit. A temporary sign permit may be issued by the Building Inspector to be valid until the next regular scheduled meeting of the Village Board, but which period of validity shall not exceed 31 days.

G. Revocation of permit and removal of certain signs.

(1) General conditions.

(a) All signs, including any structural supports, must be kept clean, neatly painted and free from all hazards, such as but not limited to faulty wiring and loose fastenings, and must be maintained at all times in such tidy and safe condition so as not to be detrimental to the public health and safety. Display surfaces shall be kept neatly painted at all times.

Replacement of defective or worn parts or structural elements, repainting and cleaning shall be performed as required for proper maintenance under this subsection. Any sign found unsafe or insecure or that is a menace to the public shall be suitably repaired or removed.

(b) Any sign existing on or after the effective date of these regulations which no longer advertises an existing business conducted or product sold on the premises upon which the sign is located shall be removed by the owner of the premises upon which such sign is located.

(2) Enforcement. In the event of a violation of any of the foregoing general conditions, the Code Enforcement Officer shall give written notice to the named owner of the sign and/or the named owner of the land on which the

sign is located, either to conform or to remove such sign within 30 days of such notice. Upon failure to comply with such notice the Code Enforcement Officer shall revoke the sign permit and may remove or repair such sign, assessing all incurred costs and expenses against the owner. The Code Enforcement Officer may cause any sign which is a source of immediate peril to persons or property to be removed summarily and without notice. The remedies herein shall not be considered exclusive but in addition to any other remedy available to the Village.

H. Nonconforming signs.

(1) Amortization. To avoid hardship, owners are allowed to use signs which have been in existence prior to the effective date of these regulations including the effective date of prior codifications thereof, until their value is depreciated or for a period of six years, whichever is longer. The Building Inspector shall review and inspect existing signs for their conformance with these regulations and shall, by certified or registered letter, notify the owners of nonconforming signs of the character of the nonconformance. He shall also notify the owners of the date on which conformance must be accomplished. The Building Inspector may require the owner of the sign to submit satisfactory proof of the date of erection of the sign. Except as provided in this subsection, nonconforming signs shall be made to conform to the provision of the chapter or shall be removed.

(2) Replacement. A nonconforming sign which is destroyed, or which is damaged to an extent in excess of 50% of its original state shall not be replaced, except by a sign which conforms to these regulations.

(3) Alteration. Any nonconforming sign which existed on the effective date of these regulations shall not be enlarged, structurally altered or relocated, except in accordance with the provisions of this chapter.

2) The definition of "SIGN" found within § 350-84 "Definitions" of Lancaster Village Code Chapter 350 ZONING shall be amended to read as follows:

Any structure or part thereof or any device attached to, painted on or represented on a building or other structure, upon which is displayed or included any letter, work, model, banner, flag, pennant, insignia, decoration, device or representation used as or which is in the nature of an announcement, direction, advertisement or other attention-directing device. A "sign" shall not include a similar structure or device located within a building except for illuminated signs within show windows. A "sign" includes any billboard, but does not include the flag, pennant or insignia of any nation or association of nations or of any state, city or other

political unit or of any political, charitable, educational, philanthropic, civic, professional, or religious campaign, drive, movement or event.

3) The following defined terms and the stated definitions thereof shall be removed from within §350-84 “Definitions” of Lancaster Village Code Chapter 350 ZONING:

SIGN, ADVERTISING OR BILLBOARD

SIGN, DETACHED

SIGN, FLASHING

SIGN, FREESTANDING

4) The definition of “SIGN, GROUND” found within §350-84 “Definitions” of Lancaster Village Code Chapter 350 ZONING shall be amended to read as follows:

A sign positioned in the ground the height of which shall not exceed eight feet.

5) A definition of the term “SIGN, LAWN” shall be introduced and included within §350-84 “Definitions” of Lancaster Village Code Chapter 350 ZONING which will read as follows:

SIGN, LAWN

A single or double sided ground sign supported by one or more wooden stakes or a wire stake, referred to as an “H-stake”, the height of which shall not exceed four feet off the ground with a face area not exceeding six square feet

6) The definition of “SIGN, POLE” found within § 350-84 “Definitions” of Lancaster Village Code Chapter 350 ZONING shall be amended to read as follows:

A sign positioned in the ground the height of which shall not exceed 15 feet above ground nor shall the lowest portion, except the support, be closer to the ground than eight feet.

7) A definition of the term “SIGN, SNIPE” shall be introduced and included within §350-84 “Definitions” of Lancaster Village Code Chapter 350 ZONING which will read as follows:

SIGN, SNIPE

Any sign made of any material, when such sign is tacked, nailed, posted, pasted, glued or otherwise attached to trees, poles, stakes, fences or other objects not erected, owned and maintained by the owner of the sign.

8) Subparagraph B. "Sign Permits" of §144-10, "Miscellaneous permits", of Chapter 144 "Fees" of the Village Code shall be amended to read as follows:

Sign permits. There shall be a charge of \$15 for each sign permit issued by the Village of Lancaster

9) Section 350-22.C(1) ARTICLE II Use Regulations of Lancaster Village Code Chapter 350 ZONING shall be amended to read as follows:

(1) Signs, subject to the regulation of signage otherwise provided in this code.

10) This local law shall become effective the 20th day following its enactment.

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, March 9, 2026, at 7:00 P.M.

MEETINGS TO DATE **25**
NO. OF REGULARS **21**
NO. OF SPECIALS **4**

Attendance:		<u>Attended / Absent</u>
William C. Schroeder	Mayor	24 / 1
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	23 / 2
John Mikoley	Trustee	23 / 2
Deirdre A. Miller	Trustee	23 / 2
Gavin J. O'Brien	Trustee	25 / 0

Also Present:

Arthur A. Herdrik	Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
Eric Feldmann (left @ 7:35 pm)	Fire Chief
Thomas Kukoleca (left @ 7:35 pm)	Fire Chief – Assistant 9-2
Matthew Fischione	Town Code Enforcement Officer
Captain Jeff Smith	Town of Lancaster Police Department

Mayor Schroeder led the pledge to the flag.

ACCEPTANCE OF MINUTES

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to accept the minutes of the February 23, 2026 regular meeting.

Adopted Resolution: **399** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 2/24/2026 to 3/9/2026.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 74 claims were approved, and that all claims were paid against the:

GENERAL FUND -----	in the amount of	\$	157,625.02
SEWER FUND -----	in the amount of	\$	6,318.54
TRUST FUND -----	in the amount of	\$	450.12
CAPITAL FUND -----	in the amount of	\$	6,999.80
EQUIPMENT RESERVE -----	in the amount of	\$	--
COMMUNITY DEVELOPMENT -----	in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND ----	in the amount of	\$	--
For the period from <u>2/10/2026</u> To <u>2/23/2026</u>			

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 93978 through # 94030
Sewer Fund checks # 12376 through # 12377
Trust Fund check # 2630
Capital Fund checks # 1968 through # 1969

Adopted Resolution: **400** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from February 12, 2026 – February 26, 2026.

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **401** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

- 2) Correspondence from NYS Department of Transportation requesting assistance with communication to NYSDOT for early coordination to complete the local SEQR process, site plan reviews, zoning reviews, and other similar processes when work is being performed within the State right of way.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to receive and file this correspondence and forward to the Zoning Board of Appeals and Planning Commission for their information.

Adopted Resolution: **402** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

- 3) Correspondence from Julie Curtis / Lancaster Beautification providing a Special Events Application for its Beautification Spring Clean Up, Weeding, & Spring Planting event to be on various dates in April and May 2026.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve this event application as presented.

Adopted Resolution: **403** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

- 4) Correspondence from Julie Curtis / Lancaster Beautification providing a Special Events Application for its Beautification Fall Clean Up event to be held on October 29 – 31, 2026.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this event application as presented.

Adopted Resolution: **404** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

RESOLUTIONS:

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to schedule a special meeting on Thursday, March 19, 2026 at 4:00 p.m. to canvass the results of the LOSAP referendum vote being held on March 18, 2026.

Adopted Resolution: **405** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to approve the following resolution in support of increased aid to municipalities and strengthening New York's State-Local Partnership:

WHEREAS, Governor Kathy Hochul released her 30-day amendments to the Executive Budget, which include an additional \$100 million in Temporary Municipal Assistance (TMA) to be allocated in the same manner as in the past two years; and

WHEREAS, these additional investments reflect a recognition that New York's strength begins in its cities, villages, and towns, and that a strong state-local partnership is essential to delivering the services, infrastructure, public safety, and quality of life that residents expect and deserve; and

WHEREAS, local governments across New York continue to face mounting fiscal pressures driven by inflation, increased service demands, infrastructure needs, and rising operational costs, while striving to provide relief to taxpayers amid a rising cost of living; and

WHEREAS, NYCOM Executive Director Barbara Van Epps, along with mayors from across the State, testified at the Local Government Joint Budget Hearing in Albany, advocating for increased unrestricted aid and a strengthened state-local partnership; and

WHEREAS, the additional \$100 million in TMA will offer meaningful assistance to many municipalities statewide, helping to address fiscal challenges and maintain essential services for residents;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Lancaster applauds Governor Hochul for recognizing the importance of investing in local governments and for reaffirming her commitment to strengthening New York's cities and villages; and

BE IT FURTHER RESOLVED, that the Village of Lancaster urges the New York State Legislature to include, at a minimum, this additional \$100 million in Temporary Municipal Assistance in the adopted state budget; and

BE IT FURTHER RESOLVED, that the Village of Lancaster calls upon the Governor and the State Legislature to develop a more permanent and predictable solution for unrestricted municipal aid to ensure long-term fiscal stability for New York's local governments; and

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to the Governor, the Temporary President of the Senate, the Speaker of the Assembly, and the members of the State Legislature representing the Village of Lancaster.

Adopted Resolution: **406** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** authorizing Mayor Schroeder to sign and approve a lease agreement with Copier Fax Business Technologies for a Konica Minolta C3351i color copier for the upstairs conference room for use by the Historic Preservation Commission and other municipal boards at a cost of \$88.05 per month for a term of 60 months.

Adopted Resolution: **407** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** authorizing Mayor Schroeder to sign and execute the Downtown Revitalization Initiative Program Participant Grant Agreements related to the completion of improvements to properties using funds to be provided through the New York Forward Initiative - Small Project Fund grant program being administered by the Village of Lancaster for the following properties:

- 5497 Broadway for owner 5497 Village Place LLC
- 5500 Broadway for owner David Del Carlo

Adopted Resolution: **408** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to authorize Ashton Moore to work additional hours not to exceed a cumulative total of 40 hours per week on a temporary basis through the end of April 2026 for training purposes to learn the duties of the court clerk position at the rate of pay of \$25.00 per hour during these training hours only to provide coverage for the Justice Court in the absence of the full-time court clerk per the request of Village Justices Ryan Hadsall and Paul Bumbalo.

Adopted Resolution: **409** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to schedule a work session for a budget meeting with department heads on Wednesday, March 18, 2026, at 4:00 p.m.

Adopted Resolution: **410** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

AUDIENCE PARTICIPATION:

Joseph Ligammaro – 11 Worthington Lane: He is the owner of 39 & 41 Central Avenue. He commented regarding the Central Avenue project and proposed improvements. He was not aware of the public meeting and suggested direct outreach business owners in the future. He stated concerns with the relocation of a bus shelter in front of a business that would take away a parking space, impair visibility to businesses, and promote loitering. Further concerns included taking away parking spaces with the proposed mobility hub, narrowing the driving lane in the parking lot and safety issues with blocking off the back section, the negative impact on businesses and senior customers if parking spaces are eliminated, and the lack of communication of proposed changes to the tenants and business owners.

Philip Arnold – Co-owner of 32, 34, 36 Central Avenue: He owns the properties with his co-owner Mark Aquino. The tenants and owners oppose the proposal in the business district related to the Central Avenue project. He stated a concern that no input was requested from merchants.

Corey Damon – 5741 Broadway: He submitted an event application for a Bike to School Day on May 6, 2026 and attended the meeting to answer any questions. There were concerns with the timing of the event and residents going to work. It was explained how staff would manage the event to minimize the amount of time that roads are closed and consider the impact to residents on adjacent streets.

Kelly Depczynski – 21 Fourth Avenue: She owns From the Attic located at 41 Central Avenue. She stated concerns with the Central Avenue improvements proposal and the impact on businesses including the bus shelter locations and the mobility hub.

Greg Sojka – 19 Spruceland Terrace: He questioned ownership of the EV charging stations and it was confirmed that the Village of Lancaster would own the stations and would charge fees to cover the cost of electricity and maintenance.

Michelle Czech – 16 Parkside Drive: She owns Plumbottom Salon at 39 Central Avenue. She commented on the Central Ave project and invited the Village Board to spend an evening at her business to view the traffic that comes in front of her shop during those hours and its effect on businesses. She has concerns with the proposed project taking away from the benefits of the current environment. She also noted concerns with vandalism in the area and safety issues with people loitering at bus shelters. She suggested looking at the currently vacant Rite Aid property as an opportunity for this project rather than impacting businesses with the current proposal.

Tracy Diegelman – Owner of 24 Central Avenue: She stated her concerns with the Central Avenue project related to the elimination of parking spaces. She commented on the negative impact of bus shelters including safety issues, loitering, and garbage. She strongly encouraged the Village Board to give back the money for this grant project.

Lori Skubis – Co-owner of 50 Central Avenue: She owns Skoob’s Village Grille and stated her concerns with the proposed Central Avenue project. She has concerns about the impact on the historic nature of the village and aesthetics with the proposed bus shelters. She also noted safety concerns related to the parking lot if the back section is blocked off as currently designed.

COMMITTEE REPORTS & FOLLOW UPS:

➤ **FINANCE & CLAIMS** – Trustees Miller & O’Brien

There was a reminder that the LOSAP referendum vote is scheduled for Wednesday, March 18, 2026 at the Lancaster Municipal Building from 12:00 noon until 9:00 p.m.

➤ **PUBLIC WORKS** – Trustee Mikoley

No report.

➤ **PUBLIC SAFETY** – Mayor Schroeder

No report.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

He noted that there is a proposed e-bike law currently in process by the Town of Lancaster for adoption. This law would also cover the Village of Lancaster.

There will be a presentation regarding AirBNBs and short-term rentals as part of the Association of Erie County Governments meeting on March 26th. Mayor Schroeder and Trustee O’Brien are planning to attend and will bring back information.

There is a need to update the Village signage code. Proposed revisions and corrections have been drafted by Attorney Herdzik for consideration based on feedback from Village officials, departments, and advisory boards.

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to schedule a public hearing in Council Chambers on Monday, March 23, 2026, at 7:15 p.m. to consider a local law related to proposed updates to the Village signage code.

Adopted Resolution: **411** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

No report.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

No report.

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

No report.

➤ **SEWER** – Trustee Mikoley

A pre-bid conference meeting was held last week for the Pleasant Avenue project. There were 6 contractors that attended. Bids are due this Wednesday, March 11th. A recommendation for approval should be ready for the next meeting.

➤ **GRANTS** – Trustee O'Brien

Plum Bottom Creek Culvert Project

Nothing to report other than everything is progressing well.

ZEV Grant – EV Charging Station

A pre-construction meeting was held on 2/24. The project timeline is dependent on procurement times.

Erie County Municipal Planning Grant – Comp Plan Updates

The final draft is expected this week.

TAP – Central Ave Streetscape Broadway to Walden

The public information meeting was well attended. This is the beginning of the feedback process inviting information to use to update the design. Feedback on the project can be submitted to the project engineer, Bill Ratka, whose email address is on the project webpage on the Village website. The expected timeline for finalizing design is Fall 2026.

Pro-Housing Technical Assistance Grant (PHC-TAG)

We did not receive this grant. We will pursue technical assistance with Erie County Department of Environment and Planning (DEP) when we look at zoning as part of the Comp Plan implementation.

Future Grant Need – Zoning / Comp Plan Follow Up

We spoke with Lori from ECIDA about these needs, and she will review the Comp Plan and let us know her thoughts. Erie County DEP will likely be having another round of municipal planning grants, and these needs would fall under that grant program.

➤ **TECHNOLOGY & MARKETING** – Trustee Miller

No report.

➤ **CLIMATE SMART** – Trustee O'Brien

The Climate Smart Task Force and Forestry Advisory Board held their quarterly meetings last week.

A Dare to Repair event was held this past Saturday hosted at the Lancaster Municipal Building. There were about 50 people who attended to bring their items to be repaired, if possible.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

The crews have started brush chipping and leaf pickup left over from the fall.

They have been fixing up Veterans Park and repaired signage that was damaged.

Lawn damage from plows is being assessed to make repairs.

They are stumping trees that were removed.

The department has been working on downtown clean up and they have brought out garbage cans and benches for the upcoming spring and summer seasons.

➤ **CLERK – TREASURER** – Michael E. Stegmeier

The Village Wide Garage Sale will take place on the weekend of May 15 through May 17 this year. This event will once again be held in collaboration with the Lancaster Bee, which has released sign-up forms via social media as of today. Forms will also be available in the Clerk-Treasurer's office and Village social media pages. The Bee will publish the participating Village addresses in their newspaper during the week of the event.

➤ **FIRE CHIEF** – Eric Feldmann

It has been a busy start to the year.

The department received a \$1,000 grant from FASNY for Recruit NY assistance.

The annual inspection is scheduled for May 17. An event application will be submitted soon.

Chief Feldmann and Assistant Chief Kukoleca left the meeting at 7:35 p.m. to respond to an emergency call.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

His office is ramping up for the spring season. This is a good time for owners to check their properties for concerns that need to be addressed.

He requested if there are any specific items that need attention to please advise his office.

They are working to address fire inspections that need to be done as quickly as possible.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeff Smith

No report.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzyk

No report.

MISCELLANEOUS:

-none-

ADJOURNMENT:

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to adjourn the meeting at 7:48 p.m.

Adopted Resolution: **412**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk-Treasurer

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

March 10, 2026 to March 23, 2026

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$ 190,803.73
SEWER FUND -----in the amount of	\$ 9,842.60
TRUST FUND -----in the amount of	\$ 24,762.07
CAPITAL FUND -----in the amount of	\$
EQUIPMENT RESERVE -----in the amount of	\$
COMMUNITY DEVELOPMENT -----in the amount of	\$
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$

TOTAL 225,408.40

For the period from February 24, 2026 to March 09, 2026

MAYOR’S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	<u>62</u>
General Fund Ck#.....	<u>94031-94073</u>
Sewer Fund Ck#.....	<u>12378-12383</u>
Trust Fund Ck#.....	<u> </u>
Capital Fund Ck#.....	<u>1970-1973</u>
Community Development Fund Ck#	<u> </u>

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: *March 23* February 9, 2026

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check				
2025-2026 Budget	\$ 80,212.86	\$ 1,045.18		\$ 24,762.07
Prepays	\$ 28,611.25	\$ 2,549.38		
Payroll Voucher 2/27/2026	\$ 73,574.70	\$ 5,804.03		
Fica Voucher 2/27/2026	\$ 5,738.77	\$ 444.01		
M&T CC - January	\$ 2,666.15			
TOTALS	\$ 190,803.73	\$ 9,842.60	\$ -	\$ 24,762.07
TOTAL ALL FUNDS				\$ 225,408.40

Ranges

Range: First to Last
 Rcvd Batch Id Range: First to Last
 Encumbrance Date Range: First to 05/31/26

Open: N
 Void: N
 Paid: N
 Held: N
 Apprv: N
 Rcvd: Y

Bid: Y
 State: Y
 Other: Y
 Exempt: Y

P.O. Type: All
 Format: Detail without Line Item Notes
 Include Non-Budgeted: Y
 Prior Year Only: N
 * Means Prior Year Line:
 Vendors: All

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01217	03/09/26	ADPIN005	ADP, INC.										
1		PROCESSING CHARGES/MAN.REPORTS		E	\$588.50	A -1325-435-300		FINANCE TREASURER - PAYROLL S R		03/09/26	03/09/26		715185065
2		PROCESSING CHARGES/MAN.REPORTS		E	\$369.60	A -1325-435-300		FINANCE TREASURER - PAYROLL S R		03/09/26	03/09/26		71585100
					\$958.10								
26-01218	03/06/26	AMAZO010	AMAZON CAPITAL SERVICES										
1		DOOR OPENER DPW/RIGGING STRAP		E	\$91.16	A -1640-450-000		DEPT PUBLIC WORKS GRGE-BUILD R		03/06/26	03/06/26		131Q-Y3F6-TVH7
2		DOOR OPENER DPW/RIGGING STRAP		E	\$167.99	A -8560-475-000		SHADE TREES-UNCLASSIFIED R		03/06/26	03/06/26		199P-4MXW-GKNP
					\$259.15								
26-01219	03/05/26	AMER1010	AMERICAN ROCK SALT CO LLC										
1		BULK ICE CONTROL SALT		E	\$9,204.92	A -5132-415-000		SNOW REMOVAL-CHEMICALS-ROA R		03/05/26	03/05/26		0825278/0825687
26-01220	03/05/26	AMER1010	AMERICAN ROCK SALT CO LLC										
1		BULK ICE CONTROL SALT		E	\$6,708.25	A -5132-415-000		SNOW REMOVAL-CHEMICALS-ROA R		03/05/26	03/05/26		0825892/0826069
26-01221	03/05/26	ASHLA005	ASHLAND PEST CONTROL INC										
1		CENTRAL AVE BRIDGES		E	\$91.00	A -5110-475-000		STREETS MAINT-UNCLASSIFIED-PE R		03/05/26	03/05/26		11930
26-01222	03/05/26	CHART005	CHARTER COMMUNICATIONS										
1		DPW-RECEIVERS/BASIC TV		E	\$46.13	A -1640-435-000		DEPT PUBLIC WORKS-CONTRACTL R		03/05/26	03/05/26		141774001020726
26-01223	03/01/26	COMMA005	COMMAND LLC										
1		SCBA HYDROTESTING Q 5 YEARS		E	\$1,726.30	A -3411-479-000		FIRE DEPT-YRLY SVC & CERTIF/INS R		03/01/26	03/01/26		5181

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-01232	03/06/26	EATON005	EATON OFFICE SUPPLY					Account Continued				
1		KRAFT PAPER ENVELOPES	\$94.83	A-1325-401-000	E	FINANCE TREASURER - OFFICE SU	R			03/06/26	03/06/26	PINV1330100
26-01233	03/06/26	EATON005	EATON OFFICE SUPPLY									
1		COPY PAPER/STAPLER/USE CREDIT	\$45.95	A-1325-401-000	E	FINANCE TREASURER - OFFICE SU	R			03/06/26	03/06/26	PINV1328871
26-01234	03/01/26	EATON005	EATON OFFICE SUPPLY									
1		WATER BOTTLES FOR FIREFIGHTERS	\$279.65	A-3411-260-190	E	FIRE DEPT-EMS SUPPLIES / FIRST,	R			03/01/26	03/01/26	PINV1324317
26-01235	03/09/26	ERIEC015	ERIE COUNTY COMPTROLLER									
1		SIGNS/POSTS DPW SIGN SHOP	\$374.44	A-5110-412-000	E	STREETS MAINT-SIGNS	R			03/09/26	03/09/26	1800083193
26-01236	03/01/26	ERIEC080	ERIE CO FIRE CHIEFS MUTUAL AID									
1		ANNUAL DUES TO BELONG	\$35.00	A-3411-432-000	E	FIRE DEPT-DUES & SUBSCRIPTION	R			03/01/26	03/01/26	2026
26-01237	03/06/26	ERIEC045	ERIE COUNTY WATER AUTHORITY									
1		NEFH - 11/2/25-2/1/26	\$79.36	A-1621-441-000	E	NORTH END FIRE HALL - WATER	R			03/06/26	03/06/26	28063600-5
26-01238	03/06/26	ERIEC045	ERIE COUNTY WATER AUTHORITY									
1		LMB - 11/1/25-2/1/26	\$122.08	A-1620-441-000	E	SHARED SERVICES - WATER	R			03/06/26	03/06/26	2790360.4
26-01239	03/06/26	ERIEC045	ERIE COUNTY WATER AUTHORITY									
1		FF PARK ST MARYS ST 11/1-2/1	\$80.20	A-7110-441-000	E	PARKS-WATER	R			03/06/26	03/06/26	60685629-5
26-01240	03/05/26	ERIEC045	ERIE COUNTY WATER AUTHORITY									
1		RICHMOND AVE AND DPW X 3	\$503.86	A-7110-441-000	E	PARKS-WATER	R			03/05/26	03/05/26	901948925-9
2		RICHMOND AVE AND DPW X 3	\$503.86	A-1640-441-000	E	DEPT PUBLIC WORKS GARAGE-WA	R			03/05/26	03/05/26	27878560-2
3		RICHMOND AVE AND DPW X 3	\$80.20	A-1640-441-000	E	DEPT PUBLIC WORKS GARAGE-WA	R			03/05/26	03/05/26	27878750-3
4		RICHMOND AVE AND DPW X 3	\$80.20	A-1640-441-000	E	DEPT PUBLIC WORKS GARAGE-WA	R			03/05/26	03/05/26	27878580-4
\$1,168.12												
26-01241	03/05/26	EVOLU005	EVOLUTION APPAREL									
1		SHIRTS FOR DPW EMPLOYEES	\$806.00	A-1640-403-000	E	DEPT PUBLIC WORKS - UNIFORMS	R			03/05/26	03/05/26	1704

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acat Type	Description	Stat/Chk	First Enc Date	Revd Date	Chk/Void Date	Invoice
26-01242	03/05/26	FINGE005			FINGER LAKES / CASTLE									
1		SHOP RESTOCK		E	\$101.10	A-5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R		03/05/26	03/05/26		937182
2		SHOP RESTOCK		E	\$101.10	A-5132-452-000		SNOW REMOVAL-REPAIRS/MAINT:TI	R		03/05/26	03/05/26		937182
3		SHOP RESTOCK		E	\$101.10	G-8120-453-000		SANITARY SEWERS-REPAIRS & MA	R		03/05/26	03/05/26		937182
					\$303.30									
26-01243	03/05/26	GMESC005			GMES COLCHESTER									
1		WHEEL BALANCE MACHINE PARTS		E	\$337.05	A-1640-453-000		DEPT PUBLIC WORKS - REPAIRS	R		03/05/26	03/05/26		S5710753.001
26-01244	03/05/26	HEALT015			HEALTHWORKS - WNY LLP									
1		ALCOHOL/DRUG TESTING 2 EMPLOY.		E	\$158.00	A-5010-472-000		STREETS ADMIN-ALCOHOL & DRUG	R		03/05/26	03/05/26		543623
26-01245	03/06/26	HOMED005			HOME DEPOT CREDIT SVCS									
1		PARTS/SUPPLIES - FEBRUARY 2026		E	\$831.36	A-1620-200-000		SHARED SVCS-EQUIPMENT	R		03/06/26	03/06/26		FEB2026
2		PARTS/SUPPLIES - FEBRUARY 2026		E	\$1,766.10	A-1620-450-000		SHARED SERVICES - BUILDING & G	R		03/06/26	03/06/26		FEB2026
3		PARTS/SUPPLIES - FEBRUARY 2026		E	\$47.92	A-1640-402-000		DEPT PUBLIC WORKS-JANITORIAL	R		03/06/26	03/06/26		FEB2026
4		PARTS/SUPPLIES - FEBRUARY 2026		E	\$628.45	A-1640-450-000		DEPT PUBLIC WORKS GRGE-BUILD	R		03/06/26	03/06/26		FEB2026
5		PARTS/SUPPLIES - FEBRUARY 2026		E	\$48.90	A-5110-412-000		STREETS MAINT-SIGNS	R		03/06/26	03/06/26		FEB2026
6		PARTS/SUPPLIES - FEBRUARY 2026		E	211.28-	A-8090-401-000		ENVIRONMENTAL - OFFICE SUPPLI	R		03/06/26	03/06/26		FEB2026
					\$3,111.45									
26-01246	03/05/26	IRISH005			IRISH PROPANE CORPORATION									
1		MONTHLY PR20/PR30 CYLINDR RENT		E	\$23.00	A-5110-434-000		STREETS MAINT-PAVING & RECON:	R		03/05/26	03/05/26		02665413
26-01247	03/05/26	JOEBA005			JOE BASIL CHEVROLET INC.									
1		TAIL LIGHT TRUCK 2		E	\$315.46	A-5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R		03/05/26	03/05/26		687464
26-01248	03/05/26	JOEBA005			JOE BASIL CHEVROLET INC.									
1		HUB CAPS TK 21/ LFD-2 PART		E	\$59.57	A-5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R		03/05/26	03/05/26		688049/688088
2		HUB CAPS TK 21/ LFD-2 PART		E	\$43.48	A-3411-456-000		FIRE DEPT-REPAIRS & MAINT BY DI	R		03/05/26	03/05/26		688049/688088
					\$103.05									
26-01249	03/05/26	JOEBA005			JOE BASIL CHEVROLET INC.									
1		REPAIR PART TRUCK 2		E	\$150.40	A-5110-452-000		STREETS MAINT-REPAIRS/MAINT:TI	R		03/05/26	03/05/26		687654

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01250	03/05/26	SCHAE025	SCHAEFFERS										
1	LUBE		\$148.68	A-5110-452-000	E		STREETS MAINT-REPAIRS/MAINT:TI	R		03/05/26	03/05/26	848652	
26-01251	03/05/26	KAMIND05	KAMINSKI & SONS TRUCK EQUIP.										
1	REPAIR PART TRUCK 21		\$738.95	A-5132-452-000	E		SNOW REMOVAL-REPAIRS/MAINT:1	R		03/05/26	03/05/26	98504	
26-01252	03/05/26	KENWO005	KENWORTH NORTHEAST GROUP INC										
1	THERMOSTAT TRUCK 41		\$73.28	A-5132-452-000	E		SNOW REMOVAL-REPAIRS/MAINT:1	R		03/05/26	03/05/26	BI515120	
26-01253	03/06/26	KIDEN005	KIDENEY ARCHITECTS, P.C.										
1	LMB BUILDING CONDITION SURVEY		\$11,750.00	A-1010-435-900	E		BOARD OF TRUSTEES - ENGINEER	R		03/06/26	03/06/26	26812	
26-01254	03/06/26	LABEL005	LABELLA ASSOCIATES										
1	1/24-2/20 POCKET PARK PROFSVCS		\$3,500.00	H-0522-400-118	E		EXPENSES - LMB POCKET PARK (N	R		03/06/26	03/06/26	296842	
26-01255	03/06/26	MANNY005	MANNY'S ACE HARDWARE										
1	PARTS/SUPP JAN & FEB 2026		\$19.98	A-1620-402-000	E		SHARED SERVICES - JANITORIAL	S R		03/06/26	03/06/26	JAN/FEB2026	
2	PARTS/SUPP JAN & FEB 2026		\$2,600.61	A-1620-450-000	E		SHARED SERVICES - BUILDING & G	R		03/06/26	03/06/26	JAN/FEB2026	
3	PARTS/SUPP JAN & FEB 2026		\$43.84	A-1621-453-000	E		NORTH END F.H.-BUILD & GROUND	R		03/06/26	03/06/26	JAN/FEB2026	
4	PARTS/SUPP JAN & FEB 2026		\$66.04	A-1640-402-000	E		DEPT PUBLIC WORKS-JANITORIAL	R		03/06/26	03/06/26	JAN/FEB2026	
5	PARTS/SUPP JAN & FEB 2026		\$76.18	A-1640-450-000	E		DEPT PUBLIC WORKS GRGE-BUILD	R		03/06/26	03/06/26	JAN/FEB2026	
6	PARTS/SUPP JAN & FEB 2026		\$188.21	A-5110-412-000	E		STREETS MAINT-SIGNS	R		03/06/26	03/06/26	JAN/FEB2026	
7	PARTS/SUPP JAN & FEB 2026		\$8.54	A-5110-417-000	E		STREETS MAINT-TIRES & BATTERIE	R		03/06/26	03/06/26	JAN/FEB2026	
8	PARTS/SUPP JAN & FEB 2026		\$258.23	A-5110-419-000	E		STREETS MAINT-TOOLS & PAINT	R		03/06/26	03/06/26	JAN/FEB2026	
9	PARTS/SUPP JAN & FEB 2026		\$54.86	A-5110-475-000	E		STREETS MAINT-UNCLASSIFIED-PE	R		03/06/26	03/06/26	JAN/FEB2026	
10	PARTS/SUPP JAN & FEB 2026		\$53.12	A-5132-452-000	E		SNOW REMOVAL-REPAIRS/MAINT:1	R		03/06/26	03/06/26	JAN/FEB2026	
11	PARTS/SUPP JAN & FEB 2026		\$34.17	A-7110-414-000	E		PARKS-MATERIALS-OTHER	R		03/06/26	03/06/26	JAN/FEB2026	
12	PARTS/SUPP JAN & FEB 2026		\$43.57	A-7550-420-000	E		CELEBRATIONS-MISC OVERHEAD E	R		03/06/26	03/06/26	JAN/FEB2026	
													\$3,447.35
26-01256	03/05/26	NOCOE005	NOCO ENERGY CORP- FUELS										
1	UNLEADED FUEL		\$228.96	A-5110-416-000	E		STREETS MAINT-GASOLINE & OIL	R		03/05/26	03/05/26	SP13247106	
2	UNLEADED FUEL		\$368.88	A-5132-416-000	E		SNOW REMOVAL-GASOLINE & OIL	R		03/05/26	03/05/26	SP13247106	

LANCASTER VILLAGE
 Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-01274	03/09/26	STOVE005 STOVER, DAWN			\$1,143.75	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL	R	03/09/26	03/09/26	3/9/2026
Total Purchase Orders: 58 Total P.O. Line Items: 96 Total List Amount: \$106,020.11 Total Void Amount: \$0.00												

Totals by Year-Fund		Fund Description		Fund	Expend Total	Revenue Total	G/L Total	Total
	6-A		\$80,212.86		\$0.00	\$0.00	\$0.00	\$80,212.86
	6-G		\$995.18		\$0.00	\$0.00	\$50.00	\$1,045.18
	6-H		\$24,762.07		\$0.00	\$0.00	\$0.00	\$24,762.07
Total Of All Funds:					\$105,970.11	\$0.00	\$50.00	\$106,020.11

Totals by Fund		Fund Description		Fund	Expend Total	Revenue Total	G/L Total	Total
	A		\$80,212.86		\$0.00	\$0.00	\$0.00	\$80,212.86
	G		\$995.18		\$0.00	\$0.00	\$50.00	\$1,045.18
	H		\$24,762.07		\$0.00	\$0.00	\$0.00	\$24,762.07
Total Of All Funds:					\$105,970.11	\$0.00	\$50.00	\$106,020.11

LANCASTER VILLAGE
 Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	6-A	\$80,212.86	\$0.00	\$0.00	\$0.00	\$80,212.86
	6-G	\$995.18	\$0.00	\$0.00	\$0.00	\$995.18
	6-H	\$24,762.07	\$0.00	\$0.00	\$0.00	\$24,762.07
	Total Of All Funds:	\$105,970.11	\$0.00	\$0.00	\$0.00	\$105,970.11

Ranges

Range: First to Last
 Rcvd Batch Id Range: First to Last
 Encumbrance Date Range: First to 05/31/26

Open: N
 Void: N
 Paid: N
 Held: N
 Aprv: N
 Rcvd: Y

Bid: Y
 State: Y
 Other: Y
 Exempt: Y

P.O. Type: All
 Format: Detail without Line Item Notes
 Include Non-Budgeted: Y
 Prior Year Only: N
 * Means Prior Year Line:
 Vendors: All

PO #	Item Description	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01214	03/03/26 CHART020		CHARTER COMMUNICATION											
1	INTERNET&PHONE 2/17-3/16 2026			E		\$135.44	A -1325-474-000		FINANCE TREASURER - WEB SITE : R		03/03/26	03/03/26		0081400021726
2	INTERNET&PHONE 2/17-3/16 2026			E		\$228.91	A -1325-474-000		FINANCE TREASURER - WEB SITE : R		03/03/26	03/03/26		0081418021726
3	INTERNET&PHONE 2/17-3/16 2026			E		\$228.91	A -1325-474-000		FINANCE TREASURER - WEB SITE : R		03/03/26	03/03/26		0081582021726
						\$593.26								
26-01215	03/03/26 DELAG005		DELAGE LANDEN FINANCIAL SVC											
1	DPW COPIER LEASE 2/15-3/14 26			E		\$259.00	A -1640-435-000		DEPT PUBLIC WORKS-CONTRACTL R		03/03/26	03/03/26		595596840
26-01216	03/03/26 HIGHM010		HIGHMARK BCBS OF WNY											
1	MARCH 2026 EMPLOYEE HEALTH INS			E		\$27,758.99	A -9060-800-000		EMPLOYEE BENEFITS-HOSPITAL & R		03/03/26	03/03/26		MARCH 2026
2	MARCH 2026 EMPLOYEE HEALTH INS			E		\$2,549.38	G -9060-800-000		EMPLOYEE BENEFIT-HOSPITAL & M R		03/03/26	03/03/26		MARCH 2026
						\$30,308.37								

Total Purchase Orders: 3 Total P.O. Line Items: 6 Total List Amount: \$31,160.63 Total Void Amount: \$0.00

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

Totals by Year-Fund		Fund		Expend Total		Revenue Total		G/L Total		Total	
Fund Description		Fund		Expend Total		Revenue Total		G/L Total		Total	
	6-A			\$28,611.25		\$0.00		\$0.00		\$28,611.25	
	6-G			\$2,549.38		\$0.00		\$0.00		\$2,549.38	
Total Of All Funds:				<u>\$31,160.63</u>		<u>\$0.00</u>		<u>\$0.00</u>		<u>\$31,160.63</u>	

Totals by Fund		Fund		Expend Total		Revenue Total		G/L Total		Total	
Fund Description		Fund		Expend Total		Revenue Total		G/L Total		Total	
	A			\$28,611.25		\$0.00		\$0.00		\$28,611.25	
	G			\$2,549.38		\$0.00		\$0.00		\$2,549.38	
Total Of All Funds:				<u>\$31,160.63</u>		<u>\$0.00</u>		<u>\$0.00</u>		<u>\$31,160.63</u>	

Batch Id: PAYROLL Batch Date: 02/27/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	978.07		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	5,736.91		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	2,065.77		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	10,726.49		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	329.00		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	13,909.33		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	923.08		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	144.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	184.60		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	7,065.54		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	8,893.53		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	12,061.80		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	139.26		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	1,864.29		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	353.80		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	3,012.76		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	1,187.73-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: G -200-000 CASH	3,067.83		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: G -200-000 CASH	2,736.20		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	1,411.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	21.05		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	2,626.54		41

WARNING: This account would have a negative balance: A -1620-100-000. Balance would be: 26,047.49-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	73,574.70	0.00	0.00	0.00	0.00	0.00
	G	5,804.03	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		79,378.73	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	79,378.73
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

Batch Id: FICA Batch Date: 02/27/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 2/27/2026 Cr: A -200-000 CASH	5,738.77		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 2/27/2026 Cr: G -200-000 CASH	444.01		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,738.77	0.00	0.00	0.00	0.00	0.00
	G	444.01	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,182.78	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,182.78
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: CREDITCD Batch Date: 01/31/26 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY - BLUE DOCK MEDIA Cr: A -200-000 CASH	64.00		1
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY - RAPID FAX Cr: A -200-000 CASH	11.99		2
A -1325-435-200 FINANCE TREASURER - SVC MAINT CONTRACTS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ADOBE-CTO OFFICE- 2 ACCOUNTS Cr: A -200-000 CASH	47.98		3
A -1420-432-000 LAW - DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ADOBE-ATTY - 1 ACCOUNT Cr: A -200-000 CASH	23.99		4
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ADOBE-DPW- 1 ACCOUNT Cr: A -200-000 CASH	23.99		5
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-APPLE-MUSIC FOR DOWNTOWN IPOD Cr: A -200-000 CASH	10.99		6
A -1620-439-000 SHARED SERVICES - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE-LMB PORTION Cr: A -200-000 CASH	508.28		7
A -1640-431-000 DEPT PUBLIC WORKS - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE-DPW PORTION Cr: A -200-000 CASH	181.54		8
A -1621-439-000 NORTH END FIRE HALL - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE-NEFH PORTION Cr: A -200-000 CASH	26.40		9
A -8020-436-000 PLANNING-POSTAGE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	PLANNING-USPS-MAILING OF PACKAGES Cr: A -200-000 CASH	88.65		10
A -8090-402-000 ENVIRONMENTAL - MATERIALS OUTREACH Db: A -522-000 EXPENDITURE CONTROL	Expenditure	CLIMATE SMART-AMERICAN MEADOWS 500 SEEDS Cr: A -200-000 CASH	244.99		11
A -3990-402-000 DISASTER PREPAREDNESS-MISC SUPPLIES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	OEM OFFICE DEP. BATTERIES/POWERBANK/ETAL Cr: A -200-000 CASH	199.99		12
A -3990-402-000 DISASTER PREPAREDNESS-MISC SUPPLIES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	OEM OFFICE DEP. BATTERIES/POWERBANK/ETAL Cr: A -200-000 CASH	38.99		13

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-402-000 DISASTER PREPAREDNESS-MISC SUPPLIES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	OEM OFFICE DEP. BATTERIES/POWERBANK/ETAL Cr: A -200-000 CASH	128.98		14
A -3990-402-000 DISASTER PREPAREDNESS-MISC SUPPLIES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	OEM OFFICE DEP. BATTERIES/POWERBANK/ETAL Cr: A -200-000 CASH	31.99		15
A -1620-450-000 SHARED SERVICES - BUILDING & GRDS MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-PREFERREDSEED SALT RESTOCK ALL LOC Cr: A -200-000 CASH	142.10		16
A -1621-453-000 NORTH END F.H.-BUILD & GROUND MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-PREFERREDSEED SALT RESTOCK ALL LOC Cr: A -200-000 CASH	142.10		17
A -1640-450-000 DEPT PUBLIC WORKS GRGE-BUILD/GRDS MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-PREFERREDSEED SALT RESTOCK ALL LOC Cr: A -200-000 CASH	142.10		18
A -5132-414-000 SNOW REMOVAL-MATERIALS-SNOW PLOW PARTS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-PREFERREDSEED SALT RESTOCK ALL LOC Cr: A -200-000 CASH	142.10		19
A -7550-410-000 CELEBRATIONS-NEW YEAR'S EVE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	UNITED RENTALS - NYE EVENT PORTAPOTTY Cr: A -200-000 CASH	465.00		20
WARNING: This account would have a negative balance: A -1420-432-000. Balance would be:			141.92-		
WARNING: This account would have a negative balance: A -1620-439-000. Balance would be:			307.16-		
WARNING: This account would have a negative balance: A -1620-450-000. Balance would be:			14,671.66-		
WARNING: This account would have a negative balance: A -5132-414-000. Balance would be:			8,794.38-		
WARNING: This account would have a negative balance: A -7550-420-000. Balance would be:			2,460.20-		
WARNING: Control Acct would have a negative balance but error was overridden: A -1620-000-000. Balance would be:					38,597.40-
WARNING: Control Acct would have a negative balance but error was overridden: A -5132-000-000. Balance would be:					41,518.78-

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	2,666.15	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		2,666.15	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	20	2,666.15
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	20	

There are warnings in this listing, but can proceed with update.

LISTED CORRESPONDENCE

March 23, 2026

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from February 18, 2026 – March 11, 2026.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
2.	_____	_____	Correspondence from Corey Damon providing a Special Events Application for a Bike to School Day event to be held on May 6, 2026 in the Village of Lancaster.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
3.	_____	_____	Correspondence from Arbor Day Foundation congratulating the Village of Lancaster for achieving 2025 Tree City USA status and receiving a Growth Award.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
4.	_____	_____	Correspondence from Fire Chief Eric Feldmann requesting authorization to purchase 8 new fire pagers from Saia / Motorola Solutions on a NYS Contract # PT68722 in the amount of \$3,670.40 with funds available in budget line A3411.2604.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
5.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
6.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
7.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
8.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
9.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
10.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
11.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	

VILLAGE COVER SHEET

MARCH 16, 2026 BOARD MEETING

PERMITS ISSUED 11

VILLAGE PERMIT TOTAL

ERECT COMMERCIAL ADD/ALT	1
ERECT PORCH/PORCH COVER	1
INSTALL FENCE	1
INSTALL SWIMMING POOL	1
INSTALL ROOF	5
INSTALL GENERATOR	1
ERECT RESIDENTIAL ADD/ALT	1
TOTAL PERMITS FOR THE VILLAGE	11

Simply Boba Bubble Te3ar & Banh Mi	20 Main St.	Commercial Add/Alt
Jason Koepf	29 Lombardy St.	Porch
Imperial Fence Co.	25 Carter St.	Fence
Alden Pools & Play LLC	105 Burwell Ave.	Pool
H, Youngs Home Improvements	11 Irinwood Rd.	Roof
Buffalo's Best Roofing	5470 Broadway St.	Roof
Besroi Construction	141 Albert Dr.	Roof
Sitzmans Appliance Center	47 Harvey Dr.	Generator
716 Brothers Construction	34 Quincy Ave.	Roof
Todd Dewald	88 Church St.	Residential Add/Alt
Next Home WNY LLC	7 Clark St.	Roof

Town of Lancaster

Expired Permits Report

02/19/2026 - 03/31/2026

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2023-36308	19 Saint Marys St	2 Story front porch renovation as shown on construction drawings and specifications.	03/06/2025	03/06/2026
P-2025-37743	46 St John St	Front porch renovations as shown on construction drawings in response to Complaint #2025-0109.	03/04/2025	03/04/2026
P-2025-37769	11 Robert Dr	Temp sign from 3-12-2025 thru 4-12-25- not to be in the right of way	03/12/2025	03/12/2026
P-2025-37790	286 Aurora St	Roof- Complete tear off and replacement as per contract	03/18/2025	03/18/2026
P-2025-37791	1817 Como Park Blvd	Temp Sign from 3/18/25-4/18/25, sign not to be in the right of way	03/18/2025	03/18/2026
P-2025-37799	2000 Commerce Pkwy W	Sign- Replacement of existing sign as shown on scope of work and on plot plan	03/21/2025	03/21/2026
P-2025-37821	118 Garfield St	Hang sewer install as shown on scope of work and drawing	03/27/2025	03/27/2026
P-2025-37828	99 Sawyer Ave	Interior Repair and Renovation to a single family residence as shown on construction drawings in response to Complaint #2024-0248.	03/28/2025	03/28/2026
P-2025-38169	Ste 500 20 W Main St	Retail build out for ROAM Clothing as shown on construction drawings and Change in Use Approval.	06/05/2025	06/05/2026
P-2025-38645	Kelsey & Andrew Gibson 14 Wilkshire Pl	dumpster placed on driveway for clean out	09/26/2025	03/26/2026

Total Expired Permits: 10

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 02/18/26</i>						
2026-0109	26 Elm Pl	104.83-3-6	Work w/out Permit	Open	Daniel McDowell	
Open Date: 02/18/26 Total #: 1						
<i>Open Date: 02/19/26</i>						
2026-0111	Todd DeWald, 88 Church St	115.27-4-26	Misc	Open	Todd Dewald	
2026-0113	10 Garfield St	115.25-3-18	Interior Property Maint	Open	David Bascom	
2026-0115	5565 Broadway St	115.28-6-3	Misc	Open	Ronald Olson	
2026-0116	65 Lake Ave	115.27-1-22.21	Exterior Property Maint	Open	65 Lake Avenue LLC	
Open Date: 02/19/26 Total #: 4						
<i>Open Date: 02/22/26</i>						
2026-0118	21 E Drullard Ave	104.50-5-6	Fire Call Out	Open	Kathryn Koster	
Open Date: 02/22/26 Total #: 1						
<i>Open Date: 02/23/26</i>						
2026-0120	9 Grant St	115.07-2-2	Drainage	Open	Jessica Sharman-Jones	
2026-0122	27 Lombardy St	115.27-4-10	Trash/Rubbish	Open	R2M2, LLC	
2026-0125	71 Sawyer Ave	104.11-9-11	Fire Call Out	Closed	Peter Todenhagen	
Open Date: 02/23/26 Total #: 3						
<i>Open Date: 02/25/26</i>						
2026-0130	77 Aurora St	104.81-3-14	Trash/Rubbish	Closed	Aurora Hartwell, LLC	
2026-0131	12 E Garfield St	115.26-1-1	Fire Call Out	Open	TNT Storage LLC	
Open Date: 02/25/26 Total #: 2						
<i>Open Date: 02/26/26</i>						
2026-0132	62 Camner Ave	115.11-17-1	Trash/Rubbish	Open	Robert Allen	
Open Date: 02/26/26 Total #: 1						
<i>Open Date: 02/27/26</i>						
2026-0133	142 Court St	104.76-1-10.1	Unregistered Vehicle	Open	Ramon Perez	Andrew Kaleta
Open Date: 02/27/26 Total #: 1						
<i>Open Date: 03/04/26</i>						
2026-0139	128 Richmond Ave	115.12-1-25	Exterior Property Maint	Open	Paul Schnitzer	
Open Date: 03/04/26 Total #: 1						
<i>Open Date: 03/05/26</i>						
2026-0140	67 Sheldon Ave	104.11-11-14	Exterior Property Maint	Open	Nicholas Cappelli	
Open Date: 03/05/26 Total #: 1						
<i>Open Date: 03/07/26</i>						
2026-0143	39 S Irwinwood	115.11-26-11	Fire Call Out	Open	David	

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
					McNamara	
					Open Date: 03/07/26	Total #: 1
					Grand Total: 16	

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
 Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event proposed to be held on public property or on private property, but affecting public property or requiring Village support services.

If additional space is required, please use extra sheets

Event Name: <u>Bike to School Day</u>		
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <u>A group bike ride to school (similar planning to a walk)</u>		
Event Date(s): <u>May 6 2026</u>	Event Time(s): <u>8:00 - 9:00 AM</u>	
Applicant Name: <u>Corey Damon</u>	Event Location:	
Individual/Group/Corporation Name Holding Event: <u>Corey Damon, with support from Blomdary Lane Toy Shoppe & LUMA</u>	Village Property Affected (If Applicable) <u>Local streets - see attached</u>	
Applicant Address, City, State, Zip: <u>5741 Broadway St Lancaster NY 14086</u>	Support Services Requested of the Village (If Applicable) <u>- Barricades for temporary road closure, 8:30-8:45 AM, at 4 locations - see map - Police escort (department has been contacted)</u>	
Applicant Email: <u>Corey.damon@gmail.com</u>	Applicant Phone: <u>(716) 880-5937</u>	
<small>Pursuant to §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.</small>		
Event Contact Person:	Contact Cell Phone:	Date & Time(s) On-Premise at Event:
<u>Corey Damon</u>	<u>716 880 5937</u>	<u>5/6/26 8:00 9:00 AM</u>
Anticipated Peak Attendance Number: <u>100</u>	Anticipated Age Range of those in Attendance: <u>5-75 years</u>	
Will Alcohol be consumed? Applicant must comply with Village Code Section 85-3 "Alcoholic Beverages" <u>NO</u>	Will there be Amplified Sound or Music? If so, provide Hours: <u>No</u>	

<p>Will Animals be part of the event?</p> <p>No</p>	<p>Will Food Trucks be part of the event? Applicant must comply with Village Code Chapter 209 "Mobile Food Vending"</p> <p>No</p>
<p>If the event is what is commonly referred to as a block party, identify by names and addresses block neighbors who have been advised of the proposed block party. State either that no block neighbors have expressed opposition to the proposed block party or separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.</p>	
<p>If applicable attach a map or sketch showing the location of information below:</p>	
<p>(a) (If Applicable) Location of Parking Facilities indicating number of parking spaces being provided for: St. John's Lutheran Church, North Parking Lot, 101 parking spaces. Approved by church council.</p>	
<p>(b) (If Applicable) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:</p>	
<p>(c) (If Applicable) Location of Trash Facilities: N/A</p>	
<p>(d) (If Applicable) Location of Water Facilities: N/A</p>	
<p>(e) (If Applicable) Location of Electrical Facilities: N/A</p>	
<p>(f) (If Applicable) Location of Toilet Facilities including location of Porta-Toilets: N/A</p>	
<p>(g) (If Applicable) Location of Entrances where public is to enter and exit site: St. John's Lutheran Church, North Parking Lot, Pleasant Ave</p>	
<p>(h) (If Applicable) Location of Vendor Facilities including booths and food service: N/A</p>	
<p>(If Applicable) Organization providing Security: N/A</p>	<p>(If Applicable) Number of Security Personnel: N/A</p>
<p>Signature of Applicant: </p>	<p>Date: 3/6/26</p>

Post review disposition: Village Board approved.
 Village Board not approved.
 Applicant advised of Village Board determination: _____, _____, 202_____
 Village Board approved with attached statement of conditions imposed.

Questions or Concerns

If you have questions ahead of time, please contact:

Corey Damon

Phone: (716) 324-1132

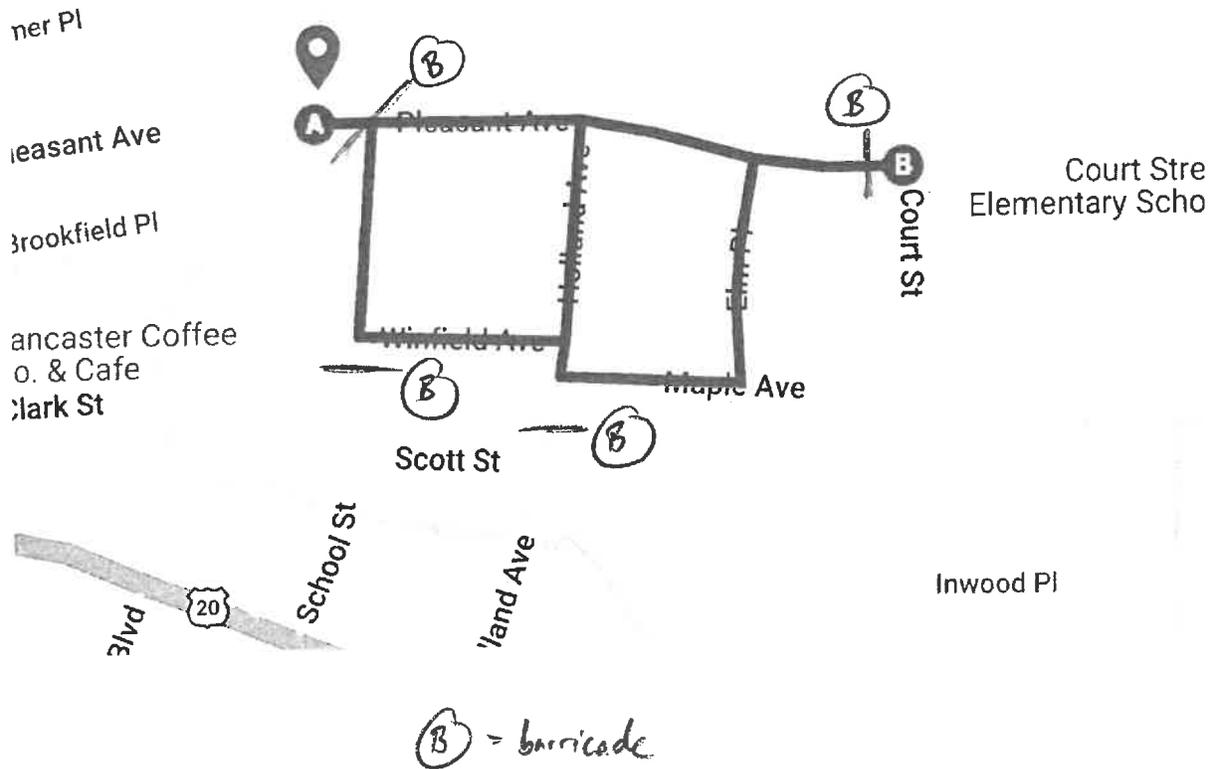
Email: courtstreetbikebus@gmail.com

Thank You, Neighbors!

We are grateful for your support in helping make this a safe and joyful event for our neighborhood children. Your cooperation makes a meaningful difference.

Sincerely,

The Neighborhood Bike Bus Volunteers



Neighborhood Notice: Temporary Road Closure for Community Bike Bus Event

Dear Neighbor,

We are excited to share that our neighborhood will be hosting a **Bike Bus Community Ride** for children at Court Street Elementary School to celebrate National Bike & Roll to School Day. To ensure the safety of participating children and families, there will be a **temporary road closure** on **Wednesday, May 6 from 8:30 AM – 9:00 AM**. Road access will be restored immediately after the event.

Roads Affected

- Pleasant Ave , between School St and Court St
- School St, between Winfield Ave and Pleasant Ave
- Holland Ave, between Winfield Ave and Pleasant Ave
- Winfield Ave (all)
- Maple Ave, between Holland Ave and Elm Pl
- Elm Pl, between Maple Ave and Pleasant Ave

A full map of the route is available on the reverse side of this flyer. Access for **emergency vehicles will be maintained at all times**. If you need to enter or exit during the closure window, volunteers will assist you safely whenever possible.

What Is A Bike Bus?

A Bike Bus is a parent-led group bicycle ride where children ride together to school with adult volunteers. It promotes safe cycling habits, physical activity, community connection, reduced traffic congestion near schools, and time away from screens. This is a **volunteer-organized event** and is not school-sponsored.

What to Expect

Clearly marked volunteer marshals at intersections and temporary barricades. You will see children riding in a supervised group, with the full group passing through your area in approximately 5-10 minutes. We are aiming to minimize disruption and appreciate your patience during this brief event.

National Bike & Roll to School Day Participation Agreement & Acknowledgement of Risk

The Bike Bus is a voluntary group bicycle ride to Court Street Elementary on Wednesday May 6 2026, supervised by parent volunteers. Note that this is a parent-led program and is not officially sponsored by either Lancaster School District or the PTO. Adult volunteers accompany children during the ride, but parents/guardians remain responsible for their child's participation. Please review the following information carefully before agreeing to participate. Emails are collected to share event information.

* Indicates required question

1. Email *

Participant Information

2. Child's Name *

3. Child's Grade *

Mark only one oval.

K

1

2

3

4. Child's Teacher

5. Accompanying Parent's Name(s) and Relationship to Child *

6. Parent Phone Number for Event Notifications

7. If any other individuals (siblings, grandparents) plan to participate, provide the number below. Please do not include yourself or your child in this number.

8. If you believe your child would require any accommodations to ensure a safe and enjoyable ride, please let us know here: *

Helmet and Equipment Certification

Each of the following is required.

9. My child will wear a properly fitted helmet at all times during the Bike Bus. *

Check all that apply.

I agree

10. My child's bicycle is in safe working condition (brakes, tires, steering, chain). *

Check all that apply.

I agree

11. My child has basic bicycle riding skills and can start, stop, and ride in a straight line independently. *

Check all that apply.

I agree

12. My child understands they must follow ride leader and volunteer instructions. *

Check all that apply.

I agree

13. I understand that a parent or guardian must remain with their student rider at all times. *

Check all that apply.

I agree

Assumption of Risk

14. I understand that bicycling on public roads and sidewalks involves inherent risks, *
including but not limited to:

Collisions with motor vehicles

Collisions with other riders or pedestrians

Road hazards (potholes, debris, uneven pavement)

Weather conditions

Falls and loss of control

I understand these risks may result in serious injury, permanent disability, or death, and I voluntarily permit my child to participate with knowledge of these risks.

Check all that apply.

I agree

15. The Bike Bus is a parent-led volunteer activity and is not sponsored, operated, or *
supervised by the school or school district. Adult ride leaders are volunteers and
are not acting as professional supervisors, employees, or agents of the school.

I understand that this is a volunteer-run, non-school-sponsored activity.

Check all that apply.

I agree

16. I understand that I remain responsible for determining whether my child is *
physically and emotionally capable of participating. I agree to ensure my child
arrives with proper equipment and understands basic traffic safety.

Check all that apply.

I agree

17. To the fullest extent permitted under New York law, I agree to release and hold harmless the volunteer organizers and ride leaders from claims arising out of the inherent risks of bicycling and ordinary negligence, except in cases of gross negligence or willful misconduct. *

Check all that apply.

I agree

Volunteering & Media Release

18. I am interested in learning more about volunteering for the event and would like someone to contact me. Note: please remember at least one parent or guardian is required to remain with their rider at all times. *

Mark only one oval.

Yes

No

19. I grant permission for photos or videos taken during Bike Bus activities to be used for communication or promotional purposes. *

Mark only one oval.

Yes

No

Electronic Signature

20. By typing my name below, I acknowledge that I have read this entire form and that my electronic signature is binding. *

21. Today's Date *

Example: January 7, 2019

This content is neither created nor endorsed by Google.

Google Forms



211 N. 12th St.
Lincoln, NE 68508
arborday.org

LISTED # 3
CORRESPONDENCE
3/23/2026

Mayor Willam Schroeder
5423 Broadway St Ste 1
Lancaster, NY 14086

Dear Mayor Willam Schroeder,

On behalf of the Arbor Day Foundation as we celebrate the 50th Anniversary of the Tree City USA program, I'm happy to extend my warmest congratulations to Village of Lancaster on successfully achieving 2025 Tree City USA status and receiving a Growth Award. This well-deserved recognition is a testament to your community's unwavering commitment to the planting, nurturing, and celebration of trees.

In an era where cities and towns are facing increasing challenges related to air quality, public health, and climate resilience, nurturing urban forests has never been more important. By prioritizing tree stewardship, you've not only helped enhance Village of Lancaster's livability, but you've also invested in a healthier, more sustainable future for your residents.

The Arbor Day Foundation's Tree City USA program has a long legacy of supporting a nationwide network of passionate organizers and tireless tree planters. Since 1976, we've recognized thousands of communities of all sizes that have created and maintained green spaces. While we all work in different corners of the country, we are working in unison to create positive change through trees.

To be named a Tree City USA is to be part of something bigger. And with the additional recognition of a Growth Award, Village of Lancaster has gone above and beyond in its dedication to sustainable community forest management.

We hope you are as excited as we are to share this accomplishment with your local media and your residents. To that end, we've included a press release for you to distribute at your convenience. A digital copy of the press release and other materials can be found in the Tree City USA Resource Center online at arborday.org/TreeCitytoolkit.

Once again, congratulations on this outstanding achievement and thank you for your dedication to Village of Lancaster's tree canopy. We believe cities that take care of their trees, take care of their people.

Best Regards,

A handwritten signature in black ink, appearing to read "Dan Lambe".

Dan Lambe
Chief Executive of the Arbor Day Foundation



Arbor Day Foundation
 211 N. 12th St.
 Lincoln, NE 68508
 Contact: arborday.org
 {Name}
 {Phone}
 {Email}

Arbor Day Foundation Contact:
 Jasmine Putney
 Arbor Day Foundation
 402-216-9307
jputney@arborday.org

VILLAGE OF LANCASTER EARNS 2025 TREE CITY USA, GROWTH AWARD RECOGNITION FROM ARBOR DAY FOUNDATION

VILLAGE OF LANCASTER, New York (2/13/2026) – The Arbor Day Foundation named Village of Lancaster a 2025 Tree City USA in honor of its commitment to plant, grow, and maintain trees to benefit its community. Village of Lancaster also received a Growth Award for demonstrating improved levels of tree care and community engagement.

The Arbor Day Foundation is a global nonprofit with a mission to inspire people to plant, nurture and celebrate trees. Its network of more than a million supporters and partners has helped the organization plant more than 500 million trees in forests and communities across more than 60 countries since 1972. The Tree City USA program has recognized cities and towns that leverage urban forestry to enhance the livability and sustainability of their local area for over 50 years.

“By recognizing the role of trees as critical infrastructure, Village of Lancaster is helping shape a healthier and more resilient future. We’re proud Village of Lancaster is among the Arbor Day Foundation’s growing network of communities committed to creating positive impact through trees,” said Michelle Saulnier, Vice President of Programs at the Arbor Day Foundation.

In cities and neighborhoods, trees are proven to help mitigate the urban heat island effect, reduce stormwater runoff, improve air quality, and boost mental and physical health. When the right trees are planted in the right places, they can also reduce traffic noise, increase property values, and lower energy costs for homeowners.

{OPTIONAL QUOTE FROM CITY OFFICIAL/LOCAL TREE CITY REPRESENTATIVE}

To earn Tree City USA recognition, a city must uphold four core standards including maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry, and participating in an Arbor Day celebration.

The Arbor Day Foundation’s Tree City USA program is operated in partnership with the National Association of State Foresters and the USDA Forest Service. To learn more about the program or how to apply, visit arborday.org.

About the Arbor Day Foundation

The Arbor Day Foundation is a global nonprofit inspiring people to plant, nurture, and celebrate trees. They foster a growing community of more than 1 million leaders, innovators, planters, and supporters united by their bold belief that a more hopeful future can be shaped through the power of trees. For more than 50 years, they’ve answered critical need with action, planting more than half a billion trees alongside their partners. And this is only the beginning.

The Arbor Day Foundation is a 501(c)(3) nonprofit pursuing a future where all life flourishes through the power of trees. Learn more at arborday.org.

Lancaster Fire Department



LISTED # 4
CORRESPONDENCE
MEETING DATE 3/23/2026

P.O. Box 15
5423 Broadway
Lancaster, NY 14086

Office: 716.683.1901
Fax: 716.683.1903
Email: info@lancasterfd.org

3/18/2026

Mayor Schroeder and Honorable Village Board,

The Lancaster Fire Department would like to purchase 8 new fire Pagers for our members out of our current budget line 1.3411.2604. We have \$5,482.92 in that budget line at this time. Attached is a New York State Contract pricing quote for the pagers from Saia, the only distributor that will give us a quote for the pagers that we currently use.

The price on New York State Contract for 8 new pagers with programing and engraving would be \$3,670.40

Please let me know if you need more information.

Respectfully,



Eric Feldmann

Lancaster Fire Department

Fire Chief



LANCASTER FIRE DEPT

03/05/2026

03/05/2026

LANCASTER FIRE DEPT
5423 BROADWAY
LANCASTER, NY 14086

Dear THOMAS KUKOLECA,

Motorola Solutions is pleased to present LANCASTER FIRE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide LANCASTER FIRE DEPT with the best products and services available in the communications industry. Please direct any questions to Kelly Wilcox at kwilcox@saiacomm.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kelly Wilcox

Motorola Solutions Manufacturer's Representative

Billing Address:
 LANCASTER FIRE DEPT
 5423 BROADWAY
 LANCASTER, NY 14086
 US

Quote Date:03/05/2026
 Expiration Date:05/04/2026
 Quote Created By:
 Kelly Wilcox
 kwilcox@saiacomm.com

End Customer:
 LANCASTER FIRE DEPT
 THOMAS KUKOLECA
 TKUKOLECA@LANCASTERFD.ORG
 716-997-5468

Contract: 21562 - NEW YORK OGS,
 STATE OF-PT 68722

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
MINITOR 7						
1	A04RAC9KA1AN	PAGER MINITOR 7 UHF 450-486 MHZ UL 5 CH	8	\$552.00	\$358.80	\$2,870.40
1a	STDBAT0136AB	STANDARD BATTERY	8	\$0.00	\$0.00	\$0.00
1b	STDCHG0136AB	STANDARD SINGLE-UNIT CHARGER (RLN8638)	8	\$0.00	\$0.00	\$0.00
1c	STDWARR136AA	DEL: NO SFS-STD WARRANTY APPLIES	8	\$0.00	\$0.00	\$0.00
Product Services						
2	LSV00Q00202A	DEVICE PROGRAMMING PROGRAMMING	8	\$64.29	\$64.29	\$514.32
3	LSV00Q00381A	ENGRAVING SERVICES ENGRAVING	8	\$35.71	\$35.71	\$285.68
Grand Total					\$3,670.40(USD)	

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**

	<u>1st</u> <u>Motion</u>	<u>2nd</u> <u>Motion</u>	
1.	_____	_____	Resolution to schedule the annual organizational meeting for the 2026-2027 official year in Council Chambers on Monday, April 13, 2026, at 6:00 p.m.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
2.	_____	_____	Resolution to schedule a public hearing in Council Chambers on Monday, April 13, 2026, at 7:15 p.m. to consider public comments and feedback regarding the proposed budget for the 2026 – 2027 fiscal year.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
3.	_____	_____	Resolution to approve the Arbor Day proclamation to designate Friday, April 24, 2026 as Arbor Day in the Village of Lancaster.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
4.	_____	_____	Resolution to award the bid for the Pleasant Avenue Sewer Project for construction services to JMM Construction of WNY, Inc., in the amount of \$270,317.00, as the lowest responsible bidder per the review and recommendation of Watts Architects & Engineers.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
5.	_____	_____	Resolution to authorize the advertisement for bids for the Lancaster Pocket Park Project with a bid opening date on Wednesday, April 15, 2026, at 11:00 a.m.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
6.	_____	_____	Resolution issuing a Negative Declaration pursuant to SEQRA for the adoption of the Village of Lancaster & Village of Depew Comprehensive Plan Update.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
7.	_____	_____	Resolution adopting the Village of Lancaster & Village of Depew Comprehensive Plan Update.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
8.	_____	_____	Resolution to accept and approve the following membership changes for the Lancaster Fire Department as approved at its Department meeting on March 10, 2026:
			<ul style="list-style-type: none"> - John Robinson IV resigned from the Eagle Hose Company - John Robinson III changed in status from Active to Inactive Life
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	

DRAFT

**VILLAGE OF LANCASTER
PUBLIC NOTICE
ORGANIZATIONAL MEETING**

RESOLUTION # 1
MEETING DATE 3/23/2026

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Lancaster has scheduled their annual organizational meeting for Monday, April 13, 2026, at 6:00 p.m. in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York 14086.

The Municipal Building is handicapped accessible.

Michael E. Stegmeier
Village Clerk

DRAFT

**VILLAGE OF LANCASTER
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Lancaster passed a resolution at their March 23, 2026 Village Board meeting to conduct a Public Hearing on Monday, April 13, 2026 at 7:15 p.m. in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York 14086, to consider the adoption of the proposed budget for the Village of Lancaster for fiscal year beginning June 1, 2026 and ending May 31, 2027.

The tentative budget was presented to the Village of Lancaster Board of Trustees on March 23, 2026, and a copy of said tentative budget is filed at the office of the Village Clerk-Treasurer and available on the Village website where it may be inspected by any interested person.

The annual compensation proposed to be paid to the Village Justice and each member of the Board of Trustees is as follows: Village Justice - \$19,380.00; Mayor - \$13,160.00; Deputy Mayor - \$1,800.00; and Trustee - \$10,100.00.

At said hearing, all persons so desiring shall have the opportunity to be heard.

Michael E. Stegmeier
Village Clerk-Treasurer



TREE CITY USA
An Arbor Day Foundation Program

RESOLUTION # 3
MEETING DATE 3/23/2026

*** OFFICIAL PROCLAMATION ***

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

WHEREAS Arbor Day is now observed throughout the nation and the world, *and*

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, William Schroeder, Mayor of the City of Village of Lancaster, do hereby proclaim April 24, 2026 as **ARBOR DAY** In the City of Village of Lancaster, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 23 day of March, 2026

Mayor _____

**Watts
Architects
& Engineers** 95 Perry Street
Suite 300
Buffalo, NY 14203

March 17, 2026

Village of Lancaster
Pleasant Avenue Sewer Project
Bid Award Recommendation

Village of Lancaster,

On March 11, 2026, the Village of Lancaster received bids from five (5) construction firms for the above referenced project, with bids ranging from \$270,317.00 to \$463,147.75. The lowest bid was received by JMM Construction of WNY (JMM), Inc, Alden NY.

Contractor	Bid
JMM Construction of WNY, INC	\$270,317.00
Millherst Construction	\$343,600.25
Visione Construction	\$350,829.35
Kandey Company	\$457,415.00
CC Services	\$463,147.75

Watts had a conference meeting with Thomas Sherk who is the project manager with JMM. We covered the following items and concerns of their limited municipal work experience.

- JMM understands the scope of the project and has no concerns for the required tasks or schedule required by the Contract.
- JMM staff have adequate experience with other firms, and we are confident that there will be no issues with processing paperwork for construction or payment.
- JMM understands that this is a prevailing wage project and the reporting requirements that go with the project.
- JMM anticipates doing all the work with their own work force and no subcontractors.
- JMM has two other projects scheduled in front of this one. The work at Pleasant Avenue would start around the last week of July and be completed prior to Labor Day. This fits exactly within the Village's needs.
- JMM understands the issue with the cross connections between the storm and sanitary sewer and plans to excavate in the pavement and perform cuts, caps, and infilling the cross pipe.

It is our recommendation that the Village of Lancaster awards this project to JMM Construction of WNY, as the lowest responsible bidder. We have included the agreement to be signed by the Village.

We appreciate this opportunity to continue with this project. If you should have any questions or need additional information, please do not hesitate to contact me at (716) 206-5110 or Brad Sendlak at (716) 206-5107.

Sincerely,

WATTS ARCHITECTS & ENGINEERS



Shawn M. Marshall
Civil Project Manager

Attachments:
Notice of Award

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: Village of Lancaster

By *(signature)*: _____

Name *(printed)*: _____

Title: _____

Copy: Engineer

**VILLAGE OF LANCASTER
ERIE COUNTY, NEW YORK
LANCASTER POCKET PARK
PROJECT NO. 2251594**

RESOLUTION # 5
MEETING DATE 3/23/2026

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the site improvements will be received by the Village of Lancaster- 5423 Broadway, Lancaster, NY 14086 until 11:00 AM local time on Wednesday, April 15, 2026, at which time the Bids received will be publicly opened and read.

The Project consists of the construction of a pocket park adjacent to the Lancaster Municipal Building. Work includes removal of existing asphalt, installation of a new concrete sidewalk, decorative exposed aggregate concrete, landscape beds, and site furnishings. Additional work includes the installation of new lighting on the Lancaster municipal building and catenary lighting in the park as noted in the Bidding Documents dated March 2026.

Bids will be received for the entire contract only. As indicated in the Bid Form, the Base Bids and Alternate Bid Items shall be on a stipulated sum basis. All bids shall be made on the form furnished by the Issuing Office.

The Issuing Office for the Bidding Documents is the **Village of Lancaster- 5423 Broadway, Lancaster, NY 14086**. Prospective Bidders may examine or obtain the Bidding Documents at the Issuing Office, M-F, 8:30 AM to 4:30 PM. Prospective Bidders may also obtain the Bidding Documents from Rotolite Elliott, 1 Grove Street, Pittsford, NY 14534; (585) 385-1463; M-F, 8:00 AM – 5:00 PM.

Printed copies of the Bidding Documents may be obtained from either of the above locations, upon payment of **\$100.00** for each set requested. Checks for Bidding Documents shall be payable to **Village of Lancaster**. Bidding Documents may also be viewed online with a non-refundable online payment by visiting www.recplanroom.com (click Public Jobs under the Menu Tab on the left-hand side of the plan room homepage). Once in the Public Jobs plan room, select the link for this project.

When requesting bid documents, prospective bidders shall provide their name, firm's name, shipping address (no PO Box numbers), telephone number, email address, name of the project for which they are requesting Bidding Documents, intended contract, amount of money enclosed, and if applicable, check numbers. Bidders who obtained the Bidding Documents from the Issuing Office and return a full set of the Bidding Documents in good condition (suitable for re-use) within 30 days after opening of Bids will receive a refund of the \$100.00 payment.

If you would like a set of Bidding Documents mailed to you, please provide an additional non-refundable check for \$25.00 per set (or actual shipping cost, if higher) payable to Rotolite Elliott. Upon receipt of payment, Rotolite Elliott will mail Bidding Documents to you. The date that the Bidding Documents are mailed by Rotolite Elliott will be considered the Bidder's date of receipt of the Bidding Documents.

Partial sets of Bidding Documents will not be available from the above locations. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the above.

Bidding documents may also be examined at:

- Construction Exchange of Buffalo and WNY, Inc., 2660 William Street, Buffalo, NY 14227, <https://conexbuff.com/>;
- Builders Exchange of Rochester, 180 Linden Oaks, Suite 10, Rochester, NY 14625, <https://robex.com/>;

- Syracuse Builders Exchange, 6563 Ridings Road, Syracuse, NY, 13206, <https://www.syrabex.com/>;
- The Builders Exchange of the Southern Tier, Inc. – West, 65 East Main Street, Falconer, NY 14733
Email: planroom@bxstier.com
- New York State Contract Reporter- <https://www.nyscr.ny.gov/login.cfm>

A pre-bid conference will not be held for the project. Bidders will be required to visit the site prior to submitting a bid and shall submit a Site Investigation Certificate to confirm their visit.

Bid security shall be furnished in accordance with the Instructions to Bidders. All questions or requests for information must be submitted by 5:00 PM on April 3rd, 2026.

This project is funded by a Downtown Revitalization Initiative Grant, as administered by the New York State Department of State (DOS).

This project is subject to DOS program requirements as outlined in Section 004610 of the Specifications and including, but not limited to:

- Participation of Minority- and Women-Owned Business Enterprises (“MWBE”) pursuant to Executive Law Article 15-A, Economic Development Law Article 4-A and 5NYCRR Parts 140-144, Rules and Regulations of the Minority and Women’s Business Development Program. The MWBE combined goal for construction contracts is 30% of the contract value for any contract with a value above \$100,000;
- Completion and submission of documentation identified in Section 004610; and,
- Provision and erection of project signage in accordance with specifications identified in Section 004610.
- Participation opportunities for New York State certified Service-Disabled Veteran-Owned Businesses (“SDVOB”).
- Requirements regarding suspension and debarment.
- Restrictions on lobbying.

Prospective bidders should review the DOS requirements included in the Bidding Documents. The OPRHP program’s MWBE combined goal for construction contracts of 30% of the contract value for any contract with a value above \$100,000 shall govern instead of the CWSRF program’s goal.

Owner: **Village of Lancaster**

By: **Michael Stegmeier, Village Clerk/Treasurer**

Date:

+ + END OF ADVERTISEMENT FOR BIDS + +

Village of Lancaster

RESOLUTION ISSUING A NEGATIVE DECLARATION
PURSUANT TO SEQRA FOR THE ADOPTION OF THE
VILLAGE OF LANCASTER & VILLAGE OF DEPEW COMPREHENSIVE PLAN UPDATE

WHEREAS, the Village of Lancaster Board of Trustees (the "Board") has determined that the proposed adoption of the Village of Lancaster and Village of Depew Comprehensive Plan Update (the "Plan") constitutes a Type I Action under SEQRA; and

WHEREAS, the Village of Lancaster Board of Trustees was established as Lead Agency with the consent of involved agencies, including Erie County; and

WHEREAS, a Full Environmental Assessment Form (FEAF) has been prepared and reviewed, including Parts 1, 2, and 3; and

WHEREAS, the Board has considered the FEAF, the Comprehensive Plan, public comments, and all other relevant information;

NOW, THEREFORE BE IT RESOLVED, that the Village of Lancaster Board of Trustees finds that the proposed action will not result in any significant adverse environmental impacts pursuant to 6 NYCRR §617.7; and

BE IT FURTHER RESOLVED, that the Board hereby issues a Negative Declaration; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to sign the Determination of Significance; and

BE IT FURTHER RESOLVED, that the Village Clerk is directed to file and publish this determination as required by law.

Project : Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

The Village of Lancaster Board of Trustees, as Lead Agency, has determined that the proposed action [adoption of the Village of Lancaster and Village of Depew Comprehensive Plan Update] will not result in any significant adverse environmental impacts based on the following:

- The action consists solely of the adoption of a comprehensive plan pursuant to NYS Village Law §7-722. As identified in the FEAF Part 1, the proposed action is a planning document intended to guide future decision-making and does not authorize or fund any site-specific development.
- Adoption of the Plan does not result in ground disturbance, construction, or changes to land use regulations. Any future projects will require separate approvals and environmental review.
- The Comprehensive Plan establishes a framework for future growth, infrastructure investment, and environmental stewardship. It is not a final approval of any specific project and does not commit the Village to any particular course of action.
- The Plan builds upon and is consistent with: The 2018 Joint Comprehensive Plan; Erie County and regional planning initiatives; Existing zoning and land use regulations; Climate resiliency and sustainability initiatives identified in local and regional plans

Review of the FEAF Parts 1–3 indicates:

- No significant impacts to land, water, air, flora, fauna, or cultural resources
- No increase in traffic, infrastructure demand, or community services
- No impacts to historic or archeological resources
- No cumulative impacts, as implementation actions will be subject to future SEQRA review

The Plan was developed through extensive public outreach, stakeholder engagement, and coordination with Erie County, which provided comments and consented to Lead Agency designation.

Any future actions undertaken to implement the Plan (e.g., zoning amendments, capital projects, development approvals) will undergo independent SEQRA review, ensuring environmental impacts are fully evaluated at the appropriate time.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: Type 1 Unlisted

Identify portions of EAF completed for this Project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Village of Lancaster _____ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Village of Lancaster and Village of Depew Comprehensive Plan Update

Name of Lead Agency: Village of Lancaster

Name of Responsible Officer in Lead Agency: William Schroeder

Title of Responsible Officer: Mayor of the Village of Lancaster

Signature of Responsible Officer in Lead Agency: _____ Date: _____

Signature of Preparer (if different from Responsible Officer) _____ Date: _____

For Further Information:

Contact Person: Michael E. Stegmeier

Address: 5423 Broadway, Lancaster, NY 14086

Telephone Number: 716-683-2105

E-mail: mstegmeier@lancastervillageny.gov

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

Village of Lancaster

RESOLUTION # 7
MEETING DATE 3/23/2026

RESOLUTION ADOPTING THE
VILLAGE OF LANCASTER & VILLAGE OF DEPEW COMPREHENSIVE PLAN UPDATE

WHEREAS, the Village of Lancaster Board of Trustees has undertaken a comprehensive planning process in cooperation with the Village of Depew; and

WHEREAS, the Comprehensive Plan Update (March 2026) reflects extensive public engagement, advisory committee input, and coordination with regional agencies; and

WHEREAS, the Board referred the Plan to Erie County pursuant to General Municipal Law §239-m and received comments; and

WHEREAS, the Board held a duly noticed Public Hearing on _____; and

WHEREAS, pursuant to SEQRA, the Board has issued a Negative Declaration;

NOW, THEREFORE BE IT RESOLVED, that the Village of Lancaster Board of Trustees hereby adopts the document entitled Village of Lancaster and Village of Depew Comprehensive Plan Update (March 2026) as the Comprehensive Plan for the Village of Lancaster in accordance with NYS Village Law §7-722; and

BE IT FURTHER RESOLVED, that the Plan shall serve as a guide for future land use, policy, and capital investment decisions; and

BE IT FURTHER RESOLVED, that a copy of the Plan shall be filed in the Office of the Village Clerk.

Lancaster Fire Department

RESOLUTION # 8
MEETING DATE 3/23/2026

P.O. Box 15
5423 Broadway
Lancaster, NY 14086



Office: 716.683.1901
Fax: 716.683.1903
Email: info@lancasterfd.org

Lancaster Fire Department Memorandum

DATE: March 18, 2026

TO: Mike Stegmeier - Village of Lancaster Clerk-Treasurer;
Village of Lancaster Public Safety Committee

FROM: Department Secretary Aaron Ruda

RE: Lancaster Fire Department Roster Changes for March 23, 2026 LVB Meeting

The member listed below resigned from the rolls of the Lancaster Fire Department and his letter of resignation was accepted at the Fire Department Meeting on March 10, 2026.

John Robinson IV - Eagle Hose Company

The following individual requested a change in his membership status from Active to Inactive Life and the request was also approved on March 10, 2026.

John Robinson III - Eagle Hose Company

Please contact me if you need any further information. Thank you for your time and attention to this matter.

Sincerely,

Aaron Ruda

Aaron Ruda
Lancaster Fire Department Secretary