



# Village of Lancaster

## Audience Participation Guidelines

Guidelines (highlighted in yellow) to be read by the Mayor or his/her designee at the beginning of the public comment portion of the meeting. Guidelines will also be posted in common public areas and in the agenda for the Village of Lancaster Board Meetings.

Raise your hand to be recognized by the Mayor or his/her designee.

State your name and address.

Speak directly to the Village Board only, using the microphone provided.

Speak once for five (5) minutes or less, unless extended by the Mayor or his/her designee.

Any unruly activity, including yelling, name calling or request for personal information will not be tolerated. The audience member misbehaving in such manner may have his or her opportunity to speak summarily terminated.

Public comment will only be held in the portion of the meeting as stated in the agenda.

The organizational meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, April 13, 2026, at 6:00 P.M.

**MEETINGS TO DATE**           **1**  
**NO. OF REGULARS**           **0**  
**NO. OF SPECIALS**           **1**

Attendance:		<u>Attended / Absent</u>
<b>William C. Schroeder</b>	<b>Mayor</b>	1 / 0
<b>Tammie E. Malone Schaefer</b>	<b>Trustee/ Deputy Mayor</b>	1 / 0
<b>John Mikoley</b>	<b>Trustee</b>	1 / 0
<b>Deirdre A. Miller</b>	<b>Trustee</b>	1 / 0
<b>Gavin J. O'Brien</b>	<b>Trustee</b>	1 / 0

Also Present:	
<b>Michael E. Stegmeier</b>	<b>Clerk – Treasurer</b>
<b>Arthur A. Herdzik</b>	<b>Village Attorney</b>
<b>Andrew M. Debbins</b>	<b>Deputy Village Attorney</b>
<b>Wayne Cisco</b>	<b>Superintendent of Public Works</b>
<b>Thomas Kukoleca</b>	<b>Fire Chief – Assistant 9-2</b>
<b>Matthew Fischione</b>	<b>Town Code Enforcement Officer</b>
<b>Captain Jeff Smith</b>	<b>Town of Lancaster Police Department</b>

**Mayor Schroeder led the pledge to the flag.**

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to designate that an oral vote is the manner of voting on all resolutions.

Adopted Resolution:   **1**                   Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Mayor Schroeder appointed **Trustee Malone Schaefer** as **Deputy Mayor** with a term to expire on April 5, 2027.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Mikoley** to appoint **Arthur A. Herdzik** as **Village Attorney** with a term to expire on April 5, 2027.

Adopted Resolution:   **2**                   Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to appoint **Andrew M. Debbins** as **Deputy Village Attorney / Village Prosecutor** with a term to expire on April 5, 2027.

Adopted Resolution:   **3**                   Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Malone Schaefer** to appoint **Michael E. Stegmeier** as **Registrar of Vital Statistics** with a term to expire on April 5, 2027.

Adopted Resolution: **4**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to appoint **Nicole A. Kisiel** as **Deputy Registrar of Vital Statistics** with a term to expire on April 5, 2027.

Adopted Resolution: **5**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Mikoley** to appoint **Paul T. Bumbalo** as **Acting Village Justice** with a term to expire on April 5, 2027.

Adopted Resolution: **6**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to appoint **Michael E. Stegmeier** as **Budget Director** with a term to expire on April 5, 2027.

Adopted Resolution: **7**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to appoint **Michael E. Stegmeier** as **Director of Funding Advancement** with a term to expire on April 5, 2027.

Adopted Resolution: **8**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to appoint **William C. Schroeder** as **Director of Economic Development** with a term to expire on April 5, 2027.

Adopted Resolution: **9**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to designate the third Thursday of each month at 7:00 PM as the monthly meeting of the Planning Commission.

Adopted Resolution: **10**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to designate the first Thursday of each month at 7:15 PM as the monthly meeting of the Zoning Board of Appeals.

Adopted Resolution: **11**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to designate the second Wednesday of each month at 7:00 PM as the monthly meeting of the Historic Preservation Commission.

Adopted Resolution: **12**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to appoint **Jennie Hauser** as a member of the Zoning Board of Appeals with a term to expire on April 7, 2031.

Adopted Resolution: **13**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to appoint **David Blakeley** as Chairperson of the Zoning Board of Appeals with a term to expire on April 5, 2027.

Adopted Resolution: **14**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to appoint **Jennie Hauser** as Deputy Chairperson of the Zoning Board of Appeals with a term to expire on April 5, 2027.

Adopted Resolution: **15**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to appoint **Michael Reinhold** and **Elizabeth Reilly-Meegan** as members of the Planning Commission with terms to expire on April 2, 2029.

Adopted Resolution: **16**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to appoint **Cory Adameczak (Alternate #1)** and **Alexander "AJ" Buszka (Alternate #2)** as alternate members of the Planning Commission with terms to expire on April 5, 2027.

Adopted Resolution: **17**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to appoint **Caitlin Chaves-Yates** as a member of the Historic Preservation Commission (HPC) with a term to expire on April 1, 2030.

Adopted Resolution: **18**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to appoint **Jeffrey Budzinski** as **Village Historian** with a term to expire on April 5, 2027.

Adopted Resolution: **19**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to appoint members to the Forestry Advisory Board (FAB) and Climate Smart Communities (CSC) Task Force as follows:

**Forestry Advisory Board**

Amy Stypa – Sustainability Coordinator  
Trustee Mikoley  
Trustee O'Brien  
Clerk-Treasurer Stegmeier  
DPW Superintendent Cisco  
Brian Lubkowski - DPW  
Jennifer Borgioli  
Devin Spencer  
Mike Spencer

**CSC Task Force**

Amy Stypa – Sustainability Coordinator  
Trustee Mikoley  
Trustee O'Brien  
Clerk-Treasurer Stegmeier  
DPW Superintendent Cisco  
Kirsten Shelly  
Joshua McClain & Erin Hanaburgh (UBRI)  
Devin Spencer  
Mike Spencer  
Patrick Calhoun

Adopted Resolution: **20**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to designate the **Council Chambers** of the Municipal Building, 5423 Broadway, Lancaster, New York as the official meeting place of the Village Board and to designate the dates and time of the regularly scheduled board meetings as the **2<sup>nd</sup> & 4<sup>th</sup> Mondays** of each month at **7:00 p.m.**

Adopted Resolution: **21**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Mayor Schroeder** and seconded by **Trustee O'Brien** to designate the dates and time of the monthly work sessions of the Village Board as the **2<sup>nd</sup> & 4<sup>th</sup> Mondays** of each month at **6:30 p.m.** prior to the regular board meeting scheduled for that evening; and further that these work sessions shall be held in Council Chambers of the Municipal Building, 5423 Broadway, Lancaster, New York.

Adopted Resolution: **22**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to appoint the Village Board Committees and Chairpersons as follows, and further designating that the Mayor shall serve on all committees:

**Committee**

Finance & Claims  
Public Works  
Public Safety  
Building, Lights, & Codes  
Human Resources  
Community Events  
Economic Development  
Sewer  
Grants  
Technology & Marketing  
Climate Smart

**Chairperson**

Miller / O'Brien  
Mikoley  
Schroeder  
Mikoley  
Malone Schaefer  
Malone Schaefer  
Schroeder  
Mikoley  
O'Brien  
Miller  
O'Brien

Adopted Resolution: **23**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to set the salaries and rates per the Schedule of Salaries & Wages to be included within the adopted Village Budget with an effective date of June 1, 2026.

Adopted Resolution: **24**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to designate **M&T Bank**, 5226 Broadway, Lancaster, NY and **NYCLASS** as the Official Depositories for the Village of Lancaster.

Adopted Resolution: **25**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to designate the **Lancaster Bee**, a publication of Bee Group Newspapers, 5564 Main Street, Williamsville, NY, as the official newspaper of the Village of Lancaster.

Adopted Resolution: **26**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to establish the amount of security interest for the Village Clerk - Treasurer as **\$100,000**, the Village Justice as **\$25,000**, the Acting Village Justice as **\$10,000**, and the Deputy Clerk and Deputy Treasurer as **\$10,000** pursuant to Village Law § 3-306 and further indicating that the expense for such security interest shall be a charge of the village.

Adopted Resolution: **27**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing official duties on behalf of the Village of Lancaster, and further that such rate shall be equal to the standard federal mileage rate in effect on the date(s) of such expense.

The current standard federal mileage rate is **\$0.725 per mile**.

Adopted Resolution: **28**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to authorize the Mayor, Deputy Village Clerk, and Deputy Village Treasurer to sign checks, drawn on Village accounts, in the absence of the Village Clerk - Treasurer.

Adopted Resolution: **29**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to authorize any board member to sign and approve vouchers for payment.

Adopted Resolution: **30**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** authorizing the Village Clerk - Treasurer to execute Civil Service forms and documents as the Appointing Authority to the Erie County Department of Personnel and to New York State Civil Service on behalf of the Village Board of Trustees.

Adopted Resolution: **31** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** that all employees, including elected and appointed officials, must receive Village Board approval prior to attendance at association meetings / training events during the official year 2026-2027, and further that funds must be available in the budget to cover any related expenses.

Adopted Resolution: **32** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to authorize the following elected and appointed officials to attend association meetings / training events held in New York State as listed below during the official year 2026 – 2027:

- |                         |                    |                            |
|-------------------------|--------------------|----------------------------|
| Mayor Schroeder         | Village Attorney   | Deputy Village Attorney    |
| Trustee Miller          | Clerk-Treasurer    | Sustainability Coordinator |
| Trustee Malone Schaefer | Deputy Clerk       | Deputy Treasurer           |
| Trustee Mikoley         | Village Justice    | Acting Village Justice     |
| Trustee O'Brien         | DPW Superintendent |                            |

- Association Meetings:  
 Association of Erie County Governments  
 Erie County Village Officials Association  
 Office of the State Comptroller  
 New York State Conference of Mayors (NYCOM)  
 New York State Economic Development Council (NYSEDC)  
 New York State Energy Research & Development Authority (NYSERDA)  
 New York State Association of City & Village Clerks  
 New York State Society of Municipal Finance Officers  
 Municipal Administrative Officers Association of Erie County  
 Lancaster Area Chamber of Commerce  
 Government Finance Officers Association  
 New York Association of Local Government Records Officers  
 New York Planning Federation  
 New York Municipal Clerks Institute  
 American Public Works Association  
 New York State & Erie County Agencies and Departments Not Listed Above

Adopted Resolution: **33** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to authorize payment of claims for public utility services, postage, freight and express charges in advance of the audit of claims; and further that all such claims must be presented at the next regular meeting for audit by the Village Board of Trustees.

Adopted Resolution: **34** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to adopt the following resolution:

BE IT RESOLVED, that the Board of Trustees of the Village of Lancaster be and hereby establishes the following as a **standard work day** for employees for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System:

Mayor  
Trustee  
Village Attorney  
Deputy Village Attorney  
Village Justice  
Acting Village Justice  
Cleaner – PT  
Clerk – PT  
Clerk-Typist – PT  
Account Clerk-Typist – PT  
Director of Emergency Management  
Fire Chief – PT  
School Crossing Guard – PT  
Deputy Village Clerk  
Deputy Village Treasurer  
Five day work week, **Six (6) hour standard work day.**

Village Clerk & Treasurer  
Clerk to Village Justice  
Sustainability Coordinator  
Five day work week, **Seven (7) hour standard work day.**

Clerk-Typist – FT  
Superintendent of Public Works  
Automotive Mechanic  
Motor Equipment Operator  
Heavy Equipment Operator  
Laborer  
Five day work week, **Eight (8) hour standard work day.**

Adopted Resolution: **35**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to approve the Procurement Policy as presented to adopt internal policies and procedures governing the purchase of goods and services which are not subject to competitive bidding requirements.

Adopted Resolution: **36**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Malone Schaefer** to approve the Annual Statement of Financial Disclosure Form for filing in 2026 (based on calendar year 2025); and further indicating that all employees and officers of the Village must complete such form in accordance with the terms as indicated in the Code of Ethics found at Chapter 14 of the Code of the Village of Lancaster.

Adopted Resolution: **37**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to set the fees for mobile food vending permits for the 2026-2027 official year in accordance with Section 209-5 of the Village Codes as follows:

- \$ 150 annual fee
- \$ 50 per day fee (if not requesting an annual permit)
- The fee for participation at Village events will be determined at time of approval.

Adopted Resolution: **38**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to approve the form of the Special Events Application as presented in accordance with Chapter 285 "Special Events" of the Village Code.

Adopted Resolution: **39**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to approve the Audience Participation Guidelines for regular meetings of the Village Board as presented with the amendment to extend the speaking limit from 3 minutes to 5 minutes.

Adopted Resolution: **40**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to set the fee for applications to the Memorial Tree Plaque Program to \$365.00 per application for the 2026-2027 official year.

Adopted Resolution: **41**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to adjourn the meeting at 6:16 p.m.

Adopted Resolution: **42**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Respectfully Submitted,

Michael E. Stegmeier  
Village Clerk - Treasurer

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, April 13, 2026, at 7:00 P.M.

<b>MEETINGS TO DATE</b>	<b>2</b>
<b>NO. OF REGULARS</b>	<b>1</b>
<b>NO. OF SPECIALS</b>	<b>1</b>

Attendance:		<u>Attended / Absent</u>
<b>William C. Schroeder</b>	<b>Mayor</b>	26 / 1
<b>Tammie E. Malone Schaefer</b>	<b>Trustee/ Deputy Mayor</b>	25 / 2
<b>John Mikoley</b>	<b>Trustee</b>	24 / 3
<b>Deirdre A. Miller</b>	<b>Trustee</b>	25 / 2
<b>Gavin J. O'Brien</b>	<b>Trustee</b>	27 / 0

Also Present:	
<b>Arthur A. Herdzik</b>	<b>Village Attorney</b>
<b>Michael E. Stegmeier</b>	<b>Clerk-Treasurer</b>
<b>Wayne Cisco</b>	<b>Superintendent of Public Works</b>
<b>Thomas Kukoleca</b>	<b>Fire Chief – Assistant 9-2</b>
<b>Emma Eckert</b>	<b>Historic Preservation Commission Member</b>
<b>Matthew Fischione</b>	<b>Town Code Enforcement Officer</b>
<b>Captain Jeff Smith</b>	<b>Town of Lancaster Police Department</b>
<b>Lieutenant Grant Gunsher</b>	<b>Town of Lancaster Police Department</b>

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**Mayor Schroeder led the pledge to the flag.**

A representative from Flock Safety participated in the meeting via video conference to answer questions and concerns that attendees had regarding the use of Flock cameras / drones for public safety purposes.

Ellen Beltz – 68 Lombardy Street: She commented regarding Flock surveillance being removed in the City of Ithaca due to concerns.

Steven Hansen – 69 Livingston Street: He questioned the storage of data at outside organizations and the accountability of Flock employees who would have access to the data.

Justin DelBello – 47 Park Boulevard: He commented regarding concerns for access by others outside of Lancaster and questioned policies that are in place regarding access and data storage. It was confirmed that there is no data sharing outside of Lancaster Police Department without approval and that there is a 30-day default retention period after which data is deleted.

Mayor Schroeder stated that further discussions regarding the use of Flock cameras would be appropriate for the Town of Lancaster. He clarified that the issue before the Village Board only pertains to storing the unit on the Municipal Building roof. The Village Board does not have authority regarding the use of the Flock drones or cameras. The Town would still be using the Flock drones even if not approved at the Municipal Building.

Trustee O'Brien questioned the retention period for data storage and whether that amount of time could be reduced below the 30-day default. It was confirmed that the retention period could be changed from the default period.



ABSTRACT OF AUDITED VOUCHERS

Motion by Trustee Miller and seconded by Trustee O'Brien that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 3/24/2026 to 4/13/2026.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 106 claims were approved, and that all claims were paid against the:

GENERAL FUND -----	in the amount of	\$	172,583.93
SEWER FUND -----	in the amount of	\$	9,407.15
TRUST FUND -----	in the amount of	\$	--
CAPITAL FUND -----	in the amount of	\$	--
EQUIPMENT RESERVE -----	in the amount of	\$	--
COMMUNITY DEVELOPMENT -----	in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND -----	in the amount of	\$	--
For the period from		<u>3/10/2026</u>	To <u>3/23/2026</u>

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 94075 through # 94134  
Sewer Fund checks # 12384 through # 12389

Adopted Resolution: **46** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from March 18, 2026 – April 1, 2026

Motion by Trustee O'Brien and seconded by Trustee Mikoley to receive and file this correspondence.

Adopted Resolution: **47** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 2) Correspondence from NYS Homes and Community Renewal's Pro-Housing Community Program Team providing notice that the Village of Lancaster's 2025 Technical Assistance to Grow (TAG) application was not awarded for funding through the Pro-Housing Communities Program.

Motion by Trustee O'Brien and seconded by Trustee Mikoley to receive and file this correspondence.

Adopted Resolution: **48** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 3) Correspondence from Roman and Mariia Husak, owners of 25 Brady Avenue, requesting to purchase land owned by the Village of Lancaster adjacent to their property for the purpose of building a driveway.

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to receive and file this correspondence.

It was noted that this property is owned by the Lancaster School District and Mr. & Mrs. Husak will be notified that they will need to contact the school district regarding their request.

Adopted Resolution:     **49**                   Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 4) Correspondence from Lancaster Youth Bureau providing a Special Events Application for a Community Color Run event to be held on June 6, 2026 from 11:00 a.m. to 2:00 p.m. on streets within the Village of Lancaster.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to refer this event application to the Community Events Committee.

Adopted Resolution:     **50**                   Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 5) Correspondence from Thomas Snider, Kushmart, providing a Special Events Application for its Spring Open House and Customer Appreciation event to be held on April 20, 2026 from 3:00 p.m. to 8:00 p.m. at its location at 5211 Broadway in the Village of Lancaster.

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to receive and file this correspondence.

No approval is needed for this event as there are no Village resources being requested.

Adopted Resolution:     **51**                   Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 6) Correspondence from Lancaster Fire Department Protective Hose Company providing a Special Events Application for its Drive Through Chicken BBQ event to be held on May 3, 2026 from 12 Noon to 6:00 p.m. at the Lancaster Municipal Building parking lot.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this event application as presented.

Adopted Resolution:     **52**                   Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 7) Correspondence from Lancaster Fire Department providing a Special Events Application for its annual Ceremonial Inspection to be held on May 17, 2026 from 9:00 a.m. to 10:00 a.m. beginning at Firefighters Park.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve this event application as presented.

Adopted Resolution:     **53**                   Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 8) Correspondence from Julie Curtis, Lancaster Beautification Committee, providing a Special Events Application for its Gala in the Village Gardens event to be held on August 28, 2026 from 6:30 p.m. to 9:00 p.m. at 10 West Main Street.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this event application as presented.

Adopted Resolution: **54** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 9) Correspondence from Thomas Zielinski, Gone Tiki LLC, providing notification of renewal of an adult-use retail dispensary license application for its business (High Tide) located at 1829 Como Park Boulevard.

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to receive and file this correspondence.

Adopted Resolution: **55** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 10) Correspondence from DPW Superintendent Cisco requesting approval to send four (4) employees to the 2026 Electrical Hazard Awareness Training workshop on May 7, 2026 in Rochester, NY.

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to approve this request to send four (4) DPW employees to this training as presented.

Adopted Resolution: **56** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 11) Correspondence from Frances Stern, NYS Historic Preservation Office, providing a summary of findings from a performance evaluation of the Village of Lancaster's Certified Local Government (CLG) program as required every four (4) years and indicating that all standards are being met and there are no major deficiencies noted at this time.

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **57** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

**RESOLUTIONS:**

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to table a resolution authorizing Mayor Schroeder to sign and approve an Intermunicipal Cooperation Agreement with the Town of Lancaster to allow the installation of a Flock drone and housing for the protection of the public upon the roof of the Village Municipal Building with terms as presented in the Agreement.

Adopted Resolution: **58** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to acknowledge receipt of the annual notice of the Use & Occupancy Permit related to the Access Road to the Industrial Park at the Intersection with Central Avenue (Commerce Parkway – Both Sides of Central Avenue) and further to confirm the terms and conditions of the Use & Occupancy Permit as indicated.

Adopted Resolution: **59** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Malone Schaefer** to approve the plant order from Mitchell's Greenhouse in the amount of \$1,437.10 for Village gardens per the request and recommendation of the Lancaster Beautification Committee.

Adopted Resolution: **60** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to approve a Negative Declaration pursuant to SEQR for the Lancaster Pocket Park Project stating that the proposed action will not result in any significant adverse environmental impacts with such assessment and determination completed by LaBella Associates as the lead consultant for this project.

Adopted Resolution: **61** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to approve a Contract Modification Request from LaBella Associates in the amount of \$3,706.71 for the Lancaster Pocket Park Project for additional expenses related to lighting design work and SEQR review documentation.

Adopted Resolution: **62** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** authorizing Mayor Schroeder to sign and execute the Federal Aid Local Project Agreement with NYSDOT for a total of \$240,000 (80% Federal Share / 20% Local Share) for Project ID Number PIN 5766.06 for Culvert Replacement, Central Ave over Plum Bottom Creek (Phase 2) in the Village of Lancaster.

Adopted Resolution: **63** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

**AUDIENCE PARTICIPATION:**

Justin DelBello – 47 Park Boulevard: He opposes the proposed resolution to install a Flock drone on the roof of the Municipal Building. He is against the overall expansion of the drone system for use by the Lancaster Police Department.

**COMMITTEE REPORTS & FOLLOW UPS:**

➤ **FINANCE & CLAIMS** – Trustees Miller & O'Brien

No report.

➤ **PUBLIC WORKS** – Trustee Mikoley

He commented on the assignment of work by others to DPW and noted the lack of a centralized chain of command for processing workflow. He asked Village officials and departments to be cognizant of the current workload and assigning too much work at one time especially at this time of year when DPW crews are already busy with seasonal work.

➤ **PUBLIC SAFETY** – Mayor Schroeder

He commented on an incident that took place last Saturday evening where a vehicle was hit and the Lancaster Police Department acknowledged that the Flock cameras were utilized and assisted with the apprehension of the suspect who left the scene.

Trustee O'Brien reported concerns of a resident who recently witnessed thirteen (13) tractor trailers on a residential street (Court Street) which should not be used for commercial traffic unless delivering to a local business. Enforcement is needed to deter tractor trailers from using that residential street which is not allowed per the code.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

He is starting the process to consider changes to the noise ordinance. He reviewed an example of a data center in North Tonawanda which created a noise issue which isn't covered in the current code. There will be proposed revisions forthcoming for Village Board consideration.

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

As a follow up to a recent CPR class and AED training, the DPW employee safety committee has identified a need for two (2) new replacement AED units, one each for the Municipal Building and DPW. A quote was received on State bid from CardiacLife at a total cost of \$2,850.00. We will also need five (5) new kits to go with each unit at a total cost of \$79.75.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve the purchase of two (2) new replacement AED units from CardiacLife on a State bid at a total cost of \$2,850.00.

Adopted Resolution:       **64**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve the purchase of five (5) kits for each new AED unit at a total cost of \$79.75.

Adopted Resolution:       **65**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

An application was received from the Lancaster Village Merchants Association (LVMA) for a Sabres Playoff Viewing Party with a date to be determined pending release of the schedule. The event is expected to take place next week before the next board meeting and approval will be needed tonight pending notification of the date when it is finalized.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve the Special Events Application from LVMA for a Sabres Playoff Viewing Party to be held on West Main Street pending notification of the date when finalized.

Adopted Resolution:       **66**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve the Special Events Application for a Bike to School Day to be held on May 6, 2026 as submitted with no stated conditions.

Adopted Resolution: **67** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Mikoley** to approve the Special Events Application for the LVMA Lancaster Live Concert Series to be held on multiple dates from May through August 2026 as submitted with no stated conditions.

Adopted Resolution: **68** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

He received a request from a resident interested in the purchase of Village land at the northwest corner of St. Mary's Street and N. Aurora Street. He will be reviewing with the Village Attorney.

➤ **SEWER** – Trustee Mikoley

There is a Sewer Committee meeting scheduled for this Thursday.

He reported about a discharge of red dye that has been seen in Cayuga Creek behind the water tower. This has happened a few times since last year. The dye comes from a storm sewer up north which feeds into the culvert. The situation is currently being investigated to determine the source of the red dye.

➤ **GRANTS** – Trustee O'Brien

Cayuga Creek Park

He asked Superintendent Cisco to reach out to Amy Stypa regarding garden plans for the park.

Plum Bottom Creek Culvert Project

A sink hole opened up next to Skoob's Village Grille and has been repaired by Union Concrete. It was not caused by the work being done but shows that the project needs to have the 2<sup>nd</sup> phase completed as soon as possible. A progress meeting on the current project is this Wednesday including a final walkthrough of the project site.

ZEV Grant – EV Charging Station

The start of construction is pending review of the charging station shop drawings by Mr. Schutt's office.

USDA Forest Service & NYSDEC UCF Tree Planting Grants

The trees for this project and the DEC grant project were delivered to DPW this morning. Tree planting is expected to begin this week.

New York Forward – LMB Pocket Park

The project went out to bid last month. Bids will be received until Wednesday, April 22<sup>nd</sup> at 11:00 a.m.

TAP – Central Avenue Streetscape Broadway to Walden

The design team presented the mobility hub concept plans to the LVMA. The reception to the changes from the original plans was mostly positive.

NYS EFC Planning Grant – MS 2, 3 & 6 Investigations

He met with Trustee Mikoley on the RFQ responses. Clerk-Treasurer Stegmeier has provided guidance regarding next steps to approve a consultant.

➤ **TECHNOLOGY & MARKETING** – Trustee Miller

No report.

➤ **CLIMATE SMART** – Trustee O'Brien

Amy Stypa is working with Superintendent Cisco to review quotes for windows at the North End Fire Hall. We will need the quotes for approval at the next meeting to move towards closing out the Clean Energy Communities (CEC) grant.

He expressed his appreciation for the Forestry Advisory Board members Jenn Borgioli and Mike Spencer who helped to get the word out about the tree plantings.

The annual Veterans Park tree planting will take place on Friday, April 24<sup>th</sup> at 9:00 a.m.

Amy Stypa is working with SunKing to coordinate an electronics recycling event in Lancaster sometime next year.

**DEPARTMENT HEAD REPORTS & FOLLOW UPS:**

➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

Crews have started patching roads.

Trees are being planted this week.

They are repairing receivers that were damaged during the winter.

Crews are working on flowers, lawn damage repairs from plowing, and brush pick up.

He will be meeting with the Town of Lancaster and Village of Depew this week to discuss the paving schedule for this year.

➤ **CLERK – TREASURER** – Michael E. Stegmeier

No report.

➤ **FIRE CHIEF** – Thomas Kukoleca (Assistant 9-2)

There were 28 calls in March and 109 calls year-to-date.

The annual inspection ceremony will take place on May 17<sup>th</sup> at Firefighters Park starting at 9:00 a.m.

There is a Recruit NY event on April 18<sup>th</sup> at The Rooted Cup on West Main Street.

They received five (5) sets of new gear today that were previously approved by the Board.

They are getting specifications for new fire boots to order.

➤ **HISTORIC PRESERVATION COMMISSION** – Emma Eckert

No report.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He reviewed a statistical report for 1<sup>st</sup> Quarter 2026. This data included 12 operating permits, 48 building permits, and 79 complaints that were investigated.

His department is auditing a list of currently vacant buildings. Please contact him with any known vacant properties so that they can be included in this process.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeff Smith

No report.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

No report.

**MISCELLANEOUS:**

-none-

**ADJOURNMENT:**

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to adjourn the meeting at 8:08 p.m.

Adopted Resolution:      **69**                      Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,  
Miller, and O'Brien

Respectfully submitted,

Michael E. Stegmeier  
Clerk-Treasurer

**ABSTRACT**

**April 27, 2026**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

April 14, 2026 to April 27, 2026

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

<b>GENERAL FUND -----in the amount of</b>	<b>\$ 729,256.81</b>
<b>SEWER FUND -----in the amount of</b>	<b>\$ 20,138.46</b>
<b>TRUST FUND -----in the amount of</b>	<b>\$ 5,997.12</b>
<b>CAPITAL FUND -----in the amount of</b>	<b>\$ 37,843.76</b>
<b>EQUIPMENT RESERVE -----in the amount of</b>	<b>\$</b>
<b>COMMUNITY DEVELOPMENT -----in the amount of</b>	<b>\$</b>
<b>SPECIAL REPAIR RESERVE FUND ----in the amount of</b>	<b>\$</b>

**TOTAL 793,236.15**

**For the period from March 24, 2026 to April 13, 2026**

**MAYOR’S CERTIFICATION:**

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

<b>Total Claims.....</b>	<b>195</b>
<b>General Fund Ck#.....</b>	<b>94135-94138</b>
<b>Sewer Fund Ck#.....</b>	<b>12390-12393</b>
<b>Trust Fund Ck#.....</b>	<b>1974-1975</b>
<b>Capital Fund Ck#.....</b>	<b>2631-2633</b>
<b>Community Development Fund Ck#</b>	

\_\_\_\_\_  
Mayor William Schroeder

# Abstract Summary of Funds

Board Meeting Date: April 13, 2026 <sup>27</sup>

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check 2025-2026 Budget	\$ 527,378.89	\$ 1,521.79	\$ 5,547.00	\$ 37,843.76
Prepays	\$ 31,616.64	\$ 2,823.06	\$ 450.12	
TASC	\$ 6,674.63			
Payroll Voucher 3/27/2026	\$ 77,745.17	\$ 6,742.71		
Fica Voucher 3/27/2026	\$ 6,072.30	\$ 515.82		
Payroll Voucher 4/10/2026	\$ 74,000.32	\$ 7,928.55		
Fica Voucher 4/10/2026	\$ 5,768.86	\$ 606.53		
<b>TOTALS</b>	<b>\$ 729,256.81</b>	<b>\$ 20,138.46</b>	<b>\$ 5,997.12</b>	<b>\$ 37,843.76</b>

**TOTAL ALL FUNDS \$ 793,236.15**



LANCASTER VILLAGE  
Purchase Order Listing By P.O. Number

04/14/2026

01:19 PM

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01376 04/08/26 CAMPB010 SHERRY CAMPBELL									
1 HPC MEETING - MEMBER	\$100.00	A-7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	04/08/26	04/08/26		4/8/2026
26-01377 04/10/26 CHART005 CHARTER COMMUNICATIONS									
1 PHONES ALL LOCATIONS	\$128.69	A-1620-439-000	E	SHARED SERVICES - TELEPHONE	R	04/10/26	04/10/26		063270401040126
2 PHONES ALL LOCATIONS	\$25.72	A-1621-439-000	E	NORTH END FIRE HALL - TELEPHOI	R	04/10/26	04/10/26		063270401040126
3 PHONES ALL LOCATIONS	\$77.19	A-1640-431-000	E	DEPT PUBLIC WORKS - TELEPHON	R	04/10/26	04/10/26		063270401040126
	<b>\$231.60</b>								
26-01378 04/08/26 CHAVE005 CHAVES YATES, CAITLIN									
1 HPC MEETING - MEMBER	\$100.00	A-7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	04/08/26	04/08/26		4/8/2026
26-01379 04/10/26 CJKRA005 C J KRANTZ TOPSOIL INC.									
1 TOPSOIL FLOWER BEDS/STUMPS	\$246.00	A-7110-435-000	E	PARKS-MAINTENANCE LANDSCAPI	R	04/10/26	04/10/26		14-11369
2 TOPSOIL FLOWER BEDS/STUMPS	\$984.00	A-8560-475-000	E	SHADE TREES-UNCLASSIFIED	R	04/10/26	04/10/26		14-11449
	<b>\$1,230.00</b>								
26-01380 04/09/26 COUNT010 COUNTY LINE STONE CO INC									
1 COLD PATCH	\$400.63	A-5110-413-000	E	STREETS MAINT-RESURFACING M/	R	04/09/26	04/09/26		1499
26-01381 04/10/26 COIPE005 COPIER FAX BUSINESS TECHNOLOGI									
1 BLACK BASE COVERAGE 4/1-6/30	\$66.00	A-1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	04/10/26	04/10/26		886569
26-01382 04/10/26 CSENG005 C & S ENGINEERS, INC									
1 PLUM BOTTOM CREEK REPORT #14	\$36,028.76	H-0522-400-114	E	EXPENSES - PLUMBOTTOM CULVE	R	04/10/26	04/10/26		01143031-A
26-01383 04/10/26 DELAG005 DELAGE LANDEN FINANCIAL SVC									
1 4/1/26-4/30/26 HPC CONTRACTUAL	\$177.75	A-7520-435-000	E	HISTORIC DISTRICT-CONTRACTUA	R	04/10/26	04/10/26		596526374
26-01384 04/10/26 DELAG005 DELAGE LANDEN FINANCIAL SVC									
1 COURT/CLERK/CLIMATESMT/DPW	\$303.05	A-1325-434-000	E	INANCE TREASURER - PROFESSIO	R	04/10/26	04/10/26		VARIOUS
2 COURT/CLERK/CLIMATESMT/DPW	\$96.85	A-1110-473-000	E	VILLAGE JUSTICE - COPIER MAINT	R	04/10/26	04/10/26		VARIOUS
3 COURT/CLERK/CLIMATESMT/DPW	\$99.41	A-8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	04/10/26	04/10/26		VARIOUS
4 COURT/CLERK/CLIMATESMT/DPW	\$277.99	A-5010-441-000	E	STREETS ADMIN-COMPUTER MAIN	R	04/10/26	04/10/26		VARIOUS

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04/14/2026

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PO # PO Date Vendor Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01384 04/10/26 DELAG005 DELAGE LANDEN FINANCIAL SVC				Account Continued					
	<u>\$777.30</u>								
26-01385 04/10/26 DELFT005 DELFT PRINTING INC.									
1 SPRING 2026 NEWSLETTER/SEWER	\$1,438.41	A -1110-430-000	E	VILLAGE JUSTICE - PRINTING & AD'	R	04/10/26	04/10/26		26-42109
2 SPRING 2026 NEWSLETTER/SEWER	\$586.00	G -8115-430-020	E	PRINTING - CTO	R	04/10/26	04/10/26		26-42109
	<u>\$2,024.41</u>								
26-01386 03/26/26 DELFT005 DELFT PRINTING INC.									
1 181 LAWN SIGNS & STAKES	\$1,719.70	A -8560-420-000	E	SHADE TREES-USDA TREE EQUITY	R	03/26/26	03/26/26		26-42103
26-01387 03/26/26 DELFT005 DELFT PRINTING INC.									
1 223 LAWN SIGNS & STAKES	\$2,100.32	A -8560-400-000	E	SHADE TREES-EDUCATIONAL MATI	R	03/26/26	03/26/26		26-42104
26-01388 04/07/26 DIVAL005 DIVAL SAFETY EQUIP. INC.									
1 3YR REFURB SCBA & HYDROTESTING	\$575.00	A -3411-260-340	E	FIRE DEPARTMENT - ASSORTED HY	R	04/07/26	04/07/26		3908025
2 3YR REFURB SCBA & HYDROTESTING	\$509.80	A -3411-260-260	E	FIRE DEPT-SCBA BOTTLES	R	04/07/26	04/07/26		3907996
	<u>\$1,084.80</u>								
26-01389 04/10/26 EATON005 EATON OFFICE SUPPLY									
1 POST-ITS/BATTERIES/PAPER/TISSU	\$82.22	A -1325-401-000	E	FINANCE TREASURER - OFFICE SU	R	04/10/26	04/10/26		PINV1336447
26-01390 03/24/26 EATON005 EATON OFFICE SUPPLY									
1 POST IT NOTES/HANGING FOLDERS	\$56.58	A -1110-401-000	E	VILLAGE JUSTICE - OFFICE SUPPLI	R	03/24/26	03/24/26		VARIOUS
26-01391 04/09/26 EBERL005 EBERL IRON WORKS INC									
1 RESTOCK SIGN POSTS/BASES	\$324.20	A -5110-412-000	E	STREETS MAINT-SIGNS	R	04/09/26	04/09/26		551354
26-01392 04/08/26 ECKER005 EMMA ECKERT									
1 HPC MEETING/SECRETARY DUTIES	\$295.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	04/08/26	04/08/26		4/8/2026
26-01393 04/10/26 ERIEC015 ERIE COUNTY COMPTROLLER									
1 LABOR/COST FOR VOL TAXES 2026	\$2,042.90	A -1325-435-100	E	FINANCE TREASURER - PRNT OF C	R	04/10/26	04/10/26		2026

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04/14/2026

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01394	04/09/26	ERIEC015	ERIE COUNTY COMPTROLLER										
1		BRIDGE HEIGHT SIGN CENT/DRULL	\$48.87	A-5110-412-000	E	STREETS MAINT-SIGNS	R			04/09/26	04/09/26		632341
26-01395	04/07/26	ERIEC060	ERIE CO VOL FIRE POLICE ASSN										
1		ANNUAL DUES LFD 2026	\$26.00	A-3411-432-000	E	FIRE DEPT-DUES & SUBSCRIPTION	R			04/07/26	04/07/26		2026
26-01396	04/09/26	FERRY005	FERRY INC										
1		WATER HOOKUP SUPP/ HOSE ASSEM.	\$60.76	A-1640-453-000	E	DEPT PUBLIC WORKS - REPAIRS	R			04/09/26	04/09/26		80217
2		WATER HOOKUP SUPP/ HOSE ASSEM.	\$200.87	A-1640-453-000	E	DEPT PUBLIC WORKS - REPAIRS	R			04/09/26	04/09/26		81546
			<b>\$261.63</b>										
26-01397	04/09/26	FINGE005	FINGER LAKES / CASTLE										
1		SHOP RESTOCK - MECHANICS	\$36.34	A-5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R			04/09/26	04/09/26		941718
2		SHOP RESTOCK - MECHANICS	\$36.33	A-3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DJ	R			04/09/26	04/09/26		941718
3		SHOP RESTOCK - MECHANICS	\$36.33	A-8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUC	R			04/09/26	04/09/26		941718
			<b>\$109.00</b>										
26-01398	04/09/26	GMESC005	GMES COLCHESTER										
1		CEILING MOUNT/ELECTRICAL MAT.	\$312.62	A-3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DJ	R			04/09/26	04/09/26		S5702551.001
26-01399	04/09/26	GRAIN005	GRAINGER										
1		CURBS/KITS 5431 BROADWAY	\$1,185.00	A-5110-434-000	E	STREETS MAINT-PAVING & RECON:	R			04/09/26	04/09/26		9810460320
26-01400	04/09/26	HEALT015	HEALTHWORKS - WNY LLP										
1		DRUG TESTING - 2 EMPLOYEES	\$158.00	A-5010-472-000	E	STREETS ADMIN-ALCOHOL & DRUC	R			04/09/26	04/09/26		544445
26-01401	03/19/26	HINSK005	HINSKEN, SARAH										
1		COURT CLERK - 1/24-3/24 2026	\$1,100.00	A-1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL	R			03/19/26	03/19/26		3/19/2026
26-01402	04/10/26	HOMED005	HOME DEPOT CREDIT SVCS										
1		PARTS & SUPPLIES 2026	\$206.93	A-1620-402-000	E	SHARED SERVICES - JANITORIAL S	R			04/10/26	04/10/26		MARCH2026
2		PARTS & SUPPLIES 2026	\$936.99	A-1620-450-000	E	SHARED SERVICES - BUILDING & G	R			04/10/26	04/10/26		MARCH2026
3		PARTS & SUPPLIES 2026	\$206.92	A-1621-419-000	E	NORTH END FIRE HALL - JANITORI/	R			04/10/26	04/10/26		MARCH2026

LANCASTER VILLAGE  
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PO #	PO Date	Vendor	Contract	PO Type	Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01402	04/10/26	HOMED005			HOME DEPOT CREDIT SVCS				<i>Account Continued</i>					
4		PARTS & SUPPLIES 2026			\$206.93	A -1640-402-000	E	DEPT PUBLIC WORKS--JANITORIAL	R		04/10/26	04/10/26		MARCH2026
5		PARTS & SUPPLIES 2026			\$69.84	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R		04/10/26	04/10/26		MARCH2026
6		PARTS & SUPPLIES 2026			\$41.88	A -5010-402-000	E	STREETS ADMINISTRATION-OFFICE	R		04/10/26	04/10/26		MARCH2026
7		PARTS & SUPPLIES 2026			\$138.88	A -5110-412-000	E	STREETS MAINT-SIGNS	R		04/10/26	04/10/26		MARCH2026
8		PARTS & SUPPLIES 2026			\$35.94	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R		04/10/26	04/10/26		MARCH2026
					<b>\$1,844.31</b>									
26-01403	04/08/26	KACAL005			KACALA, JEANINE									
1		HPC MEETING - MEMBER			\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R		04/08/26	04/08/26		4/8/2026
26-01404	04/08/26	JOSEP005			JOSEPH KEEFE, ESQ									
1		HPC MEETING - MEMBER			\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R		04/08/26	04/08/26		4/8/2026
26-01405	04/09/26	KENWO005			KENWORTH NORTHEAST GROUP INC									
1		REPAIR PART TRUCK 12			\$138.04	A -5132-452-000	E	SNOW REMOVAL-REPAIRS/MAINT	R		04/09/26	04/09/26		B1518639
26-01406	04/10/26	LABEL005			LABELLA ASSOCIATES									
1		L/D COMP PLAN 5/31/25-3/30/26			\$13,215.00	A -8989-435-000	E	ECONOMIC DEV-CONTRACTUAL SE	R		04/10/26	04/10/26		300221
26-01407	04/10/26	LABEL005			LABELLA ASSOCIATES									
1		NY FORWD 1/24-2/20 & 2/21-3/20			\$2,555.40	A -8989-435-000	E	ECONOMIC DEV-CONTRACTUAL SE	R		04/10/26	04/10/26		296649
26-01408	04/09/26	LAKES005			LAKESIDE CONCRETE SERVICES, INC									
1		CONCRETE - ERIE ST MANHOLES			\$825.00	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R		04/09/26	04/09/26		28674
26-01409	04/07/26	MOTOR005			MOTOROLA SOLUTIONS INC									
1		NEW PAGERS & ETCHING			\$2,870.40	A -3411-260-400	E	FIRE DEPT-MONITOR II PAGERS	R		04/07/26	04/07/26		88282296310
2		NEW PAGERS & ETCHING			\$800.00	A -3411-260-400	E	FIRE DEPT-MONITOR II PAGERS	R		04/07/26	04/07/26		8230562471
					<b>\$3,670.40</b>									
26-01410	04/09/26	NATIO015			NATIONAL FUEL									
1		LMB ACCT 3090866 03			\$3,183.11	A -1640-440-000	E	DEPT PUBLIC WORKS GARAGE-GA	R		04/09/26	04/09/26		2/11-3/12 2026



LANCASTER VILLAGE  
Purchase Order Listing By P.O. Number

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01417	04/09/26	ND0000015						N Y S E G					
1	37	CENTRAL 1001-8339-308			\$42.25	A-7550-400-000	E	CELEBRATIONS-CONTRACTUAL EX R		04/09/26	04/09/26		2/25-3/26 2026
26-01418	04/10/26	STATE005						STATE COMPTROLLER-JUSTICE FUND					
1		FINES/FEES AUGUST 2025			\$2,125.00	T-061-000	G	TRUST FUND, COURT & TRUST	R	04/10/26	04/10/26		AUGUST 2025
26-01419	04/10/26	STATE005						STATE COMPTROLLER-JUSTICE FUND					
1		FINES/FEES JANUARY 2026			\$1,161.00	T-061-000	G	TRUST FUND, COURT & TRUST	R	04/10/26	04/10/26		MARCH 2026
26-01420	04/10/26	STATE005						STATE COMPTROLLER-JUSTICE FUND					
1		FINES/FEES FEBRUARY 2026			\$761.00	T-061-000	G	TRUST FUND, COURT & TRUST	R	04/10/26	04/10/26		FEBRUARY 2026
26-01421	04/09/26	PARIS005						PARISE MECHANICAL, INC					
1		LMB BOILER REPAIR			\$6,703.57	A-1620-450-000	E	SHARED SERVICES - BUILDING & G R		04/09/26	04/09/26		S25-661
26-01422	04/09/26	PARIS005						PARISE MECHANICAL, INC					
1		PREV MAIT PER CONTRACT			\$1,800.00	A-1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD R		04/09/26	04/09/26		S26-094
26-01423	04/09/26	PARIS005						PARISE MECHANICAL, INC					
1		SEASONAL MAITENANCE LMB			\$1,800.00	A-1620-450-000	E	SHARED SERVICES - BUILDING & G R		04/09/26	04/09/26		S26-083
26-01424	04/10/26	PITNE020						PITNEY BOWES GLOBAL FINANCIAL					
1		POSTAGE METER 1/29-4/28 2026			\$484.98	A-1325-434-000	E	INANCE TREASURER - PROFESSIO R		04/10/26	04/10/26		3322347614
26-01425	04/09/26	POWER015						POWER & CONST GRP, INC					
1		VILLAGE STREET LIGHTING			\$2,348.16	A-5182-435-000	E	STREET LIGHTING-MAINTENANCE . R		04/09/26	04/09/26		LP14132
26-01426	04/09/26	QUEEN005						QUEEN CITY VACUUM CLEANER CENT					
1		VACUUM FOR THE NEFH			\$399.99	A-1621-419-000	E	NORTH END FIRE HALL - JANITORI/ R		04/09/26	04/09/26		17318
26-01427	04/07/26	SAIAC005						SAIA COMMUNICATIONS INC					
1		REPAIR CLIP- PORTABLE RADIO			\$18.81	A-3411-260-700	E	FIRE DEPT-RADIO EQUIPMENT MAI R		04/07/26	04/07/26		823000028-1
26-01428	04/10/26	SHELT005						SHELTERPOINT LIFE					

Account Continued

LANCASTER VILLAGE  
Purchase Order Listing By P.O. Number

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PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
26-01428 04/10/26 SHELTO05 SHELTERPOINT LIFE				Account Continued				
1 DBL - 1/1/26-3/31/26	\$387.40	A -9055-800-000	E	EMPLOYEE BENEFITS-DISABILITY I R		04/10/26	04/10/26	1/1-3/31 2026
26-01429 04/10/26 SHERI005 SHERIDAN HR LLC								
1 APRIL 2026 MONTHLY HR	\$2,700.00	A -1010-435-600	E	BOARD OF TRUSTEES - H/R CONSL R		04/10/26	04/10/26	3994
26-01430 04/09/26 SITEO005 SITE ONE LANDSCAPE SUPPLY, LLC								
1 ICE MELT ALL BUILDINGS	\$142.10	A -1620-450-000	E	SHARED SERVICES - BUILDING & G R		04/09/26	04/09/26	162639174-001
2 ICE MELT ALL BUILDINGS	\$142.10	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND R		04/09/26	04/09/26	162639174-001
3 ICE MELT ALL BUILDINGS	\$142.10	A -1640-453-000	E	DEPT PUBLIC WORKS - REPAIRS R		04/09/26	04/09/26	162639174-001
4 ICE MELT ALL BUILDINGS	\$142.10	A -5110-475-000	E	STREET'S MAINT-UNCLASSIFIED-PE R		04/09/26	04/09/26	162639174-001
	<b>\$568.40</b>							
26-01431 04/10/26 BEEGR005 SMG-BATAVIA, LLC								
1 PUBLIC NOTICE BID POCKET PARK	\$324.82	A -1325-430-000	E	FINANCE TREASURER - PRINTING I R		04/10/26	04/10/26	TQMLV3QU-0018
26-01432 04/10/26 BEEGR005 SMG-BATAVIA, LLC								
1 PUBLIC NOTICE-ORGANIZATIONAL	\$67.36	A -1325-430-000	E	FINANCE TREASURER - PRINTING I R		04/10/26	04/10/26	TQMLV3QU-0016
26-01433 04/10/26 BEEGR005 SMG-BATAVIA, LLC								
1 PUBLIC NOTICE - BUDGET	\$98.65	A -1325-430-000	E	FINANCE TREASURER - PRINTING I R		04/10/26	04/10/26	TQMLV3QU-0017
26-01434 04/08/26 STONE010 STONEBRAKER, NANCY								
1 HPC MEETING - ALTERNATE	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC-SECRET R		04/08/26	04/08/26	4/8/2026
26-01435 04/09/26 SUBUR005 SUBURBAN LOCK & KEY, INC.								
1 STYPA DOOR RECODE/KEY COPIES	\$301.00	A -1620-450-000	E	SHARED SERVICES - BUILDING & G R		04/09/26	04/09/26	170865
2 LMB BOILER RM/LFD LOUNGE RM	\$2,182.50	A -1620-450-000	E	SHARED SERVICES - BUILDING & G R		04/09/26	04/09/26	170939
3 DPW DOOR ENTRANCE REPAIR	\$710.00	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD R		04/09/26	04/09/26	170931
	<b>\$3,193.50</b>							
26-01436 04/10/26 TECHN015 TECHNET MSP LLC								
1 MAY 2026	\$4,285.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT R		04/10/26	04/10/26	2147
2 MAY 2026	\$1,612.00	A -3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO R		04/10/26	04/10/26	2147

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PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	
26-01436		04/10/26 TECHN015	TECHNET MSP LLC	Account Continued						
	<b>\$5,897.00</b>									
26-01437		04/10/26 THOMS005	THOMSON REUTERS - WEST PAYMENT							
1		MARCH 2026 ONLINE SUBSCRIPTION	\$181.16	A -1420-409-000	E	LAW - LAW BOOKS	R	04/10/26	04/10/26	853401889
26-01438		04/09/26 TKELE005	TK Elevator Corp							
1		ELEVATOR MAITENANCE LMB	\$1,655.91	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	04/09/26	04/09/26	3009370205
26-01439		04/07/26 TONYM005	TONY MARTIN AWARDS INC.							
1		ARBOR DAY TREE PLAQUE	\$52.00	A -8560-434-000	E	SHADE TREES-TREES	R	04/07/26	04/07/26	97157
26-01440		04/10/26 TOPSM010	TOPS MARKETS, LLC							
1		DARE TO REPAIR CAFE - FOOD	\$104.79	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	04/10/26	04/10/26	322538
26-01441		04/10/26 TOWNO005	TOWN OF LANCASTER							
1		1ST QTR REIMBURSEMENT	\$822.88	A -3120-435-000	E	POLICE - CONTRACTUAL SERVICE	R	04/10/26	04/10/26	1ST QTR
26-01442		04/10/26 TOWNO005	TOWN OF LANCASTER							
1		DENTALVISION	\$1,564.82	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	04/10/26	04/10/26	APRIL 2026
26-01443		04/10/26 TOWNO005	TOWN OF LANCASTER							
1		1ST QTR SALES TAX 2026	\$435,595.59	A -3120-475-000	E	POLICE-LANCASTER POLICE - SALI	R	04/10/26	04/10/26	1ST QTR 2026
26-01444		04/09/26 VERME005	VERMEER							
1		REPAIR TO CHIPPER	\$637.62	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M,	R	04/09/26	04/09/26	CO2777
26-01445		04/10/26 WATTS005	WATTS ARCHITECTURE & ENGINEERS							
1		2/16-3/15 2026 PLEASANT SEWER	\$1,815.00	H -0522-400-116	E	EXPENSES - PLEASANT AVE SEWE	R	04/10/26	04/10/26	46537
26-01446		04/01/26 WEXBA010	WEX BANK							
1		FUEL RESCUE 7 & CHIEF VEH	\$495.35	A -3411-470-000	E	FIRE DEPT-TRAINING	R	04/01/26	04/01/26	111610739
26-01447		04/09/26 WILDE005	WILDE ART CUSTOM VINYL GRAPHIC							

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01447	04/09/26	WILDE005	WILDE ART CUSTOM VINYL GRAPHIC		\$450.00	A -3411-260-200	E	Account Continued		04/09/26	04/09/26		5135
1		GREEN/RED VINYL 4 GEAR						FIRE DEPT-HELMETS/SUPPLIES	R				
26-01448	04/07/26	WITME005	WITMER PUBLIC SAFETY GROUP		\$95.07	A -3411-440-000	E			04/07/26	04/07/26		INV866215
1		REWARD PROGRAM PURCHASES			\$91.52	A -3411-440-000	E	FIRE DEPT-RECRUITMENT/RETENT	R	04/07/26	04/07/26		INV862858
2		REWARD PROGRAM PURCHASES			\$100.00	A -3411-440-000	E	FIRE DEPT-RECRUITMENT/RETENT	R	04/07/26	04/07/26		INV861866
3		REWARD PROGRAM PURCHASES			<b>\$286.59</b>								
26-01449	04/10/26	WMSCH005	WM SCHUTT & ASSOCIATES, PC		\$3,361.50	A -1010-435-900	E			04/10/26	04/10/26		35519
1		PROF SVCS PERIOD END 3/28/26						BOARD OF TRUSTEES - ENGINEER	R				
26-01450	04/09/26	WMCOR005	WM CORPORATE SERVICES INC		\$657.45	A -8160-434-000	E			04/09/26	04/09/26		5255932-142-0
1		DUMPSTER SVC DPW/LMB						REFUSE & GARBAGE-CONTRACT S	R				
26-01451	04/09/26	WOODC005	WOODCUTTERS HEADQUARTERS INC.		\$128.45	A -8560-250-000	E			04/09/26	04/09/26		524212
1		TREE CREW EQUIP/FILTER/PLUGS			\$485.40	A -8560-452-000	E	SHADE TREES-OTHER EQUIPMENT-S	R	04/09/26	04/09/26		524444
2		TREE CREW EQUIP/FILTER/PLUGS			<b>\$613.85</b>			SHADE TREES-TRUCK REPAIR & M, R					
26-01452	04/09/26	WOODC005	WOODCUTTERS HEADQUARTERS INC.		\$894.36	A -5110-452-000	E			04/09/26	04/09/26		S5244525
1		REPAIR PARTS - GRASS CREW						STREETS MAINT-REPAIRS/MAINT;TI	R				
26-01453	04/13/26	KIDEN005	KIDENEY ARCHITECTS, P.C.		\$4,715.88	A -1010-435-900	E			04/13/26	04/13/26		26906
1		LMB CONDITION SURVEY						BOARD OF TRUSTEES - ENGINEER	R				
26-01454	04/13/26	VERIZ010	VERIZON WIRELESS		\$65.40	A -1010-485-000	E			04/13/26	04/13/26		6139922022
1		PHONES MARCH 2026			\$91.23	A -1325-485-000	E	BOARD OF TRUSTEES - CELL PHON	R	04/13/26	04/13/26		6139922022
2		PHONES MARCH 2026			\$31.24	A -1640-485-000	E	FINANCE TREASURER - CELL PHON	R	04/13/26	04/13/26		6139922022
3		PHONES MARCH 2026			\$69.23	A -3990-476-000	E	DEPT PUBLIC WORKS GARAGE-CE	R	04/13/26	04/13/26		6139922022
4		PHONES MARCH 2026			\$303.92	A -3411-485-000	E	DISASTER PREP-MOBILE PH & DAT, R	R	04/13/26	04/13/26		6139922022
5		PHONES MARCH 2026			\$40.00	A -8560-475-000	E	FIRE DEPT - CELL PHONES / DATA	R	04/13/26	04/13/26		6139922022
6		PHONES MARCH 2026			\$37.99	G -8115-485-000	E	SHADE TREES-UNCLASSIFIED	R	04/13/26	04/13/26		6139922022
7		PHONES MARCH 2026			<b>\$639.01</b>			ADMINISTRATION-CELL PHONE	R	04/13/26	04/13/26		6139922022

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Revd Date	Chk/Void Date	Invoice
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**Total Purchase Orders: 86 Total P.O. Line Items: 133 Total List Amount: \$572,291.44 Total Void Amount: \$0.00**

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**Totals by Year-Fund**

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	6-A	\$527,378.89	\$0.00	\$0.00	\$527,378.89
	6-G	\$1,521.79	\$0.00	\$0.00	\$1,521.79
	6-H	\$37,843.76	\$0.00	\$0.00	\$37,843.76
	6-T	\$0.00	\$0.00	\$5,547.00	\$5,547.00
<b>Total Of All Funds:</b>		<b>\$566,744.44</b>	<b>\$0.00</b>	<b>\$5,547.00</b>	<b>\$572,291.44</b>

**Totals by Fund**

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	\$527,378.89	\$0.00	\$0.00	\$527,378.89
	G	\$1,521.79	\$0.00	\$0.00	\$1,521.79
	H	\$37,843.76	\$0.00	\$0.00	\$37,843.76
	T	\$0.00	\$0.00	\$5,547.00	\$5,547.00
<b>Total Of All Funds:</b>		<b>\$566,744.44</b>	<b>\$0.00</b>	<b>\$5,547.00</b>	<b>\$572,291.44</b>

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**Ranges**      **Item Status**      **Purchase Types**      **Misc**

Range: First to Last  
Rcvd Batch Id Range: First to Last  
Encumbrance Date Range: First to 05/31/26

Open: N  
Void: N  
Paid: N  
Held: N  
Apv: N  
Rcvd: Y

Bid: Y  
State: Y  
Other: Y  
Exempt: Y

P.O. Type: All  
Format: Detail without Line Item Notes  
Include Non-Budgeted: Y  
Prior Year Only: N  
\* Means Prior Year Line:  
Vendors: All

PO #      PO Date      Vendor      Contract      PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
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26-01365      03/31/26      CHART020      CHARTER COMMUNICATION

1	DPW,LMB,NEFH INTERNET&VOICE	\$228.91	A -1325-474-000	E	FINANCE TREASURER - WEB SITE ; R	03/31/26	03/31/26	0081418031726	
2	DPW,LMB,NEFH INTERNET&VOICE	\$228.91	A -1325-474-000	E	FINANCE TREASURER - WEB SITE ; R	03/31/26	03/31/26	0081582031726	
3	DPW,LMB,NEFH INTERNET&VOICE	\$135.44	A -1325-474-000	E	FINANCE TREASURER - WEB SITE ; R	03/31/26	03/31/26	0081400031726	
		<b>\$593.26</b>							

26-01366      03/31/26      CSEAE005      C S E A EMPLOYEE BENEFIT FUND

1	DENTAL/VISION APRIL 2026	\$450.12	T -020-000	G	MEDICAL INSURANCE	03/31/26	03/31/26	APRIL 2026	
2	DENTAL/VISION APRIL 2026	\$417.92	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M R	03/31/26	03/31/26	APRIL 2026	
3	DENTAL/VISION APRIL 2026	\$4,354.47	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	03/31/26	03/31/26	APRIL 2026	
		<b>\$5,222.51</b>							

26-01367      03/31/26      HIGHM005      HIGHMARK BCBSWNY

1	APRIL 2026 HEALTH INSURANCE	\$26,460.86	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	03/31/26	03/31/26	APRIL 2026	
2	APRIL 2026 HEALTH INSURANCE	\$2,405.14	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M R	03/31/26	03/31/26	APRIL 2026	
		<b>\$28,866.00</b>							

26-01368      03/31/26      TASC005      TASC

1	PER PARTICIPANT FEE 4/1-6/30	\$208.05	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	03/31/26	03/31/26	IN3680321	
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**Total Purchase Orders: 4      Total P.O. Line Items: 9      Total List Amount: \$34,889.82      Total Void Amount: \$0.00**

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	Total
	6-A	\$31,616.64	\$0.00	\$31,616.64
	6-G	\$2,823.06	\$0.00	\$2,823.06
	6-T	\$0.00	\$0.00	\$450.12
<b>Total Of All Funds:</b>		<b>\$34,439.70</b>	<b>\$0.00</b>	<b>\$34,889.82</b>

Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	Total
	A	\$31,616.64	\$0.00	\$31,616.64
	G	\$2,823.06	\$0.00	\$2,823.06
	T	\$0.00	\$0.00	\$450.12
<b>Total Of All Funds:</b>		<b>\$34,439.70</b>	<b>\$0.00</b>	<b>\$34,889.82</b>

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Batch Id: TASC      Batch Date: 04/08/26      Batch Type: Standard

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Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	HRA TRANSACTIONS PAID MARCH 2026	6,674.63		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	6,674.63	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,674.63	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	6,674.63
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

Batch Id: PAYROLL Batch Date: 03/27/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	3,340.57		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	5,626.34		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	2,065.77		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	2,651.00		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	955.87		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	13,394.69		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	923.08		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	144.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	184.60		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	7,567.93		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	10,173.23		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	4,764.80		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	241.19		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		19
A -7550-102-000 DPW - Overtime Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	314.73		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	7,423.60		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	1,565.57		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	206.22		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	9,674.99		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	1,377.21-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: G -200-000 CASH	3,169.63		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: G -200-000 CASH	3,573.08		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	2,941.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -200-000 CASH	21.05		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 3/27/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 2/27/2026 Cr: A -200-000 CASH	2,626.54		41

WARNING: This account would have a negative balance: A -1620-100-000. Balance would be: 36,331.77-

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	77,745.17	0.00	0.00	0.00	0.00	0.00
	G	6,742.71	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		84,487.88	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	84,487.88
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

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Batch Id: FICA      Batch Date: 03/27/26      Batch Type: Recurring

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Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 3/27/2026	6,072.30		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 3/27/2026	515.82		2
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

LANCASTER VILLAGE  
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	6,072.30	0.00	0.00	0.00	0.00	0.00
	G	515.82	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,588.12	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,588.12
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: PAYROLL Batch Date: 04/10/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	1,553.82		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	2,949.95		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	575.43		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	5,839.50		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	2,065.77		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	958.13		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	1,163.62		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	15,066.77		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	923.08		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	144.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	184.60		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	7,094.02		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	11,473.18		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	1,361.51		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		19
A -7550-102-000 DPW - Overtime Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	5,496.77		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	990.64		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	822.00		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	11,119.07		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	1,282.47-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: G -200-000 CASH	3,107.60		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: G -200-000 CASH	4,820.95		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	2,677.50		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	10.53		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 4/10/2026 Cr: A -200-000 CASH	2,626.54		41

WARNING: This account would have a negative balance: A -1620-100-000. Balance would be: 37,289.90-.

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	74,000.32	0.00	0.00	0.00	0.00	0.00
	G	7,928.55	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		81,928.87	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	81,928.87
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

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Batch Id: FICA      Batch Date: 04/10/26      Batch Type: Recurring

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Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 4/10/2026 Cr: A -200-000 CASH	5,768.86		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 4/10/2026 Cr: G -200-000 CASH	606.53		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,768.86	0.00	0.00	0.00	0.00	0.00
	G	606.53	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,375.39	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,375.39
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

# LISTED CORRESPONDENCE

April 27, 2026

	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from April 2, 2026 – April 16, 2026.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
2.	_____	_____	Correspondence from Andrew M. Debbins dated April 15, 2026 providing his resignation as a member of the Zoning Board of Appeals effective immediately following consideration of his recent appointment to serve as Deputy Village Attorney and Village Prosecutor for the Village of Lancaster.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
3.	_____	_____	Correspondence from Robert Heil, SLA Solutions, providing a waiver request on behalf of Orchard Park Hospitality Inc, dba Wayland Brewing Company, located at 11 W. Main Street to waive the 30-day notification requirement related to its on-premises liquor license application for its establishment for the purpose of expediting the licensing process.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
4.	_____	_____	Correspondence from Lancaster Hook & Ladder Fire Company providing a Special Events Application for its Carubba Chicken BBQ event to be held on June 6, 2026 at the DPW property located at 5200 Broadway.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
5.	_____	_____	Correspondence from Lancaster Police Department providing a Special Events Application for its National Night Out event to be held on August 4, 2026 in the Cayuga Creek Park area.
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
6.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
7.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
8.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
9.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	
10.	_____	_____	
	<i>ACTION -</i>	<i>Rec/File Refer to:</i>	

LISTED # 1  
CORRESPONDENCE  
MEETING DATE 4/27/2026

## VILLAGE COVER SHEET

APRIL 20, 2026 BOARD MEETING

PERMITS ISSUED 18

## VILLAGE PERMIT TOTAL

ERECT FENCE	1
ERECT DECK	1
INSTALL ROOF	7
ERECT SIGN	2
INSTALL RESIDENTIAL PLUMBING	2
ERECT RESIDENTIAL ADD/ALT	4
ERECT COMMERCIAL ADD/ALT	1
<b>TOTAL PERMITS FOR THE VILLAGE</b>	<b>18</b>

Marcus Salvatore	43 Lake Ave.	Residential add/alt
Lancaster Indoor Bounce House	11 Main St.	Commercial add/alt
Black Pearl Trading LLC	75 Erie St.	Residential Alt/add
JMA Remodeling	43 First Ave.	Deck
AVA Roofing & Siding	135 Irwinwood Rd.	Roof
Ronald Balducci	64 Church St.	Roof
Highland Contractors of WNY	146 Robert Dr.	Fence
Kingdom First Inc.	48 Laverack Ave.	Residential add/alt
Stellar Roofing	64 Erie St.	Roof
Besroi Construction	59 Gordon Ave.	Roof
Buffalo Sign Makers Inc.	5470 Broadway St.	Sign
J-Cap Contractors LLC	73 Livingston St.	Roof
Franks Basement Systems	70 Irwinwood Rd.	Residential Plumbing
Jo and Jul LLC	3-5 Main St.	Sign
Candace Harner	69 Robert Dr.	Roof
Roy's Plumbing Inc.	21 6 <sup>th</sup> Ave.	Residential Plumbing
H. Youngs Home Improvements	16 Lake Ave.	Roof
Mason Meggo	62 Camner Ave.	Residential Alt/add

# Expired Permits Report

04/02/2026 - 04/16/2026

<u>Permit #</u>	<u>Location</u>	<u>Description of Work</u>	<u>Permit Date</u>	<u>Exp. Date</u>
P-2025-37861	18 Laverack Ave	Roof- Complete tear off and replcement as per contract	04/04/2025	04/04/2026
P-2025-37873	11 Robert Dr	Temp sign 04/13/25 to 05/13/25. Not in the right away.	04/07/2025	04/07/2026
P-2025-37894	3765 Walden Ave	Roof Complete tear off and replacement as per contract	04/11/2025	04/11/2026

**Total Expired Permits: 3**

## Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 04/06/26</i>						
2026-0213	59 Gordon Ave	115.11-17-28	Work w/out Permit	Closed	Victoria Nardolillo	
2026-0215	74 Vandenberg Av	104.16-3-15	Exterior Property Maint	Open	R2M2 LLC	
2026-0216	68 Vandenberg Av	104.16-3-13.1	Trash/Rubbish	Open	Frank Venditti	
					<b>Open Date: 04/06/26 Total #: 3</b>	
<i>Open Date: 04/07/26</i>						
2026-0218	5247 Broadway St	104.80-2-1	Misc	Open	Stanzko Automotive Inc	
2026-0219	127 4th Ave	115.11-11-23	Exterior Property Maint	Closed	Vento 2023 Family Trust	
					<b>Open Date: 04/07/26 Total #: 2</b>	
<i>Open Date: 04/08/26</i>						
2026-0220	73 Livingston St	104.16-2-10	Misc	Closed	Stephen McPherson	Roberta Skubis
2026-0221	150 Irwinwood Rd	115.07-14-29	Work w/out Permit	Open	Raymond Enser	
2026-0222	44 Brandel Ave	104.16-8-2	Misc	Closed	Christopher Varco	Darrel Skelton
					<b>Open Date: 04/08/26 Total #: 3</b>	
<i>Open Date: 04/09/26</i>						
2026-0224	135 Aurora St	115.25-3-33	Exterior Property Maint	Open	Suzan Madera	
2026-0227	5258 Broadway St	104.19-5-11	Misc	Closed	Rhoda Wolff	
					<b>Open Date: 04/09/26 Total #: 2</b>	
<i>Open Date: 04/10/26</i>						
2026-0229	21 6th Ave	115.11-6-7	Work w/out Permit	Closed	Jessica Curry	
					<b>Open Date: 04/10/26 Total #: 1</b>	
<i>Open Date: 04/13/26</i>						
2026-0231	48 Cowing St	104.15-17-22	Misc	Open	Nikki Louise Cameron	
					<b>Open Date: 04/13/26 Total #: 1</b>	
<i>Open Date: 04/15/26</i>						
2026-0233	5533 Broadway St	104.83-5-26.1	Fire Call Out	Open	5533 Broadway LLC	
					<b>Open Date: 04/15/26 Total #: 1</b>	
<i>Open Date: 04/16/26</i>						
2026-0235	50 Pearl St	104.11-9-31.12	Drainage	Open	RMF Technologies Inc	
					<b>Open Date: 04/16/26 Total #: 1</b>	
					<b>Grand Total: 14</b>	

# Inspections Report

Start Date: 04/02/2026 End Date: 04/16/2026

Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.11-11-14	67 Sheldon Ave (Dolphin Automotive)	Dolphin Automotive 716-683-4385	04/06/2026	Business - 3 yr	Ronald Capozzi	Fail
104.11-8-8.1	77 W Drullard Ave	Swan Prpty. Holding West LLC	04/08/2026	Business - 3 yr	Ronald Capozzi	Pass
104.11-9-1.1	80 W Drullard Ave (Suite 100)	Beyond Print Solutions, LLC 716-505-7300	04/08/2026	Business - 3 yr	Ronald Capozzi	Fail
104.11-9-1.1	80 W Drullard Ave (Suite 300)	Top Line Restaurants 716-830-4987	04/13/2026	Business - 3 yr	Ronald Capozzi	Pass

**Total Inspections:** 4



LISTED # 2  
CORRESPONDENCE  
MEETING DATE 4/27/2026

April 15, 2026

*Attorneys At Law*

Terrence M. Connors  
Randall D. White \*  
John T. Less  
Vincent E. Doyle III  
Michael J. Roach  
Lawlor F. Quinlan III  
James W. Grable, Jr.  
Joseph D. Morath, Jr.  
Mollie C. McGorry  
Nicholas A. Romano  
Bryan P. Kroetsch  
Andrew M. Debbins  
Christina M. Eaton  
Samantha B. Gier

Mayor William Schroeder  
Board of Trustees  
Village of Lancaster  
5423 Broadway  
Lancaster, New York 14086

Re: Appointment as Deputy Village Attorney (Village Prosecutor)

Dear Mayor Schroeder and Board of Trustees:

As you know, on April 13, 2026, I was appointed to serve the Village of Lancaster as Deputy Village Attorney (Village Prosecutor). Considering that appointment, I respectfully resign as a Committee Member of the Village of Lancaster Zoning Board of Appeals, effective immediately.

I am grateful to the Village to have had the opportunity to serve on the Zoning Board of Appeals for several years, and I thank the other Committee Members as well for everything I learned while serving with them.

Very truly yours,

Andrew M. Debbins

cc: Zoning Board of Appeals

*Paralegals*

Julie M. Scott, L.P.N.  
Suzanne M. Pieszak, R.N.  
Kathleen V. Kubicki, R.N.  
Irene A. McNeill, R.N.  
Kathryn E. Marentette, R.N.  
Sandy E. Stumpf, R.N.  
Jake R. Miller  
Sharon R. Rudy  
Mary K. Barone

*\*Also admitted in District of Columbia*

*\*Also admitted in Pennsylvania*

LISTED # 3  
CORRESPONDENCE  
MEETING DATE 4/27/2026



5008 MOUNT VERNON BLVD.  
HAMBURG, NY 14075  
585-633-3165 info@slasolutions.com www.slasolutions.com

## REQUEST FOR WAIVER OF THE 30 DAY MUNICIPALITY NOTIFICATION

Date: 04/15/2026

To the Municipality of: VILLAGE OF LANCASTER

Please be advised that a waiver of the 30-day notification is requested on behalf of ORCHARD PARK HOSPITALITY INC dba WAYLAND BREWING COMPANY located at 11 W. MAIN ST., LANCASTER, NY 14086. They are applying for an ON-PREMISE LIQUOR LICENSE serving LIQUOR, WINE, BEER & CIDER in a BAR/TAVERN establishment. This request is made to expedite the licensing process.

Thank You,

ROBERT HEIL  
SLA Solutions

If such waiver is granted, please write a letter to that effect, signed by an Official, on OFFICIAL municipality stationery and either fax, e-mail or forward it to:

Robert Heil, Liquor License Consultant

5008 Mount Vernon Blvd.,

Hamburg, NY 14075

PHONE: 716-777-4060

FAX : 866-910-5025

E-MAIL : info@slasolutions.com

RECEIVED  
APR 22 2026  
Village of Lancaster  
Clerk- Treasurers Office



OFFICE USE ONLY

Original     Amended    Date \_\_\_\_\_

## Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent:       1a. Delivered by:

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

New Application     Removal     Class Change

For premises in the City of New York: (counties of Kings, New York, Bronx, Queens and Richmond):

New Application     New Application and Temporary Retail Permit     Temporary Retail Permit     Removal  
 Class Change     Method of Operation     Corporate Change     Renewal     Alteration

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date  
 For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

**Please include all documents as noted above. Failure to do so may result in disapproval of the application.**

**This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:**

3. Name of Municipality or Community Board:

**Applicant/Licensee Information:**

4. Licensee License ID (if applicable):       Expiration Date (if applicable):

5. Applicant or Licensee Name:

6. Trade Name (if any):

7. Street Address of Establishment:

8. City, Town or Village:  , NY      Zip Code:

9. Business Telephone Number of applicant/ Licensee:

10. Business E-mail of Applicant/Licensee:

11. Type(s) of alcohol sold or to be sold:     Beer & cider     Wine, Beer & Cider     Liquor, Wine, Beer & Cider

12. Extent of Food Service:     Full Food menu; full kitchen run by a chef/cook     Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment:

Seasonal Establishment     Juke Box     Disc Jockey     Recorded Music     Karaoke

14. Method of Operation: (check all that apply)     Live Music (give details i.e., rock bands, acoustic, jazz, etc.):

Patron Dancing     Employee Dancing     Exotic Dancing     Topless Entertainment

Video/Arcade Games     Third Party Promoters     Security Personnel

Other (specify):

15. Licensed Outdoor Area: (check all that apply)     None     Patio or Deck     Rooftop     Garden/Grounds     Freestanding Covered Structure  
 Sidewalk Cafe     Other (specify):

16. List the floor(s) of the building that the establishment is located on:

17. List the room number(s) the establishment is located in within the building, if appropriate:

18. Is the premises located within 500 feet of three or more on-premises liquor establishments?     Yes     No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation?     Yes     No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and ID number of the licensee:

Name

License ID Number

21. Does the applicant or licensee own the building in which the establishment is located?     Yes (if YES, SKIP 23-26)     No

**Owner of the Building in Which the Licensed Establishment is Located**

22. Building Owner's Full Name:

23. Building Owner's Street Address:

24. City, Town or Village:     State:     Zip Code:

25. Business Telephone Number of Building Owner:

**Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice**

26. Representative/Attorney's Full Name:

27. Representative/Attorney's Street Address:

28. City, Town or Village:     State:     Zip Code:

29. Business Telephone Number of Representative/Attorney:

30. Business E-mail Address of Representative/Attorney:

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name:     Title:

Principal Signature:

Date:

LISTED # 4  
CORRESPONDENCE  
DATE 4/27/2026

# Village of Lancaster, New York

## Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <b>Carubba Chicken BBQ</b>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <b>Drive Thru</b>	
Event Date(s): <b>6-6-26</b>	Event Time(s): <b>10-7:00</b>
Applicant Name: <b>Wendy Schweitzer</b>	Event Location: <b>DPW - Broadway St.</b>
Individual/Group/Corporation Name Holding Event: <b>Lancaster H&amp;L FireComp.</b>	Village Property Affected (If Applicable)
Applicant Address, City, State, Zip: <b>24 Signal Dr Lanc. N.Y. 14086</b>	Support Services Requested of the Village (If Applicable)
Applicant Email: <b>was war was@yahoo.com</b>	Applicant Phone <b>(716) 481-2683</b>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
<b>Wendy Schweitzer</b>	<b>(716) 481-2683</b>	<b>6-6-26 10-7</b>

Anticipated Peak Attendance Number: <b>12-15</b>	Anticipated Age Range of those in Attendance: <b>18+</b>
Will Alcohol be consumed? Applicant must comply with Village Code Section 85-3 "Alcoholic Beverages" <b>No</b>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <b>No</b>

Will Animals be part of the event? If so provide particulars.

No

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastrvillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

No  
only trailer with the food/chicken dinners

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

-

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

(c) Location of Trash Facilities:

(d) Location of Water Facilities:

(e) Location of Electrical Facilities:

(f) Location of Toilet Facilities including location of Porta-Toilets:

(g) Location of Entrances where public is to enter and exit site:

(h) Location of Vendor Facilities including booths and food service:

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Signature of Applicant:

Wendy Schweitzer

Date:

4.15.26

- Post review disposition:  Village Board approved.  
 Village Board not approved.  
 Applicant advised of Village Board determination: \_\_\_\_\_, \_\_\_\_\_, 202\_\_\_\_\_  
 Village Board approved with attached statement of conditions imposed.

LISTED # -5  
CORRESPONDENCE  
MEETING DATE 4/29/2026

## Village of Lancaster, New York Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: <u>National Night Out</u>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <u>Community event with local law enforcement</u>	
Event Date(s): <u>8/4/26</u>	Event Time(s): <u>5pm - 9pm ?</u>
Applicant Name: <u>Derek Braun</u>	Event Location:
Individual/Group/Corporation Name Holding Event: <u>Lancaster Police Department</u>	Village Property Affected (If Applicable) <u>Cayuga Creek Park area</u>
Applicant Address, City, State, Zip: <u>525 Pavement Rd Lancaster NY 14086</u>	Support Services Requested of the Village (If Applicable) <u>Tables, chairs, tents, garbage cans if possible</u>
Applicant Email: <u>Dbraun@police.lancasterny.gov</u>	Applicant Phone <u>716 683 2800 x 270</u>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": <u>Derek Braun</u>	Contact cell and email: <u>716 480-0166</u>	Date & Time(s) On-Premise at Event: <u>August 4, 2026 1600 - 2200 ish</u>
Anticipated Peak Attendance Number: <u>unknown</u>	Anticipated Age Range of those in Attendance: <u>infant - grandparent</u>	
Will Alcohol be consumed? <u>At the event no</u>	Will there be Amplified Sound or Music? If so, provide particulars including hours: <u>would like to use the Theatre if constructed in time</u>	

Will Animals be part of the event? If so provide particulars.

Possibly a police K-9 partner

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

Local Pizzerias will be bringing food, but no food trucks themselves as of now.

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

No.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

On street area parking is fine

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

None

(c) Location of Trash Facilities:

Near the food area

(d) Location of Water Facilities:

None

(e) Location of Electrical Facilities:

Theatre area and/or barner house area

(f) Location of Toilet Facilities including location of Porta-Toilets:

None

(g) Location of Entrances where public is to enter and exit site:

None

(h) Location of Vendor Facilities including booths and food service:

grass area between W. Main and creek

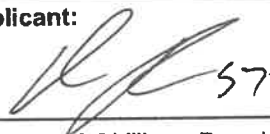
(If Applicable) Organization providing Security:

Lancaster Police will be there hosting event

(If Applicable) Number of Security Personnel:

None

Signature of Applicant:



Date:

3/28/26

- Post review disposition.  Village Board approved.  
 Village Board not approved.  
 Applicant advised of Village Board determination: \_\_\_\_\_, \_\_\_\_\_, 202\_\_\_\_\_.  
 Village Board approved with attached statement of conditions imposed.

# RESOLUTIONS

April 27, 2026

	1 <sup>st</sup> Motion	2 <sup>nd</sup> Motion	
1.	_____	_____	Resolution to cancel the May 25, 2026 work session and regular meeting of the Village of Lancaster Board of Trustees due to the Memorial Day holiday.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
2.	_____	_____	Resolution to adopt the annual budget for the fiscal year from June 1, 2026 through May 31, 2027 as presented with a tax rate of \$7.743819 per \$1,000 taxable assessed valuation and an overall tax levy change of 2.49% and a tax rate change of 1.27%.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
3.	_____	_____	Resolution authorizing Mayor Schroeder to sign and approve a License Agreement with Flock Safety for the installation of Flock hardware on the Lancaster Municipal Building roof including cameras, drones, poles, clamps, solar panels, installation components, and other devices as necessary.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
4.	_____	_____	Resolution authorizing Mayor Schroeder to sign and approve an Intermunicipal Cooperation Agreement with the Town of Lancaster to allow the installation of a Flock drone and housing for the protection of the public upon the roof of the Village Municipal Building with terms as presented in the Agreement.  (NOTE – This resolution was tabled at the 4/13 meeting.)
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
5.	_____	_____	Resolution to approve Watts Architects & Engineers as the selected consultant for the NYS EFC Wastewater Infrastructure Engineering Planning Grant No. 2311 based on review and scoring of the RFQ responses by the project selection committee.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
6.	_____	_____	Resolution to approve the Estimate #20679 from A 24 Hour Door National, Inc., in the amount of \$22,820.00, for the installation of a double-glazed window storefront door at the North End Fire Hall at 24 West Drullard Avenue, as the lowest responsible quote for this option as a public work service, as part of the Clean Energy Communities (CEC) 2-Star Grant initiative.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	
7.	_____	_____	Resolution to approve a revised Special Events Application pursuant to Chapter 285 of the Village Code to add language to require insurance coverage unless expressly exempted by the Village Board and the inclusion of an event diagram when applicable.
	<i>ACTION -</i>	<i>Approved</i> <i>Denied</i> <i>Refer to:</i>	

# RESOLUTIONS

April 27, 2026

8.	_____	_____	Resolution authorizing Mayor Schroeder to sign and execute an agreement with J.M.M. Construction of WNY, Inc. for contractor services related to the Pleasant Avenue Sanitary Sewer Lateral Rehabilitation Project as the approved contractor per the awarded bid in the amount of \$270,317.00.
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
9.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
10.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
11.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
12.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
13.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	
14.	_____	_____	
	<i>ACTION -</i>	<i>Approved Denied Refer to:</i>	

VILLAGE OF LANCASTER, NY  
 GENERAL FUND - TENTATIVE BUDGET SUMMARY  
 FOR FISCAL YEAR JUNE 1, 2026 TO MAY 31, 2027

RESOLUTION # 2  
 MEETING DATE 4/27/2026

Total Appropriations	7,542,295
LESS:	
Estimated Revenues Other Than Real Property Taxes	2,365,709
Appropriated Fund Balance	<u>0</u>
Total	2,365,709
Total Amount of General Fund Tax Levy	5,176,586
Prior Year Omitted Taxes - RPTL 520 Exemption Removals	<u>11,386</u>
<b>Amount to be Raised by Real Property Taxes</b>	<u>5,165,200</u>
Taxable Assessed Valuation	<u>667,009,373</u>
Tax Rate/\$1,000 of Taxable Assessed Valuation	7.743819
<b>% Tax Rate Increase (Decrease)</b>	<b>1.27%</b>

2025-26 Tax Levy	5,050,755	(Includes Exemption Removals)
2026-27 Tax Levy	<u>5,176,586</u>	
	<u>125,831</u>	Increase / (Decrease)
	<b>2.49 % Increase / (Decrease)</b>	<b>Tax Levy</b>

Total Allowable Tax Levy Limit	5,290,722	4.75%
2026-27 Tax Levy	<u>5,176,586</u>	
Available Tax Levy Limit Balance	<u>114,136</u>	

**flock safety**  
**LICENSE AGREEMENT**  
**FOR THE USE OF LICENSOR PROPERTY**

RESOLUTION # 3  
MEETING DATE 4/27/2024

This LICENSE AGREEMENT FOR THE USE OF LICENSOR PROPERTY (“**Agreement**”) is made and entered into by and between Flock Group Inc, a Delaware Corporation (“**Flock**”) and \_\_\_\_\_ (“**Licensor**”). Licensor and Flock are at times collectively referred to hereinafter as the “**Parties**” or individually as the “**Party**.”

**WHEREAS**, Flock offers certain software and hardware solutions to customers, including police departments (collectively, the “**Flock Services**”);

**WHEREAS**, Flock has requested use of certain Licensor Property (defined below) to install, maintain and operate Flock Hardware (defined below) to use the Flock Services solely for the awareness, prevention, and prosecution of crime, bona fide investigations by police departments, and archiving for evidence gathering;

**WHEREAS**, Flock owns and is responsible for the Flock Hardware. Licensor shall instruct Flock on any request to move Flock Hardware and shall not move or otherwise access any Flock Hardware without prior written permission of Flock.

**NOW THEREFORE, IN RECOGNITION OF MUTUAL CONSIDERATION, THE ABOVE PARTIES AGREE TO THE FOLLOWING:**

**SECTION 1. DEFINITIONS**

- (a) “**Effective Date**” means the latest date on which this Agreement is signed by both Parties.
- (b) “**Flock Hardware**” means the Flock cameras, drones, poles, clamps, solar panels, installation components, and any other devices or physical elements owned by Flock.
- (c) “**Licensor Property**” means the mutually agreed-upon property owned by Licensor where Flock is permitted to install Flock Hardware as more specifically set forth on Exhibit A attached hereto.

**SECTION 2. GRANT**

- (a) **License to Use Licensor Property.** Licensor hereby grants Flock a non-exclusive license to use and occupy limited space on certain designated Licensor Property in order to install Flock Property.
- (b) **Access.** Licensor grants Flock any and all rights required for Flock to physically access the installed Flock Hardware, including access rights for maintenance, repairs, and any other reasonably required adjustment needed for Flock Services. When the Flock Hardware includes drone technology, Licensor also grants the specific law enforcement agency or customer for whom the Flock Hardware is installed (“**Authorized Customer**”) the right to physically access the installed Flock Hardware for emergency landing beside the dock, manual battery swaps, or to guide Flock employees, agents, or subcontractors to the leased equipment for any required repair or maintenance. Licensor acknowledges

that Authorized Customer personnel may require independent access to the Licensor Property for these purposes. Subject to schedule 2.b attached and initialed.

### **SECTION 3. TERM AND TERMINATION**

(a) **Term of Agreement.** The term of this Agreement shall be for twelve (12) months commencing on the Effective Date and ending at midnight on the last day of the term (the “**Term**”). Unless either Party provides written notice to the other Party prior to expiration of the Term or Renewal Term that the notifying Party will not renew the Agreement, the Term will automatically renew for additional one (1) year periods (each a “**Renewal Term**”), upon the same terms and conditions set forth in this Agreement.

(b) **Termination for Cause.** This Agreement may be terminated before the expiration of the Term or Renewal Term on written notice by either Party, if either Party breaches any material provision of this Agreement and such breach is not cured by breaching Party within thirty (30) days after receipt of written notice of such breach.

(c) **Effect of Termination.** Within thirty (30) days after such expiration or earlier termination, Flock shall remove the Flock Cameras and any debris, and restore the Licensor Property to its original condition, reasonable wear and tear excepted.

**SECTION 4. FEES.** Flock shall be responsible for paying all costs associated with Licensor review, processing and inspection as part of all permit applications filed for the installation, modification, maintenance and removal of the Flock Hardware. The Parties agree that no fees will be assessed for the license and permission herein granted to Flock. Flock agrees that the Licensor’s permission and grant of a license hereunder and Flock’s ability to construct and obligation to thereafter maintain Flock’s Services on the Licensor Property serve as consideration to support this Agreement.

### **SECTION 5. CONSTRUCTION, MAINTENANCE AND REPAIR ACTIVITIES**

(a) **Maintenance and Repair of Flock Hardware.** Flock shall keep and maintain all Flock Hardware installed on Licensor Property in good condition and repair throughout the Term, normal wear and tear and casualty excepted. Flock shall have the right to conduct testing and maintenance activities, and repair and replace damaged or malfunctioning Flock Hardware at any time during the Term.

(b) **Maintenance and Repair of Licensor Property.** Licensor shall maintain and keep the Licensor Property in good condition in accordance with Licensor’s standard maintenance requirements. Such maintenance shall be at Licensor’s sole cost and expense, except to the extent this Agreement provides otherwise.

### **SECTION 6. INTERFERENCE WITH OTHER FACILITIES PROHIBITED; RELOCATION**

- (a) **Interference Prohibited.** Flock shall not impede, obstruct or otherwise interfere with the installation, existence and operation of any other facility on the Licensor Property.
- (b) **Relocations at Flock's Request.** In the event Flock desires to relocate any Flock Hardware from one area of Licensor Property to another, Flock shall advise Licensor, and any relocation shall be at Flock's sole cost and expense. Licensor will use reasonable efforts to accommodate Flock by making another reasonably equivalent Licensor Property available for use in accordance with and subject to the terms and conditions of this Agreement.

## **SECTION 7. INDEMNITY AND RISK OF LOSS**

- (a) **Indemnification.** Subject to schedule 7(a) attached and initialed.
- (b) **Risk of Loss.** Flock acknowledges and agrees that Flock bears all risks of loss, damage, relocation, or replacement of its Flock Hardware and materials installed on Licensor Property pursuant to this Agreement from any cause, and Licensor shall not be liable for any cost of replacement or of repair to damaged Flock Hardware, including, without limitation, damage caused by the Licensor's removal of the Flock Hardware.

**SECTION 8. INSURANCE REQUIREMENTS.** Flock will maintain commercial general liability policies with policy limits reasonably commensurate with the magnitude of Flock's business risk. Subject to schedule 8 attached and initialed

**SECTION 9. NOTICES.** Notices required by this Agreement may be given by overnight courier or certified mail, postage prepaid. Either Party shall have the right, by giving written notice to the other, to change the address at which its notices are to be received. Until any such change is made, notices shall be delivered to the address set forth under the signature blocks for this Agreement.

**SECTION 10. GOVERNING LAW, VENUE.** This Agreement shall be governed by the laws of the State in which the Flock Hardware is installed. The Parties hereto agree that the venue would be proper in the chosen courts of the State of which the Licensor is located.

**SECTION 11. MISCELLANEOUS PROVISIONS.** None of the material provisions of this Agreement may be waived or modified except expressly in writing signed by the Flock and Licensor. This Agreement and all of the covenants herein will run with the land; therefore, the conditions set forth herein will inure to and bind each Party's successors and assigns. Any Party may waive any default of another at any time, without affecting or impairing any right arising from any subsequent or other default. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect. This Agreement, together with its attached exhibits, embodies the complete agreement of the Parties, superseding all oral or written previous and contemporary agreements between the Parties and relating to this Agreement. Parties are not responsible or liable for any delays or failures in performance from any cause beyond their control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, acts or omissions of third-Party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, supply chain shortages of equipment or supplies, weather conditions or acts of hackers, internet service

providers or any other third Party acts or omissions. The relationship between Licensor and Flock is at all times solely that of licensor and licensee, not that of partners or joint venturers. This Agreement may be executed in multiple counterparts, each of which is an original. Regardless of the number of counterparts, they constitute only one agreement. In making proof of this agreement, it is not necessary to produce or account for more counterparts than are necessary to show execution by or on behalf of all Parties. This Agreement is for the sole and exclusive benefit of the parties hereto, and nothing in this Agreement, express or implied, is intended to confer or will be construed as conferring upon any other person any rights, remedies or any other type or types of benefits. This Agreement may not be sold, assigned, or sublicensed by either Party without the prior approval of the non-assigning Party.

IN WITNESS WHEREOF, Flock and the Licensor have caused this Agreement to be signed on the date set forth below and be effective on the last date specified below.

**FLOCK GROUP INC**

**LICENSOR**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Address for Notices:  
1170 HOWELL MILL ROAD, NW  
SUITE 210  
ATLANTA, GA 30318  
ATTN: LEGAL DEPT.  
EMAIL: [legal@flocksafety.com](mailto:legal@flocksafety.com)

Address for Notices:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# flock safety

## Exhibit A

Schedules to be applied to the License Agreement for the use of Licensor Property entered into by and between Flock Group Inc, and the Village of Lancaster, NY

#### **Schedule 2.b**

Within 14 days following the occurrence thereof licensor shall tender to Flock pursuant to the provisions of SECTION 9. NOTICES. an itemization of any expenses incurred by the licensor such as compensation and benefits paid to DPW personnel in providing Flock its employees and/or contractors access to the Licensor Property. Flock shall reimburse the licensor for such itemized expenses within 30 days of tender.

#### **Schedule 7.a**

To the fullest extent permitted by law, Flock shall defend, indemnify and hold harmless the Licensor its officers and employees from and against all claims, damages, liabilities, losses and expenses, including but not limited to attorneys' fees, arising out of or in any way connected with the performance or lack of performance of this agreement provided that any such claim, damage, liability, loss or expense is

- 1) attributable to bodily injury, sickness, disease or death, or physical injury to tangible property and
- 2) is caused in whole or in part by any actual or alleged:
  - a) act or omission of Flock or anyone directly or indirectly retained or engaged by it or anyone for whose acts it may be liable; or
  - b) a violation of any statutory duty, regulation, ordinance, rule or obligation by Flock provided that the violation arises out of or is in any way connected with the Flock 's performance or lack of performance of the agreement.

#### **Schedule 8.**

Flock shall purchase and maintain at its own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. Licensor shall be included as an additional insured. Insurance for licensor as additional insured shall be as broad as the coverage provided for the named insured Flock. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to licensor no later than (1) week before the effective date of the initial term and the first day of any renewal term of the License Agreement. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of Flock's commercial general liability policy.

**FLOCK GROUP INC**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**LICENSOR**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

INTERMUNICIPAL COOPERATION AGREEMENT  
Between  
The VILLAGE OF LANCASTER  
and  
The TOWN OF LANCASTER

THIS AGREEMENT made and entered by and between the Town of Lancaster ("Town") and the Village of Lancaster ("Village") in consideration of the mutual benefits and commitments contained herein.

WHEREAS the Town of Lancaster seeks to install Flock drone and housing for the protection of the public upon the roof of the Village Municipal Building, and

Whereas the Village of Lancaster wishes to accommodate said desire of the Town,

NOW THEREFORE, the Town of Lancaster and the Village of Lancaster agree as follows:

- 1) The Village will allow the Town to install or arrange to install said Flock drone and housing and necessary accessories (all of which shall hereinafter be referred to jointly as "equipment") upon the Village Municipal Building.
- 2) The Village will provide necessary electrical and computer cabling for the installation at an approximate cost of \$2,000.00.
- 3) Notwithstanding any agreement entered into between the Village and Flock, the Town of Lancaster assumes responsibility for the proper use, installation, maintenance and removal of said equipment.
- 4) The Town will assume all responsibility for and agrees to defend, indemnify, and hold the Village harmless as to the proper and safe installation, maintenance and removal of said equipment.
- 5) This agreement may be executed in counterpart, each executed copy of which shall be deemed an original, but all of which shall constitute one and the same agreement.
- 6) This agreement shall become effective upon the date last executed by an undersigned and upon each party providing the other with a copy of that party's execution.

IN WITNESS WHEREOF, the undersigned have executed this agreement pursuant to the confirmatory resolutions of their respective boards.

X \_\_\_\_\_  
William C. Schroeder  
Mayor, Village of Lancaster

X \_\_\_\_\_  
Robert E. Leary  
Supervisor, Town of Lancaster

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



March 20, 2026

Village of Lancaster  
Mark Stegmeier, Village Clerk  
5423 Broadway  
Lancaster, NY 14086

**Re: Village of Lancaster, Wastewater Infrastructure Engineering Planning  
Watts Proposal #26-137**

Dear Mr. Stegmeier:

Watts Architects & Engineers (Watts) is pleased to submit a statement of qualifications for the Village of Lancaster's consideration for the Wastewater Infrastructure Engineering Planning project.

Our office is positioned to provide the Village with responsive and complete professional design services in achieving its goals of identifying sources of inflow and infiltration. Our proposal is organized in accordance with the directions in the RFQ documents. Within it, you will find a response that demonstrates Watts and our proposed Team are capable and well-suited to take on the requirements and deliver its expectations to the Village.

With the Watts Team you will get a group of design professionals with exceptional related work experiences and outstanding performance records. We have significant experience with the key elements that is expected in this project – manhole inspections, CCTV inspections, smoke testing, field survey and reporting.

We value our strong partnership with the Village and look forward to continuing our collaboration to support its future growth and success. Should you have any questions please do not hesitate to reach out to me at 716-206-5107 or [bsendlak@watts-ae.com](mailto:bsendlak@watts-ae.com). We look forward to your response. Thank you for your consideration.

Sincerely,

**WATTS ARCHITECTS & ENGINEERS**

A handwritten signature in black ink that reads "Bradley L. Sendlak".

Bradley L. Sendlak, PE  
Principal, Civil Department Manager



/ Green infrastructure planters and street trees installed along Genesee Street

The Village of Lancaster is seeking a consultant for professional engineering services for investigation of the sewer system in the Village for the preparation of a Sanitary Sewer Evaluation Survey (SSES) and associated Corrective Action Plan (CAP). This study will be in Mini Systems 2, 3, and 6, including field investigations, data analysis, and preparation of reports suitable for NYSDEC and EFC review and approval. Planning-level recommendations will be used to prioritize capital improvements and pursue future funding opportunities.

Watts has carefully reviewed the RFQ. We are confident we have the required experience and the availability of qualified staff to successfully complete the investigation issued by the Village.

### **Our General Approach to the Investigation**

Our overall approach to the project is grounded in simplicity and common sense – we focus on the basics and our experience on past I&I projects to achieve success. We anticipate utilizing the "Massachusetts Guidelines" for Performing Infiltration/Inflow Analyses and Sewer System Evaluation Surveys (May 2017). After a project kick-off discussion with the Owner, we anticipate performing the following eleven (11) tasks as discussed in the RFQ:

#### **Task 1: Review of existing wastewater system documentation and prior work plans**

Watts assisted the Village with developing the Work Plan report that was accepted by New York State Department of Environmental Conservation (NYSDEC) in July 2017. Therefore, Watts is familiar with the Village wastewater system, and we will work to familiarize the rest of our team with the mini-systems involved in this study. The Work plan lays the groundwork and dictates the schedule of the work to be completed in the tasks to follow.

#### **Task 2: Coordination with Village staff and participation in meetings as requested**

We will continue to coordinate with Village staff and participate in meetings as requested by the Village. We propose monthly meetings with Village Department heads to keep them informed of progress and coordinate immediate needs and request future needs of assistance. We anticipate these meetings to be hosted on a virtual platform. Watts has a proven track record of keeping the Village informed of the progress reporting both successes and setbacks.

**Watts**

### **Task 3: Groundwater Monitoring**

Groundwater monitoring will be used to determine the current groundwater level throughout the system to compare measured flows and infiltration with current groundwater levels. This data will be used to estimate the amount of infiltration into the sanitary sewer system. Groundwater monitoring helps determine if the proper groundwater conditions exist for specific inspection techniques. High groundwater is favorable for flow isolation and CCTV inspection while low groundwater is desirable for smoke testing. Groundwater monitoring will be completed utilizing the wet-ring method during flow monitoring from July 2026 to June 2027 to coincide with 10% manhole investigations conducted during that time as described in the Massachusetts guidelines. Two manholes will be looked at regularly on a bi-weekly basis during this phase.

### **Task 4: Rainfall Monitoring**

Rainfall monitoring is used to track the daily rainfall amounts for a given area to compare gauged flow rates to rainfall intensity, total volume, and rate per event. Rainfall data collected is specific to the study area, in this case, the Village. This will be an ongoing process and will be done using a tipping bucket rain gauge. Only one rain gauge will be installed, as the study area is less than 5 square miles.

Our subconsultant will provide a rain gauge and collect the data in 15-minute intervals, which will be compared to overflow events. This will be continuous during the project

## 5 / Project Understanding and Approach

### Task 5: Extensive Manhole Inspections

Watts and our subcontractors will locate, inspect, and evaluate the condition of the manholes. We will record inspections and collect photos of components and defects. We will review and assess the inspection data and provide written recommendations for rehabilitation. There are approximately 200 manholes in these mini-systems. Schedule will be September 2026 through June 2027.

Extensive manhole inspection will be completed in spring/summer/fall targeting all areas. We will pay particular attention to those areas with excessive I/I greater than 4000 gpd/idm and at locations with potential downspouts or catch basins tied into the sewer. The groundwater level will be determined using the wet-ring method as per the Massachusetts Guidelines. Manhole inspection will include gathering the following information:

1. Identify the manhole, either by its number or by street and house number
  - a. Locate manhole on NYS Plain system NGVD 88
  - b. Manhole cover type, number of holes in cover and size of the holes
  - c. Is manhole cover subject to ponding?
    - i. Estimate the area and depth of ponding so that an approximate rate of inflow can be ascribed to this condition
  - d. Condition of the surrounding ground and/or street pavement
  - e. Cracks in the pavement that could be pathways of inflow
  - f. Condition and number of manhole grade adjustments and manhole frame
2. Cracks or breaks in the walls, shelf or invert
3. Observed Infiltration
  - a. Location of infiltration may be estimated in gallons per minute
  - b. If an infiltration source was observed to be leaking at a greater rate during flow isolation than during the time of manhole inspection, then the higher observed rate should be reported on the manhole inspection form.
4. Joints between barrel sections should be tight
5. Construction materials and conditions
6. Manhole depth
7. High water mark
8. Groundwater level at the manhole (wet ring method)
9. Condition of corbel/cone

### Task 6: Smoke Testing

Watts will develop a smoke testing plan and public notification. The smoke testing and delivery of the public notifications will be completed by the Village; Watts will be responsible for documenting the emissions and summarizing the results of the investigation. Emissions shall be ranked so they can be prioritized for rehabilitation. There are approximately 4,600 linear feet that will be smoke tested.

Smoke testing will be conducted between July 2026 and September 2027, as dry weather is required; within Mini-Systems 2,3, and 6. The Village owns a Ripcord smoke machine by Hurco and will be responsible for the operation and notification of residents. The residents will be notified about smoke testing programs using a combination of house-to-house flyers and local newspaper notices.

Once smoke testing has been initiated and subsequently stopped because of rain, re-initiation of testing shall not occur until conditions are suitable. A "test segment" which was previously tested and had one or more indirect" sources with smoke transfer through soil seams may be used as an indication that suitable low groundwater and dry soil conditions have returned. Regional groundwater wells and manhole groundwater monitors may also be used as guidance for area wide groundwater levels.

In most cases smoke testing shall be conducted using a single blower technique with smoke being introduced at the smoke blower. The maximum allowable "Setup" length shall be no more than two manhole reaches. Field crews will ascertain that adequate smoke coverage has been obtained by observing smoke concentrations and observing smoke travel using house plumbing vents along the setup. Smoke will continue to be introduced into the setup until adequate smoke coverage has been obtained. In the event that smoke does not travel the entire reach, the setup will be reversed by setting the blower on the opposite manhole of the setup and re-introducing smoke.

Both the upstream and downstream manholes shall be restricted during the smoke testing to concentrate the smoke within the test section. Restrictions may be accomplished with sandbags, cones or air plugs.

In situations where heavier smoke concentrations are required, the dual blower technique may be used with a smoke blower placed on both the upstream and downstream manholes with smoke generated at each blower. The maximum set-up length in this situation will typically be one manhole reach, or 300 LF if the manhole reaches are abnormally short.

"Suspect" inflow sources, which may be expected to be connected to the sanitary sewer, shall be recorded along with confirmed sources which actually smoked. These suspect sources may include driveway drains, stairwell drains, window well drains, patio and area drains, and downspouts piped underground, or the foundation, and warrant follow-up dye water testing.

### Task 7: Rainfall Simulation (Dyed Water Testing, Flooding)

Rainfall simulation will be completed between June 2027 and August 2027; concentrating sites with potential downspouts or catch basins tied into sewers.

Rainfall simulation is a technique used to identify and confirm inflow sources into the sanitary sewer system. It will be done at the same time as flow monitoring as a way to quantify the inflow coming in from confirmed sources. If there is a large fluctuation of flow during rain events, that is indicative of inflow or infiltration into the sewer system. If that is the case, sanitary and storm sewers located near the potential source of I/I will be thoroughly inspected for deficiencies, as well as other lines that could be contributing to the flow.

## 5 / Project Understanding and Approach

### Task 8: House to House Surveys

The goal of house to house inspections is to locate and remove immediate sources of inflow from downspouts and sump pumps that discharge into the sanitary sewer. The secondary goal is to determine if foundation drains go to the sanitary sewer if there is not a sump pump in the basement. This is addressed at the time of sale. The sump pump is installed through the basement floor and into the gravel below. The sump creates a cone of depression that draws the ground water away from the foundation drains. The sump pump can be located toward the front center of the basement and could discharge onto a splash block, run to a storm sewer or be run to a bubbler at the curb.

The house to house inspections will be performed outside of the house, and completed by either DPW personnel or a consulting engineer between July 2026 and December 2026. From the sidewalk, inspectors will look for downspouts and sump pump discharges that go below ground without evidence of a bubbler at the street. If signs of a bubbler are found at the street for downspout and sump pump connections, or they are found to be discharging to splash pads, no further investigation will be required. However, if there is no evidence, or if there is uncertainty, a follow-up in house inspection will be conducted. The Village will notify homeowners of upcoming house-to-house inspections via notices in local newspapers (4 weeks prior) and flyers (1 to 2 weeks). Sump pumps and downspouts found to be illegally connected to the sanitary sewer will be required to be removed immediately (60 days). Notices will be issued through the Code Enforcement Department. Splash blocks or bubbler systems are acceptable forms of remediation.

### Task 9: CCTV Inspections

Watts will subcontract to a qualified firm, National Water Main Cleaning Company (NWMCC) for the inspections of the sewers in Mini-Systems 2, 3, and 6. We will coordinate work, review and assess the condition of the sewer, and provide recommendations for rehabilitation. Schedule will be September 2026 to June 2027.

Closed circuit television inspections will be performed for each pipe reach. NWMCC owns a truck mounted CCTV unit and a Vac Truck, they will be responsible for the operation of these units. They will use National Association of Sewer Service Companies (NASSCO) standards for pipe evaluations while performing this work.

The following data should be collected:

1. Laying length, diameter and type of pipe
2. Offsets or misalignment of any part
3. Condition of pipe or corrosion including longitudinal/circumferential cracks and displaced /broken joints.
4. Slope profile, sags and hump in the sewer line
5. Protruding taps
6. Root intrusion
7. Visible infiltration/inflow sources, should be estimated in gallons per minute
8. Type and depth of debris in pipes
9. Sluggish flow or wastewater backing up into the manhole

**Watts**

### Task 10: Flow Data Analysis - SSES Specific Analysis

Flow data analysis will be summarized in November 2027 to February 2028 and target prioritized Mini-Systems with I/I greater than 4000 gpd/idm. The flow information gathered for each sewer reach or for each source with excessive I/I should have an identified corrective action and associated cost. As well, this will be utilized for Post rehab construction monitoring on a mini-system or subsystem basis is required to determine the effectiveness of this effort.

Analysis will incorporate the detailed investigative work to determine sources of I/I, quantification of the I/I associated with each source and a proposed corrective action.

Flow analysis will be used to explore the results of field flow investigations. Individual metered water usage data from the Erie County Water Authority (ECWA) will be used as baseline sanitary flow. Wet weather flow data collected for the same time frame will be compared to ECWA data. Significantly higher wet weather flows indicate inflow or infiltration in the affected area. The comparison of the flow results will be used to identify restricted flow or free flow conditions throughout the Village. This analysis will be used as a basis for further study to identify sources of I/I; the results and recommendations will be presented in the SSES report.

### Task 11 - Preparation of SSES and CAP for DEC Approval

The SSES report will be prepared as a way to summarize the field investigations completed on the Village mini-systems with excessive I/I. The SSES report will present all the findings and data of the investigative work. This will include a description of current conditions, overflow locations, estimates of excess water, and test results from smoke and dye testing. The data analysis will be included to provide recommendations for further field investigations and repair work. Tables such as those presented in the Technical Exhibits of the Massachusetts Guidance will be generated and included in the SSES Report. A schedule for necessary repairs will be completed and will include an I/I rehabilitation plan and timeline with the approximate costs for each task. The approximate submission date for the SSES Report will be March 2028.

The Corrective Action Plan (CAP) will be provided at the end of the Conclusions/Recommendations Section of the SSES. The CAP will provide a detailed schedule and description for the work to be done in each mini-system (1-2 mini-systems per year), and present the costs associated with that work. PE certification will be required as the work is completed in each mini-system.

Acceptance of SSES by NYSDEC - The SSES Report will be submitted to the NYSDEC for review by March 30, 2028. The NYSDEC will review the report and provide approval by May 30, 2028.

#### Exclusions:

The following items are not anticipated to be included in this effort, but can be discussed in a separate scope of work:

- Inflow balancing

## 5 / Project Understanding and Approach

### Milestones and Deliverables

#### 1. Notice to Proceed

- Completed around July 2026

#### 2. Manhole Inspections (9 months)

- Manhole inspections will be completed during high ground seasons therefore, we propose that we begin in September 2026 and completed though June 2027. The groundwater level will be determined using the wet-ring method as per the Massachusetts Guidelines. Manhole inspection protocols.

#### 3. CCTV Inspection (15 months)

- CCTV inspection will be completed during high ground water season. We anticipate this taking 2 seasons to complete, which will begin in September 2026 and may extend through June 2027.

#### 4. Smoke Testing (15 months)

- Smoke testing will be completed during low ground water season. We anticipate this taking 2 seasons to complete, which will begin in July 2026 to September 2027.

#### 5. Reporting and Grant Assistance (5 Months)

- Watts will compile and catalogue the results of the above investigations. We will then integrate information provided in earlier reports, to then make recommendations, with capital costs for rehabilitation. Good faith efforts will be made to meet the requirements of the EPG. Flow Analysis will take place November 2027 to February 2028. Report will be submitted March 2028.



RESOLUTION # 6  
MEETING DATE 4/27/2026



# Village of Lancaster

**Municipal Building**  
**5423 Broadway**  
**Lancaster, NY 14086**  
Telephone: (716) 683-2105  
Facsimile: (716) 684-4830  
[www.lancastervillage.org](http://www.lancastervillage.org)

Dear Members of the Village Board,

I am writing to recommend the acceptance of the estimate of \$22,820.00 submitted by A 24 Hour Door National, Inc for the proposed double glazing window project, to be completed as part of the Clean Energy Communities (CEC) 2-Star Grant initiative.

After reviewing the submitted proposals, the quote from 24 Hour Door National, Inc is recommended as the lowest responsible bidder. The estimates were coordinated through the Department of Public Works, and the final recommendation was given by Superintendent Wayne Cisco.

Please feel free to reach out with any questions or if additional information is needed.

A handwritten signature in blue ink that reads "Amy M. Stypa". The signature is fluid and cursive.

Amy Stypa  
Sustainability Coordinator



<b>Company</b>	<b>Option1a: Single Door</b>	<b>Option 1b: Single Door with horizontal divide</b>	<b>Option 2a: Double Door</b>	<b>Option 2b: Double Door with horizontal divide</b>
24 Hour Door	\$21,395.00	\$22,820.00 *	\$27,349.00	\$28,524.00
Window Specialist	\$24,675.00	\$25,640.00	\$27,765.00	\$28,675.00
Twin City Glass	\$23,600.00	\$24,117.00	\$25,582.00	\$26,099.00

# A 24 HOUR DOOR NATIONAL, INC

# Estimate

344 Sycamore St  
Buffalo, NY 14204  
716-824-1100  
www.a24hour.biz

Date	Estimate #
2/27/2026	20679

Name / Address  
716-510-5510  
LANCASTER FIRE DEPARTMENT  
24 W DURLLARD AVE  
LANCASTER NY 14086



P.O. No.	Rep	Project
	JESS	

Description	Qty	Rate	Total
<p>OPTION 2: SINGLE DOOR</p> <p>WE PROPOSE TO REMOVE THE EXISTING STOREFRONT SYSTEM AND DISPOSE OF OFF SITE. WE WILL FURNISH AND INSTALL A NEW SINGLE 42"x8' STOREFRONT DOOR. SPECS INCLUDE:</p> <p>-ALL FRAMING TO BE DARK BRONZE ANODIZED -ALL GLAZING TO BE 1" CLEAR TEMPERED INSULATED -DOOR TO BE MEDIUM STYLE WITH 10" ADA BOTTOM RAIL -HARDWARE TO BE RIM EXIT DEVICE -(1) EXTERIOR PULL HANDLE -(1) GRADE 1 CLOSER -(1) BRUSH SWEEP -(1) SET OF NRP BUTT HINGES -(1) 42" ALUMINUM THRESHOLD</p> <p>PRICE INCLUDES MATERIALS AND LABOR. HORIZONTAL DIVIDE IN SIDELITES</p> <p><b>**PLEASE NOTE, LABOR INCLUDES PREVAILING WAGE RATES**</b></p> <p>REMOVAL AND DISPOSAL OF MATERIALS OFF SITE INCLUDED. 50% DEPOSIT REQUIRED AT TIME OF APPROVAL, BALANCE DUE UPON COMPLETION</p> <p>THANK YOU FOR THE OPPORTUNITY TO PROVIDE THIS ESTIMATE!!</p>	1	21,395.00	21,395.00
	1	1,425.00	1,425.00
		0.00	0.00
		0.00	0.00

A 24 Hour Door National will warrant that all work described above is to be performed in a timely and professional workman like manner. Scheduling times or dates, however, are not guaranteed. Attempts by A 24 Hour Door National to utilize customers existing hardware that is determined to be faulty or unusable will be at the clients risk and not warrantied by A 24 Hour Door National and may require replacement parts not included on this estimate.

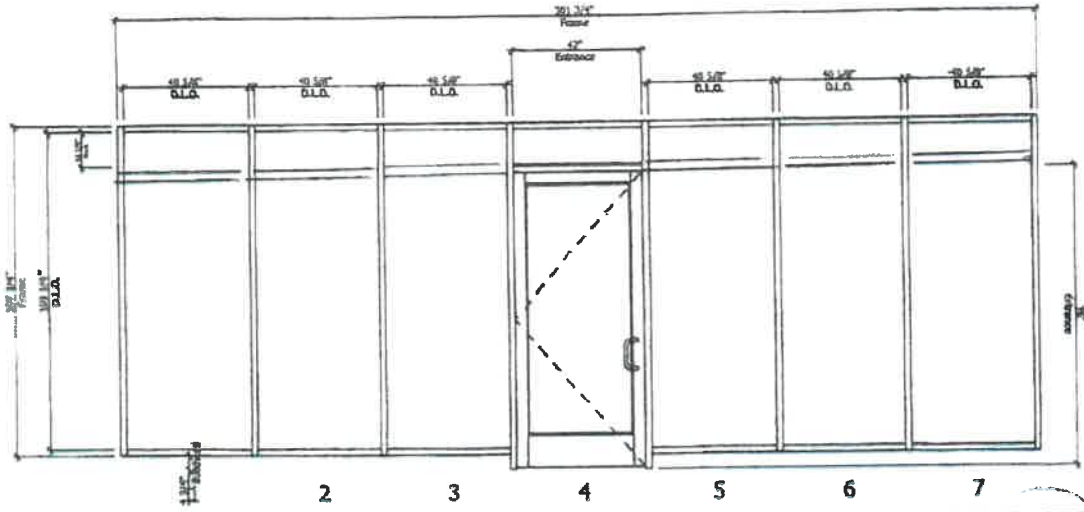
Does not include permits, structural plans, blue prints, inspections, shop drawings.  
Does not include break metal, flooring work, painting walls, patching, grouting, siding. All labor is to be done during business hours, Mon-Fri 8am-4pm.  
*All estimates are valid for 30 days.*

PLEASE SIGN AND RETURN TO ACCEPT ESTIMATE

Signature \_\_\_\_\_

<b>Subtotal</b>	\$22,820.00
<b>Sales Tax (8.75%)</b>	\$0.00
<b>Total</b>	\$22,820.00

Option #2



**Village of Lancaster, New York**  
**Village Code Chapter 285 Special Events Application**  
 Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

<b>Event Name:</b>	
<b>Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.):</b>	
<b>Event Date(s):</b>	<b>Event Time(s):</b>
<b>Applicant Name:</b>	<b>Event Location:</b>
<b>Individual/Group/Corporation Name Holding Event:</b>	<b>Village Property Affected (If Applicable)</b>
<b>Applicant Address, City, State, Zip:</b>	<b>Support Services Requested of the Village (If Applicable)</b>
<b>Applicant Email:</b>	<b>Applicant Phone</b>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

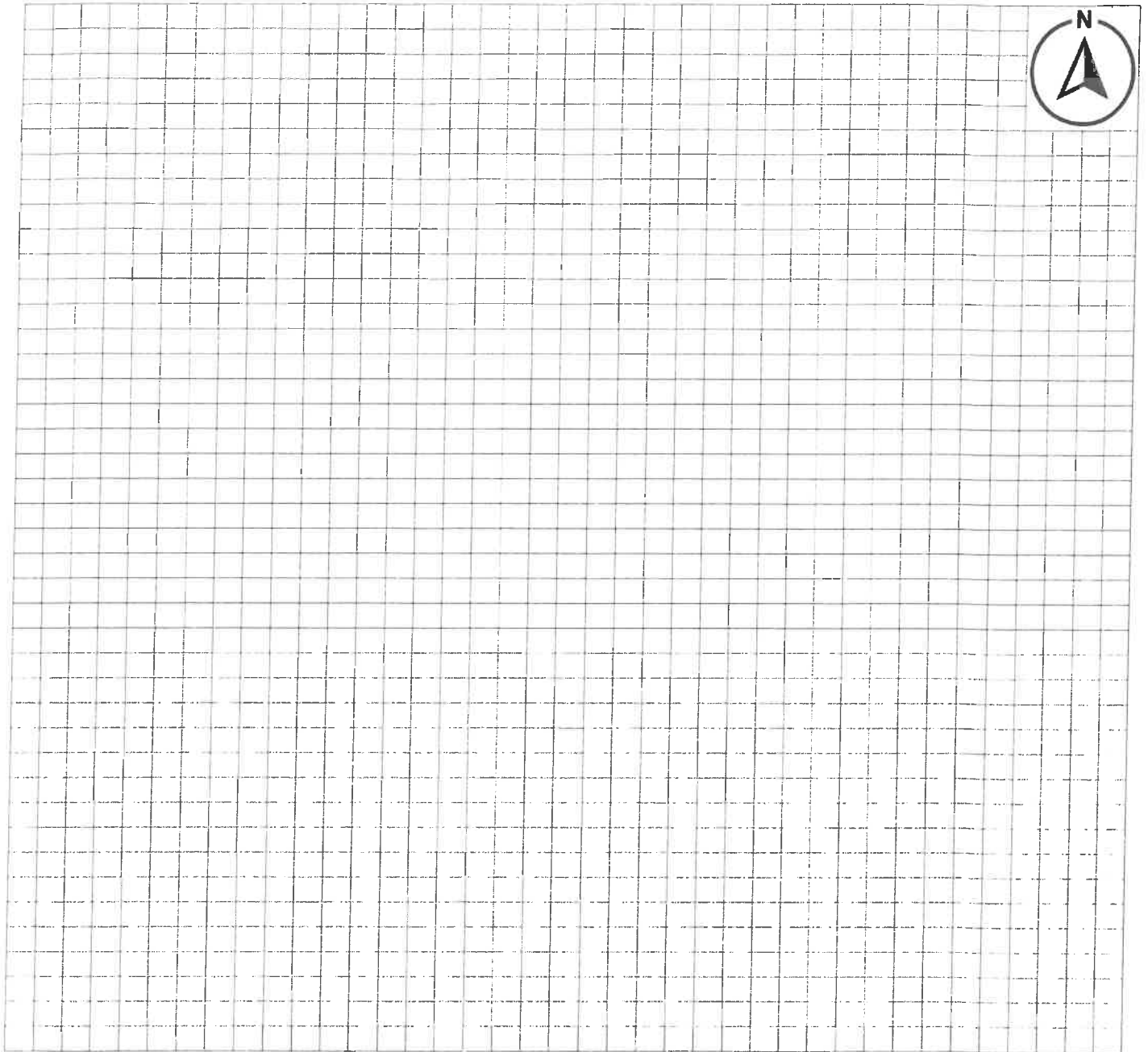
"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
<b>Anticipated Peak Attendance Number:</b>		<b>Anticipated Age Range of those in Attendance:</b>

Will Alcohol be consumed?	Will there be Amplified Sound or Music? If so, provide particulars including hours:
Will Animals be part of the event? If so provide particulars.	
Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <a href="https://lancastervillage.ny.gov">https://lancastervillage.ny.gov</a> ) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.	
If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.	
To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram.	
(If Applicable) Organization providing Security:	(If Applicable) Number of Security Personnel:
Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.	
Signature of Applicant:	Date:

Post review disposition:  Village Board approved.  
 Village Board not approved.  
 Applicant advised of Village Board determination: \_\_\_\_\_, \_\_\_\_\_, 202\_\_\_\_\_.  
 Village Board approved with attached statement of exemptions or conditions imposed.

**Event Diagram**

Event Name: \_\_\_\_\_



<b>Map Elements to include on the map:</b>		<b>Added</b>	<b>N/A</b>
Label streets		<input type="checkbox"/>	<input type="checkbox"/>
Address numbers of affected properties		<input type="checkbox"/>	<input type="checkbox"/>
Location of tents, canopies, inflatables (include dimensions)		<input type="checkbox"/>	<input type="checkbox"/>
Location of food trucks (>10' apart, >10' from structures)		<input type="checkbox"/>	<input type="checkbox"/>
Location of other items that will be placed in the roadway		<input type="checkbox"/>	<input type="checkbox"/>
Pedestrian access and walkways.		<input type="checkbox"/>	<input type="checkbox"/>
Emergency vehicle access (minimum width of 20 feet)		<input type="checkbox"/>	<input type="checkbox"/>
Location of parking facilities & number of parking spaces		<input type="checkbox"/>	<input type="checkbox"/>
Location of trash facilities:		<input type="checkbox"/>	<input type="checkbox"/>
Location of water facilities:		<input type="checkbox"/>	<input type="checkbox"/>
Location of electrical facilities:		<input type="checkbox"/>	<input type="checkbox"/>
Location of toilet facilities including porta-toilets		<input type="checkbox"/>	<input type="checkbox"/>
Location of entrances where public is to enter & exit site		<input type="checkbox"/>	<input type="checkbox"/>
Location of vendors, including booths & food service		<input type="checkbox"/>	<input type="checkbox"/>

VILLAGE OF LANCASTER  
PLEASANT AVENUE  
SANITARY SEWER LATERAL REHABILITATION  
VILLAGE PROJECT NO: H-0522-400-116

SECTION 00500

AGREEMENT

THIS AGREEMENT is dated as of the 10<sup>th</sup> day of April in the year 2026, by and between the Village of Lancaster (hereinafter called OWNER) and J.M.M. Construction, of WNY, Inc. (here in after called CONTRACTOR).

WITNESSETH: OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

**ARTICLE 1 - WORK**

1.01 CONTRACTOR shall at its own cost and expense furnish all labor, services, tools, materials, equipment and incidentals necessary to complete all Work as specified or indicated in the Contract Documents to perform all specified work required for rehabilitation, replacement and repair of sanitary sewers, storm sewers, and appurtenances in the Village of Lancaster. The Work includes all road cuts, manhole replacement, manhole waterproofing, slip-lining of existing sanitary sewer, replacement of sanitary sewer, transferring existing services, storm sewers, catch basins, manholes, restoration, and all related work as shown on the drawings and described in the specifications. The Work is generally described in Section 01100 of the General Requirements.

**ARTICLE 2 - ENGINEER**

2.01 The Project has been designed by Watts Architects & Engineers, 95 Perry Street, Suite 300, Buffalo, New York 14203 who is hereinafter called the ENGINEER. Watts Architects & Engineers, D.P.C. will assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in connection with completion of the Work in accordance with the Contract Documents.

## ARTICLE 3 - CONTRACT TIMES

### 3.01 *Time of the Essence*

- A. All time limits for Milestones, if any, Substantial Completion, Final Completion and readiness for final payment as stated in the Contract Documents are of the essence.

### 3.02 *Days to Achieve Substantial Completion and Final Payment*

- A. The Work shall be substantially completed within **ninety six (96)** calendar days after the date when the Contract Times commence to run as provided in Paragraph 4.01 of the General Conditions, and completed and ready for final payment in accordance with paragraph 15.06 of the General Conditions within **one hundred twenty six (126)** calendar days from the date when the Contract Times commence to run.

## ARTICLE 4 - LIQUIDATED AND SPECIAL DAMAGES

### 4.01 *Liquidated Damages*

- A. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and OWNER will suffer financial loss, apart from the costs described in paragraph 4.02.A, if the Work is not substantially completed within the time specified in Article 3 for Substantial Completion, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. OWNER and CONTRACTOR also recognize the delays, expense and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by OWNER if the Work is not substantially completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER seven hundred fifty dollars (\$750) for each day that expires after the time specified in Article 3 for Substantial Completion (adjusted for any changes thereof made in accordance with Article 11 of the General Conditions) until the Work is substantially complete.

### 4.02 *Special Damages:*

- A. In addition to the amount provided for liquidated damages, CONTRACTOR shall pay OWNER the actual costs reasonably incurred by OWNER for engineering and inspection forces employed for the Work for each day that expires after the days specified in Article 3 for Substantial Completion (adjusted for any changes thereof made in accordance with Article 11 of the General Conditions) until the Work is substantially complete.
- B. After Substantial Completion, if CONTRACTOR shall neglect, refuse or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER the actual costs reasonably incurred by OWNER for engineering and inspection forces employed for the Work for each day that expires after the time specified in Article 3 for Work to be completed and ready for final payment (adjusted for any extensions thereof made in accordance with Article 11 of the General Conditions) until the Work is completed and ready for final payment.

- 4.03 OWNER may deduct liquidated damages and special damages as determined by the provisions of this Article 4 from progress payments due CONTRACTOR under this Agreement.

#### **ARTICLE 5 - CONTRACT PRICE**

- 5.01 OWNER shall pay CONTRACTOR, in current funds, for completion of the Work in accordance with the Contract Documents the prices stated in CONTRACTOR'S Bid, which Bid is attached hereto and identified as Exhibit 1 of this Agreement. As provided in paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by ENGINEER as provided in paragraph 10.05 of the General Conditions. Unit prices have been computed as provided in paragraph 13.03 of the General Conditions.

#### **ARTICLE 6 - PAYMENT PROCEDURES**

##### **6.01 *Submittal and Processing of Payments***

- A. CONTRACTOR shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed as provided in the General Conditions.

##### **6.02 *Progress Payments; Retainage***

- A. OWNER shall make monthly progress payments on account of the Contract Price on the basis of CONTRACTOR'S Applications for Payment as recommended by ENGINEER. CONTRACTOR'S Applications for Payment will be due on the last day of the month. All progress payments will be on the basis of the progress of the Work measured by the schedule of values provided for in paragraph 2.05.A of the General Conditions (and in the case of Unit Price Work, based on the number of units completed and accepted) or, in the event there is no schedule of values, as provided in the General Requirements. A progress payment will not be made whenever the value of the Work completed since the last previous progress payment is less than ten thousand dollars (\$10,000).

##### **1. Prior to Substantial Completion**

- a. Progress payments will be made in the amount of 95 percent of the Work completed, (with the balance being retainage), less the aggregate of payments previously made and less such amounts as ENGINEER shall determine, or OWNER may withhold, in accordance with paragraph 15.01 of the General Conditions; and
- b. 95 percent of the cost of materials and equipment not incorporated in the Work but suitably stored (with the balance being retainage).

2. Upon Substantial Completion, OWNER shall pay an amount sufficient to increase total payments to CONTRACTOR to 100 percent of the Work completed, less such amounts as ENGINEER shall determine in accordance with paragraph 15.01.C.5 of the General Conditions and less 200 percent of ENGINEER'S estimate of the value of Work to be completed or corrected as

shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion.

6.03 *Final Payment:*

- A. Upon final completion and acceptance of the Work in accordance with paragraph 15.06 of the General Conditions, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said paragraph 15.06.

**ARTICLE 7 - INTEREST**

- 7.01 All moneys not paid when due hereunder shall bear interest at the maximum rate allowed by law at the place of the Project.

**ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS**

- 8.01 As part of the inducement for OWNER to enter into this Agreement CONTRACTOR makes the following representations:
  - A. CONTRACTOR has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
  - B. CONTRACTOR has visited the Site and become familiar with and is satisfied as to the general, local and Site conditions that may affect cost, progress, and performance for the Work.
  - C. CONTRACTOR is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress and performance of the Work.
  - D. CONTRACTOR has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in paragraph 5.03 of the General Conditions, and (2) reports and drawings of a Hazardous Environmental Condition identified at the Site, if any, which have been identified in the Supplementary Conditions as provided in paragraph 5.06 of the General Conditions.
  - E. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may effect cost, progress or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by CONTRACTOR, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents to be employed by CONTRACTOR, and safety precautions and programs incident thereto.
  - F. CONTRACTOR does not consider that any further examinations, investigations, explorations, tests, studies or data are necessary for the performance of the Work at

the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.

- G. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the Site, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.
- I. CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities, or discrepancies that CONTRACTOR has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR.
- J. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work.

**ARTICLE 9 - CONTRACT DOCUMENTS**

9.01 *The Contract Documents consist of the following:*

- A. This Agreement (10 pages).
- B. Performance Bond (3 pages).
- C. Payment Bond (3 pages).
- D. General Conditions (79 pages).
- E. Supplementary Conditions (9 pages).
- F. Specifications, as listed in the table of contents of the Project Manual.
- G. Appendix A – Insurance Requirements.
- H. Appendix B – Prevailing Wage Rate Schedule.
- I. The Drawings comprising a set entitled: Village of Lancaster Pleasant Avenue, Sanitary Sewer Rehabilitation, VILLAGE OF LANCASTER PROJECT NO: H-0522-400-116, Village of Lancaster, New York, and including:

<u>Sheet No.</u>	<u>Drawing No.</u>	<u>Drawing Title</u>
1.	---	Cover Sheet
2.	C-001	General Notes
3.	C-101	Civil Utility Plan
4.	C-102	Civil Restoration Plan

- |    |       |                  |
|----|-------|------------------|
| 5. | C-201 | Utility Profiles |
| 6. | C-501 | Details          |
| 7. | C-502 | Details          |

M. Addenda consisting of Numbers 01 to     , inclusive.

N. Exhibits to the Agreement enumerated as follows:

1. Exhibit 1, Bid Form (21 pages).

O. The following, which may be delivered or issued on or after the Effective Date of the Agreement, and are not attached hereto:

1. Notice to Proceed
2. Written Amendments
3. Work Change Directives
4. Change Order(s)

9.02 The documents listed in paragraph 9.01 above are attached to this Agreement (except as expressly noted otherwise above). Documents not attached are incorporated by reference. There are no Contract Documents other than those listed in this Article 9.

9.03 The Contract Documents may only be amended, modified or supplemented as provided in paragraph 3.04 of the General Conditions.

## **ARTICLE 10 - MISCELLANEOUS**

### **10.01 Terms**

A. Terms used in this Agreement will have the meanings indicated in the General Conditions.

### **10.02 Assignment of Contract**

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

### **10.03 Successors and Assigns**

- A. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements and obligations contained in the Contract Documents.

#### 10.04 Severability

- A. Any provision or part of the Contract Document, held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONTRACTOR, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

#### 10.05 Waiver

- A. The waiver by the OWNER of any breach or violation of any term, covenant, or condition of this Agreement or of any Law or Regulation shall not be deemed to be a waiver of any other term, covenant, condition, or Law or Regulation or of any subsequent breach or violation of the same or of any other term, covenant, condition, or Law or Regulation. The subsequent payment of any monies or fee by the OWNER which may become due hereunder shall not be deemed to be a waiver of any preceding breach or violation by CONTRACTOR of any term, covenant, condition of this Agreement or of any applicable Law or Regulation.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

This Agreement will be effective on 04/10, 2026.

OWNER: Village of Lancaster CONTRACTOR: J.M.M Construction of WNY, Inc.

By: \_\_\_\_\_ By: [Signature]

Title: \_\_\_\_\_ Title: President

[CORPORATE SEAL]

[CORPORATE SEAL]



Attest \_\_\_\_\_

Attest Kathryn Hessel

Address for giving notices  
\_\_\_\_\_  
\_\_\_\_\_

Address for giving notices  
11290 Walden Ave.  
Alden, NY 14004

(If OWNER is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of Agreement.)

License No. 25-650FG-CR  
(where applicable)

Agent for service of process: Justin  
Marchewka

(If CONTRACTOR is a corporation, partnership, or limited liability company, attach evidence of authority to sign.)

Designated Representative:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Designated Representative:

Name: Thomas Sherk

Title: Estimator

Address: 11290 Walden Ave, Alden NY 14004

Phone No.: (716) 512 - 8344

Fax No.: (716) 402 - 4101

END OF AGREEMENT

# Western Surety Company

## POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 73799640

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint ANTHONY J BATOG

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: JMM Construction of WNY Inc

Obligee: Village of Lancaster

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

If Bond No. 73799640 is not issued on or before midnight of October 1st, 2026 all authority conferred in this Power of Attorney shall expire and terminate.

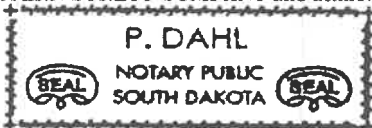
I, ANTHONY J BATOG, of Western Surety Company has caused these presents to be signed by its Vice President, Larry Kasten, and its Secretary, \_\_\_\_\_, on this 7th day of April, 2026.

WESTERN SURETY COMPANY }  
STATE OF SOUTH DAKOTA }  
COUNTY OF MINNEHAHA } ss



WESTERN SURETY COMPANY  
Larry Kasten  
Larry Kasten, Vice President

On this 7th day of April in the year 2026, before me, a notary public, personally appeared Larry Kasten, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires June 18, 2031

P. Dahl  
Notary Public - South Dakota

I, the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 7th day of April, 2026.

WESTERN SURETY COMPANY  
Larry Kasten  
Larry Kasten, Vice President

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.

**PERFORMANCE BOND**

Bond Number: 73799640

KNOW ALL PERSONS BY THESE PRESENTS, That we JMM Construction of WNY Inc

11199 Kaizer Ave., Alden, NY 14004 of hereinafter

referred to as the Principal, and WESTERN SURETY COMPANY,

as Surety, are held and firmly bound unto Village of Lancaster

of 5423 Broadway, Lancaster, NY 14086 Two Hundred Seventy Thousand Three Hundred Seventeen and hereinafter referred to as the Obligee, in the sum of 00/100

Dollars (\$ 270,317.00 ), for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has entered into a contract with Obligee, dated the \_\_\_\_\_ day of \_\_\_\_\_, for Pleasant Avenue Lateral Rehabilitation

NOW, THEREFORE, if the Principal shall faithfully perform such contract or shall indemnify and save harmless the Obligee from all cost and damage by reason of Principal's failure so to do, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

ANY PROCEEDING, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

NO RIGHT OF ACTION shall accrue on this Bond to or for the use of any person or corporation other than the Obligee named herein or the heirs, executors, administrators or successors of the Obligee.

SIGNED, SEALED AND DATED this 7th day of April, 2026

JMM Construction of WNY Inc  
(Principal)

By [Signature] (Seal)

WESTERN SURETY COMPANY  
(Surety)

By [Signature] (Seal)  
ANTHONY J BATOG Attorney-in-Fact

**PAYMENT BOND**

Bond Number: 73799640

KNOW ALL PERSONS BY THESE PRESENTS, That we JMM Construction of WNY Inc of 11290 Walden Ave., Alden, NY 14004, hereinafter referred to as the Principal, and WESTERN SURETY COMPANY as Surety, are held and firmly bound unto Village of Lancaster of 5423 Broadway, Lancaster, NY 14086 hereinafter referred to as the Obligee, in the sum of Two Hundred Seventy Thousand Three Hundred Seventeen and 00/100 Dollars (\$ 270,317.00 ), for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has entered into a contract with Obligee, dated \_\_\_\_\_ day of \_\_\_\_\_, for Pleasant Avenue Lateral Rehabilitation

copy of which contract is by reference made a part hereof.

NOW, THEREFORE, if Principal shall, in accordance with applicable Statutes, promptly make payment to all persons supplying labor and material in the prosecution of the work provided for in said contract, and any and all duly authorized modifications of said contract that may hereafter be made, notice of which modifications to Surety being waived, then this obligation to be void; otherwise to remain in full force and effect.

No suit or action shall be commenced hereunder

- (a) After the expiration of one (1) year following the date on which Principal ceased work on said contract it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.
- (b) Other than in a state court of competent jurisdiction in and for the county or other political subdivision of the state in which the project, or any part thereof, is situated, or in the United States District Court for the district in which the project, or any part thereof, is situated, and not elsewhere.

The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder.

SIGNED, SEALED AND DATED this 7th day of April, 2026

JMM Construction of WNY Inc  
(Principal)

By [Signature] (Seal)

WESTERN SURETY COMPANY  
(Surety)

By [Signature] (Seal)  
ANTHONY J BATOG Attorney-in-Fact





## WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

Name Of Person Or Organization:

VILLAGE OF LANCASTER  
5423 BROADWAY LANCASTER, NY 14086

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – **Conditions**:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

POLICY NUMBER: Q61-0321756

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
 CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

- COMMERCIAL GENERAL LIABILITY COVERAGE PART
- PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
VILLAGE OF LANCASTER 5423 BROADWAY	Project: Village of Lancaster, Pleasant Avenue Sanitary Sewer Lateral Rehabilitation
LANCASTER, NY 14086	Watts Project No. 20240794
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**PRIMARY AND NONCONTRIBUTORY –  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance Condition** and supersedes any provision to the contrary:

**Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- 1) The additional insured is a Named Insured under such other insurance; and

- 2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

POLICY NUMBER: Q61-0321756

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS –  
 SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
VILLAGE OF LANCASTER AND THEIR OFFICERS, AGENTS AND EMPLOYEES 5423 BROADWAY LANCASTER, NY 14086	Project: Village of Lancaster, Pleasant Avenue Sanitary Sewer Lateral Rehabilitation

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
  2. The acts or omissions of those acting on your behalf;
- in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

STATE OF NEW YORK  
WORKERS' COMPENSATION BOARD

CERTIFICATE OF NYS WORKERS' COMPENSATION INSURANCE COVERAGE

<p><b>1a. Legal Name &amp; Address of Insured (Use street address only)</b> J.M.M. CONSTRUCTION OF WNY INC 11290 WALDEN AVE ALDEN, NY 14004</p> <p><i>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., a Wrap-Up Policy)</i></p>	<p><b>1b. Business Telephone Number of Insured</b> 716-937-6714</p> <p><b>1c. NYS Unemployment Insurance Employer Registration Number of Insured</b></p> <p><b>1d. Federal Employer Identification Number of Insured or Social Security Number</b> 264048591</p>
<p><b>2. Name and Address of the Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)</b> VILLAGE OF LANCASTER 5423 BROADWAY LANCASTER, NY 14086</p>	<p><b>3a. Name of Insurance Carrier</b> ERIE INSURANCE GROUP</p> <p><b>3b. Policy Number of entity listed in box "1a"</b> Q95-6000135</p> <p><b>3c. Policy effective period</b> 11/10/2025 to 11/10/2026</p> <p><b>3d. The Proprietor, Partners or Executive Officers are</b> <input type="checkbox"/> included. (Only check box if all partners/officers included) <input type="checkbox"/> all excluded or certain partners/officers excluded.</p>

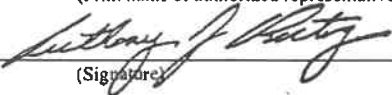
This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under **Item 3A** on the **INFORMATION PAGE** of the workers' compensation insurance policy). The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

*The Insurance Carrier will also notify the above certificate holder within 10 days IF a policy is canceled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from the coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in box "3c", whichever is earlier.*

**Please Note: Upon the cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.**

**Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.**

Approved by: ANTHONY J. BATOG  
(Print name of authorized representative or licensed agent of insurance carrier)

Approved by:  4/10/2026  
(Signature) (Date)

Title: PRESIDENT

Telephone Number of authorized representative or licensed agent of insurance carrier: 716-681-4739

**Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are NOT authorized to issue it.**

## **Workers' Compensation Law**

### **Section 57. Restriction on issue of permits and the entering into contracts unless compensation is secured.**

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.

2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.



**Workers' Compensation Board**

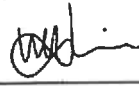
## CERTIFICATE OF INSURANCE COVERAGE NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

**PART 1. To be completed by NYS disability and Paid Family Leave benefits carrier or licensed insurance agent of that carrier**

<p>1a. Legal Name &amp; Address of Insured (use street address only)</p> <p>J.M.M. CONSTRUCTION OF WNY INC 11290 WALDEN AVENUE ALDEN, NY 14004</p> <p><i>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., Wrap-Up Policy)</i></p>	<p>1b. Business Telephone Number of Insured</p> <p style="text-align: center;">716-937-6714</p> <p>1c. Federal Employer Identification Number of Insured or Social Security Number</p> <p style="text-align: center;">264048591</p>
<p>2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)</p> <p><b>VILLAGE OF LANCASTER</b> 5423 BROADWAY LANCASTER, NY 14086</p>	<p>3a. Name of Insurance Carrier</p> <p style="text-align: center;"><b>ShelterPoint Life Insurance Company</b></p> <p>3b. Policy Number of Entity Listed in Box "1a"</p> <p style="text-align: center;">DBL325024</p> <p>3c. Policy effective period</p> <p style="text-align: center;">08/10/2025 to 08/09/2027</p>

4. Policy provides the following benefits:
- A. Both disability and paid family leave benefits.
  - B. Disability benefits only.
  - C. Paid family leave benefits only.
5. Policy covers:
- A. All of the employer's employees eligible under the NYS Disability and Paid Family Leave Benefits Law.
  - B. Only the following class or classes of employer's employees:

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has NYS Disability and/or Paid Family Leave Benefits insurance coverage as described above.

Date Signed 4/10/2026 By   
(Signature of insurance carrier's authorized representative or NYS Licensed Insurance Agent of that insurance carrier)

Telephone Number 516-829-8100 Name and Title Wade Harrison, President

**IMPORTANT:** If Boxes 4A and 5A are checked, and this form is signed by the insurance carrier's authorized representative or NYS Licensed Insurance Agent of that carrier, this certificate is COMPLETE. Mail it directly to the certificate holder.

If Box 4B, 4C or 5B is checked, this certificate is NOT COMPLETE for purposes of Section 220, Subd. 8 of the NYS Disability and Paid Family Leave Benefits Law. It must be emailed to PAU@wcb.ny.gov or it can be mailed for completion to the Workers' Compensation Board, Plans Acceptance Unit, PO Box 5200, Binghamton, NY 13902-5200.

**PART 2. To be completed by the NYS Workers' Compensation Board (Only if Box 4B, 4C or 5B have been checked)**

**State of New York  
Workers' Compensation Board**

According to information maintained by the NYS Workers' Compensation Board, the above-named employer has complied with the NYS Disability and Paid Family Leave Benefits Law (Article 9 of the Workers' Compensation Law) with respect to all of their employees.

Date Signed \_\_\_\_\_ By \_\_\_\_\_  
(Signature of Authorized NYS Workers' Compensation Board Employee)

Telephone Number \_\_\_\_\_ Name and Title \_\_\_\_\_

**Please Note:** Only insurance carriers licensed to write NYS disability and paid family leave benefits insurance policies and NYS licensed insurance agents of those insurance carriers are authorized to issue Form DB-120.1. Insurance brokers are NOT authorized to issue this form.



## Additional Instructions for Form DB-120.1

By signing this form, the insurance carrier identified in Box 3 on this form is certifying that it is insuring the business referenced in Box 1a for disability and/or Paid Family Leave benefits under the NYS Disability and Paid Family Leave Benefits Law. The insurance carrier or its licensed agent will send this Certificate of Insurance Coverage (Certificate) to the entity listed as the certificate holder in Box 2.

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is cancelled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in Box 3c, whichever is earlier.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This Certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This Certificate may be used as evidence of a NYS disability and/or Paid Family Leave benefits contract of insurance only while the underlying policy is in effect.

**Please Note: Upon the cancellation of the disability and/or Paid Family Leave benefits policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Insurance Coverage for NYS disability and/or Paid Family Leave Benefits or other authorized proof that the business is complying with the mandatory coverage requirements of the NYS Disability and Paid Family Leave Benefits Law.**

### NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

#### §220. Subd. 8

(a) The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in employment as defined in this article, and not withstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand and twenty-one, the payment of family leave benefits for all employees has been secured as provided by this article. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any disability benefits to any such employee if so employed.

(b) The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in employment as defined in this article and notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand eighteen, the payment of family leave benefits for all employees has been secured as provided by this article.





## WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

<p>Name Of Person Or Organization: WATTS ARCHITECTS AND ENGINEERS 95 PERRY ST. SUITE 300 BUFFALO, NY 14203</p>
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<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>
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The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – **Conditions**:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

POLICY NUMBER: Q61-0321756

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
 CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
 PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
WATTS ARCHITECTS AND ENGINEERS 95 PERRY ST	Project: Village of Lancaster, Pleasant Avenue Sanitary Sewer Lateral Rehabilitation
SUITE 300 BUFFALO, NY 14203	Watts Project No. 20240794
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**PRIMARY AND NONCONTRIBUTORY –  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART**

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

**Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- 1) The additional insured is a Named Insured under such other insurance; and

- 2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

POLICY NUMBER: Q61-0321756

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS –  
 SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
WATTS ARCHITECTS AND ENGINEERS 95 PERRY ST SUITE 300 BUFFALO, NY 14203	Project: Village of Lancaster, Pleasant Avenue Sanitary Sewer Lateral Rehabilitation
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
  2. The acts or omissions of those acting on your behalf;
- in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

**C.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

STATE OF NEW YORK  
WORKERS' COMPENSATION BOARD

CERTIFICATE OF NYS WORKERS' COMPENSATION INSURANCE COVERAGE

<p>1a. Legal Name &amp; Address of Insured (Use street address only) J.M.M. CONSTRUCTION OF WNY INC 11290 WALDEN AVE ALDEN, NY 14004</p> <p>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., a Wrap-Up Policy)</p>	<p>1b. Business Telephone Number of Insured 716-937-6714</p> <p>1c. NYS Unemployment Insurance Employer Registration Number of Insured</p> <p>1d. Federal Employer Identification Number of Insured or Social Security Number 264048591</p>
<p>2. Name and Address of the Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder) WATTS ARCHITECTS AND ENGINEERS 95 PERRY ST SUITE 300 BUFFALO, NY 14203</p>	<p>3a. Name of Insurance Carrier ERIE INSURANCE GROUP</p> <p>3b. Policy Number of entity listed in box "1a" Q95-6000135</p> <p>3c. Policy effective period 11/10/2025 to 11/10/2026</p> <p>3d. The Proprietor, Partners or Executive Officers are <input type="checkbox"/> included. (Only check box if all partners/officers included) <input type="checkbox"/> all excluded or certain partners/officers excluded.</p>

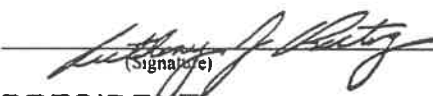
This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under **Item 3A** on the INFORMATION PAGE of the workers' compensation insurance policy). The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

The Insurance Carrier will also notify the above certificate holder within 10 days IF a policy is canceled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from the coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in box "3c", whichever is earlier.

Please Note: Upon the cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved by: ANTHONY J. BATOG  
(Print name of authorized representative or licensed agent of insurance carrier)

Approved by:  4/10/2026  
(Signature) (Date)

Title: PRESIDENT

Telephone Number of authorized representative or licensed agent of insurance carrier: 716-681-4739

Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are NOT authorized to issue it.

## **Workers' Compensation Law**

### **Section 57. Restriction on issue of permits and the entering into contracts unless compensation is secured.**

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.

2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.



Workers' Compensation Board

# CERTIFICATE OF INSURANCE COVERAGE NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

**PART 1. To be completed by NYS disability and Paid Family Leave benefits carrier or licensed insurance agent of that carrier**

<p>1a. Legal Name &amp; Address of Insured (use street address only) J.M.M. CONSTRUCTION OF WNY INC 11290 WALDEN AVENUE ALDEN, NY 14004</p> <p>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., Wrap-Up Policy)</p>	<p>1b. Business Telephone Number of Insured 716-937-6714</p> <p>1c. Federal Employer Identification Number of Insured or Social Security Number 264048591</p>
<p>2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder) <b>WATTS ARCHITECTS AND ENGINEERS</b> 95 PERRY ST SUITE 300 BUFFALO, NY 14203</p>	<p>3a. Name of Insurance Carrier <b>ShelterPoint Life Insurance Company</b></p> <p>3b. Policy Number of Entity Listed in Box "1a" DBL325024</p> <p>3c. Policy effective period 08/10/2025 to 08/09/2027</p>

4. Policy provides the following benefits:

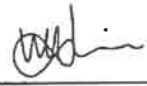
A. Both disability and paid family leave benefits.  
 B. Disability benefits only.  
 C. Paid family leave benefits only.

5. Policy covers:

A. All of the employer's employees eligible under the NYS Disability and Paid Family Leave Benefits Law.  
 B. Only the following class or classes of employer's employees:

\_\_\_\_\_

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has NYS Disability and/or Paid Family Leave Benefits insurance coverage as described above.

Date Signed 4/10/2026 By   
(Signature of insurance carrier's authorized representative or NYS Licensed Insurance Agent of that insurance carrier)

Telephone Number 516-829-8100 Name and Title Wade Harrison, President

**IMPORTANT:** If Boxes 4A and 5A are checked, and this form is signed by the insurance carrier's authorized representative or NYS Licensed Insurance Agent of that carrier, this certificate is COMPLETE. Mail it directly to the certificate holder.

If Box 4B, 4C or 5B is checked, this certificate is NOT COMPLETE for purposes of Section 220, Subd. 8 of the NYS Disability and Paid Family Leave Benefits Law. It must be emailed to PAU@wcb.ny.gov or it can be mailed for completion to the Workers' Compensation Board, Plans Acceptance Unit, PO Box 5200, Binghamton, NY 13902-5200.

**PART 2. To be completed by the NYS Workers' Compensation Board (Only if Box 4B, 4C or 5B have been checked)**

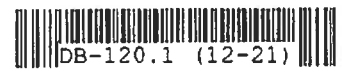
**State of New York  
Workers' Compensation Board**

According to information maintained by the NYS Workers' Compensation Board, the above-named employer has complied with the NYS Disability and Paid Family Leave Benefits Law (Article 9 of the Workers' Compensation Law) with respect to all of their employees.

Date Signed \_\_\_\_\_ By \_\_\_\_\_  
(Signature of Authorized NYS Workers' Compensation Board Employee)

Telephone Number \_\_\_\_\_ Name and Title \_\_\_\_\_

**Please Note:** Only insurance carriers licensed to write NYS disability and paid family leave benefits insurance policies and NYS licensed insurance agents of those insurance carriers are authorized to issue Form DB-120.1. Insurance brokers are NOT authorized to issue this form.



## Additional Instructions for Form DB-120.1

By signing this form, the insurance carrier identified in Box 3 on this form is certifying that it is insuring the business referenced in Box 1a for disability and/or Paid Family Leave benefits under the NYS Disability and Paid Family Leave Benefits Law. The insurance carrier or its licensed agent will send this Certificate of Insurance Coverage (Certificate) to the entity listed as the certificate holder in Box 2.

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is cancelled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in Box 3c, whichever is earlier.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This Certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This Certificate may be used as evidence of a NYS disability and/or Paid Family Leave benefits contract of insurance only while the underlying policy is in effect.

**Please Note: Upon the cancellation of the disability and/or Paid Family Leave benefits policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Insurance Coverage for NYS disability and/or Paid Family Leave Benefits or other authorized proof that the business is complying with the mandatory coverage requirements of the NYS Disability and Paid Family Leave Benefits Law.**

### NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

#### §220. Subd. 8

(a) The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in employment as defined in this article, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand and twenty-one, the payment of family leave benefits for all employees has been secured as provided by this article. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any disability benefits to any such employee if so employed.

(b) The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in employment as defined in this article and notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand eighteen, the payment of family leave benefits for all employees has been secured as provided by this article.