

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG**
- X 2. ROLL CALL**
- X 3. AUDIENCE PARTICIPATION – LISTED AGENDA ITEMS ONLY**
- X 4. MINUTES OF MEETINGS DATED: June 8 (regular meeting)**
- X 5. ABSTRACT OF AUDITED VOUCHERS**
- X 6. LISTED CORRESPONDENCE**
- X 7. RESOLUTIONS**
- X 8. AUDIENCE PARTICIPATION – GENERAL COMMENTS**
- X 9. COMMITTEE REPORTS – FOLLOW UP**
- X 10. DEPARTMENT HEAD REPORTS**
- 11. HEARINGS**
- X 12. MISCELLANEOUS**
- X 13. ADJOURNMENT**

NEXT SCHEDULED REGULAR MEETING

**MONDAY, JULY 13, 2026
(3 weeks)**

Village of Lancaster

Audience Participation Guidelines

Guidelines (highlighted in yellow) to be read by the Mayor or his/her designee at the beginning of the public comment portion of the meeting. Guidelines will also be posted in common public areas and in the agenda for the Village of Lancaster Board Meetings.

Raise your hand to be recognized by the Mayor or his/her designee.

State your name and address.

Speak directly to the Village Board only, using the microphone provided.

Speak once for five (5) minutes or less, unless extended by the Mayor or his/her designee.

Any unruly activity, including yelling, name calling or request for personal information will not be tolerated. The audience member misbehaving in such manner may have his or her opportunity to speak summarily terminated.

Public comment will only be held in the portion of the meeting as stated in the agenda.

VILLAGE OF LANCASTER, NY

June 8, 2026

OFFICIAL MEETING MINUTES

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The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, June 8, 2026, at 7:00 P.M.

MEETINGS TO DATE 6
NO. OF REGULARS 4
NO. OF SPECIALS 2

Attendance:

		<u>Attended / Absent</u>
William C. Schroeder	Mayor	6 / 0
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	6 / 0
John Mikoley	Trustee	6 / 0
Deirdre A. Miller	Trustee	6 / 0
Gavin J. O'Brien	Trustee	6 / 0

Also Present:

Arthur A. Herdzyk	Village Attorney
Nicole A. Kisiel	Deputy Clerk
Wayne Cisco	Superintendent of Public Works
Thomas Kukoleca	Fire Chief – Assistant 9-2
Sherry Campbell	Historic Preservation Commission Member
Matthew Fischione	Town Code Enforcement Officer
Captain Jeff Smith	Town of Lancaster Police Department

Mayor Schroeder led the pledge to the flag.

AUDIENCE PARTICIPATION:

LISTED AGENDA ITEMS

-none-

ACCEPTANCE OF MINUTES

Motion by Trustee Mikoley and seconded by Trustee O'Brien to accept the minutes of the May 6, 2026 special meeting.

Adopted Resolution: 110 Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by Trustee Mikoley and seconded by Trustee O'Brien to accept the minutes of the May 11, 2026 regular meeting.

Adopted Resolution: 111 Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ABSTRACT OF AUDITED VOUCHERS

Motion by Trustee Miller and seconded by Trustee O'Brien that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 5/11/2026 to 6/8/2026.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 69 claims were approved, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$	142,466.91
SEWER FUND -----in the amount of	\$	9,130.72
TRUST FUND -----in the amount of	\$	2,151.00
CAPITAL FUND -----in the amount of	\$	25,999.05
EQUIPMENT RESERVE -----in the amount of	\$	--
COMMUNITY DEVELOPMENT -----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$	--
For the period from	<u>4/28/2026</u>	To <u>5/10/2026</u>

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 94243 through # 94293
Sewer Fund checks # 12402 through # 12407
Trust Fund check # 2635
Capital Fund check # 1978

Adopted Resolution: **112** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by Trustee Miller and seconded by Trustee O'Brien that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 82 claims were approved, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$	215,015.02
SEWER FUND -----in the amount of	\$	16,867.27
TRUST FUND -----in the amount of	\$	--
CAPITAL FUND -----in the amount of	\$	6,439.78
EQUIPMENT RESERVE -----in the amount of	\$	--
COMMUNITY DEVELOPMENT -----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$	--
For the period from	<u>5/11/2026</u>	To <u>5/25/2026</u>

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 94295 through # 94346
Sewer Fund checks # 12408 through # 12413
Capital Fund checks # 1979 through # 1980

Adopted Resolution: **113** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from May 6, 2026 – May 29, 2026.

Motion by Trustee Mikoley and seconded by Trustee Malone Schaefer to receive and file this correspondence.

Adopted Resolution: **114**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 2) Correspondence from Elizabeth Reilly-Meegan providing her resignation as a member of the Planning Commission due to personal reasons effective as of April 28, 2026.

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **115**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 3) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending the appointment of Cory Adamczak as a full member of the Commission to replace the vacant seat due to the resignation of Ms. Reilly-Meegan.

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to appoint Cory Adamczak as a full member of the Planning Commission per the recommendation of Chair Mike Reinhold.

Adopted Resolution: **116**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 4) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the site plan for the Glassco Management EV Chargers Project at 11 West Main Street following review by the Commission at its May 21, 2026 meeting.

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to approve the Site Plan per the recommendation of the Planning Commission.

Adopted Resolution: **117**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 5) Correspondence from Erie County Department of Environment and Planning providing notice that the 2003 Local Cooperation Agreement relative to the Erie County Development Block Grant Consortium will be renewed for an additional three (3) years (2027 through 2029) unless the Village of Lancaster provides a written notification indicating its desire to terminate the Agreement by close of business on July 7, 2026.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **118**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 6) Correspondence from Lancaster Depew Elma Chamber of Commerce providing a Special Events Application for a Farmer's Market event to be held on Saturdays from 6/13/2026 to 10/10/2026 and requesting a waiver of the 60-day advance notice deadline for submission as required per the Village Code.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Mikoley** to approve the application as presented and to revisit the location in 2 months.

Adopted Resolution: **119**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 7) Correspondence from Trustee Malone Schaefer providing a Special Events Application for the Lancaster Legendary Rides Car Show to be held on June 14, 2026.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve the application as presented.

Adopted Resolution: **120** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 8) Correspondence from Trustee Malone Schaefer providing Special Events Applications for the following events related to the Independence Days Celebration:

- Parade
- Carnival
- Fireworks

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to receive and file these applications.

Adopted Resolution: **121** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 9) Correspondence from Lancaster Depew Boys & Girls Club providing Special Events Applications for the following events to be held during the Independence Days Celebration:

- Bob Giza Memorial Race
- Beer Tent and Entertainment

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to refer these applications to the Events Committee.

Adopted Resolution: **122** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 10) Correspondence from Lancaster Village Merchants Association providing a Special Events Application for the 5th Annual Lancaster Renaissance Street Faire to be held on Saturday, August 8, 2026.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve this application as presented.

Adopted Resolution: **123** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

- 11) Correspondence from Fire Chief Eric Feldmann requesting approval to purchase four (4) new ZOLL AEDs at a cost of \$7,128.00 from Cardiac Life Products to replace existing AEDs on the fire trucks.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this purchase.

Adopted Resolution: **124** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

RESOLUTIONS:

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to appoint Lawrence E. Anthony, 25 Southcrest Avenue, Cheektowaga, NY as a School Crossing Guard – Substitute effective immediately with wage rate as approved in the 2026-2027 budget.

Adopted Resolution: **125** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Mikoley** to appoint the following individuals as seasonal employees (Laborer) for the Department of Public Works per the recommendation of Superintendent Cisco with a retroactive effective date of May 26, 2026 at a wage rate of \$19.50 per hour:

- Peyton Shafer
- Owen Sillman
- Daniel Sugg
- Charles Gill

Adopted Resolution: **126** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to approve Change Order #1(Final Balancing Change Order) for the Plum Bottom Creek Culvert Rehabilitation Project Phase 1 to balance all quantities and add new items that will enable a final payment to be made which results in a final Revised Contract Value of \$926,309.17, and further that such approval and release of final payment shall be contingent upon receipt of a release from the owner of 43 Central Avenue that all pending items have been addressed by the contractor (Union Concrete).

Adopted Resolution: **127** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to confirm approval of the Amendment to the New York Forward (NYF) Agreement and Revised Schedule A with the Housing and Trust Fund Corporation to increase the maximum amount of NYF funds to be provided for the Small Project Fund to \$700,000.

Adopted Resolution: **128** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** authorizing Mayor Schroeder to sign and approve a Contract Modification Form with LaBella Associates to increase the NYF Small Project Fund administration services fee to a total revised budget of \$70,000 which represents 10% of the Small Project Fund grant award.

Adopted Resolution: **129** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** authorizing Mayor Schroeder to sign and approve an Agreement (Proposal 26-137) with Watts Architects & Engineers for professional engineering services for SSES Investigation and CAP Report – Mini-Systems 2, 3, 6 at a total cost of \$249,600.00 to provide services to carry out a project and work plan to be partially funded through NYS EFC Engineering Planning Grant #2311.

Adopted Resolution: **130**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to accept and approve the following membership changes for the Lancaster Fire Department as approved at the Department meeting on May 12, 2026:

- Paul Murawski, Rescue Hook & Ladder Company, Inactive Life to Active Status
- John Burke, Rescue Hook & Ladder Company, Active to Inactive Life Status

Adopted Resolution: **131**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to approve the renewal of insurance coverage with Selective Insurance for Public Officials coverage at an annual premium cost of \$16,709.00, for crime coverage at an annual premium cost of \$448.00, for property, auto, general liability and other coverage at an annual premium cost of \$156,220.87, and cyber liability coverage at an annual premium cost of \$1,690.00.

Adopted Resolution: **132**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** authorizing Mayor Schroeder to sign and approve the SYNERGEV Site Host Agreement for the DCFC EV Charging Station to be installed at the Cayuga Creek Park location by CIR Electrical Construction as the awarded contractor for this project.

Adopted Resolution: **133**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to approve payment to synergEV Inc. in the amount of \$1,095.00 for the DCFC Commissioning Support related to the EV Charging Station to be installed at the Cayuga Creek Park location.

Adopted Resolution: **134**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to approve the 5-Year parts and labor warranty from synergEV Inc. in the amount of \$9,890.81 for the DCFC EV Charging Station to be installed at the Cayuga Creek Park location.

Adopted Resolution: **135**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to approve an increase in the energy delivered price to \$0.30 per kWh (from \$0.20 per kWh) for the Level 2 EV charging station at Cayuga Creek Park.

Adopted Resolution: **136**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to approve the rate structure for the use of the Level 3 EV charging station at Cayuga Creek Park as follows:

- Energy delivered price \$0.60 per kWh
- Idle Parking Time Price \$5.00 per hour parked after charging completed
- Grace period after charging 45 minutes

Adopted Resolution: **137** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to approve a partnership with Erie County on the Plate to Field initiative to reduce food waste, expand composting opportunities, and support community education efforts in the Village of Lancaster, and further to authorize Mayor Schroeder to sign a Letter of Commitment confirming the Village's participation in the program.

Adopted Resolution: **138** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** authorizing Mayor Schroeder to sign and approve a Memorandum of Agreement with CSEA Local 1000 / DPW Union relating to covered employees who have reached or will reach their 30th anniversary of employment prior to May 31, 2030.

Adopted Resolution: **139** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to approve the Employer Participation Agreement with MetLife Insurance Company to renew / provide life insurance benefits to eligible Lancaster Fire Department members for a term of one year effective on July 1, 2026.

Adopted Resolution: **140** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** authorizing Mayor Schroeder to sign and approve an Agreement (Task Order Edition) with Wm Schutt & Associates including all Exhibits A – L for engineering services which will be detailed in a separately executed Task Order for each specific project with the effective date of this agreement covered through May 31, 2027, unless otherwise extended by written agreement.

Adopted Resolution: **141** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** authorizing Mayor Schroeder to sign and approve Task Order #1 for services related to the following project from Wm Schutt & Associates:

- Recurring Village Engineer Tasks - \$3,250 monthly fee

Adopted Resolution: **142** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Mayor Schroeder** authorizing Mayor Schroeder to sign and approve Task Order #2 for services related to the following project from Wm Schutt & Associates:

- Russell J. Salvatore Lancaster Village Pavilion - \$48,800 total fee

Adopted Resolution: **143**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** authorizing Mayor Schroeder to sign and approve Task Order #3 for services related to the following project from Wm Schutt & Associates:

- ADA Crosswalk on Clark Street - \$19,800.00 total fee

Adopted Resolution: **144**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** authorizing Mayor Schroeder to sign and approve Task Order #4 for services related to the following project from Wm Schutt & Associates:

- Cayuga Creek Park, Level 3 EV Charging Station – hourly rate fees

Adopted Resolution: **145**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to not approve Task Order #5 from Wm Schutt & Associates for services related to Central Ave Parking Lot (Mobility Hub), Level 3 EV Charging Station.

Adopted Resolution: **146**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to table a resolution authorizing Mayor Schroeder to sign and approve a License Agreement with Flock Group Inc. relating to the installation, maintenance, and operation of Flock Hardware on the Lancaster Municipal Building until next meeting.

Adopted Resolution: **147**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Mayor Schroeder** and seconded by **Trustee O'Brien** authorizing Mayor Schroeder to sign and approve a Parking License Agreement with Ellicott Development for the use of the exterior parking lot at 60 Central Avenue for parking only at a rental cost of \$1.00 per month with the Village of Lancaster responsible for maintenance for the duration of the Agreement.

Adopted Resolution: **148**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

AUDIENCE PARTICIPATION:

Justin DelBello – 47 Park Boulevard: He came forward looking to talk about Flock, requesting that in the future we staple the listed resolutions to the agenda. He spoke about Flock, questioning if there have been any changes made to the agreement. Enquiring about the status of the Village's relationship with Flock as well as the status of the project itself. He enquired as to whether anything had been installed. He also asked if there were any additional costs to the Village above the initially proposed \$2,000.00. He also wanted to make sure that the work that has been done by the Village had approval. The board offered to show Mr. DelBello a copy of the proposed contract.

Don & Ellen Beltz – 68 Lombardy Street: Ellen questioned if there was a 90-day trial period using Flock. Trustee Mikoley then clarified that it would be a 1-year contract and that the Lancaster Police Department is looking at this as a 90-day term. He reiterated that it is a 1-year contract once the contract has been signed and that it most likely will be signed. She questioned at 90 days what info is the Village of Lancaster getting, are we getting statistics from the police, how often is it used, is it cost effective? Captain Jeff Smith then reiterated that the LPD will use this as a 90-day trial period and once that period is over they'll look to see what the benefits have been and analyze the information to see if this is something they would like to continue using. Captain Smith believes the information will be given to the Lancaster Town Board. Mrs. Beltz also wanted to make sure that the community was updated when the drone was officially installed. Mr. Beltz asked about how long it could take to get the report from the 90-day trial period. It is believed the feedback from Flock should be in a timely manner.

COMMITTEE REPORTS & FOLLOW UPS:
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➤ **FINANCE & CLAIMS** – Trustees Miller & O'Brien

Trustee Miller requested to remove the "Engineering Consultant Services Agreement", Trustee O'Brien in agreement. Trustee O'Brien also stated that he will be away, requesting someone to cover signing vouchers for next meeting. Trustee Mikoley stated that he will.

➤ **PUBLIC WORKS** – Trustee Mikoley

Paving is underway in the Village. He reiterated the intermunicipal agreement that we have with the Town of Lancaster as well as the Village of Depew. They plan on being finished with paving by the 4th of July.

➤ **PUBLIC SAFETY** – Mayor Schroeder

No report.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

He spoke about the Building Conditions Assessment Report. We received the preliminary report which was very good and voluminous. Within the next month or two we expect a more detailed report. There was nothing bad and no surprises were in the report. The condition assessment was of the LMB and the NEFH. He would like to have an ADA bathroom or two in the LMB. Trustee O'Brien requested that Trustee Mikoley keep him updated on the ADA bathrooms. Trustee O'Brien believes the CDBG grant could provide money for that. Trustee Mikoley also spoke about discussions that he has had the past couple of weeks with residents regarding an outdoor light issue, which was able to be resolved. He thanked Matt Fischione for his help and assistance with this. He spoke about the public hearing the Town of Lancaster is holding regarding this on June 15, 2026. He would like to keep an eye on possibly getting a Village Lighting Code underway. He is also working on getting historic street signs along Broadway. He is working on getting a letter of support from Preservation Buffalo Niagara so that he can send that letter in addition to the paperwork he is sending to the State. He is hoping to have that done soon.

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

Motion by Trustee Malone Schaefer and seconded by Mayor Schroeder to extend the part time employment of Michael Cipriani through the end of December 2026.

Adopted Resolution: **149**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Trustee Malone Schaefer congratulated Captain Jeff Smith on retiring after 23 years of service with the Lancaster Police Department.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

Trustee Malone Schaefer spoke about the Lancaster Legendary Car Show event coming up. She thanked the Board for approval of the events. She said a lot of work is going into the events. They met with Police and Fire & EMS last week.

Motion by Trustee Malone Schaefer and seconded by Trustee Miller to hold a special meeting on Monday, 6/15/2026 at 4:00PM regarding the 4th of July event, in particular the agreements regarding the beer tent, fireworks and carnival.

Adopted Resolution: **150**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

Abstained: Trustee O'Brien

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

No report.

➤ **SEWER** – Trustee Mikoley

Tonight a resolution was approved for the next Watts proposal which would be the investigation of mini systems 2, 3 & 6. He stated that this proposal will take us through 2026 and into 2027. He said that the price of this has gone up but it will be partially paid for by a grant. This project will be starting in July. The Pleasant Ave project will be also starting in July after the 4th, so this will be a very busy summer for sewer inspections and for sewer work.

➤ **GRANTS** – Trustee O'Brien

Plum Bottom Creek Culvert – Phase 1

There is ongoing cleanup work for this project. We are continuing to move forward toward closing Phase 1 out and focusing our attention on Phase 2.

ZEV Grant – EV Charging Station

The charging station was installed and is ready to be turned on. Amy Stypa is going to be scheduling a commissioning in the coming weeks.

USDA Forest Service Tree Planting (Federal) Grant

Brian Lubkowski advised tree grant signs will be collected before the 4th of July week.

New York Forward – LMB Pocket Park

We have had a preconstruction meeting with LaBella and Miller Construction. Picasso's has also been engaged to make sure that they are in the loop. Superintendent Cisco is the point of contact for access to the building and for use of Village property for staging.

NY Forward – Small Project Fund

After receiving approval from NYS to increase our fund to 700,000.00, he worked with LaBella to draft letters to last year's project sponsors who were not awarded. The letters went out last week and he will review the responses as he receives them.

TAP – Central Avenue Streetscape Broadway to Walden

He met with NYSDOT to discuss additional requirements for this project. They will begin their required surveys and reviews once they finish reviewing the proposed plan of work. There are some issues related to the right of way that are still being figured out. There is an extra wrinkle in that these are historic buildings, and they are making sure that the property is being used properly.

CEC Grant

The installation of new windows on the NEFH has been scheduled and is two weeks out.

NYS EFC Planning Grant – MS 2, 3 & 6 Investigations

Met with Watts to discuss their proposal.

CSC Grant Program – DPW Solar Panels

The contract process for this is ongoing.

Future Grant Need – Zoning/ Comp Plan Follow Up

He has met with Clerk- Treasurer Stegmeier and Climate Smart Coordinator Stypa about applying for NYSDOS Smart Growth Planning Program grant to update the remainder of the Village's zoning code. He will gather information and meet with Lori from the ECIDA after he returns from vacation.

Community Solar Program – PowerMarket Proposal

He met with CSTF and FAB last week. He reviewed tree planting progress and next steps for this year and beyond. Climate Smart Coordinator Stypa is currently at a sustainability conference in Utica where she will have the opportunity to learn from other individuals in similar roles as well as provide some of our experience and lessons learned. He continues to work with Erie County on planting trees on Como Park Boulevard.

➤ **TECHNOLOGY & MARKETING** – Trustee Miller

No report.

➤ **CLIMATE SMART** – Trustee O'Brien

We had the Climate Smart Task Force meeting and the Forest Advisory Meeting last week. They reviewed the tree planting progress, and it seems they have the opportunity to plant more trees than they intended. He spoke about Amy Stypa and her attendance at a sustainability conference in Utica. He is also continuing to work with Erie County about planting trees along Como Park Blvd. There is the ability to plant up to 110 new trees.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:
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➤ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

Motion by **Mayor Schroeder** and seconded by **Trustee Miller** to approve the sale of surplus equipment from DPW as presented from Superintendent Cisco.

Adopted Resolution: **151**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
Miller, and O'Brien

He spoke about paving various streets in the Village of Lancaster. These will all be completed before the 4th of July. He also spoke about the sewers which will be started after the 4th. There was a follow up with the "former red river". Joe Marino has been working with the DEC to get a permit to get things done with RMF Printing which is responsible for the remediation work.

➤ **DEPUTY CLERK** – Nicole A. Kisiel

Tax bills have all been mailed out and tax payments are coming in. Articles for the Summer Newsletter are needed by Friday June 26th at the latest.

➤ **FIRE CHIEF** – Thomas Kukoleca (Assistant 9-2)

He stated that there have been 152 calls YTD through May. There were 1,627 training hours by members. He thanked the Village Board for purchasing the AEDS. He also spoke about an incident on Burwell Avenue on Friday evening that came in as a reported garage fire. An 8-year child notified adults of the fire and the lawnmower was able to be removed. There was no structural damage noted to the building.

➤ **HISTORIC PRESERVATION COMMISSION** – Sherry Campell

She spoke about the letters that went out to residents in the Historic District reminding them what is required when you work on your exterior.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He spoke about the vacant property list which has been updated to a total of 17 properties. He spoke about signage needing to be removed from the old Rite Aid property. He also spoke about advertising signs in the right-of-way and how they are illegal. He has instructed his staff to remove them when seen and throw them right into the dumpster. He encouraged communication with him on how his department is operating. He encourages self-evaluation on a regular basis to find strengths and weaknesses within his department.

Trustee O'Brien questioned if the missing trees were located. Mr. Fischione stated the final notices have been sent and the trees still have not been located. He also informed the Board that out of the 12 I&I inspections from 2 years ago, there is only 1 left on the list now.

➤ **TOWN POLICE DEPARTMENT** – Captain Jeff Smith

No report.

Mayor Schroeder congratulated Captain Smith on his retirement.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

He stated that we need to finish up the agreements that were approved at tonight's board meeting. This includes the Task Order Edition and Exhibit L which is attached to that. He would also like Task Orders 1,2,3 & 4 finished up as well. And lastly, the agreement with Ellicott Development.

He mentioned that he was looking at the online version of the Village Code and found that a portion was missing. He wrote to General Code, and they admitted there was an oversight and they did not update this as they should have. They are resending a new packet that will be free of charge, and the online version has been fixed and is now up to date.

He is unable to make it to Trustee Malone Schaefer's meeting on 6/9/2026. He said he has already given a contract for the carnival to Trustee Malone Schaefer, but he will be getting a contract for the Boys & Girls Club for the beer tent. They will need to provide insurance for that. There will be a contract for Skylihter's for the fireworks. They will be in Saint Mary's again this year but there will be a \$2,000.00 payment made to them for this license they are providing. As always, the Village of Lancaster needs to be on the insurance paperwork as an additional insured as well as Saint Mary's. PDF versions of contracts will be made available for Trustee Malone Schaefer. He discussed the modification of the special events application due to a concern for the Village missing coverage due to exposure created from these events and stating that the Board chose to require insurance and indemnification unless specifically exempted so that the Board has some discretion. He indicated that the Farmers Market that was approved tonight should have to obtain insurance unless the Village Board would like to make them exempt. The same goes for the Renaissance Street Faire.

MISCELLANEOUS:

Trustee Mikoley congratulated CJ Wild on his recent ordination.

ADJOURNMENT:

Motion by **Mayor Schroeder** and seconded by **Trustee Malone Schaefer** to adjourn the meeting at 8:28 p.m. in memory of Gerry Meehan.

Adopted Resolution: **152**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Respectfully submitted,

Nicole A. Kisiel
Deputy Clerk

ABSTRACT

June 22, 2026

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

June 09, 2026 to **June 22, 2026**

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of \$ 557,423.28

SEWER FUND -----in the amount of \$ 12,606.36

TRUST FUND -----in the amount of \$ 962.12

CAPITAL FUND -----in the amount of \$

EQUIPMENT RESERVE -----in the amount of \$

COMMUNITY DEVELOPMENT -----in the amount of \$

SPECIAL REPAIR RESERVE FUND ----in the amount of \$

TOTAL 570,991.76

For the period from May 26, 2026 June 08, 2026
to

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	72
General Fund Ck#.....	94347-94406
Sewer Fund Ck#.....	12414-12418
Trust Fund Ck#.....	2636—2638
Capital Fund Ck#.....	
Community Development Fund Ck#	

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date:

June 22, 2026

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check				
2025-2026 Budget	\$ 59,826.53	\$ 2,298.13		
Vouchers Paid by Check				
2026-2027 Budget	\$ 386,426.41	\$ 565.67	\$ 962.12	
TASC	\$ 7,382.66			
Payroll Voucher 6/05/2026	\$ 92,275.88	\$ 9,040.93		
Fica Voucher 6/05/2026	\$ 7,211.99	\$ 691.63		
CC February	\$ 1,115.69			
CC March	\$ 1,886.03			
CC April	\$ 1,298.09	\$ 10.00		
TOTALS	\$ 557,423.28	\$ 12,606.36	\$ 962.12	\$ -
TOTAL ALL FUNDS				\$ 570,991.76

LANCASTER VILLAGE

Purchase Order Listing By P.O. Number

06/09/2026

11:34 AM

Ranges		Item Status		Purchase Types		Misc	
Range: First to Last		Open: N		Bid: Y		P.O. Type: All	
Rcvd Batch Id Range: First to Last		Void: N		State: Y		Format: Detail without Line Item Notes	
Encumbrance Date Range: First to 05/31/27		Paid: N		Other: Y		Include Non-Budgeted: Y	
		Held: N		Exempt: Y		Prior Year Only: N	
		Apv: N				* Means Prior Year Line:	
		Rcvd: Y				Vendors: All	
PO #	PO Date	Vendor	Contract PO Type				
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date Date Invoice
26-01672 05/31/26 ADPIN005 ADP, INC.							
1 TIME&ATTEND/MANAGEMENT REPORTS	\$369.60	A -1325-435-300	E	FINANCE TREASURER - PAYROLL S	R	05/31/26	05/31/26 722654962
2 TIME&ATTEND/MANAGEMENT REPORTS	\$932.25	A -1325-435-300	E	FINANCE TREASURER - PAYROLL S	R	05/31/26	05/31/26 722654447
	\$1,301.85						
26-01673 05/31/26 AMAZO010 AMAZON CAPITAL SERVICES							
1 VARIOUS SUPPLIES FOR LFD	\$252.14	A -3411-470-000	E	FIRE DEPT-TRAINING	R	05/31/26	05/31/26 1FJM-DCXG-3XHC
2 VARIOUS SUPPLIES FOR LFD	\$25.07	A -3411-401-000	E	FIRE DEPT-OFFICE SUPPLIES	R	05/31/26	05/31/26 1FWL-Y1HH-6XQK
3 VARIOUS SUPPLIES FOR LFD	\$643.93	A -3411-439-000	E	FIRE DEPT-FIRE POLICE	R	05/31/26	05/31/26 1QG4-X6XV-RKC9
4 VARIOUS SUPPLIES FOR LFD	\$99.06	A -3411-485-000	E	FIRE DEPT - CELL PHONES / DATA F	R	05/31/26	05/31/26 1PPV-QTTX-JUY1
5 VARIOUS SUPPLIES FOR LFD	\$188.08	A -3411-260-380	E	FIRE DEPT-TARPS	R	05/31/26	05/31/26 1WRF-QNF3-V4PD
6 VARIOUS SUPPLIES FOR LFD	\$118.84	A -3411-260-350	E	FIRE DEPT-BATTERIES	R	05/31/26	05/31/26 1V33-WQ3F-RPPL
	\$1,327.12						
26-01674 05/31/26 ALARM005 AMHERST ALARM							
1 REPAIR OF FRONT DOOR @ DPW	\$221.20	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD R		05/31/26	05/31/26 8494628
26-01675 05/31/26 APPLI010 APPLIED INDUSTRIAL TECH							
1 SHOP RESTOCK - DPW MECHANICS	\$53.50	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT.TI	R	05/31/26	05/31/26 7034632393
2 SHOP RESTOCK - DPW MECHANICS	\$53.50	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	05/31/26	05/31/26 7034632393
3 SHOP RESTOCK - DPW MECHANICS	\$53.50	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	05/31/26	05/31/26 7034632393
	\$160.50						
26-01676 05/31/26 ASHLA005 ASHLAND PEST CONTROL INC							
1 NUISANCE WILDLIFE - BRIDGES	\$91.00	A -5110-475-000	E	STREETS MAINT-UNCLASSIFIED-PE	R	05/31/26	05/31/26 13368

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

06/09/2026

11:34 AM

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01677 05/26/26 BIELA005 PAULA BIELAT									
1 COURT STENO SVCS	\$125.00	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL R		05/26/26	05/26/26		5/26/2026
26-01678 05/31/26 BROMW005 JACK J BROMWICH									
1 BALIFF COURT SVCS	\$216.75	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL R		05/31/26	05/31/26		5/26/26
26-01679 05/31/26 BUFFA075 BLUEEALOS-BEST-CATERING-LLC <i>LANCASTER FIRE DEPT.</i>									
1 REIMBURSEMENT FOR INSPECTION	\$1,200.00	A -3411-472-000	E	FIRE DEPT-EXPENSE/TRAVEL -INSF R		05/31/26	05/31/26		5/17/2026
26-01680 05/29/26 CIREL005 CIR ELECTRICAL CONSTRUCTION									
1 EV CHARGER PROJECT PAYMENT 1	\$35,901.45	A -8090-440-000	E	ENVIRONMENTAL - EV CHARGING S R		05/29/26	05/29/26		PAYMENT NO. 1
26-01681 05/31/26 CJKRA005 C J KRANTZ TOPSOIL INC.									
1 BLACK MULCH FOR VILLAGE GARDEN	\$448.00	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAPI R		05/31/26	05/31/26		18-2367/10-1449
26-01682 05/31/26 DELFT005 DELFT PRINTING INC.									
1 #10 WINDOW ENVELOPES-TAX BILLS	\$329.74	A -1325-401-000	E	FINANCE TREASURER - OFFICE SU R		05/31/26	05/31/26		26-42338
26-01683 05/31/26 EATON005 EATON OFFICE SUPPLY									
1 WATER BOTTLES/TRUCKS/STATION	\$319.60	A -3411-260-190	E	FIRE DEPT-EMS SUPPLIES / FIRST, R		05/31/26	05/31/26		PINV1347614
26-01684 05/31/26 EATON005 EATON OFFICE SUPPLY									
1 FOLDERS/WHITEOUT/CLIPS	\$2.59	A -1110-401-000	E	VILLAGE JUSTICE - OFFICE SUPPLI R		05/31/26	05/31/26		PINV1345721
2 FOLDERS/WHITEOUT/CLIPS	\$75.23	A -1110-401-000	E	VILLAGE JUSTICE - OFFICE SUPPLI R		05/31/26	05/31/26		PINV1346591
	<u>\$77.82</u>								
26-01685 05/31/26 ERIEC015 ERIE COUNTY COMPTROLLER									
1 REPLACEMENT SIGN 4 PLEASANT AV	\$31.50	A -5110-412-000	E	STREET'S MAINT-SIGNS R		05/31/26	05/31/26		1800084249
26-01686 05/31/26 ERIEC045 ERIE COUNTY WATER AUTHORITY									
1 METER REPAIR/LOST CHARGE	\$408.46	A -7110-441-000	E	PARKS-WATER R		05/31/26	05/31/26		60685629-5

PO #	PO Date	Vendor	Contract PO Type		Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01687	05/31/26	ERIEC045	ERIE COUNTY WATER AUTHORITY										
1	VARIOUS ACCOUNTS				\$691.29	A -1640-441-000	E	DEPT PUBLIC WORKS GARAGE-WA	R	05/31/26	05/31/26		VARIOUS
2	VARIOUS ACCOUNTS				\$524.37	A -7110-441-000	E	PARKS-WATER	R	05/31/26	05/31/26		VARIOUS
					<u>\$1,215.66</u>								
26-01688	05/29/26	GARDE005	GARDENETTE LLC										
1	DESIGN POLLINATOR GARDEN				\$150.00	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	05/29/26	05/29/26		2574
26-01689	05/31/26	GENER010	GENERAL CODE PUBLISHERS										
1	SUPPLEMENT NO 41				\$3,584.00	A -1325-430-000	E	FINANCE TREASURER - PRINTING &	R	05/31/26	05/31/26		PG00046972
26-01690	05/31/26	GMESC005	GMES COLCHESTER										
1	LIGHTING PROTECTION 4 DRONE				\$501.21	A -1620-453-000	E	SHARED SERVICES-EQUIPMENT RE	R	05/31/26	05/31/26		S5813948.001
26-01691	05/31/26	HINSK005	HINSKEN, SARAH										
1	COURT CLERK 8.5 HRS X 25				\$212.50	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL	R	05/31/26	05/31/26		6/2/2026
26-01692	05/31/26	HOMED005	HOME DEPOT CREDIT SVCS										
1	PARTS & SUPPLIES MAY 2026				\$734.00	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	05/31/26	05/31/26		MAY 2026
2	PARTS & SUPPLIES MAY 2026				\$51.86	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	05/31/26	05/31/26		MAY 2026
3	PARTS & SUPPLIES MAY 2026				\$239.15	A -5110-475-000	E	STREETS MAINT-UNCLASSIFIED-PE	R	05/31/26	05/31/26		MAY 2026
4	PARTS & SUPPLIES MAY 2026				\$45.96	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	05/31/26	05/31/26		MAY 2026
					<u>\$1,070.97</u>								
26-01693	05/31/26	IRISH005	IRISH PROPANE CORPORATION										
1	PROPANE CYLINDER				\$23.00	A -5110-434-000	E	STREETS MAINT-PAVING & RECON	R	05/31/26	05/31/26		00026580858
26-01694	05/31/26	LAKES005	LAKESIDE CONCRETE SERVICES, IN										
1	CEMENT LMB				\$460.00	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	05/31/26	05/31/26		28882
26-01695	05/31/26	MESSE005	MES SERVICE COMPANY LLC										
1	NEW FIRE POLICE BADGES				\$1,152.68	A -3411-260-300	E	FIRE DEPT-FIRE COATS/SUPPLIES	R	05/31/26	05/31/26		IN2512864

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

06/09/2026

11:34 AM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01696	05/31/26	NEWEN005	NEW ENTERPRISE STONE & LIME CO										
1	ASPHALT				\$690.83	A -5110-413-000	E	STREETS MAINT-RESURFACING M/	R	05/31/26	05/31/26		8809642/8810845
26-01697	05/31/26	N0000015	N Y S E G										
1	37 CENTRAL	1001-8339-308			\$41.43	A -7550-400-000	E	CELEBRATIONS-CONTRACTUAL EX	R	05/31/26	05/31/26		1001-8339-308
26-01698	05/31/26	N0000015	N Y S E G										
1	RICHMOND AVE	1004-9304-933			\$52.80	A -7110-438-000	E	PARKS-ELECTRIC	R	05/31/26	05/31/26		4/25/26-5/22/26
26-01699	05/31/26	OCCUS005	OCCUSTAR INC										
1	PHYSICALS MURAWSKI/GRAHAM				\$216.00	A -3411-471-000	E	FIRE DEPT-PHYSICALS	R	05/31/26	05/31/26		16035
26-01700	05/31/26	NOCOE005	NOCO ENERGY CORP- FUELS										
1	UNLEADED GASOLINE				\$596.63	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	05/31/26	05/31/26		SP13318069
2	UNLEADED GASOLINE				\$222.41	A -7110-416-000	E	PARKS-GAS & OIL	R	05/31/26	05/31/26		SP13318069
3	UNLEADED GASOLINE				\$326.63	A -8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	05/31/26	05/31/26		SP13318069
4	UNLEADED GASOLINE				\$362.64	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	05/31/26	05/31/26		SP13318069
					\$1,508.31								
26-01701	05/31/26	NOCOE005	NOCO ENERGY CORP- FUELS										
1	DIESEL FUEL				\$406.26	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	05/31/26	05/31/26		SP13313725
2	DIESEL FUEL				\$208.63	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	05/31/26	05/31/26		SP13313725
3	DIESEL FUEL				\$289.32	A -8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	05/31/26	05/31/26		SP13313725
4	DIESEL FUEL				\$127.84	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	05/31/26	05/31/26		SP13313725
5	DIESEL FUEL				\$263.60	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	05/31/26	05/31/26		SP13313725
					\$1,295.65								
26-01702	05/31/26	SIMPL005	SIMPLY THE BEST CLEANING SVC										
1	CLEAN MESS IN LAV-LATENIGHTFEE				\$650.00	A -1620-435-000	E	SHARED SERVICES - CONTRACTU/	R	05/31/26	05/31/26		1989
26-01704	05/31/26	STOVE005	STOVER, DAWN										
1	COURT CLERK TRAINING 16.5HRS				\$412.50	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL	R	05/31/26	05/31/26		6/2/2026

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
26-01705	05/31/26	THOMS005	THOMSON REUTERS - WEST PAYMENT										
1		ONLINE SOFTWARE/SUB MAY 2026			\$181.16	A -1420-409-000	E	LAW - LAW BOOKS	R	05/31/26	05/31/26		853660231
26-01706	05/31/26	TOLLS005	TOLLS BY MAIL										
1		TOLL TRUCK 49			\$8.36	A -5010-471-000	E	STREET'S ADMINISTRATION-EXPEN	R	05/31/26	05/31/26		18209120784
26-01707	05/31/26	UNITE005	UNITED RENTALS NORTH AMERICA I										
1		HANDICAP PORTABLE RESTROOM			\$475.00	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	05/31/26	05/31/26		262624637-001
26-01708	05/31/26	USABL005	USA BLUE BOOK										
1		DRUM OF SMOKE FLUID 4 I&I			\$1,981.03	G -8120-415-000	E	SANITARY SEWERS-CHEMICALS	R	05/31/26	05/31/26		INV01052260
26-01709	05/31/26	VISON005	VISONE CONSTRUCTION INC										
1		2 IN RECYCLE FROM 5/13			\$440.69	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND	R	05/31/26	05/31/26		VIL026-1
26-01710	05/31/26	WEXBA010	WEX BANK										
1		FUEL FOR RESCUE 7/ CHIEF VEH.			\$860.78	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	05/31/26	05/31/26		112911072
26-01711	05/31/26	WITME005	WITMER PUBLIC SAFETY GROUP										
1		REWARD PROGRAM PURCHASES			\$554.14	A -3411-440-000	E	FIRE DEPT-RECRUITMENT/RETENT	R	05/31/26	05/31/26		VARIOUS
26-01712	05/31/26	WOODC005	WOODCUTTERS HEADQUARTERS INC.										
1		REPLACEMENT TOOLS - TREE CREW			\$1,509.99	A -8560-200-000	E	SHADE TREES-EQUIPMENT	R	05/31/26	05/31/26		524923
26-01713	05/31/26	WMCOR005	WM CORPORATE SERVICES INC										
1		8 YD DUMPSTER SVC			\$657.45	A -8160-435-000	E	REFUSE & GARBAGE -CONTRACTU	R	05/31/26	05/31/26		5270340-1342-7
26-01714	05/31/26	SITEO005	SITE ONE LANDSCAPE SUPPLY, LLC										
1		WATER TOWER SPRINKLER REPAIR			\$58.53	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	05/31/26	05/31/26		166720510-001
Total Purchase Orders:					42	Total P.O. Line Items:	62	Total List Amount: \$62,124.66	Total Void Amount: \$0.00				

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
				Total
	6-A	\$59,826.53	\$0.00	\$59,826.53
	6-G	\$2,298.13	\$0.00	\$2,298.13
Total Of All Funds:		\$62,124.66	\$0.00	\$62,124.66
Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
				Total
	A	\$59,826.53	\$0.00	\$59,826.53
	G	\$2,298.13	\$0.00	\$2,298.13
Total Of All Funds:		\$62,124.66	\$0.00	\$62,124.66

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

06/09/2026

02:13 PM

Ranges

Range: First to Last
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 05/31/27

Item Status **Purchase Types** **Misc**

Open: N **Bid:** Y
Void: N **State:** Y
Paid: N **Other:** Y
Held: N **Exempt:** Y
Aprv: N
Rcvd: Y

P.O. Type: All
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
Prior Year Only: N
*** Means Prior Year Line:**
Vendors: All

PO # **PO Date** **Vendor**

Contract **PO Type**

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00001	06/04/26 ADOLF005 CARL ADOLF									
1	ZBA MEMBER	\$100.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEN	R	06/04/26	06/04/26		6/4/2026
27-00002	06/08/26 BEYON005 BEYOND PRINT SOLUTIONS, LLC									
1	GARDEN WALK POSTERS 2026	\$112.00	A -7550-403-000	E	CELEBRATIONS-GARDEN WALK	R	06/08/26	06/08/26		INV-00037127
27-00003	06/04/26 BLAKE005 DAVID BLAKELEY									
1	ZBA CHAIRPERSON	\$125.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEN	R	06/04/26	06/04/26		6/4/2026
27-00004	06/05/26 CSEAE005 C S E A EMPLOYEE BENEFIT FUND									
1	DENTAL/VISION JUNE 2026	\$450.12	T -020-000	G	MEDICAL INSURANCE	R	06/05/26	06/05/26		JUNE 2026
2	DENTAL/VISION JUNE 2026	\$417.92	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & M	R	06/05/26	06/05/26		JUNE 2026
3	DENTAL/VISION JUNE 2026	\$4,354.47	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R	R	06/05/26	06/05/26		JUNE 2026
		\$5,222.51								
27-00005	06/05/26 DELAG005 DELAGE LANDEN FINANCIAL SVC									
1	DPW,COURT,CLERK,CLIMATE SMART	\$277.99	A -5010-441-000	E	STREETS ADMIN-COMPUTER MAIN	R	06/05/26	06/05/26		597343861
2	DPW,COURT,CLERK,CLIMATE SMART	\$303.05	A -1325-434-000	E	INANCE TREASURER - PROFESSIO	R	06/05/26	06/05/26		597343861
3	DPW,COURT,CLERK,CLIMATE SMART	\$96.85	A -1110-473-000	E	VILLAGE JUSTICE - COPIER MAINT	R	06/05/26	06/05/26		597343861
4	DPW,COURT,CLERK,CLIMATE SMART	\$99.41	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	06/05/26	06/05/26		597343861
		\$777.30								
27-00006	06/05/26 DELAG005 DELAGE LANDEN FINANCIAL SVC									
1	DOCUWEAR JUNE CTO/HPC	\$710.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	06/05/26	06/05/26		597181861
2	DOCUWEAR JUNE CTO/HPC	\$88.05	A -7520-435-000	E	HISTORIC DISTRICT-CONTRACTUA	R	06/05/26	06/05/26		597181861

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00006	06/05/26	DELAG005	DELAG	LANDEN FINANCIAL SVC									
					\$798.05			Account Continued					
27-00007	06/04/26	FINGE005	FINGER LAKES / CASTLE										
1	SHOP RESTOCK DPW MECHANICS				\$66.70	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	06/04/26	06/04/26		943473
2	SHOP RESTOCK DPW MECHANICS				\$66.70	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	06/04/26	06/04/26		943473
3	SHOP RESTOCK DPW MECHANICS				\$66.70	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUC	R	06/04/26	06/04/26		943473
4	SHOP RESTOCK DPW MECHANICS				\$66.70	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M,	R	06/04/26	06/04/26		943473
					\$266.80								
27-00008	06/05/26	GLATF005	GLATFELTER SPECIALTY BENEFITS										
1	LOSAP - 7/1/26-7/1/27				\$3,520.80	A -9060-900-000	E	EMPLOYEE BENEFITS-SERVICE AV	R	06/05/26	06/05/26		2026/2027
27-00009	06/04/26	INTER025	INTERNATIONAL SPRING CO.										
1	FIRE SAFETY LFD-9				\$848.76	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY Df	R	06/04/26	06/04/26		S1-61243
27-00010	06/05/26	KORN005	KORN, MICHELLE A.										
1	FACEPAINT CAR SHOW 2026				\$625.00	A -7550-401-000	E	CELEBRATIONS-CAR & CYCLE SHC	R	06/05/26	06/05/26		CAR SHOW 2026
27-00011	06/05/26	KORNT005	KORN, TIMOTHY										
1	BALLOON ART CAR SHOW 2026				\$625.00	A -7550-401-000	E	CELEBRATIONS-CAR & CYCLE SHC	R	06/05/26	06/05/26		CAR SHOW 2026
27-00012	06/05/26	NYCOM005	NYCOM										
1	MEMBERSHIP 6/1/26-5/31/27				\$4,443.00	A -1920-400-000	E	SPECIAL ITEMS-MUNICIPAL ASSOC	R	06/05/26	06/05/26		9605
27-00013	06/04/26	SCRAN005	SCRANTON'S THRUWAY BUILDERS SU										
1	MEADOWPATCH-STAIRS ON CENTRAL				\$40.60	A -5110-434-000	E	STREETS MAINT-PAVING & RECON'	R	06/04/26	06/04/26		126-202837
27-00014	06/05/26	SITEO005	SITE ONE LANDSCAPE SUPPLY, LLC										
1	GRASS SEED- PLOW DAMAGE				\$114.00	A -5110-475-000	E	STREETS MAINT-UNCLASSIFIED-PE	R	06/05/26	06/05/26		166928628-001
27-00015	06/05/26	BEEGR005	SMG-BATAVIA, LLC										
1	OUTDOOR DINING-SIMPLY BOBA				\$87.82	A -8020-401-000	E	PLANNING-OFFICE SUPPLIES	R	06/05/26	06/05/26		TQMLV3QU-0024

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

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PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
27-00016	06/08/26	STATE005				STATE COMPTROLLER-JUSTICE FUND						
1	APRIL 2026				\$512.00	T -061-000	G	TRUST FUND, COURT & TRUST	R	06/08/26	06/08/26	1442600-2026-04
27-00017	06/08/26	SYNER005				SYNERGEV INC.						
1	COMMISSION SUPPORT/WARRANTY				\$10,985.81	A -8090-440-000	E	ENVIRONMENTAL - EV CHARGING	R	06/08/26	06/08/26	VARIOUS
27-00018	06/05/26	TASC0005				TASC						
1	PER PARTICIPANT/MEMBERSHIP				\$314.00	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL &	R	06/05/26	06/05/26	IN3750831
27-00019	06/05/26	TECHN015				TECHNET MSP LLC						
1	JULY 2026				\$4,285.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	06/05/26	06/05/26	2240
2	JULY 2026				\$1,612.00	A -3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO	R	06/05/26	06/05/26	2240
					\$5,897.00							
27-00020	06/08/26	TSLCO005				TSL CO INC						
1	2026-2027 TAX PROGRAM				\$700.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	06/08/26	06/08/26	723
27-00021	06/05/26	VILLA040				VILLAGE OF LANCASTER SAT						
1	2026-2027 LENGTH OF SVC AWARD				\$350,000.00	A -9060-900-000	E	EMPLOYEE BENEFITS-SERVICE AW	R	06/05/26	06/05/26	2026/2027
27-00022	06/04/26	VERIZ015				VERIZON						
1	GPS MONTHLY CHARGE				\$147.75	A -5110-435-000	E	STREETS MAINT-SERVICES MAINT	R	06/04/26	06/04/26	336000082103
2	GPS MONTHLY CHARGE				\$147.75	A -5132-430-000	E	SNOW REMOVAL-CONTRACTUAL S	R	06/04/26	06/04/26	336000082103
3	GPS MONTHLY CHARGE				\$147.75	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	06/04/26	06/04/26	336000082103
4	GPS MONTHLY CHARGE				\$147.75	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	06/04/26	06/04/26	336000082103
5	GPS MONTHLY CHARGE				\$147.75	G -8120-434-000	E	SANITARY SEWERS-REPAIRS/MATE	R	06/04/26	06/04/26	336000082103
					\$738.75							
27-00023	06/04/26	VOLPE005				JAMES F. VOLPE						
1	ZBA MEMBER				\$100.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEN	R	06/04/26	06/04/26	6/4/2026
27-00024	06/05/26	WHITE015				WHITEFORD, MARTIN						
1	MUSIC FOR CAR SHOW 2026				\$1,000.00	A -7550-401-000	E	CELEBRATIONS-CAR & CYCLE SHC	R	06/05/26	06/05/26	CAR SHOW 2026

Total Purchase Orders:	24	Total P.O. Line Items:	38	Total List Amount:	\$387,954.20	Total Void Amount:	\$0.00
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Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	7-A	\$386,426.41	\$0.00	\$0.00
	7-G	\$565.67	\$0.00	\$0.00
	7-T	\$0.00	\$0.00	\$962.12
Total Of All Funds:		\$386,992.08	\$0.00	\$962.12
Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	A	\$386,426.41	\$0.00	\$0.00
	G	\$565.67	\$0.00	\$0.00
	T	\$0.00	\$0.00	\$962.12
Total Of All Funds:		\$386,992.08	\$0.00	\$962.12
				\$386,426.41
				\$565.67
				\$962.12
				\$387,954.20

LANCASTER VILLAGE
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	7-A	\$386,426.41	\$0.00	\$0.00	\$0.00	\$386,426.41
	7-G	\$565.67	\$0.00	\$0.00	\$0.00	\$565.67
	Total Of All Funds:	\$386,992.08	\$0.00	\$0.00	\$0.00	\$386,992.08

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: TASC Batch Date: 06/08/26 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	HRA TRANSACTIONS MAY 2026	7,382.66		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	7,382.66	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		7,382.66	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	7,382.66
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

Batch Id: PAYROLL Batch Date: 06/05/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	1,552.34		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	3,403.07		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	575.30		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	5,757.40		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	2,091.57		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	2,282.52		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	224.00		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	22,558.54		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	924.26		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	145.23		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	186.87		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	27,100.23		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	12,945.27		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	1,335.75		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		19
A -7550-102-000 DPW - Overtime Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	68.50		20
A -7550-103-000 DPW - Regular Time Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	90.00		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	3,265.60		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	1,979.64		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	102.75		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	1,920.45		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	96.13		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	1,430.41-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: G -200-000 CASH	5,434.63		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: G -200-000 CASH	3,606.30		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	2,380.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -200-000 CASH	47.06		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 6/05/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 5/22/2026 Cr: A -200-000 CASH	2,673.81		41

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	92,275.88	0.00	0.00	0.00	0.00	0.00
	G	9,040.93	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		101,316.81	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	39	101,316.81
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	39	

There are NO errors in this listing.

Please note that batch lines with zero amounts will not be updated.

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA Batch Date: 06/05/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 6/05/2026 Cr: A -200-000 CASH	7,211.99		1
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Accrued FICA paydate 6/05/2026 Cr: G -200-000 CASH	691.63		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	7,211.99	0.00	0.00	0.00	0.00	0.00
	G	691.63	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		7,903.62	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	7,903.62
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

atch Id: CREDITCD Batch Date: 03/31/26 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY- BLUE DOCK MEDIA Cr: A -200-000 CASH	64.00		1
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY- RAPID FAX Cr: A -200-000 CASH	11.99		2
A -1325-435-200 FINANCE TREASURER - SVC MAINT CONTRACTS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW- ADOBE- CTO OFFICE, 2 ACCOUNTS Cr: A -200-000 CASH	47.98		3
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW- ADOBE- 1 ACCOUNT Cr: A -200-000 CASH	23.99		4
A -1420-432-000 LAW - DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ATTORNEY- ADOBE, 1 ACCOUNT Cr: A -200-000 CASH	23.99		5
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW- APPLE- MUSIC FOR DOWNTOWN IPOD Cr: A -200-000 CASH	10.99		6
A -1620-439-000 SHARED SERVICES - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE- LMB PORTION Cr: A -200-000 CASH	508.28		7
A -1640-431-000 DEPT PUBLIC WORKS - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE- DPW PORTION Cr: A -200-000 CASH	181.54		8
A -1621-439-000 NORTH END FIRE HALL - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE- NEFH PORTION Cr: A -200-000 CASH	26.40		9
A -1325-474-000 FINANCE TREASURER - WEB SITE & INTERNET Db: A -522-000 EXPENDITURE CONTROL	Expenditure	FIRE- CLOUDFLARE Cr: A -200-000 CASH	10.13		10
A -3411-470-000 FIRE DEPT-TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	FIRE- NY ASSOC FIRE CHIEF- ULLMAN Cr: A -200-000 CASH	50.00		11
A -1621-453-000 NORTH END F.H.-BUILD & GROUND MAINT b: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW- 84 LUMBER Cr: A -200-000 CASH	156.40		12

WARNING: This account would have a negative balance: A -1420-432-000. Balance would be: 165.91-.

WARNING: This account would have a negative balance: A -1620-439-000. Balance would be: 1,201.65-.

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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 3

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	1,115.69	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		1,115.69	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	12	1,115.69
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	12	

There are warnings in this listing, but can proceed with update.

May 28, 2026
12:59 PM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: CREDITCD Batch Date: 03/31/26 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY- BLUE DOCK MEDIA Cr: A -200-000 CASH	64.00		1
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY- RAPID FAX Cr: A -200-000 CASH	11.99		2
A -1325-435-200 FINANCE TREASURER - SVC MAINT CONTRACTS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ADOBE- CTO - 2 ACCTS Cr: A -200-000 CASH	47.98		3
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ADOBE- DPW- 1 ACCT Cr: A -200-000 CASH	23.99		4
A -1420-432-000 LAW - DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ADOBE- ATTORNEY- 1 ACCT Cr: A -200-000 CASH	23.99		5
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW- APPLE- MUSIC FOR DOWNTOWN IPOD Cr: A -200-000 CASH	10.99		6
A -1620-439-000 SHARED SERVICES - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE- LMB PORTION Cr: A -200-000 CASH	508.28		7
A -1640-431-000 DEPT PUBLIC WORKS - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE- DPW PORTION Cr: A -200-000 CASH	181.54		8
A -1621-439-000 NORTH END FIRE HALL - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE- NEFH PORTION Cr: A -200-000 CASH	26.40		9
A -3411-470-000 FIRE DEPT-TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	LFD- NY ASSC OF FIRE CHIEF'S Cr: A -200-000 CASH	35.00		10
A -1420-432-000 LAW - DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ATTY- SPEECH PROCESSING SOLUTIONS Cr: A -200-000 CASH	185.10		11
A -5110-419-000 STREETS MAINT-TOOLS & PAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW- HARBOR FREIGHT Cr: A -200-000 CASH	45.66		12
A -5110-419-000 STREETS MAINT-TOOLS & PAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW- HARBOR FREIGHT- NO RECEIPT Cr: A -200-000 CASH	41.99		13

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5110-475-000 STREETS MAINT-UNCLASSIFIED-PEST CONTROL Db: A -200-000 CASH	Expenditure	DPW- HARBOR FREIGHT RETURN Cr: A -522-000 EXPENDITURE CONTROL	45.66-		14
A -5110-475-000 STREETS MAINT-UNCLASSIFIED-PEST CONTROL Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW- CITY FENCE- NO RECEIPT Cr: A -200-000 CASH	107.90		15
A -1640-450-000 DEPT PUBLIC WORKS GRGE-BUILD/GRDS MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW- IN DEAN ARCHITECT PLLC Cr: A -200-000 CASH	100.00		16
A -5110-475-000 STREETS MAINT-UNCLASSIFIED-PEST CONTROL Db: A -200-000 CASH	Expenditure	DPW- CITY FENCE RETURN- NO RECEIPT Cr: A -522-000 EXPENDITURE CONTROL	33.12-		17
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	EVENTS- PIG BELLY ENTERTAINMENT Cr: A -200-000 CASH	550.00		18
WARNING: This account would have a negative balance: A -1420-432-000. Balance would be:			375.00-.		
WARNING: This account would have a negative balance: A -1620-439-000. Balance would be:			1,709.93-.		
WARNING: This account would have a negative balance: A -1640-450-000. Balance would be:			663.34-.		
WARNING: This account would have a negative balance: A -5110-475-000. Balance would be:			3,838.97-.		
WARNING: This account would have a negative balance: A -7550-420-000. Balance would be:			3,361.13-.		
WARNING: Control Acct would have a negative balance but error was overridden: A -1420-000-000. Balance would be:					2,838.72-.
WARNING: Control Acct would have a negative balance but error was overridden: A -1620-000-000. Balance would be:					78,482.38-.
WARNING: Control Acct would have a negative balance but error was overridden: A -1621-000-000. Balance would be:					13,041.41-.
WARNING: Control Acct would have a negative balance but error was overridden: A -5110-000-000. Balance would be:					224,991.19-.

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	1,886.03	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		1,886.03	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	18	1,886.03
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	18	

There are warnings in this listing, but can proceed with update.

May 28, 2026
12:59 PM

LANCASTER VILLAGE
Expenditure Batch Update/Posting Report

Page No: 1

	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	18	1,886.03
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrances:	0	0.00
YTD 1099:	0	0.00

march 2026

Batch: CREDITCD	Updated Entries:	18	Updated Amount:	1,886.03	Ref Num:	965
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Batch Id: CREDITCD	Batch Type: Standard					
Account No.	Type	Debit	Credit	Description	Date	Journal Num Tracking Id Seq
A -200-000 CASH	General Ledger		1,308.09	APRIL 2026 CREDIT CARD TOTAL CHARGES	04/30/26	1
A -394-000 DUE FROM SEWER FUND	General Ledger	10.00		DPW STORMWATER PARKING	04/30/26	2
G -634-000 DUE TO GENERAL FUND	General Ledger		10.00	DPW STORMWATER PARKING	04/30/26	3
G -8115-470-000 ADMINISTRATION-EXPENSE & TRAVEL G/L: G -522-000 EXPENDITURE CONTROL	Expenditure	10.00		DPW STORMWATER PARKING	04/30/26	4
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	64.00		KUHLMEY - BLUE DOCK MEDIA	04/30/26	5
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	11.99		KUHLMEY - RAPID FAX	04/30/26	6
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	23.99		DPW- ADOBE - 1 ACCOUNT	04/30/26	7
A -1420-432-000 LAW - DUES & SUBSCRIPTIONS G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	23.99		ATTORNEY - ADOBE - 1 ACCOUNT	04/30/26	8
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	10.99		DPW - APPLE - MUSIC FOR DOWNTOWN	04/30/26	9
A -1620-439-000 SHARED SERVICES - TELEPHONE G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	507.35		VONAGE - LMB PORTION	04/30/26	10

Account No. Account Description	Type	Debit	Credit	Description	Date	Journal Num	Tracking Id	Seq
A -1640-431-000 DEPT PUBLIC WORKS - TELEPHONE G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	181.23		VONAGE - DPW PORTION	04/30/26			11
A -1621-439-000 NORTH END FIRE HALL - TELEPHONE G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	26.35		VONAGE - NEFH PORTION	04/30/26			12
A -1110-470-000 VILLAGE JUSTICE - EXPENSE AND TRAVEL G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	92.50		COURT- IDENTOGO-A MOORE FINGERPRINTS	04/30/26			13
A -3990-402-000 DISASTER PREPAREDNESS-MISC SUPPLIES G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	93.57		OEM - AMAZON - BATTERIES/VELCRO/THREADLK	04/30/26			14
A -3990-477-000 DISASTER PREPAREDNESS-RADIO BATTERIES G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	44.00		OEM - AMAZON - BATTERIES/VELCRO/THREADLK	04/30/26			15
A -1621-453-000 NORTH END F.H.-BUILD & GROUND MAINT G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	71.72		DPW- NEFH GENERATOR PROJECT	04/30/26			16
A -8560-416-000 SHADE TREES-GASOLINE & OIL G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	49.01		DPW-SPEEDWAY-GAS FOR TREE CREW	04/30/26			17
A -8560-416-000 SHADE TREES-GASOLINE & OIL G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	26.28		DPW-SPEEDWAY-GAS FOR TREE CREW	04/30/26			18
A -5010-436-000 STREETS ADMINISTRATION-POSTAGE G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	23.14		DPW-UPS-MAILED BACK OLD AED'S	04/30/26			19
A -1325-435-200 FINANCE TREASURER - SVC MAINT CONTRACTS G/L: A -522-000 EXPENDITURE CONTROL	Expenditure	47.98		CTO - ADOBE - 2 ACCOUNTS	04/30/26			20

June 10, 2026
10:01 AM

LANCASTER VILLAGE
G/L Batch Update/Posting Report

Page No: 1

Batch: CREDITCD	Valid Entries:	20	valid Debits:	1,318.09	valid Credits:	1,318.09	Ref Num:	3669
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*Credit col
April 2026*

LISTED CORRESPONDENCE

June 22, 2026

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from May 29, 2026 – June 11, 2026.
	ACTION -	Rec/File Refer to:	
2.	_____	_____	Correspondence from Ron Giza, 33 Elm Place, providing a Special Events Application for a Maple & Elm Block Party to be held on July 4, 2026.
	ACTION -	Rec/File Refer to:	
3.	_____	_____	Correspondence from Robert Heil, SLA Solutions, providing notice of a new application for an on-premises alcoholic beverage license on behalf of Simply Boba Village Bistro located at 20 W. Main Street, Suite 400, and further requesting a waiver of the 30-day notification requirement to expedite the licensing process.
	ACTION -	Rec/File Refer to:	
4.	_____	_____	Correspondence from Robert Heil, SLA Solutions, providing notice of a renewal / class change application for an on-premises alcoholic beverage license on behalf of Fattey Beer Company located at 1 W. Main Street, Lower, and further requesting a waiver of the 30-day notification requirement to expedite the licensing process.
	ACTION -	Rec/File Refer to:	
5.	_____	_____	Correspondence from Jessica Dennis stating her interest in serving on the Village of Lancaster Zoning Board of Appeals. NOTE – There is currently 1 vacant position on the ZBA.
	ACTION -	Rec/File Refer to:	
6.	_____	_____	Correspondence from DPW Superintendent Wayne K. Cisco requesting approval for himself and 3 employees to attend the 2026 THSAEC Equipment Show and Safety Expo on Thursday, July 16 th at a total cost of \$120.00 from budget line A5010.471.
	ACTION -	Rec/File Refer to:	
7.	_____	_____	Correspondence from AdWorks and Skoob's Village Grille providing a Special Events Application for the AdWorks Arts in the Village and Skoob's Wing Fling event to be held on Sunday, August 30, 2026 from 10:00 a.m. to 4:00 p.m. on Central Avenue and the Rite Aid Parking Lot.
	ACTION -	Rec/File Refer to:	
8.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, requesting to amend the previous approval of the site plan for the Glassco Management EV Chargers Project to include a contingency for a utility easement for the electrical service to be brought to the chargers on 11 W. Main Street from 19 W. Main Street.

VILLAGE COVER SHEET

JUNE 22, 2026 BOARD MEETING

PERMITS ISSUED 26

VILLAGE PERMIT TOTAL

INSTALL DECK	2
ERECT SIGN	1
INSTALL FENCE	3
ERECT RESIDENTIAL ALT/ADD	3
ERECT ROOF	14
INSTALL RESIDENTIAL PLUMBING	2
DUMPSTER	1
TOTAL PERMITS FOR THE VILLAGE	26

E & M Total Homes LLC	135 Irwinwood Rd.	Er. Deck
The Vinyl Outlet Inc.	11 Carter St.	Er. Fence
William Nasca	13 Southwest Pkwy	Er. Fence
Steven Plant	77 Holland Ave.	Er. Deck
Lynn Liszewski	115 Hinchey Ave.	Re-Roof
Pacifico Contracting & Home	323 Central Ave	Re-Roof
IKE Fencing	77 Robert Dr.	Er. Fence
Franks Basement Systems	43 Lombardy St.	Res. Plumbing
Absolutely Affordable Homes	68 Grant St.	Res. Alt.
Castle Home Improvements	23 Fifth Ave.	Re-Roof
Castle Home Improvements	96 Bowen Ave.	Re-Roof
Color Karma LLC	192 Central Ave	Re-Roof
Franks Basement Systems	11 Lombardy St.	Res. Alt.
Happy Home Exteriors LLC	46 Lake Ave	Re-Roof
Decmar Properties	46 Central Ave.	Dumpster
SnS ProServices LLC	17 Court St.	Res. Alt.
Highland Contractors of WNY	127 Southwest Pkwy	Re-Roof
Black Pearl Trading, LLC	75 Erie St.	Re-Roof
Erie Construction Mid-West Inc	52 Field Ave	Re-Roof
Ark Construction	91 Cambria St.	Re-Roof
The Vinyl Outlet Inc.	207 Lake Ave.	Er. Fence
Erie Construction Mid-West Inc	22 Lombardy St.	Re-Roof
Buffalo's Best Roofing	5 Villa Pl.	Re-Roof
Sahlem Roofing and Siding Inc	40 Embry Pl.	Re-Roof
Andy Burandt Waterproofing Inc.	86 Irwinwood Rd	Res. Plumbing
Erie Construction Mid-West Inc	8 Newell Ave	Re-Roof

Expired Permits Report

05/29/2026 - 06/11/2026

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2025-38149	56 Harvey Dr	Complete tear off and replacement as per contract	05/30/2025	05/30/2026
P-2025-38158	100 Hinchey Ave	14 x 10 shed as plotted on survey	06/02/2025	06/02/2026
P-2025-38193	66 Irwinwood Rd	Fence- 50 LF of 6' wood as plotted on survey	06/09/2025	06/09/2026
P-2025-38195	41 Southwest Pkwy	84ft of 6ft high pressure treated wood fence to be located down side and 2 sections on each side of dwelling to property line as per survey diagram.	06/10/2025	06/10/2026
P-2025-38392	20 Franklin St	Single family, one story, 2 bedroom, 2 bath, 1st floor laundry, 2 car attached garage, rear covered patio, partialy finished basement with 1 bedroom, 1 full bath and an entertainment room	07/25/2025	07/25/2026
P-2025-38869	22 Roosevelt Ave	dumpster, 4-10th of December	12/03/2025	06/03/2026

Total Expired Permits: 6

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
<i>Open Date: 05/29/26</i>						
2026-0370	80 W Drullard Ave	104.11-9-1.1	High Grass/Weeds	Open	Drullard Avenue Properties LLC	
2026-0371	105 Irwinwood Rd	115.07-1-20	High Grass/Weeds	Open	James Roncone	
Open Date: 05/29/26 Total #: 2						
<i>Open Date: 06/01/26</i>						
2026-0378	15 Franklin St	115.27-3-2	Trash/Rubbish	Closed	Richard Wayne Miller	David Over
2026-0379	192 Central Ave	104.15-8-11	Work w/out Permit	Closed	Color Karma LLC	
2026-0380	MFR Enterprises LLC, 318 Central Ave	104.11-5-19	Misc	Open	MFR Enterprises, LLC	
2026-0381	1 Robert Dr, 1 1 Robert Dr	115.10-5-3	Misc	Open	W.K.J. Group, LLC	
2026-0382	1 George Dr	115.10-5-3	Misc	Open	W.K.J. Group, LLC	
2026-0383	1 Harvey Dr, 1 Harvey Dr	115.10-5-3	Misc	Open	W.K.J. Group, LLC	
Open Date: 06/01/26 Total #: 6						
<i>Open Date: 06/02/26</i>						
2026-0385	12 Mason Pl	104.50-2-12	Exterior Property Maint	Open	Richard Kolacz	
2026-0386	192 Central Ave	104.15-8-11	Misc	Open	Color Karma LLC	
2026-0388	29 Pearl St	104.15-9-10	Exterior Property Maint	Open	Sandra Rusinek	
2026-0389	192 Erie St	104.16-4-7	Fire Call Out	Open	Steinbruckner Enterprises LLC	
Open Date: 06/02/26 Total #: 4						
<i>Open Date: 06/03/26</i>						
2026-0392	82 Church St	115.27-4-29	High Grass/Weeds	Open	Nicholas Quinn	
Open Date: 06/03/26 Total #: 1						
<i>Open Date: 06/04/26</i>						
2026-0398	26 Sawyer Ave	104.15-7-1	Exterior Property Maint	Open	Kenneth Robert Gesse	
Open Date: 06/04/26 Total #: 1						
<i>Open Date: 06/05/26</i>						
2026-0400	Unit 3, 5430 Broadway St	104.82-2-17	Drainage	Open	David Turtle Lancaster LLC	
2026-0402	59 W Drullard Ave	104.49-2-11	High Grass/Weeds	Open	Erin Woodard	
2026-0404	111 Burwell Ave	115.35-3-16	Fire Call Out	Open	A Shoemaker	
Open Date: 06/05/26 Total #: 3						
<i>Open Date: 06/08/26</i>						
2026-0407	20 Clark St	104.82-2-5	Work w/out Permit	Open	Dewey Hastrich	Annoymous Clark ST
2026-0408	116 Aurora St	115.26-1-16	Exterior Property	Open	Jason Denzel	

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
2026-0409	39 Palmer Pl	104.75-1-1	Maint Vacant/Abandoned Property	Open	Lancaster Associates	
Open Date: 06/08/26 Total #: 3						
<i>Open Date: 06/09/26</i>						
2026-0412	14 Camner Ave	115.11-17-13	High Grass/Weeds	Open	Jeffrey Zgoda	
2026-0414	5472 Broadway St	104.83-1-12	Trash/Rubbish	Open	5472 Broadway, LLC	
2026-0416	159 Sawyer Ave	104.11-10-21.11	Exterior Property Maint	Open	Cristina Scinta	A A
Open Date: 06/09/26 Total #: 3						
<i>Open Date: 06/10/26</i>						
2026-0417	45 Erie St	104.16-6-4.1	High Grass/Weeds	Open	Pamela Tamol	
2026-0418	11 Ashley Dr	115.11-11-5	Trash/Rubbish	Open	Jill Monacelli	
2026-0419	39 1st Ave	115.11-15-3	Work w/out Permit	Open	Dennis Kusak	
2026-0420	127 Aurora St	115.25-3-31	Work w/out Permit	Open	Joseph Mills	
2026-0421	9 Franklin St	115.27-3-1	Trash/Rubbish	Open	Equity Trust Co Custodian	
Open Date: 06/10/26 Total #: 5						
<i>Open Date: 06/11/26</i>						
2026-0426	27 Saint John St	104.19-5-33.1	High Grass/Weeds	Open	Collin Avery	High RATS
Open Date: 06/11/26 Total #: 1						
Grand Total: 29						

Town of Lancaster

Inspections Report

Start Date: 05/29/2026 End Date: 06/11/2026

Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
115.07-10-20	222 Aurora St	Ronnie's Take Out	06/01/2026	Business - 3 yr	Ronald Capozzi	Pass
104.19-5-5.111	5240 Broadway St (Olive Tree Restaurant)	Olive Tree Family Restaurant 6519940	06/08/2026	Assembly- 1 yr	Ronald Capozzi	Pass
115.11-3-2	1965 Como Park Blvd	Como Park Dental Associates 716-683-7666	06/08/2026	Business - 3 yr	Ronald Capozzi	Pass
Total Inspections:					3	

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
 Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

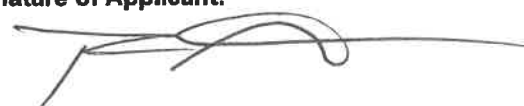
Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

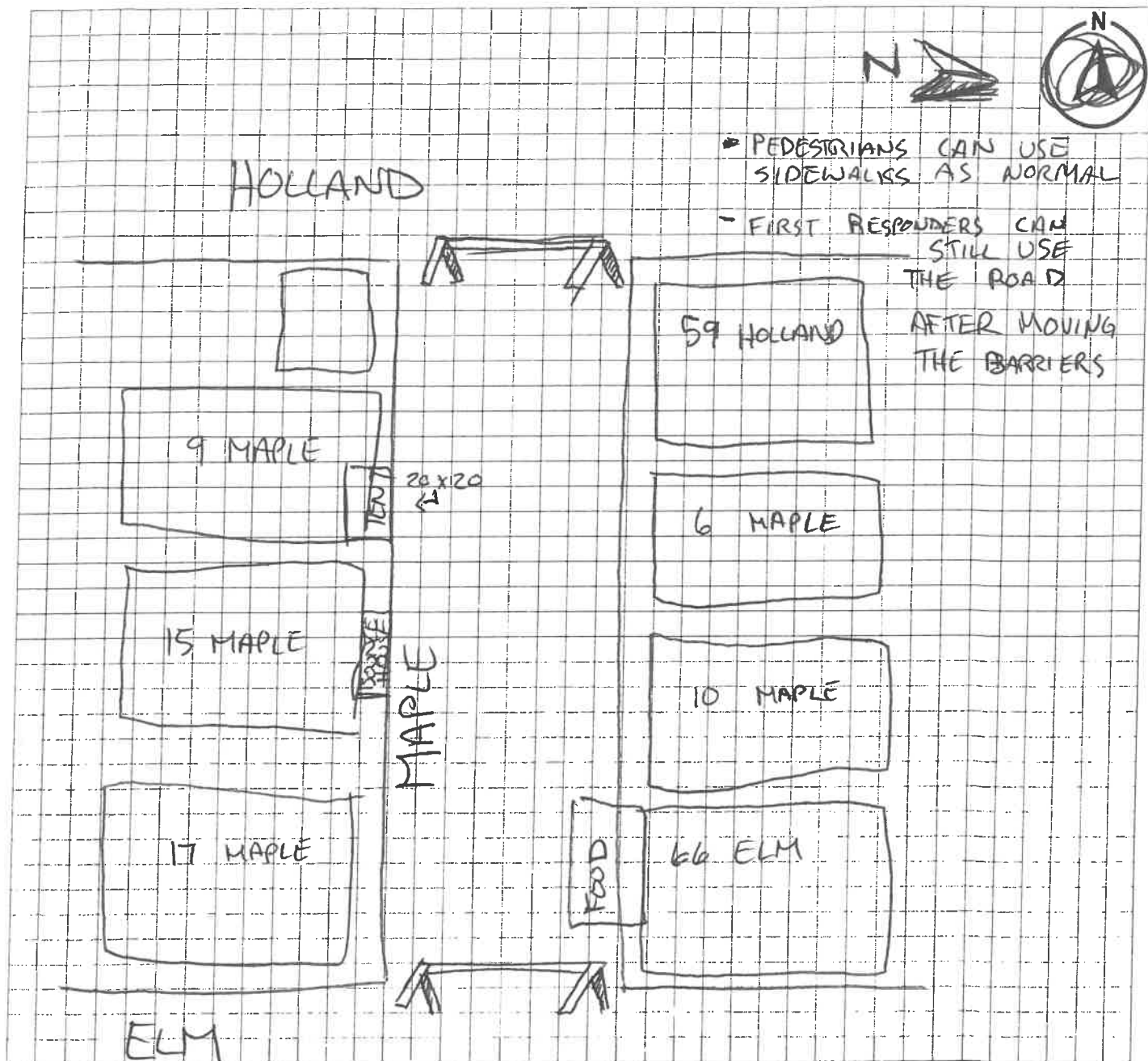
Event Name: <u>MAPLE & ELM BLOCK PARTY</u>	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): <u>Neighborhood Celebration</u>	
Event Date(s): <u>7/4/26</u>	Event Time(s): <u>10:00 AM - 10:00 PM</u>
Applicant Name: <u>Ron Giza</u>	Event Location: <u>MAPLE AVE BETWEEN HOLLAND & ELM</u>
Individual/Group/Corporation Name Holding Event: <u>INDIVIDUAL</u>	Village Property Affected (If Applicable) <u>MAPLE AVE</u>
Applicant Address, City, State, Zip: <u>33 ELM PL</u> <u>LANCASTER NY 14086</u>	Support Services Requested of the Village (If Applicable) <u>ROAD BARRIERS @ HOLLAND & MAPLE</u> <u>and @ ELM & MAPLE</u>
Applicant Email: <u>rgiza87@gmail.com</u>	Applicant Phone <u>(716) 444-6782</u>

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": <u>RON GIZA</u>	Contact cell and email: <u>LISTED ABOVE</u>	Date & Time(s) On-Premise at Event: <u>10:00 AM - 10:00 PM</u>
Anticipated Peak Attendance Number: <u>100</u>		Anticipated Age Range of those in Attendance: <u>1 - 70 yo</u>

Will Alcohol be consumed? YES	Will there be Amplified Sound or Music? If so, provide particulars including hours: N/A
Will Animals be part of the event? If so provide particulars. NO	
Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: https://lancastervillageny.gov) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested. NO	
If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party. JILL PIERLE 15 MAPLE KELLY WILLIAMS 59 HOLLAND SUE KIMMICK 17 MAPLE ERIN SHERWOOD 9 MAPLE KARA JEWSKI 10 MAPLE STEPHANIE HUGHES 66 ELM STEVE BAGLIONE 6 MAPLE	
To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram.	
(If Applicable) Organization providing Security: N/A	(If Applicable) Number of Security Personnel: N/A
Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.	
Signature of Applicant: 	Date: 6/9/26

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____.
☐ Village Board approved with attached statement of exemptions or conditions imposed.



Map Elements

to include on the map:

Label streets

Address numbers of affected properties

Location of tents, canopies, inflatables (include dimensions)

Location of food trucks (>10' apart, >10' from structures)

Location of other items that will be placed in the roadway

Pedestrian access and walkways.

Emergency vehicle access (minimum width of 20 feet)

Location of parking facilities & number of parking spaces

Location of trash facilities:

Location of water facilities:

Location of electrical facilities:

Location of toilet facilities including porta-toilets

Location of entrances where public is to enter & exit site

Location of vendors, including booths & food service

Added

N/A





5008 MOUNT VERNON BLVD.
HAMBURG, NY 14075
585-633-3165 info@slasolutions.com www.slasolutions.com

REQUEST FOR WAIVER OF THE 30 DAY MUNICIPALITY NOTIFICATION

Date: 06/03/2026

To the Municipality of: VILLAGE OF LANCASTER

Please be advised that a waiver of the 30-day notification is requested on behalf of SIMPLY BOBA BUBBLE TEA & BANH MI, LLC dba SIMPLY BOBA VILLAGE BISTRO, located at 20 W. MAIN ST., SUITE 400, LANCASTER, NY 14086 They are applying for an ON-PREMISE LIQUOR LICENSE serving LIQUOR, WINE, BEER & CIDER in a TAVERN establishment. This request is made to expedite the licensing process.

Thank You,

A handwritten signature in black ink, appearing to read "Robert Heil", written over a horizontal line.

ROBERT HEIL
SLA Solutions

If such waiver is granted, please write a letter to that effect, signed by an Official, on OFFICIAL municipality stationery and either fax, e-mail or forward it to:

Robert Heil, Liquor License Consultant

5008 Mount Vernon Blvd.,

Hamburg, NY 14075

PHONE: 716-777-4060

FAX : 866-910-5025

E-MAIL : info@slasolutions.com

RECEIVED

JUN - 5 2026

Village of Lancaster
Clerk- Treasurers Office



OFFICE USE ONLY		
☐ Original	☐ Amended	Date _____

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 06/03/2026 1a. Delivered by: Certified Mail Return Receipt Requested

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:
For premises outside the City of New York:

☒ New Application ☐ Removal ☐ Class Change

For premises in the City of New York: (counties of Kings, New York, Bronx, Queens and Richmond):

☐ New Application ☐ New Application and Temporary Retail Permit ☐ Temporary Retail Permit ☐ Removal
☐ Class Change ☐ Method of Operation ☐ Corporate Change ☐ Renewal ☐ Alteration

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date
For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: VILLAGE OF LANCASTER

Applicant/Licensee Information:

4. Licensee License ID (if applicable): N/A Expiration Date (if applicable): N/A

5. Applicant or Licensee Name: SIMPLY BOBA BUBBLE TEA & BANH MI, LLC

6. Trade Name (if any): SIMPLY BOBA VILLAGE BISTRO

7. Street Address of Establishment: 20 W. MAIN ST., SUITE 400

8. City, Town or Village: LANCASTER, NY Zip Code: 14086

9. Business Telephone Number of applicant/ Licensee: 618-520-3234

10. Business E-mail of Applicant/Licensee: simplybobagi@gmail.com

11. Type(s) of alcohol sold or to be sold: ☐ Beer & cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service: ☐ Full Food menu; full kitchen run by a chef/cook ☒ Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: Bar/Tavern

☐ Seasonal Establishment ☐ Juke Box ☒ Disc Jockey ☒ Recorded Music ☒ Karaoke

14. Method of Operation: (check all that apply) ☒ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): MIXED GENRE

☒ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment

☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify):

15. Licensed Outdoor Area: ☐ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure
(check all that apply) ☒ Sidewalk Cafe ☐ Other (specify):

☐ Original☐ Amended

Date _____

16. List the floor(s) of the building that the establishment is located on: **BASEMENT & 1ST FLOOR**
17. List the room number(s) the establishment is located in within the building, if appropriate: **1-BAR,DINING,RESTROOMS,OFFICE,FOOD PREP B- STORAGE**
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☒ Yes ☐ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and ID number of the licensee:
N/A Name **N/A** License ID Number
21. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (if YES, SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name: **LANCASTER VILLAGE CENTER LLC**
23. Building Owner's Street Address: **11 W. MAIN ST., SUITE 100**
24. City, Town or Village: **LANCASTER** State: **NY** Zip Code: **14086**
25. Business Telephone Number of Building Owner: **716-534-5160**

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name: **ROBERT HEIL**
27. Representative/Attorney's Street Address: **5008 MOUNT VERNON BLVD.**
28. City, Town or Village: **HAMBURG** State: **NY** Zip Code: **14075**
29. Business Telephone Number of Representative/Attorney: **716-777-4060**
30. Business E-mail Address of Representative/Attorney: **info@slasolutions.com**

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: **VINH NGUYEN** Title: **LLC MEMBER**

Principal Signature:



Date:

03/06/2026

LISTED # 4
CORRESPONDENCE
MEETING DATE 6/22/2026



5008 MOUNT VERNON BLVD.
HAMBURG, NY 14075

585-633-3165

info@slasolutions.com

www.slasolutions.com

REQUEST FOR WAIVER OF THE 30 DAY MUNICIPALITY NOTIFICATION

Date: 06/10/2026

To the Municipality of: VILLAGE OF LANCASTER

Please be advised that a waiver of the 30-day notification is requested on behalf of LANCASTER BEER COMPANY LLC. dba FATTERY BEER COMPANY located at 1 W. MAIN ST., LOWER, LANCASTER, NY 14086. They are applying for an ON-PREMISE LIQUOR LICENSE serving LIQUOR, WINE, BEER & CIDER in a TAVERN establishment. This request is made to expedite the licensing process.

Thank You,

A handwritten signature in black ink, appearing to read "Robert Heil", written in a cursive style.

ROBERT HEIL
SLA Solutions

If such waiver is granted, please write a letter to that effect, signed by an Official, on OFFICIAL municipality stationery and either fax, e-mail or forward it to:

Robert Heil, Liquor License Consultant

5008 Mount Vernon Blvd.,

Hamburg, NY 14075

PHONE: 716-777-4060

FAX : 866-910-5025

E-MAIL : info@slasolutions.com

RECEIVED
JUN 15 2025
Village of Lancaster
Clerk- Treasurers Office



OFFICE USE ONLY		
☐ Original	☐ Amended	Date _____

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 011/2026 1a. Delivered by: Certified Mail Return Receipt Requested

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

☐ New Application ☐ Removal ☒ Class Change

For premises in the City of New York: (counties of Kings, New York, Bronx, Queens and Richmond):

☐ New Application ☐ New Application and Temporary Retail Permit ☐ Temporary Retail Permit ☐ Removal

☐ Class Change ☐ Method of Operation ☐ Corporate Change ☐ Renewal ☐ Alteration

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date
For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: VILLAGE OF LANCASTER

Applicant/Licensee Information:

4. Licensee License ID (if applicable): 0267-24-321585 Expiration Date (if applicable): 06/30/2026

5. Applicant or Licensee Name: LANCASTER BEER COMPANY LLC

6. Trade Name (if any): FATTEY BEER COMPANY

7. Street Address of Establishment: 1 W. MAIN ST. LOWER

8. City, Town or Village: LANCASTER, NY Zip Code: 14086

9. Business Telephone Number of applicant/ Licensee: 716-852-0511

10. Business E-mail of Applicant/Licensee: hr@fatteybeer.com

11. Type(s) of alcohol sold or to be sold: ☐ Beer & cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service: ☐ Full Food menu; full kitchen run by a chef/cook ☒ Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: Bar/Tavern

☐ Seasonal Establishment ☐ Juke Box ☐ Disc Jockey ☒ Recorded Music ☐ Karaoke

14. Method of Operation: ☒ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): MIXED

☐ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment

☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel

☐ Other (specify): _____

15. Licensed Outdoor Area: ☐ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure
(check all that apply) ☒ Sidewalk Cafe ☐ Other (specify): _____

OFFICE USE ONLY

☐ Original☐ Amended

Date _____

16. List the floor(s) of the building that the establishment is located on: 1ST FLOOR17. List the room number(s) the establishment is located in within the building, if appropriate: 1-BAR,DINING,RESTROOMS,OFFICE,FOOD PREP18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☒ Yes ☐ No19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and ID number of the licensee:

N/A

Name

N/A

License ID Number

21. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (if YES, SKIP 23-26) ☒ No**Owner of the Building in Which the Licensed Establishment is Located**22. Building Owner's Full Name: BETTY J. AQUILA23. Building Owner's Street Address: 12767 MAIN ST.24. City, Town or Village: ALDEN State: NY Zip Code: 1400425. Business Telephone Number of Building Owner: 716-704-6724**Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice**26. Representative/Attorney's Full Name: ROBERT HEIL27. Representative/Attorney's Street Address: 5008 MOUNT VERNON BLVD.28. City, Town or Village: HAMBURG State: NY Zip Code: 1407529. Business Telephone Number of Representative/Attorney: 716-777-406030. Business E-mail Address of Representative/Attorney: info@slasolutions.com

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: NICHOLAS M. FATTEY Title: LLC MANAGERPrincipal Signature: Nicholas FatteyDate: 10/06/2026

June 10, 2026

LISTED # 5
CORRESPONDENCE
MEETING DATE 6/22/2026

RE: Zoning Board Letter of Intent

ATTN: Mayor and Members of the Village Board
Lancaster Municipal Building
5423 Broadway
Lancaster, NY 14086

Dear Mayor and Members of the Village Board,

I am writing to express my interest in serving on the Village of Lancaster Zoning Board.

As a resident of the Village of Lancaster and a career in construction management and safety, I have developed a strong understanding of the planning, regulatory, and practical considerations involved in construction and development of projects. Throughout my career, I have worked closely with architects, engineers, contractors, and regulatory agencies to ensure projects are completed safely, efficiently, and in compliance with applicable codes and requirements.

I am also actively involved in our community and proud to serve as a volunteer firefighter within the Village of Lancaster. This role has strengthened my commitment to the community and provided valuable insight into public safety, emergency access, infrastructure considerations, and the importance of thoughtful planning in protecting residents and property.

As a long-term resident of Lancaster, I have a sense of pride and respect for the qualities that the Village of Lancaster demonstrates. I believe thoughtful zoning decisions play an important role in preserving those qualities while allowing for responsible growth and development. My professional experience, combined with my service as a volunteer firefighter, has given me the ability to evaluate issues objectively, consider potential impacts from multiple perspectives, and make decisions that benefit both the community and Village.

I am committed to serving the residents of Lancaster with fairness, integrity, and an open mind. I would welcome the opportunity to contribute my experience and perspective as a member of the Zoning Board and to support the continued success of our community.

Thank you for your time and consideration. I would be honored to discuss my qualifications further and look forward to the opportunity to serve the Village of Lancaster.

Sincerely,



Jessica Dennis

RECEIVED

JUN 11 2026

Village of Lancaster
Clerk- Treasurers Office



Village of Lancaster

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillageny.gov

Department of Public Works

Village of Lancaster Board of Trustees
Attn: Michael Stegmeier
5423 Broadway
Lancaster, NY 14086

June 15, 2026

RE: THSAEC Equipment Show & Safety Expo

Honorable Members of the Village Board,

I respectfully request approval for myself, and 3 employees to attend the 2026 THSAEC Equipment Show and Safety Expo on Thursday, July 16th, 2026. Tickets are \$30.00 each and would equate to \$120.00 total to come out of budget line A.5010.471.

If you have any questions, please let me know.

Thank you,

Wayne K. Cisco
Superintendent of Public Works
5200 Broadway
Lancaster, NY 14086
(716) 683-1028 x 302

LISTED # 7
CORRESPONDENCE
MEETING DATE 6/22/2026

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: AdWorks' Arts in the Village and Skoob's Wing Fling	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Tented Vendor Event	
Event Date(s): Sunday, August 30, 2026	Event Time(s): 10am - 4pm
Applicant Name: Dawn Schroeder/Bill Skubis	Event Location: Central Avenue & Rite Aid Parking Lot
Individual/Group/Corporation Name Holding Event: AdWorks and Skoob's Village Grille	Village Property Affected (If Applicable) Art – Central Avenue (between W.Main & Pleasant Ave. Wings – Rite Aid Parking Lot
Applicant Address, City, State, Zip: 182 Central Avenue & 50 Central Avenue Lancaster, NY 14086	Support Services Requested of the Village (If Applicable) Use of VOL: - Pub Tables - Wooden Benches - Garbage Cans - Possibly Snow Fence
Applicant Email: dawn@adworksink.com skoobny9@yahoo.com	Applicant Phone (716) 912-4844 (716) 440-2815

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
Dawn Schroeder	(716) 912-4844 dawn@adworksink.com	Sunday, August 30th 10am-4pm
Bill Skubis	(716) 440-2815 skoobny9@yahoo.com	Sunday, August 30th 10am-4pm

Anticipated Peak Attendance Number: 1,000	Anticipated Age Range of those in Attendance: 2 - 80
Will Alcohol be consumed? Not on event premise Skoob selling beverages on-premise @ 50 Central Ave. – Open Container Ordinance – No outdoor liquor permit needed	Will there be Amplified Sound or Music? If so, provide particulars including hours: Skoob's providing band for entertainment in Wing Tent 12noon - 4pm

Will Animals be part of the event? If so provide particulars.

No.

Will Food Trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

No. But Skoob's will be dispensing chicken wings from tented area in Rite Aid Parking Lot and will secure EC health permit for day of event.

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

N/A – However, I will put flyers into the residents' mailboxes informing them of the street closure/event and offering them a free gift (at the gift tent) for their understanding.

If applicable respond to (a) through (h) below and attach a map or sketch depiction:

(a) Location of Parking Facilities indicating number of parking spaces being provided for:

Map attached shows location of artisan vendor tents, Wing Fling tent, and location of band, along with proper ingress/egress for emergency purposes, along with parking areas.

(b) Please explain Additional Traffic Control measures that will be undertaken to deal with traffic over/above the Parking Facilities explained in (a) above:

Closure of Central Ave. @ W. Main (leaving W. Main & Clark Street Open) up to Pleasant Ave. roundabout.

(c) Location of Trash Facilities:

Current trash cans along Central Ave., plus additional trash cans for Wing Fling tent.

(d) Location of Water Facilities:

N/A

(e) Location of Electrical Facilities:

N/A

(f) Location of Toilet Facilities including location of Porta-Toilets:

Skoob's will offer bathroom facilities and have a 1 portalet outside tent (note map).

(g) Location of Entrances where public is to enter and exit site:

Public entrances via ends and/or middle of event via sidewalk/street/alleyway accesses.

(h) Location of Vendor Facilities including booths and food service:

See map attached.

(If Applicable) Organization providing Security:

Art/Food event – Town of Lancaster Police on call

(If Applicable) Number of Security Personnel:

Signature of Applicant:



Date:

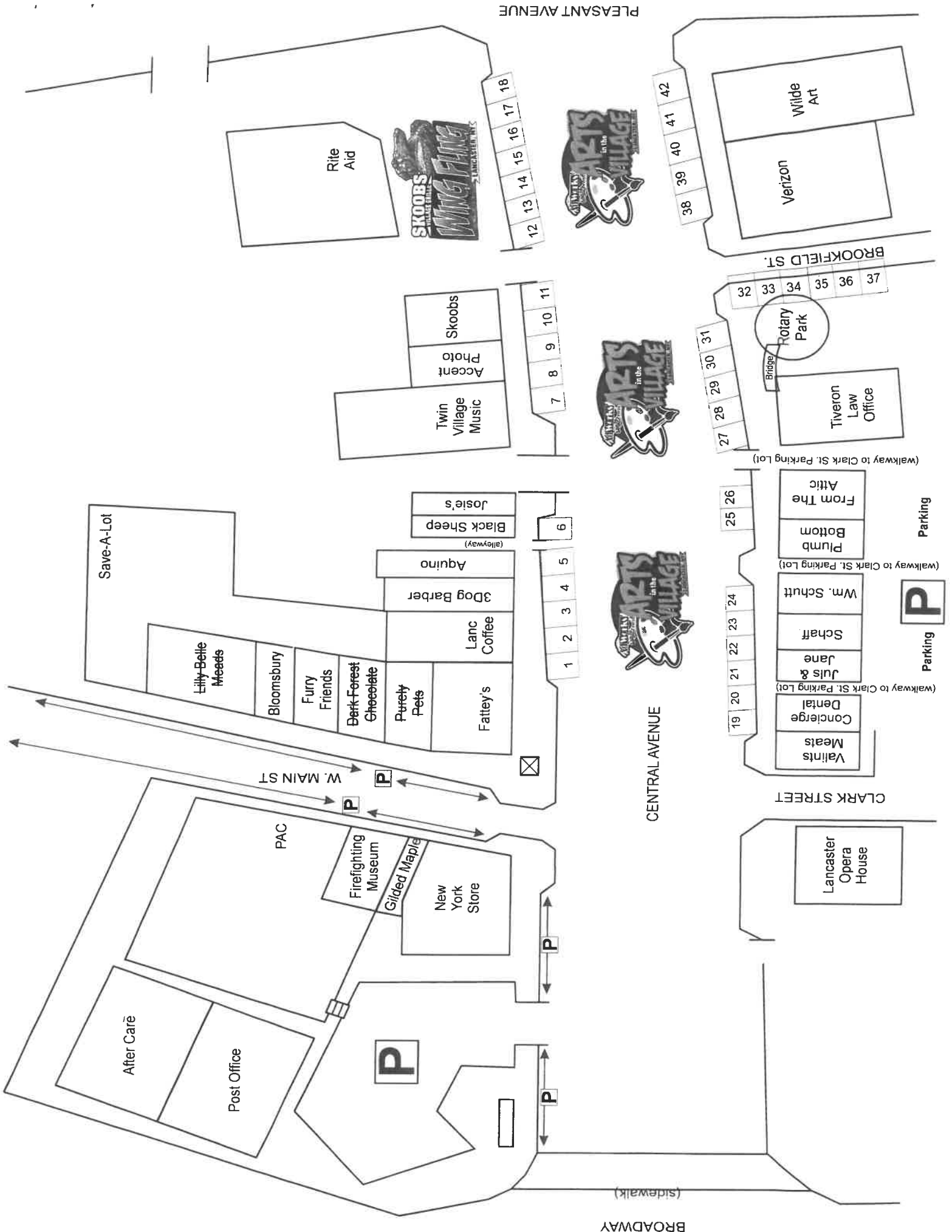
06/17/2026

Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination _____ 202_____

☐ Village Board approved with attached statement of conditions imposed



BROADWAY

(sidewalk)

CENTRAL AVENUE

CLARK STREET

BROOKFIELD ST.

PLEASANT AVENUE

Lancaster
Opera
House

Valint's
Meats
Concierge
Dental
Juls &
Jane
Schaff
Wm. Schutt
Plumb
Bottom
From The
Attic

Parking

Parking

Parking

Tiverton
Law
Office

Rotary
Park

Verizon

Wilde
Art

New York
Store

Firefighting
Museum

Gilded Maple

Post Office

After Carè

PAC

Save-A-Lot

Lilly Belle
Meeds

Bloomsbury

Furry
Friends

Bark Forest
Chocolate

Purely
Pets

Fathey's

Lanc
Coffee

3Dog Barber

Aquino

Black Sheep

Josie's

Twin
Village
Music

Accent
Photo

Skoobs

SKOOPS
STAYERS
WING FLING
LANCASTER, PA





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NORTHEAST AGENCIES INC/PHS 01216937 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	CONTACT NAME:	
	PHONE (A/C, No, Ext): (866) 467-8730	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED ADWORKS 182 CENTRAL AVE LANCASTER NY 14086-1805	INSURER A :	NAIC#
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY	X		01 SBA BB6LC6	01/27/2026	01/27/2027	EACH OCCURRENCE	\$1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
	X General Liability						MED EXP (Any one person)	\$10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$1,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						GENERAL AGGREGATE	\$2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	\$2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	
	☐ ANY AUTO						BODILY INJURY (Per person)	
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS					BODILY INJURY (Per accident)	
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	
	☐ AUTOS	☐ AUTOS						
	UMBRELLA LIAB EXCESS LIAB	☐ OCCUR ☐ CLAIMS-MADE					EACH OCCURRENCE	
	☐ DED ☐ RETENTION \$						AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE -EA EMPLOYEE	
							E.L. DISEASE - POLICY LIMIT	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. Certificate holder is an additional insured per the Business Liability Coverage Form SL3032 attached to this policy.

CERTIFICATE HOLDERVillage of Lancaster
5423 BROADWAY ST
LANCASTER NY 14086**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

© 1988-2015 ACORD CORPORATION. All rights reserved.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/16/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Getzoni Agency Inc 8427 Main St Williamsville, NY 14221	CONTACT NAME: Courtney Neamon	FAX (A/C No.): (716)631-0595	
	PHONE (A/C No. Ext.): (716)631-0363	E-MAIL ADDRESS: courtney@insuribly.com	
INSURED 50 Central LLC DBA: Skoobs Village Grille Inc 50 Central Ave Lancaster, NY 14086-2113	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: New York Central Mutual Fire Insurance Company		14834
	INSURER B:		
	INSURER C:		
	INSURER D:		
INSURER E:			
INSURER F:			

COVERAGES

CERTIFICATE NUMBER: 00052996-260616103308

REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. *Not Applicable in WY

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	Y	6182246	03/12/2026	03/12/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Village of Lancaster
5423 Broadway
Lancaster, NY 14086

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Courtney Neamon

(CNN)



Village of Lancaster

Planning Commission

Municipal Building

5423 Broadway

Lancaster, NY 14086

LISTED # 8
CORRESPONDENCE
MEETING DATE 6/22/2026

June 18, 2026

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Glassco Management EV Chargers Project
11 West Main St. Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on May 21, 2026, the Planning Commission reviewed the request submitted by the petitioner, Tommy Sweeney, and moved to recommend the Village to approve the Site Plan contingent on a utility easement for the electrical service to the chargers on 11 W. Main St. from 19 W. Main St.

The previous letter requesting approval of this project was missing the contingency the Planning Commission had set at the meeting. Please amend the vote to include the contingency as listed above.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Tommy Sweeney, Petitioner

RESOLUTIONS

June 22, 2026

	1 st Motion	2 nd Motion	
1.	_____	_____	Resolution to approve the following budget transfers for the Lancaster Fire Department to cover purchases related to the 2025-2026 budget year: - \$82.53 from A3411.2604 (Radios & Pagers) to A3411.401 (Office Supplies) - \$158.45 from A3411.2604 (Radios & Pagers) to A3411.2603 (Fire Coats & Uniforms)
	ACTION -	Approved Denied Refer to:	
2.	_____	_____	Resolution to accept and approve the following membership changes for the Lancaster Fire Department as approved at its Department meeting on June 9, 2026: - Olivia George – new membership application to Eagle Hose Company - Aaron Schaefer – transferred from Rescue Hook & Ladder to Protective Hose Company - Jennie Hauser – transferred from Citizens Hose Company to Protective Hose Company - Shawn Marshall – transferred from Citizens Hose Company to Protective Hose Company
	ACTION -	Approved Denied Refer to:	
3.	_____	_____	Resolution authorizing Mayor Schroeder to sign and approve an Agreement with Plum Bottom Creek Properties, LLC for the use of property during the Village of Lancaster 4 th of July celebration.
	ACTION -	Approved Denied Refer to:	
4.	_____	_____	Resolution authorizing Mayor Schroeder to sign and approve a Collective Bargaining Agreement with CSEA Local 1000, AFSCME, AFL-CIO, Village of Lancaster DPW, Local 815-6743 for the period from June 1, 2026 through May 31, 2030, as presented.
	ACTION -	Approved Denied Refer to:	
5.	_____	_____	
	ACTION -	Approved Denied Refer to:	
6.	_____	_____	
	ACTION -	Approved Denied Refer to:	
7.	_____	_____	
	ACTION -	Approved Denied Refer to:	
8.	_____	_____	
	ACTION -	Approved Denied	

Lancaster Fire Department



RESOLUTION # 1
MEETING DATE 6/22/2026

P.O. Box 15
5423 Broadway
Lancaster, NY 14086

Office: 716.683.1901
Fax: 716.683.1903
Email: info@lancasterfd.org

6/3/2026

Mayor Schroeder and Honorable Village Board,

The Lancaster Fire Department is requesting to transfer \$82.53 from budget line 1.3411.2604 Radios and Pagers to budget line 1.3411.401 Office Supplies to cover a budget line shortage.

Respectfully,

Eric Feldmann

Lancaster Fire Department

Fire Chief

Lancaster Fire Department



P.O. Box 15
5423 Broadway
Lancaster, NY 14086

Office: 716.683.1901
Fax: 716.683.1903
Email: info@lancasterfd.org

6/3/2026

Mayor Schroeder and Honorable Village Board,

The Lancaster Fire Department is requesting to transfer \$158.45 from budget line 1.3411.2604 Radios and Pagers to budget line 1.3411.2603 Fire Coats and Uniforms to cover a budget line shortage.

Respectfully,



Eric Feldmann

Lancaster Fire Department

Fire Chief

Lancaster Fire Department



P.O. Box 15
5423 Broadway
Lancaster, NY 14086

Office: 716.683.1901
Fax: 716.683.1903
Email: info@lancasterfd.org

Lancaster Fire Department Memorandum

DATE: June 17, 2026

TO: Mike Stegmeier – Village of Lancaster Clerk-Treasurer;
Village of Lancaster Public Safety Committee

FROM: Department Secretary Aaron Ruda

RE: Lancaster Fire Department Roster Changes for June 22, 2026 LVB Meeting

The following application for membership was approved at the Fire Department Meeting on Tuesday, June 9, 2026.

Olivia George – Eagle Hose Company

Also, the following internal company transfers were communicated to the Fire Department.

- **Aaron Schaefer – Transferred from the Rescue Hook & Ladder Company to the Protective Hose Company**
- **Jennie Hauser - Transferred from the Citizens Hose Company to the Protective Hose Company**
- **Shawn Marshall - Transferred from the Citizens Hose Company to the Protective Hose Company**

Please contact me if you need any further information. Thank you for your time and attention to this matter.

Sincerely,

Aaron Ruda

Aaron Ruda
Lancaster Fire Department Secretary

An Agreement Between the Village of Lancaster, New York and Plum
Bottom Creek Properties, LLC

Whereas the Village of Lancaster has requested permission from Plum Bottom Creek Properties, LLC to use a parcel of its property bordered by Pleasant Ave. West, Aurora St. and W. Main St. within the Village from July 2nd 2026 until and including July 5th 2026 for purposes of hosting a community July 4th celebration,

The Village of Lancaster and Plum Bottom Creek Properties, LLC hereby agree as follows:

1. Plum Bottom Creek Properties, LLC will permit the Village of Lancaster to use the aforesaid parcel of property from July 2nd 2026 until and including July 5th 2026 for purposes of hosting a community July 4th celebration,

2. To the fullest extent permitted by law, the Village of Lancaster shall defend, indemnify and hold harmless the Plum Bottom Creek Properties, LLC and its employees from and against all claims, damages, liabilities, losses and expenses, arising out of the Village's use of the aforesaid parcel.

X _____

William C. Schroeder
Mayor Village of Lancaster

Date: _____

X _____

Print Name: _____

Title _____

Authorized agent of Plum Bottom Creek Properties, LLC

Date: _____

AGREEMENT

by and between the

The Village of Lancaster

and

CSEA LOCAL 1000, AFSCME, AFL – CIO



One voice for many.

**Village of Lancaster DPW
Local 815-6743**

June 1, 2026 through May 31, 2030

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AGREEMENT

THIS AGREEMENT, made as of the 1st day of June, 2026, between the VILLAGE OF LANCASTER, a municipal corporation, existing under and by virtue of the laws of the State of New York, hereinafter designated as the EMPLOYER, and the CIVIL SERVICE EMPLOYEES ASSOCIATION, INC., LOCAL #1000, AFSCME, AFL-CIO, LANCASTER VILLAGE UNIT, LOCAL #815, a membership corporation, hereinafter designated as the EMPLOYEE ORGANIZATION.

WITNESSETH

WHEREAS, the parties hereto, pursuant to the Public Employees Fair Employment Act of 1967, and any subsequent amendments to same, have bargained concerning recognition of the EMPLOYEE ORGANIZATION and remuneration and other terms and conditions of employment of the members of the EMPLOYEE ORGANIZATION, and;

WHEREAS, THE EMPLOYEE ORGANIZATION has submitted satisfactory proof and authorization to represent the employees in this matter, and;

WHEREAS, the EMPLOYEE ORGANIZATION has affirmed that it does not assert the right to strike against any government or to assist or participate in any such strike, or to impose an obligation to conduct, assist or participate in such a strike or to impose an obligation to conduct, assist or participate in such a strike, and;

WHEREAS, EMPLOYEES shall endeavor to cooperate in providing services to the public in a conscientious and professional manner, and;

WHEREAS, the EMPLOYER shall not lockout any or all of the employees represented by this bargaining unit, NOW, THEREFORE, in consideration of the covenants, agreement, understanding and authority vested in the parties, it is hereby mutually agreed as follows:

ARTICLE I BARGAINING AGENT

The EMPLOYER hereby recognizes the Civil Service Employees Association, Inc., Local #1000, AFSCME, AFL-CIO, Lancaster Village Unit, Local #815, as the sole and exclusive bargaining agent and Employee Organization on behalf of all the employees of the Department of Public Works of the Village of Lancaster for the maximum period of time allowed by law, which time shall not exceed the terms of this agreement.

The terms of this agreement shall not be applied to the Superintendent of Public Works, the Deputy Superintendent of Public Works, Principal Engineer, Engineering Assistant, General Crew Chief, Acting Crew Chief, Department of Public Works Clerk, Part-time employees or added part-time summer employees.

ARTICLE II TERM OF AGREEMENT

This agreement shall become effective on June 1, 2026, and shall expire on May 31, 2030, and will continue in effect until a new agreement is reached.

ARTICLE III DUES CHECKOFF AND PAYROLL DEDUCTIONS

Dues Deductions. The employer shall deduct the from the wages of the employees and remit, on a bi-weekly basis to CSEA, Inc., 143 Washington Avenue, Albany, New York 12210, regular membership dues and other authorized deductions for those employees for whom signed dues deductions authorization cards have been provided to the Village. Employees who wish to withdraw their authorization cards for dues deductions must do so by following the instructions on their dues authorization card or as otherwise provided by law. For more information, contact CSEA at 1-800-342-4146. The CSEA shall hold the Village harmless with regard to any claims or liabilities relating to employee deductions pursuant to this paragraph.

If through inadvertence or error, the employer fails or neglects to make a deduction which is properly due and owing from a bargaining unit member's paycheck, such deduction shall be made from the next paycheck of the bargaining unit member and submitted to the collective bargaining

representative. The Employer shall not be liable to the collective bargaining representative, bargaining unit member, or any party by reason of the requirements of this article of the agreement for the remittance or payment of any sum other than that constituting actual deductions made from employee wages earned.

ARTICLE IV SALARIES

The classifications and the hourly rate for employees shall be as follows:

Effective Date	June 1, 2026	June 1, 2027	June 1, 2028	June 1, 2029
Equipment Operator	36.36	37.81	39.32	40.89
Laborer	35.62	37.04	38.52	40.06
Mechanic I	37.46	38.96	40.52	42.14
Mechanic II	36.80	38.27	39.80	41.39
Heavy Equipment Operator	36.80	38.27	39.80	41.39
Heavy Equipment Operator-Sewer	36.80	38.27	39.80	41.39

ARTICLE V WORK WEEK AND OVERTIME

The ordinary work week shall be forty (40) hours per week. The normal work day shall commence at 7:30 a.m. and terminate at 4:00 p.m., Monday through Friday, both inclusive, of each and every week with one-half (1/2) hour off for lunch. Employees shall be paid at time and one-half (1 1/2), i.e. one and one-half (1 1/2) of their regular hourly rates, after eight (8) hours per day in an ordinary work week, regardless of any authorized leave during the period.

In the event that an employee is called out to work in an emergency between the hours of 4:00 p.m. and 7:30 a.m. on Monday through Friday or at any time on Saturday or Sunday, he shall be paid at the rates set forth above. In such event, the employee called out to work shall receive a minimum of three (3) hours pay at the time and one-half (1 1/2) their regular rate of pay, as computed for that respective classification, in Article IV of this agreement. Under this provision, employees shall be available for all work assignments

during this minimum time period. Failure to do so will result in compensation only for actual time worked.

This minimum "call out" provision does not apply to work begun during regular working hours and extending beyond quitting time.

Employees who are called out for work in an emergency or overtime situation who fail to report to work because of second front jobs or other insufficient reasons shall be subject to disciplinary action.

In the event that a state of emergency is declared by the Mayor of the Village of Lancaster, or his designee in the absence of the Mayor, the following provisions shall exist:

1. All scheduled leaves shall be canceled by the Superintendent of Public Works or in his absence, the Mayor.
2. Any employee unable to work claiming illness as a reason may be required to produce documented proof to the Superintendent of Public Works or the Mayor in the absence of the Superintendent, that an illness, in fact, existed which precluded him from reporting as required. Said slip shall be submitted within five (5) working days of the employee's return to work.
3. The Village of Lancaster agrees to provide employees with transportation to and from their work site if necessary.

Employees hired after June 1, 2015, shall serve a six (6) month probationary period. Their basic hourly wage shall be ten percent (10%) less than the current rate for the job classification for which they are hired.

A new employee who has satisfactorily served a six (6) month probationary period and has been recommended for permanent employment by the Superintendent of Public Works or the Mayor in the absence of the Superintendent shall be considered to be a full time employee and shall be entitled to all fringe benefits included in this Agreement.

No employee shall apply for, nor receive, compensation for overtime unless the overtime services rendered by said employee were authorized by the Superintendent of Public Works, Lancaster Police Department under emergency circumstances and/or a party acting on behalf of the above-

named individuals and authorized by said individuals to require or request an employee to perform overtime services. All paid or authorized leave, including holidays, shall be considered time worked for the computation of overtime.

When traveling as a Village Agent during off hours, for conferences, school, Village Business, etc., the Village will reimburse all expenses incurred. Payment will be in accordance with current Village policy regarding such expenses as travel, meals, tolls, etc.

Each employee covered under this contract may request in writing compensatory time off in lieu of cash payment for overtime worked in accordance with the limitations provided herein:

Effective June 1, and every year thereafter, employees may accumulate up to a maximum of sixty (60) hours of compensatory time total per contract year. All compensatory time earned must be used prior to May 31.

Compensatory time must be taken in 1/2 day increments. As an employee uses the compensatory time earned under this section, they shall accumulate additional compensatory time off for use in each instance the employee works overtime until the maximum amount allowed above is again reached. Once the employee reaches the maximum amount of accrued compensatory time, such employee shall be paid in cash for each hour or part thereof worked above the maximum amount of allowable accrued compensatory time.

ARTICLE VI VACATION

During the term of this agreement, full time employees are entitled to vacations according to the following schedule:

one (1) year of service	one (1) week
two (2) to 9 years of service	two (2) weeks
10 to 14 years of service	three (3) weeks
15-19 years of service	four (4) weeks
20 years of service	five (5) weeks
twenty-one (21) to twenty-five (25) years of service	one (1) additional day per year

Requests for vacations shall be submitted to the Superintendent of the Department of Public Works for approval. All vacations shall be taken at a time convenient for the Department. The number of employees absent on vacation at one time will be limited by the Superintendent of Public Works. No vacation will accumulate while an employee is absent without pay, unless he is absent due to occupational injury or disease. All vacations must be taken during the fiscal year, i.e. June 1 to May 31, and may not be carried over into the following year without special permission from the Board of Trustees upon the recommendation of the Superintendent of Public Works; except that five (5) days may be carried over into the following fiscal year for use by September 30 upon approval of the Superintendent of Public Works.

Any employee requesting vacation in excess of two (2) continuous weeks shall submit a written request to the designated supervisor at least four (4) calendar months prior to commencement of said vacation.

All vacations up to two (2) continuous weeks will be requested a minimum of thirty (30) calendar days prior to commencement of said vacation.

In conjunction with this provision, the Superintendent of Public Works or the Mayor in the absence of the Superintendent will consider waiving these conditions in the event of an emergency or unusual circumstance beyond any employee's control.

In the event that an employee should die or leave the employment of the Village during any year covered by this Agreement, the Village will reimburse the employee or his estate a dollar (\$) amount equal to the amount of days they have accrued for vacation. This provision shall not apply if the employee leaves the employment of the Village as the result of a just cause disciplinary termination.

Up to three (3) weeks of vacation will be allowed in day intervals. A week of vacation is defined as five (5) days. To clarify seniority rights for vacation, all vacations shall be figured from the anniversary date of employment, e.g., an employee who is hired on 9/1/75 is entitled to one (1) week vacation on 9/1/76.

Insofar as practicable, scheduling of vacations shall be determined by the Superintendent of Public Works, or his representative, according to seniority.

Thirty (30) days after the Superintendent approves a vacation request, no employee, regardless of seniority, may bump the approved vacation.

ARTICLE VII LEGAL HOLIDAYS

7.1 The following legal holidays are observed by the Village of Lancaster and all full time employees will be paid one (1) full day's pay for these dates, it being understood that regular employees who for any reason are required to work on these holidays will receive a full day's pay in addition to their regular pay at time and one-half (1 1/2) for the hours actually worked.

If the employees mentioned above work any of the following holidays: Christmas, New Year's Day, Easter Sunday or Thanksgiving Day, they will receive a full day's pay in addition to two times (2x) their regular pay for all hours actually worked.

In the event that a legal holiday falls within a vacation period, the legal holiday shall not be considered as vacation time.

NEW YEAR'S DAY	January 1
MARTIN LUTHER KING DAY	Third Monday in January
WASHINGTON'S BIRTHDAY	Third Monday in February
GOOD FRIDAY	all day
MEMORIAL DAY	Last Monday in May
JUNETEENTH	June 19
INDEPENDENCE DAY	July 4
LABOR DAY	First Monday in September
COLUMBUS DAY	Second Monday in October
VETERANS DAY	November 11
THANKSGIVING DAY	Fourth Thursday in November
DAY AFTER THANKSGIVING	Fourth Friday in November
CHRISTMAS DAY	December 25

No holiday pay will be allowed unless the employee has worked a full shift on the day previous to and the day after the holiday, except when an employee is on authorized leave or is absent because of vacation, sick leave or disability due to injury occurring on the job.

If a holiday falls on a Saturday, each employee will receive regular pay for that holiday. If a holiday falls on a Sunday, the following Monday shall be observed as a holiday with each employee receiving appropriate pay.

ARTICLE VIII PERSONAL LEAVE

8.1 Full time employees shall receive four (4) personal leave days per year. A request for a personal leave day shall be submitted to and approved by the Superintendent of Public Works by or before the end of the regular working day immediately preceding the day for which the employee has requested personal leave.

However, in cases of emergency, the employee shall, as soon as possible, call the Superintendent of Public Works, or if he is not available, a designated supervisor, to inform the Superintendent or Supervisor of his intent to take a personal leave day. Unless abused by the employee, the Superintendent or his designee will not withhold approval.

8.2 Personal time may be used in half (1/2) hour increments.

ARTICLE IX SICK LEAVE

All employees employed on June 1 shall receive 15 sick days on June 1 each year.

Employees hired after the start of a contract year (June 1), shall receive sick leave upon hire equivalent to 1.25 days per month remaining in that contract year. Example: an employee hired on September 17 shall receive 10.25 sick days upon hire (1.25 days multiplied by nine months, September through May), an employee hired on February 8 shall receive five sick days upon hire (1.25 days multiplied by four months: February through May).

Employees will be allowed to use sick leave upon completion of their probationary period.

Any absence from duty on account of sickness, exceeding three (3) days, must be reported to the Personnel Committee by the Superintendent of Public Works. If an employee is absent more than three (3) consecutive days, claiming sickness as the reason for absence, he must produce a doctor's certificate to this effect, before he will be compensated for the time off or be allowed to return to work.

Any public work employee who is unable to report for work because of an emergency illness in his immediate family shall be allowed to charge three (3) work days for each occurrence against his unused sick leave.

Each employee shall be entitled to accumulate sick leave from year to year but in no event shall sick leave become accumulated to a total of more than one hundred eighty (180) days.

In the event that an employee dies, the Village will reimburse the employee's estate a dollar (\$) amount equal to the amount of days they have accrued for sick leave.

Upon retirement from the village into the New York State Retirement System, an employee hired prior to January 10, 2024 shall be permitted to apply up to seventy-five (75) days of unused sick leave toward the cost of continuing the employee's health insurance in retirement, according to Article 18 of this agreement. Each accrued sick day at the time of retirement will have a value of two hundred twenty-nine dollars (\$229).

ARTICLE X

LEAVE OF ABSENCE WITH PAY

Leave of absence, with pay, not to exceed three (3) days, will be granted by the Superintendent of Public Works to an employee in the event of death occurring in the employee's immediate family. For the purpose of this rule, "immediate family" shall include: Brother, Sister, Spouse, Child, Father, Mother, Grandparents, Great-Grandparents, Grandchildren, Father-in-law, Mother-in-law, Son-in-law, Daughter-in-law, or any other relative who resides with the employee permanently and is an actual member of the household.

Leave of absence, with pay, not to exceed one (1) working day will be granted to an employee to attend funeral services or memorial services for a Sister-in-law or Brother-in-law, Niece or Nephew.

On proof of the necessity of jury duty, leave of absence shall be granted with regular pay minus jury duty salary, to all full time employees.

Employees shall be allowed time off with pay to take Civil Service Examinations in connection with their positions.

Failure of an employee to report for work without having previously notified the General Crew Chief or other supervisory personnel of his intention to be absent for either a whole day or a part of a day shall be considered unauthorized leave of absence and pay shall not be extended for such period. Repeated, unauthorized leaves of absence shall be cause for disciplinary action. After ten (10) consecutive days of unauthorized leave, it shall be deemed that the employee has voluntarily quit, and he or she shall be treated accordingly, with cessation of all rights, benefits, etc., accorded to employees under this contract.

The provisions of this paragraph shall be waived in the case of an emergency which would prevent an employee from notifying the employer.

The use of alcoholic beverages or illegal drugs during work hours is prohibited under any circumstances. In addition, employees covered under the Federal Highway Administration guidelines shall be subjected to alcohol and/or drug testing as required under said guidelines.

ARTICLE XI

LEAVE OF ABSENCE WITHOUT PAY

A leave of absence for up to one (1) year beyond the period of paid sick leave to recuperate from an illness, may be granted to any employee.

All requests for extensions of a leave beyond the limits established herein shall be requested by the affected employee, in writing, in the manner of notification indicated below:

Leave contained in this section may be extended for up to one (1) year upon approval of the Mayor or his designee. Any employee on leave will be

required to notify the Village of his intention to return to work at least one (1) month prior to the expiration of the leave.

If the Village does not receive timely notice, the Village shall send a letter of inquiry to the employee's last known address. Failure to notify the Village within two (2) weeks after receipt of such inquiry shall constitute a resignation.

An employee returning to work after such leave shall be returned to the job classification he held at the beginning of his leave, seniority permitting, and shall be paid at the hourly rate of the classification assigned. In addition, any eligible leave credits which the employee had accrued prior to this time shall be restored upon his return.

When an employee has been absent from Village service on a leave of absence without pay for twenty (20) consecutive working days or longer, the employee shall not be credited with the period of employment for the purpose of vacation and sick leave benefit entitlement.

ARTICLE XII BREAKS

Breaks are recognized as desirable. No break, however, shall be taken before 9:30 a.m. or after 2:00 p.m. during regular working hours and all breaks shall be limited to ten (10) minutes and shall be in accordance with the rules of the Department of Public Works. Break time in excess of ten (10) minutes in the morning and ten (10) minutes in the afternoon during the regular working day shall be considered unauthorized leave of absence and shall be grounds for disciplinary action.

ARTICLE XIII REQUEST FOR INFORMATION

Any employee may file a written request with the Superintendent of the Department of Public Works requiring that he be informed of the number of sick, personal leave and/or vacation days that he has outstanding at the time of said request. The Superintendent of the Department of Public Works will then furnish to the employee, within a twenty-four (24) hour period a written record of the number of sick, personal and/or vacation leave days that the

employee has used and that the employee has outstanding during the fiscal year for which said request is made.

ARTICLE XIV GRIEVANCE

Effective June 1, 2015, Village Work Rules and Village Policy changes will no longer be grievable. The parties agree that they retain the right to pursue issues covered by the Taylor Law through PERB.

A grievance shall be a claimed violation, or misinterpretation of the provisions of this Agreement and shall be processed in the following manner:

Step 1

The employee and/or the union shall submit the grievance orally to the employee's immediate supervisor and the employee's union representative within ten (10) working days from the date of the alleged occurrence or knowledge thereof from which the grievance arose.

Step 2

If a satisfactory settlement or disposition is not made within five (5) working days from the date of the submission of the grievance to the employee's immediate supervisor, the employee and/or the union representative will have five (5) working days to submit the grievance in writing to the Superintendent of Public Works or his/her designee.

Step 3

The Superintendent of Public Works or his/her designee shall schedule an informal hearing within ten (10) working days of receipt of the grievance. Within ten (10) working days following the date of the informal hearing, the Superintendent of Public Works or his/her designee shall render a decision in writing to the employee and the union representative.

Step 4

If the employee still feels that their complaint has been unjustly handled, the employee should refer the grievance to the Employee's Grievance

Committee, the members of which are authorized to carry such grievance directly to the Village Board of Trustees through the Personnel Committee.

The Employee's Grievance Committee shall within ten (10) working days of the employee and union representative's receipt of the Superintendent of Public Works Step 3 decision appeal the decision to the Village Board by submitting an appeal in writing to the Chairman of the Personnel Committee.

Step 5

The Village Board will schedule an informal hearing with the employee, Employee's Grievance Committee and the union representative within ten (10) working days of the Chairman of the Personnel Committee's receipt of the grievance.

Within ten (10) working days following the date of the informal hearing, the Village Board shall provide a decision in writing to the employee, Employee's Grievance Committee and union representative.

If the Union is not satisfied with the decision of the Village Board, the Union within ten (10) working days of its receipt of the Village Board's decision will notify the Mayor of the Union's intent to submit the grievance to final and binding arbitration.

Only CSEA may submit the grievance to final and binding arbitration.

The time limits set forth in this Article are of the essence. They may, however be extended by mutual agreement of the parties. The failure of the employee and/or union to proceed within the time limit set forth shall terminate the grievance at that step. The failure of the Village to answer within the time limit set forth will entitle the employee or Union to proceed to the next step of the grievance procedure.

The parties agree that when a complaint is moved to the point of arbitration, the parties shall then utilize the New York State Public Employment Relations Board (PERB) to resolve the complaint. Any costs incurred in the arbitration of the complaint shall be borne equally between the parties and the decisions rendered shall be final and binding on the parties and the affected employee. Any arbitration cannot change the written terms of the Employee Contract

then in force between the parties or the personnel regulations then in force between the parties.

The parties may also select an arbitrator by mutual agreement.

ARTICLE XV DISCIPLINE AND DISCHARGE

Section 1

An employee covered under the terms of this agreement shall not be disciplined or discharged except for incompetency or misconduct while performing his duties. Any employee who is disciplined or discharged shall have the right to seek review of the discipline or discharge matter as well as redress from the imposition of a penalty proposed by the Employer, by initiating an appeal in accordance with the procedure contained in this article. The employee shall be entitled to representation by CSEA or an attorney at his own expense at each step of the procedure contained in this article.

Section 2

In any instance in which a representative of the employer seeks to discipline or discharge an employee, a written notice of discipline or discharge shall be served immediately upon the employee. The notice of discipline or discharge shall contain the reasons for the discipline or discharge action including a description stating the alleged acts and conduct and the dates, times and places such acts and conduct occurred as well as the penalty imposed by the employer. A copy of the notice shall be served upon the Unit President or his designee within forty-eight (48) hours of the notice being served on the affected employee. The penalty or punishment sought by the employer may only consist of a written reprimand, suspension without pay for up to thirty (30) days, a fine not to exceed \$100, reduction in grade or dismissal from service; provided, however, that the time during which an employee was suspended without pay shall be considered as a part of the penalty. An employee may only be suspended for a maximum period of thirty (30) days.

The employer may only suspend an employee if the employee's continual presence on the job represents potential danger to persons or property or would severely interfere with the operations of the Department of Public Works of the Village of Lancaster. An employee shall not be disciplined or

discharged for acts which occurred more than three (3) years prior to the notice of discipline or discharge.

Section 3

Procedure

In the event the employer terminates an employee's employment, and said termination is subject to a demand for arbitration, the employee shall be restored to full pay status upon the ninety-first (91st) calendar day after termination, pending the outcome of the arbitrator's final decision and award. However, in the event the employee causes unreasonable delay in connection with the arbitration proceeding, the employer shall be relieved of the obligation to restore the employee to the payroll during the pendency of the arbitration proceeding.

STEP 1

If the employee wishes to challenge the imposition of discipline or discharge, the employee or the employee's union representative may request arbitration within ten (10) working days from the date of receipt of the notice of discipline or discharge by notifying the Public Employment Relations Board (PERB). A copy of the notice shall be sent to the Mayor. The parties shall, then, be bound by the rules of procedure of the PERB in the selection of an arbitrator. The arbitrator selected by the parties shall hear the matter promptly and shall render a decision within two (2) calendar weeks of the close of the hearing, or within two (2) calendar weeks from the date the post-hearing briefs are submitted to the arbitrator. The decision of the arbitrator shall be final and binding on the parties. All fees and expenses of the arbitrator shall be shared equally by the employer and the union.

STEP 2

If the employee is not satisfied with the decision of the Personnel Committee he or his union representative may request arbitration within five (5) working days from the date of receipt of the decision by notifying the Public Employment Relations Board (PERB). A copy of the notice shall be sent to the Chairperson of the Personnel Committee. The parties shall, then, be bound by the rules of procedure of the PERB in the selection of an arbitrator.

The arbitrator selected by the parties shall hear the matter promptly and shall render a decision within two (2) calendar weeks of the close of the hearing, or within two (2) calendar weeks from the date the post-hearing briefs are submitted to the arbitrator. The decision of the arbitrator shall be final and binding on the parties. All fees and expenses of the arbitrator shall be shared equally by the employer and the union.

Duties of the Arbitrator in a Discipline or Discharge Matter

The duty of the arbitrator shall be to determine the guilt or innocence of an employee and the appropriateness of the penalty. In any case of suspension without pay, the arbitrator shall have the right to resolve a threshold question of the probable cause for suspension as well as to order reinstatement with back pay for the period that the employee is off the payroll and return all rights, privileges and benefits which the employee enjoyed prior to suspension. All awards of back pay shall be limited to the amount of wages the employee would have earned from his or her employment with the employer had he or she been employed by the employer during the period of suspension. If the arbitrator finds that the penalty is inappropriate he or she may devise a new remedy but shall not, under any circumstances increase the penalty sought by the employer.

Waiver of Section 75

In consideration of the procedure contained in this Article, Section 75 of the Civil Service Law is hereby waived. All discipline and discharge matters shall be, hereafter, adjudicated and resolved in accordance with the provisions set forth in this Article.

ARTICLE XVI BULLETIN BOARDS

It is agreed that a bulletin board shall be furnished by the Employer for use by the Civil Service Employees Association in the Department of Public Works Building.

ARTICLE XVII

MEDICAL COVERAGE

The Village shall provide health insurance to full-time employees in a Plan as set forth in Appendix A or a similar plan. This Plan will be provided on a single or family basis consistent with the requirements of the plan.

The Village agrees to pay the premium as follows for all employees hired prior to May 31, 2006.

In 2026-2027 the Village pays 97.5% and the employee pays 2.5%.

In 2027-2028 the Village pays 97% and the employee pays 3%.

In 2028-2029 the Village pays 96.5% and the employee pays 3.5%.

In 2029-2030 the Village pays 96% and the employee pays 4%.

Employees hired on or after May 31, 2006, through May 31, 2015, will be required to pay toward the cost of the monthly premium for the plan through bi-weekly payroll deductions as follows:

In 2026-2027 the Village pays 87.5% and the employee pays 12.5%.

In 2027-2028 the Village pays 87% and the employee pays 13%.

In 2028-2029 the Village pays 86.5% and the employee pays 13.5%.

In 2029-2030 the Village pays 86% and the employee pays 14%.

Employees hired after May 31, 2015, will pay toward the cost of their health insurance premiums as follows. The costs of the monthly premium for the plan will be paid by the employee through bi-weekly payroll deductions as follows:

In 2026-2027 the Village pays 77.5% and the employee pays 22.5%.

In 2027-2028 the Village pays 77% and the employee pays 23%.

In 2028-2029 the Village pays 76.5% and the employee pays 23.5%.

In 2029-2030 the Village pays 76% and the employee pays 24%.

Employees hired after January 10, 2024 of this agreement will pay twenty-five percent (25%) toward the monthly cost of their health insurance premium.

All bargaining unit employees shall be enrolled in the aforementioned healthcare plan unless they have opted out of healthcare coverage pursuant to this Article.

Effective July 1, 2010, and annually thereafter, the Village agrees to establish and maintain a Health Reimbursement arrangement ("HRA") account for each employee consistent with Section 105 (H) of the Internal Revenue Code for the employee and retiree to spend on qualifying medical expenses with the monies to be placed in each employee's account. All employees and pre-65 retirees shall receive a yearly amount into their individual HRA account equal to one hundred percent (100%) of the out-of-pocket maximum for either single or family coverage as required by the Plan set forth in Appendix A or a similar plan annually upon the date of renewal of the health insurance plan. Any unused portion of an employee's individual HRA account will not roll over from one year to the next year. Each full-time bargaining unit employee and retiree shall be provided with a Beniversal Credit/Debit card for their use in conjunction with their HRA account.

Any employee who refuses medical coverage from the Village will receive a check for six thousand dollars (\$6,000). The check will be issued in the first pay period of June after the year the employee refuses coverage. Any employee who quits, retires, or dies during any year will receive a prorated check, in the first payroll period after he leaves Village service. This provision shall not apply if the employee leaves the employment of the Village as the result of a just cause disciplinary termination.

The Village will continue to provide the same health insurance coverage as provided for employees, family coverage where there are dependents or single coverage where there are no dependents, for employees who retire under the New York State Retirement System with at least fifteen (15) years of service and who are at least 55 years of age at the time of retirement. Coverage ceases upon the employee becoming eligible for Medicare coverage. Retirees pay the same percentage of the premium that they were paying on their last day of active service. For example, if an employee was paying twenty percent (20%) at the time of retirement, they would continue to pay twenty percent (20%) in retirement until they become eligible for Medicare coverage.

Employees hired after May 8, 2023, will not be eligible for retiree health insurance at any time.

ARTICLE XVIII RETIREMENT

During the term of this agreement, the employer agrees to provide and maintain a non-contributory retirement plan for each employee as set forth in Section 75 I of the New York State Retirement Law and commonly known as a 20-year Retirement Plan at age fifty-five (55).

During the term of this agreement, the employer will also provide to each employee a rider to be attached to and become a part of this Retirement Plan as set forth in Section 41-J of the New York State Retirement Law to provide that the employee shall receive credit, in regard to his retirement, for unused sick leave which said employee may have accumulated at the date of his retirement.

The employer agrees to provide and maintain for each employee a non-contributory guaranteed ordinary death benefit as determined by law. Said guaranteed ordinary death benefit is to be funded through and provided by the New York State Employee's Retirement System.

ARTICLE XIX LONGEVITY

The employer shall provide a longevity payment to each employee covered under this Agreement on June 1, by separate check in accordance with the years of service accrued by each employee and the schedules set forth herein:

YEARS OF SERVICE	
One (1) – Nine (9)	\$800
Ten (10) - Fourteen (14)	\$1150
Fifteen (15) - Nineteen (19)	\$1200
Twenty (20) - Twenty-Four (24)	\$1250
Twenty-Five (25)	\$1350

ARTICLE XX WORKERS' COMPENSATION

The Village shall provide coverage for employees covered under this Agreement under the Workers' Compensation Law of New York State.

An employee covered under this Agreement who is unable to perform the duties of his or her employment due to an injury sustained in the course of his employment covered under the Workers' Compensation Law shall receive his regular pay and benefits, excluding vacation pay, for a period of the disability, not to exceed six (6) months from the date of the injuries received in the service of the Village. After the first six (6) months, if medically able, the employee may be assigned to transitional duty/light duty for up to six (6) months. After the first six (6) months, the Village may choose to send the employee for an examination by the Village's doctor. If the Village doctor determines the employee is still unable to work, they remain on Workers' Compensation until the Village doctor determines a return date.

If the disability exceeds six (6) months and the employee is unable to return to work on light duty, the employee may use accumulated sick leave and vacation credits prior to going on Workers' Compensation. Any monies covering such period which are awarded to the employee under Workers' Compensation or Social Security Disability while the employee is receiving regular salary and benefits shall be tendered to the Village.

Upon termination of Workers' Compensation benefits, the employer shall cease such payments and benefits until the employee returns to work.

The Village will provide the employee's disability pay equal to New York State Disability immediately upon going on New York State Disability. The employee will reimburse the Village the advance made.

ARTICLE XXI PROMOTIONAL VACANCIES

21.1 The employer shall fill promotional vacancies occurring in the table of organization attached hereto and marked SCHEDULE A with first consideration give to seniority. Such promotional job vacancies shall be posted fifteen (15) calendar days prior to the appointment.

It is further agreed that if a vacancy occurs in any particular category classification that those employees in the Village of Lancaster Department of Public Works in a different category classification who are then qualified to perform a job which has become vacant shall be given the first opportunity to fill said vacancy with the interested and qualified employee who has the greatest seniority, pursuant to Schedule A attached hereto, receiving the first opportunity to fill the vacancy in question.

Seniority shall be based on the date of hire for all employees.

Should a vacancy occur in a particular category in the Seniority Schedule, it is agreed that those employees in the particular category listed below the vacancy created shall move one step up in the particular category in the Seniority Schedule in which the vacancy occurred, and any new appointments to the particular category classifications shall commence at the foot of the particular category in which the vacancy occurred.

In regard to any promotions or notices of examinations to be given to facilitate promotions, the employer will post on a bulletin Board located in the Department of Public Works Building, a notice of examination or promotion sufficiently in advance of said promotion or examination so that any interested and qualified employee may take advantage of such information.

21.2 When there is a non-promotional vacancy in the Department of Public Works, the Village shall post to fill that vacancy within 30 days of the position becoming vacant. The Village shall make an offer to a candidate within 60 days of the position becoming vacant.

ARTICLE XXII

LAY OFFS

As further clarification of the rights guaranteed to each employee under this agreement, it is agreed between the parties that if the employer should find it necessary to lay off any employee within a particular category classification that said employer will first lay off any temporary, seasonal or probationary employee within that particular category classification and will then lay off the last permanent employee hired in the category in which the lay off is to take place. Further, if the employer finds it necessary to lay off any additional employees within a particular category classification, that he will do so in an inverse order, beginning with the man with the least seniority within that

particular category classification as set forth in the table of organization which is attached hereto and marked Schedule A.

Further, when an employee is laid off, he shall be permitted to exercise his seniority rights and bump (replace an employee of less seniority) any employee in a lower category classification to the extent that such an employee is qualified to perform his duties of the individual whom he wishes to replace. Provided, however, that any such right to bump an employee in a lower category classification must be exercised by the employee within ten (10) days of receipt of a lay off notice from the employer, by serving upon the employer a written notice of the employee's intention to exercise such a right.

Notice of lay off shall be provided by the employer to the employee to be laid off, in writing, at least fifteen (15) days prior to the lay off date contained in the notice. An employee who is laid off by the Village shall retain his recall rights to a position or positions he held while employed by the Village for a period of four (4) years. Recall of an employee to a position shall be in the inverse order of lay off with the most senior employee who held the position being recalled first. The employer shall notify the employee(s) of his recall by registered mail, return receipt requested, at the employee's last known address on record with the Village. Such recall notifications must be acknowledged by the employee(s) within seven (7) working days of receipt or he shall be deemed to be a voluntary quit.

ARTICLE XXIII

JOB CLASSIFICATIONS

As a further clarification of the contents of this agreement, it is agreed by the parties hereto that men who operate sidewalk plows and tractors shall be considered Motor Equipment Operators, provided that the term "tractor" as used in this agreement shall mean a tractor type vehicle with a minimum gross weight of one thousand five hundred (1,500) pounds. The word "plow" as used in this Agreement shall refer only to a vehicle with a gross vehicle weight over 18,000 pounds.

An employee who operates an air hammer shall be considered a Laborer and not a Motor Equipment Operator. Further, it is agreed that the operation of "pick up" trucks shall not change the rate of compensation received by an employee despite the job classification and such operation shall not be deemed as performing the duties of an Equipment Operator.

Those employees who operate the back of the Paver or work above ground in trees are to be considered Motor Equipment Operators.

Employees who operate a Backhoe, Grader, Paver, Roller, Bulldozer, Tractor Shovel (with or without Snow blower) or the Vacuum Sweeper, Bucket Truck Bucket or Snow Plow Truck shall be considered Heavy Equipment Operators and paid in accordance with the hourly rate as established in Article IV of this agreement.

The rates to be paid for the above work shall be in accordance with the out-of-title provisions in Article XXVII.

ARTICLE XXIV OUT OF TITLE WORK

Each employee shall be compensated, when working out of title in a higher paying job, at the rate that particular job prescribes upon completion of the first hour of actual work in the higher paying job.

ARTICLE XXV NEGOTIATION OF A NEW CONTRACT

The parties agree that the negotiations for the renewal of all aspects of this agreement shall commence on or about December 1, 2029.

ARTICLE XXVI DECLARATION OF NON-DISCRIMINATION

The parties to this Agreement agree that there will be no discrimination with respect to the race, color, creed, sex or political persuasion of any employee; that all employees covered by this agreement shall receive the full protection of the provisions herein, and that all employment promotion, upgrading, demotion and termination shall be accomplished without persuasion.

ARTICLE XXVII PERSONNEL FILES

No material related to an employee's conduct or performance shall be placed in the employee's personnel file without presenting it to the employee. The employee shall be allowed to comment on any such material.

An employee shall have the opportunity to review his personnel file in the presence of an appropriate Village official and another person of his choice upon one (1) day's notice to the Village.

ARTICLE XXVIII MANAGEMENT RIGHTS

The Village possesses the sole right to conduct its business and to carry out its obligations and that all management rights repose in it, but that such rights are subject to such conditions, requirements and limitations as may be applicable under law and shall be exercised consistently with the other provisions of this agreement. These rights include but are not limited to the following: To determine the mission and policies of the Village to determine the facilities, methods, means and number of personnel, to introduce new or improved methods or facilities, to discipline or discharge employees, to direct the work of employees, to hire, transfer, promote and assign employees, to make rules, regulations and policies concerning personnel, procedures and practices.

The Village agrees in the application of this provision to not act in a capricious and/or unreasonable manner.

ARTICLE XXIX LEAVE FOR UNION BUSINESS

The employer agrees to permit an authorized representative of the bargaining unit to be excused from work for the following number of days per year upon the effective date of this agreement for union business. This leave will be provided without loss of pay or service credits.

The designated days are the total number for each year and not accumulated from year to year.

The individual designated to effect such leave must be identified to the Superintendent and reasonable notice of at least twenty-four (24) hours given before the effective date.

Total days provided for this purpose shall be five (5) days per year.

ARTICLE XXX

CSEA EMPLOYEE BENEFIT FUND

1. The Village will provide to its employees, the CSEA Employee Benefit Fund Platinum 12 Family Optical Plan with Occupational Rider at no cost to the employees.

1.1. The Village will provide the CSEA Employee Benefit Fund Platinum 12 Family Optical Plan with Occupational Rider to employees who retire on or after June 1, 2026. This coverage will be at no cost to the retiring employee. This coverage will end when the retiring employee becomes eligible for Medicare.

2. The Village will provide to its employees, the CSEA Employee Benefit Fund Dutchess Family Dental Plan at no cost to the employees. Employees hired after May 31, 2013, will be required to pay 10% of the cost of the monthly premium for the dental plan by the employee through bi-weekly payroll deductions.

ARTICLE XXXI

STANDBY, OVERTIME AND TARDINESS

1. STANDBY RIGHTS

a) Mechanic Classification

The Mechanics will maintain a voluntary overtime list as previously scheduled. The Superintendent or his designee will develop and furnish a schedule to the Lancaster Village Unit President. The Mechanic List will be voluntary for the purposes of standby.

2. OVERTIME ASSIGNMENTS

b) Salt Schedules

The Salt Crew's standby schedule will be developed by the Superintendent or his designee among the Drivers and Laborers who accepted the assignment. The schedule will initially be selected by seniority, and will rotate days by the number of drivers and laborers who accept. If replacements are required due to sickness, vacation or personal leave, the Department will canvass the

employees to select a fill in. All other exchanges or additional weekend coverage will be determined by the "crew", with notification to the Department as soon as possible. Holidays will be selected on a voluntary basis. In the event there are no volunteers for an appropriate holiday, the Superintendent of Public Works or his/her designee shall make the crew assignment to the least senior employees within classification.

3. TARDINESS PROCEDURE

On occasion, an employee while at home or on his way to work may experience a delay beyond his control where a phone call may not be timely or practicable. In this case, the lateness and its consequences will be excused; however:

a) The employee would be charged against his time to the next fifteen (15) minute period. A tardy employee will be given a five (5) minute grace period for being tardy once every six (6) months.

ARTICLE XXXII WORK ASSIGNMENTS

The Village shall offer any and all work that is available in titles covered under the bargaining unit which occurs before, during or after the regular work day of a full time employee to each full time employee qualified to do the work and covered under such bargaining unit prior to offering the work to part-time employees. Following the offer and then, selection of all full time employees as provided herein, the Employer may assign part time employees qualified to do the work to any remaining work assignments and such employees shall be allowed to complete the daily work assignment. For example, electrical work will be offered to those individuals capable of doing the electrical work.

The Village also agrees that all other work currently being performed by bargaining unit employees is exclusively CSEA bargaining unit work.

ARTICLE XXXIII MECHANIC'S TOOLS AND KEY REGISTRY

The employer shall provide a fenced or other secured area for the tools of each mechanic to be stored.

Additionally, new locks will be installed and a key registry shall be maintained.

ARTICLE XXXIV CONFLICTS, RULES, REGULATIONS OR PRACTICES

This Agreement shall supersede conflicting rules, regulations or practices. Rules, regulations and established practices not specifically covered herein, shall continue in force and effect during the term of this agreement.

ARTICLE XXXV RESIDENCY

Each employee, after five (5) years of employment with the Village, is no longer mandated to live in the Village, but must live within a 10-mile radius of the Village of Lancaster DPW Building at 5200 Broadway.

ARTICLE XXXVI LEGISLATIVE REVIEW

IT IS AGREED BY AND BETWEEN THE PARTIES THAT ANY PROVISION OF THIS AGREEMENT REQUIRING LEGISLATIVE ACTION TO PERMIT ITS IMPLEMENTATION BY AMENDMENT OF LAW OR BY PROVIDING THE ADDITIONAL FUNDS THEREFOR, SHALL NOT BECOME EFFECTIVE UNTIL THE APPROPRIATE LEGISLATIVE BODY HAS GIVEN APPROVAL.

ARTICLE XXXVII SAVINGS CLAUSE

If any section, sub-section, sentence, clause, phrase or portion of this agreement is for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction or arbitrator, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Agreement.

This Agreement shall be binding upon the Village and its successors, assignees, lessees or transferees of the Village or any other party or parties to contract with the Village, which successors, assignees, transferees, or party or parties providing services similar to those provided by members of the bargaining unit represented by CSEA.

The Village shall not transfer its Department of Public Works operations to another entity unless the new entity agrees to assume the existing collective bargaining agreement as part of the transfer agreement and to guarantee that all current bargaining unit employees will be employed by the new entity.

ARTICLE XXXVIII TREE TRIMMING DUTIES

1. The "Village" will be permitted to assign tree trimming duties associated with the fire alarm system wiring and equipment to non-bargaining unit employees.
2. No bargaining unit employee will be displaced or laid off due to the assignment of bargaining unit work to non-bargaining unit employees.
3. If the "Village" finds it is necessary to lay off any bargaining unit employees, the "Village" will cease the assigning of tree trimming duties to non-bargaining unit employees and reassign these duties to bargaining unit employees.
4. This Agreement does not constitute a waiver by "CSEA" of its rights under the Civil Service Law Section 209-a.1(d) with respect to the exclusiveness of unit work.

ARTICLE XXXIX VILLAGE SEWER DEPARTMENT

1. In the event that the Village ever decides pursuant to New York State Civil Service Law (Section 70), to enact legislation/resolution for the transfer of function and duties associated with the Village's Sewer Department and equipment to non-bargaining unit employees, CSEA agrees not to challenge said transfer for the considerations contained within this Agreement.
2. No bargaining unit employee will be displaced or laid off due to the transfer/assignment of bargaining unit work to non-bargaining unit employees.
3. All tasks associated with Storm Sewers shall continue to be performed exclusively by CSEA bargaining unit employees.

4. No permanent employee will suffer reduction in existing salary/rate of pay as a result of the transfer of function, and/or reclassification or relocation of the position, the employee holds by permanent appointment.

5. This Agreement does not constitute a waiver by "CSEA" of its rights under the Civil Service Law Section 209-a.1(d) with respect to the exclusiveness of unit work.

ARTICLE XXXX CLOTHING ALLOWANCE

The employer shall provide an allowance of \$400 per employee each year for the purchase of steel-toe, ANSI-approved safety footwear, and work clothing. The Village shall provide this allowance in the form of a voucher to be used with vendors selected by the Village.

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by duly authorized officials and representatives, the day and year first above written.

Village of Lancaster

Date _____

William Schroeder
Mayor

**Civil Service Employees Association, Inc.
Local 1000 AFSCME, AFL-CIO
Lancaster Village Unit 6743
Local 815**

Karl Schurkus
Unit President

Christopher Durkin
Unit Vice President

Lynn Miller
Labor Relations Specialist

SCHEDULE "A"

SENIORITY SCHEDULE

NAME	SENIORITY DATE
MECHANICS I	
1. Dennis, Jr., Joseph E.	07/27/1998
2. Schurkus, Jr., Karl R.	11/27/2007
MOTOR EQUIPMENT OPERATORS	
1. Snyder, Jr., Dennis A.	12/13/1995
2. Cisco, Jr., Wayne K.	06/07/2004
3. Durkin, Christopher K.	09/28/2005
4. Seelig, John T.	10/22/2007
5. Burke, John, J.	10/23/2007
6. Dickman, Adam	12/10/2012
7. Stoldt, James Q.	02/25/2013
8. Guarino, III, Anthony	06/05/2017
SEWER DEPARTMENT - HEO	
1. Marino, Joseph	09/27/2005
LABORERS	
1. Mancuso, James	06/06/2017
2. Gee, Andrew	04/09/2019
3. McCadden, Brian	04/10/2019
4. Lubkowski, Brian	10/13/2020
5. Arndt, Tyler	05/09/2023
6. Moore, II, Charles	09/12/2023
7. Gaglione, Stephen	02/03/2025
8. Rath, Paul	07/29/2025
9. Burke, Carson	08/11/2025

APPENDIX A: HEALTH INSURANCE PLAN



Summary of Silver POS 8100 Benefits

Benefit	In-Network	Out-of-Network
General Provisions		
Benefit Period	Plan Year	
Provider Network	WNY HMO/POS 200 Network	
Deductible		
Individual	\$3,500	\$5,000
Family	\$7,000	\$10,000
Coinsurance	40% after deductible	50% after deductible
Out-of-Pocket Maximum		
Individual	\$8,000	\$10,000
Family	\$16,000	\$20,000
Deductible & Out-of-Pocket Max Administration	True Family Deductible; Embedded Out-of-Pocket Max	
Domestic Partner and Children	Includes coverage for Domestic Partner and Children	
Office Visits		
Primary Care Provider Office & Telehealth Visits	40% after deductible	50% after deductible
Specialist Office & Telehealth Visits	40% after deductible	50% after deductible
Telemedicine (Well360 Virtual Health)	\$0 copay after deductible	Not Covered
Allergy Testing & Injections	40% after deductible / 40% after deductible	50% after deductible
Prenatal and Postnatal Care		
Cost-share applies to initial visit only	40% after deductible	50% after deductible
Preventive Care		
Immunizations	Covered in full	50% after deductible
Colorectal cancer screening	Covered in full	50% after deductible
Mammograms	Covered in full	50% after deductible
Routine Physical exams	Covered in full	Not Covered
Routine Gynecological exams	Covered in full	50% after deductible
Routine Diagnostic services	Covered in full	50% after deductible
Well Child Visits	Covered in full	Not Covered
Hospital Services		
Inpatient Hospital	40% after deductible	50% after deductible
Inpatient Maternity	40% after deductible	50% after deductible
Outpatient Surgery Facility	40% after deductible	50% after deductible
Skilled Nursing Facility	40% after deductible Limit: None	50% after deductible
Emergency & Urgent Care Services		
Emergency Room	40% after deductible	Covered as In-Network
Ambulance	40% after deductible	Covered as In-Network
Urgent Care Center	40% after deductible	Covered as In-Network
Therapy, Rehabilitative and Habilitative Services		
Chiropractic Care	40% after deductible	50% after deductible
Physical, Occupational, & Speech Therapies	40% after deductible	50% after deductible
Rehabilitative and Habilitative		
Therapies Benefit Maximum	60 combined PT/OT/ST Visits per condition per plan year	
Respiratory Therapy	40% after deductible	50% after deductible
Mental Health/Substance Abuse		
Inpatient Mental Health	40% after deductible	50% after deductible

Benefit	In-Network	Out-of-Network
Inpatient Substance Abuse Detoxification & Rehabilitation	40% after deductible	50% after deductible
Outpatient Mental Health	40% after deductible	50% after deductible
Outpatient Substance Abuse Detoxification & Rehabilitation	40% after deductible	50% after deductible
Diagnostic Services		
Advanced Imaging (MRI, CAT, PET scan, etc.)	40% after deductible	50% after deductible
Radiology (X-ray, Diagnostic testing)	40% after deductible	50% after deductible
Laboratory Testing & Pathology	40% after deductible	50% after deductible
Other Services		
Diabetic Drugs, Equipment, & Supplies Includes Test strips, Syringes, etc	40% after deductible	50% after deductible
Insulin Cap Mandate	Yes Cost-sharing for Prescription Insulin Drugs is \$0	Not Covered
Dialysis	40% after deductible	50% after deductible
Outpatient Chemotherapy	40% after deductible / 40% after deductible	50% after deductible
Durable Medical Equipment	40% after deductible	50% after deductible
Orthotics & Prosthetics	40% after deductible	50% after deductible
Home Health Care	40% after deductible / 40% after deductible	50% after deductible
	Limit: 40 aggregate visits per year Aggregate of Visiting Nurse/Home Infusion/Home Health	
Hospice	40% after deductible	50% after deductible
	limit: none	
Wellness Card	\$250 per contract	
	Benefit allowance accessible through the use of a debit card, at participating providers for exercise centers, fitness clubs, & gyms	
Prescription Drugs		
Prescription Drug	Retail Drugs (30-day Supply) \$15 after deductible \$50 after deductible 50% after deductible	
	Mail Order Drugs (90-day Supply) \$37.50 after deductible \$125 after deductible 42% after deductible	
Pediatric Vision Services - Davis Vision National Network		
Exam	covered in full after deductible	Not Covered
Pediatric frame selection	Covered in full after deductible	Not Covered
Standard eyeglass lenses (per pair)	Covered in full after deductible	Not Covered
Pediatric Dental Services - United Concordia Elite Prime Network		
Preventive Services	\$25 copay after deductible	Not Covered
Basic Services	50% after deductible	Not Covered
Major Services	50% after deductible	Not Covered
Medically Necessary Orthodontics	50% after deductible	Not Covered

Discrimination is Against the Law

This is not intended as a contract of benefits. It is designed purely as a reference of the many benefits available under your program.

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The Claims Administrator/Insurer complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex, including sex stereotypes and gender identity. The Claims Administrator/Insurer does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex assigned at birth, gender identity or recorded gender. Furthermore, the Claims Administrator/Insurer will not deny or limit coverage to any health service based on the fact that an individual's sex assigned at birth, gender identity, or recorded gender is different from the one to which such health service is ordinarily available. The Claims Administrator/Insurer will not deny or limit coverage for a specific health service related to gender transition if such denial or limitation results in discriminating against a transgender individual. The Claims Administrator/Insurer:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
 - Qualified sign language interpreters
 - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
 - Qualified interpreters
 - Information written in other languages

If you need these services, contact the Civil Rights Coordinator.

If you believe that the Claims Administrator/Insurer has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, including sex stereotypes and gender identity, you can file a grievance with: Civil Rights Coordinator, P.O. Box 22492, Pittsburgh, PA 15222, Phone: 1-866-286-8295, TTY: 711, Fax: 412-544-2475, email: CivilRightsCoordinator@highmarkhealth.org. You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, the Civil Rights Coordinator is available to help you. You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services
200 Independence Avenue, SW
Room 509F, HHH Building
Washington, D.C. 20201
1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.



Benefit Summary

Plan Name:		iDirect Silver Coinsurance HSAQ	
Benefits	In-Network	Out-of-Network	Additional Information
General Information			
Deductible	\$3,500 / \$7,000	\$7,500 / \$15,000	Where a deductible applies it accumulates as non-embedded. *See Important Notes section for more detail.
Coinsurance	25%	50%	
Out-of-Pocket Maximum	\$7,500 / \$15,000	\$15,000 / \$30,000	Where the out of pocket max applies it accumulates as embedded. *See Important Notes section for more detail.
Annual Maximum	Not Applicable	Not Applicable	
Lifetime Maximum	Not Applicable	Not Applicable	
Preventive Services			
Bone mineral density measurements or tests Cholesterol test (lipid panel) Colonoscopy Sigmoidoscopy Contraceptive Drugs, Devices and Counseling Immunizations Mammogram Pap smear Physical exam Prenatal visits Post-Partum visits Prostate test (Prostate Specific Antigen "PSA") Well-Child visit Well-Woman visit	\$0	Deductible then 50% coinsurance	All preventive services are covered in full with \$0 member liability when performed by a participating provider. See independenthealth.com for additional information.
Physician and Other Services			
Primary Office Visit	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Specialist Office Visit	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Allergy Testing & Treatment	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Outpatient Surgical Procedures (in physician's office)	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Telemedicine - General Medical Services	Deductible then \$0 copay / consultation	Not Covered	Administered by Teladoc
Telemedicine - Behavioral Health Services	Deductible then \$0 copay / consultation	Not Covered	Administered by Teladoc
Telemedicine - Dermatology	Deductible then 25% coinsurance	Not Covered	Administered by Teladoc

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Benefit Summary

Plan Name:	iDirect Silver Coinsurance HSAQ		
Benefits	In-Network	Out-of-Network	Additional Information
Emergency & Urgent Care Services			
Emergency Room	Deductible then 25% coinsurance	Deductible then 25% coinsurance	
Ambulance	Deductible then 25% coinsurance	Deductible then 25% coinsurance	Must be deemed medically necessary
Urgent Care Center	Deductible then 25% coinsurance	Deductible then 25% coinsurance	
Hospital and Other Facility Services			
Inpatient Hospital	Deductible then 25% coinsurance	Deductible then 50% coinsurance	Semi-private room, per admission
Inpatient Hospital: Physician/Surgeon Fees	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Inpatient Hospice	Deductible then \$0 copay / admission	Deductible then 50% coinsurance	Up to 210 days per plan year
Outpatient Surgical Procedures (Hospital Facility)	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Outpatient Surgical Procedures (Ambulatory Surgery Center)	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Outpatient Surgical Procedures: Physician/Surgeon Fees	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Skilled Nursing Facility	Deductible then 25% coinsurance	Deductible then 50% coinsurance	Semi-private room, per admission Unlimited days per plan year
Diagnostic Testing Services			
Laboratory Testing	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
EKG	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Routine Radiology	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Advanced Radiology	Deductible then 25% coinsurance	Deductible then 50% coinsurance	Radiology services, other than X-rays, including but not limited to MRI, MRA, CT Scans, myocardial perfusion imaging and PET Scans.
Maternity Services			
Physician Services: Prenatal and Postnatal Care	\$0 copay / visit	Deductible then 50% coinsurance	In-Network Deductible does not apply No charge after the initial diagnosis. Provided in accordance with USPSTF and HRSA guidelines
Inpatient Maternity	Delivery: Deductible then 25% coinsurance Physician: Deductible then 25% coinsurance	Deductible then 50% coinsurance	Semi-private room, per admission



Benefit Summary

Plan Name:	iDirect Silver Coinsurance HSAQ		
Benefits	In-Network	Out-of-Network	Additional Information
Mental Health & Substance Abuse			
Inpatient Mental Health	Deductible then 25% coinsurance	Deductible then 50% coinsurance	Semi-private room, per admission
Outpatient Mental Health	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Inpatient Substance Abuse - Rehab	Deductible then 25% coinsurance	Deductible then 50% coinsurance	Semi-private room, per admission
Inpatient Substance Abuse - Detox	Deductible then 25% coinsurance	Deductible then 50% coinsurance	Semi-private room, per admission
Outpatient Substance Abuse	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Diabetic Supplies and Services			
Diabetic Equipment (e.g. Blood glucose monitor, etc.)	\$0 copay	Deductible then 50% coinsurance	
Insulin and Other Oral Agents	\$0 copay	Deductible then 50% coinsurance	Oral Agents at applicable cost share
Diabetic Medical Supplies (Test Strips, Syringes, etc.)	\$0 copay	Deductible then 50% coinsurance	
Rehabilitation Services			
Chiropractic Services	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Physical - Occupational - Speech Therapies	Deductible then 25% coinsurance	Deductible then 50% coinsurance	60 visits per condition, per plan year combined therapies
Cardiac Rehabilitation	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Pulmonary Rehabilitation	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Additional Services			
Durable Medical Equipment	Deductible then 50% coinsurance	Deductible then 50% coinsurance	
Prosthetics and Appliances	Deductible then 50% coinsurance	Deductible then 50% coinsurance	
Chemotherapy Visits	Deductible then 25% coinsurance	Deductible then 50% coinsurance	See Medications Administered in an Office or Outpatient Hospital Setting for additional member liability
Medications Administered in an Office or Outpatient Hospital Setting	Deductible then 25% coinsurance	Deductible then 50% coinsurance	Excludes Allergy Injections
Home Health Care	Deductible then 25% coinsurance	Deductible then 50% coinsurance	Up to 40 visits per plan year
RedShirt Rewards	Earn up to \$30 in rewards for covered members ages 18 and up per plan year for completing health related actions.	Not Covered	
Unique Benefits	Health Extras: \$250 allowance per Plan Year or Nutrition Reimbursement: Up to \$500 per individual/\$1,000 per family	Not Covered	After your effective date you must choose either Health Extras or Nutrition Reimbursement



Benefit Summary

Plan Name:	iDirect Silver Coinsurance HSAQ		
Benefits	In-Network	Out-of-Network	Additional Information
Prescription Drug Coverage			
Prescription Plan	Deductible then \$15/\$50/50%	Not Covered	Must be filled at a participating Pharmacy. This plan utilizes Prescription Drug Formulary III. Cost-share, if applicable, does not apply to certain prescription drugs. Visit our website to review our formulary.
Maintenance Medications	Deductible then \$37.50/\$125/50%	Not Covered	Mail Order: Must be obtained from ProAct or Wegmans. Retail Pharmacy: Must be filled at a participating Pharmacy.
Medicare Part D Creditable Coverage Status	Creditable*	Not Applicable	For those who are Medicare eligible, this plan meets the standard level of prescription drug coverage determined by Medicare.
Pediatric Vision Services			
Medical Eye Exam	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Routine/ Refractive Exam	\$20 copay / visit	Not Covered	In-Network Deductible does not apply Once every 12 months.
Standard Plastic Lenses	30% coinsurance	Not Covered	In-Network Deductible does not apply. Once every 12 months. Contact EyeMed for additional options at 1-877-842-3348
Frames	30% coinsurance	Not Covered	Once every 12 months
Conventional Contact Lenses	30% coinsurance	Not Covered	Once every 12 months. In lieu of frames/lenses. Materials only
Laser Vision Correction	15% off retail price or 5% off promotional price	Not Covered	
Adult Vision Services			
Medical Eye Exam	Deductible then 25% coinsurance	Deductible then 50% coinsurance	
Routine/ Refractive Exam	\$40 copay / visit	Not Covered	Once every 12 months
Standard Plastic Lenses	Single: \$50 Bifocal: \$70	Not Covered	Contact EyeMed for additional options at 1-877-842-3348
Frames	40% off most retail frames	Not Covered	
Conventional Contact Lenses	15% off retail price	Not Covered	Materials only
Laser Vision Correction	15% off retail price or 5% off promotional price	Not Covered	

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Benefit Summary

Plan Name:	iDirect Silver Coinsurance HSAQ		
Benefits	In-Network	Out-of-Network	Additional Information
Dental Services			
Preventive and Routine	Not Covered	Not Covered	
Accidental Dental	Based on services rendered	Based on services rendered	Must be deemed medically necessary
Dependent Coverage			
Dependent Eligibility	26	26	Up to the end of the birthday month
Important Notes			
Deductible is determined as of the date(s) claims are processed by Independent Health, not the date services were rendered.			
Embedded: On a single policy, the single deductible/out-of-pocket max must be met before Independent Health provides reimbursement for covered in-network or out-of-network services. On a family policy, once a family member meets the single deductible/out-of-pocket max, the deductible/out-of-pocket max is satisfied for that member. However, additional family members must satisfy the remainder of the family deductible/out-of-pocket max before Independent Health provides reimbursement for covered in-network or out-of-network services.			
Non-Embedded (True Family): On a single policy, the single deductible/out-of-pocket max must be met before Independent Health provides reimbursement for covered in-network or out-of-network services. On a family policy, the entire family deductible/out-of-pocket max must be met before Independent Health provides reimbursement for covered in-network or out-of-network services. An individual on a family policy will NOT stop at the single deductible/out-of-pocket max.			
Out-of-Network (if applicable): Member is responsible for the difference between Independent Health's allowed amount and the non-participating provider's billed amount.			
PCP requirement is based on benefit plan type: POS Plan Type = PCP Required or PPO Plan Type = PCP Optional			
Member Pre-Authorization: Certain services and benefits are subject to member pre-authorization. Member is responsible for contacting Independent Health for pre-authorization.			
Child (if applicable): Cost-share applies if member is under the age of 19.			
This benefit summary is designed to highlight the benefits of the plan and DOES NOT detail all benefits, limitations, and exclusions. It is not a contract and may be subject to change. For more detailed information, consult your Contract, attached Riders (if any), or Certificate of Coverage.			
All indicated benefits assume the member has appropriate authorization to receive services.			
Certain benefits stated in this benefit summary may be pending NYS approval			