

VILLAGE OF LANCASTER BOARD MEETING

AGENDA

- | | | | |
|----------|-----|-------------------------------|--|
| X | 1. | PLEDGE TO THE FLAG | |
| X | 2. | ROLL CALL | |
| X | 3. | AUDIENCE PARTICIPATION – | LISTED AGENDA ITEMS ONLY |
| X | 4. | MINUTES OF MEETINGS DATED: | September 8 (special meeting)
September 14 (regular meeting) |
| X | 5. | ABSTRACT OF AUDITED VOUCHERS | |
| X | 6. | LISTED CORRESPONDENCE | |
| X | 7. | RESOLUTIONS | |
| X | 8. | AUDIENCE PARTICIPATION – | GENERAL COMMENTS |
| X | 9. | COMMITTEE REPORTS – FOLLOW UP | |
| X | 10. | DEPARTMENT HEAD REPORTS | |
| X | 11. | HEARINGS | 7:15 p.m. (1) CDBG Application
(2) Local Law - Excavations
(3) Local Law – ZBA Alternate Members |
| X | 12. | MISCELLANEOUS | |
| X | 13. | ADJOURNMENT | |

NEXT SCHEDULED REGULAR MEETING

MONDAY, OCTOBER 12, 2026
(HOLIDAY)

Village of Lancaster

Audience Participation Guidelines

Guidelines (highlighted in yellow) to be read by the Mayor or his/her designee at the beginning of the public comment portion of the meeting. Guidelines will also be posted in common public areas and in the agenda for the Village of Lancaster Board Meetings.

Raise your hand to be recognized by the Mayor or his/her designee.

State your name and address.

Speak directly to the Village Board only, using the microphone provided.

Speak once for five (5) minutes or less, unless extended by the Mayor or his/her designee.

Any unruly activity, including yelling, name calling or request for personal information will not be tolerated. The audience member misbehaving in such manner may have his or her opportunity to speak summarily terminated.

Public comment will only be held in the portion of the meeting as stated in the agenda.

**VILLAGE OF LANCASTER
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Lancaster has adopted a resolution to conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Monday, September 28, 2026, at 7:15 p.m. regarding the use of Federal Community Development Funds in the Village of Lancaster.

The Village of Lancaster is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of this hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Village of Lancaster.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Village of Lancaster's selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Village Clerk's office at 716-683-2105 by Wednesday, September 23rd.

Michael E. Stegmeier
Village Clerk

VILLAGE OF LANCASTER
NOTICE OF TWO PUBLIC HEARINGS AS TO TWO PROPOSED LOCAL LAWS
TO BE HELD SEPTEMBER 28, 2026

PLEASE TAKE NOTICE: That the Village of Lancaster Board of Trustees will conduct two public hearings as to two proposed local laws in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Monday, September 28, 2026.

The first public hearing as to a proposed local law will immediately follow a public hearing scheduled for 7:15 P.M. regarding the use of Federal Community Development Funds in the Village of Lancaster.

The first public hearing as to a proposed local law is to consider a local law which would update and revise Village Code Chapter 263 "Sewers" and Village Code Chapter 139 "Excavations" to particularize means for the authorization and inspection of and financial security for excavations performed upon streets and other public grounds within the Village of Lancaster.

The second public hearing as to a proposed local law will immediately follow the first and is to consider a local law which would amend Section 350-61 of Chapter 350 Article VII "Board of Appeals" of the Lancaster Village Code to provide for the appointment of designated alternates to the Village Zoning Board of Appeals and expand beyond the limited circumstances set forth at New York Village Law §7-712 (11) when a designated alternate of the Village of Lancaster Zoning Board of Appeals may serve for a member when such member is unable to participate.

The full text of the proposed local laws may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

At said hearings, all persons so desiring shall have the opportunity to be heard.

Michael E. Stegmeier
Village Clerk

Village of Lancaster Local Law _____ of the year 2026

A Local Law to amend, §263-27. "Protection of excavations; restoration" and repeal §263-65 "Responsibility for costs" of Chapter 263 "Sewers" and to amend Chapter 139 "Excavations" of the Code of the Village of Lancaster.

Whereas the Village Board of the Village of Lancaster has resolved that provisions of the Village Code relating to excavations upon Village Streets need to be updated and;

Whereas §263-19 "Responsibility for costs" and §263-65 "Responsibility for costs" of Chapter 263 "Sewers" of the Code of the Village of Lancaster are identical in language and;

Whereas it is prudent to avoid duplicative language in a Village Code;

Now;

Be it enacted by the Village Board of the Village of Lancaster, New York as follows:

1) Village Code Chapter 263 "Sewers" § 263-27. "Protection of excavations; restoration" of shall be amended to read as follows:

§ 263-27. Protection of excavations; restoration.

All excavations for building sewer installation shall be compliant with the provisions of Chapter 139 "Excavations", and be adequately guarded with barricades and lights so as to protect the public from hazard.

Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Village.

2) Village Code Chapter 263 "Sewers" § 263-65 "Responsibility for costs" shall be repealed and designated as "Reserved"

3) Village Code Chapter 139 "Excavations" shall be amended to read as follows:

Chapter 139. Excavations

§ 139-1. Permission required.

No person, firm or corporation shall open or cause to be opened, by cutting or digging, the surface, pavement or soil in any street, highway or public ground in the Village of Lancaster without first securing the written consent of the Superintendent of the Village Department of Public Works or other Village official authorized by the Village Board, paying the fee and submitting the financial security prescribed by §§139-2 and 139-5 and complying with the following provisions and conditions of this chapter.

§ 139-2. Fees.

The fees for street openings shall be as set forth in Ch. 144, Fees, of the Code of the Village of Lancaster.

§ 139-3. Guarding excavations.

Any person, firm or corporation making or causing to be made any excavation in the streets, highways or public grounds of the Village of Lancaster shall properly guard or barricade such excavation at all times, and install and maintain at night proper and sufficient red lights or flares to warn travelers, and shall restore the highway to its former usefulness, according to § 139-4.

§ 139-4. Restoration of pavement.

All excavated materials shall be removed, following which all openings shall be carefully backfilled for their entire length, width, and depth in the street area, including the area between the curb and the property line, with crushed gravel or crushed stone, well tamped. Additional crushed gravel or crushed stone shall be added by the permittee as long as any settlement occurs, following which the pavement will be restored by the Village of Lancaster if necessary.

§ 139-5. Financial Security

A. Subject to subparagraph B, in order to ensure the full and faithful restoration of streets, sidewalks, parkways, and other public property disturbed in the course of work, the permit applicant or property owner

shall provide the Village Clerk prior to excavation a \$5,000 cash escrow or a performance bond from an appropriate financial or surety institution which guarantees satisfactory completion of the project. The Village Clerk shall notify the Superintendent of the Village Department of Public Works when the requisite financial security has been submitted. The applicant or property owner shall notify the Superintendent of the Village Department of Public Works when the project is complete. At that time, the Superintendent shall arrange an inspection of the project. The Superintendent shall advise the Village Clerk when the project has been satisfactorily completed. The Village Clerk shall not release or return the cash escrow or performance bond until advised by the Superintendent that the project has been satisfactorily completed.

B. All persons, firms or corporations engaged within the Village of Lancaster in the telephone, gas or electric business, or any other business the nature of which would require or result in frequent applications for permits to make constructions or excavations in the streets or highways of the Village, may, in lieu of submitting financial security established at §139-5.A, provide a general bond indemnifying the Village of Lancaster from any and all loss, cost or damage, as aforesaid, resulting or arising directly or indirectly at any time from any act done by said person, firm, or corporation. Said bond shall be in the amount of \$20,000 and shall be renewed annually, or as long as such person, firm, or corporation continues to do business within the Village of Lancaster.

§139-6 Supervision of work.

All work done pursuant to this chapter shall be done and performed subject to the supervision and approval of the Superintendent of Public Works or his authorized agent.

§ 139-7 Stop orders.

A. Whenever the Superintendent of Public Works or his authorized agent has reasonable grounds to believe that work is being performed in violation of the provisions of this chapter or in an unsafe or dangerous manner, he shall notify the owner of the property and, if, another, the holder of the excavation permit to suspend all work and

any such person shall forthwith stop such work until the stop order has been rescinded.

B. A notice issued by the Superintendent of Public Works or his authorized agent pursuant to subsection A of this section shall be in writing and may be served upon the person to whom it is directed either by delivering it personally to him or by posting the same upon a conspicuous portion of the work being performed and sending a copy of the same by certified or registered mail.

§ 139-8. Penalties for offenses.

Any person who shall fail to comply with a written order of the Superintendent of Public Works or his authorized agent within the time fixed for compliance therewith, and any owner, builder, architect, tenant, contractor, subcontractor, construction superintendent or their agents, or any other person taking part or assisting in the excavation process who shall knowingly violate any of the applicable provisions of this chapter or any lawful order, notice, directive, or permit or certificate of the Superintendent of Public Works or his authorized agent issued pursuant to this Chapter shall be punishable as provided in Chapter 1, General Provisions, Article II, Penalties for Offenses, of the Code of the Village of Lancaster. Each day that a violation continues shall be deemed a separate offense.

4) This local law shall become effective the 20th day following its enactment.

Village of Lancaster Local Law _____ of the year 2026

A Local Law to amend Section 350-61 of Chapter 350 Article VII "Board of Appeals" of the Lancaster Village Code.

Whereas the Village Board wishes to amend Section 350-61 of Chapter 350 Article VII "Board of Appeals" of the Lancaster Village Code to provide for the appointment of designated alternates to the Village Zoning Board of Appeals and

Whereas the Village Board wishes to expand beyond the limited circumstances set forth at New York Village Law §7-712 (11) when a designated alternate of the Village of Lancaster Zoning Board of Appeals may serve for a member when such member is unable to participate on an application or matter before the board.

Pursuant to the authority invested in The Village Board of the Village of Lancaster by New York State Municipal Home Rule Law §10(1)(ii)(e)(3):

Be it enacted by the Village Board of the Village of Lancaster, New York as follows:

1) Section 350-61 of Chapter 350 Article VII Board of Appeals of the Lancaster Village Code shall be amended to read as follows:

§ 350-61. Creation and organization.

A. Pursuant to the authority invested in the Village of Lancaster by § 7-712 (2) of the Village Law and as further set forth in this section, a Zoning Board of Appeals, consisting of five members and up to two designated alternates is hereby created. The Board of Appeals shall have all the powers and shall perform all the duties prescribed by statute and by this chapter.

B. Board member vacancies shall be filled in accordance with Village Law § 7-712 (2).

C. Alternate members of the Zoning Board of Appeals shall be appointed by the Mayor, subject to the approval of the Board of Trustees, for terms established by the Village Board of Trustees.

D. The Chairperson of the Zoning Board of Appeals may designate an alternate member to substitute for a member when such member is unable to participate for good reason on an application or matter before the board. When so designated, the alternate member shall possess all the powers and responsibilities of such member of the board. Such designation shall be entered into the minutes of the initial Zoning Board of Appeals meeting at which the substitution is made.

E. All provisions of Village Law § 7-712 (7-a) Training and attendance requirements relating to Zoning Board of Appeals member training and continuing education, attendance, conflict of interest, compensation, eligibility, vacancy in office, removal, and service on other boards, shall also apply to alternate members.

2) This local law supersedes New York State Village Law §7-712(11)

3) This local law shall become effective on the 20th day following its enactment.

The special meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Tuesday, September 8, 2026, at 6:00 P.M.

MEETINGS TO DATE **13**
NO. OF REGULARS **9**
NO. OF SPECIALS **4**

Attendance:		<u>Attended / Absent</u>
William C. Schroeder	Mayor	13 / 0
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	12 / 1
John Mikoley	Trustee	13 / 0
Deirdre A. Miller (Absent)	Trustee	11 / 2
Gavin J. O'Brien	Trustee	12 / 1

Also Present:

Arthur A. Herdzik	Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works

Mayor Schroeder led the pledge to the flag.

This special meeting was scheduled to consider the following matters:

- Beer tent insurance for the football group (Last Call Before Fall event)

Attorney Herdzik confirmed that the insurance requirements for the Special Events Application have been satisfied. Trustee Malone Schaefer will check with Matt Fischione if there are any unresolved concerns regarding crowd management and security for the event.

- Hiring of Mason Cisco as seasonal Laborer for DPW effective 8/31/2026.

See resolution below.

- Plans for Cayuga Creek Pavilion

This matter was not discussed during the special meeting.

RESOLUTIONS:

Motion by **Trustee Malone Schaefer** and seconded by **Mayor Schroeder** to appoint Mason Cisco as a seasonal Laborer for the Department of Public Works with a retroactive effective date of August 31, 2026 through September 4, 2026, at the budgeted rate of \$19.50 hourly.

Adopted Resolution: **241**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
and O'Brien

Other Matters:

Superintendent Cisco confirmed what is needed for the Chamber of Commerce Wine Walk event this coming weekend on Saturday, September 12th.

Trustee Malone Schaefer indicated that West Main Street will be closed that evening for the event and will remain closed through Sunday for the Bills Watch Party event. There will be limited deliveries allowed as needed between the end of the Wine Walk on Saturday and start of the Bills Watch Party on Sunday morning.

ADJOURNMENT:

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to adjourn the meeting at 6:08 p.m.

Adopted Resolution: **242**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk-Treasurer

VILLAGE OF LANCASTER, NY**September 14, 2026****OFFICIAL MEETING MINUTES****Page 1 of 9**

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, September 14, 2026, at 7:00 P.M.

MEETINGS TO DATE **14**
NO. OF REGULARS **10**
NO. OF SPECIALS **4**

Attendance:		<u>Attended / Absent</u>
William C. Schroeder	Mayor	14 / 0
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	13 / 1
John Mikoley	Trustee	14 / 0
Deirdre A. Miller	Trustee	12 / 2
Gavin J. O'Brien (Absent)	Trustee	12 / 2

Also Present:

Andrew M. Debbins	Deputy Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
Thomas Kukoleca	Fire Chief – Assistant 9-2
Michael Meyer	Historic Preservation Commission Chairperson
Matthew Fischione	Town Code Enforcement Officer
Captain Andrew Speyer	Town of Lancaster Police Department

Mayor Schroeder led the pledge to the flag.

AUDIENCE PARTICIPATION:**LISTED AGENDA ITEMS**

-none-

ACCEPTANCE OF MINUTES

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to accept the minutes of the August 24, 2026 regular meeting.

Adopted Resolution: **243** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 8/24/2026 to 9/14/2026.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 85 claims were approved, and that all claims were paid against the:

GENERAL FUND -----	in the amount of	\$	290,836.02
SEWER FUND -----	in the amount of	\$	19,050.31
TRUST FUND -----	in the amount of	\$	2,637.94

CAPITAL FUND -----	in the amount of	\$	3,898.28
EQUIPMENT RESERVE -----	in the amount of	\$	--
COMMUNITY DEVELOPMENT -----	in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND ----	in the amount of	\$	--
For the period from <u>8/10/2026</u> To <u>8/24/2026</u>			

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 94640 through # 94706
Sewer Fund checks # 12440 through # 12448
Trust Fund checks # 2643 through # 2644
Capital Fund check # 1983

Adopted Resolution: **244** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from August 18, 2026 – September 3, 2026.

Motion by Trustee Miller and seconded by Trustee Malone Schaefer to receive and file this correspondence.

Adopted Resolution: **245** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

- 2) Correspondence from Watts Architects & Engineers providing the meeting minutes from the annual Sanitary Sewer Order on Consent Review meeting with NYS Department of Environmental Conservation representatives on August 11, 2026.

Motion by Trustee Mikoley and seconded by Trustee Malone Schaefer to receive and file this correspondence.

Adopted Resolution: **246** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

- 3) Correspondence from Erie County Department of Environment and Planning providing a notice that the month of September is designated as the annual 30-day period during which a landowner may request the inclusion of predominantly viable agricultural land into a certified agricultural district in accordance with Section 303-b of New York State Agricultural and Markets Law.

Motion by Trustee Mikoley and seconded by Trustee Miller to receive and file this correspondence.

Adopted Resolution: **247** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

- 4) Correspondence from Ron Olson, owner of 5565 Broadway, providing information to file an appeal to the Village Board in regard to a decision of the Historic Preservation Commission denying his application for a certificate of appropriateness for replacement windows.

Trustee Mikoley requested to confer with legal counsel in a confidential session at 7:04 p.m. to discuss this matter with Deputy Attorney Debbins.

The confidential session ended and the regular meeting was reconvened at 7:15 p.m. There were no votes or action taken during the confidential session that would require entry into the minutes.

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to schedule a hearing in Council Chambers on Monday, October 19, 2026, at 7:00 p.m. with respect to an appeal filed by Ron Olson, owner of 5565 Broadway, regarding a decision by the Historic Preservation Commission related to his application for a certificate of appropriateness for replacement windows.

Adopted Resolution: **248** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

- 5) Correspondence from DPW employee Dennis Snyder requesting authorization to utilize the remaining carry-over vacation time from the prior fiscal year beyond the September 30, 2026 deadline established in the union contract due to operational needs and scheduling considerations within the department.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this request as presented.

Adopted Resolution: **249** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

- 6) Correspondence from Spectrum Northeast, LLC requesting that the Village of Lancaster commence renewal proceedings toward the renewal of its cable franchise agreement which is due to expire on 7/21/2029.

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **250** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

- 7) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the site plan for the Village of Lancaster's Russell J. Salvatore Lancaster Village Pavilion contingent upon HPC approval and a gas line easement to be laid out following review by the Commission at its August 20, 2026 meeting.

Motion by **Trustee Miller** and seconded by **Trustee Malone Schaefer** to approve the site plan with contingencies per the recommendation of the Planning Commission.

Note – HPC approval was issued at its September 9, 2026 meeting following review of the project.

Adopted Resolution: **251** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

- 8) Correspondence from CSEA providing information regarding its Peer Trainer Program for DPW union employees which requires management commitment and approval of a Memorandum of Agreement (MOA).

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to approve participation in the CSEA Peer Trainer Program as presented.

Adopted Resolution: **252** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

RESOLUTIONS:

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to authorize the submission of an application to the New York State Office of Parks, Recreation and Historic Preservation for a Certified Local Government grant in the amount of \$50,000 for a Historic Properties Survey Update and further authorize the Mayor to execute the grant application, contract, and any other documents necessary to accept and administer the grant, if awarded, on behalf of the Village. The Village further commits to a local match of 10% (\$5,000) in addition to funding any project costs in excess of the grant award from unassigned fund balance available in the General Fund.

Adopted Resolution: **253** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to urge NYS governmental bodies to enact legislation and budgetary measures that substantially increase Medicaid reimbursement rates for ambulance and emergency medical service providers and to support policies that recognize the true cost of providing emergency medical services and that ensure the long-term sustainability of New York's EMS system.

Adopted Resolution: **254** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

Motion by **Trustee Miller** and seconded by **Trustee Mikoley** to adopt the following resolution:

Whereas on August 27th the Lancaster Village Board received notice via e-mail that local video producer Driftwood Motion and Stills wished to produce a commercial on September 2nd, 3rd, and/or 4th on Central Ave. across from the Town Hall near the New York Store, at the Lancaster Veterans Memorial in Como Lake Park, and at the Lancaster Lighthouse;

Whereas a literal construction of the provisions of Chapter 285 "Special Events" of the Village Code would require a special event application to be submitted at least 60 days prior to the commercial shoot and would require prior department head and Village Board review and approval of the application;

Whereas the intended date of the commercial shoot precluded compliance with Chapter 285 and consideration of the request during a regular or special meeting of the Village Board;

Whereas the Village Board in the interest of accommodating the requested project considered the interests to be served by Chapter 285 and reached a majority consensus via e-mail communications that in the present instance submission, review, and approval of a special event application should be waived;

Now it is moved that the majority consensus previously reached by the Board via e-mail be hereby ratified and that the request of Driftwood Motion and Stills to produce a commercial upon the dates and at the locations specified to the Board be retroactively approved.

Adopted Resolution: **255** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

Motion by **Trustee Miller** and seconded by **Trustee Malone Schaefer** to approve the following membership changes for the Lancaster Fire Department for members dropped from the rolls of the Department for a minimum of one year as approved at the monthly Department meeting on September 8, 2026:

- Brandon Damato – Eagle Hose Company
- Alexander Killinger – Eagle Hose Company
- Christopher Monin – Eagle Hose Company

Adopted Resolution: **256** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

Motion by **Trustee Mikoley** and seconded by **Trustee Malone Schaefer** to approve a change order for the Village's fall tree order from Schichtel's Nursery to change species as recommended by the Forestry Advisory Board with a resulting net increase of \$180.00 to the total cost of the orders with funds available within each respective grant budget to cover this increase.

Adopted Resolution: **257** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** authorizing Mayor Schroeder to sign and approve the MS4 Operator Certification Form for submission of the MS4 Interim Progress Certification Report – 30 Months Requirement.

Adopted Resolution: **258** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

AUDIENCE PARTICIPATION:	GENERAL COMMENTS
--------------------------------	-------------------------

-none-

COMMITTEE REPORTS & FOLLOW UPS:
--

➤ **FINANCE & CLAIMS** – Trustees Miller & O'Brien

She requested the Fire Department to get updated quotes for fire equipment submitted as part of the DASNY grant that is currently in process.

➤ **PUBLIC WORKS** – Trustee Mikoley

North End Fire Hall - An epoxy floor is being installed this week in the area where the windows were replaced. The generator replacement is currently delayed waiting for equipment to be delivered.

He recognized the efforts of DPW employees addressing issues with heavy rainfall in a short period of time a couple of weeks ago that resulted in significant flooding in areas.

➤ **PUBLIC SAFETY** – Mayor Schroeder

No report.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

A public hearing is scheduled for next meeting to review proposed revisions to Chapter 139 “Excavations”.

Attorney Herdzik has sent out a proposed code for short-term rentals. He has not had time to review but indicated that he wants to make sure any code that is put in place is enforceable. More time is needed to review before providing to the Village Board for consideration.

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

No report.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

The Village Fall Fest takes place this Saturday (9/19) from 10:00 a.m. – 3:00 p.m. in the Cayuga Creek Park area.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve the Special Events Application for the Lancaster Thrills event being held on October 3, 2026, as presented.

All insurance requirements have been met as previously reviewed by Attorney Herdzik.

Adopted Resolution: **259** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley, and Miller

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

He will be scheduling a groundbreaking with the benefactor (Russell J. Salvatore) for the band shelter in Cayuga Creek Park. It is expected that construction will start next spring 2027.

Trustee O’Brien submitted the following written report in his absence:

- He met with Lancaster IDA CEO Paul Leone, Chair Kevin Lemaster, and Village of Lancaster Clerk-Treasurer Stegmeier to discuss LIDA funding two feasibility studies: One for Palmer Place economic development, and a second for a Walden to Commerce connector road and related development projects. Chair Lemaster is optimistic about the studies and took the information and scope that he provided to discuss with the LIDA attorney, Jennifer Strong. More to come as discussions continue.

➤ **SEWER** – Trustee Mikoley

Pleasant Avenue Project – The contractor is waiting for ECWA to replace water lines and then they will come back to install sidewalks and complete their work.

There is a sewer issue by the roundabout at N. Aurora Street with a potential blockage that could be an expensive repair. DPW has arranged for the pipe to be cleaned out by a private contractor so that a video inspection can be done to determine the condition of the sewer lines and what repairs are needed.

➤ **GRANTS – Trustee O'Brien**

He submitted the following written report in his absence:

Lancaster Pocket Park

Construction in the pocket park is ongoing. He appreciates the patience of the Village's neighbors, Picasso's Pizza and the Moose, as well as fire department volunteers and Village employees as the work progresses. We are working to set up formal construction status meetings.

Certified Local Government (CLG) – Historic Resource Inventory Update

CLG Grant application is due next week. There was a meeting with Campbell Hagle from SHPO on Thursday to discuss the grant's goals and scope. Resolution at tonight's meeting authorizes the Village to submit the application, which is due on the 15th.

➤ **TECHNOLOGY & MARKETING – Trustee Miller**

She has reached out to TechNet regarding a quote for replacement laptops for Village Board members. They have asked if board members have a preference regarding the type or size of the laptops before they proceed with getting a quote.

➤ **CLIMATE SMART – Trustee O'Brien**

He submitted the following written report in his absence:

- Quarterly meetings were last week. Please review the slides from those meetings included in the Board Packet. One notable highlight is over 100 trees scheduled to be planted on Como Park Blvd after the Village received permission from Erie County.
- Reminder that the Sustainability Expo is returning to Fall Fest this year. It is an opportunity for residents and visitors to learn about Village sustainability and forestry projects and well as get information from a variety of vendors.
- We will be looking to have a ribbon cutting at the North End Firehall to celebrate the sustainability upgrades made to that building and the closing out of our CEC 2 Star Grant. DPW is doing some additional work, so that will be scheduled once that work is completed.
- As DPW may be looking to get employees trained and certified to use pesticides, Sustainability Coordinator Amy Stypa recommends the Village develop and implement a pesticide use policy to balance the needs of the Village with its environmental goals. When he returns, he will begin working with her to outline what that policy might look like and find resources or examples from other communities.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:
--

➤ **SUPERINTENDENT OF PUBLIC WORKS – Wayne Cisco**

Mayor Schroeder and Superintendent Cisco reviewed a request to purchase a new sidewalk plow for DPW which would include a blade that can be angled to better direct the snow. This equipment can also be used year-round with a water tank that can be attached for watering flowers as well as other attachments for various tasks. The cost for this equipment is approximately \$194,000. Documentation regarding procurement was not available at this meeting. This documentation will be submitted for consideration at the next board meeting.

DPW employees attended a safety class at the Municipal Building last week along with Town Highway employees. The department is now up to date with safety training for this year.

Tree plantings will be taking place soon and work is being completed at the North End Fire Hall.

➤ **CLERK-TREASURER** – Michael E. Stegmeier

Audit field work started last week and will continue through next week.

He anticipates that Nicole Kisiel will be able to return to the office from medical leave at the start of next week pending confirmation following an appointment later this week.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

His office continues to work on seasonal issues.

He commented regarding a resident on N. Aurora Street who is trying to build out in his backyard and is having an issue with the Lancaster Towers property which is causing flooding on the property. He has issued an enforcement action to Lancaster Towers to maintain its drainage system, and he will work with DPW to identify a proper maintenance program to avoid ongoing future problems.

➤ **FIRE CHIEF** – Thomas Kukoleca (Assistant 9-2)

There were 260 calls in August and 19 so far in September.

He thanked DPW for the work being done at the North End Fire Hall (Station 2) and for addressing the basement flooding on September 3rd at the Lancaster Municipal Building (Station 1).

He commented regarding the plymovent systems and gear lockers that were submitted for replacement as part of a SAM grant. This fire equipment is now out of compliance and at a critical point for replacement. If the grant funds are not expected to be released soon, the department wants to move forward with purchasing these items as a non-budgeted capital expense.

The new Engine 2 is on schedule for final review in December and delivery in the springtime.

➤ **HISTORIC PRESERVATION COMMISSION** – Michael Meyer

He thanked the Village Board for its additional 10% contribution towards the CLG grant application.

➤ **TOWN POLICE DEPARTMENT** – Captain Andrew Speyer

No report.

➤ **DEPUTY VILLAGE ATTORNEY** – Andrew M. Debbins

No report.

MISCELLANEOUS:

-none-

ADJOURNMENT:

Motion by **Mayor Schroeder** and seconded by **Trustee Mikoley** to adjourn the meeting at 7:36 p.m.

Adopted Resolution: **260**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Mikoley,
and Miller

Respectfully submitted,

Michael E. Stegmeier
Clerk-Treasurer

ABSTRACT

September 28, 2026

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

September 14, 2026 to September 28, 2026

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of \$ 262,161.58

SEWER FUND -----in the amount of \$ 19,911.76

TRUST FUND -----in the amount of \$

CAPITAL FUND -----in the amount of \$ 197,753.15

EQUIPMENT RESERVE -----in the amount of \$

COMMUNITY DEVELOPMENT -----in the amount of \$

SPECIAL REPAIR RESERVE FUND ----in the amount of \$

TOTAL 479,826.49

For the period from August 24, 2026 to September 14, 2026

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	92
General Fund Ck#.....	94707-94766
Sewer Fund Ck#.....	12449-12453
Trust Fund Ck#.....	
Capital Fund Ck#.....	1984-1986
Community Development Fund Ck#	

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: September 28, 2026

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check 2026-2027 Budget	\$ 67,287.45	\$ 1,580.80		\$ 197,753.15
Payroll Voucher 8/28/2026	\$ 77,140.17	\$ 7,040.25		
Fica Voucher 8/28/2026	\$ 6,017.07	\$ 538.58		
Payroll Voucher 8/14/2026	\$ 76,833.23	\$ 9,988.04		
Fica Voucher 8/14/2026	\$ 5,993.59	\$ 764.09		
M&T CC 6/30/2026	\$ 4,827.08			
M&T CC 07/31/2026	\$ 10,358.48			
TASC 8/31/2026	\$ 13,704.51			
TOTALS	\$ 262,161.58	\$ 19,911.76	\$ -	\$ 197,753.15

TOTAL ALL FUNDS \$ 479,826.49

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/16/2026
09:27 AM

Ranges		Item Status		Purchase Types		Misc	
Range: First to Last Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 05/31/27		Open: N Void: N Paid: N Held: N Aprv: N Rcvd: Y		Bid: Y State: Y Other: Y Exempt: Y		P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All	
PO #	PO Date	Vendor	Contract	PO Type			
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date Rcvd Date Chk/Void Date Invoice
27-00362	09/03/26 ADOLF005 CARLADOLF						
1	ZONING BOARD MBR - 9/3/26 MTG	\$100.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEA	R	09/03/26 09/03/26 9/3/2026 MTG
27-00363	09/11/26 ADPIN005 ADP, INC.						
1	PROC CHARGES AND TIME/ATTEND	\$983.00	A -1325-435-300	E	FINANCE TREASURER - PAYROLL S	R	09/11/26 09/11/26 730214747
27-00364	09/09/26 ALLEI005 JAMES ALLEIN						
1	HPC MTG PLAN COMM LIAS 9/9/26	\$50.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/09/26 09/09/26 9/9/2026 MTG
27-00365	09/10/26 ALTEC005 ALTEC INDUSTRIES, INC						
1	INSPECTION & REPAIR TRK #7	\$1,426.06	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	09/10/26 09/10/26 52212444
27-00368	09/10/26 APPLI010 APPLIED INDUSTRIAL TECH						
1	DPW MECHANICS RESTOCK	\$141.68	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	09/10/26 09/10/26 7035281339
2	DPW MECHANICS RESTOCK	\$141.68	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	09/10/26 09/10/26 7035281339
3	DPW MECHANICS RESTOCK	\$141.68	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA	R	09/10/26 09/10/26 7035281339
		\$425.04					
27-00369	09/10/26 APPLI010 APPLIED INDUSTRIAL TECH						
1	MECHANICS SHOP RESTOCK	\$165.40	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	09/10/26 09/10/26 703525751
2	MECHANICS SHOP RESTOCK	\$165.40	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	09/10/26 09/10/26 703525751
		\$330.80					
27-00370	09/10/26 ASHLA005 ASHLAND PEST CONTROL INC						

PO #	PO Date	Vendor	Contract PO Type						
Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
27-00370	09/10/26 ASHLA005 ASHLAND PEST CONTROL INC				Account Continued				
1	NUISANCE WILDLIFE CENTR AVE	\$91.00	A -5110-475-000	E	STREETS MAINT-UNCLASSIFIED-PE	R	09/10/26 09/10/26		14856
27-00371	09/11/26 BENZE005 BENZEL, ROBERT								
1	REIMBURS RESIDENT OVR PYMT SEW	\$680.00	G -360-000	G	SEWER RENTS RECEIVABLE	R	09/11/26 09/11/26		SEW OVR PMT
27-00372	08/25/26 BIELA005 PAULA BIELAT								
1	COURT STENO 8/25/26	\$250.00	A -1110-435-000	E	VILLAGE JUSTICE - CONTRACTUAL	R	08/25/26 08/25/26		8/25/2026
27-00373	09/03/26 BLAKE005 DAVID BLAKELEY								
1	ZONING BOARD CHAIR 9/3/26 MTG	\$125.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEA	R	09/03/26 09/03/26		9/3/2026
27-00374	09/09/26 BUDZI010 BUDZINSKI, JEFFREY								
1	HPC MTG - VIL HIST 9/9/26 MTG	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/09/26 09/09/26		9/9/2026
27-00375	09/09/26 CAMPB010 SHERRY CAMPBELL								
1	HPC MTG COMM MBR 9/9/26 MTG	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/09/26 09/09/26		9/9/2026
27-00376	09/11/26 CHART005 CHARTER COMMUNICATIONS								
1	PHONES ALL LOCATIONS SEPT 2026	\$139.03	A -1620-439-000	E	SHARED SERVICES - TELEPHONE	R	09/11/26 09/11/26		063270401090126
2	PHONES ALL LOCATIONS SEPT 2026	\$25.78	A -1621-439-000	E	NORTH END FIRE HALL - TELEPHON	R	09/11/26 09/11/26		063270401090126
3	PHONES ALL LOCATIONS SEPT 2026	\$77.38	A -1640-431-000	E	DEPT PUBLIC WORKS - TELEPHON	R	09/11/26 09/11/26		063270401090126
		<u>\$242.19</u>							
27-00377	09/11/26 CHART020 CHARTER COMMUNICATION								
1	INTERNET/OICE - LMB,DPW,NEFH	\$228.96	A -1325-474-000	E	FINANCE TREASURER - WEB SITE	R	09/11/26 09/11/26		0081582081726
2	INTERNET/OICE - LMB,DPW,NEFH	\$228.96	A -1325-474-000	E	FINANCE TREASURER - WEB SITE	R	09/11/26 09/11/26		0081418081726
3	INTERNET/OICE - LMB,DPW,NEFH	\$135.44	A -1325-474-000	E	FINANCE TREASURER - WEB SITE	R	09/11/26 09/11/26		0081400081726
		<u>\$593.36</u>							
27-00378	09/09/26 CHAVE005 CHAVES YATES, CAITLIN								
1	HPC MTG - MBR 9/9/26 MTG	\$100.00	A -7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/09/26 09/09/26		9/9/2026
27-00379	09/11/26 CHERR005 CHERRY GROVE FARM								

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/16/2026

09:27 AM

PO # PO Date Vendor

Contract PO Type

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00388	09/11/26 ERIEC045		ERIE COUNTY WATER AUTHORITY		Account Continued					
1	WTR-LMB, NEFH 5/3-8/3/26	\$278.41	A -1620-441-000	E	SHARED SERVICES - WATER	R	09/11/26	09/11/26		27903640-4
2	WTR-LMB, NEFH 5/3-8/3/26	\$83.46	A -1621-441-000	E	NORTH END FIRE HALL - WATER	R	09/11/26	09/11/26		28063600-5
		\$361.87								
27-00389	09/10/26 ERIEC045		ERIE COUNTY WATER AUTHORITY							
1	WATER - DPW/SPRAY POOL	\$760.43	A -1640-441-000	E	DEPT PUBLIC WORKS GARAGE-WA	R	09/10/26	09/10/26		VARIOUS
2	WATER - DPW/SPRAY POOL	\$10,366.35	A -7110-441-000	E	PARKS-WATER	R	09/10/26	09/10/26		VARIOUS
		\$11,126.78								
27-00390	09/14/26 ERIEC045		ERIE COUNTY WATER AUTHORITY							
1	WATER - DPW 7/31-8/31/26	\$18.00	A -1640-441-000	E	DEPT PUBLIC WORKS GARAGE-WA	R	09/14/26	09/14/26		60649378-8
27-00391	09/11/26 FERRY005		FERRY INC							
1	HOSE REPAIR DPW WATERING TRUCK	\$70.92	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	09/11/26	09/11/26		88627
27-00392	08/24/26 FRANK010		FRANKLIN BRONZE PLAQUES							
1	TREE DED PLQ DOMINIC TERRANOVA	\$430.00	A -8560-440-000	E	SHADE TREES-MEMORIAL TREE PL	R	08/24/26	08/24/26		38964
27-00393	09/15/26 GOODE005		GOOD EARTH ORGANICS							
1	GREEN WASTE DISPOSAL	\$1,024.95	A -8160-434-000	E	REFUSE & GARBAGE-CONTRACT S	R	09/15/26	09/15/26		027324/027323
27-00394	09/03/26 SMITH005		JENNIE HAUSER							
1	ZONING BOARD MBR 9/3/26 MTG	\$100.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEN	R	09/03/26	09/03/26		9/3/2026 MTG
27-00395	09/11/26 HOMED005		HOME DEPOT CREDIT SVCS							
1	PARTS & SUPPLIES AUG 2026	\$116.04	A -1620-402-000	E	SHARED SERVICES - JANITORIAL S	R	09/11/26	09/11/26		HD-AUG26
2	PARTS & SUPPLIES AUG 2026	\$116.03	A -1621-419-000	E	NORTH END FIRE HALL - JANITORIA	R	09/11/26	09/11/26		HD-AUG26
3	PARTS & SUPPLIES AUG 2026	\$30.36	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND	R	09/11/26	09/11/26		HD-AUG26
4	PARTS & SUPPLIES AUG 2026	\$116.04	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	09/11/26	09/11/26		HD-AUG26
5	PARTS & SUPPLIES AUG 2026	\$77.36	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R	09/11/26	09/11/26		HD-AUG26
6	PARTS & SUPPLIES AUG 2026	\$747.38	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	09/11/26	09/11/26		HD-AUG26
7	PARTS & SUPPLIES AUG 2026	\$59.80	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R	09/11/26	09/11/26		HD-AUG26
8	PARTS & SUPPLIES AUG 2026	\$123.26	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT;TI	R	09/11/26	09/11/26		HD-AUG26
9	PARTS & SUPPLIES AUG 2026	\$48.32	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	09/11/26	09/11/26		HD-AUG26

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/16/2026

09:27 AM

PO # PO Date Vendor

Contract PO Type

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
Account Continued										
27-00406	09/09/26 MEYER005 MICHAEL MEYER									
1	HPC MTG CHAIR 9/9/26 MTG	\$125.00	A-7520-434-000	E	HIST DIST-PROF SVC-HPC SECRET	R	09/09/26	09/09/26		9/9/2026 MTG
27-00407	09/09/26 MOTOR005 MOTOROLA SOLUTIONS INC									
1	EXTRA PORTABLE RADIO BATTERIES	\$606.40	A-3411-260-400	E	FIRE DEPT-MONITOR II PAGERS	R	09/09/26	09/09/26		8282390547
27-00408	09/10/26 NEWEND005 NEW ENTERPRISE STONE & LIME CO									
1	PATCH - TICKET #50628907	\$177.19	A-5110-413-000	E	STREETS MAINT-RESURFACING M/	R	09/10/26	09/10/26		8900860
27-00409	09/10/26 NIAGA005 NIAGARA FRONTIER EQUIP SALES I									
1	REPAIR PRTS SCAG MOWER	\$113.06	A-5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	09/10/26	09/10/26		P03570
27-00410	09/10/26 NOCOE005 NOCO ENERGY CORP. FUELS									
1	DIESEL FUEL 286.20 GALS	\$663.72	A-5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	09/10/26	09/10/26		366320
2	DIESEL FUEL 286.20 GALS	\$401.62	A-7110-416-000	E	PARKS-GAS & OIL	R	09/10/26	09/10/26		366320
3	DIESEL FUEL 286.20 GALS	\$244.98	A-8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	09/10/26	09/10/26		366320
4	DIESEL FUEL 286.20 GALS	\$124.98	G-8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	09/10/26	09/10/26		366320
		\$1,435.30								
27-00411	09/10/26 NOCOE005 NOCO ENERGY CORP- FUELS									
1	DIESEL FUEL 365.90 GALS	\$446.32	A-5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	09/10/26	09/10/26		384028
2	DIESEL FUEL 365.90 GALS	\$387.60	A-7110-416-000	E	PARKS-GAS & OIL	R	09/10/26	09/10/26		384028
3	DIESEL FUEL 365.90 GALS	\$299.98	A-3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	09/10/26	09/10/26		384028
4	DIESEL FUEL 365.90 GALS	\$365.78	A-8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	09/10/26	09/10/26		384028
5	DIESEL FUEL 365.90 GALS	\$301.63	A-8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	09/10/26	09/10/26		384028
6	DIESEL FUEL 365.90 GALS	\$130.17	G-8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	09/10/26	09/10/26		384028
		\$1,931.48								
27-00412	09/11/26 NOCOE005 NOCO ENERGY CORP- FUELS									
1	UNLEADED FUEL 669.60 GALS	\$679.63	A-5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	09/11/26	09/11/26		8355777
2	UNLEADED FUEL 669.60 GALS	\$487.21	A-8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	09/11/26	09/11/26		8355777
3	UNLEADED FUEL 669.60 GALS	\$457.79	A-7110-416-000	E	PARKS-GAS & OIL	R	09/11/26	09/11/26		8355777
4	UNLEADED FUEL 669.60 GALS	\$459.57	A-8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	09/11/26	09/11/26		8355777
5	UNLEADED FUEL 669.60 GALS	\$318.23	G-8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	09/11/26	09/11/26		8355777
		\$2,402.43								

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/16/2026

09:27 AM

PO # PO Date Vendor

Contract PO Type

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00413	09/10/26 N0000015 NY SEG									
1	ST LTG R3 8/1/26-8/3/26	\$4,252.60	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING- R	R	09/10/26	09/10/26		1001-3627-707
27-00414	09/15/26 N0000015 NY SEG									
1	34 CENTRAL AVE 8/5-9/2/26	\$44.59	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E R	R	09/15/26	09/15/26		1001-7803-635
27-00415	09/10/26 N0000015 NY SEG									
1	16 W MAIN ST 8/4-9/1/26	\$166.35	A -8510-438-000	E	BEAUTIFICATION - CBD TREES / RE R	R	09/10/26	09/10/26		1004-7932-537
27-00416	09/10/26 N0000015 NY SEG									
1	5 AURORA ST 8/5-9/2/26	\$136.43	A -8510-438-000	E	BEAUTIFICATION - CBD TREES / RE R	R	09/10/26	09/10/26		1001-7804-781
27-00417	09/10/26 N0000015 NY SEG									
1	NEFH 8/4-9/1/26	\$316.15	A -1621-438-000	E	NORTH END FIRE HALL - ELECTRIC R	R	09/10/26	09/10/26		0038-361
27-00418	09/11/26 N0000015 NY SEG									
1	MONUMENT LIGHTING 8/5-9/2/2	\$25.70	A -7110-438-000	E	PARKS-ELECTRIC R	R	09/11/26	09/11/26		1003-8596-887
27-00419	09/11/26 N0000015 NY SEG									
1	LMB 8/4-9/1/26	\$1,015.45	A -1620-438-000	E	SHARED SERVICES - ELECTRIC R	R	09/11/26	09/11/26		1001-0038-676
27-00420	09/11/26 N0000015 NY SEG									
1	CNTRL AVE/W MAIN ST 8/2-9/2/26	\$28.22	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEAD E R	R	09/11/26	09/11/26		1101-7804-799
27-00421	09/11/26 N0000015 NY SEG									
1	CNTRL AVE/PLEASANT 8/4-9/2/26	\$222.63	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING- R	R	09/11/26	09/11/26		1009-3026-648
27-00422	09/11/26 N0000015 NY SEG									
1	37 CNTRL AVE 7/28-8/26/26	\$37.55	A -7550-400-000	E	CELEBRATIONS-CONTRACTUAL EX R	R	09/11/26	09/11/26		1001-8339-308
27-00423	09/11/26 N0000015 NY SEG									
1	16 W MAIN ST 7/2-8/2/26	\$130.22	A -8510-438-000	E	BEAUTIFICATION - CBD TREES / RE R	R	09/11/26	09/11/26		1004-7932-537

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/16/2026

09:27 AM

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
27-00424 09/11/26 N0000015 N Y S E G								
1 RICHMOND AVE 7/25-8/25/26	\$51.46	A -7110-438-000	E	PARKS-ELECTRIC	R	09/11/26 09/11/26		1004-9304-933
27-00425 09/11/26 OLDDO005 OLD DOMINION BRUSH								
1 RUBBER DOOR SEAL - TRUCK#56	\$221.73	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT.TI	R	09/11/26 09/11/26		10095292
27-00426 09/11/26 PARIS005 PARISE MECHANICAL, INC								
1 MAINT. ON COOLING UNIT - LMB	\$459.51	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	09/11/26 09/11/26		S26-395
27-00427 09/03/26 SEWIN005 SEWING TECHNOLOGY								
1 2 OEM JACKETS,KUHLMEY/ROBINSON	\$1,000.00	A -3990-475-000	E	DISASTER PREP-EXP/TRAVEL-MILE	R	09/03/26 09/03/26		51652
2 2 OEM JACKETS,KUHLMEY/ROBINSON	\$215.50	A -3990-436-000	E	DISASTER PREPAREDNESS-TRAINI	R	09/03/26 09/03/26		51652
	<u>\$1,215.50</u>							
27-00428 09/11/26 SHERI005 SHERIDAN HR LLC								
1 MONTHLY HR CONSULT - SEPT 26	\$2,700.00	A -1010-435-600	E	BOARD OF TRUSTEES - H/R CONS	R	09/11/26 09/11/26		4592
27-00429 09/11/26 BEEGR005 SMG-BATAVIA, LLC								
1 PUB NOT - 2 LOCAL LAWS SEPT	\$142.86	A -1325-430-000	E	FINANCE TREASURER - PRINTING	R	09/11/26 09/11/26		TQMLV3QU-0035
27-00430 09/11/26 BEEGR005 SMG-BATAVIA, LLC								
1 PUB HEAR USE OF FED DEVEL FUND	\$128.42	A -1325-430-000	E	FINANCE TREASURER - PRINTING	R	09/11/26 09/11/26		TQMLV3QU-0034
27-00431 09/11/26 STEPH010 STEPHEN C. TOWNSEND, PC								
1 REFUND VILL TAX 86 CHURCH ST	\$1,037.67	A -690-000	G	OVERPAYMENTS	R	09/11/26 09/11/26		RFND VILLTAX 26
27-00432 09/09/26 STONE010 STONEBRAKER, NANCY								
1 HPC MTG ALT MBR 9/9/26 MTG	\$100.00	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	09/09/26 09/09/26		9/9/2026 MTG
27-00433 09/03/26 STYPA005 STYPA, AMY								
1 CONF EXP JUNE 2026 DELTA HOTEL	\$110.00	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	09/03/26 09/03/26		151278
27-00434 09/11/26 SWETZ005 SWETZ LAW FIRM								

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/16/2026

09:27 AM

PO #	PO Date	Vendor	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00441	09/03/26	VOLPE005	JAMES F. VOLPE					Account Continued					
1	ZONING BOARD MBR 9/3/26	MTG			\$100.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEA	R	09/03/26	09/03/26		9/3/2026 MTG
27-00442	09/11/26	WATTS005	WATTS ARCHITECTURE & ENGINEERS										
1	SVCS 8/3-8/30/26	PLEASANT AVE			\$20,461.06	H -0522-400-116	E	EXPENSES - PLEASANT AVE SEWE	R	09/11/26	09/11/26		47333
27-00443	09/09/26	WEXBA010	WEX BANK										
1	FUEL RESC 7 & CHIEFS VEHS				\$317.97	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	09/09/26	09/09/26		114856691
27-00444	09/11/26	WMCOR005	WM CORPORATE SERVICES INC										
1	DUMPSTER SVC LMB & DPW				\$882.45	A -8160-434-000	E	REFUSE & GARBAGE-CONTRACT S	R	09/11/26	09/11/26		5290222-1342-3
27-00445	09/11/26	WMSCH005	WM SCHUTT & ASSOCIATES, PC										
1	PROF SVCS REND ENDING 8/28/26				\$6,824.00	A -1010-435-900	E	BOARD OF TRUSTEES - ENGINEER	R	09/11/26	09/11/26		35845
27-00446	09/11/26	WOODC005	WOODCUTTERS HEADQUARTERS INC.										
1	TREE CREW SUPP				\$342.91	A -8560-250-000	E	SHADE TREES-OTHER EQUIPMENT-3	R	09/11/26	09/11/26		WCHQ00524
27-00447	09/10/26	PETER005	HUNTER BUFFALO PETERBILT										
1	REPAIR PRT - TRUCK #44				\$248.36	A -5110-452-000	E	STREET'S MAINT-REPAIRS/MAINT:TI	R	09/10/26	09/10/26		X207214945.01
27-00448	09/10/26	PETER005	HUNTER BUFFALO PETERBILT										
1	REPAIR PRT TRUCK #44				\$248.36	A -5110-452-000	E	STREET'S MAINT-REPAIRS/MAINT:TI	R	09/10/26	09/10/26		X207214945.02
Total Purchase Orders: 85					Total P.O. Line Items: 130	Total List Amount: \$266,621.40		Total Void Amount: \$0.00					

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	7-A	\$66,210.07	\$0.00	\$1,077.38
	7-G	\$900.80	\$0.00	\$680.00
	7-H	\$197,753.15	\$0.00	\$0.00
Total Of All Funds:		\$264,864.02	\$0.00	\$1,757.38
				\$266,621.40

Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	A	\$66,210.07	\$0.00	\$1,077.38
	G	\$900.80	\$0.00	\$680.00
	H	\$197,753.15	\$0.00	\$0.00
Total Of All Funds:		\$264,864.02	\$0.00	\$1,757.38
				\$266,621.40

LANCASTER VILLAGE
Breakdown of Expenditure Account Current/Prior Received/Prior Open

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	7-A	\$66,210.07	\$0.00	\$0.00	\$0.00	\$66,210.07
	7-G	\$900.80	\$0.00	\$0.00	\$0.00	\$900.80
	7-H	\$197,753.15	\$0.00	\$0.00	\$0.00	\$197,753.15
	Total Of All Funds:	\$264,864.02	\$0.00	\$0.00	\$0.00	\$264,864.02

Batch Id: PAYROLL Batch Date: 08/28/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	1,547.87		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	2,838.22		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	573.22		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	5,245.04		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	2,114.94		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	1,111.40		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	823.06		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	19,587.55		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	923.10		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	145.88		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	143.00		14

September 14, 2026
01:39 PM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 2

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	7,795.65		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	12,913.93		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	1,291.30		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		19
A -7550-102-000 DPW - Overtime Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	1,310.64		20
A -7550-103-000 DPW - Regular Time Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	71.24		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	89.66		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	6,293.04		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	736.00		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	2,426.88		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	7,856.09		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	95.76		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	1,514.37-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: G -200-000 CASH	3,138.82		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: G -200-000 CASH	3,901.43		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 8/28/2026 Cr: A -200-000 CASH	2,721.07		41
A -8010-100-000	Expenditure	Payroll charges for paydate 8/28/2026	0.00		42

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	77,140.17	0.00	0.00	0.00	0.00	0.00
	G	7,040.25	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		84,180.42	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	40	84,180.42
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	40	

There are NO errors in this listing.

Please note that batch lines with zero amounts will not be updated.

Batch Id: FICA		Batch Date: 08/28/26		Batch Type: Recurring	
Account No.	Type	Entry Description	Amount	Tracking Id	Seq
Account Description					
A -9030-800-000	Expenditure	Accrued FICA paydate 8/28/2026	6,017.07		1
EMPLOYEE BENEFITS-SOCIAL SECURITY					
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000	Expenditure	Accrued FICA paydate 8/28/2026	538.58		2
EMPLOYEE BENEFIT-SOCIAL SECURITY					
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	6,017.07	0.00	0.00	0.00	0.00	0.00
	G	538.58	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,555.65	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,555.65
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: PAYROLL Batch Date: 09/14/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	1,547.87		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	2,850.72		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	573.22		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	5,108.15		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	2,114.94		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	3,390.51		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	574.25		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	15,090.21		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	923.10		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	145.88		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	143.00		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	7,731.67		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	13,100.78		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	643.52		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		19
A -7550-102-000 DPW - Overtime Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	1,749.20		20
A -7550-103-000 DPW - Regular Time Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	466.44		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	89.66		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	8,147.42		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	1,324.80		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	569.92		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	9,195.51		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	95.76		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	1,514.37-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: G -200-000 CASH	3,203.82		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: G -200-000 CASH	6,784.22		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/11/2026 Cr: A -200-000 CASH	2,721.07		41
A -8010-100-000	Expenditure	Payroll charges for paydate 9/11/2026	50.00		42

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	76,833.23	0.00	0.00	0.00	0.00	0.00
	G	9,988.04	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		86,821.27	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	40	86,821.27
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	40	

There are NO errors in this listing.

Please note that batch lines with zero amounts will not be updated.

September 14, 2026
12:58 PM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA Batch Date: 09/11/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 9/11/2026	5,993.59		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 9/11/2026	764.09		2
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	5,993.59	0.00	0.00	0.00	0.00	0.00
	G	764.09	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		6,757.68	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	6,757.68
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: CC 0626 Batch Date: 06/30/26 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Scott K. Blue Dock Media Cr: A -200-000 CASH	64.00		1
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Scott K. Rapid Fax Cr: A -200-000 CASH	11.99		2
A -1325-435-200 FINANCE TREASURER - SVC MAINT CONTRACTS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW Adobe - CTO Office 2 acts Cr: A -200-000 CASH	47.98		3
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW Adobe - 1 act Cr: A -200-000 CASH	23.99		4
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW Apple music for downtown IPOD Cr: A -200-000 CASH	10.99		5
A -1620-439-000 SHARED SERVICES - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Vonage - LMB portion Cr: A -200-000 CASH	507.35		6
A -1640-431-000 DEPT PUBLIC WORKS - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Vongane - DPW portion Cr: A -200-000 CASH	181.23		7
A -1621-439-000 NORTH END FIRE HALL - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Vongane - NEFH portion Cr: A -200-000 CASH	26.35		8
A -3411-470-000 FIRE DEPT-TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Fire, Onx Dynamics - First Aid/CPR Cr: A -200-000 CASH	85.00		9
A -3990-436-000 DISASTER PREPAREDNESS-TRAINING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	OEM - Office Depot docking station Cr: A -200-000 CASH	119.39		10
A -7520-432-000 HISTORIC DISTRICT-DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	HPC - WIX 3yrs 6/23/26-6/23/29 Cr: A -200-000 CASH	436.02		11
A -1420-435-000 LAW - CONTRACTUAL SERVICES:LEASE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	ATTY - speech processing solutions Cr: A -200-000 CASH	185.10		12
A -5112-434-000 CONSL HWY IMPR PGR-PAVING & RECONSTRUCT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - 84 Lumber Cr: A -200-000 CASH	29.97		13

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - Fast Signs Cr: A -200-000 CASH	150.00		14
A -7550-410-000 CELEBRATIONS-NEW YEAR'S EVE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - Fast Signs Cr: A -200-000 CASH	150.00		15
A -7550-413-000 CELEBRATIONS - FALL FEST Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - Fast Signs Cr: A -200-000 CASH	150.00		16
A -7550-425-000 CELEBRATIONS-CHRISTMASVILLE/TREE LIGHTING Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - Fast Signs Cr: A -200-000 CASH	150.00		17
A -7550-401-000 CELEBRATIONS-CAR & CYCLE SHOW Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - Fast Signs Cr: A -200-000 CASH	150.00		18
A -5112-434-000 CONSL HWY IMPR PGR-PAVING & RECONSTRUCT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - 84 Lumber Cr: A -200-000 CASH	128.80		19
A -5112-434-000 CONSL HWY IMPR PGR-PAVING & RECONSTRUCT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - SealMaster Buffalo Cr: A -200-000 CASH	405.94		20
A -8560-416-000 SHADE TREES-GASOLINE & OIL Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - Speedway Cr: A -200-000 CASH	21.18		21
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Events - Evolution Apparel Cr: A -200-000 CASH	1,147.81		22
A -7550-401-000 CELEBRATIONS-CAR & CYCLE SHOW Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Events - Evolution Apparel Cr: A -200-000 CASH	620.00		23
A -1420-432-000 LAW - DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Attorney - Adobe 1 act Cr: A -200-000 CASH	23.99		24
WARNING: This account would have a negative balance: A -5112-434-000. Balance would be:			72,017.67-.		
WARNING: This account would have a negative balance: A -7550-401-000. Balance would be:			3,205.00-.		
WARNING: This account would have a negative balance: A -7550-402-000. Balance would be:			3,175.67-.		
WARNING: Control Acct would have a negative balance but error was overridden: A -5112-000-000. Balance would be:			72,017.67-.		

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	4,827.08	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		4,827.08	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	24	4,827.08
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	24	

There are warnings in this listing, but can proceed with update.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	24	4,827.08			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
YTD 1099:	0	0.00			
Batch: CC 0626	Updated Entries:	24	Updated Amount:	4,827.08	Ref Num: 984

Batch Id: CC 0726 Batch Date: 07/31/26 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Scott K. Blue Dock Media Cr: A -200-000 CASH	64.00		1
A -1325-435-200 FINANCE TREASURER - SVC MAINT CONTRACTS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW Adobe - CTO Office 2 acts Cr: A -200-000 CASH	47.98		2
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW Adobe 1 act Cr: A -200-000 CASH	23.99		3
A -1420-432-000 LAW - DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Attorney Adobe 1 act Cr: A -200-000 CASH	23.99		4
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW Apple - music for the downtown IPOD Cr: A -200-000 CASH	10.99		5
A -1620-439-000 SHARED SERVICES - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Vonage - LMB portion Cr: A -200-000 CASH	512.86		6
A -1640-431-000 DEPT PUBLIC WORKS - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Vonage - DPW portion Cr: A -200-000 CASH	183.05		7
A -1621-439-000 NORTH END FIRE HALL - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Vonage - NEFH portion Cr: A -200-000 CASH	26.65		8
A -1325-200-000 FINANCE TREASURER - EQUIPMENT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	CTO - Dell Laptops Cr: A -200-000 CASH	4,450.95		9
A -1325-200-000 FINANCE TREASURER - EQUIPMENT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	CTO - Dell Docks Cr: A -200-000 CASH	764.97		10
A -7520-434-000 HIST DIST-PROF SVC-HPC SECRETARY/MEMBERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	HPC - GoDaddy domain renewal 5yrs 26-31 Cr: A -200-000 CASH	115.95		11
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - roll off dumpster Cr: A -200-000 CASH	734.40		12
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - roll off dumpster Cr: A -200-000 CASH	734.40		13

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3411-456-000 FIRE DEPT-REPAIRS & MAINT BY DPW Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - SP firehosedirect Cr: A -200-000 CASH	385.87		14
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Events - United Rentals (4th of July) Cr: A -200-000 CASH	620.00		15
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Events - United Rentals (4th of July) Cr: A -200-000 CASH	538.00		16
A -7550-402-000 CELEBRATIONS-INDEPENDENCE DAYS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Events - Wegmans (4th of July) Cr: A -200-000 CASH	500.43		17
A -7550-401-000 CELEBRATIONS-CAR & CYCLE SHOW Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Events - United Rentals (Car Show) Cr: A -200-000 CASH	620.00		18
WARNING: This account would have a negative balance: A -1325-200-000. Balance would be:			2,715.92-		
WARNING: This account would have a negative balance: A -7550-401-000. Balance would be:			3,825.00-		
WARNING: This account would have a negative balance: A -7550-402-000. Balance would be:			6,302.90-		

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	10,358.48	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		10,358.48	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	18	10,358.48
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	18	

There are warnings in this listing, but can proceed with update.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	18	10,358.48			
Transfer In:	0	0.00			
Transfer Out:	0	0.00			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
YTD 1099:	0	0.00			
Batch: CC 0726	Updated Entries:	18	Updated Amount:	10,358.48	Ref Num: 985

September 14, 2026
11:45 AM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: TASC Batch Date: 09/09/26 Batch Type: Standard

Account No.	Type	Entry Description	Amount	Tracking Id	Seq
Account Description					

A -9060-800-000	Expenditure	HRA Transaction paid prev month Aug 2026	13,704.51		1
EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS					
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	13,704.51	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		13,704.51	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	13,704.51
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

LISTED CORRESPONDENCE

September 28, 2026

	1 st Motion	2 nd Motion	
1.			Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from September 3, 2026 – September 17, 2026.
	ACTION -	Rec/File Refer to:	
2.			Correspondence from NYS Homes and Community Renewal providing notice that the Village of Lancaster has met the requirements necessary to maintain its status as a Pro-Housing Community for 2026.
	ACTION -	Rec/File Refer to:	
3.			Correspondence from NYS Homeland Security and Emergency Services announcing that the Village of Lancaster has been awarded \$22,025 under the SFY2025-2026 Volunteer Fire Infrastructure & Response Equipment (V-FIRE) Grant Program.
	ACTION -	Rec/File Refer to:	
4.			Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of Change in Use applications contingent on sign advertisement receiving future permitting for the following companies located at 3825 Walden Avenue: - Suite 2110 – Merj Fleet Service - Suite 2120 – Elite Custom Builders - Suite 2130 – AppSetGo, Inc. - Suite 2170 – Fibrenew Northtowns
	ACTION -	Rec/File Refer to:	
5.			Correspondence from LVMA / Tom Sweeney providing a Special Events Application for a Football in the Village event to be held on Sunday, October 18, 2026, on West Main Street.
	ACTION -	Rec/File Refer to:	
6.			Correspondence from Fire Chief Thomas Kukoleca providing a Special Events Application for the LFD Ladies Auxiliary Children's Halloween Parade & Party to be held on Friday, October 30, 2026, from 6:30 p.m. to 9:00 p.m.
	ACTION -	Rec/File Refer to:	
7.			Correspondence from Amy Jackson providing a Special Events Application for a Santacon! bar crawl fundraiser event to be held on Saturday, December 5, 2026.
	ACTION -	Rec/File Refer to:	
8.			Correspondence from the Lancaster High School Motorcade Committee requesting permission to drive the 45 th annual Lancaster-Depew Motorcade through the Village of Lancaster on Friday, October 23, 2026, starting at 5:00 p.m.

VILLAGE COVER SHEET

September 28, 2026, BOARD MEETING

PERMITS ISSUED 19

VILLAGE PERMIT TOTAL

INSTALL FENCE	1
INSTALL ROOF	10
ERECT DECK	1
DUMPSTER	1
ERECT RESIDENTIAL ADD/ALT	2
ERECT COMMERICAL ADD/ALT	1
INSTALL GENERATOR	1
ERECT SHED	1
ERECT GARAGE	1

TOTAL PERMITS FOR THE VILLAGE	19
--------------------------------------	-----------

Sturdi Build Sheds LLC	20 Franklin St.	Er. Shed
E & M Pole Buildings LLC	29 Aurora St.	Er. Garage
Zacher Electric	2219 Como Park Blvd.	Inst. Generator
First Choice Property Contracting	24 Waltham Ave.	Er. Res. Alt.
DORNER Decking and Renovations	368 Aurora St.	Er. Deck
Rp Oakhill Building Company Inc.	5207-5211 Broadway St.	Er. Comm. Add. /Alt
Alta Homes LLC	48 Robert Dr.	Er. Res. Alt.
Regional MKS Enterprises LLC	29 Sturm St.	Re-Roof
Stephen Slevinski	96 Field Ave.	Dumpster
Steven Michael Cook	29 Edgewood Rd.	Re-Roof
Riverside Door & Windows Inc.	149 Hinchey Ave.	Re-Roof
Stellar Roofing	50 Pardee Ave.	Re-Roof
Aerial Roofing & Exterior Inc.	25 Kelly Ct.	Re-Roof
Naples Roofing	2143 Como Park Blvd.	Re-Roof
Mahabub Alahi Mohammad	99 Sawyer Ave.	Er. Fence
Buffalo's Best Roofing	75 Wilkshire Pl.	Re-Roof
Stellar Roofing	72 Brunswick Rd.	Re-Roof
Buffalo's Best Roofing	14 Oakwood Ave.	Re-Roof
Buffalo's Best Roofing	29 Iroquois Ave.	Re-Roof

Town of Lancaster

Expired Permits Report

09/04/2026 - 09/17/2026

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2025-38545	122 Brunswick Rd	Roof extension over an existing front porch foundation and pad as shown on construction drawings.	09/04/2025	09/04/2026
P-2025-38553	Todd DeWald 88 Church St	Exterior deck as shown on construction drawings and plot plan.	09/05/2025	09/05/2026
P-2025-38575	48 6th Ave	348' lin feet of 6 foot high security fence as shown on survey	09/09/2025	09/09/2026
P-2025-38585	Boys & Girls Club of Depew-Lancaster 5440 Broadway St	Temp Sign- NewYork Forward 4 x 8 sign on a wood frame for the Boys and Girls Club as per program requirements	09/11/2025	09/11/2026
P-2025-38596	2173 Como Park Blvd	ReRoof- second layer over existing shingles as per contract	09/15/2025	09/15/2026
P-2025-38603	56 Briarwood Dr	14' x 24' AB pool as plotted on survey	09/16/2025	09/16/2026
P-2025-38605	38 Pardee Ave	Roofstop Solar PV System as shown on construction drawings.	09/17/2025	09/17/2026
P-2025-38608	108 Elm Pl	2 story addition to an existing residence as shown on construction drawings and plot plan. Manual J & S required for rough frame inspection.	09/17/2025	09/17/2026
P-2025-38611	36 Livingston St	Roof- Complete tear off and replacement of house roof and porch as per homeowner	09/17/2025	09/17/2026

Total Expired Permits: 9

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 09/03/26						
2026-0682	59 W Drullard Ave	104.49-2-11	High Grass/Weeds	Open	Colton Williams	
2026-0686	46 W Drullard Ave	104.49-4-5	High Grass/Weeds	Closed	Evelyn Peters	
2026-0687	105 Pleasant Ave	104.75-3-3	Trash/Rubbish	Closed	Kristopher Nickles	
				Open Date: 09/03/26	Total #: 3	
Open Date: 09/08/26						
2026-0692	30 Legion Pkwy	104.82-4-2	Exterior Property Maint	Open	Yeah No LLC	
2026-0697	17 Southwest Pkwy	115.11-25-4	Exterior Property Maint	Open	Michele Beckley Adams	
				Open Date: 09/08/26	Total #: 2	
Open Date: 09/09/26						
2026-0698	12 Milton Dr	115.10-9-17	Unregistered Vehicle	Open	Thaddeus Edwards	
2026-0699	137 Albert Dr	115.10-9-12	Unregistered Vehicle	Open	Richard McDowell	
2026-0700	22 Legion Pkwy	104.82-4-3	Exterior Property Maint	Open	Alfred Grotke	
				Open Date: 09/09/26	Total #: 3	
Open Date: 09/10/26						
2026-0702	5511 Broadway St	104.83-5-23	Work w/out Permit	Closed	Carver Red, LLC	
2026-0703	60 Church St	115.27-4-36	Misc	Open	Michael Lynch	
				Open Date: 09/10/26	Total #: 2	
Open Date: 09/11/26						
2026-0704	2024 Como Park Blvd	115.07-9-19.1	Interior Property Maint	Closed	Keith Sharp	
2026-0705	2143 Como Park Blvd	115.12-2-9	Work w/out Permit	Closed	Robert Wachowski	
				Open Date: 09/11/26	Total #: 2	
Open Date: 09/14/26						
2026-0708	99 Sawyer Ave	104.11-9-6	Exterior Property Maint	Open	Mahabub Alahi Mohammad	
				Open Date: 09/14/26	Total #: 1	
					Grand Total: 13	

Town of Lancaster

Inspections Report

Start Date: 09/02/2026 End Date: 09/17/2026

Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.19-5-2.11	5226 Broadway St	5220-5236 Broadway LLC	09/03/2026	Business - 3 yr	Ronald Capozzi	Pass
104.19-5-2.11	5226 Broadway St	Jake	09/03/2026	Business - 3 yr	Ronald Capozzi	Pass
104.74-3-2	43 Central Ave. (Unit 201)	43 Central, LLC	09/15/2026	Res Apartment 3 yr	Ronald Capozzi	Pass
115.25-3-20	99 Aurora St	David Dischner Enterprises LLC	09/17/2026	Assembly- 1 yr	Ronald Capozzi	Pass
Total Inspections:					4	



Homes and Community Renewal

LISTED # 2
CORRESPONDENCE
MEETING DATE 9/28/2026

KATHY HOCHUL
Governor

RUTHANNE VISNAUSKAS
Commissioner/CEO

August 26, 2026

Village of Lancaster
Attention: Mr. William Schroeder
5423 Broadway
Lancaster, New York 14086

Dear Mayor Schroeder,

We are writing to inform you that you have met the requirements necessary to maintain your municipality's status as a Pro-Housing Community for 2026. The Village of Lancaster will continue to be able to access the \$750 million in State discretionary funding programs that is available exclusively to Pro Housing Communities.

Your continued certification signifies the Village of Lancaster's ongoing dedication to implementing policies that encourage housing production and address the housing crisis and demonstrates a commitment to fostering vibrant, inclusive neighborhoods and contributing to the state's broader housing goals.

We are excited that you have chosen to stay committed to the Pro-Housing Communities Program and we look forward to our continued partnership to ensure that all New Yorkers have access to a safe, affordable, equitable place to live.

Sincerely,



Ruthanne Visnauskas
Commissioner/CEO

RECEIVED

SEP 14 2026

Village of Lancaster
Clerk- Treasurers Office



Homeland Security and Emergency Services

LISTED # 3
CORRESPONDENCE
MEETING DATE 9/28/2026 KATHY HOCHUL
Governor

TERENCE O'LEARY
Commissioner

September 16, 2026

Honorable William Schroeder
Mayor
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Reference: VF25-1132-E00

Dear Mayor Schroeder:

I am pleased to announce that the Village of Lancaster has been awarded \$22,025 under the SFY2025-2026 Volunteer Fire Infrastructure & Response Equipment (V-FIRE) Grant Program. Funding for this state grant award will be administered by the New York State Division of Homeland Security and Emergency Services (DHSES). The performance period for this grant will be from September 1, 2026 through August 31, 2029.

As outlined in the V-FIRE Request for Applications (RFA), this funding is provided for agencies comprised of 100% volunteer firefighters that provide fire protection and emergency response services to improve their facilities and/or response capabilities through either the construction, renovation or purchase of facilities, or the purchase of new equipment.

All funding through this grant program is subject to New York State guidelines and regulations. To ensure these funds are made available as quickly as possible, a representative from the DHSES Grants Program Administration Office will be reaching out to your grant point of contact. If you have any questions about this program, please contact Eric Abramson, Director of Grants Program Administration at Grant.Info@dhSES.ny.gov or (518) 242-5108.

Congratulations on your award and I look forward to working with you to administer this program.

Sincerely,

Terence O'Leary
Commissioner



Village of Lancaster

Planning Commission

Municipal Building

5423 Broadway

Lancaster, NY 14086

LISTED # 4
CORRESPONDENCE
MEETING DATE 9/28/2026

September 17, 2026

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Merj Fleet Service
3825 Walden Ave STE 2110 Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on September 17, 2026, the Planning Commission reviewed the request submitted by the petitioner, Merj Fleet Service, and moved to recommend the Village to approve the recommend approval of the Change of Use application, contingent on sign advertisement receiving future permitting.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold / AMD

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Merj Fleet Service, Petitioner



Village of Lancaster

Planning Commission

Municipal Building

5423 Broadway

Lancaster, NY 14086

September 17, 2026

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Elite Custom Builders
3825 Walden Ave STE 2120 Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on September 17, 2026, the Planning Commission reviewed the request submitted by the petitioner, Elite Custom Builder., and moved to recommend the Village to approve the recommend approval of the Change of Use application, contingent on sign advertisement receiving future permitting.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold /AMD

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Elite Custom Builders, Petitioner



September 17, 2026

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: AppSetGo Inc.
3825 Walden Ave STE 2130 Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on September 17, 2026, the Planning Commission reviewed the request submitted by the petitioner, AppSetGo Inc., and moved to recommend the Village to approve the recommend approval of the Change of Use application, contingent on sign advertisement receiving future permitting.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold /AMD

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
AppSetGo Inc., Petitioner



September 17, 2026

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Fibrenew Northtowns
3825 Walden Ave STE 2170 Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on September 17, 2026, the Planning Commission reviewed the request submitted by the petitioner, Fibrenew Northtowns, and moved to recommend the Village to approve the recommend approval of the Change of Use application, contingent on sign advertisement receiving future permitting.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold /AMD

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Fibrenew Northtowns, Petitioner

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

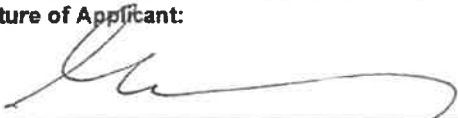
Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Football in the Village - October 18th.	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Football Viewing Party	
Event Date(s): Oct 18, 2026	Event Time(s): 2pm - 8pm
Applicant Name: L.V.M.A / Tom Sweeney	Event Location: W. MAIN STREET
Individual/Group/Corporation Name Holding Event: L.V.M.A	Village Property Affected (If Applicable): W. MAIN STREET
Applicant Address, City, State, Zip: 11 W. MAIN ST Suite 100 LANCASTER, NY 14086	Support Services Requested of the Village (If Applicable): STREET CLOSURE @ 2pm TRASH CANS - 8pm Electric Access mid street.
Applicant Email: ASHWOODLLC@gmail.com	Applicant Phone: 716-534-5160

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

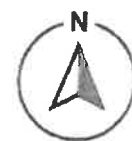
"In charge person": Tom Sweeney	Contact cell and email: 716-534-5160 ASHWOODLLC@gmail.com	Date & Time(s) On-Premise at Event: 1pm - 9pm
GREG DAY	716-861-1775 greg@GutleyBeer.com	1pm - 9pm
Anticipated Peak Attendance Number: 500 +		Anticipated Age Range of those in Attendance: 0 - 80

Will Alcohol be consumed? Yes	Will there be Amplified Sound or Music? If so, provide particulars including hours: Yes - Game Time Sound
Will Animals be part of the event? If so provide particulars. No	
Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: https://lancastervillage.nyc.gov) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested. Yes - Local Merchants will provide - popcorn vendor possible.	
If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party. N/A	
To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram. Attached.	
(If Applicable) Organization providing Security: Excelsior	(If Applicable) Number of Security Personnel: 3
Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.	
Signature of Applicant: 	Date: 9/20/2025

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____.
☐ Village Board approved with attached statement of exemptions or conditions imposed.

Event Diagram

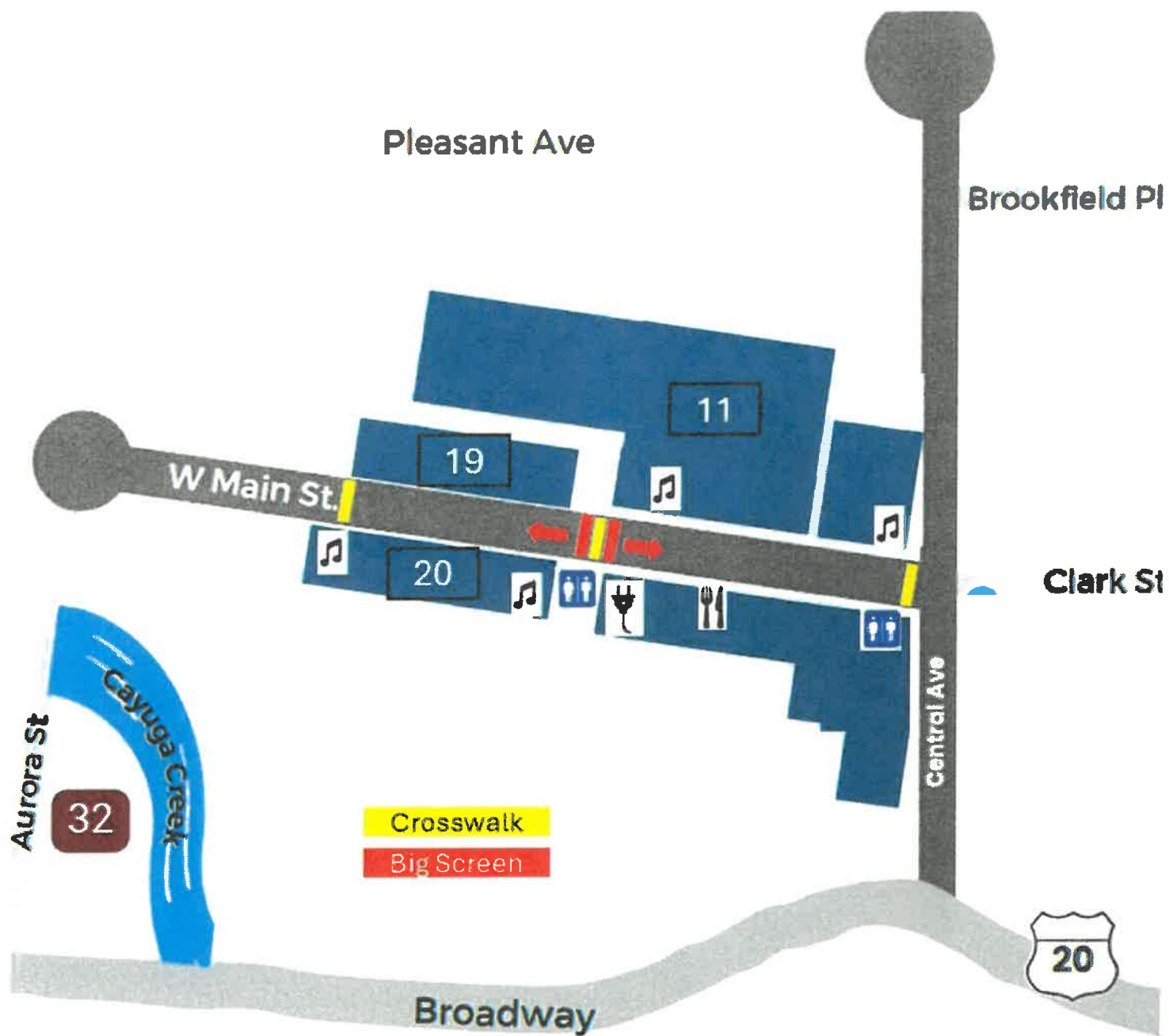
Event Name: Football in the Village



see attached

Map Elements		Added	N/A
to include on the map:	Label streets	☒	☐
	Address numbers of affected properties	☒	☐
	Location of tents, canopies, inflatables (include dimensions)	☐	☒
	Location of food trucks (>10' apart, >10' from structures)	☒	☐
	Location of other items that will be placed in the roadway	☒	☐
	Pedestrian access and walkways.	☒	☐
	Emergency vehicle access (minimum width of 20 feet)	☒	☐
	Location of parking facilities & number of parking spaces	☐	☒
	Location of trash facilities:	☐	☒
	Location of water facilities:	☐	☒
	Location of electrical facilities:	☒	☐
	Location of toilet facilities including porta-toilets	☒	☐
	Location of entrances where public is to enter & exit site	☐	☒
	Location of vendors, including booths & food service	☒	☐

registered



Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: LFD Ladies Auxiliary Children's Halloween Parade & Party	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Halloween parade and costume party	
Event Date(s): 10-30-26	Event Time(s): 6:30PM - 9:00PM
Applicant Name: Thomas Kukoleca	Event Location: Village of Lancaster
Individual/Group/Corporation Name Holding Event: LFD Ladies Auxiliary	Village Property Affected (If Applicable) Former Save-A-Lot parking lot Pleasant Ave W - Central Ave - Municipal Building
Applicant Address, City, State, Zip: 5423 Broadway - Lancaster, NY - 14086	Support Services Requested of the Village (If Applicable) We are requesting one LPD patrol car to help the LFD with traffic control at Central Ave & Broadway
Applicant Email: tkukoieca@fd.lancastervillageny.gov	Applicant Phone 716-997-5468

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

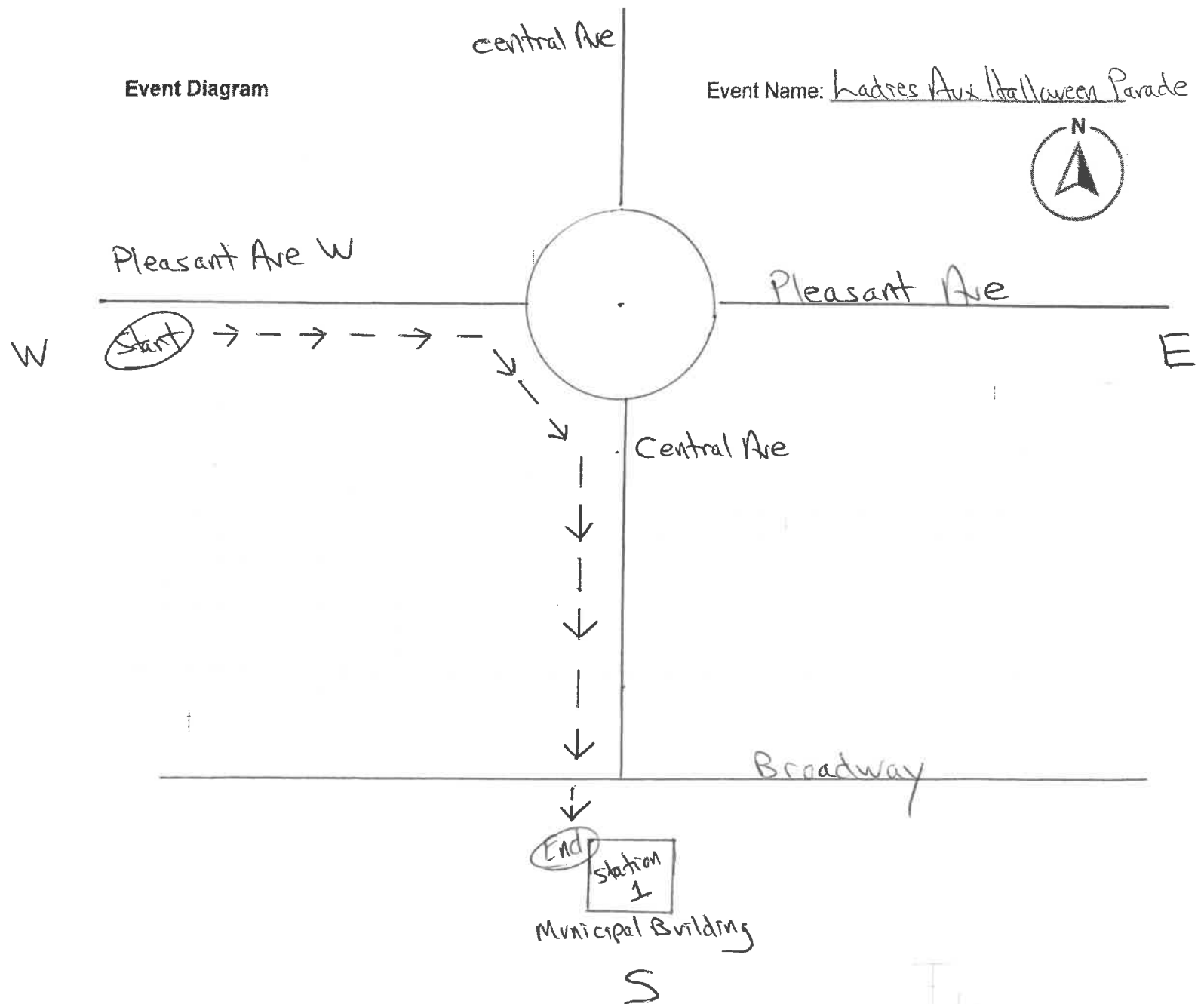
"In charge person": Thomas Kukoleca	Contact cell and email: 716-997-5468	Date & Time(s) On-Premise at Event: 6:00PM - 9:30PM
Anticipated Peak Attendance Number: 100		Anticipated Age Range of those in Attendance: 1 - 80

Will Alcohol be consumed? No	Will there be Amplified Sound or Music? If so, provide particulars including hours: LFD Cadence Corp will play during the parade
Will Animals be part of the event? If so provide particulars. N/A	
Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: https://lancastervillageny.gov) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested. N/A	
If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party. N/A	
To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram.	
(If Applicable) Organization providing Security:	(If Applicable) Number of Security Personnel:
Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.	
Signature of Applicant: 	Date: 9-21-26

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____.
☐ Village Board approved with attached statement of exemptions or conditions imposed.

Event Diagram

Event Name: Ladres Ave Halloween Parade



Map Elements

to include on the map:

Label streets

Address numbers of affected properties

Location of tents, canopies, inflatables (include dimensions)

Location of food trucks (>10' apart, >10' from structures)

Location of other items that will be placed in the roadway

Pedestrian access and walkways.

Emergency vehicle access (minimum width of 20 feet)

Location of parking facilities & number of parking spaces

Location of trash facilities:

Location of water facilities:

Location of electrical facilities:

Location of toilet facilities including porta-toilets

Location of entrances where public is to enter & exit site

Location of vendors, including booths & food service

Added

N/A

☒

☐

☒

☐

☐

☒

☐

☒

☐

☒

☐

☒

☐

☒

☐

☒

☐

☒

☐

☒

☐

☒

☐

☒

☐

☒

☐

☒

2026 LFD Ladies Auxiliary Children's Halloween Parade and Party Details

Participants will assemble in the former Save-A-Lot parking lot (Pleasant Ave W side).

The parade will begin at 6:30PM.

We would like an LPD patrol car to be available at this time.

LFD personnel will also be handling traffic control.

The parade route will be as follows:

East on Pleasant Ave W

South on Central Ave

Cross Broadway and end at the LFD Station 1 (Municipal Building)

The parade portion only lasts for the first 15 minutes of the event, and then the remainder of the event is held in the fire apparatus bay at the LFD Station 1 (Municipal Building).

Thomas Kukoleca - Assistant Chief

P: 716-683-1901

F: 716-683-1903

tkukoleca@fd.lancastervillageny.gov

Lancaster Fire Department

P.O. Box 15

5423 Broadway

Lancaster, NY 14086

lancasterfd.org

DISTED# 7
CORRESPONDENCE
MEETING DATE 9/28/2026

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Santacon! (Fundraiser → Byst+Guies club)	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Bar crawl	
Event Date(s): 12/5/20	Event Time(s):
Applicant Name: Amy Jackson	Event Location: Village of Lancaster <i>Farky way land Pop's like Synposin</i>
Individual/Group/Corporation Name Holding Event: all Restaurant/Bar venue	Village Property Affected (If Applicable)
Applicant Address, City, State, Zip: 24 Hedge Lane Lancaster Ny 14084	Support Services Requested of the Village (If Applicable)
Applicant Email: agjackson05@gmail.com	Applicant Phone 716 901 1323

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
Amy Jackson	716 901 1323	12/5 startuigat 7pm
Jeff Kupka	716 480 2766	12/5 Starting at 7pm
(Byst+guies club)		
Anticipated Peak Attendance Number: 600 +		Anticipated Age Range of those in Attendance: 21 +

Will Alcohol be consumed?

yes

Will there be Amplified Sound or Music? If so, provide particulars including hours:

no

Will Animals be part of the event? If so provide particulars.

no

Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

yes - one
House of munch

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

no

To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram.

na

(If Applicable) Organization providing Security:

na

(If Applicable) Number of Security Personnel:

na

Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.

Signature of Applicant:

Amey Sachin | Jeff Kupka

Date:

9/17/20

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____
☐ Village Board approved with attached statement of exemptions or conditions imposed.

Lancaster Central School District

Lancaster High School
One Forton Drive
Lancaster, NY 14086

LISTED # 8
CORRESPONDENCE
9/28/2026

Mark Skowron, Coordinator of Student Affairs/
Student Union
www.lancasterschools.org/student_union
(716) 686-3277

Dear Mr. Schroeder,

My name is Lyla Power, and Morgan Pilat, Carly Koch, and I are running the 45th annual Lancaster-Depew Motorcade. We wanted to ask permission to drive the Motorcade through the Town and Village of Lancaster. This will take place on Friday, October 23rd 2026, and will depart at 5 p.m. from Lancaster High School. We will have approximately 45 cars, 10 buses, 6 fire trucks, and one ambulance.

Attached below are the route we plan on using and the directions for our route. If you have any questions, comments, or concerns, please don't hesitate to contact either of us. Thank you for taking the time to read this email.

RECEIVED

SEP 23 2026

Village of Lancaster
Clerk- Treasurers Office

Sincerely,
Lyla Power
Morgan Pilat
Carly Koch
Motorcade Co-Chairs

Lyla Power
Morgan Pilat
Carly Koch



Turn left onto Forton Drive from Lancaster High School
Turn left onto Central Ave.
Turn right onto Broadway St.
Turn left onto Aurora St.
Turn right onto Como Park Blvd.
Turn right into Cayuga Heights

	1 st Motion	2 nd Motion	
1.			Resolution to authorize consultant procurement per the Local Design Service Agreement (LDSA) Guidelines for the Central Avenue over Plum Bottom Creek Culvert (Phase 2) Project with consultant responses due by Friday, October 23, 2026.
	ACTION -	Approved Denied Refer to:	
2.			Resolution to authorize Mayor Schroeder to sign and approve a purchase agreement with Environmental Equipment Sales & Service for the purchase of one (1) 2024 Karcher C70 Single Cab Sidewalk Plow with attachments at a total cost of \$196,682.00 with justification provided for an exception to the procurement policy on the basis of a sole source provider, and further to allocate funds from assigned fund balance to cover the cost of this purchase.
	ACTION -	Approved Denied Refer to:	
3.			Resolution to authorize Mayor Schroeder to sign and execute Supplemental Agreement No. 1 for the Bridge NY Culvert Replacement Project (Phase 1), PIN 5763.86, to move funds from Engineering Design phase to Construction / Construction Inspection phase to match actual costs expended and to allow final reimbursement to be issued for this project.
	ACTION -	Approved Denied Refer to:	
4.			Resolution to authorize Mayor Schroeder to sign and execute a Settlement Agreement and Mutual Release with 4 th Generation Construction, Inc. related to construction services provided for the Cayuga Creek Park and Trail Project.
	ACTION -	Approved Denied Refer to:	
5.			Resolution to authorize Mayor Schroeder to sign and approve the engagement letter for services from Drescher & Malecki LLP for the audit and preparation of the financial statements for the fiscal year ended May 31, 2026, the compilation of the Annual Financial Report for submission to the NYS Comptroller, and the audit of the Village Justice Court with total fees not to exceed \$24,700.00.
	ACTION -	Approved Denied Refer to:	
6.			Resolution to authorize Mayor Schroeder to sign and execute the Downtown Revitalization Initiative Program Participant Grant Agreement with William & Lori Skubis, owners of property located at 50 Central Avenue, related to the completion of improvements to their property using funds to be provided through the New York Forward Initiative - Small Project Fund grant program being administered by the Village of Lancaster.
	ACTION -	Approved Denied Refer to:	
7.			
	ACTION -	Approved Denied	



Village of Lancaster

September 30, 2026

Municipal Building
5423 Broadway
Lancaster, NY 14086
Telephone: (716) 683-2105
Facsimile: (716) 684-4830

RE: Consultant Procurement for Village of Lancaster
Local Design Service Agreement (LDSA) Project
PIN 5766.06 – Village of Lancaster – Central Avenue over Plum Bottom Creek Culvert

To Sir or Madam:

Per Local Design Service Agreement (LDSA) Guidelines, the Village of Lancaster is contacting all eligible firms for the region who may be interested in providing engineering design, ROW incidentals and acquisition (if necessary), and construction support and inspection services for the following project:

PIN 5766.06 – Village of Lancaster – Central Avenue over Plum Bottom Creek Culvert

Project Phase	Activity Duration	Obligation / Let Date
Scoping		
Preliminary Design	4 months	4/2027
Detailed Design	8 months	12/2027
ROW Incidentals		
ROW Acquisition		
Construction	6 months	6/2028
Construction Inspection	3 months	6/2028

Description and locations are attached for this project. The Village is following and must continue to follow the Procedures for Locally Administered Federal-Aid Project Manual (PLAFAP). For this reason, a Qualification Based Selection (QBS) will be used in the procurement of a consultant. Likewise, design and construction support / inspection services must follow the PLAFAP and the Manual for Uniform Record Keeping during the course of the project.

Please submit your firm's most recent Expression of Interest previously submitted to NYSDOT and supplemental information that can address the following:

1. The firm's experience with culvert rehabilitation, structural rehabilitation, drainage, and related projects.
2. The firms' ability to meet the project schedule by analyzing the firm's current workload.
3. The qualifications of specific personnel that the firm will assign to the project and identify the key personnel that will be working directly with the Village during the phases of this project.
4. The firm's experience with federally funded transportation projects and its ability to comply with applicable NYSDOT and federal-aid requirements.
5. The firm's understanding of the work to be completed and final objectives of the project.

Please note we are requesting that responses be submitted to Michael E. Stegmeier – Clerk / Treasurer at Village of Lancaster, 5423 Broadway, Lancaster, NY 14086 by 3:00 p.m. on Friday, October 23, 2026. Do not submit engineering fees or hourly rates as this is a QBS and fees will be negotiated at a future time with the selected consultant(s).

The Village reserves the right to reject any and all proposals, negotiate any elements of the proposal, and award a services contract in whole or combination of phases. The Village assumes no responsibility or liability for costs incurred by respondents to this Request for Qualifications.

Thank you for your anticipated interest in this project. Please notify this office in writing should your firm be unable to submit a Services Proposal for this project. If you have any questions or need any additional information, please do not hesitate to contact me at mstegmeier@lancastervillageny.gov or at my office (716) 683-2105.

Sincerely,

Michael E. Stegmeier
Clerk-Treasurer

Cc: Village of Lancaster Board of Trustees
Jennifer L. Michniewicz, NYSDOT Region 5

Village of Lancaster – Central Avenue over Plum Bottom Creek Culvert

NYSDOT Award	\$1,631,200.00
Village of Lancaster	\$ 407,800.00
Total Project Cost	\$2,039,000.00

PROBLEM DESCRIPTION: The Plum Bottom Creek culvert is 850 feet long and conveys Plum Bottom Creek under a complete village block between Central Ave. and Aurora St. in the Village of Lancaster, NY. It is comprised of 4 segments varying in different design types: an aluminum pipe-arch (20 ft), a concrete invert pipe-arch (45 ft), a steel pipe-arch (655 ft) and a steel arch on concrete footings (130 ft). The first two segments are in good condition while the last two segments exhibit various deficiencies. Structural components of the last two segments exhibit loss of structural material of both the concrete and steel components of the pipe-arch system. The base of the arch resting on concrete footings exhibits corrosion and section loss. In addition, the interface where different segments contact one another exhibits misalignments due to movement likely as a result of section loss in critical areas around the culvert pipe. Approximately 225 feet of the steel arch sections are currently being rehabilitated; the remainder still needs to be addressed.

PROJECT OBJECTIVE(S): Restore condition of the culvert to a rating of 5 or greater for 50 years.

Preliminary Solution:

- Relining 450' of the 655' long steel pipe-arch section with 450' of 15'-4" Span x 10'-0" Rise Aluminum Structural Plate (section not addressed under previous rehabilitation.)
- Encapsulate downstream end of pipe-arch
- Minor repairs to the concrete footing supporting the steel arch structure

The stream opening size, grade, and alignment will remain the same.

PROJECT LOCATION:

The Plum Bottom Creek culvert is under a complete village block between Central Ave. and Aurora St. in the Village of Lancaster, NY.

David Cormier
Regional Sales Manager
Kärcher / Holder Municipal

September 17 2026

To Whom It May Concern,

RE: Sole Source Justification – Kärcher / Holder Municipal Equipment and Parts (State of New York)

This letter serves as official notification and confirmation that Environmental Sales & Services (EESS) is the sole authorized distributor and service provider for Kärcher / Holder Municipal products for the entire State of New York.

Kärcher / Holder Municipal manufactures specialized, high-performance municipal equipment engineered to proprietary design standards and patents. To ensure product integrity, proper maintenance, and safety compliance, sales, distribution, warranty service, and genuine OEM replacement parts are restricted exclusively through certified regional partners.

Sole Source Authorization Details:

Exclusive Territory: State of New York

Authorized Dealer: Environmental Sales & Services (EESS)

Scope of Exclusivity: EESS holds exclusive rights within New York State for the sale of new Kärcher / Holder Municipal equipment, factory-certified warranty repairs, technical support, and genuine replacement parts.

No Alternate Channels: No other vendor, dealer, or distributor is authorized to sell or service Kärcher / Holder Municipal equipment within this designated territory.

Purchasing directly through EESS guarantees access to factory-trained technicians, full manufacturer warranty coverage, and genuine OEM parts designed specifically for Kärcher / Holder Municipal machinery.

If you require any additional information or further documentation, please feel free to contact me directly.

Sincerely,



David Cormier
Regional Sales Manager
Kärcher / Holder Municipal
dave.cormier@karcher.com
570-899-2244



269 Alvanar Road
Rochester, NY 14606
(585) 445-3833

OPPORTUNITY NAME	PURCHASE AGREEMENT DATE	EXPIRATION	EST. DELIVERY UPON ORDER RECEIPT	FOB POINT	TERMS
Village of Lancaster- One Karcher C70- with attachments- stock	09-11-2026	09-30-2026	08-31-2026		

CUSTOMER INFORMATION:

Salesperson. Jim Hundt
 Customer: VILLAGE OF LANCASTER Contact: Joe Dennis
 Address: 5200 Broadway, Lancaster, NY 14086
 Phone: 7166831028 Cell Phone: 7169839379 Email Address: mechanic@lancastervillageny.gov

EQUIPMENT DESCRIPTION

Year	Chassis Make	Chassis Model	Make	Model
2024			Karcher	c70

INVENTORY SPECS

Karcher C 70 Single Cab 48 kW (65 net hp)
 Front lift 3-dimensional, double-acting Active hydraulic inclination adjustment
 Latching block Mechanical PTO shaft front 540 rpm Volume controller 1: 0-35l/min (9.2 gpm)
 Hydraulic set 2; 6 couplings front, 2 couplings rear, looped Wheel 31x10.5 R15; 121 cm (47") tractor width - s
 set Narrow installed Narrow-track fenders / edge protector (1 set)
 Comfort package 2: Air conditioning, Air-suspended heated driver's seat with 3-point belt,
 High backrest, Left Arm rest Winter package: Heated front windscreen, Heated external mirrors, Engine pre-heater
 LED working spotlight package: 2 working spotlights, front, 2 working spotlights, rear LED rotating beacon - amber
 DAB+ radio, VHF/MW, with Bluetooth, USB-connection, hands-free system
 Hydraulic tipping device for cabin 7-pin socket
 front for attachment lighting
 Acoustic reversing warner Reinforced wheel load compensation
 Hydraulic tipping device for attachment frame incl. control valve"
 Adjustable pump (HIGH FLOW) + cable set 1/3 cu yard dump body stainless steel
 60" folding v-plow, 3-point hitch (universal fit) included
 Water Tank (250 gallon) included

Optional Equipment included in price:
 50" box blower \$13,885.00
 48" sweeper Head \$9447.00
 Water Tank (250 gallon) included

Trade In Information

Trade In Year	Trade In Make	Trade In Model	Trade In Amount

Add Ons Price each	Misc Charge Details

TERMS OF SALE:

Purchase Price Each:		\$193,982.00
Purchase Quantity:		1
Total		\$193,982.00
Add Ons Total		\$0.00
Less Trade in value(s):		
Sales Tax: Applicable sales taxes will be applied to final invoice.		TBD
Federal Excise Tax 12%	each	
Federal Excise Tax Total		
Title, Registration, and Dealer Fees	total	\$0.00
Freight Each:		\$2,700.00
Total Freight:		\$2,700.00
Total Amount Due:	**If a deposit is required, a deposit invoice will follow. **	\$196,682.00

TERMS AND CONDITIONS:

1. Customer's responsibilities. Customer agrees to pay Environmental Equipment Sales & Service Holdings, LLC (EESS) all charges required by law to be collected, including without limitation all tag, title, license, and all federal, state, and local taxes. Although EESS has used its best efforts to accurately state the amounts due under this Agreement, Customer remains liable for any additional amounts which may be assessed by law against EESS. Unpaid or past due balances will be assessed a 1.5% per month interest charge, (18% per annum).

2. Deposit. Should EESS fail to accept this offer or be unable to deliver the vehicle as promised, the Customer's sole remedy against EESS shall be a return of the deposit as liquidated damages. Should Customer fail to take delivery of the vehicle for any reason or otherwise breach this agreement, EESS may elect to retain the deposit, and sue for any actual damages incurred by EESS for work done, costs incurred, and for any incidental or consequential damages caused by Customer's breach.

3. Warranties. All used vehicles are sold "AS IS, WITHOUT WARRANTY", either express or implied. EESS SPECIFICALLY DISCLAIMS ALL WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ALL OTHER REPRESENTATIONS TO THE CUSTOMER NOT EXPRESSLY SET FORTH IN THIS AGREEMENT. No other person is authorized to make any representations or warranties on behalf of EESS, unless made or assumed in writing by EESS.

4. Limitation of Liability. Customer shall have the right to fully inspect the vehicle at the time of delivery. Acceptance of the vehicle constitutes Customer's waiver of all claims against EESS for all actual, incidental or consequential damages, including without limitation: a) loss, damage or delays for any reason; b) failure to supply any property ordered hereunder unless EESS receives notification of such failure within one week of delivery; c) loss of use, loss of time, lost profits or income; d) changes in design, materials or specifications explicitly specified by the Customer; e) modifications to the vehicle that the Customer specifies to be performed by others; and f) defects in design, materials or workmanship unless EESS receives notification of such defects within one week of delivery.

Customer shall defend, indemnify and hold harmless EESS and its subsidiaries and affiliated companies, their officers, agents and employees against all loss, liability and expense, including reasonable attorney's fees, by reason of bodily injury including death, and property damage, sustained by any person or persons including but not limited to the officers, agents and employees of Customer, as a result of the Customer's maintenance, use, operation, servicing, transportation, defect in or failure of the vehicle, whether such bodily injury, death or property damage is due or claimed to be due in whole or in part, to any neglect, default, defect, fault, failure, act or omission, by or on behalf of EESS, its officers, agents and employees or any other person, including but not limited to any claims of strict liability in tort, breach of warranty, and/or negligence.

5. Modifications by Others. Customer acknowledges that any requested modifications to the vehicle that the Customer specifies to be performed by others are Customer's sole responsibility, and Customer shall reimburse EESS for the cost of such modifications, regardless of whether Customer takes delivery of the vehicle. EESS is not liable for any defects in design, materials or workmanship, or any errors or omissions by such third parties.

6. Miscellaneous. Risk of loss shall pass to the Customer upon acceptance of delivery of the vehicle. A facsimile of this agreement shall have the same legal effect as an original hereof. Venue for any actions involving this agreement, including counterclaims, crossclaims or third-party claims shall be exclusively in Monroe County, New York, and this agreement shall be construed under the laws of the State of New York. This agreement may not be assigned by Customer. This agreement expresses the entire agreement of the parties. If any part hereof is contrary to, prohibited by or deemed invalid under applicable laws or regulations of any jurisdiction, such provision shall be inapplicable and deemed omitted but shall not invalidate the remaining provisions hereof. In the event that EESS is required to employ an attorney to enforce any of the terms of this agreement, Customer shall be liable for all reasonable attorney's fees and costs, regardless of whether suit is instituted, through and including all trials, appeals and bankruptcy proceedings.

I HAVE READ AND UNDERSTAND THE ABOVE TERMS AND CONDITIONS.

CUSTOMER:

EES REPRESENTATIVE:

Signature

Print Name

**Customer PO
Number**

Date

Signature

Print Name

Date

Contact Email

Contact Cell

Environmental Equipment Sales & Service Holdings, LLC
269 Alvanar Road
Rochester, NY 14606
(585) 445-3833



**Department of
Transportation**

RESOLUTION # ³
MEETING DATE 9/28/2026 KATHY HOCHUL
Governor
MARIE THERESE DOMINGUEZ
Commissioner
ERIC MEKA, P.E.
Regional Director

September 18, 2026

Michael Stegmeier, Village Clerk/ Treasurer
Village of Lancaster
Municipal Building, 5423 Broadway
Lancaster, NY 14086

Re: **Bridge NY Culvert Project Agreement, Supplemental Agreement No. 1**
PIN 5763.86, Comptrollers Contract # D040613
Bridge NY Culvert Replacement Project, Downtown Village Block from Aurora Street
to Central Avenue over Plum Bottom Creek, Village of Lancaster, Erie County

Dear Mr. Stegmeier:

In order to progress the above referenced Project with Federal Aid, the New York State Department of Transportation (NYSDOT) will need a Supplemental Agreement, signed by the Village of Lancaster to continue to participate in the administration and funding of the various phases of this project.

Please have the Mayor sign the enclosed Bridge NY Local Project Agreement, Supplemental Agreement No. 1 (SA # 1) with NYSDOT for a total of \$1,043,130. This amount is the cost for the above project's Engineering (Design I-VI) & Construction/ Construction Inspection phases. SA # 1 supersedes the Original Agreement by moving funds from the Engineering (Design I-VI) phase to the Construction/ Construction Inspection phase. NYSDOT will reimburse the village for the State share of the cost of this project, as the project is progressed.

Please email NYSDOT a PDF containing two (2) original and notarized copies of the enclosed Bridge NY Culvert Project Agreement (SA #1) **Jessica.Hoehn@dot.ny.gov**. Please note that your approved Signatory is required to sign each copy of the SA # 11. **Reimbursement requests must be submitted to NYSDOT at least once every six months.**

Questions regarding the enclosed Bridge NY Local Project Agreement (SA #1) and/ or the implementation of the project should be directed to Jennifer Michniewicz, P.E., PTOE, Regional Local Projects Liaison, at 716-847-3042.

Sincerely,

Jennifer R. Michniewicz for

Nicholas S. Gagliardo, P.E.
Local Projects Manager

Sponsor: **Village of Lancaster**PIN: **5763.86** BIN: **N/A**Comptroller's Contract No. **D040613**Supplemental Agreement No. **1**Date Prepared: **9/18/2026** By: **JEH**

Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 1 to D040613 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State")
and

Village of Lancaster (the Sponsor)Acting by and through the **Mayor**with its office at **Lancaster Municipal Building, 5423 Broadway, Lancaster, NY 14086.**

This amends the existing Agreement between the parties in the following respects only:

Amends a previously adopted Schedule A by (check as applicable):

☐ amending a project description☒ amending the contract end date☒ amending the scheduled funding by:☐ adding additional funding (check and enter the # phase(s) as applicable):☐ adding phase _____ which covers eligible costs incurred on/after / / ☐ adding phase _____ which covers eligible costs incurred on/after / / ☒ increasing funding for a project phase(s)☐ adding a pin extension☐ change from Non-Marchiselli to Marchiselli☒ deleting/reducing funding for a project phase(s)☐ other (_____)☐ Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)☒ Amends a previously adopted Agreement by replacing the Appendix A dated October 2019 with the Appendix A dated June 2023.☐ Amends a previously adopted Agreement by adding:☐ Appendix B M/WBE/SDVOB.☐ Retention Exhibit.☐ Other: _____☐ Amends the text of the Agreement as follows (insert text below):

Sponsor: **Village of Lancaster**
 PIN: **5763.86** BIN: **N/A**
 Comptroller's Contract No. **D040613**
 Supplemental Agreement No. **1**
 Date Prepared: **9/18/2026** By: **JEH**
 Initials

Press F1 for instructions in the blank fields:

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

SPONSOR ATTORNEY:

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

STATE OF NEW YORK

)ss.:

COUNTY OF **ERIE**

On this _____ day of _____, 20____ before me personally came _____ to me known, who, being by me duly sworn did depose and say that he/she resides at _____; that he/she is the _____ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the _____ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

 Notary Public

APPROVED FOR NYSDOT:

APPROVED AS TO FORM:
 STATE OF NEW YORK ATTORNEY GENERAL

BY: _____

For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: _____
 Assistant Attorney General

Date: _____

COMPTROLLER'S APPROVAL:

By: _____
 For the New York State Comptroller
 Pursuant to State Finance Law '112

PIN Fiscal Share	"Current" or "Old" entry indicator	Funding Source (Percentage)	TOTAL Costs	FEDERAL Funds	STATE Funds	LOCAL Funds	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
5763.86.101	Current	Other (see FN)	\$143,000.00	\$0.00	\$143,000.00	\$0.00	\$0.00
	Old	Other (see FN)	\$158,050.00	\$0.00	\$158,050.00	\$0.00	\$0.00
5763.86.301	Current	Other (see FN)	\$857,000.00	\$0.00	\$857,000.00	\$0.00	\$0.00
	Old	Other (see FN)	\$841,950.00	\$0.00	\$841,950.00	\$0.00	\$0.00
5763.86.NPS	Current	Other (see FN)	\$43,130.00	\$0.00	\$0.00	\$43,130.00	\$0.00
	Old	Other (see FN)	\$43,130.00	\$0.00	\$0.00	\$43,130.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$1,043,130.00	\$ 0.00	\$1,000,000.00	\$43,130.00	\$ 0.00

NYSDOT/State-Local Agreement – Schedule A PIN 5763.86

B. Local Deposit(s) from Section A:	\$ 0.00
Additional Local Deposit(s)	\$0.00
Total Local Deposit(s)	\$ 0.00

C. Total Project Costs <i>All totals will calculate automatically.</i>			
Total FEDERAL Cost	Total STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$ 0.00	\$1,000,000.00	\$43,130.00	\$1,043,130.00
		Total FEDERAL Cost	\$ 0.00
		Total STATE Cost	\$1,000,000.00
SFS TOTAL CONTRACT AMOUNT			\$1,000,000.00

D. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Jess Hoehn</u> Phone No: <u>716-533-4063</u>
--	--

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

Footnotes (FN): (See LPB's SharePoint for link to sample footnotes)

- **ADDITIONAL PROJECT DESCRIPTION:** This project will replace the culvert in the Downtown Village Block from Aurora Street to Central Avenue over Plum Bottom creek in the Village of Lancaster in Erie County.
- **FUND SOURCE:** The Engineering (Design I-VI) .101 and Construction/Construction Inspection .301 phases are Bridge Initiative PIT Bonds @ 100% State Funds with no Local Match. Share .NPS is 100% Local Funds.
- **SUPPLEMENTAL SCHEDULE A NO. 1:** This Schedule A moves \$15,050 from the Engineering (Design I-VI) phase to the Construction/ Construction Inspection phase.
-
-
-
-
-
-
-
-

APPENDIX A

STANDARD CLAUSES FOR NEW YORK STATE CONTRACTS

**PLEASE RETAIN THIS DOCUMENT
FOR FUTURE REFERENCE.**

TABLE OF CONTENTS

	Page
1. Executory Clause	3
2. Non-Assignment Clause	3
3. Comptroller's Approval	3
4. Workers' Compensation Benefits	3
5. Non-Discrimination Requirements	3
6. Wage and Hours Provisions	3-4
7. Non-Collusive Bidding Certification	4
8. International Boycott Prohibition	4
9. Set-Off Rights	4
10. Records	4
11. Identifying Information and Privacy Notification	4
12. Equal Employment Opportunities For Minorities and Women	5
13. Conflicting Terms	5
14. Governing Law	5
15. Late Payment	5
16. No Arbitration	5
17. Service of Process	5
18. Prohibition on Purchase of Tropical Hardwoods	5-6
19. MacBride Fair Employment Principles	6
20. Omnibus Procurement Act of 1992	6
21. Reciprocity and Sanctions Provisions	6
22. Compliance with Breach Notification and Data Security Laws	6
23. Compliance with Consultant Disclosure Law	6-7
24. Procurement Lobbying	7
25. Certification of Registration to Collect Sales and Compensating Use Tax by Certain State Contractors, Affiliates and Subcontractors	7
26. Iran Divestment Act	7
27. Admissibility of Contract	7

STANDARD CLAUSES FOR NYS CONTRACTS

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "the contract" or "this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a contractor, licensor, licensee, lessor, lessee or any other party):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. NON-ASSIGNMENT CLAUSE. In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the State's previous written consent, and attempts to do so are null and void. Notwithstanding the foregoing, such prior written consent of an assignment of a contract let pursuant to Article XI of the State Finance Law may be waived at the discretion of the contracting agency and with the concurrence of the State Comptroller where the original contract was subject to the State Comptroller's approval, where the assignment is due to a reorganization, merger or consolidation of the Contractor's business entity or enterprise. The State retains its right to approve an assignment and to require that any Contractor demonstrate its responsibility to do business with the State. The Contractor may, however, assign its right to receive payments without the State's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

3. COMPTROLLER'S APPROVAL. In accordance with Section 112 of the State Finance Law, if this contract exceeds \$50,000 (or \$75,000 for State University of New York or City University of New York contracts for goods, services, construction and printing, and \$150,000 for State University Health Care Facilities) or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$25,000, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office. Comptroller's approval of contracts let by the Office of General Services, either for itself or its customer agencies by the Office of General Services Business Services Center, is required when such contracts exceed \$85,000. Comptroller's approval of contracts established as centralized contracts through the Office of General Services is required when such contracts exceed \$125,000, and when a purchase order or other procurement transaction issued under such centralized contract exceeds \$200,000.

4. WORKERS' COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

5. NON-DISCRIMINATION REQUIREMENTS. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment, nor subject any individual to harassment, because of age, race, creed, color, national origin, citizenship or immigration status, sexual orientation, gender identity or expression, military status, sex, disability, predisposing genetic characteristics, familial status, marital status, or domestic violence victim status or because the individual has opposed any practices forbidden under the Human Rights Law or has filed a complaint, testified, or assisted in any proceeding under the Human Rights Law. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in

accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the State of any State approved sums due and owing for work done upon the project.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2 NYCRR § 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, the "Records"). The Records

must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as the agency or agencies involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The State shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate State official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION. (a) Identification Number(s). Every invoice or New York State Claim for Payment submitted to a New York State agency by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of the agency contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN. In accordance with Section 312 of the Executive Law and 5 NYCRR Part 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on State contracts and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "(a), (b) and (c)" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not

apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this clause. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized), but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS. The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of Section 165 of the State Finance Law, (Use of Tropical Hardwoods) which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this

law will be the responsibility of the contractor to establish to meet with the approval of the State.

In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in § 165 State Finance Law. Any such use must meet with the approval of the State; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES (APPLICABLE ONLY IN NON-FEDERAL AID NEW YORK STATE CONTRACTS). In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles.

20. OMNIBUS PROCUREMENT ACT OF 1992 (APPLICABLE ONLY IN NON-FEDERAL AID NEW YORK STATE CONTRACTS). It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority- and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business and Technology Development
625 Broadway
Albany, New York 12245
Telephone: 518-292-5100

A directory of certified minority- and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
633 Third Avenue 33rd Floor
New York, NY 10017
646-846-7364
email: mwbebusinessdev@esd.ny.gov
<https://ny.newnyccontracts.com/FrontEnd/searchcertifieddirectory.asp>

The Omnibus Procurement Act of 1992 (Chapter 844 of the Laws of 1992, codified in State Finance Law § 139-i and Public

Authorities Law § 2879(3)(n)-(p)) requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

(a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority- and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to the State;

(b) The Contractor has complied with the Federal Equal Opportunity Act of 1972 (P.L. 92-261), as amended;

(c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and

(d) The Contractor acknowledges notice that the State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

21. RECIPROCITY AND SANCTIONS PROVISIONS. Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively, codified in State Finance Law § 165(6) and Public Authorities Law § 2879(5)) require that they be denied contracts which they would otherwise obtain. NOTE: As of May 2023, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii.

22. COMPLIANCE WITH BREACH NOTIFICATION AND DATA SECURITY LAWS. Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law §§ 899-aa and 899-bb and State Technology Law § 208).

23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW. If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental, health, and mental health services, accounting, auditing, paralegal, legal or similar services, then, in accordance with Section 163 (4)(g) of the State Finance Law (as amended by Chapter 10 of the Laws of 2006), the Contractor shall timely, accurately and properly comply with the requirement to submit an annual

employment report for the contract to the agency that awarded the contract, the Department of Civil Service and the State Comptroller.

24. PROCUREMENT LOBBYING. To the extent this agreement is a "procurement contract" as defined by State Finance Law §§ 139-j and 139-k, by signing this agreement the contractor certifies and affirms that all disclosures made in accordance with State Finance Law §§ 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the State may terminate the agreement by providing written notification to the Contractor in accordance with the terms of the agreement.

25. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS.

To the extent this agreement is a contract as defined by Tax Law § 5-a, if the contractor fails to make the certification required by Tax Law § 5-a or if during the term of the contract, the Department of Taxation and Finance or the covered agency, as defined by Tax Law § 5-a, discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the agreement, if the covered agency determines that such action is in the best interest of the State.

26. IRAN DIVESTMENT ACT. By entering into this Agreement, Contractor certifies in accordance with State Finance Law § 165-a that it is not on the "Entities Determined to be Non-Responsive Bidders/Offerers pursuant to the New York State Iran Divestment Act of 2012" ("Prohibited Entities List") posted at: <https://ogs.ny.gov/iran-divestment-act-2012>

Contractor further certifies that it will not utilize on this Contract any subcontractor that is identified on the Prohibited Entities List. Contractor agrees that should it seek to renew or extend this Contract, it must provide the same certification at the time the Contract is renewed or extended. Contractor also agrees that any proposed Assignee of this Contract will be required to certify that it is not on the Prohibited Entities List before the contract assignment will be approved by the State.

During the term of the Contract, should the state agency receive information that a person (as defined in State Finance Law § 165-a) is in violation of the above-referenced certifications, the state agency will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then the state agency shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, imposing sanctions,

seeking compliance, recovering damages, or declaring the Contractor in default.

The state agency reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

27. ADMISSIBILITY OF REPRODUCTION OF CONTRACT. Notwithstanding the best evidence rule or any other legal principle or rule of evidence to the contrary, the Contractor acknowledges and agrees that it waives any and all objections to the admissibility into evidence at any court proceeding or to the use at any examination before trial of an electronic reproduction of this contract, in the form approved by the State Comptroller, if such approval was required, regardless of whether the original of said contract is in existence.

SETTLEMENT AGREEMENT AND MUTUAL RELEASE

This settlement agreement and mutual release ("Agreement and Release") is made as of the ____ day of _____, 2026 by and between the undersigned parties:

THE VILLAGE OF LANCASTER,
a municipal corporation having offices at
5423 Broadway
Lancaster, New York 14086
(hereinafter referred to as the "Village"); and

4TH GENERATION CONSTRUCTION, INC.,
a New York corporation having offices at
5650 Simmons Avenue
Niagara Falls, New York 14304
(hereinafter referred to as "4th Generation"),

(the Village and 4th Generation being sometimes individually referred to herein as a "Party" and sometimes collectively referred to herein as the "Parties").

RECITALS

A. The Village is the owner of certain lands and premises in the Village of Lancaster, New York commonly known as Cayuga Creek Park and associated trails upon which the Village was desirous of performing various improvements for a project known as Cayuga Creek Park and Trail Project (the "Project").

B. The engineer for the Project was Clark Patterson Lee also known as CPL (the "Engineer").

C. The Village, as "Owner", and 4th Generation, as "Contractor", entered into a construction contract dated February 21, 2022 pursuant to which 4th Generation agreed to perform certain construction services as set forth therein for the amount of \$1,454,389 subject to modification based on, among other things, changes in the work to be performed (the "Construction Contract")

D. There have been disputes between the Parties with respect to the performance of the Construction Contract, and each Party has asserted claims against the other Party.

E. The Parties are desirous of settling their dispute in the manner hereinafter provided.

NOW, THEREFORE, in consideration of the covenants and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Settlement. The respective claims of the Parties shall be settled in the manner set forth in this Agreement and Release. The Parties acknowledge that the settlement set forth herein involves disputed claims which the Parties have agreed to settle. The settlement set forth herein and/or the matters settled as set forth herein shall not be admissible in any action or proceeding except for purposes of enforcing this Agreement and Release.

2. Settlement; No Payment to Either Party; Acknowledgement of Full and Final Payment.

A. The Parties mutually acknowledge and agree that as part of the settlement set forth herein no amount shall be paid by either Party to the other Party.

B. 4th Generation hereby agrees that the aggregate of all payments heretofore made by the Village to 4th Generation are hereby accepted by 4th Generation as full and final payment for all work, labor, services, materials and equipment performed and/or provided by 4th Generation under and pursuant the Construction Contract or otherwise with respect to the Project.

3. Payment of Subcontractors and Suppliers. 4th Generation agrees that, to the extent not already paid, 4th Generation shall be obligated to pay all of its employees, subcontractors and suppliers (regardless of tier) and any other trust fund creditors as defined by the Lien Law of the State of New York arising out of or pertaining to the Project, and shall defend, indemnify and hold the Village harmless from any and all claims, damages, costs and expenses (including, but not limited to, reasonable attorneys' fees and expenses) that may be brought by any of such persons or entities against the Village.

4. Mutual Release.

A. Each Party for itself and its successors and assigns hereby releases and forever discharges the other Party and their respective successors and assigns of and from all, and all manner of action and actions, cause and causes of actions, suits, debts, dues, sums of money, accounts, reckoning, bonds, bills, specialties, covenants, contracts, controversies, agreements, promises, variances, trespasses, damages, judgments, extents, executions, claims and demands whatsoever, in law or in equity, and whether known or unknown, which against such parties each Party ever had, now has or which its successors and assigns hereafter can, shall or may have for, upon or by reason of any matter, cause or thing whatsoever relative to, arising out of, or pertaining in any way to the Construction Contract and/or the Project from the beginning of the world to the date of this Agreement and Release; provided, however, that the following shall be excepted from the terms of the mutual release set forth herein:

- (i) any claims and/or defenses with respect to the enforcement of this Agreement and Release;
- (ii) any claims with respect to any existing third-party warranty provided under and pursuant to the Construction Contract;

- (iii) any claims or defenses with respect to indemnification and/or contribution with respect to any claims for death, personal injuries and/or property damage or other matter brought by third parties arising out of or pertaining to the Project.

B. The beneficiaries of each release set forth herein provided by a Party shall include the other Party and the other Party's owners, directors, officers, trustees, contractors, subcontractors (regardless of tier), employees and agents. For avoidance of doubt, the release provided by 4th Generation shall be deemed to include the Engineer as a beneficiary.

5. Further Assurances.

A. The parties shall perform such acts and execute and deliver such other and further instruments and documents and perform such other and further acts to fully effectuate the terms of this Agreement and Release.

B. In the event that a Party brings any action or proceeding against a third-party arising out of or pertaining to the Project that that pertains in any way to the matters set forth in the Action and such third-party thereafter brings any claim against a Party to this Agreement and Release, the Party bringing such action or proceeding shall be required to defend, indemnify and hold such Party harmless from any and all claims of such third-party including, but not limited to, all costs incurred or to be incurred for reasonable attorneys' fees and disbursements. In the event that the Party bringing such action or proceeding shall fail and/or refuse to do so, the Party bringing such action or proceeding shall be required to discontinue such action or proceeding.

6. Authority. Each person executing this Agreement and release on behalf of a Party warrants and represents to the other Party that he or she has full power and authority to do so on behalf of such party.

7. Execution. This Agreement and Release may be executed in one or more counterparts each of which shall be read together and constitute one and the same agreement. For purposes hereof, a copy of this Agreement and Release or a counterpart thereof executed by a party shall be deemed an original for all purposes. The respective attorneys for the parties shall be entitled to append the respective signature pages of this Agreement and Release or copies thereof to the body of this Agreement and Release to constitute a fully executed Agreement and Release.

8. Entire Agreement. This Agreement and Release and the instruments and other documents executed and delivered in connection with this Agreement and Release contains the entire agreement between the parties and supersedes all prior negotiations and agreements with respect to the settlement set forth herein.

[remainder of page intentionally left blank; signature pages follow]

IN WITNESS WHEREOF, the Village has executed this Agreement and Release as of the day and year first above written by its duly authorized representative.

Village:

THE VILLAGE OF LANCASTER,
a municipal corporation

By: _____

Name: _____

Title: _____
Its Authorized Representative

State of New York)
County of Erie) ss:

On the _____ day of _____ in the year 2026 before me, the undersigned, a notary public in and for said state, personally appeared _____; personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

IN WITNESS WHEREOF, 4th Generation has executed this Agreement and Release as of the day and year first above written by its duly authorized representative.

4th Generation

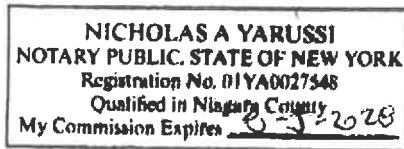
4TH GENERATION CONSTRUCTION, INC.

By: Kristine Yarusi
Name: Kristine Yarusi
Office: 4th Generation Construction, Inc.
Its Authorized Representative

State of New York)
County of Niagara ss:

On the 26 day of August in the year 2026 before me, the undersigned, a notary public in and for said state, personally appeared Kristine Yarusi, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

N. Yarusi
Notary Public



DRESCHER & MALECKI LLP

2721 Transit Road, Suite 111
Elma, New York 14059
Telephone: 716.565.2299
Fax: 716.389.5178



September 22, 2026

Mayor William C. Schroeder
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Dear Mayor Schroeder:

The following represents our understanding of the services we will provide the Village of Lancaster, New York (the "Village").

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Village, as of May 31, 2026, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America ("U.S. GAAS") and in accordance with *Government Auditing Standards*, issued by the Comptroller General of the United States of America, will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America ("U.S. GAAP"), as promulgated by the Governmental Accounting Standards Board ("GASB"), require that supplementary information, such as management's discussion and analysis, the schedule of the local government's proportionate share of the net pension liability, the schedule of the local government's contributions, the schedule of changes in the Village's total OPEB liability and related ratios, and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information ("RSI") in accordance with U.S. GAAS. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis
- Schedule of the Village's Proportionate Share of the Net Pension Liability/(Asset)—Retirement Systems
- Schedule of the Village's Contributions—Retirement Systems

- Schedule of Changes in the Village's Total OPEB Liability and Related Ratios
- Schedule of Revenues, Expenditures, and Changes in Fund Balance—Budget and Actual—General Fund

Supplementary information other than RSI will accompany the Village's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Supplementary Information, as listed in the table of contents

Audit of the Financial Statements

We will conduct our audit in accordance with U.S. GAAS; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. As part of an audit in accordance with U.S. GAAS and in accordance with *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion

Management Responsibilities

Our audit will be conducted on the basis that management and those charged with governance of the Village acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements or contractual agreements; and
3. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence.
4. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
5. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
6. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole; and
7. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
8. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
9. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on the financials; and
10. For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest Services

In addition to the audit services described above, based on information in the Village's trial balance, we will also provide certain nonattest services including:

- Propose adjusting or correcting journal entries to be reviewed and approved by the Village's management.
- Assist the Village in the preparation of the basic financial statements for the year ended May 31, 2026.
- Review and provide editorial comments to the Village's Management Discussion and Analysis.
- Address routine accounting and auditing inquiries throughout the year, including applicability of GASB pronouncements to the Village.
- Assist the Village in compiling its Annual Financial Report to the New York State Comptroller for the year ended May 31, 2026.

We will not assume management responsibilities on behalf of the Village. However, we will provide advice and recommendations to assist management of the Village in performing its responsibilities.

The Village's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitoring the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Other

The timing of our audit will be scheduled for performance and completion as follows:

	Begin	Targeted for Completion
Audit Performance Schedule:		
Planning audit procedures	September 14	September 18
Year-end audit procedures	September 21	October 3
Audit Communications:		
Report on audit (including communications to the Village Board)		October 2026
Significant deficiencies or material weaknesses, if any		October 2026
Other management comments		October 2026

The aforementioned schedule is based on our prior discussions, should you wish to schedule differently, we believe we can accommodate you. Assistance to be supplied by the Village's personnel, including preparation of the schedules and analyses of accounts, will be described in a separate communication. Timely completion of the Village's work will facilitate the completion of our audit by the targeted completion dates. Appendix A provides a description of circumstances that could significantly change the targeted completion dates.

Charles Trotter is the engagement director for the audit services specified in this letter. Her responsibilities include supervising Drescher & Malecki LLP's ("D&M") services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility. Invoices will be payable upon presentation. Our fees (inclusive of expenses) will not exceed \$23,000 for the year ended May 31, 2026. In addition, for the year ended May 31, 2026 the Village Justice audit will be \$1,700. To the extent that certain circumstances, as listed in Appendix A, arise during the engagement, our fee estimate may be affected and additional fees may be necessary. Additional services provided beyond the described scope of services will be billed separately.

If it should be necessary for the Village to request D&M to render any additional services, such services would be submitted to the Board of Education for approval prior to D&M commencing such services. Our 2026 hourly rates for those services would be as follows: Partner/Director \$275/hr.; Senior Manager \$200/hr.; Manager \$175/hr.; Supervisory Staff \$150/hr.; and Professional Staff \$125/hr.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed non-audit services

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

The audit documentation for this engagement is the property of D&M and constitutes confidential information. However, we may be requested to make certain audit documentation available to federal, state or local agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of D&M's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or workpapers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to management the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Drescher & Malecki LLP

Drescher & Malecki LLP

* * * * *

RESPONSE:

This letter correctly sets forth our understanding.

Village of Lancaster, New York

Acknowledged and agreed on behalf of Village of Lancaster, New York

By: _____

Title: _____

Date: _____

APPENDIX A
Village of Lancaster, New York
Circumstances Affecting Timing and Fee Estimate
Year Ended May 31, 2026

The estimate of our fees is based on certain assumptions. To the extent that certain circumstances as listed in this Appendix arise during the engagement, our fee estimate may be significantly affected and additional fees may be necessary. We will notify you of circumstances that we encounter that could significantly affect our estimate and discuss with you any additional fees, as necessary which would be subject to approval by the Village. Such circumstances include but are not limited to the following:

1. Changes to the timing of the engagement at the Village's request. Changes to the timing of the engagement usually require reassignment of personnel used by Drescher & Malecki LLP (D&M) in the performance of services hereunder. However, because it is often difficult to reassign individuals to other engagements, D&M may incur significant unanticipated costs.
2. All audit schedules are not (a) provided by the Village on the date requested, (b) completed in a format acceptable to D&M (c) mathematically correct, or (d) in agreement with the appropriate Village records (e.g., general ledger accounts). D&M will provide the Village with a separate listing of required schedules and deadlines.
3. Weaknesses in the internal control structure.
4. Significant new issues or changes as follows:
 - a. Significant new accounting issues that require an unusual amount of time to resolve.
 - b. Significant changes in accounting policies or practices from those used in prior years.
 - c. Significant changes or transactions that occur prior to the issuance of our reports.
 - d. Significant changes in the Village's accounting personnel, their responsibilities, or their availability.
 - e. Significant changes in auditing requirements set by regulators.
5. Significant delays in assistance in the Village's assistance in the engagement or delays by the Village in reconciling variances as request by D&M. All invoices, contracts, and other documents, which we will identify for the Village, are not located by the Village's personnel or made ready for our easy access.
6. Deterioration in the quality of the Village's accounting records during the current-year engagement in comparison with the prior-year engagement.
7. The procedures necessary to adopt new Governmental Accounting Standards Board Statements have not been completed by Village personnel.
8. A significant level of proposed audit adjustments are identified during our audit.
9. Changes in audit scope caused by events that are beyond our control.

DOWNTOWN REVITALIZATION INITIATIVE PROGRAM
NEW YORK FORWARD PROGRAM
PARTICIPANT GRANT AGREEMENT

This Agreement is made effective as of the 24th day of Sept, 2026, by and between VILLAGE OF LANCASTER ("Village"), with an office at 5423 Broadway, Lancaster, NY, and William & Lori Skubis ("Owner"), residing at or having a principal place of business at 50 Central Avenue.

WITNESSETH:

WHEREAS, VILLAGE has entered into an Agreement with the New York State Housing Trust Fund Corporation ("HTFC") to distribute and administer funds for projects under the Downtown Revitalization Initiative Program ("Program") to eligible properties selected in accordance with Program guidelines; and

WHEREAS, the VILLAGE must administer the distribution of grant funds to the Owner, for the project in accordance with all the terms and conditions of their Grant Agreement with the HTFC and the regulations promulgated thereunder, and the HTFC's applicable rules, regulations, policies and procedures, as amended from time to time.

WHEREAS, the Owner intends to complete improvements of the property located at 50 CENTRAL AVENUE using funds to be provided through the Program being administered by the VILLAGE; and

NOW, THEREFORE, VILLAGE and the Owner agree as follows:

1. Term.

The period of performance for all activities assisted pursuant to this Agreement shall be nine (9) months, commencing on the effective date of this Agreement and ending on 9/24/27 ("Term"), unless sooner terminated as provided for herein. The Owner is required to engage a contractor and begin construction within thirty (30) calendar days of VILLAGE approval.

2. Owner's Representations.

The Owner hereby expressly represents that:

- (a) They are the owner of the premises designated herein for improvement and rehabilitation and that, as the Owner, they have all lawful authority required to execute this Grant Agreement, which shall be binding upon the Owner and/or its successors and assigns.
- (b) The premises will be insured for the full (100%) replacement value, fire insurance and other appropriate insurance depending on makeup of building will be obtained, and to obtain flood insurance coverage if the premises is in a special flood hazard area.

3. Project Costs.

- a) At least two bids must be obtained for each separate construction project or professional service to establish the reasonableness of project costs. All bidders must have equal access to relevant information, including information on the property itself. The process shall be

free of collusion or intimidation. All quotes shall be received directly by the VILLAGE. The VILLAGE will advise the Owner of acceptability of bids/proposed cost. If the Owner chooses other than the lowest bidder, re-imbursement will be based on the amount of the lowest bid.

- b) Eligible contractors shall be those selected from any list maintained by the VILLAGE, or otherwise approved. To be eligible, a contractor must provide references and proof of adequate and proper insurance coverage.
- c) Proof of insurance must include general liability coverage in a minimum amount of one million dollars and workers' compensation coverage. It is recommended that the VILLAGE, State of New York, and the Housing Trust Fund Corporation be listed as additional insured.
- d) Owners, family members, and/or business associates shall not be involved in the bidding process.
- e) A contractor cannot receive Program funds for work done on a property that they own, or a property that is owned by a family member or business associate.
- f) The VILLAGE agrees to reimburse the Owner for a percentage of project costs described in the agreed upon Scope of Work attached as Attachment A. Any modification, amendment or rescission of project costs must be requested in writing, and approved in writing by the VILLAGE.
- g) The maximum amount of Program funds to be provided to the Owner is \$100,000.

4. Reimbursement.

- a) The Program operates fully as a reimbursement program and the Owner is responsible for paying for all agreed upon repairs, and payment of grant funds will be made only upon satisfactory completion of building projects and payment of renovation expenses.
- b) No reimbursement shall be paid to the Owner pursuant to this agreement until a final inspection of the work has been completed by the VILLAGE, its representative(s) or agent(s). All completed work shall comply with all applicable building codes and standards.
- c) To substantiate work costs, Owners must provide written contracts, bank documents, copies of invoices for materials and labor, cancelled checks, lien releases, and any other documents deemed necessary by the VILLAGE to maintain effective internal controls. Cash payments will not be reimbursed.
- d) The payment of any amount(s) due and payable by the HTFC through the VILLAGE to the Owner, as a reimbursement pursuant to this Grant Agreement for work completed shall be payable within forty five (45) calendar days after all work is satisfactorily completed and sufficient supporting documentation is provided to the HTFC.

5. Inspection of Work: Unsatisfactory Work.

The Owner agrees that the VILLAGE shall at all times have access to the job site and premises for the purpose of inspecting and reviewing the renovation work. In the event that the Owner or the VILLAGE shall determine at any time that there exists unsatisfactory work, the Owner shall notify the contractor in writing of the existence of such (sending copies to the VILLAGE and any other interested parties), and the contractor shall correct such work within twenty (20) calendar days after receipt of said notice. In the event that the contractor fails or refuses to complete such corrections in the work within said period of time the VILLAGE shall have the right to cancel this Grant Agreement and, upon such cancellation, shall have no obligation to provide any reimbursement for the work completed.

6. **Regulatory Period.**

The Owner, for a period of five (5) years from project completion ("Regulatory Period"), shall take all necessary steps to ensure that the property improved under the Program is maintained in good condition. Residential units improved under the Program that become vacant during the Regulatory Period must be marketed, and made affordable, to persons of low income, which is defined as persons and families whose incomes do not exceed ninety percent (90%) of the median income for the metropolitan statistical area in which the properties are located. This requirement is met through a rent limit imposed on the assisted units during the Regulatory Period. Annual Rent Limit tables are prepared by NYS Homes and Community Renewal ("HCR").

It is essential that Owners ensure that their properties remain free of lead hazards after compliance has been documented. The Owner agrees to maintain paint in all residential spaces using lead-safe work practices for the five year Regulatory Period. The Owner or a representative should visually assess the property on a routine basis, and whenever the occupant reports loose, peeling or damaged paint. The property owner may elect to hire a lead inspector to perform this assessment.

The Owner of a property improved under the Program ("Assisted Property") will be required to execute a Declaration, in the form attached as Attachment D, which shall be filed in the County Clerk's Office for the county in which the Assisted Property is located. The Owner agrees to maintain the Assisted Property in compliance with the terms of this Grant Agreement, throughout the Regulatory Period. The Owner shall further declare that in the event of any non-compliance or sale of the property, the amount of grant funds distributed shall be subject to repayment, the amount of which shall be calculated and determined in accordance with an annual declining balance method based upon the five (5) year enforcement period, as shown on the Declaration. The Owner further acknowledges and agrees that the LPA shall have the right, pursuant to its agreement with the HTFC, to inspect the Assisted Property to monitor the Owner's compliance with this requirement.

7. **Reports and Access to Records.**

During the Term and the Regulatory Period, the VILLAGE will require an annual inspection and confirmation of rent limits for assisted residential units. The Owner further agrees to provide the VILLAGE with reports or records in such form, content and frequency as required by the VILLAGE and the HTFC.

8. **Termination.**

In the event the Program or the VILLAGE shall for any reason cease to exist or terminate prior to the completion of the work to be performed as specified in this Agreement, or in the event the Owner shall die, or the ownership of the building changes prior to the completion of such work, the VILLAGE may terminate its obligation(s) hereunder to the Owner by reimbursing the Owner (or its heirs or successors) for the work satisfactorily completed prior to the date of any such termination, death, or change in ownership. Upon such payment to the Owner, the VILLAGE shall be released and discharged from any further claim on behalf of the Owner pursuant to this Grant Agreement. Any remaining funds of the Owner held by the VILLAGE shall be released and discharged from any further claim on behalf of the Owner, and returned to the HTFC.

9. **Compliance with Local Laws and Codes.**

Any contract or agreement to be executed relative to the work contemplated by this Grant Agreement shall require that the Owner give all notices required by, and comply with, all applicable laws, ordinances, regulations and codes of the Town/Village of Lancaster, the State of New York, and the United States, and shall at its own expense, secure and pay the fees or charges for all permits required for the performance of the work.

10. **Notice of Investigation or Default.**

The Owner shall notify the VILLAGE within five (5) calendar days after obtaining knowledge of: (i) the commencement of any investigation or audit of his/her activities by any governmental agency; or (ii) the alleged default by the Owner under any mortgage, deed of trust, security agreement, loan agreement or credit instrument executed in connection with the project; or (iii) allegation of ineligible or prohibited activities. Upon receipt of such notification, the VILLAGE and the HTFC may, in its discretion, withhold or suspend payment of Program funds for a reasonable period of time while a review of activities and expenditures is conducted.

11. **Default.**

- (a) If an Event of Default as defined below shall occur, all obligations on the part of the LPA to make any further payment of Program funds shall, if the LPA so elects, terminate and the LPA may, in its discretion, exercise any of the remedies set forth herein; provided, however, that the LPA may make any payments after the happening of an Event of Default without thereby waiving the right to exercise such remedies, and without becoming liable to make any further payment.
- (b) The following shall constitute an Event of Default hereunder:
 - (i) if the Owner fails, in the opinion of the LPA, to comply with or perform any provision, condition or covenant contained in this Agreement, any applicable State or federal law or regulation, or the Program policies and procedures established by the HTFC or the LPA;
 - (ii) if at any time any representation or warranty made by the Owner shall be incorrect or materially misleading;
 - (iii) if the Owner has failed to commence the improvements as specified in Attachment A- Scope of Work in a timely fashion or has failed to complete such improvements within the Term.
- (c) Upon the happening of an Event of Default, the LPA may, in its discretion, exercise any one or more of the following remedies, either concurrently or consecutively, and the pursuit of any one of such remedies shall not preclude the LPA from pursuing any other remedies contained herein or otherwise provided at law or in equity:
 - (i) Terminate this Agreement, provided that the Owner is given at least ten (10) business days prior written notice.
 - (ii) Withhold or suspend payment of Program funds.
 - (iii) Recapture any Program funds disbursed to the Owner on a pro rata basis over the Regulatory Period. The amount to be recaptured shall be determined by reducing the original amount of Program funds disbursed to the Owner by one fifth (1/5th) for each year of the Regulatory Period the Owner was in compliance with this Agreement.
 - (iv) Exercise any corrective or remedial action, to include, but not be limited to, advising the Owner to suspend, discontinue or refrain from incurring costs for any activities in question or requiring the Owner to reimburse the LPA and the HTFC for the amount of Program funds expended or used in an unauthorized manner or for an unauthorized purpose.

- (d) In the event this Agreement is terminated by the LPA for any reason, or upon the closeout of the Program, the LPA shall have no further liability or obligation under this Agreement; provided, however, that nothing herein is intended to relieve the LPA of its obligation to pay for services properly performed by the Owner prior to such termination. Notwithstanding any such termination or closeout, the Owner shall remain liable to the LPA for any unspent Program funds, the expenditure or use of Program funds in a manner or for a purpose not authorized by this Agreement, or damages as a result of any breach of this Agreement by the Owner. The LPA shall have the right, at any time prior or subsequent to any such termination or closeout, to pursue any and all available remedies, including seeking injunctive or other equitable relief, to enforce the provisions of this Agreement and to recover Program funds which are unspent, expended or used in an unauthorized manner or for an unauthorized purpose.
12. **Indemnification.**
Any contract or agreement to be executed in furtherance of this Grant Agreement shall require the contractor to defend, indemnify and hold harmless the Owner, the VILLAGE, the Town/Village of Lancaster and the HTFC from liability for any claim for injury or damages to persons including the contractor and his/her employees, subcontractors and agents, or property, resulting from any work performed under this Agreement.
13. **Assignment.**
The Owner shall not assign this Grant Agreement without the prior written consent of the VILLAGE and any such request for assignment of said Grant Agreement must be addressed to the Village of Lancaster, 5423 Broadway, Lancaster, NY 14086.
14. **Waiver of Liability.**
Nothing in this Agreement nor any act of the VILLAGE, HCR or the HTFC, including but not limited to, an inspection of work, approvals given, permits issued or payments made, shall be construed as a warranty for the work performed under this Grant Agreement, and the Owner hereby expressly waives any such claim.
15. **Photograph Release.**
The Owner agrees to complete a written consent, in the form attached as Attachment E to permit the VILLAGE and the HTFC to publish photographs of assisted properties for promotional or public relations purposes.
16. **Modification and Amendment.**
This Agreement shall be construed under the laws of the State of New York, and may be modified or amended only by a written instrument executed by both the Owner and the VILLAGE.
17. **Attachments:**
The following attachments are hereby incorporated into this agreement and the Owner shall adhere to the provisions contained therein.
Attachment A – Scope of Work
Attachment B – Copy of Owner’s Application for DRI Assistance
Attachment C – Program Rules and Design Guidelines
Attachment D – Draft DRI Property Maintenance Declaration
Attachment E – Photograph Release Form

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year set forth above.

LPA

Signature → _____

Printed Name: William Schroeder

Title: Mayor

Date:

Owner

Signature → Will. Skubis

Printed Name: William Skubis

Title: Owners

Date:

9/15/26

Owner

Signature → Lori Skubis

Printed Name: Lori Skubis

Title: Owners

Date:

9/15/26