Meeting Date: October 26, 2026

VILLAGE OF LANCASTER
BOARD MEETING

AGENDA

X 1. PLEDGE TO THE FLAG

X 2. ROLL CALL

X 3. AUDIENCE PARTICIPATION – LISTED AGENDA ITEMS ONLY

X 4. MINUTES OF MEETINGS DATED: October 13 (regular meeting)
October 19 (special meeting)

X 5. ABSTRACT OF AUDITED VOUCHERS

X 6. LISTED CORRESPONDENCE

X 7. RESOLUTIONS

X 8. AUDIENCE PARTICIPATION – GENERAL COMMENTS

X 9. COMMITTEE REPORTS – FOLLOW UP

X 10. DEPARTMENT HEAD REPORTS

11. HEARINGS

X 12. MISCELLANEOUS

X 13. ADJOURNMENT

NEXT SCHEDULED REGULAR MEETING

MONDAY, NOVEMBER 9, 2026

Village of Lancaster

Audience Participation Guidelines

Guidelines (highlighted in yellow) to be read by the Mayor or his/her designee at the beginning of the public comment portion of the meeting. Guidelines will also be posted in common public areas and in the agenda for the Village of Lancaster Board Meetings.

Raise your hand to be recognized by the Mayor or his/her designee.

State your name and address.

Speak directly to the Village Board only, using the microphone provided.

Speak once for five (5) minutes or less, unless extended by the Mayor or his/her designee.

Any unruly activity, including yelling, name calling or request for personal information will not be tolerated. The audience member misbehaving in such manner may have his or her opportunity to speak summarily terminated.

Public comment will only be held in the portion of the meeting as stated in the agenda.

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Tuesday, October 13, 2026, at 7:00 P.M.

MEETINGS TO DATE	**16**
NO. OF REGULARS	**12**
NO. OF SPECIALS	**4**

Attendance:		Attended / Absent
William C. Schroeder (Absent)	Mayor	15 / 1
Tammie E. Malone Schaefer	**Trustee/ Deputy Mayor**	15 / 1
John Mikoley	**Trustee**	15 / 1
Deirdre A. Miller	**Trustee**	14 / 2
Gavin J. O'Brien	**Trustee**	14 / 2

Also Present:	
Arthur A. Herdzik	**Village Attorney**
Michael E. Stegmeier	**Clerk-Treasurer**
Wayne Cisco	**Superintendent of Public Works**
Matthew Fischione	**Town Code Enforcement Officer**
Captain Angela Greco	**Town of Lancaster Police Department**

Deputy Mayor Malone Schaefer led the pledge to the flag.

AUDIENCE PARTICIPATION: **LISTED AGENDA ITEMS**

Paul Dykstra – 56 Sixth Avenue:

He commented regarding snowplowing of the Bryant Avenue paper street. The adjacent owners have been unable to resolve the division of the paper street due to a holdout by one neighbor who is not willing to agree with everyone else. With the winter approaching and the paper street still being owned by the Village, he is concerned about how the street will be plowed, which provides access to his driveway. He noted that the Village used to plow the paper street in the past. He has been corresponding with the Village Attorney who suggested attending a board meeting to address the Village Board on the matter.

Attorney Herdzik reviewed that the Village is unable to plow a private roadway or driveway. A municipality should not dedicate resources to streets acting as private roadways or driveway access. Any prior action that may have occurred prior to the Village taking ownership of the paper streets last year is irrelevant to the current situation. He stated his legal opinion that a private owner may be allowed to plow the paper street if the Village received indemnification and hold harmless insurance coverage. The Village Board may decide to waive this coverage at its discretion.

Mr. Dykstra stated that he needs to be able to plow the street to provide access to his driveway and asked what is needed to make this happen.

Trustee O'Brien directed Mr. Dykstra to submit a letter to the Village Board requesting to waive insurance coverage if he decides to pursue hiring his own company to snowplow the paper street.

Attorney Herdzik also advised Mr. Dykstra to send a narrative of the current situation regarding the division of the paper street. The Village Board may choose to proceed with dividing the paper street of its own discretion if there is one owner who is holding up the process and not willing to work with other owners who have agreed upon a proposed division of property.

ACCEPTANCE OF MINUTES

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to accept the minutes of the September 28, 2026 regular meeting.

Adopted Resolution: **290** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Miller** and seconded by **Trustee O'Brien** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 9/29/2026 to 10/13/2026.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 56 claims were approved, and that all claims were paid against the:

GENERAL FUND ----------in the amount of	**$**	571,678.35
SEWER FUND ----------in the amount of	**$**	15,870.58
TRUST FUND ----------in the amount of	**$**	456.94
CAPITAL FUND ----------in the amount of	**$**	91,608.50
EQUIPMENT RESERVE ----------in the amount of	**$**	--
COMMUNITY DEVELOPMENT ---------in the amount of	**$**	--
SPECIAL REPAIR RESERVE FUND ----in the amount of	**$**	--

For the period from **9/14/2026** **To** **9/28/2026**

Claims that were processed and paid are identified by the following check numbers:

General Fund checks # 94767 through # 94808
Sewer Fund checks # 12454 through # 12460
Trust Fund check # 2645
Capital Fund check # 1987

Adopted Resolution: **291** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

CORRESPONDENCE:

1) Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from September 18, 2026 – October 1, 2026.

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to receive and file this correspondence.

Adopted Resolution: **292** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

2) Correspondence from Greater Lancaster Museum of Firefighting providing a Special Events Application for its 19th Annual Christmasville Fire Truck Parade to be held on Saturday, November 28, 2026.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this event application as presented.

Adopted Resolution: **293** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

3) Correspondence from Trustee Malone Schaefer providing a Special Events Application for a Lancaster Lights Up – Christmas Tree Lighting event to be held on Friday, November 27, 2026.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to approve this event application as presented.

Adopted Resolution: **294** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

4) Correspondence from Trustee Malone Schaefer providing a Special Events Application for the Village's Last Night Lancaster event to be held on Thursday, December 31, 2026.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Miller** to approve this event application as presented.

Adopted Resolution: **295** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

5) Correspondence from DPW Superintendent Wayne K. Cisco requesting authorization to negotiate the sale of surplus truck #5 to the Village of Depew.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to authorize Superintendent Cisco to negotiate the terms of sale of surplus truck #5 to the Village of Depew contingent upon final approval by the Village Board.

Adopted Resolution: **296** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

6) Correspondence from Simply Boba Village Bistro providing a Special Events Application for a Boo Bash at Simply Boba event to be held on Saturday, October 31, 2026, in Cayuga Creek Park.

Motion by **Trustee Malone Schaefer** and seconded by **Trustee Mikoley** to waive the 60-day notice requirement and approve this event application contingent upon receipt and approval of required insurance documentation.

Adopted Resolution: **297** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

RESOLUTIONS:

Motion by **Trustee O'Brien** and seconded by **Trustee Mikoley** to authorize William C. Schroeder, Mayor, to sign, submit, and execute a contract with the Erie County Community Development Block Grant (ECCDBG) program for the following project upon approval of ECCDBG:

1. W. Drullard Park Splash Pad and Playground Improvements

Adopted Resolution: **298** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

AUDIENCE PARTICIPATION: GENERAL COMMENTS

-none-

COMMITTEE REPORTS & FOLLOW UPS:

- **FINANCE & CLAIMS** – Trustees Miller & O'Brien

He is currently working with the Town to get information about the tax exemption for 100% disabled veterans and what the Village needs to do to explore this exemption.

There are ongoing adult use cannabis tax issues. The Town of Lancaster has been receiving funds for the Village in error even though the Town had opted out of the program and has no dispensaries. The Town wrote the Village a check for the amount that was received, but the issues continue and the Village has not received a tax payment for months.

- **PUBLIC WORKS** – Trustee Mikoley

The generator for the North End Fire Hall was received last week, and installation will be starting this week.

Trees will be planted starting in about 10 days.

- **PUBLIC SAFETY** – Mayor Schroeder

No report.

- **BUILDING, LIGHTS & CODES** – Trustee Mikoley

We have been working on a proposed local law for a revision to Section 263-21 regarding inspection of sanitary sewer discharges at the transfer of title to add language that a sump pump is required unless an exception applies. He is going to review with the Sewer Committee next week prior to scheduling a public hearing to consider approval.

He will ask to confer with legal counsel at the end of the meeting regarding another proposed local law.

- **HUMAN RESOURCES** – Trustee Malone Schaefer

She directed for the positions of Planning Commission and Zoning Board alternate members to be posted for applications to be submitted by October 23rd for anyone interested in these positions.

- **COMMUNITY EVENTS** – Trustee Malone Schaefer

LVMA is hosting a trick-or-treating event during the day on Saturday, October 31st. The Village's trick-or-treating will take place that same evening.

The Village Tree Lighting event will be held on the Friday after Thanksgiving. The annual fire truck parade will take place on Saturday that same weekend.

The Village's New Year's Eve event is scheduled for December 31, 2026.

- **ECONOMIC DEVELOPMENT** – Mayor Schroeder

No report.

- **SEWER** – Trustee Mikoley

The Pleasant Avenue sewer repair project has been completed.

A Sewer Committee meeting is scheduled for October 22nd. They will review the proposed local law regarding inspections at the time of sale for feedback prior to scheduling a public hearing.

- **GRANTS** – Trustee O'Brien

Cayuga Creek Park
This project can be removed from the committee list.

ZEV Grant – EV Charging Station
The charger power box had connection issues that appear to be from the original installation. Brian Lubkowski from DPW was able to fix that issue. CIR Electrical will be out to check the new Level 3 charger which still shows an error and is not in service.

USDA Forest Service Tree Planting (Federal) Grant
The tree plantings are scheduled to start on October 26th. We will be planting a total of 279 trees. American Forests Director of Northeast Urban Forestry Christina McLaughlin is planning to visit in November.

NYSDEC – UCF Program Tree Planting Grant
DEC Forester Justin Kindt completed an inspection of trees from the spring planting and all of the trees inspected were doing great.

NY Forward - Lancaster Pocket Park
There is a construction meeting tomorrow. Concrete is scheduled to be poured this week depending on the weather.

CDBG – West Drullard Splash Pad
We are working to finalize our application for the splash pad. Letters of support are welcome from residents who live in the area of the park.

EFC Green Resiliency Grant
We are working to set up a meeting with Watts Engineers to discuss the feasibility of the Village applying for this grant that can help fund stormwater control. The application is due at the end of January.

➢ **TECHNOLOGY & MARKETING** – Trustee Miller

No report.

➢ **CLIMATE SMART** – Trustee O'Brien

The Erie County Plate to Field Soil Stewards course has begun. Three (3) Lancaster residents are participating in the class.

DEPARTMENT HEAD REPORTS & FOLLOW UPS:

➢ **SUPERINTENDENT OF PUBLIC WORKS** – Wayne Cisco

He commented that the terms of sale of the surplus truck to Depew should be documented with an agreement approved by the Village Board.

Crews are busy with leaf season and preparing for the planting of trees later this month.

He thanked Amy Stypa for a referral to dispose of chips and leaves through the Erie County Correctional Facility program.

➢ **CLERK-TREASURER** – Michael E. Stegmeier

He is waiting on potential dates for the auditor presentation which he expects to take place by the end of November. He will advise when the auditor is available when he hears back.

Articles will be due for the next newsletter by the end of this month on Friday, October 30th.

➢ **TOWN BUILDING DEPARTMENT** – Matt Fischione

He submitted correspondence to the Village Clerk this evening regarding the illegal subdivision of land on Laverack Avenue. This will be distributed to the Village Board and other officials for review.

➢ **FIRE CHIEF** – Absent

Deputy Mayor Malone Schaefer reviewed the following report submitted electronically:

- 306 alarms year-to-date.
- 73 active firefighters and 4 junior firefighters
- There was an incident with Ladder 4 that sustained damage during a training exercise. They are still getting estimates but initially the cost is over $10,000 and there is a 6-week lead time for replacement parts. DPW will be able to install and make the repairs.
- They are still working on quotes for the fire equipment approved by grants.

➢ **TOWN POLICE DEPARTMENT** – Captain Angela Greco

No report.

Trustee O'Brien commented regarding a situation where three (3) Cheektowaga Police Department employees were suspended last month for abusing Flock cameras to track individuals. He questioned if the Town Police Department shares information with Cheektowaga from the Flock cameras owned by the Town.

Captain Greco stated she is not familiar with the system and how the information is shared but she can look into the matter and report back to Trustee O'Brien.

➢ **VILLAGE ATTORNEY** – Arthur A. Herdzik

He confirmed that Skylighters will be providing pyrotechnics at the New Year's Eve event and a contract will be provided for these services as was done in the past.

Trustee Malone Schaefer noted that the location is still being reviewed depending on the type of pyrotechnics that will be used.

MISCELLANEOUS:

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to enter into a confidential session at 7:31 p.m. to confer with Attorney Herdzik as legal counsel along with Clerk-Treasurer Stegmeier and Code Enforcement Officer Matt Fischione.

Adopted Resolution: **299** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee Malone Schaefer** and seconded by **Trustee O'Brien** to end the confidential session and reconvene the regular meeting at 7:56 p.m. There were no votes or action taken during the confidential session that would require entry into the minutes.

Adopted Resolution: **300** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ADJOURNMENT:

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to adjourn the meeting at 7:57 p.m.

Adopted Resolution: **301** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk-Treasurer

The special meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster NY, on Monday, October 19, 2026, at 7:00 P.M.

MEETINGS TO DATE	**17**
NO. OF REGULARS	**12**
NO. OF SPECIALS	**5**

Attendance:		Attended / Absent
William C. Schroeder (Absent)	Mayor	15 / 2
Tammie E. Malone Schaefer	**Trustee/ Deputy Mayor**	16 / 1
John Mikoley	**Trustee**	16 / 1
Deirdre A. Miller	**Trustee**	15 / 2
Gavin J. O'Brien	**Trustee**	15 / 2

Also Present:	
Arthur A. Herdzik	**Village Attorney**
Michael E. Stegmeier	**Clerk-Treasurer**
Michael Meyer	**Historic Preservation Commission Chairperson**

Deputy Mayor Malone Schaefer led the pledge to the flag.

HPC APPEAL HEARING: 5565 BROADWAY – REPLACEMENT WINDOWS

Ronald Olson – 5565 Broadway:

He requested an appeal of a decision by the Historic Preservation Commission (HPC) to deny a certificate of appropriateness (CoA) application for replacement windows. This situation arose because a CoA was not filed years ago for windows that were previously replaced. He plans to file a hardship case due to economic factors as he is unable to afford the wood-style windows being required by the HPC. He wants to keep the vinyl windows, and he feels the appearance is the same as aluminum clad wood since both styles have aluminum on the outside of the windows. He has spent between $20,000 - $30,000 on the windows to date, and there are 43 windows on the home. He requested an estimate for wood windows and was told that it would be more than three (3) times the cost as vinyl windows which is not economically feasible. He further noted that he had not received guidelines about requirements in the Historic District prior to installing the windows. Some windows were replaced and it was then reported that a CoA had not been received for this work. He wants to keep the current historic appearance of the house, but the financial impact is too high to change from vinyl windows to wood material.

Trustee O'Brien confirmed Mr. Olson's intent to apply for a certificate of economic hardship. This process would be reviewed by the HPC first with a recommendation then provided to the Village Board. If this certificate of economic hardship is being pursued, then that process may be appropriate to follow before the Village Board renders a decision. Mr. Olson questioned if that process would apply since the windows have been switched out already. It is not possible to change them at this point from a financial perspective.

Trustee Miller questioned how residents know if they live in the historic district and what process must be followed for renovations. It was noted that HPC sent out letters this year to historic district property owners, but this designation is not included on the deed when a property is sold which makes it difficult to make people aware before they purchase a home in the historic district.

HPC Chair Michael Meyer explained the decision to deny the CoA application based on guidance from NYS Parks and the State Historic Preservation Office (SHPO). This property was individually listed on the National Register in 1999 and is located within the local historic district. He noted a disconnect with identifying historic district properties when homes are sold which is a process they hoped would be implemented in some way based on SBL numbers. He indicated that an HPC member noticed the wood windows were replaced and being thrown out at this property and followed up with the code enforcement officer, and that is how this matter came before the HPC for review.

Mr. Meyer commented that there is some technical guidance that states matching the historic appearance of a property may be acceptable in some cases which may apply in this instance since the historic windows are already thrown out and cannot be restored. The preference of the HPC is to replace them with aluminum-clad wood windows, but he also understands the economic and financial impact with the vinyl windows already being installed. He further confirmed that there are no other potential acceptable remedies other than aluminum-clad wood that would meet the historic guidelines.

Mr. Meyer indicated that tax credits are available for projects done at historic district properties but there are no grants for such projects. Mr. Olson stated that he has not applied for tax credits in the past due to not knowing how the tax credit process works. He confirmed that there is still some painting to be completed, but for the most part, the outside of the property is all set at this point.

Trustee Mikoley reviewed the decision letter issued by the HPC which references the standards followed as a basis for its decision and refers Mr. Olson to the appeals process. He noted the letter refers to principles and factors established in Chapter 184 of the Village Code and in alignment with the Secretary of the Interior's Standards for Rehabilitation. He further clarified that there were specific standards noted in the meeting minutes that were not stated in the denial letter. Specifically, the meeting minutes state that the work is contrary to The Secretary of the Interior's Standards for Rehabilitation Number 2, 5 and 6. He reviewed these standards and noted that one of these items references that there should be consideration of technical and economic feasibility. This factor (economic feasibility) was not considered as part of the HPC's original decision although it appears the referenced standards imply that such consideration should be given as part of the initial CoA application review.

Trustee O'Brien suggested that the economic hardship process outlined in the Code is the proper way to consider economic feasibility in this matter. However, based on Mr. Meyer's comments that replacing the windows to wood material at this point is not reasonable, he supports granting this hardship tonight rather than drawing out the process any longer.

Motion by **Trustee Mikoley** and seconded by **Trustee O'Brien** to adopt the following resolution:

> Upon review of the record and authorities before the Historic Preservation Commission in considering the appellant's application for a certificate of appropriateness, particularly the economic and technical feasibility considerations from the Secretary of Interior's Standards of Rehabilitation, it is resolved that a certificate of appropriateness should have been granted with respect to the subject application. The Village Board extends their respect and appreciation to the Historic Preservation Commission for their diligent deliberations on this matter.

Adopted Resolution: **302** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Motion by **Trustee O'Brien** and seconded by **Trustee Miller** to amend the prior resolution which shall be supplemented with the following language:

Further upon the decision of this Board, the Historic Preservation Commission is respectfully directed to issue the appellant a certificate of appropriateness with respect to the subject application.

Adopted Resolution: **303** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

ADJOURNMENT:

Motion by **Trustee Mikoley** and seconded by **Trustee Miller** to adjourn the meeting at 7:37 p.m.

Adopted Resolution: **304** Ayes: Trustees Malone Schaefer, Mikoley, Miller, and O'Brien

Respectfully submitted,

Michael E. Stegmeier
Clerk-Treasurer

ABSTRACT October 26, 2026

Motion by _____, seconded by _____, that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT, and SPECIAL REPAIR RESERVE FUNDS for the period from

October 14, 2026 to October 26, 2026

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, and that all claims were paid against the:

GENERAL FUND ----------in the amount of	**$**	**176,949.00**
SEWER FUND ----------in the amount of	**$**	**11,597.63**
TRUST FUND ----------in the amount of	**$**	**2,811.25**
CAPITAL FUND ----------in the amount of	**$**	**3,868.78**
EQUIPMENT RESERVE ----------in the amount of	**$**	
COMMUNITY DEVELOPMENT ---------in the amount of	**$**	
SPECIAL REPAIR RESERVE FUND ----in the amount of	**$**	
TOTAL		**195,226.66**

For the period from September 29, 2026 **to** October 13, 2026

MAYOR'S CERTIFICATION:

I certify that the vouchers above were audited by the Village Treasurer and the Finance and Claims Committee in the amounts above. You are hereby authorized and directed to pay each of the claimants the amount opposite name.

Total Claims.....	**59**
General Fund Ck#.....	**94809-94857**
Sewer Fund Ck#.....	**12461-12467**
Trust Fund Ck#.....	**2646-2647**
Capital Fund Ck#.....	**1988**
Community Development Fund Ck#	

_____

Mayor William Schroeder

Abstract Summary of Funds

Board Meeting Date: October 13, 2026

	General Fund (A)	Sewer Fund (G)	Trust Fund (T)	Capital Fund (H)
Vouchers Paid by Check 2026-2027 Budget	$ 73,170.03	$ 2,041.85	$ 2,811.25	$ 3,868.78
Payroll Voucher 10/09/2026	$ 83,042.30	$ 8,876.71		
Fica Voucher 10/09/2026	$ 6,533.44	$ 679.07		
TASC	$ 14,203.23			
TOTALS	**$ 176,949.00**	**$ 11,597.63**	**$ 2,811.25**	**$ 3,868.78**

TOTAL ALL FUNDS **$ 195,226.66**

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

10/14/2026
08:29 AM

Ranges	Item Status	Purchase Types	Misc
Range: *First to Last* ***Rcvd Batch Id Range:*** *First to Last* ***Encumbrance Date Range:*** *First to 05/31/27*	***Open:*** *N* ***Void:*** *N* ***Paid:*** *N* ***Held:*** *N* ***Aprv:*** *N* ***Rcvd:*** *Y*	***Bid:*** *Y* ***State:*** *Y* ***Other:*** *Y* ***Exempt:*** *Y*	***P.O. Type:*** *All* ***Format:*** *Detail without Line Item Notes* ***Include Non-Budgeted:*** *Y* ***Prior Year Only:*** *N* **** Means Prior Year Line:*** ***Vendors:*** *All*

PO #	PO Date	Vendor		Contract	PO Type

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00504	10/01/26 ADOLF005	CARL ADOLF								
1	ZBA OCTOBER MTG 10/1/2026	$100.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEM	R	10/01/26	10/01/26		10/1/2026
27-00505	10/09/26 ADPIN005	ADP, INC.								
1	TIME/ATTEND/MANAGEMENT REPORTS	$992.20	A -1325-435-300	E	FINANCE TREASURER - PAYROLL S	R	10/09/26	10/09/26		732519024
27-00506	10/07/26 ALPIN005	ALPINE SOFTWARE CORP								
1	RED ALERT : RE LOSAP TRACKING	$4,137.68	A -3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO	R	10/07/26	10/07/26		INV-390-03392
27-00507	10/08/26 ALTEC005	ALTEC INDUSTRIES, INC								
1	REPAIR PART FOR CHIPPER	$772.92	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	10/08/26	10/08/26		13790118
27-00508	10/09/26 ASHLA005	ASHLAND PEST CONTROL INC								
1	NUISSANCE WILDLIFE	$91.00	A -5110-475-000	E	STREETS MAINT-UNCLASSIFIED-PE	R	10/09/26	10/09/26		15350
27-00509	10/01/26 BLAKE005	DAVID BLAKELEY								
1	ZBA OCTOBER MTG 10/1/2026	$125.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEM	R	10/01/26	10/01/26		10/1/2026
27-00510	10/08/26 BRENN005	BRENNTAG LUBRICANTS, LLC								
1	MISCELLANEOUS OIL ALL VEHICLES	$452.88	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	10/08/26	10/08/26		BLN26-114451
2	MISCELLANEOUS OIL ALL VEHICLES	$452.83	A -7110-416-000	E	PARKS-GAS & OIL	R	10/08/26	10/08/26		BLN26-114451
3	MISCELLANEOUS OIL ALL VEHICLES	$452.83	A -8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	10/08/26	10/08/26		BLN26-114451
4	MISCELLANEOUS OIL ALL VEHICLES	$452.83	A -8540-416-000	E	DRAINAGE-GASOLINE & OIL	R	10/08/26	10/08/26		BLN26-114451
5	MISCELLANEOUS OIL ALL VEHICLES	$452.83	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	10/08/26	10/08/26		BLN26-114451

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

10/14/2026
08:29 AM

PO #	PO Date	Vendor	Contract	PO Type

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
27-00510	10/08/26 BRENN005 BRENNTAG LUBRICANTS, LLC				*Account Continued*					
6	MISCELLANEOUS OIL ALL VEHICLES	$452.83	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	10/08/26	10/08/26		BLN26-114451
		$2,717.03								
27-00511	10/09/26 CHART005 CHARTER COMMUNICATIONS									
1	PHONES ALL LOCATIONS 10/2026	$139.03	A -1620-439-000	E	SHARED SERVICES - TELEPHONE	R	10/09/26	10/09/26		063270401100126
2	PHONES ALL LOCATIONS 10/2026	$25.78	A -1621-439-000	E	NORTH END FIRE HALL - TELEPHOI	R	10/09/26	10/09/26		063270401100126
3	PHONES ALL LOCATIONS 10/2026	$77.38	A -1640-431-000	E	DEPT PUBLIC WORKS - TELEPHON	R	10/09/26	10/09/26		063270401100126
		$242.19								
27-00512	10/09/26 COPIE005 COPIER FAX BUSINESS TECHNOLOGI									
1	OCT-DEC 26 COPIER MAITENANCE	$66.00	A -1325-434-000	E	INANCE TREASURER - PROFESSIO	R	10/09/26	10/09/26		907248
27-00513	10/09/26 DELAG005 DELAGE LANDEN FINANCIAL SVC									
1	DPW/CLERK/COURT/CLIMATE SMART	$277.99	A -5010-441-000	E	STREETS ADMIN-COMPUTER MAIN	R	10/09/26	10/09/26		VARIOUS
2	DPW/CLERK/COURT/CLIMATE SMART	$303.05	A -1325-434-000	E	INANCE TREASURER - PROFESSIO	R	10/09/26	10/09/26		VARIOUS
3	DPW/CLERK/COURT/CLIMATE SMART	$96.85	A -1110-473-000	E	VILLAGE JUSTICE - COPIER MAINTI	R	10/09/26	10/09/26		VARIOUS
4	DPW/CLERK/COURT/CLIMATE SMART	$99.41	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	10/09/26	10/09/26		VARIOUS
		$777.30								
27-00514	10/07/26 DIVAL005 DIVAL SAFETY EQUIP. INC.									
1	AIR COMPRESSOR TESTING/REPAIRS	$915.95	A -3411-479-000	E	FIRE DEPT-YRLY SVC & CERTIF/INS	R	10/07/26	10/07/26		4027604
27-00515	10/08/26 DONSW005 DON'S WELDING SERVICE INC.									
1	REPAIR BOX TRUCK 56	$85.00	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	10/08/26	10/08/26		59653
27-00516	10/09/26 DRESC005 DRESCHER & MALECKI, LLP									
1	PROF SVCS R/T AUDIT OF FY2026	$11,000.00	A -1010-435-100	E	BOARD OF TRUSTEES - AUDITOR	R	10/09/26	10/09/26		2609047
27-00517	10/08/26 ERIEC045 ERIE COUNTY WATER AUTHORITY									
1	DPW ACCT 60649378-8	$18.00	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R	10/08/26	10/08/26		8/31-9/30 2026
27-00518	10/08/26 FINGE005 FINGER LAKES / CASTLE									
1	MECHANIC RESTOCK ALL VEHICLES	$81.55	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	10/08/26	10/08/26		950569

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27-00518	10/08/26 FINGE005	FINGER LAKES / CASTLE			*Account Continued*					
2	MECHANIC RESTOCK ALL VEHICLES	$81.55	A -3411-456-000	E	FIRE DEPT-REPAIRS & MAINT BY DI	R	10/08/26	10/08/26		950569
3	MECHANIC RESTOCK ALL VEHICLES	$81.55	A -7110-416-000	E	PARKS-GAS & OIL	R	10/08/26	10/08/26		950569
4	MECHANIC RESTOCK ALL VEHICLES	$81.55	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUC	R	10/08/26	10/08/26		950569
5	MECHANIC RESTOCK ALL VEHICLES	$81.55	A -8540-416-000	E	DRAINAGE-GASOLINE & OIL	R	10/08/26	10/08/26		950569
6	MECHANIC RESTOCK ALL VEHICLES	$81.55	A -8560-452-000	E	SHADE TREES-TRUCK REPAIR & M/	R	10/08/26	10/08/26		950569
7	MECHANIC RESTOCK ALL VEHICLES	$81.55	G -8120-453-000	E	SANITARY SEWERS-REPAIRS & MA	R	10/08/26	10/08/26		950569
		$570.85								
27-00519	10/08/26 FIVES005	FIVE STAR EQUIPMENT, INC								
1	REPAIR PART TRUCK 56	$172.38	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	10/08/26	10/08/26		P30102
27-00520	10/09/26 GENER010	GENERAL CODE PUBLISHERS								
1	SUPPLEMENT NUMBER 42	$1,120.00	A -1325-430-000	E	FINANCE TREASURER - PRINTING &	R	10/09/26	10/09/26		PG000049190
27-00521	10/01/26 GETZO005	GETZONI, GRANT								
1	ZBA OCTOBER MTG 10/1/2026	$100.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEI	R	10/01/26	10/01/26		10/1/2026
27-00522	10/01/26 SMITH005	JENNIE HAUSER								
1	ZBA OCTOBER MTG 10/1/2026	$100.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEI	R	10/01/26	10/01/26		10/1/2026
27-00523	10/09/26 HOMED005	HOME DEPOT CREDIT SVCS								
1	PARTS & SUPPLIES 09/2026	$43.16	A -1620-402-000	E	SHARED SERVICES - JANITORIAL S	R	10/09/26	10/09/26		SEPT2026
2	PARTS & SUPPLIES 09/2026	$43.16	A -1621-419-000	E	NORTH END FIRE HALL - JANITORI/	R	10/09/26	10/09/26		SEPT2026
3	PARTS & SUPPLIES 09/2026	$140.34	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND	R	10/09/26	10/09/26		SEPT2026
4	PARTS & SUPPLIES 09/2026	$43.16	A -1640-402-000	E	DEPT PUBLIC WORKS-JANITORIAL	R	10/09/26	10/09/26		SEPT2026
5	PARTS & SUPPLIES 09/2026	$86.32	A -5010-442-000	E	STREETS ADMINISTRATION-SAFET	R	10/09/26	10/09/26		SEPT2026
6	PARTS & SUPPLIES 09/2026	$375.34	A -5110-200-000	E	STREETS MAINT-EQUIPMENT-MILT(	R	10/09/26	10/09/26		SEPT2026
7	PARTS & SUPPLIES 09/2026	$101.28	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R	10/09/26	10/09/26		SEPT2026
8	PARTS & SUPPLIES 09/2026	$79.26	A -7550-413-000	E	CELEBRATIONS - FALL FEST	R	10/09/26	10/09/26		SEPT2026
		$912.02								
27-00524	10/09/26 IRISH005	IRISH PROPANE CORPORATION								
1	CYLINDER RENTALS SEPTEMBER 26	$25.35	A -5110-434-000	E	STREETS MAINT-PAVING & RECONS	R	10/09/26	10/09/26		0002698122

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27-00525	10/08/26 JOEBA005	JOE BASIL CHEVROLET INC.								
1	REPAIR PART TRUCK 37	$250.54	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	10/08/26	10/08/26		604784
27-00526	10/09/26 LAKES010	LAKESIDE SOD SUPPLY CO.,INC.								
1	SOD FOR W MAIN ST STAIRCARE	$183.07	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAPI	R	10/09/26	10/09/26		84808/84817
27-00527	10/09/26 MANNY005	MANNY'S ACE HARDWARE								
1	PARTS & SUPPLIES 09/2026	$57.93	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	10/09/26	10/09/26		SEPT2026
2	PARTS & SUPPLIES 09/2026	$556.65	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND	R	10/09/26	10/09/26		SEPT2026
3	PARTS & SUPPLIES 09/2026	$55.08	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R	10/09/26	10/09/26		SEPT2026
4	PARTS & SUPPLIES 09/2026	$25.64	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R	10/09/26	10/09/26		SEPT2026
5	PARTS & SUPPLIES 09/2026	$105.02	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	10/09/26	10/09/26		SEPT2026
6	PARTS & SUPPLIES 09/2026	$7.80	A -7110-453-000	E	PARKS-REPAIRS TO EQUIPMENT	R	10/09/26	10/09/26		SEPT2026
7	PARTS & SUPPLIES 09/2026	$94.54	A -7550-413-000	E	CELEBRATIONS - FALL FEST	R	10/09/26	10/09/26		SEPT2026
8	PARTS & SUPPLIES 09/2026	$8.05	A -8170-452-000	E	ST CLEANING-REPAIR/MAINT TRUC	R	10/09/26	10/09/26		SEPT2026
9	PARTS & SUPPLIES 09/2026	$93.06	A -8560-250-000	E	SHADE TREES-OTHER EQIPMENT-S	R	10/09/26	10/09/26		SEPT2026
10	PARTS & SUPPLIES 09/2026	$34.18	G -8120-433-000	E	SANITARY SEWERS-POLLUTION CC	R	10/09/26	10/09/26		SEPT2026
		$1,037.95								
27-00528	10/09/26 MANNY005	MANNY'S ACE HARDWARE								
1	PARTS & SUPPLIES AUGUST 2026	$220.15	A -1620-450-000	E	SHARED SERVICES - BUILDING & G	R	10/09/26	10/09/26		AUG2026
2	PARTS & SUPPLIES AUGUST 2026	$244.65	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND	R	10/09/26	10/09/26		AUG2026
3	PARTS & SUPPLIES AUGUST 2026	$85.49	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R	10/09/26	10/09/26		AUG2026
4	PARTS & SUPPLIES AUGUST 2026	$65.52	A -5110-200-000	E	STREETS MAINT-EQUIPMENT-MILT(	R	10/09/26	10/09/26		AUG2026
5	PARTS & SUPPLIES AUGUST 2026	$103.00	A -5110-412-000	E	STREETS MAINT-SIGNS	R	10/09/26	10/09/26		AUG2026
6	PARTS & SUPPLIES AUGUST 2026	$186.83	A -5110-413-000	E	STREETS MAINT-RESURFACING MA	R	10/09/26	10/09/26		AUG2026
7	PARTS & SUPPLIES AUGUST 2026	$26.59	A -5110-419-000	E	STREETS MAINT-TOOLS & PAINT	R	10/09/26	10/09/26		AUG2026
8	PARTS & SUPPLIES AUGUST 2026	$28.49	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	10/09/26	10/09/26		AUG2026
9	PARTS & SUPPLIES AUGUST 2026	$171.87	A -7110-435-000	E	PARKS-MAINTENANCE LANDSCAPI	R	10/09/26	10/09/26		AUG2026
		$1,132.59								
27-00529	10/01/26 MATTH005	MATTHEW BENDER & CO INC								
1	LAW BOOKS	$68.00	A -1110-409-000	E	VILLAGE JUSTICE - LAW BOOKS	R	10/01/26	10/01/26		S0571346

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27-00530	10/09/26 MORAN005 MORAN, MICHAEL									
1	SEWER REIMBURSEMENT 21 LEGION	$1,500.00	T -030-000	G	GUARANTY & BID DEPOSITS	R	10/09/26	10/09/26		21 LEGION PKWY
27-00531	10/08/26 NOCOE005 NOCO ENERGY CORP- FUELS									
1	DIESEL FUEL	$576.63	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	10/08/26	10/08/26		431759
2	DIESEL FUEL	$301.57	A -7110-416-000	E	PARKS-GAS & OIL	R	10/08/26	10/08/26		431759
3	DIESEL FUEL	$307.65	A -8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	10/08/26	10/08/26		431759
4	DIESEL FUEL	$387.75	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	10/08/26	10/08/26		431759
5	DIESEL FUEL	$308.83	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	10/08/26	10/08/26		431759
		$1,882.43								
27-00532	10/08/26 NOCOE005 NOCO ENERGY CORP- FUELS									
1	DIESEL FUEL	$478.98	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	10/08/26	10/08/26		330780
2	DIESEL FUEL	$298.23	A -7110-416-000	E	PARKS-GAS & OIL	R	10/08/26	10/08/26		330780
3	DIESEL FUEL	$399.98	A -8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	10/08/26	10/08/26		330780
4	DIESEL FUEL	$136.60	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	10/08/26	10/08/26		330780
		$1,313.79								
27-00533	10/08/26 NOCOE005 NOCO ENERGY CORP- FUELS									
1	UNLEADED FUEL	$328.26	A -7110-416-000	E	PARKS-GAS & OIL	R	10/08/26	10/08/26		419214
2	UNLEADED FUEL	$498.87	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	10/08/26	10/08/26		419214
3	UNLEADED FUEL	$301.23	A -8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	10/08/26	10/08/26		419214
4	UNLEADED FUEL	$207.63	A -8540-416-000	E	DRAINAGE-GASOLINE & OIL	R	10/08/26	10/08/26		419214
5	UNLEADED FUEL	$168.13	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	10/08/26	10/08/26		419214
		$1,504.12								
27-00534	10/08/26 NOCOE005 NOCO ENERGY CORP- FUELS									
1	DIESEL FUEL	$268.32	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	10/08/26	10/08/26		396217
2	DIESEL FUEL	$709.98	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	10/08/26	10/08/26		396217
3	DIESEL FUEL	$457.73	A -7110-416-000	E	PARKS-GAS & OIL	R	10/08/26	10/08/26		396217
4	DIESEL FUEL	$571.09	A -8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	10/08/26	10/08/26		396217
5	DIESEL FUEL	$499.07	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	10/08/26	10/08/26		396217
6	DIESEL FUEL	$393.65	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	10/08/26	10/08/26		396217
		$2,899.84								

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27-00535	10/08/26 NOCOE005	NOCO ENERGY CORP- FUELS								
1	UNLEADED FUEL	$663.17	A -5110-416-000	E	STREETS MAINT-GASOLINE & OIL	R	10/08/26	10/08/26		355777
2	UNLEADED FUEL	$209.54	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	10/08/26	10/08/26		355777
3	UNLEADED FUEL	$498.96	A -7110-416-000	E	PARKS-GAS & OIL	R	10/08/26	10/08/26		355777
4	UNLEADED FUEL	$402.49	A -8170-416-000	E	STREET CLEANING-GASOLINE & OI	R	10/08/26	10/08/26		355777
5	UNLEADED FUEL	$369.93	A -8560-416-000	E	SHADE TREES-GASOLINE & OIL	R	10/08/26	10/08/26		355777
6	UNLEADED FUEL	$258.34	G -8120-416-000	E	SANITARY SEWERS-FUEL & LUBE	R	10/08/26	10/08/26		355777
		$2,402.43								
27-00536	10/09/26 N0000015	N Y S E G								
1	RICHMOND 1004-930-4933	$106.01	A -7110-438-000	E	PARKS-ELECTRIC	R	10/09/26	10/09/26		8/6-9/24 2026
27-00537	10/08/26 N0000015	N Y S E G								
1	37 CENTRAL AVE 1001-8339-308	$45.66	A -7550-400-000	E	CELEBRATIONS-CONTRACTUAL EX	R	10/08/26	10/08/26		8/27-9/25 2026
27-00538	10/09/26 N0000015	N Y S E G								
1	ST LTG R3 1001-3627-707	$4,472.23	A -5182-438-000	E	STREET LIGHTING-HWY LIGHTING-	R	10/09/26	10/09/26		9/1-9/30 2026
27-00539	10/09/26 STATE005	STATE COMPTROLLER-JUSTICE FUND								
1	FINES/FEES AUGUST 2026	$1,311.25	T -030-000	G	GUARANTY & BID DEPOSITS	R	10/09/26	10/09/26		AUGUST 2026
27-00540	10/08/26 PARIS005	PARISE MECHANICAL, INC								
1	PREVENTATIVE MAITENANCE	$1,800.00	A -1640-450-000	E	DEPT PUBLIC WORKS GRGE-BUILD	R	10/08/26	10/08/26		S26-532
27-00541	10/08/26 PARIS005	PARISE MECHANICAL, INC								
1	PREVENTATIVE MAITENANCE NEFH	$375.00	A -1621-453-000	E	NORTH END F.H.-BUILD & GROUND	R	10/08/26	10/08/26		S26-533
27-00542	10/09/26 PITNE020	PITNEY BOWES GLOBAL FINANCIAL								
1	METER LEASE PMT 7/29-10/28 26	$484.98	A -1325-434-000	E	INANCE TREASURER - PROFESSIO	R	10/09/26	10/09/26		3323311759
27-00543	10/09/26 SHERI005	SHERIDAN HR LLC								
1	MONTHLY HR CONSULTING 10/2026	$2,700.00	A -1010-435-600	E	BOARD OF TRUSTEES - H/R CONSU	R	10/09/26	10/09/26		4718

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27-00544	10/08/26 SCRAN005 SCRANTON'S THRUWAY BUILDERS SU									
1	SMOKE TESTING/NITRO X PLATINUM	$88.00	A -5110-200-000	E	STREETS MAINT-EQUIPMENT-MILT(	R	10/08/26	10/08/26		126-105233
2	SMOKE TESTING/NITRO X PLATINUM	$255.55	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	10/08/26	10/08/26		126-105233
		$343.55								
27-00545	10/08/26 SCRAN005 SCRANTON'S THRUWAY BUILDERS SU									
1	MATERIAL FOR RECEIVERS	$463.08	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	10/08/26	10/08/26		126-105970
27-00546	10/08/26 SCRAN005 SCRANTON'S THRUWAY BUILDERS SU									
1	PAINT FOR STREETS/RECEIVERS	$236.80	A -5110-401-000	E	STREETS MAINT-HIGHWAY MARKIN	R	10/08/26	10/08/26		126-107308
2	PAINT FOR STREETS/RECEIVERS	$292.40	A -8540-414-000	E	DRAINAGE-MATERIALS & PIPE	R	10/08/26	10/08/26		126-107308
		$529.20								
27-00547	10/08/26 SOUTH005 SOUTHWORTH-MILTON, INC.									
1	REPAIR PARTS	$838.24	A -5110-452-000	E	STREETS MAINT-REPAIRS/MAINT:TI	R	10/08/26	10/08/26		INV4039549
27-00548	10/02/26 STYPA005 STYPA, AMY									
1	REIMBURSMENT 4 TRAVEL-MILEAGE	$470.06	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	10/02/26	10/02/26		10/02/2026
27-00549	10/02/26 STYPA005 STYPA, AMY									
1	PARKING/MEALS/REGISTRATION	$116.93	A -8090-435-000	E	ENVIRONMENTAL - CONTRACTUAL	R	10/02/26	10/02/26		10/2/2026
27-00550	10/09/26 TECHN015 TECHNET MSP LLC									
1	NOVEMBER 2026 COMP MAIT AGREE.	$4,285.00	A -1325-435-200	E	FINANCE TREASURER - SVC MAINT	R	10/09/26	10/09/26		2473
2	NOVEMBER 2026 COMP MAIT AGREE.	$1,612.00	A -3411-477-000	E	FIRE DEPT-RED ALERT PROG/INFO	R	10/09/26	10/09/26		2473
		$5,897.00								
27-00551	10/09/26 THOMS005 THOMSON REUTERS - WEST PAYMENT									
1	SEPT 2026 ONLINE SOFTWARE/SUB.	$181.16	A -1420-409-000	E	LAW - LAW BOOKS	R	10/09/26	10/09/26		854164689
27-00552	10/09/26 TOWNO005 TOWN OF LANCASTER									
1	JULY-SEPTEMBER 2026	$1,111.50	A -3120-435-000	E	POLICE - CONTRACTUAL SERVICES	R	10/09/26	10/09/26		3RD QTR 2026

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27-00553	10/09/26 UDIGN005 UDIG-NY									
1	LATE + RESPONSE CHARGES	$22.00	G -8120-435-000	E	SANITARY SEWERS-CONTRACTUAI	R	10/09/26	10/09/26		26090970
27-00554	10/09/26 VERIZ015 VERIZON									
1	GPC TRACKING SEPT 2026	$147.75	A -5110-435-000	E	STREETS MAINT-SERVICES MAINT	R	10/09/26	10/09/26		SEPTEMBER 2026
2	GPC TRACKING SEPT 2026	$147.75	A -5132-430-000	E	SNOW REMOVAL-CONTRACTUAL S	R	10/09/26	10/09/26		SEPTEMBER 2026
3	GPC TRACKING SEPT 2026	$147.75	A -7110-414-000	E	PARKS-MATERIALS-OTHER	R	10/09/26	10/09/26		SEPTEMBER 2026
4	GPC TRACKING SEPT 2026	$147.75	A -8560-476-000	E	SHADE TREES-CONTR REMOVAL B	R	10/09/26	10/09/26		SEPTEMBER 2026
5	GPC TRACKING SEPT 2026	$147.75	G -8120-434-000	E	SANITARY SEWERS-REPAIRS/MATE	R	10/09/26	10/09/26		SEPTEMBER 2026
		$738.75								
27-00555	10/01/26 VOLPE005 JAMES F. VOLPE									
1	ZBA OCTOBER MTG 10/1/2026	$100.00	A -8010-434-000	E	ZONING- PROF SERVICES ZBA MEI	R	10/01/26	10/01/26		10/1/2026
27-00556	10/09/26 WATTS005 WATTS ARCHITECTURE & ENGINEERS									
1	PROF SVCS 8/31-9/17 2026	$3,868.78	H -0522-400-116	E	EXPENSES - PLEASANT AVE SEWE	R	10/09/26	10/09/26		47496
27-00557	10/07/26 WEXBA010 WEX BANK									
1	FUEL FOR RESCUE 7 & CHIEFS	$561.93	A -3411-416-000	E	FIRE DEPT-GASOLINE & OIL	R	10/07/26	10/07/26		115527366
27-00558	10/08/26 WMCOR005 WM CORPORATE SERVICES INC									
1	DUMPSTER SVC LMB	$657.45	A -1620-431-000	E	SHARED SERVICES - ELEVATOR M/	R	10/08/26	10/08/26		5297790-1342-2
27-00559	10/09/26 WMSCH005 WM SCHUTT & ASSOCIATES, PC									
1	PROF SVCS PERIOD ENDING 09/26	$14,527.50	A -1010-435-900	E	BOARD OF TRUSTEES - ENGINEER	R	10/09/26	10/09/26		35911
27-00560	10/13/26 SHELT005 SHELTERPOINT LIFE									
1	7/1/26-9/30/26 DBL COVERAGE	$374.40	A -9055-800-000	E	EMPLOYEE BENEFITS-DISABILITY I	R	10/13/26	10/13/26		7/1-9/30/26
27-00561	10/13/26 VERIZ010 VERIZON WIRELESS									
1	PHONES OCTOBER 2026	$65.91	A -1010-485-000	E	BOARD OF TRUSTEES - CELL PHOI	R	10/13/26	10/13/26		6154731562
2	PHONES OCTOBER 2026	$31.27	A -1325-485-000	E	FINANCE TREASURER - CELL PHOI	R	10/13/26	10/13/26		6154731562
3	PHONES OCTOBER 2026	$31.27	A -1640-485-000	E	DEPT PUBLIC WORKS GARAGE-CE	R	10/13/26	10/13/26		6154731562

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

PO #	PO Date	Vendor		Contract	PO Type
27-00561	10/13/26	VERIZ010	VERIZON WIRELESS		

Item	Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
					Account Continued					
4	PHONES OCTOBER 2026	$69.26	A -3990-476-000	E	DISASTER PREP-MOBILE PH & DAT	R	10/13/26	10/13/26		6154731562
5	PHONES OCTOBER 2026	$303.92	A -3411-485-000	E	FIRE DEPT - CELL PHONES / DATA F	R	10/13/26	10/13/26		6154731562
6	PHONES OCTOBER 2026	$40.00	A -8560-475-000	E	SHADE TREES-UNCLASSIFIED	R	10/13/26	10/13/26		6154731562
7	PHONES OCTOBER 2026	$37.99	G -8115-485-000	E	ADMINISTRATION-CELL PHONE	R	10/13/26	10/13/26		6154731562
		$579.62								

Total Purchase Orders: 58 Total P.O. Line Items: 132 Total List Amount: $81,891.91 Total Void Amount: $0.00

LANCASTER VILLAGE
Purchase Order Listing By P.O. Number

Totals by Year-Fund

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	7-A	$73,170.03	$0.00	$0.00	$73,170.03
	7-G	$2,041.85	$0.00	$0.00	$2,041.85
	7-H	$3,868.78	$0.00	$0.00	$3,868.78
	7-T	$0.00	$0.00	$2,811.25	$2,811.25
Total Of All Funds:		$79,080.66	$0.00	$2,811.25	$81,891.91

Totals by Fund

Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	A	$73,170.03	$0.00	$0.00	$73,170.03
	G	$2,041.85	$0.00	$0.00	$2,041.85
	H	$3,868.78	$0.00	$0.00	$3,868.78
	T	$0.00	$0.00	$2,811.25	$2,811.25
Total Of All Funds:		$79,080.66	$0.00	$2,811.25	$81,891.91

Batch Id: PAYROLL Batch Date: 10/09/26 Batch Type: Recurring

Account No. / Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -1010-100-000 BOARD OF TRUSTEES - PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	1,547.87		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -1110-100-000 VILLAGE JUSTICE - PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	2,819.47		2
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -1210-100-000 EXECUTIVE MAYOR - PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	573.22		3
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -1325-100-000 FINANCE TREASURER - PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	6,180.86		4
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -1420-100-000 LAW - PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	2,114.94		5
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -1620-100-000 SHARED SERVICES - PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	1,164.11		6
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -1621-100-000 NORTH END FIRE HALL - PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	251.70		7
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE	Expenditure	Payroll charges for paydate 10/09/2026	12,994.26		8
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -3411-100-000 FIRE DEPARTMENT - PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	923.10		10
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -3620-100-000 SAFETY INSPECTION-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	0.00		11
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
A -3989-100-000 BUILDING INSP-PERSONAL SVCS-CODE ENFCMT	Expenditure	Payroll charges for paydate 10/09/2026	0.00		12
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
A -3990-100-000 DISASTER PREPAREDNESS-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	145.88		13
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -4020-100-000 REGISTRAR VITAL STATS-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	188.98		14
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Account No. / Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5010-100-000 STREETS ADMINISTRATION-PERSONAL SVCS	Expenditure	Payroll charges for paydate 10/09/2026	7,667.70		15
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -5110-100-000 STREETS MAINT-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	12,544.52		16
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -5132-100-000 SNOW REMOVAL-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	0.00		17
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
A -7110-100-000 PARKS-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	374.01		18
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -7550-100-000 CELEBRATIONS-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	2,500.00		19
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -7550-102-000 DPW - Overtime	Expenditure	Payroll charges for paydate 10/09/2026	1,412.55		20
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -7550-103-000 DPW - Regular Time	Expenditure	Payroll charges for paydate 10/09/2026	2,136.79		21
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -8020-100-000 PLANNING-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	89.66		22
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -8160-100-000 REFUSE & GARBAGE-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	6,760.04		23
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -8170-100-000 STREET CLEANING-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	2,502.40		24
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -8540-100-000 DRAINAGE-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	3,148.08		25
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -8560-100-000 SHADE TREES-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	9,736.47		26
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -8989-100-000 ECONOMIC DEV-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	95.76		27
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			

Account No. / Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	Payroll charges for paydate 10/09/2026	1,514.37-		28
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
A -5010-405-000 STREETS ADMINISTRATION-MEAL ALLOWANCE	Expenditure	Payroll charges for paydate 10/09/2026	0.00		29
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
A -5132-405-000 SNOW REMOVAL-MEAL ALLOWANCES	Expenditure	Payroll charges for paydate 10/09/2026	0.00		30
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
G -8115-100-000 ADMINISTRATION-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	3,426.07		31
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			
G -8120-100-000 SANITARY SEWERS-PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	5,450.64		32
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			
G -8115-405-000 ADMINISTRATION-MEAL ALLOWANCE	Expenditure	Payroll charges for paydate 10/09/2026	0.00		33
Db: G -200-000 CASH		Cr: G -522-000 EXPENDITURE CONTROL			
A -3120-100-000 POLICE-PERSONAL SVCS-CROSSING GUARDS	Expenditure	Payroll charges for paydate 10/09/2026	3,843.00		35
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -1640-403-000 DEPT PUBLIC WORKS - UNIFORMS	Expenditure	Payroll charges for paydate 10/09/2026	0.00		36
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Payroll charges for paydate 10/09/2026	70.23		37
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Payroll charges for paydate 10/09/2026	0.00		38
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE	Expenditure	Payroll charges for paydate 10/09/2026	0.00		39
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
A -1640-100-000 DEPT PUBLIC WORKS -PERSONAL SERVICE	Expenditure	Payroll charges for paydate 10/09/2026	0.00		40
Db: A -200-000 CASH		Cr: A -522-000 EXPENDITURE CONTROL			
A -8090-100-000 ENVIRONMENTAL - PERSONAL SERVICES	Expenditure	Payroll charges for paydate 10/09/2026	2,721.07		41
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
A -8010-100-000	Expenditure	Payroll charges for paydate 10/09/2026	50.00		42

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	83,042.30	0.00	0.00	0.00	0.00	0.00
	G	8,876.71	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		91,919.01	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	40	91,919.01
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	40	

There are warnings in this listing, but can proceed with update.

Please note that batch lines with zero amounts will not be updated.

Batch Id: FICA Batch Date: 10/09/26 Batch Type: Recurring

Account No. / Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9030-800-000 EMPLOYEE BENEFITS-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 10/09/2026	6,533.44		1
Db: A -522-000 EXPENDITURE CONTROL		Cr: A -200-000 CASH			
G -9030-800-000 EMPLOYEE BENEFIT-SOCIAL SECURITY	Expenditure	Accrued FICA paydate 10/09/2026	679.07		2
Db: G -522-000 EXPENDITURE CONTROL		Cr: G -200-000 CASH			

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	6,533.44	0.00	0.00	0.00	0.00	0.00
	G	679.07	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		7,212.51	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	2	7,212.51
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: TASC Batch Date: 10/07/26 Batch Type: Standard

Account No. / Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9060-800-000 EMPLOYEE BENEFITS-HOSPITAL & MEDICAL INS	Expenditure	HRA TRANSACTIONS PAID PREVIOUS MONTH	14,203.23		1

Db: A -522-000 EXPENDITURE CONTROL Cr: A -200-000 CASH

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
	A	14,203.23	0.00	0.00	0.00	0.00	0.00
Total Of All Funds:		14,203.23	0.00	0.00	0.00	0.00	0.00

	Entries	Amount
Expenditures:	1	14,203.23
Reimbursements:	0	0.00
Transfer In:	0	0.00
Transfer Out:	0	0.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	1	

There are NO errors in this listing.

LISTED CORRESPONDENCE

October 26, 2026

	1st Motion	2nd Motion	
1.	_____	_____	Correspondence from the Town of Lancaster Building Department providing a report of building permit applications, open complaints, inspections, and expired permits that were filed for properties within the Village of Lancaster from October 1, 2026 – October 15, 2026.
	ACTION -	*Rec/File Refer to:*	
2.	_____	_____	Correspondence from Code Enforcement Officer Matt Fischione providing an application from McFarland Enterprises requesting approval for the subdivision of land related to property located at 167 Laverack Avenue.
	ACTION -	*Rec/File Refer to:*	
3.	_____	_____	Correspondence from NYS Department of Transportation providing a response to the request for lane reconfiguration at the intersection of Walden Avenue & Central Avenue and stating that a capacity analysis was completed which shows that the lane reconfiguration is a feasible option as it relates to capacity at the state intersection, and further that the NYSDOT generally agrees with the lane reconfiguration concept.
	ACTION -	*Rec/File Refer to:*	
4.	_____	_____	Correspondence from Lauren Martin on behalf of St. Mary's High School providing a Special Events Application for their "Night in the Village" event to be held on Wednesday, December 9, 2026.
	ACTION -	*Rec/File Refer to:*	
5.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for The Fire Firm, Inc. located at 3600 Commerce Parkway.
	ACTION -	*Rec/File Refer to:*	
6.	_____	_____	Correspondence from Mike Reinhold, Planning Commission Chairperson, recommending approval of the Change in Use application for residential apartment units for property located at 16 Central Avenue.
	ACTION -	*Rec/File Refer to:*	
7.	_____	_____	
	ACTION -	*Rec/File Refer to:*	
8.	_____	_____	
	ACTION -	*Rec/File Refer to:*	
9.	_____	_____	
	ACTION -	*Rec/File Refer to:*	

Last Updated: 10/22/2026 4:11 PM

LISTED # 1
CORRESPONDENCE
MEETING DATE 10/26/2026

VILLAGE COVER SHEET

October 26, 2026, BOARD MEETING

PERMITS ISSUED 15

VILLAGE PERMIT TOTAL

BUILDING PERMIT APPLICATIONS FOR THE VILLAGE OF LANCASTER

INSTALL FENCE	02
INSTALL ROOF	06
DEMO	01
ERECT RESIDENTIAL ADD/ALT	02
ERECT COMMERCIAL ADD/ALT	01
ERECT SHED	01
INSTALL RESIDENTAL PLUMBER	01
ERECT PORCH/ PORCH COVER	01
TOTAL PERMITS FOR THE VILLAGE	**15**

Lannie Weber	149 Sixth Ave	Er. Shed
Schafer Construction Inc.	33 Legion Pkwy	Er. Comm. Add. / Alt.
First Place Fence Inc.	107 Court St	Er. Fence
Buffalo's Best Roofing	65 Erie St	Re-Roof
Ann Maire Nowicki	295 Lake Ave	Er. Res. Alt.
James Seifert	101 Pardee Ave	Dem. Rear Structure
H Young's Home Improvement	55 Madison St	Re-Roof
Thrifty Roofs LLC	104 St. Marys St	Re-Roof
James Labiak	53 Erie St	Er. Porch
Nicole Moquin	17 Court St	Er. Fence
Comfort Window Co Inc	287 Aurora St	Er. Res. Alt.
Franks Basement Systems	3523 Walden Ave	Inst. Res. Plumbing
AVA Roofing and Siding	17 Lombardy St	Re-Roof
AVA Roofing and Siding	73 Banner Ave	Re-Roof
Besroi Construction	5333 Broadway St	Re-Roof

Town of Lancaster

Expired Permits Report

10/02/2026 - 10/15/2026

Permit #	Location	Description of Work	Permit Date	Exp. Date
P-2020-30682	36 Burwell Ave	Whole house renovation as shown on construction drawings.	10/06/2025	10/06/2026
P-2024-37448	64 Erie St	Replace existing front porch as shown on construction drawings. Removed old Porch debri removed to provided dumpster by contractor. per Matt	10/09/2024	10/09/2026
P-2025-38670	127 4th Ave	Complete tear off and install new shingles with 6' ice shield	10/06/2025	10/06/2026
P-2025-38682	44 Irwinwood Rd	Level 1 Alteration & addition to an existing single family residence as shown on construction drawings.	10/08/2025	10/08/2026
P-2025-38684	145 Albert Dr	Complete tear off and install new shingles with 6'shield	10/09/2025	10/09/2026
P-2025-38698	63 Cotton St	Complete tear off and install new shingles with 6' ice shield	10/14/2025	10/14/2026
P-2025-38702	134 Robert Dr	190 ft of 6ft high dog eared pressure treated to be located down sides of property and across rear to replace existing fence as per survey.	10/14/2025	10/14/2026
P-2025-38703	44 Cowing St	Replacement of an existing garage as shown on drawing and plotted on survey. Stormwater runoff must not affect adjecent parcels.	10/15/2025	10/15/2026
P-2025-38706	96 Albert Dr	Roof- Complete tear off and replacement as per contract	10/15/2025	10/15/2026
P-2025-38709	130 Robert Dr	170 lf of 6' wood. as plotted on survey	10/15/2025	10/15/2026
P-2025-38892	Bldg. 2300 3825 Walden Ave.	Interior buildout for LaBella Assoc. Occupancy as shown on Construction Drawings.	12/18/2025	12/18/2026
P-2026-39120	306 Lake Ave	Dumpster for clean out placed on the driveway	04/15/2026	10/15/2026

Total Expired Permits: 12

Complaint By Date

Complaint #	Location	Identifier	Complaint Type	Status	Owner	Complainant
Open Date: 10/05/26						
2026-0739	5500 Broadway St	104.83-2-11	Misc	Closed	Frosty Double D, Inc.	
2026-0740	102 Sawyer Ave	104.15-2-4.1	Misc	Closed	Melvin Scheer	Frank Hole
2026-0741	9 Clark St	104.75-6-14	Exterior Property Maint	Open	Spechtacular Properties, LLC	
2026-0742	167 Main St	104.15-1-1	Work w/out Permit	Closed	Thomas Kilijanski	
2026-0743	80 Fairfield Ave	115.11-2-1.1	Misc	Open	Tricia Fix	
				Open Date: 10/05/26 Total #: 5		
Open Date: 10/08/26						
2026-0748	50 School St	104.75-6-9	Fire Call Out	Open	Lord Lancaster Apts Llc	
				Open Date: 10/08/26 Total #: 1		
Open Date: 10/13/26						
2026-0749	266 Central Ave	104.50-2-3	Unregistered Vehicle	Open	Richard Kolacz	
				Open Date: 10/13/26 Total #: 1		
Open Date: 10/14/26						
2026-0751	Suite 400, 11 W Main St	104.74-4-12.1	Work w/out Permit	Open		
				Open Date: 10/14/26 Total #: 1		
					Grand Total: 8	

Town of Lancaster

Inspections Report

Start Date: 09/15/2026 End Date: 10/15/2026

Inspectors: Ronald Capozzi,William T. Revelas,Bryan Pokorski,Rob Rendon,Matt Fischione

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
104.74-3-2	43 Central Ave. (Unit 201)	43 Central, LLC	09/15/2026	Res Apartment 3 yr	Ronald Capozzi	Pass
115.25-3-20	99 Aurora St	David Dischner Enterprises LLC	09/17/2026	Assembly- 1 yr	Ronald Capozzi	Pass
104.82-1-15.22	42 Aurora St	Nichol City Realty LLC 716-288-9088	09/18/2026	Res Apartment 3 yr	Ronald Capozzi	Pass
104.82-2-12.1	5448 Broadway St (Trinity Episcopal Church)	Trinity Episcopal Church	09/18/2026	Assembly- 1 yr	Ronald Capozzi	Pass
104.15-2-8	129 Laverack Ave (Our Lady of Pompeii School)	Saint Marys Elementary Pompeii Campus	09/21/2026	Assembly- 1 yr	Ronald Capozzi	In Progress
104.82-4-9	5423 Broadway St	Michael Garippo 716-901-4309	09/30/2026	Food Truck	Matt Fischione	In Progress
104.82-5-15	5383 Broadway St	R & R Autowerks 716-957-2491	10/08/2026	Business - 3 yr	Ronald Capozzi	Fail

Total Inspections: 7

LISTED # 2
CORRESPONDENCE
MEETING DATE 10/26/2026

Town of Lancaster

BUILDING AND ZONING DEPARTMENT
21 Central Avenue
Lancaster, New York 14086
716-684-4171
Fax 685-5317

10/13/2026

Village Board of Trustees
5423 Broadway St.
Lancaster, NY 14086

Re: Subdivision of Land
167 Laverack Ave., Lancaster, NY 14086
SBL# 104.15-1-11.1

A Submittal for Subdivision of Land was received at our office on October 6, 2026. The correspondence claims the filing fee of $40.00 is part of the submittal. None was provided.

The Application arrived in response to a Notice of Violation/Order to Remedy issued on September 22, 2026, where it was learned the separation was filed in June of 2026 at the Erie County Clerk's Office.

The Parcels were Surveyed and Described by a Licensed Surveyor/Engineering Firm; Filed at the Erie County Clerk's Office by a Licensed Attorney: listed For Sale by a licensed Realtor; Sales contracts were finalized and closings scheduled by Licensed Real Estate Attorneys.

Be advised, any Subdivision of Land is an Unlisted Action, pursuant to SEQRA. A Short Form EAF is required for any submittal and Village Board Action.

Sincerely,

Matt Fischione, Code Enforcement Officer/ZEO/CFM/SMO
Town of Lancaster Building Department

MF

CC: Riley S. McFarland/McFarland Enterprises, LLC, Applicant
Village Planning Commission
Mike Stegmeier, Village Clerk
Art Herdzik, Village Attorney
Building & Zoning Dept File

October 1st, 2026

RECEIVED
OCT 06 2026
TOWN OF LANCASTER
BUILDING DEPARTMENT

Board of Trustees
Village of Lancaster
c/o Village Clerk
5423 Broadway
Lancaster, NY 14086

Re: Application for subdivision approval under Chapter 301 – Sub Lots 18 and 19, Block 10, Map Cover 549 (167 Laverack Avenue and 29 Cowing Street), former tax parcel SBL 104.15-1-11.1; Code Enforcement Complaint No. 2026-0721

Dear Members of the Board:

McFarland Enterprises, LLC respectfully applies under Chapter 301 of the Village Code for approval of a two-lot subdivision of its property at the northwest corner of Laverack Avenue and Cowing Street. We ask the Board to accept this letter as our application on a preliminary layout under § 301-3 and to refer it to the Planning Commission.

The property and the proposed lots

The property is Sub Lots 18 and 19, Block 10, Map Cover 549, part of Lot 6, Section 10, Township 11, Range 6 of the Holland Land Company's Survey. It measures 70 feet on Laverack Avenue by 125 feet on Cowing Street, about 8,750 square feet, and lies in the R-2 Residence District.

The property holds two existing houses: a 2½-story frame and brick house at 167 Laverack Avenue, and a 1½-story concrete block house with a detached concrete block garage at 29 Cowing Street. The division gives each house its own lot:

- **Lot A – 167 Laverack Avenue:** the south 67 feet of Sub Lots 18 and 19; 70 × 67 feet; 4,690 square feet.
- **Lot B – 29 Cowing Street:** the north 58 feet of Sub Lots 18 and 19; 70 × 58 feet; 4,060 square feet.

No new buildings, streets, utilities or dwelling units are proposed. Each lot has its own driveway, and a fence now runs along the division line.

How the division came about

McFarland Enterprises, LLC acquired the entire property on December 1, 2025 (Liber 11454 of Deeds, page 699). Working with Boorman Law Office, and based on surveys prepared by GPI Engineering, we then conveyed the north 58 feet by deed recorded May 14, 2026 (Liber 11460 of Deeds, page 8599). We did not know that this division also required approval from the Village.

On September 22, 2026, Code Enforcement issued Notice of Violation No. 2026-0721 citing § 301-1B. We sincerely apologize for the oversight and submit this application to bring the property into compliance.

Consistency with the neighborhood

Both new lots are in keeping with the surrounding block. Fourteen of the 38 residential lots on Cowing Street and Laverack Avenue (Nos. 146–193) are under 6,000 square feet, and ten of those are smaller than Lot A. On this same block, former parcel 104.15-1-15 at Laverack Avenue and Wayne Street was divided in 2005 into 177 Laverack Avenue (about 5,572 square feet) and 18 Wayne Street (about 3,465 square feet), which holds a single-family house. Lot B, at 4,060 square feet, is larger than 18 Wayne Street.

Waivers and zoning

Because this is a two-lot division of an already developed corner lot served by existing public streets and utilities, several Chapter 301 requirements written for new subdivisions do not apply. Our request for waivers under §§ 301-9, 301-10B and 301-12 is enclosed.

We also understand that the new lots fall below the R-2 lot area minimum. We will apply to the Zoning Board of Appeals for any area variances the Board or the Planning Commission identifies, and we ask that the applications be coordinated where possible.

Requests

1. A preapplication meeting with the Planning Commission under § 301-2, if the Board finds it helpful.
2. Referral of the preliminary layout to the Planning Commission under § 301-5.
3. Approval of the waivers requested in the enclosed letter.
4. That enforcement of Notice No. 2026-0721 be held while this application is under review.

Enclosures:

1. Project information sheet
2. Preliminary layout map by GPI Engineering (3 copies)
3. Request for waivers
4. Filing fee of $[40.00] ($20 per lot × 2 lots, § 301-3)
5. Evidence of ownership: deed recorded in Liber 11454, page 699, and deed recorded in Liber 11460, page 8599
6. GPI Engineering surveys, Job Nos. 13614 and 13636, dated June 2, 2026
7. Exhibit: neighborhood lot sizes and map references

Respectfully submitted,

_____

Riley S. McFarland, Sole Member
McFarland Enterprises, LLC
15 Main Street, Suite 2
Depew, NY 14043
[(716) 510-7969]· enterprises.mcfarland@gmail.com

PROJECT INFORMATION SHEET

Sub Lots 18 and 19, Block 10, Map Cover 549 (167 Laverack Avenue and 29 Cowing Street), former tax parcel SBL 104.15-1-11.1

Submitted by McFarland Enterprises, LLC with its application for subdivision approval. Items follow § 301-2B of the Village Code.

§ 301-2B item	Response
(1) Name of subdivision	Resubdivision of Sub Lots 18 and 19, Block 10, Map Cover 549
(2) Owner	McFarland Enterprises, LLC, 15 Main Street, Suite 2, Depew, NY 14043 Riley S. McFarland, Sole Member Deeds: Liber 11454, page 699 (recorded December 1, 2025); Liber 11460, page 8599 (recorded May 14, 2026)
(3) Location	Northwest corner of Laverack Avenue and Cowing Street, both 60-foot public streets. Part of Lot 6, Section 10, Township 11, Range 6, Holland Land Company's Survey. Village and Town of Lancaster. R-2 Residence District.
(4) Total area	About 8,750 sq ft (0.20 acre); 70 ft on Laverack Avenue by 125 ft on Cowing Street
Proposed lots	Lot A, 167 Laverack Avenue: south 67 ft, 70 × 67 ft, 4,690 sq ft Lot B, 29 Cowing Street: north 58 ft, 70 × 58 ft, 4,060 sq ft
(5) Topography	Flat, fully developed residential lot. No grading proposed.
(6) Recreation site	None. Waiver requested.
(7) Marketing of lots	No lots are offered for new construction. Each lot holds an existing house.
(8) Type of homes	Existing only. Lot A: 2½-story frame and brick house Lot B: 1½-story concrete block house, with a detached concrete block garage. No new homes proposed.
(9) Street layout for remaining land	Not applicable. The application covers the entire parcel.
(10) Adjoining parcels	West: 169 Laverack Avenue (SBL 104.15-1-13) North: 19 Cowing Street (SBL 104.15-1-10)
(11) Water supply	Existing public water service to each house. No change.
(12) Stormwater and sewage	Existing public sanitary sewer service and existing surface drainage. No change.
(13) Special improvement areas	None proposed.
(14) Nearby land uses	One-, two- and three-family homes, many on 30- to 35-foot lots. 14 of 38 residential lots on Cowing Street and Laverack Avenue (Nos. 146–193) are under 6,000 sq ft; see Exhibit.
(15) Deed restrictions and easements	Pole line easement to New York State Electric & Gas Corporation and New York Telephone Company for electric and telephone service along Cowing Street, dated November 18, 1958, recorded in Liber 6373 of Deeds, page 243. No deed restrictions are known.

§ 301-2B item	Response
(16) Erie County Health Department	No new water supply or sewage disposal. Waiver of § 301-7F approval requested.
(17) Other matters	The new division follows the two existing houses, which face different streets. Separate driveways; fence on the division line. A comparable division was made on this same block in 2005: former parcel 104.15-1-15 at Laverack Avenue and Wayne Street was divided into 177 Laverack Avenue (about 5,572 sq ft) and 18 Wayne Street (about 3,465 sq ft), which holds a single-family house. Code Enforcement Complaint No. 2026-0721.

October 1, 2026

Mark Andrews, Project Manager
GPI Engineering, Landscape Architecture & Surveying, LLP
4950 Genesee Street, Suite 100
Buffalo, NY 14225

Re: Preliminary layout map for Village of Lancaster subdivision approval – 167 Laverack Avenue and 29 Cowing Street (Job Nos. 13614 and 13636; Project GES-2600000.55)

Dear Mr. Andrews:

Thank you for the boundary surveys of the north 58 feet and south 67 feet of Sub Lots 18 and 19, Block 10, Map Cover 549, dated June 2, 2026. The Village of Lancaster now requires subdivision approval for this division under Chapter 301 of its code. We need one combined preliminary layout map covering both lots, in at least 3 paper copies plus a PDF, meeting § 301-4. Please include the following:

Code item	What the map should show	Notes
§ 301-4A(1) Key plan	Small location map showing the block, Laverack Avenue and Cowing Street	New
§ 301-4A(2) Mapped area	Both lots, with the owners of the adjoining parcels: 169 Laverack Avenue (SBL 104.15-1-13) and 19 Cowing Street (SBL 104.15-1-10)	New
§ 301-4A(3) Boundaries	From your June 2, 2026 surveys	Existing
§ 301-4A(4) Scale	No more than 200 ft to the inch; 1 in = 20 ft is fine	Existing
§ 301-4A(5) Resubdivision	Name the original subdivision and Map Cover 549, and show clearly how the lots are now divided	Label
§ 301-4A(6) Easements	Pole line easement to NYSEG and New York Telephone, Liber 6373 of Deeds, page 243 (1958), along Cowing Street. Show its location and width if they can be determined, or note it by reference	New
§ 301-4A(7) Streets	Laverack Avenue and Cowing Street: 60-ft rights-of-way, pavement, sidewalks and curbs	Partly shown
§ 301-4A(8) Utilities	Water, sewer and gas service lines to each house, nearest mains, hydrants and poles, as far as can be located	New, or note "existing services, no change"
§ 301-4A(9) Elevations	A few spot elevations if practical (we are requesting a waiver)	Optional
§ 301-4A(10) Existing conditions	Both houses, garage, porch, driveways, walks and fences, including the new fence on the division line	Add new fence
§ 301-4B(4) Lots	Lot A (south 67 ft, 4,690 sq ft) and Lot B (north 58 ft, 4,060 sq ft), with lot area and frontage for each	New
Setbacks	Distance from each building to each lot line, especially from 167 Laverack to the new line	Add

Code item	What the map should show	Notes
§ 301-4B(1)–(3), (5)–(8)	A note that no streets, easements, utilities, parks, other uses, grading or turnarounds are proposed	Note

The final plat will later need these two notes under § 301-7E, so please leave room for them:

> *"No building permit for construction on any lot in this subdivision will be issued if the width of the lot or the lot area is less than that indicated on this subdivision map, unless a change in lot size is approved by the Village Board."*
>
> *"Approval of this subdivision map by the Village Board shall not be deemed to be acceptance of an offer of cession or dedication of public streets. No building permit will be issued for a lot on any street until acceptance of such street is made by the Village of Lancaster."*

Please send a quote and an estimated delivery date. I am out of the country until October 12, so please copy Walter Rooth III (roothw3@mac.com) on scheduling.

Thank you,

Riley S. McFarland, Sole Member
McFarland Enterprises, LLC
[(716) 510-7969]· enterprises.mcfarland@gmail.com

October 1, 2026

Board of Trustees
Village of Lancaster
c/o Village Clerk
5423 Broadway
Lancaster, NY 14086

Re: Request for waivers – Sub Lots 18 and 19, Block 10, Map Cover 549 (167 Laverack Avenue and 29 Cowing Street), former tax parcel SBL 104.15-1-11.1

Dear Members of the Board:

With its application for subdivision approval, McFarland Enterprises, LLC asks the Board to waive or modify the Chapter 301 requirements listed below. Section 301-12 lets the Board do so where practical difficulties exist, provided the spirit of the regulations is observed, public safety and welfare are secured and substantial justice is done.

This is a two-lot division of a fully developed corner lot. Both houses are already served by public streets, sidewalks, water and sewer. Nothing is being built, extended or dedicated.

Requirement	Request	Reason
§ 301-9 Recreation land	Waive	Two existing homes; no new lots for construction
§ 301-10A Required improvements (streets, curbs, sidewalks, sanitary and storm sewers, water mains, monuments, drainage)	Waive under § 301-10B	All exist along Laverack Avenue and Cowing Street and already serve both houses
§ 301-7C Public Works or Village Engineer statement on improvements	Waive, or accept a statement that none are required	No improvements are proposed
§ 301-7F Erie County Health Department approval	Waive	No new water supply or sewage disposal; both houses are on public systems
§ 301-14 Stormwater pollution prevention plan	Waive	No land disturbance or construction is proposed
§ 301-4A(8) Utility detail (sizes and invert elevations)	Modify	Show existing service lines and mains as can be located; existing connections are unchanged
§ 301-4A(9) Ground elevations	Waive	Flat, developed lot; no grading proposed
§ 301-11D(5) Rear lot line coinciding with a side lot line	Waive	The new line is Lot A's rear line and Lot B's side line because it follows the two existing houses, which face different streets
§§ 301-5 and 301-6 Two-stage review	Combine, if the Board permits	A simple two-lot division with no improvements

Granting these waivers keeps the purpose of Chapter 301 intact: each lot fronts on an improved public street, is served by existing utilities and has its own access. We would be glad to provide any further information the Board or the Planning Commission needs.

Respectfully submitted,

Riley S. McFarland, Sole Member
McFarland Enterprises, LLC
15 Main Street, Suite 2
Depew, NY 14043
[(716) 510-7969] · enterprises.mcfarland@gmail.com

EXHIBIT — Property and Neighborhood Lot Sizes

29 Cowing St and 167 Laverack Ave, Village of Lancaster, NY 14086 | R-2 District | Former tax parcel SBL 104.15-1-11.1 (SWIS 145203)

1. The property

Record	What it shows
Legal description	Sub Lots 18 and 19, Block 10, Map Cover 549, part of Lot 6, Section 10, Township 11, Range 6, Holland Land Company's Survey; 70 ft on Laverack Ave by 125 ft on Cowing St (GPI surveys, June 2, 2026).
Improvements	Per the surveys: a 2½-story frame and brick house (No. 167) facing Laverack Ave, and a 1½-story concrete block house (No. 29) and concrete block garage facing Cowing St. The County classes the combined parcel as 280, *Multiple residences*.
Village Zoning Map (April 21, 2023)	Places the property, the corner lot at Laverack Ave and Cowing St, in the **R2 Residence** district. See page 2.
Current division	Per the GPI surveys: the **South 67 ft** of Sub Lots 18 and 19 is 167 Laverack Ave, 70 × 67 ft = **4,690 sq ft** (70 ft on Laverack, 67 ft on Cowing). The **North 58 ft** is 29 Cowing St, 70 × 58 ft = **4,060 sq ft** (58 ft on Cowing). The new line runs east–west between the two houses, so each existing house is on its own lot. North 58 ft conveyed by deed recorded May 14, 2026 (Liber 11460, page 8599).

2. Recent division on the same block

County records show former parcel 104.15-1-15 on this block was divided in 2005 (*"SM#9-2005 — SPLIT FROM 15"*) into **177 Laverack Ave** (69.3 × 75 ft, ≈5,572 sq ft) and **18 Wayne St** (50 × 69.3 ft, ≈3,465 sq ft). A single-family house was built on 18 Wayne St in 2004. Both resulting lots are below the 6,000 sq ft minimum that applies in the R-2 District, and the Wayne St lot is smaller than either subject parcel.

3. Neighborhood lot sizes

In the R-2 District, § 350-25 requires 6,000 sq ft for one or two dwelling units, and § 350-26 requires 60 ft of width for the first unit plus 15 ft for each additional unit. Of the **38 residential lots** on Cowing St and on Laverack Ave (Nos. 146–193), excluding the subject property, **14 are under 6,000 sq ft** and **15 have less than 60 ft of frontage**. Of the residential lots under 6,000 sq ft, 10 are smaller than the larger subject parcel (4,690 sq ft) and 4 are smaller than the smaller one (4,060 sq ft):

Address	SBL	Front (ft)	Use	Area (sq ft)	Address	SBL	Front (ft)	Use	Area (sq ft)
48 Cowing St	104.15-17-22	30	2 Family	3,398	45 Cowing St	104.15-18-11	35	2 Family	4,574
186 Laverack Ave	104.15-18-5	30	2 Family	3,683	65 Cowing St	104.15-18-16	35	1 Family	4,617
46 Cowing St	104.15-17-23	30	1 Family	3,746	190 Laverack Ave	104.15-18-3	35	1 Family	4,665
44 Cowing St	104.15-17-24	30	1 Family	4,008	35 Cowing St	104.15-18-9	40	2 Family	4,966
188 Laverack Ave	104.15-18-4	35	2 Family	4,345	51 Cowing St	104.15-18-13	40	1 Family	5,227
146 Laverack Ave	104.15-17-3	35	1 Family	4,387	34 Cowing St	104.15-17-1.2	43.2	1 Family	5,314
185 Laverack Ave	104.15-1-21	35	1 Family	4,545	177 Laverack Ave	104.15-1-15.1	69.3	2 Family	5,572

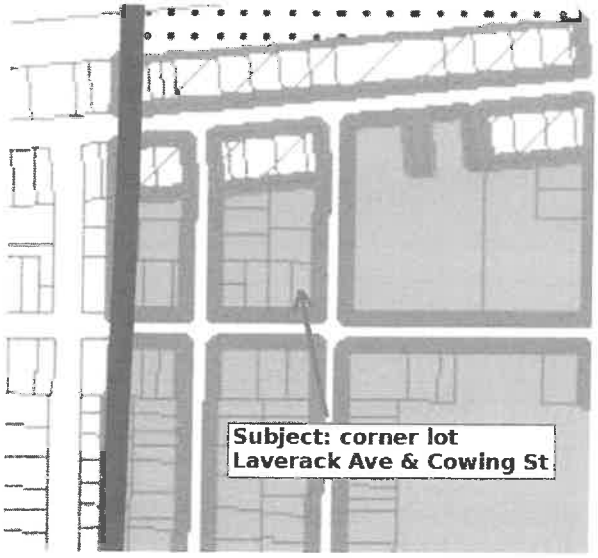
Subject parcels: 4,690 sq ft and 4,060 sq ft. Both are within the range of lot sizes already found on these two streets.

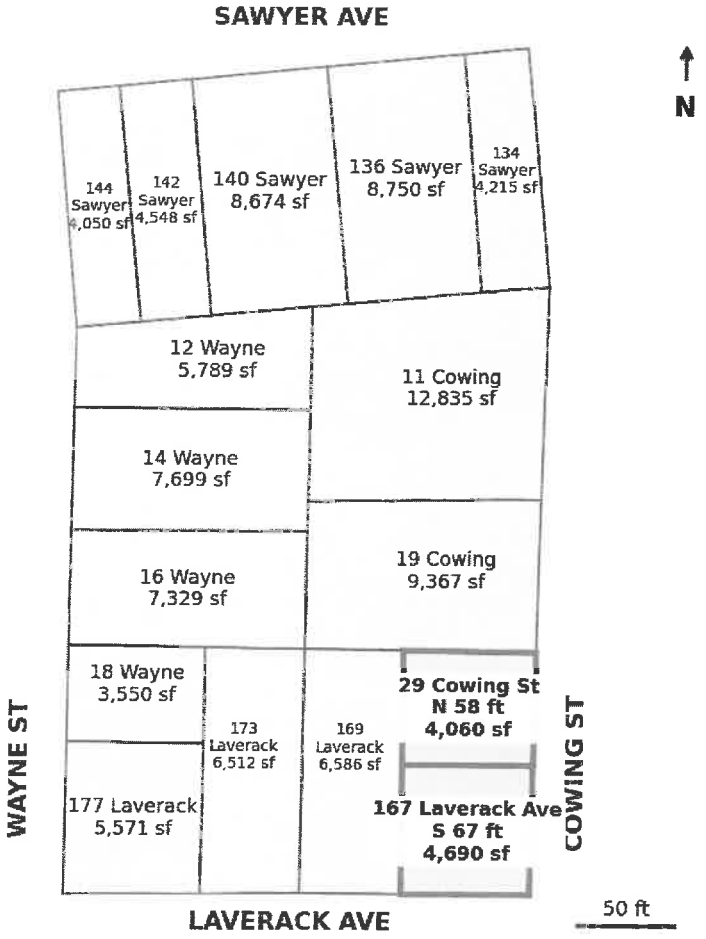
4. Sources and notes

Parcel attributes (SBL, frontage, depth, class, record notes) are from the Erie County OGIS Parcels service (gis.erie.gov/server/rest/services/OGIS/Parcels), retrieved September 23, 2026. Areas are the County's GIS-calculated figures (Laverack Ave from polygon area; Cowing St from calculated acreage × 43,560) and are approximate, not surveyed. "Residential" means property classes 210, 220, 230 and 280. Subject lot, block and map references and dimensions are from the GPI Engineering surveys (Job Nos. 13636 and 13614, June 2, 2026).

EXHIBIT (page 2) — Map References

29 Cowing St and 167 Laverack Ave, Village of Lancaster, NY 14086 | R-2 District





A. Village of Lancaster Zoning Map, April 21, 2023 (CPL), enlarged. The arrow marks the subject corner lot. Dark gray is the R2 Residence district and the pink hatching is R2A.

B. Erie County GIS tax parcels, current. Block 104.15-1, drawn from the County's parcel boundaries. The subject is **one combined parcel (104.15-1-11.1)**. The solid red line is the 2026 division from the GPI surveys (north 58 ft / south 67 ft). Shaded yellow: 177 Laverack Ave and 18 Wayne St, created by the 2005 division of former parcel 104.15-1-15 on this block.

What the two maps show

- **Zoning district:** the Village's own map places the property in the R2 Residence district.
- **Division follows the existing houses:** the 2026 division runs east–west, placing the Cowing St house (No. 29) on the north 58 ft and the Laverack Ave house (No. 167) on the south 67 ft.
- **Surrounding lots:** 18 Wayne St (≈3,550 sq ft), 173 and 169 Laverack Ave (≈6,500 sq ft each) and 177 Laverack Ave (≈5,571 sq ft) sit on the same block.

Site conditions after the division

- **Separate driveways:** a fence now runs exactly on the division line, crossing the former shared concrete driveway. 167 Laverack Ave uses its own driveway from Laverack Ave along the west side of the house. 29 Cowing St uses its asphalt driveway from Cowing St and the north part of the concrete drive to its garage. Neither lot relies on the other for access, and 167 Laverack Ave has no access to the garage.
- **Open yard on the corner:** the 167 Laverack Ave house sits 10.36 ft from the west line and is 20.6 ft wide (GPI survey). That leaves about 39 ft of open yard between the house and Cowing St for the lot's full 67-ft depth, roughly 2,600 sq ft. The yard belongs to and is maintained with 167 Laverack Ave. For comparison, a 25-ft rear yard across the 70-ft lot width would be 1,750 sq ft. The rear wall of the house is 7.24 ft from the division line.

Sources and notes

A: Village of Lancaster Zoning Map dated April 21, 2023, prepared by CPL. The arrow was added for reference. B: Erie County OGIS Parcels service (gis.erie.gov/server/rest/services/OGIS/Parcels), geometry retrieved September 24, 2026 in NY State Plane West (US ft). Areas are computed from County polygons and match the County's recorded GIS area within about 10 sq ft. They are approximate, not surveyed. Site dimensions in "Site conditions" are from the GPI survey of 167 Laverack Ave; the open-yard area is computed from them and does not deduct the sidewalk. The fence was installed after the surveys and is not shown on them. The division line is drawn 67 ft north of the Laverack Ave line per the GPI surveys; its placement on the County linework is approximate.

LISTED # 3
CORRESPONDE
MEETING DATE 10/26/2026

NEW YORK STATE | Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

ERIC MEKA, P.E.
Regional Director

October 8, 2026

The Honorable William C. Schroeder
Municipal Building
5423 Broadway
Lancaster, NY 14086

Dear Mayor Schroeder:

This is in response to your request for lane reconfiguration at the intersection of NY 952Q (Walden Avenue) and Central Avenue, in the Village of Lancaster.

We have completed our analysis in relation to the state signal at the intersection. The capacity analysis that was completed shows that the lane reconfiguration is a feasible option as relates to capacity at the state intersection. The New York State Department of Transportation (NYSDOT) generally agrees with the lane reconfiguration concept. If the Village would like to pursue this further, NYSDOT would need to review your pavement marking plan for concurrence. Additionally, costs associated with any modifications to signal heads (required when changing lane configurations) would be the responsibility of the Village.

Thank you for your interest in and support for the transportation system. If you have any questions or need additional information, please feel free to contact me at (716) 847-3268.

Sincerely,

Brian P. Kirby

Brian Kirby, P.E.
Regional Traffic Engineer

14.14-952Q

LISTED # 4
CORRESPONDENCE
MEETING DATE 10/26/2026

Village of Lancaster, New York

Village Code Chapter 285 Special Events Application

Municipal Building • 5423 Broadway • Lancaster, NY 14086 • (716) 683-2105

Pursuant to §285-2 of the Village Code, a special event is an event 1) proposed to be held on public property or on private property, but affecting public property, 2) requiring Village support services, or 3) for which a waiver of one or more mobile food vending regulations set forth at §209-8 of Chapter 209, Mobile Food Vending, will be requested.

If additional space is required, please note in the appropriate box and attach extra sheet(s)

Event Name: Night in the Village	
Type of Event (Race/Walk, Festival, Concert, Neighborhood Celebration, Parade/Motorcade, Other, etc.): Our school community will be roaming the Village of Lancaster, visiting local shops and restaurants as they shop, sip, savor, and connect before the holidays.	
Event Date(s): December 9, 2026	**Event Time(s):** 5 to 8 p.m.
Applicant Name: Lauren Martin	**Event Location:** The whole village
Individual/Group/Corporation Name Holding Event: St. Mary's High School	**Village Property Affected (If Applicable)** Parking lots will be used for guests.
Applicant Address, City, State, Zip: 142 Lakerack Ave. Lancaster, NY 14086	**Support Services Requested of the Village (If Applicable)** N/A
Applicant Email: lmartine@stmlancers.org	**Applicant Phone** 716-683-4824 ext. 327

Pursuant to Village Code §285-3(B)(2)(c), there must be an identified "In charge person" on premise during all hours of the event.

"In charge person":	Contact cell and email:	Date & Time(s) On-Premise at Event:
Lauren Martin	716-479-6572	12/9/26 from 5 to 8 p.m.

Anticipated Peak Attendance Number: 50-100 guests	**Anticipated Age Range of those in Attendance:** 1-70

Will Alcohol be consumed?	Will there be Amplified Sound or Music? If so, provide particulars including hours:

Will Animals be part of the event? If so provide particulars.

Will food trucks be part of the event? If so and an exception to any regulation set forth in §209-8 of Village Code Chapter 209 "Mobile Food Vending" (see: https://lancastervillageny.gov) will be requested of the Village Code Enforcement Officer, identify by section number each regulation for which an exception will be requested.

If the event is what is commonly referred to as a block party: 1) identify by names and addresses block neighbors who have been advised of the proposed block party, 2) state either that no block neighbors have expressed opposition to the proposed block party or 3) separately identify by names and addresses block neighbors who have expressed opposition to the proposed block party.

To the extent applicable please complete the attached event diagram depicting the location of the items listed. As to each item listed indicate whether a depiction is included or not applicable by so marking the appropriate box at the bottom of the diagram.

(If Applicable) Organization providing Security:	(If Applicable) Number of Security Personnel:

Applicant agrees that unless expressly exempted by Village Board resolution applicant or if applicant is acting as an agent applicant's principal shall purchase and maintain at applicant or principle's own expense, insurance providing Commercial General Liability (CGL) coverage with limits of insurance of not less than $1,000,000. The Village shall be included as an additional insured. Insurance for the Village as additional insured shall be as broad as the coverage provided for the named insured. Coverage for the additional insured shall apply as primary and non-contributing insurance before any other insurance or self-insurance. A Certificate of Insurance shall be provided to the Village no later than one (1) week before the first date of the proposed special event. Attached to each certificate of insurance there shall be a copy of the additional insured endorsement that is part of the commercial general liability policy.

Signature of Applicant:	Date:
Kaitlin Martin	10-14-26

Post review disposition: [ ] Village Board approved.
[ ] Village Board not approved.
[ ] Applicant advised of Village Board determination: _____, _____, 202_____.
[ ] Village Board approved with attached statement of exemptions or conditions imposed

Village of Lancaster *Planning Commission*

Municipal Building 5423 Broadway Lancaster, NY 14086

LISTED # 5
CORRESPONDENCE
MEETING DATE 10/26/2026

October 21, 2026

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: The Fire Firm, Inc.
3600 Commerce Pkwy., Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on October 15, 2026, the Planning Commission reviewed the request submitted by the petitioner, Sutton Architecture, and moved to recommend the Village to approve the Change in Use.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold /AMD

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Sutton Architecture, Petitioner

Village of Lancaster *Planning Commission*

Municipal Building 5423 Broadway Lancaster, NY 14086

LISTED # 6
CORRESPONDENCE
MEETING DATE 10/26/2026

October 21, 2026

William Schroeder, Mayor
Village Board of Trustees
Village of Lancaster
5423 Broadway
Lancaster, NY 14086

Re: Residential Apartment Units
16 Central Ave., Lancaster, NY 14086

Dear Mayor Schroeder & Village Trustees:

At its meeting on October 15, 2026, the Planning Commission reviewed the request submitted by the petitioner, Sutton Architecture, and moved to recommend the Village to approve the Change in Use.

Should you have any questions regarding the Planning Commission's recommendation, please do not hesitate to call me at 716-864-0484.

Respectfully submitted,

Mike Reinhold | AMD

Mike Reinhold
Chairperson, Planning Commission

MR/AMD

cc: Michael Stegmeier, Village Clerk & Treasurer
Wayne Cisco, Dept. of Public Works
Matt Fischione, Code Enforcement Officer
Eric Feldman, Lancaster Village Fire Chief
Sutton Architecture, Petitioner

COPY

Town of Lancaster

BUILDING AND ZONING DEPARTMENT
21 Central Avenue
Lancaster, New York 14086
716-684-4171
Fax 685-5317

10/1/2026

Village Planning Commission
5423 Broadway St.
Lancaster, NY 14086

Re: Change in Use Application, Residential Apartment Units
16 Central Ave., Lancaster, NY 14086
SBL# 104.82-1-7

An Application for Change in Use was received on September 24, 2026. A review of the information has been completed and offers these comments.

1) The Application can be classified as a Type II Action, pursuant to 6 CRR-NY 617.5 (c) (2) for replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part, not subject to SEQR review.
2) The Change in Use is specific to the 2nd & 3rd floors to accommodate Residential Apartment Units.
3) The required 9 parking spaces for the units may need to rely on the existing Public facilities available.

Sincerely,

Matt Fischione, Code Enforcement Officer/ZEO/CFM/SMO
Town of Lancaster Building Department

MF

CC: Mike Stegmeier, Lancaster Village Clerk
Mike Berger, Sutton Architecture, Applicant

RESOLUTIONS

October 26, 2026

	1st Motion	2nd Motion	
1.	_____	_____	Resolution to approve final budget amendments and budget transfers in the General Fund and Sewer Fund, as presented by the Clerk-Treasurer, for the fiscal year ended May 31, 2026.
	ACTION -	Approved Denied Refer to:	
2.	_____	_____	Resolution to authorize Mayor Schroeder to sign and approve the Intermunicipal Cooperation Agreement between the Villages of Lancaster & Depew for the purpose of reciprocal use of Sewer inspection equipment.
	ACTION -	Approved Denied Refer to:	
3.	_____	_____	Resolution to authorize the Village of Lancaster to enroll its eligible municipal electric accounts in the Community Solar Program through Erie County and further to authorize Mayor Schroeder to execute the subscriber agreement and such other documents as may be necessary to implement the Village's enrollment in the Project.
	ACTION -	Approved Denied Refer to:	
4.	_____	_____	Resolution to approve the following membership changes for the Lancaster Fire Department as approved and accepted at its Department meeting on October 13, 2026: - Approve membership for Zachary Deems to Rescue Hook & Ladder Company - Approve membership for Brendan Kennedy to Eagle Hose Company - Approve membership for Damian Kennedy to Junior Firefighter Program - Approve membership for Nathan Traina to Junior Firefighter Program - Approve status change for Samuel Miller from Active to Inactive Life Status
	ACTION -	Approved Denied Refer to:	
5.	_____	_____	
	ACTION -	Approved Denied Refer to:	
6.	_____	_____	
	ACTION -	Approved Denied Refer to:	
7.	_____	_____	
	ACTION -	Approved Denied Refer to:	
8.	_____	_____	
	ACTION -	Approved Denied Refer to:	

Last Updated: 10/22/2026 4:17 PM

VILLAGE OF LANCASTER

BUDGET AMENDMENTS - GENERAL FUND

FISCAL YEAR ENDED 5/31/2026

ESTIMATED REVENUES - INCREASE		APPROPRIATIONS - INCREASE		
Account #	Description	Account #	Description	Amount
A1116	Tax on Adult Use Cannabis	A5110.200	Streets Maint - Equipment	$195,000.00
A1120	Non-Property Tax Distribution (Sales Tax)	A3120.475	Town of Lancaster Police Fund - Sales Tax	$173,278.55
A2401	Interest Earnings	A5110.200	Streets Maint - Equipment	$70,000.00
A2401	Interest Earnings	A1010.4359	Board of Trustees - Engineering	$37,500.00
A2401	Interest Earnings	A1420.471	Law - Miscellaneous Legal Fees	$4,500.00
A2401	Interest Earnings	A7550.420	Celebrations - Misc Overhead Expenses	$3,500.00
A2401	Interest Earnings	A7550.425	Celebrations - Tree Lighting	$9,500.00
A2610	Court - Fines & Forfeitures	A1110.435	Justice Court - Contractual Services	$5,000.00
A2705	Gifts & Donations	A7110.200	Parks - Equipment	$3,500.00
A2770	Other Unclassified Revenue	A8560.100	Shade Trees - Personal Svcs	$30,000.00
A3501	State Aid - CHIPS Program	A5112.434	CHIPS - Paving Svcs	$100,000.00
A3910	State Aid - Conservation	A8090.440	Environmental - EV Charging Stations	$35,901.45
A3910	State Aid - Conservation	A1621.435	NEFH - Contractual Svcs	$3,000.00
A3910	State Aid - Conservation	A1621.450	NEFH - Repairs	$6,000.00
A3910	State Aid - Conservation	A1621.453	NEFH - Blds & Grounds Maintenance	$6,000.00
A3910	State Aid - Conservation	A9901.200	Interfund Transfer - Capital Projects	$85,000.00
A4989	Federal Aid - Home & Community Svcs	A8560.200	Shade Trees - Equipment	$1,510.00
A4989	Federal Aid - Home & Community Svcs	A8560.400	Shade Trees - Educational Materials	$1,500.00
A4989	Federal Aid - Home & Community Svcs	A8560.420	Shade Trees - USDA Tree Equity Grant	$23,310.00
A4989	Federal Aid - Home & Community Svcs	A8560.475	Shade Trees - Unclassified	$1,680.00
A0909	Assigned Fund Balance	A9901.200	Interfund Transfer - Capital Projects	$565,000.00
			TOTAL	**$1,360,680.00**

RESOLUTION # 1
MEETING DATE 10/28/2025

VILLAGE OF LANCASTER
BUDGET TRANSFERS
FISCAL YEAR ENDED 5/31/2026

GENERAL FUND

FROM		TO		
Account #	Description	Account #	Description	Amount
Board of Trustees				
A1010.200	Equipment	A1010.430	Printing & Advertising	$500.00
A1010.485	Cell Phone	A1010.470	Expense & Travel	$650.00
Village Justice				
A1110.430	Printing & Advertising	A1110.409	Law Books	$200.00
Executive Mayor				
A1210.401	Office Supplies	A1210.402	Plaques & Awards	$200.00
Clerk - Treasurer				
A1325.470	Expense & Travel	A1325.430	Printing & Advertising	$200.00
A1325.470	Expense & Travel	A1325.434	Professional Svcs - Lease Payments	$100.00
A1325.470	Expense & Travel	A1325.4353	Payroll Service	$1,700.00
Law / Attorney				
A1420.470	Expense & Travel	A1420.432	Dues & Subscriptions	$250.00
A1420.470	Expense & Travel	A1420.435	Contractual Svcs / Equip Lease	$150.00
Elections				
A1325.474	CTO - Web Site & Internet	A1450.401	Office Supplies	$1,300.00
A1325.474	CTO - Web Site & Internet	A1450.430	Advertising	$250.00
Shared Services				
A1640.100	DPW - Personal Services	A1620.100	Personal Services	$42,500.00
A1990.900	Special Items - Contingent Account	A1620.200	Equipment	$8,550.00
A1990.900	Special Items - Contingent Account	A1620.450	Buildings & Grounds Maintenance	$24,100.00
A1990.900	Special Items - Contingent Account	A1620.435	Contractual Services	$7,450.00
A1990.900	Special Items - Contingent Account	A1620.439	Telephone	$2,750.00

A1990.900	Special Items - Contingent Account	A1620.440	Gas	$2,000.00
A1990.900	Special Items - Contingent Account	A1620.431	Elevator Maintenance	$650.00
A1620.453	Equipment Repair & Maintenance	A1620.450	Buildings & Grounds Maintenance	$4,450.00
North End Fire Hall				
A1640.100	DPW - Personal Services	A1621.100	Personal Services	$4,050.00
A1621.438	Electric	A1621.437	Fire Alarm Maintenance	$1,400.00
DPW Garage				
A1640.475	Roof Maintenance	A1640.439	Electric	$500.00
A1640.485	Cell Phone	A1640.441	Water	$500.00
A1640.431	Telephone	A1640.437	Fire Alarm Maintenance	$1,500.00
A1640.436	Environmental Disposal	A1640.200	Equipment	$1,000.00
A1640.453	Repairs	A1640.440	Gas	$6,000.00
A1640.455	Fleet Maintenance Software	A1640.440	Gas	$2,200.00
A1640.455	Fleet Maintenance Software	A1640.450	Building & Grounds Maintenance	$900.00
A1640.100	Personal Services	A1640.402	Janitorial Supplies	$1,550.00
A1640.100	Personal Services	A1640.403	Uniforms	$600.00
A1640.100	Personal Services	A1640.435	Contractual Services	$2,600.00
Special Items				
A1920.400	Municipal Association Dues	A1940.400	Purchase of Land	$750.00
Fire Dept.				
A3411.26010	Copier	A3411.200	Equipment	$800.00
A3411.26010	Copier	A3411.26015	Hose Adapters / Fittings	$50.00
A3411.26020	Helmets / Supplies (Turnout Gear)	A3411.26030	Fire Coats / Supplies	$200.00
A3411.26020	Helmets / Supplies (Turnout Gear)	A3411.26019	EMS Supplies / First Aid	$1,400.00
A3411.26020	Helmets / Supplies (Turnout Gear)	A3411.26043	CO Detector Meters	$100.00
A3411.26020	Helmets / Supplies (Turnout Gear)	A3411.401	Office Supplies	$100.00
A3411.26020	Helmets / Supplies (Turnout Gear)	A3411.416	Gasoline & Oil	$800.00
A3411.26020	Helmets / Supplies (Turnout Gear)	A3411.472	Expense / Travel - Inspection	$50.00
A3411.26020	Helmets / Supplies (Turnout Gear)	A3411.477	Information Technology & Equipment	$1,450.00
A3411.440	Recruitment & Retention Program	A3411.456	Repairs & Maintenance by DPW	$4,750.00
A3411.470	Training	A3411.456	Repairs & Maintenance by DPW	$3,000.00

Disaster Prep				
A3990.476	Mobile Phone & Data Card	A3990.200	Equipment	$400.00
A3990.476	Mobile Phone & Data Card	A3990.432	Dues & Subscriptions	$250.00
A3990.476	Mobile Phone & Data Card	A3990.477	Radio Batteries	$50.00
Registrar Vital Statistics				
A1325.100	CTO - Personal Svcs	A4020.100	Registrar - Personal Svcs	$500.00
Streets Admin.				
A5010.403	Computer Software & Equipment	A5010.100	Personal Services	$3,250.00
A5010.403	Computer Software & Equipment	A5010.200	Equipment	$1,200.00
A5010.403	Computer Software & Equipment	A5010.430	Printing & Advertising	$300.00
A5010.403	Computer Software & Equipment	A5010.442	Safety & Training	$3,500.00
Streets Maint.				
A5110.434	Paving & Reconstruction	A5110.100	Personal Services	$6,700.00
A5110.434	Paving & Reconstruction	A5110.413	Resurfacing Materials	$3,700.00
A5110.434	Paving & Reconstruction	A5110.417	Tires & Batteries	$500.00
A5110.434	Paving & Reconstruction	A5110.435	Service Maintenance Contract	$1,550.00
A5110.434	Paving & Reconstruction	A5110.452	Repairs & Maintenance - Trucks	$17,550.00
A5110.434	Paving & Reconstruction	A5110.475	Unclassified - Pest Control	$4,200.00
Snow Removal				
A9060.800	Employee Benefits - Hospital & Medical	A5132.415	Chemicals - Road Salt	$47,850.00
A5182.438	Street Lighting - NYSEG Electric	A5132.452	Repairs & Maintenance - Trucks	$15,000.00
A5182.435	Street Lighting - Maintenance & Repairs	A5132.452	Repairs & Maintenance - Trucks	$10,000.00
A1910.400	Special Items - Unallocated Insurance	A5132.100	Personal Services	$6,150.00
A1910.400	Special Items - Unallocated Insurance	A5132.414	Materials - Snow Plow Parts	$8,800.00
A1910.400	Special Items - Unallocated Insurance	A5132.416	Gasoline & Oil	$1,250.00
Parks				
A5410.400	Sidewalks - Contractual Services	A7110.414	Materials - Other	$8,000.00
A9060.800	Employee Benefits - Hospital & Medical	A7110.416	Gas & Oil	$4,000.00
A9060.800	Employee Benefits - Hospital & Medical	A7110.441	Water	$7,000.00

Celebrations				
A7550.410	New Year's Eve	A7550.400	Contractual Expenses	$1,300.00
A7550.410	New Year's Eve	A7550.401	Car & Cycle Show	$3,000.00
A7550.410	New Year's Eve	A7550.402	Independence Days	$200.00
Planning Commission				
A8020.436	Postage	A8020.401	Office Supplies	$150.00
Refuse & Garbage				
A8160.100	Personal Services	A8160.200	Equipment	$12,000.00
A8160.434	Contractual Svcs - Disposal	A8160.200	Equipment	$13,000.00
A8160.416	Gasoline & Oil	A8160.435	Contractual Services	$700.00
A8160.416	Gasoline & Oil	A8160.453	Equipment Repair & Maintenance	$600.00
Street Cleaning				
A8170.100	Personal Services	A8170.414	Materials - Other - Shovels/Brooms	$1,400.00
A8170.100	Personal Services	A8170.452	Repairs & Maint - Trucks & Equipment	$6,300.00
Beautification				
A8510.401	Supplies & Materials	A8510.402	Banners & Related Expenses	$500.00
Shade Trees				
A8510.100	Beautification - Personal Services	A8560.100	Personal Services	$20,000.00
A1990.900	Special Items - Contingent Account	A8560.416	Gasoline & Oil	$1,000.00
A1990.900	Special Items - Contingent Account	A8560.440	Memorial Tree Plaque Program	$2,100.00
A1990.900	Special Items - Contingent Account	A8560.452	Repairs & Maint - Trucks & Equipment	$3,200.00
A1990.900	Special Items - Contingent Account	A8560.475	Unclassified Expenses - Misc	$4,300.00
Economic Development				
A9060.900	Employee Benefits - Service Awards Program	A8989.435	Contractual Services	$27,500.00
Employee Benefits				
A1990.900	Special Items - Contingent Account	A9010.800	State Retirement	$10,700.00

VILLAGE OF LANCASTER
BUDGET TRANSFERS
FISCAL YEAR ENDED 5/31/2026

SEWER FUND

FROM		TO		
Account #	**Description**	**Account #**	**Description**	**Amount**
Administration				
G8115.470	Expense & Travel	G8115.471	Training	$150.00
Sanitary Sewers				
G8120.415	Chemicals	G8120.416	Fuel & Lube Products	$4,000.00
Employee Benefits				
G9030.800	Social Security / FICA Taxes	G9010.800	State Retirement	$2,500.00

RESOLUTION # 2
MEETING DATE 10/26/2026

INTERMUNICIPAL COOPERATION AGREEMENT BETWEEN THE VILLAGES OF LANCASTER AND DEPEW FOR THE PURPOSE OF THE RECIPROCAL USE OFSEWER INSPECTION EQUIPMENT

THIS AGREEMENT MADE AND ENTERED INTO BETWEEN THE VILLAGES OF LANCASTER NY AND DEPEW NY

WHEREAS the Village of Lancaster and the Village of Depew are interested in securing the use of a sewer inspection camera mounted upon a suitable vehicle for purposes of conducting sewer inspections;

WHEREAS the Village of Lancaster presently has ownership of a truck suitable for the mounting of a sewer inspection camera;

WHEREAS the Village of Depew presently has ownership of a sewer inspection camera suitable for mounting upon the truck owed by the Village of Lancaster;

WHEREAS the Village of Lancaster and the Village of Depew are desirous of entering into an agreement pursuant to the provisions of Article 5-G of the General Municipal Law providing for the mutual use of the joint application of the truck owed by the Village of Lancaster and the sewer inspection camera owed by the Village of Depew;

NOW THEREFORE, the Parties hereto agree as follows:

The Village of Lancaster will transfer ownership to the Village of Depew of a truck owned by the Village of Lancaster suitable for mounting a sewer inspection camera;

The Village of Depew will equip the truck transferred to it with a sewer inspection camera and accessories necessary to conduct sewer camera inspections,

Maintenance and service of the truck and sewer inspection camera shall be borne by the Village of Depew;

The Village of Depew shall be entitled to use of the truck and a sewer inspection camera for purposes of conducting sewer inspections within the Village of Depew;

The Village of Depew shall abide requests by the Superintendent of the Village of Lancaster Department of Public Works or another Lancaster employee the Superintendent so designates to use, for purposes of sewer inspections within the Village of Lancaster, the sewer inspection camera and accessories mounted upon the truck transferred to the Village of Depew by the Village of Lancaster;

When the Village of Lancaster is using the sewer inspection camera mounted upon the truck transferred to the Village of Depew by the Village of Lancaster, the Village of Depew will provide appropriate operators thereof;

The duration of this agreement shall be so long as the truck transferred by the Village of Lancaster to the Village of Depew is serviceable. This agreement will not terminate solely because the Village of Depew replaces the sewer inspection camera or accessories.

This agreement may be executed in counterpart, each executed copy of which shall be deemed an original, but all of which shall constitute one and the same agreement. This agreement shall become effective upon the date last executed by an undersigned and upon each party providing the other with a copy of that party's execution.

IN WITNESS WHEREOF, the Parties hereto have caused these presents to beexecuted pursuant to confirmatory resolutions of their respective boards.

Mayor, Village of Lancaster	Mayor, Village of Depew
Date	Date
(seal)	(seal)

RESOLUTION # 3
MEETING DATE 10/26/2026

RESOLUTION AUTHORIZING ENROLLMENT OF ELIGIBLE MUNICIPAL ELECTRIC ACCOUNTS IN COMMUNITY SOLAR

WHEREAS, Erie County conducted a competitive procurement (RFP No. 2022-999-06) to establish a Community Solar Program for Erie County and other eligible public entities; and

WHEREAS, the Program provides municipalities with the opportunity to reduce electricity costs for eligible municipal electric accounts through community solar, without installing solar panels or changing electric utility service; and

WHEREAS, PowerMarket has completed an assessment of the Village of Lancaster's NYSEG municipal electric accounts and identified eleven eligible accounts suitable for enrollment in the BlueWave Harpersfield C Community Solar Project located at 56 Railroad Ave, Stamford, NY 12167 (the "Project"), with estimated annual savings of approximately $7,066; and

WHEREAS, the Village Board of Trustees recognizes the importance of reducing municipal operating costs while supporting clean energy initiatives that benefit the community; and

WHEREAS, New York State's Climate Smart Communities Program recognizes municipal participation in community solar as an eligible certification action, and the Village of Lancaster wishes to pursue opportunities that may contribute toward Climate Smart Communities certification while reducing municipal operating costs; and

WHEREAS, the Village Board of Trustees has reviewed the proposed subscriber agreement for the Project and has determined that participation is in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the Village of Lancaster to enroll its eligible municipal electric accounts in the Project through the Erie County program; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute the subscriber agreement and such other documents as may be necessary to implement the Village's enrollment in the Project.

This Resolution shall take effect immediately upon its adoption.

County of Erie, New York

MUNICIPAL COMMUNITY SOLAR PROGRAM

MUNICIPAL ACCOUNT ASSESSMENT & PLACEMENT PROPOSAL

Village of Lancaster

An assessment of the Village's NYSEG electric accounts and the proposed placement of the Village's eligible accounts on the BlueWave Harpersfield C community solar project.



Lancaster Municipal Building and Fire Department, 5421 Broadway — one of the Village accounts proposed for enrollment in community solar.

PREPARED FOR

Village of Lancaster

Erie County, New York
Attn: Hon. William Schroeder, Mayor

PROGRAM

Municipal Community Solar Program

County of Erie
RFP No. 2022-999-06

PREPARED BY

PowerMarket

Program Administrator to the County of Erie

DATE

September 2026

Most recent available NYSEG billing data

01 What this means for Lancaster

Community solar is governed by established New York State rules that allow the Village to subscribe its electric accounts to an off-site solar project. NYSEG continues to deliver electricity and issue the Village's bills, while community solar credits are applied directly to those bills—creating savings without equipment on Village property or an upfront investment.

Through Erie County's competitive procurement, eligible public entities have a straightforward path to participate. PowerMarket administers the program, evaluates eligible accounts, and identifies available project placements.

11

eligible accounts

from 13 NYSEG accounts reviewed

10%

of bill credits retained

one agreement for all eligible accounts

$7,066

estimated annual savings

planning estimate at the proposed rate

RECOMMENDED COMMUNITY SOLAR PLACEMENT

This assessment recommends enrolling all 11 eligible Village accounts in BlueWave Harpersfield C, a community solar project in Delaware County.

HOW THE PORTFOLIO BREAKS DOWN

11 accounts · **$7,066.24** estimated annual savings

STREET LIGHTING **$5,426.36**

1 account · 10% of bill credits retained

Village-wide street lighting account

ALL OTHER VILLAGE ACCOUNTS **$1,639.88**

10 accounts · 10% of bill credits retained

Buildings, traffic signals and other sites

All 11 eligible accounts would participate under one subscriber agreement at the same 10% credit-retention rate.

Estimated annual savings are planning estimates. Actual savings will vary from month to month with solar production, seasonal conditions, and utility billing timing, and will begin after the project reaches commercial operation and NYSEG account setup is complete.

02 Project status & subscriber timeline

BlueWave Harpersfield C is an off-site community solar project in the Town of Harpersfield, Delaware County.



Harpersfield C during construction in the Town of Harpersfield in Delaware County. Subscriber enrollment occurs while the project advances toward commercial operation, currently expected in December 2026.

Where are we in the process?

Community solar subscribers enroll before a project begins generating electricity. This allows the utility to establish subscriber allocations and complete account setup while construction and final testing are underway.

- ✓ **Planning & engineering** COMPLETE
- ✓ **Local review & approvals** COMPLETE
- ✓ **Construction** IN PROGRESS
- ● **Subscriber enrollment** YOU ARE HERE

  Enrollment is open while construction and utility commissioning are completed.
- **NYSEG account setup** UPCOMING
- **Commercial operation** EXPECTED DECEMBER 2026
- **Monthly bill credits begin** AFTER COMMERCIAL OPERATION

Why enroll before the project is operating?

Enrolling before commercial operation allows the Village's account allocations and NYSEG setup to be completed while the project advances toward operation, so bill credits can begin after the project comes online.

PROJECT STATUS

BlueWave Harpersfield C

LOCATION

56 Railroad Ave
Stamford, NY 12167

Town of Harpersfield, Delaware County

UTILITY TERRITORY

NYSEG

PROJECT SIZE

4.745 MWdc

CURRENT STATUS

Under construction · Subscriber enrollment open

EXPECTED COMMERCIAL OPERATION

December 2026

Commercial operation dates are subject to utility interconnection, commissioning, final testing, and approval.

VILLAGE ACTION

Review the assessment and subscriber agreement. If the Village elects to proceed, adopt the accompanying resolution and authorize execution of the agreement.

PowerMarket then handles NYSEG enrollment and ongoing administration.

All 11 eligible accounts would enroll under one subscriber agreement. The full account schedule is in Appendix A.

A Appendix A — Account schedule

The 11 eligible NYSEG accounts proposed for enrollment in the BlueWave Harpersfield C community solar project under one subscriber agreement. All values are planning estimates.

#	SERVICE ADDRESS	ACCOUNT NO.	POD ID	ANNUAL KWH	ANNUAL CHARGES	CREDITS RETAINED
STREET LIGHTING — 1 ACCOUNT						
1	**St Ltg R3**	10013627707	N01000002597250	—	$60,292.89	**10%**
	Street lighting subtotal			**—**	**$60,292.89**	
ALL OTHER VILLAGE ACCOUNTS — 10 ACCOUNTS						
2	**5421 Broadway St**	10010038676	N01000000059839	105,443	$6,898.68	**10%**
3	**Central Ave @ Pleasant Ave**	10093026648	N01000062121843	13,600	$3,821.44	**10%**
4	**24 W Drullard Ave**	10010038361	N01000000179980	20,176	$2,755.50	**10%**
5	**5 Aurora St**	10017804781	N01000004962949	8,305	$1,442.23	**10%**
6	**5386 Broadway Rear**	10052259743	N01000061956207	1,749	$695.20	**10%**
7	**Near 34 Central Ave**	10017803635	N01000002851961	2,530	$624.74	**10%**
8	**16 W Main St**	10047932537	N01000061450144	1,431	$624.53	**10%**
9	**37 Central Ave**	10018339308	N01000000821877	1,499	$480.04	**10%**
10	**Central & Brady Ave Sgl**	10011749818	N01000004603924	1,264	$446.42	**10%**
11	**Central Ave & W Main St**	10017804794	N01000000696930	1,151	$432.06	**10%**
	All other Village accounts subtotal			**157,148**	**$18,220.84**	
	Total — 11 accounts			**157,148 kWh**	**$78,513.73**	

Not proposed for placement (2 accounts). 5200 Broadway St is excluded because on-site solar is planned there. Near 69 Lake Ave P13-1 falls below the program's 1,000 kWh annual minimum. **Usage not reported.** NYSEG did not return annual usage for St Ltg R3, shown with a dash. Its annual charges are the sum of twelve NYSEG payments dated March 18, 2024 through March 3, 2025.

CDG Provider: PowerMarket

600 Fifth Avenue, 2nd Floor, New York, NY 10020 | Phone: 1-800-253-4333 | Email: support@powermarket.io

Community Distributed Generation Disclosure Statement and Agreement	
Customer Information and Distribution Utility	Name: Village of Lancaster Service Address: See Schedule 1 Phone: Email: Account Number: See Schedule 1 Electric Utility: NYSEG
Overview	This document is your subscriber agreement and describes the terms of your community solar subscription. Read this document carefully so that you fully understand the agreement.
Price, Fees, and Charges	There are no up-front fees or payments. Each month, you will receive Bill Credits on your electric utility bill based on the electricity generated by the Project. Your Subscription Fee, equal to 90% of the value of the Bill Credits you receive each month, will be automatically taken from the Bill Credits you receive on your utility bill. After the Bill Credits are reduced by the Subscription Fee, you will receive a net savings equal to 10% of the Bill Credits you receive. You will not be charged any other fees.
Project Location and Customer Allocation	Location: 56 Railroad Ave, Stamford NY 12167 Initial Expected Percentage Allocation: _See Schedule 1___% (_See Schedule 1_ kW), subject to adjustment by Provider. Generation allocated to customer: Once you have completed your enrollment process, your utility data will be analyzed to ensure a correct allocation. Your allocation may be up to 100% of your historic annual usage. We will send you notification by e-mail when your account has been connected to a Project, and provide you with additional details including Project location and size. At any time, Provider shall have the right to make adjustments to your Percentage Allocation, which is the percentage of the Bill Credits allocable to you.
Length of Agreement and Renewal	The term of the agreement is one (1) year and will commence on the date of the first utility bill displaying Bill Credits. Following the one (1) year term, the agreement will be automatically extended on a yearly basis under the same terms and conditions unless you or the Provider elects to terminate the agreement by providing written notice.
Early Termination	You may terminate the agreement at any time during the agreement term, without penalty or fee, by providing no less than sixty (60) days written notice to Provider.

Estimated Benefits	Credit allocations are capped at your historic average annual consumption. Bill Credits generated from the Project will be applied to your utility bill based on the VDER Credit Rate. "VDER Credit Rate" is the monetary rate that your utility attributes to each kWh generated from the Project.
Guarantees	You are guaranteed to receive 10% of the value of Bill Credits applied to your utility account each month, representing a net savings on your utility bill. This contract does not guarantee a minimum level of system performance or production of energy.
Data Sharing and Privacy Policy	Information such as your annual energy consumption and billing cycle will be requested on your behalf from your utility. This data will be used to appropriately allocate energy Bill Credits to your bill and communicate any errors to the utility for resolution. Provider will restrict disclosure of identifiable information solely to employees, representatives, investors, advisors, and/or governmental agencies with a need to know and will not disclose the information to other third parties.
Assignment	The CDG Provider may assign this Agreement to any affiliate, any financial institution, or any entity that has agreed in writing to recognize Subscriber's rights under this Agreement and to not disturb any of Subscriber's rights hereunder, provided Subscriber is not in default of this Agreement. The CDG Provider may assign or transfer this Agreement without providing Subscriber with prior notice and without obtaining Subscriber's prior consent, and upon any such assignment or transfer, the assignor shall be released from all future obligations under this Agreement.
Right to Cancel Withc Penalty	Notwithstanding your other rights to terminate, you have the regulatory right to terminate the contract without penalty within three (3) business days after signing the contract by notifying Provider at support@powermarket.io. Include your utility account number and name in an e-mail with the subject line, "Right to Cancel". You can also submit the attached Exhibit A to the email.
Customer Rights and Dispute Resolution	This agreement and the services hereunder are subject to the Home Energy Fair Practices Act ("HEFPA") (a summary of which can be found at http://www.dps.ny.gov/) and the Uniform Business Practices for Distributed Energy Resources Suppliers (UBP-DERS), New York Public Service Commission, Case No. 15-M-0180 (December 1, 2017) (a summary of which can be found at https://www.nyserda.ny.gov), which provide you with certain rights and protections relating to late charges, disputes, and other matters. See 16 N.Y. Codes, Rules, Regs. 11.1 through 11.22 for additional details regarding your rights under HEFPHA. If you have questions regarding these rights, you can contact the Department of Public Service Helpline at 1-800-342-3377. You may file a complaint on the Helpline or by following the instructions at https://dps.ny.gov/file-complaint
Incorporation of Agreement	By executing this Disclosure Statement, you agree to the terms and conditions set forth herein.
CDG Project Manager	The CDG Provider has designated PowerMarket as its CDG Project Manager. Any notices and communications shall be directed to: PowerMarket

	600 Fifth Avenue, 2nd Floor New York, NY 10020 support@powermarket.io 1-800-253-4333

[Signature Page]

Signature of Customer: Date:

Signature of CDG Provider:  Date:

EXHIBIT A-1

(CDG Host Copy)

NOTICE OF CANCELLATION

Date of Transaction: _____ (this is the date the Subscriber (hereinafter "You") signed the Contract).

You may CANCEL this transaction, without any penalty or obligation, within THREE BUSINESS DAYS from the above date. If You cancel, any property traded in, any payments made by You under the Contract or sale and any negotiable instrument executed by You will be returned within TEN BUSINESS DAYS following receipt by PowerMarket ("Provider") of Your cancellation notice.

If You cancel, You must make available to Provider at Your residence, in substantially as good condition as when received, any goods delivered to You under the Contract or sale, or You may, if You wish, comply with the instructions of Provider regarding the return shipment of the goods at Provider's expense and risk.

If You make the goods available to Provider and Provider does not pick them up within 20 days of the date of Your notice of cancellation, You may retain or dispose of the goods without any further obligation. If You fail to make the goods available to Provider, or if You agree to return the goods to Provider and fail to do so, then You remain liable for performance of all obligations under the Contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, to PowerMarket at support@powermarket.io or to 600 Fifth Avenue, 2nd Floor, New York, NY 10020 Attn: PowerMarket no later than THREE BUSINESS DAYS from the date You signed the Contract.

I, _____ HEREBY CANCEL THIS TRANSACTION on _____ 20___.

Subscriber's Signature:

_____

Subscriber's Signature:

_____

EXHIBIT A-2

(Subscriber Copy)

NOTICE OF CANCELLATION

Date of Transaction: _____ (this is the date the subscriber (hereinafter "You") signed the Contract).

You may CANCEL this transaction, without any penalty or obligation, within THREE BUSINESS DAYS from the above date. If You cancel, any property traded in, any payments made by You under the Contract or sale and any negotiable instrument executed by You will be returned within TEN BUSINESS DAYS following receipt by PowerMarket ("Provider") of Your cancellation notice.

If You cancel, You must make available to Provider at Your residence, in substantially as good condition as when received, any goods delivered to You under the Contract or sale, or You may, if You wish, comply with the instructions of Provider regarding the return shipment of the goods at Provider's expense and risk.

If You make the goods available to Provider and Provider does not pick them up within 20 days of the date of Your notice of cancellation, You may retain or dispose of the goods without any further obligation. If You fail to make the goods available to Provider, or if You agree to return the goods to Provider and fail to do so, then You remain liable for performance of all obligations under the Contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, to PowerMarket at support@powermarket.io or to 600 Fifth Avenue, 2nd Floor, New York, NY 10020 Attn: PowerMarket no later than THREE BUSINESS DAYS from the date You signed the Contract.

I, _____ HEREBY CANCEL THIS TRANSACTION on _____ 20___.

Subscriber's Signature:

_____

Subscriber's Signature:

_____

Schedule 1

Account Number	Service Address	Allocation (%)	Allocation (kW)
10013627707	St Ltg R3, Lancaster, NY 14086	6.371%	302.299
10010038676	5421 Broadway St, Lancaster, NY 14086	0.729%	34.589
10093026648	Central Ave @ Pleasant Ave, Lancaster, NY 14086	0.404%	19.160
10010038361	24 W Drullard Ave, Lancaster, NY 14086	0.291%	13.816
10017804781	5 Aurora St, Lancaster, NY 14086	0.152%	7.231
10052259743	5386 Broadway Rear, Lancaster, NY 14086	0.073%	3.486
10017803635	Near 34 Central Ave, Lancaster, NY 14086	0.066%	3.132
10047932537	16 W Main St, Lancaster, NY 14086	0.066%	3.131
10018339308	37 Central Ave, Lancaster, NY 14086	0.051%	2.407
10011749818	Central & Brady Ave Sgl, Lancaster, NY 14086	0.047%	2.238
10017804799	Central Ave & W Main St, Lancaster, NY 14086	0.046%	2.166

RESOLUTION # 4
MEETING DATE 10/26/2026

Lancaster Fire Department

P.O. Box 15
5423 Broadway
Lancaster, NY 14086

Office: 716.683.1901
Fax: 716.683.1903
Email: info@lancasterfd.org

Lancaster Fire Department Memorandum

DATE: October 21, 2026
TO: Mike Stegmeier – Village of Lancaster Clerk-Treasurer;
Village of Lancaster Public Safety Committee
FROM: Department Secretary Aaron Ruda
RE: Lancaster Fire Department Roster Changes for October 26, 2026 LVB Meeting

The following applications for membership were approved at the Fire Department Meeting on Tuesday, October 13, 2026.

Zachary Deems – Rescue Hook & Ladder Company
Brendan Kennedy – Eagle Hose Company
Damian Kennedy – Junior Firefighter Program
Nathan Traina – Junior Firefighter Program

The following individual requested a change in his membership status from Active to Inactive Life and the request was also approved on October 13, 2026.

Samuel Miller – Citizens Hose Company

Please contact me if you need any further information. Thank you for your time and attention to this matter.

Sincerely,

Aaron Ruda

Aaron Ruda
Lancaster Fire Department Secretary