

**VILLAGE OF LANCASTER
ERIE COUNTY, NEW YORK
LANCASTER POCKET PARK
PROJECT NO. 2251594**

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the site improvements will be received by the Village of Lancaster- 5423 Broadway, Lancaster, NY 14086 until 11:00 AM local time on Wednesday, April 22, 2026, at which time the Bids received will be publicly opened and read.

The Project consists of the construction of a pocket park adjacent to the Lancaster Municipal Building. Work includes removal of existing asphalt, installation of a new concrete sidewalk, decorative exposed aggregate concrete, landscape beds, and site furnishings. Additional work includes the installation of new lighting on the Lancaster municipal building and catenary lighting in the park as noted in the Bidding Documents dated April 2026.

Bids will be received for the entire contract only. As indicated in the Bid Form, the Base Bids and Alternate Bid Items shall be on a stipulated sum basis. All bids shall be made on the form furnished by the Issuing Office.

The Issuing Office for the Bidding Documents is the **Village of Lancaster- 5423 Broadway, Lancaster, NY 14086**. Prospective Bidders may examine or obtain the Bidding Documents at the Issuing Office, M-F, 8:30 AM to 4:30 PM. Prospective Bidders may also obtain the Bidding Documents from Rotolite Elliott, 1 Grove Street, Pittsford, NY 14534; (585) 385-1463; M-F, 8:00 AM – 5:00 PM.

Printed copies of the Bidding Documents may be obtained from either of the above locations, upon payment of **\$100.00** for each set requested. Checks for Bidding Documents shall be payable to **Village of Lancaster**. Bidding Documents may also be viewed online with a non-refundable online payment by visiting www.recplanroom.com (click Public Jobs under the Menu Tab on the left-hand side of the plan room homepage). Once in the Public Jobs plan room, select the link for this project.

When requesting bid documents, prospective bidders shall provide their name, firm's name, shipping address (no PO Box numbers), telephone number, email address, name of the project for which they are requesting Bidding Documents, intended contract, amount of money enclosed, and if applicable, check numbers. Bidders who obtained the Bidding Documents from the Issuing Office and return a full set of the Bidding Documents in good condition (suitable for re-use) within 30 days after opening of Bids will receive a refund of the \$100.00 payment.

If you would like a set of Bidding Documents mailed to you, please provide an additional non-refundable check for \$25.00 per set (or actual shipping cost, if higher) payable to Rotolite Elliott. Upon receipt of payment, Rotolite Elliott will mail Bidding Documents to you. The date that the Bidding Documents are mailed by Rotolite Elliott will be considered the Bidder's date of receipt of the Bidding Documents.

Partial sets of Bidding Documents will not be available from the above locations. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the above.

Bidding documents may also be examined at:

- Construction Exchange of Buffalo and WNY, Inc., 2660 William Street, Buffalo, NY 14227, <https://conexbuff.com/>;
- Builders Exchange of Rochester, 180 Linden Oaks, Suite 10, Rochester, NY 14625, <https://robex.com/>;

- Syracuse Builders Exchange, 6563 Ridings Road, Syracuse, NY, 13206, <https://www.syrabex.com/>;
- The Builders Exchange of the Southern Tier, Inc. – West, 65 East Main Street, Falconer, NY 14733
Email: planroom@bxstier.com
- New York State Contract Reporter- <https://www.nyscr.ny.gov/login.cfm>

A pre-bid conference will not be held for the project. Bidders will be required to visit the site prior to submitting a bid and shall submit a Site Investigation Certificate to confirm their visit.

Bid security shall be furnished in accordance with the Instructions to Bidders. All questions or requests for information must be submitted by **5:00 PM on April 15th, 2026**.

This project is funded by a NY Forward Initiative Grant, as administered by the New York State Department of State (DOS).

This project is subject to DOS program requirements as outlined in Section 004610 of the Specifications and including, but not limited to:

- Participation of Minority- and Women-Owned Business Enterprises (“MWBE”) pursuant to Executive Law Article 15-A, Economic Development Law Article 4-A and 5NYCRR Parts 140-144, Rules and Regulations of the Minority and Women's Business Development Program. The MWBE combined goal for construction contracts is 30% of the contract value for any contract with a value above \$100,000. The 30% MWBE utilization goal includes 15% MBE and a 15% WBE utilization. The combined goal is a minimum of \$61,800 in MWBE utilization.
- Completion and submission of documentation identified in Section 004610; and,
- Provision and erection of project signage in accordance with specifications identified in Section 004610.
- Participation opportunities for New York State certified Service-Disabled Veteran-Owned Businesses (“SDVOB”).
- Requirements regarding suspension and debarment.
- Restrictions on lobbying.

Prospective bidders should review the DOS requirements included in the Bidding Documents. The OPRHP program’s MWBE combined goal for construction contracts of 30% of the contract value for any contract with a value above \$100,000 shall govern instead of the CWSRF program’s goal.

Owner: **Village of Lancaster**

By: **Michael Stegmeier, Village Clerk/Treasurer**

Date:

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