

**VILLAGE OF LANCASTER
BOARD MEETING**

A G E N D A

- X 1. PLEDGE TO THE FLAG**
- X 2. ROLL CALL**
- X 3. AUDIENCE PARTICIPATION – LISTED AGENDA ITEMS ONLY**
- X 4. MINUTES OF MEETINGS DATED: September 28 (regular meeting)**
- X 5. ABSTRACT OF AUDITED VOUCHERS**
- X 6. LISTED CORRESPONDENCE**
- X 7. RESOLUTIONS**
- X 8. AUDIENCE PARTICIPATION – GENERAL COMMENTS**
- X 9. COMMITTEE REPORTS – FOLLOW UP**
- X 10. DEPARTMENT HEAD REPORTS**
- 11. HEARINGS**
- X 12. MISCELLANEOUS**
- X 13. ADJOURNMENT**

SPECIAL MEETING – HPC APPEAL HEARING

MONDAY, OCTOBER 19, 2026 at 7:00 PM

NEXT SCHEDULED REGULAR MEETING

MONDAY, OCTOBER 26, 2026

Village of Lancaster

Audience Participation Guidelines

Guidelines (highlighted in yellow) to be read by the Mayor or his/her designee at the beginning of the public comment portion of the meeting. Guidelines will also be posted in common public areas and in the agenda for the Village of Lancaster Board Meetings.

Raise your hand to be recognized by the Mayor or his/her designee.

State your name and address.

Speak directly to the Village Board only, using the microphone provided.

Speak once for five (5) minutes or less, unless extended by the Mayor or his/her designee.

Any unruly activity, including yelling, name calling or request for personal information will not be tolerated. The audience member misbehaving in such manner may have his or her opportunity to speak summarily terminated.

Public comment will only be held in the portion of the meeting as stated in the agenda.

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, September 28, 2026, at 7:00 P.M.

MEETINGS TO DATE **15**
NO. OF REGULARS **11**
NO. OF SPECIALS **4**

Attendance:		<u>Attended / Absent</u>
William C. Schroeder	Mayor	15 / 0
Tammie E. Malone Schaefer	Trustee/ Deputy Mayor	14 / 1
John Mikoley (Absent)	Trustee	14 / 1
Deirdre A. Miller	Trustee	13 / 2
Gavin J. O'Brien	Trustee	13 / 2

Also Present:

Arthur A. Herdzik	Village Attorney
Michael E. Stegmeier	Clerk-Treasurer
Wayne Cisco	Superintendent of Public Works
Thomas Kukoleca	Fire Chief – Assistant 9-2
Matthew Fischione	Town Code Enforcement Officer
Captain Angela Greco	Town of Lancaster Police Department

WORK SESSION at 6:30 P.M.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to enter into a confidential session for advisement by legal counsel at 6:43 p.m. with Attorney Herdzik, Superintendent Cisco, and Clerk-Treasurer Stegmeier.

Adopted Resolution: **261** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

The confidential session with legal counsel ended at 6:59 p.m.

REGULAR MEETING at 7:00 P.M.

Mayor Schroeder led the pledge to the flag.

AUDIENCE PARTICIPATION:	LISTED AGENDA ITEMS
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Tom Sweeney – 22 Ashwood Court:

He commented regarding the Football in the Village event application for event date of October 18, 2026, and questioned if there were any issues or concerns that he could address.

Trustee Malone Schaefer explained that she had made a request to Greg Day (Fathey Beer) to submit the application right away following the last football watch party event. That request was ignored and submission of the application did not happen until much later. There is a requirement that applications must be submitted at least 60 days in advance of the event which allows for adequate time to provide notice to affected businesses and property owners.

Mr. Sweeney explained that there were delays figuring out the layout of the event due to problems he had identified during previous events. He took over the process of preparing and submitting the event application with the new configuration whereas this was normally handled by Greg Day in the past. He also stated that notice of the event application was sent to other merchants when the application was submitted, and he has not received any negative feedback to date.

Trustee Miller stated that feedback and negative comments are sent directly to the Village Board. She noted that exceptions were made in the past for very specific reasons (e.g. - playoff games) which makes it difficult to give an exception in this situation when dates for Bills games have been known since May.

ACCEPTANCE OF MINUTES

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to accept the minutes of the September 8, 2026 special meeting and the September 14, 2026 regular meeting.

Adopted Resolution: **262** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 9/14/2026 to 9/28/2026.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 92 claims were approved, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$	262,161.58
SEWER FUND -----in the amount of	\$	19,911.76
TRUST FUND -----in the amount of	\$	--
CAPITAL FUND -----in the amount of	\$	197,753.15
EQUIPMENT RESERVE -----in the amount of	\$	--
COMMUNITY DEVELOPMENT -----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND -----in the amount of	\$	--
For the period from 8/24/2026	To 9/14/2026	

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 94707 through # 94766
Sewer Fund checks # 12449 through # 12453
Capital Fund checks # 1984 through # 1986

Adopted Resolution: **263** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

CORRESPONDENCE:

- 1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from September 3, 2026 – September 17, 2026.

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **264** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

- 2) Correspondence from NYS Homes and Community Renewal providing notice that the Village of Lancaster has met the requirements necessary to maintain its status as a Pro-Housing Community for 2026.

Motion by **Trustee Miller** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **265** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

- 3) Correspondence from NYS Homeland Security and Emergency Services announcing that the Village of Lancaster has been awarded \$22,025 under the SFY2025-2026 Volunteer Fire Infrastructure & Response Equipment (V-FIRE) Grant Program.

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to receive and file this correspondence.

Adopted Resolution: **266** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

- 4) Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of Change in Use applications contingent on sign advertisement receiving future permitting for the following companies located at 3825 Walden Avenue:

- Suite 2110 – Merj Fleet Service
- Suite 2120 – Elite Custom Builders
- Suite 2130 – AppSetGo, Inc.
- Suite 2170 – Fibrenew Northtowns

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to approve the Change in Use applications for companies located at 3825 Walden Avenue with contingency as recommended by the Planning Commission.

Adopted Resolution: **267** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

- 5) Correspondence from LVMA / Tom Sweeney providing a Special Events Application for a Football in the Village event to be held on Sunday, October 18, 2026, on West Main Street.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to deny this Special Events Application for a Football in the Village event on October 18, 2026.

Reasons stated for the denial include not meeting the 60-day advance submission requirement, the schedule for Bills games being released and known since May and not being able to provide sufficient notice to affected businesses for a street closure.

Adopted Resolution: **268** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

- 6) Correspondence from Fire Chief Thomas Kukoleca providing a Special Events Application for the LFD Ladies Auxiliary Children's Halloween Parade & Party to be held on Friday, October 30, 2026, from 6:30 p.m. to 9:00 p.m.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this event application as presented.

Adopted Resolution: **269** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

- 7) Correspondence from Amy Jackson providing a Special Events Application for a Santacon! bar crawl fundraiser event to be held on Saturday, December 5, 2026.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to receive and file this correspondence.

Village resources are not being requested for this event. The application was submitted for informational purposes only for departments and agencies to review and provide comments and feedback.

Adopted Resolution: **270** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

- 8) Correspondence from the Lancaster High School Motorcade Committee requesting permission to drive the 45th annual Lancaster-Depew Motorcade through the Village of Lancaster on Friday, October 23, 2026, starting at 5:00 p.m.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **271** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

RESOLUTIONS:

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to authorize consultant procurement per the Local Design Service Agreement (LDSA) Guidelines for the Central Avenue over Plum Bottom Creek Culvert (Phase 2) Project with consultant responses due by Friday, October 23, 2026.

Adopted Resolution: **272** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee Malone Schaefer** to authorize Mayor Schroeder to sign and approve a purchase agreement with Environmental Equipment Sales & Service for the purchase of one (1) 2024 Karcher C70 Single Cab Sidewalk Plow with attachments at a total cost of \$196,682.00 with justification provided for an exception to the procurement policy on the basis of a sole source provider, and further to allocate funds from assigned fund balance to cover the cost of this purchase.

Adopted Resolution: **273** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to authorize Mayor Schroeder to sign and execute Supplemental Agreement No. 1 for the Bridge NY Culvert Replacement Project (Phase 1), PIN 5763.86, to move funds from Engineering Design phase to Construction / Construction Inspection phase to match actual costs expended and to allow final reimbursement to be issued for this project.

Adopted Resolution: **274** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to authorize Mayor Schroeder to sign and execute a Settlement Agreement and Mutual Release with 4th Generation Construction, Inc. related to construction services provided for the Cayuga Creek Park and Trail Project.

Adopted Resolution: **275** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** to authorize Mayor Schroeder to sign and approve the engagement letter for services from Drescher & Malecki LLP for the audit and preparation of the financial statements for the fiscal year ended May 31, 2026, the compilation of the Annual Financial Report for submission to the NYS Comptroller, and the audit of the Village Justice Court with total fees not to exceed \$24,700.00.

Adopted Resolution: **276** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to authorize Mayor Schroeder to sign and execute the Downtown Revitalization Initiative Program Participant Grant Agreement with William & Lori Skubis, owners of property located at 50 Central Avenue, related to the completion of improvements to their property using funds to be provided through the New York Forward Initiative - Small Project Fund grant program being administered by the Village of Lancaster.

Adopted Resolution: **277** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to reschedule the next regular work session and Village Board meeting from Monday, October 12, 2026 (Columbus Day / Indigenous Peoples' Day holiday) to Tuesday, October 13, 2026 at 6:30 p.m. (work session) and 7:00 p.m. (regular meeting).

Adopted Resolution: **278** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

PUBLIC HEARING @ 7:15 PM**CDBG APPLICATION**

Motion by **Trustee O'Brien** and seconded by **Trustee Malone Schaefer** to open the public hearing at 7:15 p.m.

Adopted Resolution: **279** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Mayor Schroeder read a summary of the notice that was published in the Lancaster Bee:

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Lancaster has adopted a resolution to conduct a public hearing in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Monday, September 28, 2026, at 7:15 p.m. regarding the use of Federal Community Development Funds in the Village of Lancaster.

The Village of Lancaster is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of this hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Village of Lancaster.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Village of Lancaster's selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Village Clerk's office at 716-683-2105 by Wednesday, September 23rd.

*Michael E. Stegmeier
Village Clerk*

Audience Participation: -None-

Trustee O'Brien reviewed the plan to resubmit for the installation of a splash pad at the North End Fire Hall playground on West Drullard Avenue. There were some modifications made to the concept plan based on feedback from Erie County following last year's application.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to close the public hearing at 7:18 p.m.

Adopted Resolution: **280** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

TWO (2) PUBLIC HEARINGS @ 7:15 PM**2 LOCAL LAWS – EXCAVATIONS &
ZBA ALTERNATE MEMBERS**

Mayor Schroeder read a summary of the notice that was published in the Lancaster Bee:

PLEASE TAKE NOTICE: That the Village of Lancaster Board of Trustees will conduct two public hearings as to two proposed local laws in the Council Chambers of the Lancaster Municipal Building, 5423 Broadway, Lancaster, New York on Monday, September 28, 2026.

The first public hearing as to a proposed local law will immediately follow a public hearing scheduled for 7:15 P.M. regarding the use of Federal Community Development Funds in the Village of Lancaster.

The first public hearing as to a proposed local law is to consider a local law which would update and revise Village Code Chapter 263 "Sewers" and Village Code Chapter 139 "Excavations" to particularize means for the authorization and inspection of and financial security for excavations performed upon streets and other public grounds within the Village of Lancaster.

The second public hearing as to a proposed local law will immediately follow the first and is to consider a local law which would amend Section 350-61 of Chapter 350 Article VII "Board of Appeals" of the Lancaster Village Code to provide for the appointment of designated alternates to the Village Zoning Board of Appeals and expand beyond the limited circumstances set forth at New York Village Law §7-712 (11) when a designated alternate of the Village of Lancaster Zoning Board of Appeals may serve for a member when such member is unable to participate.

The full text of the proposed local laws may be reviewed at the Village of Lancaster website <https://lancastervillageny.gov> or during office hours at the office of the Village Clerk Lancaster Municipal Building, 5423 Broadway, Lancaster, New York.

At said hearings, all persons so desiring shall have the opportunity to be heard.

*Michael E. Stegmeier
Village Clerk*

LOCAL LAW - EXCAVATIONS

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to open the public hearing at 7:20 p.m.

Adopted Resolution: **281** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Audience Participation: -None-

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to close the public hearing at 7:20 p.m.

Adopted Resolution: **282** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to adopt the local law as presented.

Adopted Resolution: **283** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

LOCAL LAW – ZBA ALTERNATE MEMBERS

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to open the public hearing at 7:21 p.m.

Adopted Resolution: **284** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Audience Participation: -None-

The purpose of this local law is to create positions for alternate members to be appointed to the Zoning Board of Appeals. Alternate members would be allowed to serve and participate in meetings when absences of regular members occur, which has been a challenge at times in past years.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to close the public hearing at 7:22 p.m.

Adopted Resolution: **285** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to adopt the local law as presented.

Adopted Resolution: **286** Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

AUDIENCE PARTICIPATION:	GENERAL COMMENTS
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Tom Sweeney – 22 Ashwood Court:

He thanked the Village Board for holding its Fall Fest event this past month and noted positive feedback from merchants for this event bringing families together in the community.

COMMITTEE REPORTS & FOLLOW UPS:
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➤ **FINANCE & CLAIMS** – Trustees Miller & O'Brien

No report.

➤ **PUBLIC WORKS** – Trustee Mikoley

No report.

➤ **PUBLIC SAFETY** – Mayor Schroeder

No report.

➤ **BUILDING, LIGHTS & CODES** – Trustee Mikoley

No report.

➤ **HUMAN RESOURCES** – Trustee Malone Schaefer

With approval of the local law to create up to two (2) ZBA alternate positions this evening, she will start the process to fill these positions at the next meeting.

➤ **COMMUNITY EVENTS** – Trustee Malone Schaefer

She expressed her appreciation for the efforts of DPW and especially Katelyn Moore for her help with coordinating Fall Fest. The Lancaster Fire Department assisted with a community food drive during the event, and Trustee Miller set up and managed a kids' area. It was a group effort all around.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to schedule and designate the Halloween night of trick-or-treating in the Village of Lancaster on Saturday, October 31, 2026, from 7:00 p.m. to 8:00 p.m.

Adopted Resolution: **287**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller, and O'Brien

➤ **ECONOMIC DEVELOPMENT** – Mayor Schroeder

He recognized Assemblymember Patrick Chludzinski for funding provided towards the installation of a playground at Cayuga Creek Park.

➤ **SEWER** – Trustee Mikoley

No report.

➤ **GRANTS** – Trustee O'Brien

He commented regarding his attendance at NYCOM along with Attorney Herdzik and the benefit of the training that is provided and the NYCOM resources available to municipalities.

Cayuga Creek Park

He continues to receive compliments on the grass and stairs at the park terrace.

ZEV Grant – EV Charging Station

Repairs to the Level 3 charging station including addition of a cable management system was completed last week. We are still working on some issues and hope that the charger will be back online later this week.

Tree Planting Grants

Mailings for tree plantings are going out to residents soon. Trees will be delivered on October 26th. A total of 279 trees will be planted this fall, including over 100 trees on Como Park Boulevard.

NY Forward - Lancaster Pocket Park

A construction meeting is scheduled for Wednesday morning.

Trustee Malone Schaefer questioned if the Fire Department's concerns with the location of a planted tree were addressed. Trustee O'Brien stated that he visited the site with Mayor Schroeder and it was determined that the planted tree would have no additional impact on the sightlines and the tree would not be relocated. The fire chief was advised of this determination.

Plum Bottom Creek Culvert – Phase 2 (Federal Grant)

He is looking forward to getting to work on phase 2 of this important project.

V-FIRE Grant – Gear Washers & Dryers for Both Stations

The Village was awarded \$20,000 for washers and dryers to help keep our firefighters healthy. He has been encouraged to continue applying for grants through this program to help our volunteer fire department. He will be looking to the chiefs for some ideas for the next round of funding.

CDBG – West Drullard Splash Pad

We are reviewing documentation and the application from last year. A key component that we have already added is a safety divider between the basketball court and the splash pad. This allowed us to include shade and seating in the concept plan. Once we have the application revised, we will submit it for review.

SAM Grant – Playground at Cayuga Creek Park

We had a nice press conference with Assemblyman Chludzinski last week to announce this future project. Inclusive spaces like this are essential to the continued revitalization of the Village, and kudos go to Trustee Miller for getting this project going.

➤ TECHNOLOGY & MARKETING – Trustee Miller

She is still working on getting a quote for the new laptops for board members.

Trustee O'Brien forwarded information regarding NYS mandatory cybersecurity training. She will review the guidance to determine how to proceed.

➤ CLIMATE SMART – Trustee O'Brien

The Sustainability Expo was a success. He appreciates the Climate Smart Task Force volunteers and the Lancaster Youth Bureau volunteers that worked the Village's table all day and thank you to the vendors and organizations who set up at the end of West Main Street to engage and educate so many visitors and residents throughout the day.

Amy Stypa is out of the office at the end of this week to represent the Village of Lancaster at the Annual Forward Together Conference in Lake George where she'll be speaking about our Climate Smart initiatives and grant funding.

Cheektowaga Electronics collection on 10/3 and Erie County Paint & Battery Collection on October 17th. Check the Village of Lancaster website for info and registration.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:
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➤ SUPERINTENDENT OF PUBLIC WORKS – Wayne Cisco

He commented on the need for the new sidewalk plow that was approved this evening and noted that it will be used all year long with a water tank attachment for watering gardens and flowers during the spring and summer months.

Crews have started with leaf pickup throughout the village.

The department has begun a new sewer cleanout program. He expects a timeline of 2 to 3 years for completion.

New tree plantings will be coordinated to take place in late October.

➤ CLERK-TREASURER – Michael E. Stegmeier

Audit field work has been completed, and the Annual Financial Report was filed with NYS today with assistance from Drescher & Malecki.

Deputy Clerk Nicole Kisiel is back in the office from medical leave as of last Monday, September 21st.

➤ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He reviewed a situation that arose following a simple inquiry from the Clerk-Treasurer's office regarding an illegal subdivision of an existing non-conforming lot which avoided potential negative impacts if it had been left unaddressed. He stressed the importance of communication between departments as a critical process which this situation highlighted and the resulting impact if it had not been done.

He also suggested sending a potential notice to the local community of attorneys to explain the need to refer to local municipal codes regarding subdivisions to make sure regulations are properly followed in these situations.

➤ **FIRE CHIEF** – Thomas Kukoleca (Assistant 9-2)

There have been 30 alarms so far for the month-to-date.

He is getting quotes for the washers & dryers for the V-FIRE grant.

He is working on quotes for the SAM grant through Assemblymember Chludzinski for fire equipment to determine the necessary steps for procurement.

There are 3 members of the Department enrolled in the NYS EMT class for certification.

Annual equipment testing began earlier this month and further testing is scheduled.

The Fire Department will be participating in various upcoming events including the Halloween parade, the Lancaster High School Motorcade, a helmet blessing event, and yearly fire education at Carousel Academy.

➤ **TOWN POLICE DEPARTMENT** – Captain Angela Greco

No report.

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

He stated his appreciation for approval to attend the NYCOM Fall Training School.

He met with the DPW Sewer Department regarding the lack of a sump pump requirement in the Village Code despite being required in many instances with certain exceptions. Superintendent Wayne Cisco, Sewer Department employee Joe Marino, and Watts Engineering representative Shawn Marshall were consulted regarding a proposed local law to require a sump pump unless certain factors are present. It was recommended to place this matter into Building, Lights & Codes Committee to allow time for Trustee Mikoley as chairperson to review and provide feedback prior to scheduling a public hearing for consideration.

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to place a proposed local law to amend the Village Code to require sump pumps at the time of sale unless certain factors are present in the Building, Lights & Codes Committee for review.

Adopted Resolution: **288**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
and O'Brien

MISCELLANEOUS:

-none-

ADJOURNMENT:

Motion by Trustee Malone Schaefer and seconded by Mayor Schroeder to adjourn the meeting at 8:06 p.m. in memory of Village resident Robert Shaw.

Adopted Resolution: **289**

Ayes: Mayor Schroeder, Trustees Malone Schaefer, Miller,
and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk-Treasurer

ABSTRACT

October 13, 2026

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

September 29, 2026 to October 13, 2026

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$ 571,678.35
SEWER FUND -----in the amount of	\$ 15,870.58
TRUST FUND -----in the amount of	\$ 456.94
CAPITAL FUND -----in the amount of	\$ 91,608.50
EQUIPMENT RESERVE -----in the amount of	\$
COMMUNITY DEVELOPMENT -----in the amount of	\$
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$

TOTAL 679,614.37

For the period from September 14, 2026 to September 28, 2026

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	56
General Fund Ck#.....	94767-94808
Sewer Fund Ck#.....	12454-12460
Trust Fund Ck#.....	2645
Capital Fund Ck#.....	1987
Community Development Fund Ck#	

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: September 28, 2026

	<u>General Fund (A)</u>	<u>Sewer Fund (G)</u>	<u>Trust Fund (T)</u>	<u>Capital Fund (H)</u>
Vouchers Paid by Check				
2026-2027 Budget	\$ 475,075.49	\$ 7,693.63	\$ 456.94	\$ 91,608.50
Payroll Voucher 9/25/2026	\$ 83,183.48	\$ 7,595.87		
Fica Voucher 9/25/2026	\$ 6,479.39	\$ 581.08		
Pre-Paid	\$ 3,375.00			
M&T CC August 2026	\$ 3,564.99			
TOTALS	\$ 571,678.35	\$ 15,870.58	\$ 456.94	\$ 91,608.50

TOTAL ALL FUNDS \$ 679,614.37

LANCAST VILLAGE
Purchase Order Listing By P.O. Number

09/29/2026

11:22 AM

Ranges

Item Status	Purchase Types	Misc
Open: N Void: N Paid: N Held: N Apvr: N Rcvd: Y	Bid: Y State: Y Other: Y Exempt: Y	P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line: Vendors: All

Range: First to Last
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 05/31/27

PO #	PO Date	Vendor	Contract	PO Type	Item	Description	Amount	Charge Account	Acct Type	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice
27-00454	09/17/26	ADAMC005	CORY ADAMCZAK		1	PLANNING - ALT MEMBER 9/17/26	\$100.00	A -8020-434-000	E		09/17/26	09/17/26	9/17/26
27-00455	09/17/26	ALLEI005	JAMES ALLEIN		1	PLANNING MEMBER 9/17/26	\$100.00	A -8020-434-000	E		09/17/26	09/17/26	9/17/26
27-00456	09/24/26	ALTEC005	ALTEC INDUSTRIES, INC		1	REPAIR PARTS - CHIPPER	\$1,108.73	A -5110-452-000	E		09/24/26	09/24/26	9759587
27-00457	09/25/26	AMAZO010	AMAZON CAPITAL SERVICES		1	BOOT AND CLOTHING ALLOWANCES	\$276.00	A -1640-403-000	E		09/25/26	09/25/26	IHFX-9TDH-CCGD
					2	BOOT AND CLOTHING ALLOWANCES	\$155.97	A -1640-403-000	E		09/25/26	09/25/26	1GN1-KPHM-3JQ9
					3	BOOT AND CLOTHING ALLOWANCES	\$234.30	A -1640-403-000	E		09/25/26	09/25/26	1JDF-7XX7-G6N7
					4	BOOT AND CLOTHING ALLOWANCES	\$119.95	A -1640-403-000	E		09/25/26	09/25/26	17GL-R79J-CWWT
					5	BOOT AND CLOTHING ALLOWANCES	\$22.98	A -1640-403-000	E		09/25/26	09/25/26	1KHN-34LK-4QUJ
					6	BOOT AND CLOTHING ALLOWANCES	\$413.03	A -1640-403-000	E		09/25/26	09/25/26	1YGF-R94N-VP PP
					7	SEVIN SPRAY	\$44.97	A -7110-415-000	E		09/25/26	09/25/26	1DTX-QH79-JWKX
							\$1,267.20						
27-00458	09/25/26	AMAZO010	AMAZON CAPITAL SERVICES		1	CLOTHING/BOOT ALLOWANCE ETC	\$995.68	A -1620-450-000	E		09/25/26	09/25/26	VARIOUS
					2	CLOTHING/BOOT ALLOWANCE ETC	\$186.75	A -1621-453-000	E		09/25/26	09/25/26	VARIOUS
					3	CLOTHING/BOOT ALLOWANCE ETC	\$954.24	A -1640-403-000	E		09/25/26	09/25/26	VARIOUS
					4	CLOTHING/BOOT ALLOWANCE ETC	\$636.16	A -1640-450-000	E		09/25/26	09/25/26	VARIOUS
					5	CLOTHING/BOOT ALLOWANCE ETC	\$74.75	A -5010-442-000	E		09/25/26	09/25/26	VARIOUS

LANCASTER VILLAGE
Purchase Order Li. By P.O. Number

09/29/2026

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PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00458 09/25/26 AMAZON010 AMAZON CAPITAL SERVICES				Account Continued					
6 CLOTHING/BOOT ALLOWANCE ETC	\$89.22	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAPING	R	09/25/26	09/25/26		VARIOUS
7 CLOTHING/BOOT ALLOWANCE ETC	\$77.90	A -7550-402-000	E	CELEBRATIONS-INDEPENDENCE DAY	R	09/25/26	09/25/26		VARIOUS
8 CLOTHING/BOOT ALLOWANCE ETC	\$39.80	A -7550-413-000	E	CELEBRATIONS - FALL FEST	R	09/25/26	09/25/26		VARIOUS
	\$3,054.50								
27-00459 09/24/26 AMAZON010 AMAZON CAPITAL SERVICES									
1 SILICONE CABLE TIES/GLOVES	\$392.17	A -8560-475-000	E	SHADE TREES-UNCLASSIFIED	R	09/24/26	09/24/26		1RXD-VMXG-NDMR
2 3 INCH GAFFERS TAPE	\$111.70	A -7550-420-000	E	CELEBRATIONS-MISC OVERHEADS	R	09/24/26	09/24/26		1C19-NHNV-DH4L
3 TOILET BOWL SCENT CLIP ALL LOC	\$34.46	A -1620-402-000	E	SHARED SERVICES - JANITORIAL	R	09/24/26	09/24/26		1CC9-71P3-HWHR
4 TOILET BOWL SCENT CLIP ALL LOC	\$34.46	A -1621-419-000	E	NORTH END FIRE HALL - JANITORIAL	R	09/24/26	09/24/26		1CC9-71P3-HWHR
5 TOILET BOWL SCENT CLIP ALL LOC	\$34.46	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	09/24/26	09/24/26		1CC9-71P3-HWHR
	\$607.25								
27-00460 09/24/26 APPLI010 APPLIED INDUSTRIAL TECH									
1 DPW MECHANICS RESTOCK	\$330.80	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	09/24/26	09/24/26		7035125751
27-00461 09/25/26 BPASA005 BPAS ACTUARIAL AND PENSION									
1 GASB75 NOTES FY ENDING 5/31/26	\$2,000.00	A -1010-435-500	E	BOARD OF TRUSTEES- ACCOUNTANTS	R	09/25/26	09/25/26		VILLAN3100
27-00462 09/17/26 BUSZC005 BUSZKA, ALEXANDER									
1 PLANNING - ALT MEMBER 9/17/26	\$100.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	09/17/26	09/17/26		9/17/26
27-00463 09/17/26 CARRI005 CARRICK, RYAN									
1 PLANNING MEMBER 9/17/26	\$100.00	A -8020-434-000	E	PLANNING-PROF SERVICES PC ME	R	09/17/26	09/17/26		9/17/2026
27-00464 09/28/26 CHART020 CHARTER COMMUNICATION									
1 INTERNET & VOICE ALL LOCATIONS	\$237.91	A -1325-474-000	E	FINANCE TREASURER - WEB SITE	R	09/28/26	09/28/26		0081582091726
2 INTERNET & VOICE ALL LOCATIONS	\$237.91	A -1325-474-000	E	FINANCE TREASURER - WEB SITE	R	09/28/26	09/28/26		0081418091726
3 INTERNET & VOICE ALL LOCATIONS	\$144.39	A -1325-474-000	E	FINANCE TREASURER - WEB SITE	R	09/28/26	09/28/26		0081400091726
	\$620.21								
27-00465 09/25/26 CHART005 CHARTER COMMUNICATIONS									
1 RECEIVERS/BASIC TV DPW	\$46.13	A -1640-435-000	E	DEPT PUBLIC WORKS-CONTRACTUAL	R	09/25/26	09/25/26		141774001090726

LANCASTER VILLAGE
Purchase Order Li. By P.O. Number

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PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00474 09/25/26 HIGHM005 HIGHMARK BCBSWNY									
1 EMPLOYEE HEALTH INS. SEPT 2026	\$26,842.98	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R		09/25/26	09/25/26		SEPT 2026
2 EMPLOYEE HEALTH INS. SEPT 2026	\$2,495.86	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & N R		09/25/26	09/25/26		SEPT 2026
	\$29,338.84								
27-00475 09/24/26 HURTU005 HURTUBISE TIRE INC									
1 4 GOODYEAR TIRES LFD 9-3	\$799.80	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI R		09/24/26	09/24/26		252213
27-00476 09/24/26 HURTU005 HURTUBISE TIRE INC									
1 TIRES FOR VARIOUS VEHICLES	\$2,087.70	A -5110-417-000	E	STREETS MAINT-TIRES & BATTERIE R		09/24/26	09/24/26		501955/5019157
27-00477 09/25/26 INDEP005 INDEPENDENT HEALTH									
1 EMPLOYEE HEALTH INS OCTOBER 26	\$2,332.71	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R		09/25/26	09/25/26		4461898
2 EMPLOYEE HEALTH INS OCTOBER 26	\$80.43	G -9060-800-000	E	EMPLOYEE BENEFIT-HOSPITAL & N R		09/25/26	09/25/26		4461898
	\$2,413.14								
27-00478 09/25/26 IRISH005 IRISH PROPANE CORPORATION									
1 PROPANE AND CYLINDER RENTAL	\$179.64	A -5110-434-000	E	STREETS MAINT-PAVING & RECON: R		09/25/26	09/25/26		2692758
27-00479 09/24/26 KSCON005 K & S CONTRACTORS SUPPLY INC.									
1 MANHOLE COVERS FOR DPW SEWER	\$200.00	G -8120-434-000	E	SANITARY SEWERS-REPAIRS/MATE R		09/24/26	09/24/26		26-09307
27-00480 09/24/26 LOCKP005 LOCKPORT OUTDOOR STORE									
1 BOOT & CLOTHING ALLOWANCE	\$569.99	A -1640-403-000	E	DEPT PUBLIC WORKS - UNIFORMS R		09/24/26	09/24/26		327607/328909
27-00481 09/25/26 MILLE040 MILLER CONSTRUCTION SERVICES									
1 LANCASTER POCKET PARK APP 1	\$91,608.50	H -0522-400-118	E	EXPENSES - LMB POCKET PARK (N R		09/25/26	09/25/26		14088
27-00482 09/04/26 MOTOR005 MOTOROLA SOLUTIONS INC									
1 NEW RADIO FOR ENGINE 2	\$5,118.11	A -3411-260-400	E	FIRE DEPT-MONITOR II PAGERS R		09/04/26	09/04/26		8282397873
27-00483 09/24/26 NAPAA010 NAPA AUTO PARTS									
1 PARTS & SUPPLIES AUGUST 2026	\$686.13	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI R		09/24/26	09/24/26		AUG2026
2 PARTS & SUPPLIES AUGUST 2026	\$342.20	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M. R		09/24/26	09/24/26		AUG2026

LANCASTER VILLAGE
Purchase Order Li. By P.O. Number

09/29/2026

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PO # PO Date Vendor Contract PO Type

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00501	09/25/26 TOWN0005 TOWN OF LANCASTER				Account Continued					
1	DENTAL/VISION RETIRED POLICE	\$5,867.76	A -9060-800-000	E	EMPLOYEE BENEFITS-HOSPITAL & R		09/25/26	09/25/26		JULY-SEPT 2026
27-00502	09/24/26 UNITE005 UNITED RENTALS NORTH AMERICA I									
1	HANDICAP PORTABLE RESTROOM	\$385.00	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	09/24/26	09/24/26		262624637-0005
27-00503	09/25/26 WATTS005 WATTS ARCHITECTURE & ENGINEERS									
1	PROF SVCS 8/3-9/13	\$3,840.00	G -8120-435-000	E	SANITARY SEWERS-CONTRACTUAL	R	09/25/26	09/25/26		47370/47369

Total Purchase Orders: 50 Total P.O. Line Items: 87 Total List Amount: \$574,834.56 Total Void Amount: \$0.00

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	7-A	\$475,075.49	\$0.00	\$0.00
	7-G	\$7,693.63	\$0.00	\$0.00
	7-H	\$91,608.50	\$0.00	\$0.00
	7-T	\$0.00	\$0.00	\$456.94
Total Of All Funds:		\$574,377.62	\$0.00	\$456.94
				\$574,834.56
Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
	A	\$475,075.49	\$0.00	\$0.00
	G	\$7,693.63	\$0.00	\$0.00
	H	\$91,608.50	\$0.00	\$0.00
	T	\$0.00	\$0.00	\$456.94
Total Of All Funds:		\$574,377.62	\$0.00	\$456.94
				\$574,834.56

Batch Id: PAYROLL Batch Date: 09/25/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	1,547.87		1
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	2,988.22		2
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	573.22		3
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	5,254.04		4
A -1420-100-000 LAW - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	2,114.94		5
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	5,040.62		6
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	1,297.90		7
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	18,376.70		8
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	923.10		10
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		11
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		12
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	145.88		13
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	143.00		14

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	7,316.41		15
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	8,833.96		16
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		17
A -7110-100-000 PARKS-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	926.12		18
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		19
A -7550-102-000 DPW - Overtime o: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	5,183.82		20
A -7550-103-000 DPW - Regular Time Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	1,424.80		21
A -8020-100-000 PLANNING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	89.66		22
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	7,057.72		23
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	1,840.00		24
A -8540-100-000 DRAINAGE-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	2,395.98		25
A -8560-100-000 SHADE TREES-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	4,874.56		26
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	95.76		27

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	1,514.37-		28
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		29
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		30
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: G -200-000 CASH	3,023.71		31
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES Db: G -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: G -200-000 CASH	4,572.16		32
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE Db: G -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: G -522-000 EXPENDITURE CONTROL	0.00		33
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	3,532.50		35
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		36
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		37
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		38
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		39
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE Db: A -200-000 CASH	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -522-000 EXPENDITURE CONTROL	0.00		40
-8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	Payroll charges for paydate 9/25/2026 Cr: A -200-000 CASH	2,721.07		41
A -8010-100-000	Expenditure	Payroll charges for paydate 9/25/2026	0.00		42

nd Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	83,183.48	0.00	0.00	0.00	0.00	0.00
	G	7,595.87	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		90,779.35	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	40	90,779.35
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	40	

There are NO errors in this listing.

Please note that batch lines with zero amounts will not be updated.

September 28, 2026
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LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FICA Batch Date: 09/25/26 Batch Type: Recurring

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 9/25/2026	6,479.39		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 9/25/2026	581.08		2
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

nd Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	6,479.39	0.00	0.00	0.00	0.00	0.00
	G	581.08	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		7,060.47	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	7,060.47
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

09/18/2026

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Ranges

Range: First to Last
Rcvd Batch Id Range: First to Last
Encumbrance Date Range: First to 05/31/27

Item Status Purchase Types Misc

Open: N **Bid:** Y
Void: N **State:** Y
Paid: N **Other:** Y
Held: N **Exempt:** Y
Apvr: N
Rcvd: Y

P.O. Type: All
Format: Detail without Line Item Notes
Include Non-Budgeted: Y
Prior Year Only: N
*** Means Prior Year Line:**
Vendors: All

PO # PO Date Vendor

Contract PO Type

Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00449 09/18/26 BUCHW005 TERRANCE BUCHWALD									
1 ELVIS TRIB CAR SHOW 2026	\$1,000.00	A -7550-401-000	E	CELEBRATIONS-CAR & CYCLE SHC R	R	09/18/26	09/18/26		CAR SHOW 2026
27-00450 09/18/26 KORNT005 KORN, TIMOTHY									
1 BALLOON ART FALL FEST 2026	\$625.00	A -7550-413-000	E	CELEBRATIONS - FALL FEST	R	09/18/26	09/18/26		09192026
27-00451 09/18/26 KORNM005 KORN, MICHELLE A.									
1 FACE PAINTING FALL FEST 2026	\$625.00	A -7550-413-000	E	CELEBRATIONS - FALL FEST	R	09/18/26	09/18/26		110890
27-00452 09/18/26 WHITE015 WHITEFORD, MARTIN									
1 MUSIC PERFM FALL FEST 2026	\$1,125.00	A -7550-413-000	E	CELEBRATIONS - FALL FEST	R	09/18/26	09/18/26		FALL FEST 2026

Total Purchase Orders: 4 Total P.O. Line Items: 4 Total List Amount: \$3,375.00 Total Void Amount: \$0.00

Totals by Year-Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
Total Of All Funds:	7-A	\$3,375.00	\$0.00	\$0.00
		\$3,375.00	\$0.00	\$0.00
				\$3,375.00
Totals by Fund				
Fund Description	Fund	Expend Total	Revenue Total	G/L Total
Total Of All Funds:	A	\$3,375.00	\$0.00	\$0.00
		\$3,375.00	\$0.00	\$0.00
				\$3,375.00

Batch Id: CREDITCD Batch Date: 08/31/26 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -3990-474-000 DISASTER PREP- WEBSITE & INFO TECHNOLOGY Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY - BLUE DOCK MEDIA Cr: A -200-000 CASH	64.00		1
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY - RAPID FAX Cr: A -200-000 CASH	11.99		2
A -3990-479-000 DISASTER PREPAREDNESS-PAGERS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	SCOTT KUHLMEY - RAPID FAX Cr: A -200-000 CASH	11.99		3
A -1325-435-200 FINANCE TREASURER - SVC MAINT CONTRACTS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-ADOBE-CTO OFFICE 2 ACCOUNTS Cr: A -200-000 CASH	47.98		4
A -5010-403-000 STREETS ADMINISTRATION-COMPUTER SOFTWARE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-ADOBE- 1 ACCOUNTS Cr: A -200-000 CASH	23.99		5
A -1420-432-000 LAW - DUES & SUBSCRIPTIONS Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-ADOBE- ATTY 1 ACCOUNT Cr: A -200-000 CASH	23.99		6
A -1620-439-000 SHARED SERVICES - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE - LMB PORTION Cr: A -200-000 CASH	512.86		7
A -1640-431-000 DEPT PUBLIC WORKS - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE - DPW PORTION Cr: A -200-000 CASH	183.05		8
A -1621-439-000 NORTH END FIRE HALL - TELEPHONE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	VONAGE - NEFH PORTION Cr: A -200-000 CASH	26.65		9
A -1380-435-000 FISCAL AGENT FEES - BANK CHARGES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	BOARD OF TRUSTEES - MEMBERSHIP FEE Cr: A -200-000 CASH	450.00		10
A -1325-436-000 FINANCE TREASURER - POSTAGE Db: A -522-000 EXPENDITURE CONTROL	Expenditure	CTO - FEDEX - SHIPPING SELECTIVE INS. Cr: A -200-000 CASH	46.64		11
A -8560-416-000 SHADE TREES-GASOLINE & OIL b: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW - SPEEDWAY Cr: A -200-000 CASH	21.36		12
A -1621-453-000 NORTH END F.H.-BUILD & GROUND MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-NEFH-EPOXY - COLORED EPOXIES Cr: A -200-000 CASH	1,049.89		13

September 28, 2026
12:27 PM

LANCASTER VILLAGE
Expenditure Entry Verification Listing

Page No: 2

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -7550-420-000 CELEBRATIONS-MISC OVERHEAD EXPENSES Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-APPLE-MUSIC FOR DOWNTOWN IPOD Cr: A -200-000 CASH	11.99		14
A -1621-453-000 NORTH END F.H.-BUILD & GROUND MAINT Db: A -522-000 EXPENDITURE CONTROL	Expenditure	DPW-NEFH-EPOXY - COLORED EPOXIES Cr: A -200-000 CASH	1,078.61		15

WARNING: This account would have a negative balance: A -1621-453-000. Balance would be: 2,869.24-.

nd Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	3,564.99	0.00	0.00	0.00	0.00	0.00
Total of All Funds:		3,564.99	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	15	3,564.99
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	15	

There are warnings in this listing, but can proceed with update.

LISTED CORRESPONDENCE

October 13, 2026

	1 st Motion	2 nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from September 18, 2026 – October 1, 2026.
	ACTION -	Rec/File Refer to:	
2.	_____	_____	Correspondence from Greater Lancaster Museum of Firefighting providing a Special Events Application for its 19 th Annual Christmasville Fire Truck Parade to be held on Saturday, November 28, 2026.
	ACTION -	Rec/File Refer to:	
3.	_____	_____	Correspondence from Trustee Malone Schaefer providing a Special Events Application for a Lancaster Lights Up – Christmas Tree Lighting event to be held on Friday, November 27, 2026.
	ACTION -	Rec/File Refer to:	
4.	_____	_____	Correspondence from Trustee Malone Schaefer providing a Special Events Application for the Village's Last Night Lancaster event to be held on Thursday, December 31, 2026.
	ACTION -	Rec/File Refer to:	
5.	_____	_____	Correspondence from DPW Superintendent Wayne K. Cisco requesting authorization to negotiate the sale of surplus truck #5 to the Village of Depew.
	ACTION -	Rec/File Refer to:	
6.	_____	_____	Correspondence from Simply Boba Village Bistro providing a Special Events Application for a Boo Bash at Simply Boba event to be held on Saturday, October 31, 2026, in Cayuga Creek Park.
	ACTION -	Rec/File Refer to:	
7.	_____	_____	
	ACTION -	Rec/File Refer to:	
8.	_____	_____	
	ACTION -	Rec/File Refer to:	
9.	_____	_____	
	ACTION -	Rec/File Refer to:	
10.	_____	_____	
	ACTION -	Rec/File Refer to:	

VILLAGE COVER SHEET

October 13, 2026, BOARD MEETING

PERMITS ISSUED 24

VILLAGE PERMIT TOTAL

INSTALL FENCE	03
INSTALL ROOF	06
INSTALL FIREPLACE	01
DUMPSTER	03
ERECT RESIDENTIAL ADD/ALT	01
ERECT COMMERICAL ADD/ALT	01
INSTALL GENERATOR	01
ERECT SHED	01
INSTALL SOLAR PANELS	01
ERECT GARAGE	01
INSTALL RESIDENTAL PLUMBER	06
TOTAL PERMITS FOR THE VILLAGE	24

NYS Essential Power Inc.	2 Trenton Ave.	Inst. Solar Panels
Kenneth Winiarski	100 Burwell Ave.	Er. Garage
PRZ Technologies Inc.	5490 Broadway St.	Er. Comm. Add. / Alt.
Hometeck Roofing & Remodeling	129 Robert Dr.	Re-Roof
Hometeck Roofing & Remodeling	108 Burwell Ave.	Re-Roof
Franks Basement Systems	19 Iroquois Ave.	Inst. Res. Plumbing
Niagara Building Systems	37 Holland Ave.	Re-Roof
Jame Lobue Plumbing Inc.	19 Cowing St.	Inst. Res. Plumbing
Cindy Jarka	62 Carter St.	Er. Fence
Franks Basement Systems	19 Iroquois Ave.	Er. Res. Alt.
Countryside Stove & Chimney	153 Albert Dr.	Inst. Fireplace/ Stove
Gen- Tech Power Systems	45 Ivy Way.	Inst. Generator
Patricia Krug	73 Banner Ave.	Temp- Dumpster
The Kaz Company	29 Camner Ave.	Re-Roof
706 Brothers Construction	2016 Como Park Blvd.	Re- Roof
Nosiba LLC	35 Ashley Dr.	Temp-Dumpster
The Vinyl Outlet Inc.	113 Norris Ave.	Er. Fence
Revive Renovations Inc	64 Cotton St.	Er. Fence
Sturdi Built Sheds LLC	51 School St.	Er. Shed
Besroi Construction	23 Fairfield Ave.	Re-Roof
Michael Czaplicki	93 Christen Ct.	Temp- Dumpster
Cellino Plumbing Inc.	8 Broezel Ave.	Inst. Res Plumbing
Cellino Plumbing Inc.	73 Banner Ave.	Inst. Res Plumbing
Franks Basement Systems	73 Banner Ave.	Inst. Res Plumbing

Expired Permits Report

09/18/2026 - 10/01/2026

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2023-36219	14 James Pl	2 Story Addition as shown on survey and construction drawings. Manual J&S required for rough frame inspection	04/01/2026	10/01/2026
P-2025-38622	107 Pleasant Ave	Roof- reroof over one layer of shingles as per contract	09/19/2025	09/19/2026
P-2025-38650	Trinity Episcopal Church 5448 Broadway St	Complete tear off and install new shingles with 6' ice shield	09/29/2025	09/29/2026
P-2025-38653	19 Woodlawn Ave	Sump pump installaton with 92 LF of foundation drainage as shown on sketch and work scope.	10/01/2025	10/01/2026
P-2025-38655	18 Wilkshire Pl	Roof- Complete tear off and replacement as per scope of work	10/01/2025	10/01/2026

Total Expired Permits: 5

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 09/18/26						
2026-0713	176 Central Ave	104.15-12-10	Misc	Open	Dawn Galzewski	
Open Date: 09/18/26						Total #: 1
Open Date: 09/21/26						
2026-0714	71 Saint John St	104.19-5-20.1	Misc	Open	Michele Fusco	
2026-0715	14 Palmer Pl	104.66-2-6	Interior Property Maint	Closed	20 Church St., LLC	
2026-0718	Ste 100, 20 W Main St	104.74-4-12.21	Work w/out Permit	Open	Lancaster Village Center LLC	
Open Date: 09/21/26						Total #: 3
Open Date: 09/22/26						
2026-0721	167 Laverack Ave	104.15-1-11.11	Work w/out Permit	Open	McFarland Enterprises, LLC	
2026-0722	29 Cowing St	104.15-1-11.12	Work w/out Permit	Open	McFarland Enterprises, LLC	
2026-0723	55 Lake Ave	115.27-1-21	Fire Call Out	Open	Mike Chapman	
Open Date: 09/22/26						Total #: 3
Open Date: 09/23/26						
2026-0724	51 School St	104.75-5-28	Misc	Open	Robert Walters	
2026-0725	11 Washington St	115.28-2-3	Exterior Property Maint	Closed	Pamela Fruck	
2026-0726	77 Madison St	115.07-8-2	Drainage	Open	Vincent Puccio	Jacob Schu
Open Date: 09/23/26						Total #: 3
Open Date: 09/25/26						
2026-0729	3587 Walden Ave	104.11-6-4	Misc	Open	Joanne Green	
Open Date: 09/25/26						Total #: 1
Open Date: 09/28/26						
2026-0731	73 Banner Ave	104.16-1-20	Work w/out Permit	Open	Patricia Krug	
Open Date: 09/28/26						Total #: 1
Open Date: 09/30/26						
2026-0734	154 Central Ave	104.15-12-17	Exterior Property Maint	Open	Charter Homes, LLC	
2026-0736	172 Central Ave	104.15-12-11	Exterior Property Maint	Open	Kyle Mathews	
Open Date: 09/30/26						Total #: 2
						Grand Total: 14

Inspections Report

Start Date: 09/18/2026 End Date: 10/01/2026

Inspectors: Ronald Capozzi, William T. Revelas, Bryan Pokorski, Rob Rendon, Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.82-1-15.22	42 Aurora St	Nichol City Realty LLC 716-288-9088	09/18/2026	Res Apartment 3 yr	Ronald Capozzi	Pass
104.82-2-12.1	5448 Broadway St (Trinity Episcopal Church)	Trinity Episcopal Church	09/18/2026	Assembly- 1 yr	Ronald Capozzi	Pass
104.15-2-8	129 Laverack Ave (Our Lady of Pompeii School)	Saint Marys Elementary Pompeii Campus	09/21/2026	Assembly- 1 yr	Ronald Capozzi	In Progress
Total Inspections:					3	

LISTED # 2
 CORRESPONDENCE
 MEETING DATE 10/13/2026

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
 Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: 19TH ANNUAL CHRISTMASVILLE FIRE TRUCK PARADE	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): PARADE	
Event Date(s): SATURDAY, NOVEMBER 28, 2026	Event Time(s): 6 PM
Applicant Name: JERRY ENSER, TOM TRZEPACZ	Event Location: CENTRAL AVE & WEST MAIN ST.
Individual/Group/Corporation Name Holding Event: GREATER LANCASTER MUSEUM OF FIRE FIGHTING	Village Property Affected (If Applicable) STREETS
Applicant Address, City, State, Zip: 6 WEST MAIN STREET LANCASTER, NY 14086	Support Services Requested of the Village (If Applicable) D.P.W - BARRICADES & HELP
Applicant Email: TOM @ PACTOOLMOUNTS.COM JENSER @ PACTOOLMOUNTS.COM	Applicant Phone: JERRY (716-566-0581) TOM (716-864-8776)

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
JERRY ENSER	716-566-0581	11/28/26 - 8 AM - 9 PM
TOM TRZEPACZ	716-864-8776	11/28/26 - 8 AM - 9 PM
Anticipated Peak Attendance Number: 10,000 +		Anticipated Age Range of those in Attendance: 0 - 100

RECEIVED
 SEP 29 2026
 Village of Lancaster
 Clerk- Treasurers Office

Will Alcohol be consumed?

No

Will there be Amplified Sound or Music? If so, provide particulars including hours:

5 PM - 9 PM

Will Animals be part of the event? If so provide particulars.

No

Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillage.ny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

No

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram.

(If Applicable) Organization providing Security:

(If Applicable) Number of Security Personnel:

Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.

Signature of Applicant:



Date:

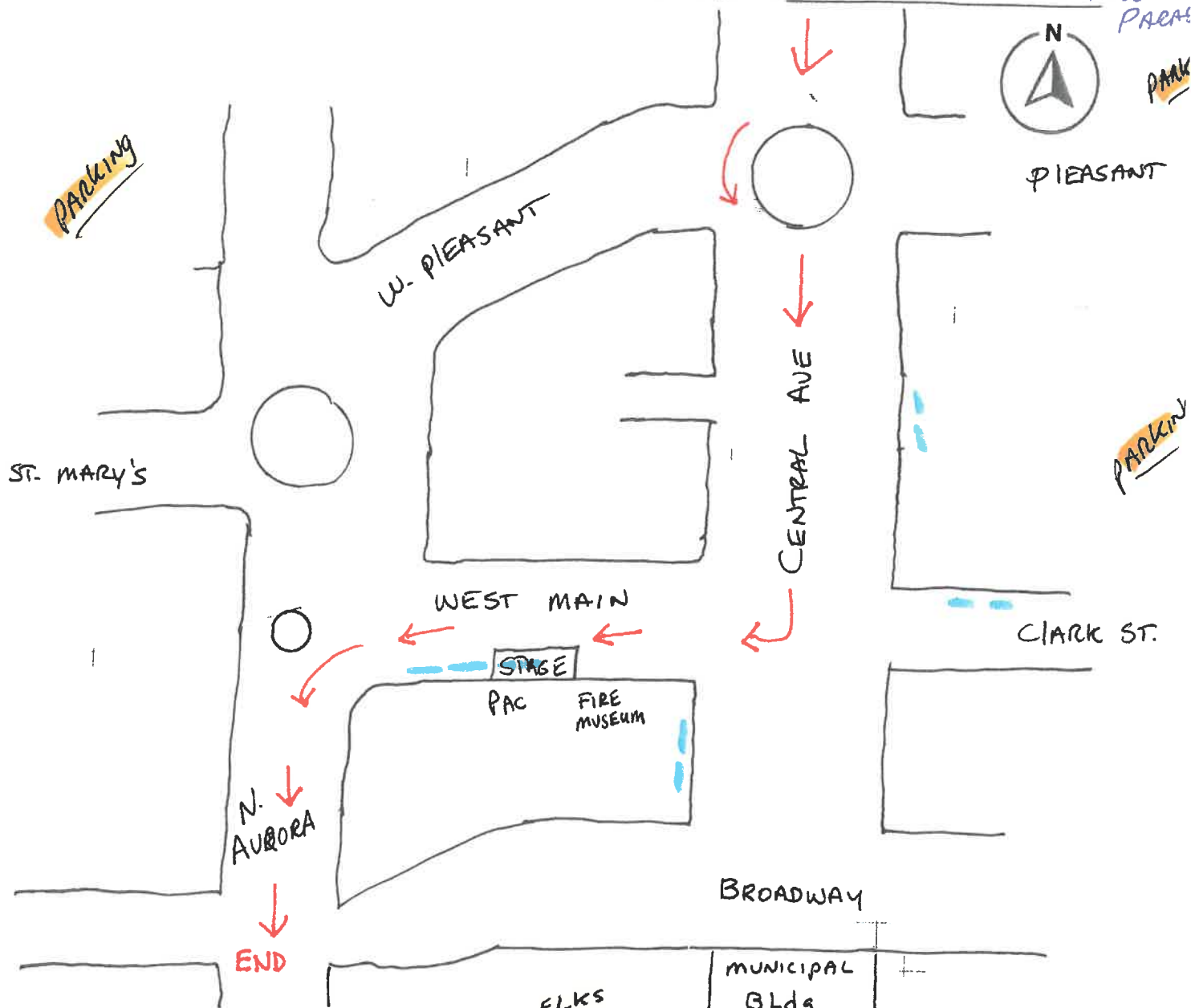
9-25-26

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____.
☐ Village Board approved with attached statement of exemptions or conditions imposed.

PARADE ROUTE START @ LANG. HIGH SCHOOL

Event Diagram

Event Name: CHRISTMASVILLE FIRE TRUCK PARADE



Map Elements

to include on the map:

Label streets		
Address numbers of affected properties	☒	N/A
Location of tents, canopies, inflatables (include dimensions)	☒	☒
Location of food trucks (>10' apart, >10' from structures)	☒	☒
Location of other items that will be placed in the roadway	☒	☒
Pedestrian access and walkways.	☒	☒
Emergency vehicle access (minimum width of 20 feet)	☒	☒
Location of parking facilities & number of parking spaces	☒	☒
Location of trash facilities:	☒	☒
Location of water facilities:	☒	☒
Location of electrical facilities:	☒	☒
Location of toilet facilities including porta-toilets	☒	☒
Location of entrances where public is to enter & exit site	☒	☒
Location of vendors, including booths & food service	☒	☒



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/25/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Consolidated Insurance Agents, Inc. Weimer Over Agency, Inc. PO Box 267, 10 Franklin Street Lancaster NY 14086-0267	CONTACT NAME: David E Over PHONE (A/C, No, Ext): (716) 683-3323 E-MAIL ADDRESS: dave@weimerover.com FAX (A/C, No): (716) 683-3358																					
INSURED Greater Lancaster Fire Prevention & Safety Organization, Inc. DBA: Lancaster Fire Museum 6 West Main Street Lancaster NY 14086	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Sentinel Insurance Company, LTD</td><td>11000</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Sentinel Insurance Company, LTD	11000	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A:	Sentinel Insurance Company, LTD	11000																				
INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:** CL2391856094**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		01SBARH3299	07/02/2026	07/02/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Cyberflex Coverage \$
	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	☐ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed as Additional Insured under Commercial General Liability as per written contract.

CERTIFICATE HOLDER**CANCELLATION**Village of Lancaster
5423 Broadway
Lancaster NY 14086

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

POLICY CHANGE

This endorsement changes the policy effective on the Inception Date of the policy unless another date is indicated below:

Policy Number: 01 SBA RH3299 SB

Named Insured and Mailing Address; GREATER LANCASTER FIRE PREVENTION
& SAFETY ORGANIZATION, INC
6 W MAIN ST
LANCASTER NY 14086

Policy Change Effective Date: 09/29/26

**Effective hour is the same as stated in the
Declarations Page of the Policy.**

Policy Change Number: 001

Agent Name: WEIMER OVER AGENCY INC
Code: 211809

POLICY CHANGES:

SENTINEL INSURANCE COMPANY, LIMITED

ANY CHANGES IN YOUR PREMIUM WILL BE REFLECTED IN YOUR NEXT BILLING
STATEMENT. IF YOU ARE ENROLLED IN REPETITIVE EFT DRAWS FROM YOUR BANK
ACCOUNT, CHANGES IN PREMIUM WILL CHANGE FUTURE DRAW AMOUNTS.
THIS IS NOT A BILL.

NO PREMIUM DUE AS OF POLICY CHANGE EFFECTIVE DATE

PROPERTY OPTIONAL COVERAGES APPLICABLE TO ALL LOCATIONS ARE ADDED

COMPUTERS AND MEDIA COVERAGE
FORM SS 04 41
DEDUCTIBLE: \$ 1,000

PRO RATA FACTOR: 0.756

THIS ENDORSEMENT DOES NOT CHANGE THE POLICY EXCEPT AS SHOWN.

POLICY CHANGE (Continued)

Policy Number: 01 SBA RH3299

Policy Change Number: 001

BUSINESS LIABILITY OPTIONAL COVERAGES ARE REVISED

ADDITIONAL INSURED(S) ARE ADDED
THE FOLLOWING ARE ADDITIONAL INSURED FOR BUSINESS LIABILITY COVERAGE IN
THIS POLICY.

LOCATION 001 BUILDING 001

MANAGER/LESSOR: SEE FORM IH 12 00

FORM NUMBERS OF ENDORSEMENTS ADDED AT ENDORSEMENT ISSUE:

IH12001185 ADDITIONAL INSURED - MANAGER/LESSOR

POLICY NUMBER: 01 SBA RH3299



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - MANAGER/LESSOR

LOC 001 BLDG 001
VILLAGE OF LANCASTER
5423 BROADWAY
LANCASTER, NY 14086

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
 Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Lancaster Lights Up- Christmas Tree Lighting	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Community Event	
Event Date(s): Nov 27 2026	Event Time(s): 5-9 (subj to change)
Applicant Name: Tammie Malone Schaefer	Event Location: Girl Scout Garden/Bway Central
Individual/Group/Corporation Name Holding Event: Village of Lancaster	Village Property Affected (If Applicable) Parking Lot
Applicant Address, City, State, Zip: 5423 Broadway Lancaster ny 14086	Support Services Requested of the Village (If Applicable) DPW, Fire Dept, Police
Applicant Email: tammieschaefer3@gmail.com	Applicant Phone 716-440-4512

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": Tammie Malone Schaefer	Contact cell and email: 716-440-4512 tammieschaefer3@gmail.com	Date & Time(s) On-Premise at Event: all

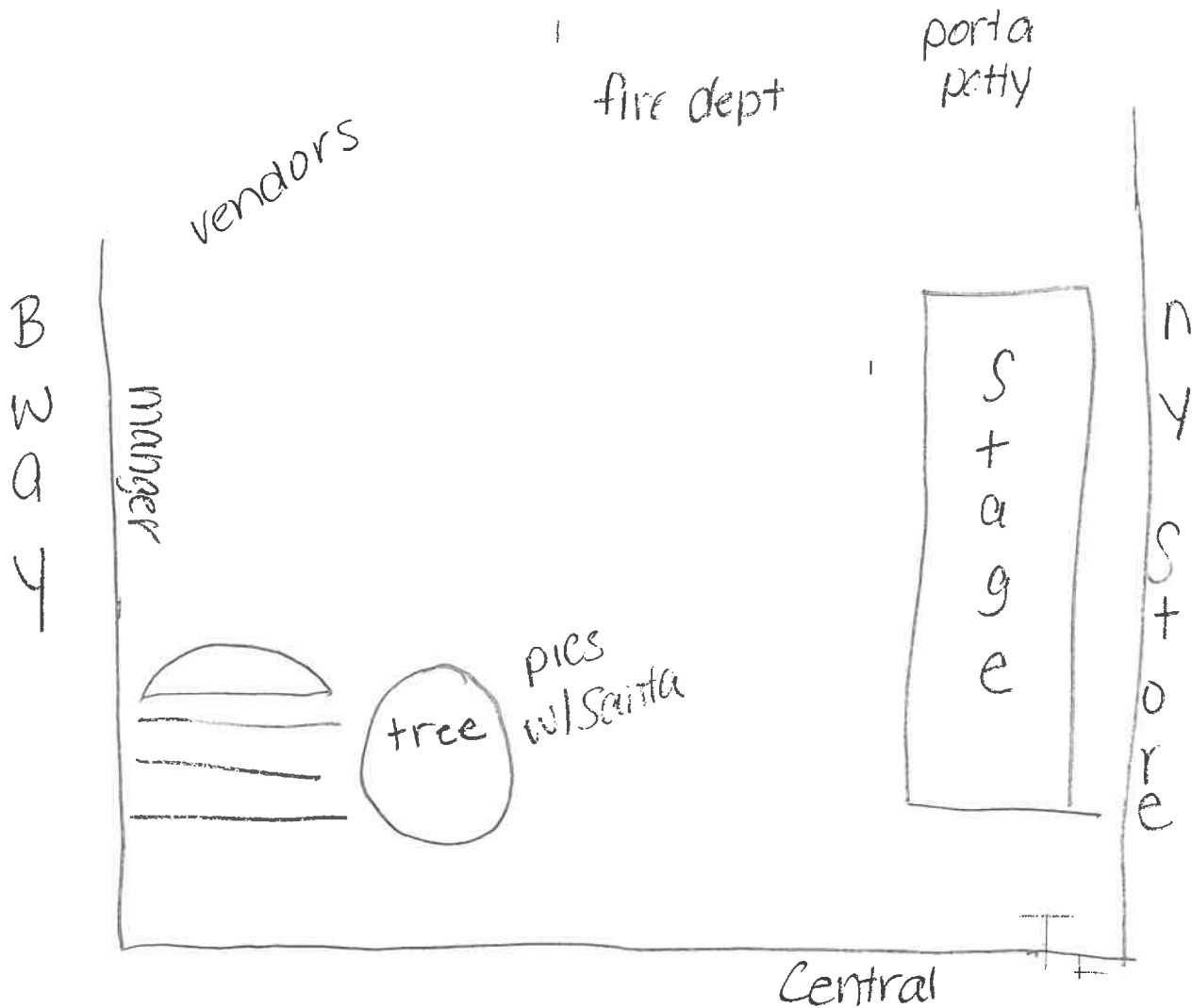
Anticipated Peak Attendance Number: 500+	Anticipated Age Range of those in Attendance: 0-99+
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Will Alcohol be consumed? no	Will there be Amplified Sound or Music? If so, provide particulars including hours: yes, live music & entertainment
Will Animals be part of the event? If so provide particulars. yes, horse drawn wagon	
Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: https://lancastrvillageny.gov) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested. yes food	
If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party. _____	
To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram. _____	
(If Applicable) Organization providing Security: lanc police/Excelsior Mgt if needed	(If Applicable) Number of Security Personnel: per nys event/health law
Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing Insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.	
Signature of Applicant: Tammie Malone Schaffer	Date: 9/28/26

Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____.
☐ Village Board approved with attached statement of exemptions or conditions imposed.

Event Diagram

Event Name: _____



Map Elements

to include on the map:

Label streets

Address numbers of affected properties

Location of tents, canopies, inflatables (include dimensions)

Location of food trucks (>10' apart, >10' from structures)

Location of other items that will be placed in the roadway

Pedestrian access and walkways.

Emergency vehicle access (minimum width of 20 feet)

Location of parking facilities & number of parking spaces

Location of trash facilities:

Location of water facilities:

Location of electrical facilities:

Location of toilet facilities including porta-toilets

Location of entrances where public is to enter & exit site

Location of vendors, including booths & food service

Added

N/A

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to be amended

LISTED # 4
 CORRESPONDENCE
 MEETING DATE 10/13/2026

Village of Lancaster, New York
Village Code Chapter 285 Special Events Application
 Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Last Night Lancaster	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Community Event	
Event Date(s): Dec 31 2026	Event Time(s): 10p - 12:30 am
Applicant Name: Tammie Malone Schaefer	Event Location: Central near Brookfield
Individual/Group/Corporation Name Holding Event: Village of Lancaster	Village Property Affected (If Applicable) Central Street
Applicant Address, City, State, Zip: 5423 Broadway Lancaster NY 14086	Support Services Requested of the Village (If Applicable) DPW, Fire
Applicant Email: tammie.schaefer3@gmail.com	Applicant Phone 716-440-4512

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": Tammie Malone Schaefer	Contact cell and email: 716-440-4512 tammieschaefer3@gmail	Date & Time(s) On-Premise at Event: all

Anticipated Peak Attendance Number: 500+ weather depending	Anticipated Age Range of those in Attendance: 0-99+
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Will Alcohol be consumed? no	Will there be Amplified Sound or Music? If so, provide particulars including hours: DJ 8 10-12:30
-------------------------------------	--

Will Animals be part of the event? If so provide particulars. no

Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: https://lancastervillageny.gov) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested. at this time I do not anticipate, using establishments in the area
--

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party. _____

To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram.

(If Applicable) Organization providing Security: excelsior mgt if needed	(If Applicable) Number of Security Personnel: per nys event/health law
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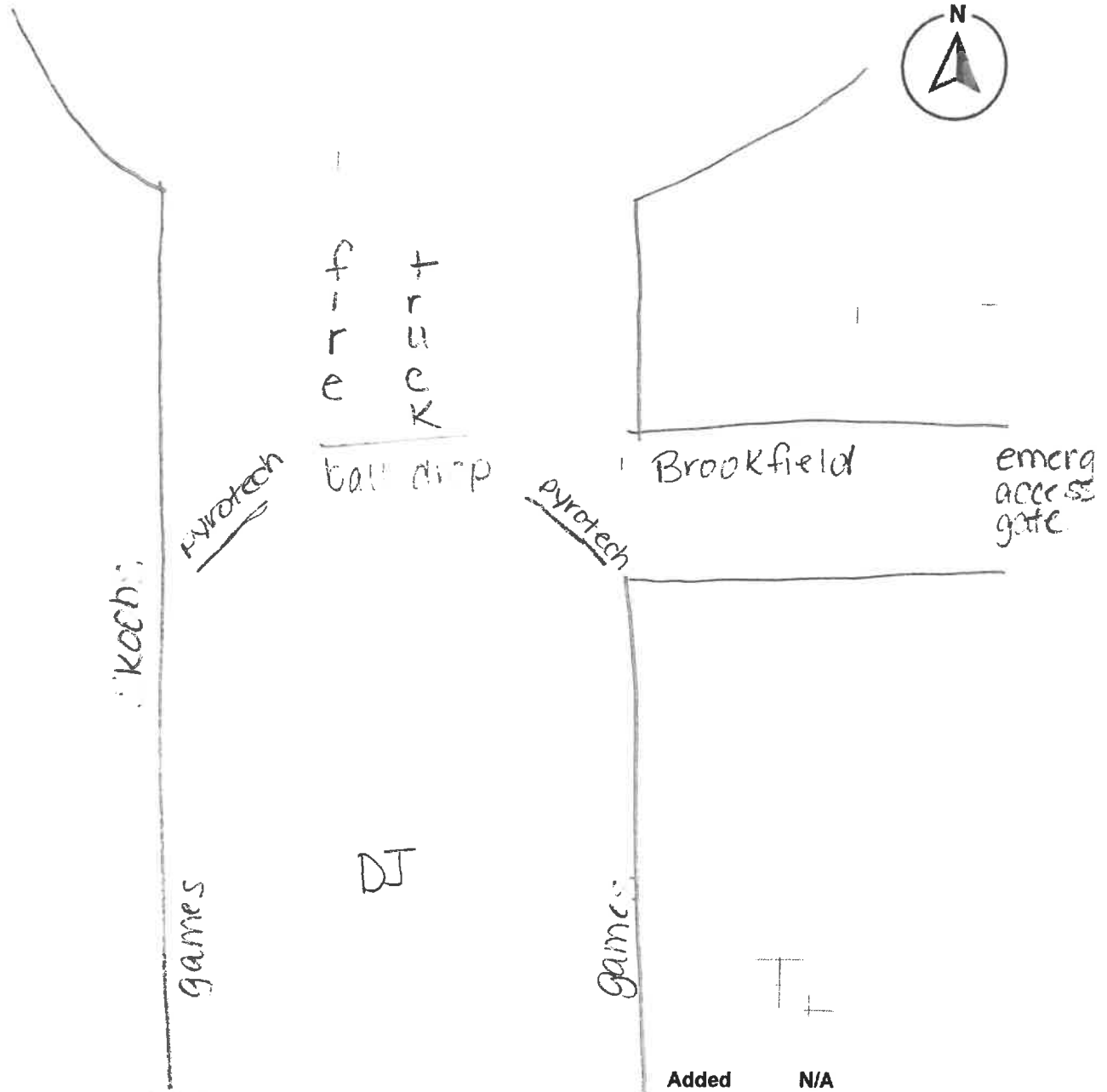
Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing Insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.
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Signature of Applicant: Tammie Malone Schaefer	Date: 9/28/26
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Post review disposition: ☐ Village Board approved.
☐ Village Board not approved.
☐ Applicant advised of Village Board determination: _____, _____, 202_____.
☐ Village Board approved with attached statement of exemptions or conditions imposed.

Event Diagram

Event Name: _____



Map Elements

to include on the map:

Label streets

Address numbers of affected properties

Location of tents, canopies, inflatables (include dimensions)

Location of food trucks (>10' apart, >10' from structures)

Location of other items that will be placed in the roadway

Pedestrian access and walkways.

Emergency vehicle access (minimum width of 20 feet)

Location of parking facilities & number of parking spaces

Location of trash facilities:

Location of water facilities:

Location of electrical facilities:

Location of toilet facilities including porta-toilets

Location of entrances where public is to enter & exit site

Location of vendors, including booths & food service

Added

N/A

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Village of Lancaster

Phone 716-683-1028
Fax 716-683-1029

www.lancastervillageny.gov

Department of Public Works

Village of Lancaster Board of Trustees
Attn: Michael Stegmeier
5423 Broadway
Lancaster, NY 14086

October 8, 2026

RE: Request for Authorization to Negotiate Sale of Surplus Truck #5 to the Village of Depew

Honorable Members of the Village Board,

I am respectfully requesting authorization from the Village Board to pursue the sale of Truck #5 to the Village of Depew.

Truck #5 was previously declared surplus equipment by the Village Board, with authorization to sell the vehicle through Auctions International. Since that approval, the interior sewer camera equipment has been sold separately, leaving only the truck and its remaining framework on the Department of Public Works premises.

Rather than proceeding with the originally approved auction process, the Department is requesting permission to explore a direct sale of the remaining vehicle to the Village of Depew. With the Board's approval, representatives from the Village of Lancaster would meet with representatives from the Village of Depew to discuss the potential sale and negotiate a mutually agreeable purchase price.

Currently, the Department is seeking authorization to initiate discussions and negotiate potential terms of sale. Any proposed agreement and final sale amount would be presented to the Village Board for review and approval prior to the completion of the transaction.

If you have any questions, please let me know.

Thank you,

Wayne K. Cisco
Superintendent of Public Works
5200 Broadway
Lancaster, NY 14086

6
CORRESPONDENCE
MEETING DATE 10/13/2026

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Boo Bash at Simply Boba	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Family Event (Train Car, Games, Activities for kids)	
Event Date(s): 10/31/26	Event Time(s): 12 - 6:00 pm
Applicant Name: Vinh Nguyen	Event Location: Cayuga Creek Park
Individual/Group/Corporation Name Holding Event: Simply Boba Village Bistro	Village Property Affected (If Applicable) Park Space
Applicant Address, City, State, Zip: 20 W. Main Lancaster, NY 14086	Support Services Requested of the Village (If Applicable) N/A
Applicant Email: Simplyboba@gmail.com	Applicant Phone (618) 520-3234

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "in charge person" on premise during all hours of the event.

"In charge person": Vinh Nguyen	Contact cell and email: 618-520-3234	Date & Time(s) On-Premise at Event: 10/31 12:00 - 6:00
Anticipated Peak Attendance Number: 400		Anticipated Age Range of those in Attendance: 2 - 50

Will Alcohol be consumed?

Possibly since open container
no direct sales at Park

Will there be Amplified Sound or Music? If so, provide particulars including hours:

Speaker MUSIC 12-4
(possible)

Will Animals be part of the event? If so provide particulars.

N/A

Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: <https://lancastervillageny.gov>) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

N/A

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

Not a block party. An after party congruent
w/ trick or treat in the village. Extension of that
event.

To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram.

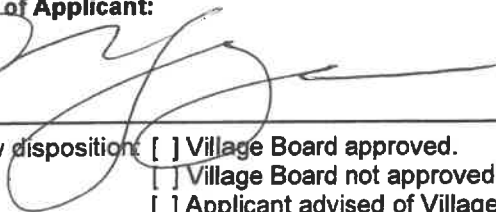
(If Applicable) Organization providing Security:

NO

(If Applicable) Number of Security Personnel:

Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than \$1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.

Signature of Applicant:



Date:

10/8/26

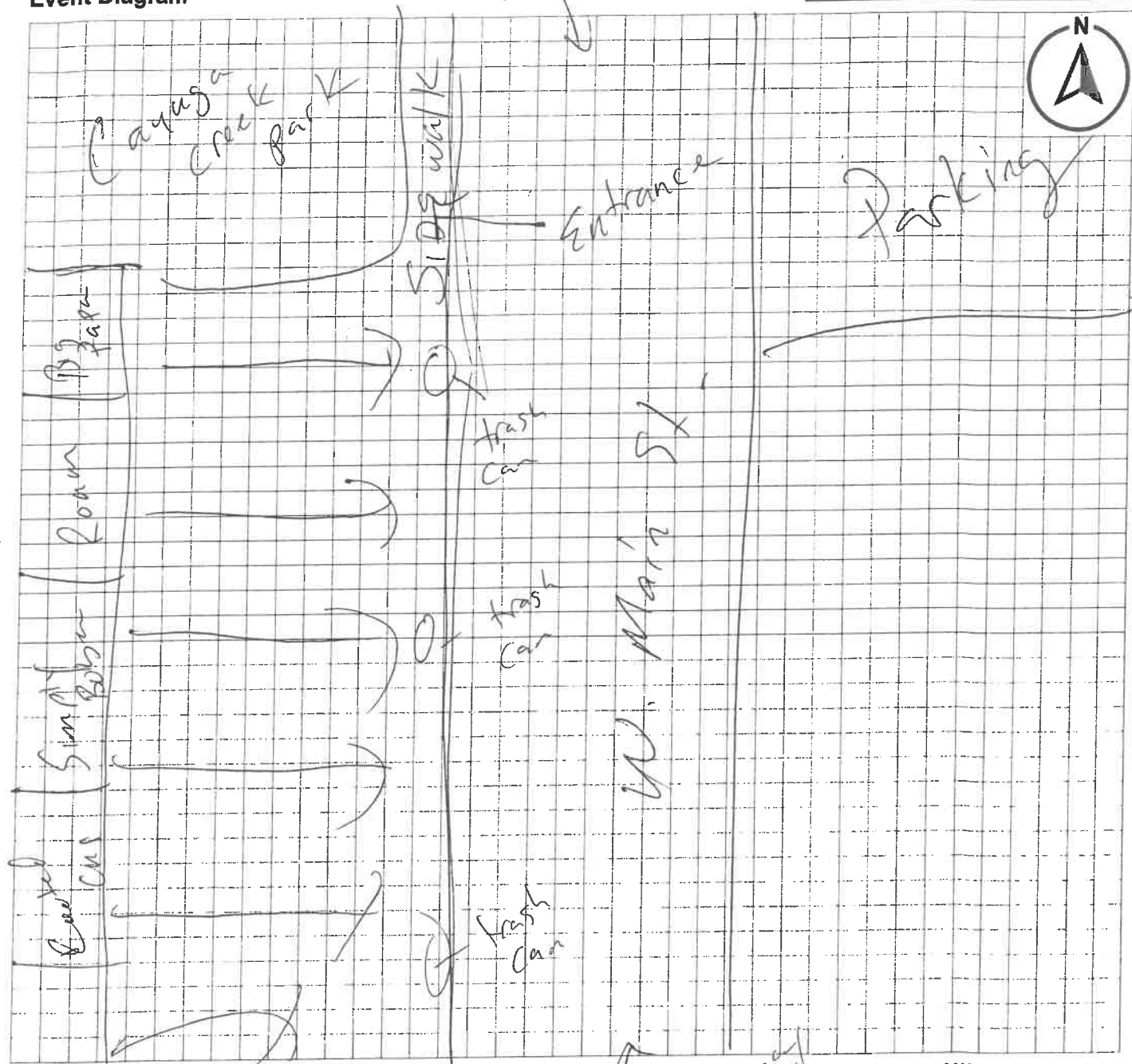
Post review disposition: ☐ Village Board approved.

☐ Village Board not approved.

☐ Applicant advised of Village Board determination: _____, _____, 202____.

☐ Village Board approved with attached statement of exemptions or conditions imposed.

Emergency Vehicle Access



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emergency vehicle access

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[illegible]

- Label streets
- Address numbers of affected properties
- Location of tents, canopies, inflatables (include dimensions)
- Location of food trucks (>10' apart, >10' from structures)
- Location of other items that will be placed in the roadway
- Pedestrian access and walkways.
- Emergency vehicle access (minimum width of 20 feet)
- Location of parking facilities & number of parking spaces
- Location of trash facilities:
- Location of water facilities:
- Location of electrical facilities:
- Location of toilet facilities including porta-toilets
- Location of entrances where public is to enter & exit site
- Location of vendors, including booths & food service

Added	N/A
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	1 st Motion	2 nd Motion	
1.	_____	_____	Resolution to authorize William C. Schroeder, Mayor, to sign, submit, and execute a contract with the Erie County Community Development Block Grant (ECCDBG) program for the following project upon approval of ECCDBG: 1. W. Drullard Park Splash Pad and Playground Improvements
	ACTION -	Approved Denied Refer to:	
2.	_____	_____	
	ACTION -	Approved Denied Refer to:	
3.	_____	_____	
	ACTION -	Approved Denied Refer to:	
4.	_____	_____	
	ACTION -	Approved Denied Refer to:	
5.	_____	_____	
	ACTION -	Approved Denied Refer to:	
6.	_____	_____	
	ACTION -	Approved Denied Refer to:	
7.	_____	_____	
	ACTION -	Approved Denied Refer to:	
8.	_____	_____	
	ACTION -	Approved Denied Refer to:	
9.	_____	_____	
	ACTION -	Approved Denied Refer to:	
10.	_____	_____	
	ACTION -	Approved	

**SUGGESTED RESOLUTION
AUTHORIZING RESOLUTION**

At a meeting of the _____
(Name of Municipality)

Board/Council held on _____, the Board/Council
(Date)

authorized _____,
(Name) (Title)

to sign, submit and execute a contract with Erie County Community Development Block Grant (ECCDBG) program for the following project(s) upon approval of ECCDBG:

1. _____
2. _____
3. _____

Town/City/ Village/ Clerk

Notary

Please attach a copy of Public Hearing Notice

Village of Lancaster



October 13, 2026

***Municipal Building
5423 Broadway
Lancaster, NY 14086
Telephone: (716) 683-2105
Facsimile: (716) 684-4830***

Daniel Castle, AICP, Commissioner
Erie County Department of Environment and Planning
Rath Building, 10th Floor
95 Franklin Street
Buffalo, NY 14202

Dear Commissioner Castle:

The Village of Lancaster requests \$ 150,000 in Community Development Block Grant (CDBG) funds to implement the W. Drullard Park Splash Pad and Playground Improvements project, which is the Village's first (and only) priority project.

The total cost of construction for the proposed project is estimated to be \$201,020.18. The Village will fund the \$51,020.18 that is not covered by the grant and should the Village's request of \$ 150,000 only be partially funded, the Village will also fund the difference in addition to the anticipated excess. The Village will use available fund balance which has been assigned to this project in the General Fund to cover the additional costs associated with completion of the grant project.

Please feel free to contact me at (716) 683-2105 should you have any questions or require additional information about the project.

Thank you for your consideration of this proposal.

Sincerely,

William C. Schroeder

Mayor